

**Energy Services 2018 program year for the Oregon Energy Assistance Program (OEAP - PGE and PP clients only) and the Low Income Home Energy Assistance Program (LIHEAP for primary heat source) begins October 2<sup>nd</sup> 2017.**

LIHEAP and OEAP are voluntary energy assistance programs that help eligible households pay their heating bills. All residents of Marion and Polk County that meet the income guidelines (60% of Oregon statewide median income) are encouraged to apply see chart below.

**NOTE:** A past due notice or disconnect is **NOT** required to schedule an appointment; clients are encouraged to call prior to receiving any notices. All of our appointments are scheduled on a first come first served basis which means notices will **not** receive priority or special treatment.

**LIHEAP:** Scheduling appointments for **Senior and/or Disabled households** will begin Monday October 2<sup>nd</sup> and appointments will be scheduled for October-November 3<sup>rd</sup> on first come first serve basis. Scheduling of **general public appointments** begins Wednesday November 1<sup>st</sup>, appointments begin November 6<sup>th</sup>.

**OEAP:** 2018 program year appointments will be scheduled Monday October 2. To schedule an appointment, applicants must call on Mondays ONLY (no walk-ins). Appointments are scheduled for the next day (Tuesday) through the following Monday.

**ELIGIBILITY GUIDELINES FOR 2018 PROGRAM YEAR  
60% OF OREGON MEDIAN INCOME**

Size of Family Unit	Monthly Income	Annual Income
1	\$1,924.58	\$23,095
2	\$2,516.75	\$30,201
3	\$3,109	\$37,308
4	\$3,701.16	\$44,414
5	\$4,293.33	\$51,520
6	\$4,885.50	\$58,626
7	\$4,996.50	\$59,958

Phone lines open Monday- Friday from 8am to 5pm  
(503)588-9016 or Toll Free (long distance outside of Salem) 1-866-299-4216  
CAA-Energy Services (located in the East Salem Community Center)  
1850 45<sup>th</sup> AVE NE Suite 101, Salem OR 97305

**Eligibility requirements**

- ✓ Birthdates for everyone in the household and ID for those 18 years old and older.
- ✓ Valid verification of Social Security number for all household members is strongly encouraged and mandatory for some programs (i.e. SS card, DHS printout, SS documentations, etc.).
- ✓ Proof of all gross income received the month prior to scheduled appointment date is required. Income includes; gross wages, self-employment, unemployment, public assistance, all social security benefits, veteran’s benefits, work-study, child support, adoption assistance, disability benefits, etc.
- ✓ Household members 18 years old and older with **no** income **must** complete and sign a declaration of zero income form (available in our office and online).
- ✓ Applicant must provide the heating and electric bill(s) for the address that they currently live in (the utility account holder must reside in the household and be available to sign utility release). If rental assistance is received, applicant must provide a current housing statement.

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