

CHILD CARE RESOURCE & REFERRAL
OF Marion, Polk & Yamhill Counties
TRAINING GUIDE
JANUARY - MARCH 2020



**CHECK OUT
OUR NEW
WEBSITE!**

WE ACCEPT ONLINE PAYMENT FOR TRAININGS!

<http://mwvcaa.org/programs/ccrr/#tab-id-2>

**If you need to reset your password call our
office, please don't create another account.**



Give us a call if you have any question or need help to create an account.



Child Care Resource & Referral

Of Marion, Polk & Yamhill Counties

2475 Center St. NE * Salem, OR 97301

503-585-2491 or 1-800-289-5533

Website: <http://mwvcaa.org/programs/ccrr/> * Email: ccrrweb@mwvcaa.org

A Program of Mid-Willamette Valley Community Action Agency

WEB-BASED

24 Hours in advance ONLINE payment ONLY

What is a webinar?

- A webinar is an online seminar or workshop delivered over the internet.



Upon Registration A GoToTraining Link will be sent by email

Additional information: THIS IS A WEBINAR BASED TRAINING:

Please log on 10-15 minutes prior to session and follow the instruction to test your audio/video connections. Links will be emailed to you at least 2 hours prior to the class. There will be times when we ask for audience verbal participation, which means we unmute you all, we ask that you please limit background noise, such as T.V., Xbox, pets etc.. Or mute yourself if you can't, so as to allow minimal distraction during the training.

Tuesday January 21st, 2020

Training ID # PENDING

Web-based Nutrition and environmental influences on behavior and development of children

Time: 6pm-9pm

Cost: \$20.00

Location: Personal Computer/WEB-BASED

Class Description: This training will examine tools to design an early childhood program that supports health & wellness practices. Effects of health & wellness practices on behavior and development of children will be explored. Aspects of health and wellness that will be studied will include: nutrition, feeding practices, sleep, and physical activity along with others.

Presented by: Jenna Sanders

Set Two

CKC: HSN

Age group: Infant/Toddler/Preschool

Tuesday February 11th, 2020

Training ID # PENDING

Web-based Exploration of Professional Boundaries when Working with Staff and Families

Time: 6pm-9pm

Cost: \$20.00

Location: Personal Computer/ WEB-BASED

Class Description: Participants will explore the importance of professional boundaries when working with staff and families. Providers will also examine their own attitudes & challenges in establishing and keeping boundaries and experiment with implementing new strategies to promote a positive healthy work environment.

Presented by: Lauren Josi

Set Two

CKC: PPLD

Age group: No Age-Related Content

Tuesday March 10th, 2020

Training ID # PENDING

Web-based Celebrating the development and strengthening of resilience in children & families

Time: 6pm-9pm

Cost: \$20.00

Location: Personal Computer/ WEB-BASED

Class Description: This training will examine tools to develop resilience in children & families. Strategies to celebrate and enhance the strengths of families & children will be practiced. The importance of social supports and relationships will be explored.

Presented by: Jenna Sanders

Set Two

CKC: FCS (1.5); UGB (1.5)

Age group: ALL

You can also go online to view the training calendar at:

www.oregonchildcaretraining.org

CHILD CARE LICENSING INFORMATION

Requirements for NEW Applications: Steps to complete before submitting the application

Adults are enrolled in the Central Background Registry (CBR) as required in OAR 414-205-0040 (All forms will be provided at IRFCC)	Refer to Forms: CBR -601; CBR-619; CBR-603
Introduction to Registered Family Child Care (IRFCC) Part One/Part Two	See page 3/below
Introduction to Child Care Health & Safety (ICCHS)	See page 4
Safe Sleep for Oregon's Infants	See page 4
First Aid, Infant and Child Cardiopulmonary Resuscitation (CPR)	See page 5
Oregon Food Handler's Certification	See page 4
Recognizing & Reporting Child Abuse & Neglect specific to Oregon	See page 4
Complete training documentation has been submitted to the Oregon Registry Online (ORO)	ORO Cover Sheet
Lead testing results for any faucets or fixtures used for drinking, cooking, or preparing formula. Results shall be those obtained within the past 6 years	Refer to form LIC-382

Introduction to Registered Family Child Care (IRFCC) Part Two

CKC: PM SET ONE The class is offered **FREE** of charge.

Class description: There are two parts to the *Introduction to Registered Family Child Care* class.

The required **Part One** class is available online at <http://campus.educadium.com/OCCD/>

Part Two is the in-person training you **must attend after completing Part One**. This free class provides a rule book, resources to help you be successful, information about Child Care Resource & Referral, and more. You must pre-register.

Class	Date	Time	Location	County	Training ID #
IRFCC	Wednesday January 15th	6pm-9pm	Child Care Resource & Referral 2475 Center St. NE Salem, OR 97301	Marion	# 64640
IRFCC	Wednesday February 5th	6pm-9pm	Child Care Resource & Referral 2475 Center St. NE Salem, OR 97301	Marion	# 64642
IRFCC	Monday February 10th	6pm-9pm	McMinnville DHS 334 Norton Lane McMinnville, OR 97128	Yamhill	# 64796
IRFCC	Tuesday February 18th	9am-12pm	The Academy Building * Suite 220 (room 214) 182 SW Academy St * Dallas, OR 97338	Polk	# 64807
IRFCC	Wednesday March 18th	6pm-9pm	Child Care Resource & Referral 2475 Center St. NE Salem, OR 97301	Marion	# 64648

SAFETY SET TRAININGS

FOOD HANDLER CERTIFICATION

Call if you have any questions CCR&R: 503-585-2491

2 Hours/CKC: HSN


OPTION 1: ONLINE	http://triwou.org/pages/show/ccccrr-food-handler-certification?site=ccccrr No Cost
OPTION 2: SELF-STUDY PACKET	<p>Option 1: The packet will be mailed to the address you provided when you register and pay a \$2.00 shipping charge. To pay go to: http://mwvcaa.org/programs/ccrr/#tab-id-2 Packets will be put in mail with in 2 business days.</p> <p>Option 2: COST IS FREE if you pick up a packet at the Main office 2475 Center ST NE * Salem, OR 97301</p>

SAFE SLEEP FOR OREGON'S INFANTS

Cost: FREE

Set One

CKC: Health, Safety, and Nutrition (HSN) -1 Hour

OPTION 1: ONLINE	https://oregonearlylearning.com/providers-educators/professional-development/Self
OPTION 2: SELF-STUDY PACKET	<p>If you have any questions please call: CCR&R office: 503-585-2491 or Office of Child Care office: 503-947-1400</p> 

Recognizing and Reporting Child Abuse and Neglect/RRCAN

RRCAN: Child care and education providers are among those persons who are mandatory reporters of suspected incidents of child abuse and neglect in the state of Oregon. Participants will learn the process for reporting incidents of child abuse or neglect for which they have reasonable cause to believe have occurred.

See below for ways you can take this course

OPTION 1: ONLINE Go to: <http://campus.educadium.com/OCCD/> Cost: FREE online

OPTION 2: Go to pay: <http://mwvcaa.org/programs/ccrr/#tab-id-2>

Push the **BOOK** button if you would like a Self-Study Packet mailed to you. Charge will be \$2.00 for shipping.

OPTION 3: Self study packets are **NO COST** if you pick up at the Main office (Community Action)
2475 Center ST NE Salem, OR 97301

INTRODUCTION TO CHILD CARE HEALTH AND SAFETY (ICCHS)

Set One

CKC: HSN

Cost: FREE

The **Introduction to Child Care Health and Safety** training is a FREE, two hour online training provided by the Oregon Center for Career Development. This training is designed to provide basic health and safety training for child care providers in Oregon. **ONLINE GO TO:** <http://campus.educadium.com/OCCD/>

NEW TRAINING

Prevention is Better Than Treatment is a required online health and safety training. This training: Addresses how to prevent, reduce, and respond to childhood illnesses and food allergies in child care setting. Is **FREE** and can be found at: <http://campus.educadium.com/OCCD/>

Adult, Infant & Child CPR/First Aid

See below for ways you can take this course

CKC: HSN

First aid and CPR (cardio-pulmonary resuscitation) for children, including infants, and adults. Current first aid and CPR certifications are required for certified and registered family child care providers as well as for some staff in certified child care centers. This training meets Office of Child Care licensing requirements as well as requirements for the DHS Subsidy providers.

Additional Information: Registered and Certified Child Family Care Providers will receive their renewal for **CPR/FA for FREE**, made possible from funds through AFSCME. **If you sign up and do not show up to class, and do not call to reschedule, you will lose your free class.** You **MUST** call and let us know that you will not be able to attend, and we will reschedule you. Please be aware this is only to be used by the license holder unfortunately staff members are **NOT** eligible. If you have any questions about this please call the office. **Phone: 503-585-2491**

OPTION # 1 –CLASSROOM CPR and First Aid

Cost: \$ 45.00

Class	Date	Time	Location	County	Cost	Training ID #
CPR/FA	Saturday, January 11th	8:30am- 12:30pm	Salem Hospital, Bldg. C (Room B & C) 875 Oak St Salem, OR	Marion	\$45	# 64924
CPR/FA	Saturday, February 8th	8:30am- 12:30pm	Salem Hospital (Bldg. B, basement, Room G&H) 665 Winter St. SE * Salem, OR 97301	Marion	\$45	# 64925
CPR/FA	Saturday, March 14th	8:30am- 12:30pm	Salem Hospital, Bldg. C (Room A/B/ C) 875 Oak St Salem, OR	Marion	\$45	# 64926



OPTION # 2–HYBRID CPR/FA (2-3 hours online & 1-2 hours in classroom) Cost: \$ 40.00

Online piece that **must be completed before attending the in-person** hands on portion of the training.

LINK with information for online portion will be emailed and must be **completed prior to the class** after we received payment.

12 Participants ONLY * 24 Hours in advance ONLINE payment ONLY

Class	Date	Time	Location	County	Cost	Training ID #
Hybrid CPR/FA	Thursday, January 14th	6pm-8pm Classroom	Child Care Resource & Referral 2475 Center St. NE Salem, OR 97301	Marion	\$40	# 64639
Hybrid CPR/FA	Wednesday, January 25th	6pm-8pm Classroom	McMinnville DHS 334 Norton Lane McMinnville, OR 97128	Yamhill	\$40	# 64794
Hybrid CPR/FA	Tuesday, February 11th	6pm-8pm Classroom	Child Care Resource & Referral 2475 Center St. NE Salem, OR 97301	Marion	\$40	# 64643
Hybrid CPR/FA	Wednesday, February 12th	6pm-8pm Classroom	McMinnville DHS 334 Norton Lane McMinnville, OR 97128	Yamhill	\$40	# 64795
Hybrid CPR/FA	Tuesday, February 18th	1pm-3pm Classroom	The Academy Building * Suite 220 (room TBA) 182 SW Academy St * Dallas, OR 97338	Polk	\$40	# 64806
Hybrid CPR/FA	Thursday, March 5th	6pm-8pm Classroom	Child Care Resource & Referral 2475 Center St. NE Salem, OR 97301	Marion	\$40	# 64647
Hybrid CPR/FA	Monday, March 16th	6pm-8pm Classroom	McMinnville DHS 334 Norton Lane McMinnville, OR 97128	Yamhill	\$40	# 64798

DHS Child Care Provider Types

Department of Human Services (DHS) Child Care Provider Types

A child care provider must be approved by DHS before being eligible to receive payment for child care services on behalf of a subsidy family. To be approved by DHS, all providers must submit a completed Child Care Provider Listing form (DHS 7494) to the Direct Pay Unit (DPU). A provider may have additional requirements to complete before or after being approved by DHS. Requirements are based upon the type of child care provider. Once approved, DHS child care providers must continue to meet DHS provider requirements. A full list of the DHS provider requirements can be found in the DHS Child Care Provider Guide (DHS 7492) or at the DHS website:

<http://www.oregon.gov/DHS/ASSISTANCE/CHILD-CARE/Pages/Providers.aspx>.

These provider are exempt from being licensed with the Early Learning Divisions (ELD), Office of Child Care (OCC)

License exempt Relative Standard Family (FAM)	Provider is related* to all children in their care <ul style="list-style-type: none"> Complete a DHS Child Care Provider Listing form (DHS 7494) Provider and all household members 16 years and older pass a criminal background and CPS check. Meet all DHS Health and Safety and Provider Requirements. Complete <i>Introduction to Child Care Health and Safety</i> Training and <i>DHS Orientation</i> within 90 days of being approved.
License exempt non-relative Standard Family (FAM)	Providers is not a related* to a child in their care. Note additional requirements. <ul style="list-style-type: none"> Complete the <i>Introduction to Child Care Health and Safety</i> Training, <i>CPR/First Aid</i>, <i>Recognizing and Reporting Child Abuse and Neglect</i> prior to submitting listing form. Complete a DHS Child Care Provider Listing Form (DHS 7494) Provider and all household members 16 years and older pass a criminal background and CPS check. Pass a Health and Safety Monitoring Visit, meet both DHS and OCC Health and Safety and Provider Requirements. Complete the <i>DHS Orientation</i> within 90 days of being approved. Ongoing <ul style="list-style-type: none"> Pass annual Health and Safety Monitoring Visit. Complete 6 hours of additional training every two years.
Enhanced License Exempt Family (QFM)	Providers that are exempt from licensing and have met their respective requirements above. Can receive a higher rate of pay on behalf of the DHS family, by completing these additional requirements? <ul style="list-style-type: none"> Complete and pass the Food Handlers test Registered with the Oregon Registry. (The Oregon Registry is through Portland State University, Oregon Center for Career Development (OCCD)) Complete 8 additional hours of training every two years.

*Relative is defined as great grandparent, grandparent, aunt/uncle or sibling (living outside the home) established by blood, adoption or marriage.

LEHRC– License Exempt Homes and Relative Care DHS Child Care Provider Orientation Classes

This class gives information on The DHS Child Care Subsidy Program options. It helps participants understand the DHS listing and billing process. This class is MANDATORY for Non-Licensed (EXEMPT) caregivers approved by DHS to receive Employment Related Day Care Subsidy payments. Participants will also learn how to become eligible for the DHS Enhanced Rate program that increases what caregivers can get paid for child care from DHS participants will also hear about the SEIU union that represents unlicensed family child care providers.

Come meet other providers and bring questions!!

DATE	TIME	LOCATION	COUNTY	TRAINING ID #
Tuesday, January 7th, 2020	6pm-8pm	Child Care Resource & Referral 2475 Center ST NE Salem, OR 97301	Marion	# 64638
Tuesday, February 4th, 2020	6pm-8pm	Child Care Resource & Referral 2475 Center ST NE Salem, OR 97301	Marion	# 64641
Wednesday, February 26th, 2020	6pm-8pm	McMinnville DHS 334 Norton Lane McMinnville, OR 97128	Yamhill	# 64797
Thursday, March 3rd, 2020	6pm-8pm	Child Care Resource & Referral 2475 Center ST NE Salem, OR 97301	Marion	# 64645

Child Care Resource & Referral Staff * 503-585-2491

Shannon Vandehey	Program Director/QIS	Ext. 1119
Shirley Calonder	EC Program Specialist/QIS	Ext. 1118
Jenna Sanders	EC Project Manager/Inclusive Child Care	Ext. 1122
Lauren Josi	EC PD Specialist	Ext. 1123
Olga Arshilovich	EC Program Specialist/QIS/Russian	Ext. 1124
Ingrid Diaz	EC Program Specialist/Spanish	Ext. 1168
Cassandra Hernandez Becerra	EC Program Specialist/Spanish	Ext. 1034
Tanya Kirk	EC Program Support	Ext. 1045
Patty Gonzalez	EC Program Support	Ext. 1044
Gisela Morales	EC Infant/Toddler Specialist	Ext. 1125

MARION COUNTY

Saturday January 11th, 2020 Creating a Philosophy Statement Training ID # 64800

Time: 9:00am-12:00pm **Cost:** \$ 20.00 **Location:** First Baptist Church * 395 Marion St (room 109) * Salem, OR
Class Description: In this training we will examine how to develop a philosophy statement. Providers will take time during the training to work through this process. We will also discuss how programs can infuse their philosophy statement into their programs, ensuring families, staff and community are aware of what their philosophy is.
Presented by: Emily Haworth **Set Two CKC:** PM **Age group:** No Age-Related Content

Monday January 13th, 2020 Training ID # 64799

Dollar Store Science and Engineering for the EC Classroom

Time: 6:30pm-9:30pm **Cost:** \$ 20.00 **Location:** First Baptist Church * 395 Marion St (room 423) * Salem, OR
Class Description: Creating fun and developmentally appropriate science and engineering activities in early childhood shouldn't cost an arm and a leg. Join an interactive session where we will use items bought at the Dollar Store to create fun and appropriate activities for young children in your learning environment. Leave this session with a toolbox of activities, resources, book, and more!
Presented by: Cindy Ryan **Set Two CKC:** LEC (1.5); SN (1.5) **Age group:** Preschool, School Age

Saturday January 25th, 2020 The Why & How of Infant Massage Training ID # 64801

Time: 9am-12pm **Cost:** \$ 20.00 **Location:** First Baptist Church * 395 Marion St (room 423) * Salem, OR
Class Description: One of the most developed senses in the young child is their sense of touch. Massage provides many benefits to a child's development. By stimulating the nervous system, massage increases self-regulation, stimulates growth hormones while reducing stress hormones. Massage also provides a loving way for a child and caregiver to bond. Join your colleagues in exploring the benefits of massage for infants and toddlers. At this workshop we will practice a variety of massage techniques on child size dolls.
Presented by: Sonia Thomas **Set Two CKC:** HGD **Age group:** Infant/Toddler

Saturday February 1st, 2020 Teaching Routines to Your Preschooler Training ID # 64803

The Importance of Routines and Promoting Independence

Time: 9am-12pm **Cost:** \$ 20.00 **Location:** First Baptist Church * 395 Marion St (room 423) * Salem, OR
Class Description: Create routines to support children's developmental stages. Examine the importance of creating independence. Explore strategies and charts that motivate and inspire a child's curiosity and desire to help.
Presented by: Minaz Chauthani **Set Two CKC:** UGB **Age group:** Preschool

Monday February 3rd, 2020 Why Do Children Bite? Training ID # 64802

Examine the Underlying Behaviors and Environmental Factors That Lead This Behavior

Time: 6:30pm-9:30pm **Cost:** \$ 20.00 **Location:** First Baptist Church * 395 Marion St (room 423) * Salem, OR
Class Description: Biting is a form of communication. In this workshop, participants will examine the why and how environment, structure or lack thereof, fight/flight responses and sensory aversions impact a child's ability to make positive choices. Participants will leave with strategies to help re-direct this behavior by implementing environmental supports, as well as, behavior supports.
Presented by: Minaz Chauthani **Set Two CKC:** UGB **Age group:** Preschool

If you have any questions or concerns please feel free to call our office:

(503)585-2491

Saturday February 29th, 2020**Training ID # 64810****Integrating Creative Curriculum into Family Childcare****Time: 9am-12pm Cost: \$ 20.00 Location: First Baptist Church * 395 Marion St (room 423) * Salem, OR**

Class Description: Have you purchased the Creative Curriculum book for Family Child Care but aren't sure how to implement it into your program? In this training we will explore the Creative Curriculum for Family Child Care, supplies/materials you need, look at your physical environment, and how to tie it all together.

Presented by: Emily Haworth**Set Two****CKC: LEC****Age group: ALL****Monday March 9th, 2020****Social Studies in Early Childhood****Training ID # 64811****Celebrating Diversity & Social Justice with Children's Books****Time: 6:30pm-9:30pm Cost: \$ 20.00 Location: First Baptist Church * 395 Marion St (room 423) * Salem, OR**

Class Description: Developing a sense of self and place is paramount to early childhood development. In this session, we will connect early childhood standard around social studies to diversity and social justice in the classroom. Join us to explore current children's books and activities for your classroom!

Presented by: Cindy Ryan**Set Two****CKC: DIV (1.5); LEC (1.5)****Age group: ALL****Saturday March 14th, 2020****That's Not the Way I Was Brought Up!****Training ID # 64812****Exploring Positive Guidance****Time: 9am-12pm Cost: \$ 20.00 Location: First Baptist Church * 395 Marion St (room 423) * Salem, OR**

Class Description: Some of us experienced threats and punishments while growing up, but notions of child discipline have changed. We will examine the shift away from punishment towards guidance. Let's explore positive guidance and ways to respectfully address children's problem behaviors.

Presented by: Danielle Thomas**Set Two****CKC: UGB****Age group: ALL****Monday March 16th, 2020****Training ID # 64813****Developing A Culturally Responsive and Diversity Based Preschool Curriculum****Time: 6:30pm-9:30pm Cost: \$ 20.00 Location: First Baptist Church * 395 Marion St (room 423) * Salem, OR**

Class Description: In this class we will examine the research on the importance of developing preschool curriculum programs that are culturally diverse and represent the families and communities we serve. We will then examine specific strategies and develop culturally and linguistically responsive curriculum strategies for programs that represent the diversities in the families and communities we serve.

Presented by: Julie Hutt**Set Two****CKC: DIV****Age group: Preschool****Saturday April 4th, 2020****Mind in the Making - Oregon****Training ID # 64083****Saturday April 18th, 2020****Saturday April 25th, 2020****Participants MUST attend ALL 18 hours to receive certificate****Time: 9am-3:30pm Cost: \$50.00 Location: First Baptist Church * 395 Marion St (room 423) * Salem, OR**

Class Description: This training series analyzes the Seven Essential Life Skills outlined in Ellen Galinsky's book Mind in the Making. This series of 8 modules examines the most recent research findings on the skills that support children's success in school and life. Through in-depth study and an engaging and interactive facilitated learning process, participants will critically examine how to support the early development of children in their lives. The Seven Essential Life Skills are Focus and Self Control, Perspective Taking, Communicating, Making Connections, Critical Thinking, Taking on Challenges and Self-Directed, Engaged Learning. **Additional information:** Mind In The Making will occur in 3 sessions. Participants **MUST** complete all 3 sessions to receive a certificate (total 18 hours).

Presented by: Sonia Thomas**CKC: HGD****Age group: ALL**

POLK COUNTY

Thursday January 16th, 2020

Advocacy in Early Childhood
Children's Rights, Our Responsibilities

Training ID # 64866

Time: 6:30pm-9:30pm **Cost:** \$ 20.00 **Location:** Cultivate Community Church* 655 Pacific Ave S * Monmouth, OR 97361

Class Description: This session examines culturally and developmentally appropriate professional practice in relation to the rights of children. We will explore strategies for professionals to uphold and advocate for children's rights as well as strategies to share early childhood knowledge with others.

Presented by: Lauren Josi

Set Two

CKC: PPLD

Age group: No Age-Related Content

Thursday February 20th, 2020

I Think I Can
Encouraging Hope in Children

Training ID # 64867

Time: 6:30pm-9:30pm **Cost:** \$20.00 **Location:** Cultivate Community Church* 655 Pacific Ave S * Monmouth, OR 97361

Class Description: The "Little Engine that Could" achieved his goal because he had hope. In this training, we examine hope as a multidimensional construct of child development and how hope impacts a child's ability to take risks and achieve goals. We will develop strategies to cultivate hope in children.

Presented by: Danielle Thomas

Set Two

CKC: HGD

Age group: ALL

Thursday March 19th, 2020

Building and Strengthening Adult-Child Relationships

Training ID # **PENDING**

Time: 6:30pm-9:30pm **Cost:** \$20.00 **Location:** Cultivate Community Church* 655 Pacific Ave S * Monmouth, OR 97361

Class Description: This training will explore how healthy relationships support the development of children. We will explore strategies for building these relationships and the barriers that can occur within the child care environment.

Presented by: Jenna Sanders

Set Two

CKC: UGB

Age group: ALL



A child's life is like
a piece of paper
on which every person
leaves a mark.

YAMHILL COUNTY

Monday January 6th, 2020

Stewards of Children

Training ID # 64341

Adults Protecting Children from Child Sexual Abuse

Time: 6pm-9pm

Cost: \$ FREE

Location: McMinnville DHS * 334 Norton Lane * McMinnville, OR 97128

Class Description: This award-winning* training uses a 7-step process to teach providers how to prevent, recognize and react responsibly to child sexual abuse. Participants will explore the subject of child sexual abuse and learn to apply measures to prevent the incidence of abuse; to recognize some possible signs of abuse, and to practice and plan their response should a child disclose abuse. *Won the 2007 National Crime Prevention Council McGruff Award for Crime Prevention Program of the Year.

Presented by: Jenna Sanders

Set Two

CKC: HSN

Age group: ALL

Monday February 3rd, 2020

Advocacy in Early Childhood

Training ID # 64793

Children's Rights, Our Responsibilities

Time: 6:30pm-9:30pm

Cost: \$20.00

Location: McMinnville DHS * 334 Norton Lane * McMinnville, OR 97128

Class Description: This session examines culturally and developmentally appropriate professional practice in relation to the rights of children. We will explore strategies for professionals to uphold and advocate for children's rights as well as strategies to share early childhood knowledge with others.

Presented by: Jenna Sanders

Set Two

CKC: PPLD

Age group: No Age-Related Content

Monday March 2nd, 2020

Building and Strengthening Adult-Child Relationships

Training ID# PENDING

Time: 6:30pm-9:30pm

Cost: \$20.00

Location: McMinnville DHS * 334 Norton Lane * McMinnville, OR 97128

Class Description: This training will explore how healthy relationships support the development of children. We will explore strategies for building these relationships and the barriers that can occur within the child care environment.

Presented by: Jenna Sanders

Set Two

CKC: UGB

Age group: ALL





THE SPARK PROCESS

**If you are interesting in the Increasing Quality Training or more information.
Please call: 503-585-2491**



Support and Incentive Funds Are Still Available

Star Rating Monthly Incentive Payment for Each Full-Time ERDC Child

3 Star	\$54
4 Star	\$72
5 Star	\$90

ONLINE TRAINING



Click on the link to see the classes that are available.

<http://mwvcaa.org/programs/ccrr/#Othertraining>

Check out our website, for online training options.

CCR&R has classes available for renewal or to help

with CDA's from **Smart Horizons**.



Definitions of Core Knowledge Categories

Office of Child Care Identification	Core Knowledge Category Definition*
Child Development	Diversity (DIV): Knowledge of differences in race, gender, ability, age, language, family composition, culture, ethnicity, socio-economic status, and/or religion. Weaving anti-bias awareness throughout all program activities and learning environments for children and youth.
	Families & Community Systems (FCS): Knowledge of the complex characteristics of children's families and communities. Establishing respectful relationships and communication with family and community members.
	Human Growth & Development (HGD): Knowledge of social, emotional, cognitive and physical growth and development. Using developmentally appropriate practices and principles in programs for children and youth.
	Learning Environments & Curriculum (LEC): Knowledge of the relationship between physical space, activities, experiences, and materials with child behavior, growth and development. Creating developmentally appropriate and culturally appropriate learning environments and curricula to foster optimum growth and development of children and youth.
	Observation & Assessment (OA): Knowledge of observation techniques, assessment tools, and documentation procedures for children and youth. Using observation and assessment to individualize learning experiences, improve the effectiveness of the learning environment, and support referrals for specialized services.
	Special Needs (SN): Knowledge of disabilities and other special needs, related resources, and regulations/laws. Implementing an inclusive and sensitive practice with children and youth in partnership with families.
	Understanding & Guiding Behavior (UGB): Knowledge of developmentally appropriate and culturally appropriate guidance theories, principles and practices. Providing positive guidance to foster self-esteem, self-regulation, constructive behavior, and positive relationships for children and youth.
Varies (see Note)	<p>Health, Safety & Nutrition (HSN): Knowledge of basic health, safety, and nutrition principles and practices. Knowledge of child abuse and neglect prevention, identification, reporting procedures, and therapeutic care. Promoting healthy choices and safety awareness with children and youth.</p> <p>Note: Office of Child Care identified as "Child Development" except safety Sets (Child Abuse and Neglect, CPR, first Aid and Foo Handlers which are "Other").</p>
Other	Personal, Professional & Leadership Development (PPLD): Knowledge of childhood care and education as a profession with an identified body of knowledge, professional standards, professional ethics, and established systems. Participating in leadership, advocacy, personal growth, and professional development activities.
	Program Management (PM): Knowledge of accepted business practices, legal and regulatory requirements, financial obligations, and record keeping. Developing or implementing program policies, communication strategies, management plans, and sound financial practices.

*Full Descriptions of standards related to the Core Knowledge Categories can be found at: <http://www.pdx.edu/occd/forms-and-resources>

CHILD CARE RESOURCE & REFERRAL OF MARION, POLK & YAMHILL COUNTIES
CLASS PAYMENT POLICY

To register for a class, you MUST PRE-PAY:

- We will no longer pre-register over the phone or by email. **All classes require payment upon registration.** This does not apply to classes that are held free of charge or for licensed family providers who are eligible for CPR/FA & RRCAN renewal.
- If not registering ONLINE, each person registering for a class needs to fill out a separate registration form. One form per person. Please make copies as needed or download more copies from our website: www.mycommunityaction.org/CCRR
- **Payments are only transferable within designated program.**
- Placement in a requested class will be on a first-come, first-serve basis. All classes are space limited.
- We are not responsible for any **CASH mailed to us.**

To pay choose your option:

Option # 1: Pay online with credit/debit card through website: <http://mwvcaa.org/programs/ccrr/#tab-id-2> If paying outside of normal business hours on the day of the class or over the weekend, please bring payment confirmation to the class for proof of payment and to receive class certificate of attendance.

Option #2: Complete class registration form and mail with payment's, (check or money order only) to address listed on the form. Payment must be received prior to date of class. We will call if a class is **FULL** when we receive your registration and payment.

Option #3: Complete class registration form and pay in person in our office, prior to the class (during working hours, we will accept cash, check, money order or debit/credit card).

Refund Policy: **NO REFUNDS** – we are only providing **class credit** to those who give prior notice or when a class is cancelled.

Cancellation Policy: Cancellations must be received prior to the class at the latest **by 3pm on the class date**. In the event that class is cancelled, by either CCR&R or the participant, CCR&R will send a **CLASS CREDIT VOUCHER** (Training Bucks) that can be used to attend future workshops. The class credit voucher is good for one year from issue date.

Check Returned Policy

All checks returned to MWVCAA/CCR&R because of insufficient funds, will be subject to the following fee: in addition to the amount of the returned check, you will be charged an NSF Fee of **\$25.00**; **you must immediately pay** by cash or money order. We cannot accept a personal check from you.

Attendance Policy: If you miss a class and have not given prior notice, you forfeit the payment for the class, you are considered a NO SHOW. It is important that participants arrive on time and stay for the duration of the class. Participants arriving **later than 15 minutes** after the start of class will not be allowed in. **Full attendance is mandatory.**

Inclement Weather: In the case of inclement weather, CCR&R classes will be cancelled when Community Action Agency is closed. Closures will be announced via radio, television networks or CCR&R staff. If class is not cancelled and you choose not to attend, you forfeit any applicable payment. If class is cancelled by CCR&R, staff will contact you with new date of the class.

Accommodations Available: Individuals who require accommodations due to language or disability may contact CCR&R at : 503-585-2491. Please call at least two weeks prior to date to ensure availability.

CCR&R Classroom Etiquette

- Come prepared. Bring writing utensils and a notepad or notebook paper to take notes.
- Be ready to start at the scheduled class time.
- **No children are allowed in class.** If you have a breastfeeding infant and need to bring him/her to class, please call us to make arrangements.
- Please make sure to sign in on the roster sheet when you arrive at the class.
- **Cell phones must be in silence mode or turned off**, please be respectful in using them during breaks or in an emergency.
- Your questions, class participation, and engagement are very important and highly encouraged. Remember to be respectful to all and mindful of the class flow. Avoid unnecessary interruptions.

It is your responsibility to track the dates and location of the classes you register for.

CCR&R CLASS REGISTRATION FORM for Marion, Polk & Yamhill Counties Classes
ONE FORM PER PERSON - MUST BE FILLED OUT COMPLETELY

FIRST NAME: PLEASE PRINT		LAST NAME:		
HOME ADDRESS:		CITY:		
ZIP:		BIRTH DATE: MM/DD/YYYY ____/____/____		
PHONE NUMBER:		GENDER: MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>		
Personal Email: For class confirmation – PLEASE PRINT)				
CENTER NAME (if applicable)				
TRAINING ID #	NAME OF THE TRAINING	COUNTY	DATE	COST
#				\$
#				\$
#				\$
Food Handler Self-Study Packet	Yes! Please mail me a FH self-study packet. I have attached a payment of \$2.00 Check: English <input type="checkbox"/> Spanish <input type="checkbox"/> Russian <input type="checkbox"/>			\$
RRCAN Self-Study Packet	Yes! Please mail me a FH self-study packet. I have attached a payment of \$2.00 Check: English <input type="checkbox"/> Spanish <input type="checkbox"/> Russian <input type="checkbox"/>			
Do you need a receipt mailed to you? Yes <input type="checkbox"/> No <input type="checkbox"/>				Total: \$

Please mail the class registration form with payments to:
MWVCAA/CCRR
Attn: Accounts Payable
2475 Center Street NE * Salem OR 97301



OFFICE USE ONLY

Paid by (If different name on the form):			
Cash: \$	Money Order #		\$
Check # \$	Debit/Credit Card #	Exp. Date:	\$
Class Credit # \$	Scholarship:	Note:	
Front Desk Staff:	Date:		
Receipt given by receptionist - Initials:			
CCR&R Staff:		Date:	
Receipt mailed by CCR&R Staff:		Entered into ORO	