

Annual Public Report 2018-2019 Mid-Willamette Valley Community Action Agency Community Action Head Start

- Head Start
- Early Head Start
- Early Head Start Child Care Partnerships

Table of Contents

Enrollment & Eligibility.....	1
Health.....	2
Parent Involvement.....	3
Kindergarten Readiness.....	4
Financial Reports:	
Funding.....	5
Budget.....	5
Expenditures.....	6
Financial Audit.....	7
Federal Review.....	8

Enrollment & Eligibility

The program is funded for 793 pre-school children in the Head Start program, 96 children in the Early Head Start program, and 60 children in the Early Head Start Child Care Partnerships Program. Data for each program’s enrollment status and eligibility status of enrolled children is detailed in the charts below.

Head Start Pre-K	
Funded Slots	793
Total Cumulative Enrollment	914
Eligible with income below 100% of the Federal Poverty Line	350
Eligible with receipt of Public Assistance (TANF, SSI)	164
Eligible as Foster Child	38
Eligible as Homeless	153
Over income (above 130% of the Federal Poverty Line)	86
Over income (101% - 130% of the Federal Poverty Line)	123

Early Head Start	
Funded Slots	96
Total Cumulative Enrollment	208
Eligible With Income Below 100% of Federal Poverty Line	97
Eligible With Receipt of Public Assistance (TANF, SSI)	31
Eligible as Foster Child	12
Eligible as Homeless	35
Over Income (above 130% of Federal Poverty Line)	16
Over Income (101 – 130% of Federal Poverty Line)	17

Early Head Start Child Care Partnerships	
Funded Slots	60
Total Cumulative Enrollment	95
Eligible With Income Below 100% of Federal Poverty Line	65
Eligible With Receipt of Public Assistance (TANF, SSI)	6
Eligible as Foster Child	0
Eligible as Homeless	19
Over Income (above 130% of Federal Poverty Line)	4
Over Income (101 – 130% of Federal Poverty Line)	1

In the spring of 2019, the program was awarded funding to convert 118 Head Start preschool slots from part-day part-year to a duration model, offering services to children 1,020 hours per year. The program began providing services to children in a duration model during the summer of 2019, with classes five days per week, five hours per day. This program option meets the needs of parents who need care all year, and provides children with more opportunities to prepare for kindergarten.

Also during the spring of 2019, the program was awarded expansion of 32 additional Early Head Start slots and 20 additional slots in the Early Head Start Child Care Partnerships program. These new slots were designated to EHS classrooms and EHS CCP family child care providers, and began services in September 2019.

Children’s Health

Families are supported in making connections to establish a regular doctor and dentist to provide care for their enrolled children. The program tracks children’s well child exams and oral health assessments to support the family in ensuring their children are up to date on a schedule of age appropriate care.

Head Start Pre-K	
Funded Slots	793
Total Cumulative Enrollment	895
Number of Children Up-To-Date on a Schedule of Preventative and Primary Health Care	788
Number of Children Up-To-Date on a Schedule of Preventative and Primary Oral Health Care	740

Early Head Start	
Funded Slots	128
Total Cumulative Enrollment	152
Number of Children Up-To-Date on a Schedule of Preventative and Primary Health Care	121
Number of Children Up-To-Date on a Schedule of Preventative and Primary Oral Health Care	96

Early Head Start Child Care Partnerships	
Funded Slots	80
Total Cumulative Enrollment	94
Number of Children Up-To-Date on a Schedule of Preventative and Primary Health Care	72
Number of Children Up-To-Date on a Schedule of Preventative and Primary Oral Health Care	51

Parent Involvement

Community Action Head Start encourages the involvement of parents in the program throughout all service areas. Parents receive support in setting family and personal goals, resources and referrals to help support their goals, and encouragement to become strong advocates for their children. Each site conducted at least six parent meetings on according to program schedules with parents encouraged to be involved in planning and coordinating the meetings. An elected representative from each classroom serves on the Policy Council, one of the two governing bodies with program oversight. The Policy Council met monthly to approve grants, policies, and written reports of various kinds.

As part of the Oregon Head Start Association, two parent representatives and one alternate were elected by the Policy Council to participate in three state OHSA meetings during the school year. Parents were able to attend training on a variety of topics and bring the information back to share with their peers.

Parent engagement activities specifically designed to attract fathers' participation, but open to all parents, were conducted throughout the year including nature walks, bowling, bicycle safety, and other community events. We also shared opportunities for parent education in the community which included our own presentation of Smart Connections classes for our families through Trauma Smart.

Kindergarten Readiness & Child Outcomes

Preparing children to be ready for kindergarten includes detailed observation and accurate assessment of children’s progress in developmental areas including: social emotional, physical, language, cognitive, literacy, and math. Each child will progress at their own rate. The goal for all children is to demonstrate progress toward meeting or exceeding goals throughout the year. The 2018-2019 yearly outcomes for Community Action Head Start clearly indicates that at year end, children are achieving success at meeting or exceeding in all areas of kindergarten readiness.

Child Outcomes Data 2018-2019

Fall 2018

Area	Emerging	Meets	Exceeds
Social/Emotional	365	295	24
Physical	322	367	16
Language	388	297	19
Cognitive	424	277	4
Literacy	511	193	1
Mathematics	584	120	1

Winter 2018

Area	Emerging	Meets	Exceeds
Social/Emotional	207	498	55
Physical	204	531	25
Language	307	437	16
Cognitive	208	532	20
Literacy	235	515	9
Mathematics	364	387	9

Spring 2019

Area	Emerging	Meets	Exceeds
Social/Emotional	96	460	191
Physical	87	538	121
Language	161	504	82
Cognitive	84	569	94
Literacy	102	598	46
Mathematics	238	457	52

Financial Information – 2018-2019 Funding

US Health & Human Services Office of Head Start	\$ 8,654,963
Oregon Department of Education Early Learning Division	\$ 4,167,277
Department of Human Services (ERDC)	\$ 177,320
USDA (Schools Meals Reimbursement)	\$ 464,766
Other Revenue	\$ 567,102
Total	\$14,031,428

Financial Information – 2018-2019 Budget

PROGRAM BUDGET	
Salaries	6,013,823
Fringe	2,602,786
Total Personnel Cost	8,616,609
Advertising	7,692
Contract Services	900,000
Capital Outlay	808,845
Training	219,282
Food purchases/supplies	512,166
Insurance	74,825
Lease Facility & Mortgages	343,568
Utilities-Sites	120,223
Literacy	18,978
Parent Involvement/Training	113,744
Repair & Maintenance-Sites	225,579
Supplies Janitorial	107,303
Site setup	30,600
Curriculum	25,507
Licenses & Fees	25,680
Classroom Supplies, Equip-	387,967
Supplies-Other	108,909
Meetings Expense	6,857
Postage	7,135
Printing & Copying	68,546
Telephone	89,233
Transportation	185,618
Travel & Out of Area	41,396
Volunteer Services	0
Total operating expenses	4,429,653
Total Personnel & Classroom operating expenses	13,046,262
ADMINISTRATIVE BUDGET	
Advertising/Recruitment	\$ 9,030

Contract Services	7,399
Training	16,200
Property/Liability Insurance	16,654
Lease Facility	53,257
Repair & Maintenance	25,882
Licenses, Dues & Fees	52,359
Supplies - Consumables	32,615
Meetings Expenses	4,330
Postage	4,044
Printing & Copying	21,524
Transportation	1,500
Telephone	26,446
Travel & Out of Area	27,153
Utilities	7,000
General Admin Expenses	679,773
Total Non-Classroom Expenses	\$ 985,166
Total Program Expenses	\$ 14,031,428

Financial Information – 2018-2019 Expenditures

PROGRAM EXPENDITURES	
Salaries	\$ 5,388,203
Fringe	1,939,223
Total Personnel Cost	7,327,426
Advertising	6,070
Contract Services	570,417
Capital Outlay	29,796
Training	263,722
Food purchases/supplies	413,739
Insurance	78,445
Lease Facility & Mortgages	260,096
Utilities-Sites	116,028
Literacy	347
Parent Involvement/Training	27,294
Repair & Maintenance-Sites	261,185
Supplies Janitorial	48,827
Licenses & Fees	91,174
Classroom Supplies, Equip-	219,725
Supplies-Other	188,888
Meetings Expense	406
Postage	6,065
Printing & Copying	44,210
Telephone	142,419

Transportation	79,830
Travel & Out of Area	40,101
Volunteer Services	2,994
Total operating expenses	\$ 2,891,778
Total Personnel & Classroom operating expenses	\$ 10,219,204
ADMINISTRATIVE EXPENDITURES	
Advertising/Recruitment	2,962
Property/Liability Insurance	1,096
Lease Facility	203,918
Repair & Maintenance	5,995
Licenses, Dues & Fees	855
Supplies - Consumables	27,655
Meetings Expenses	873
Postage	584
Printing & Copying	15,911
Telephone	20,944
Travel & Out of Area	1,835
Utilities	4,514
General Admin Expenses	725,744
Total Non-Classroom Expenses	\$ 1,012,886
Total Program Expenses	\$ 11,232,090

Financial Audit Year Ended June 30, 2018

The Single Audit for the year ending June 30, 2019 was filed on March 20, 2020. The independent auditors report issued by Grove, Mueller and Swank contained an unqualified opinion. This means that in their opinion the financial statements are presented fairly in all material respects.

MWVCAA's financial position and the changes in net assets and cash flows for the year ended June 30, 2018 were prepared in compliance with generally accepted accounting principles.

There were no findings noted during the audit.

Federal Monitoring Reviews

The Office of Head Start provides monitoring oversight to Head Start programs over a five-year grant cycle. The last monitoring visit for our program was in April, 2018, when the Office of Head Start completed both a Focus Area 2 Review and a CLASS Review. Focus Area 2 reviews examine the program's performance in the following areas:

- Program Management
- Program Governance
- Financial Management
- Eligibility
- Attendance
- Education and Child Development Services
- Health Program Services
- Family and Community Engagement Program Services

In each of the 43 rated areas, our program was found to have met all requirements. No concerns or deficiencies were identified during the Focus Area 2 review.

The CLASS review is observation of all preschool teachers looking at three domains and ten dimensions of teacher-child interactions, measuring them on a seven point scale. All Head Start classroom teachers received a CLASS observation during this review. The Office of Head Start provides programs with their scores, and then they aggregate all CLASS scores from Head Start programs in the country, identifying those who fall into the bottom 10% as programs that must recomplete for their next five-year grant. The chart below provides the national aggregated scores, including the benchmark for the highest and lowest 10%, and the CAHS scores for our program. We are above the lowest 10% mark in all areas.

Domain	National Lowest 10%	National Median (50%)	National Highest 10%	CAHS Scores April 2018
Emotional Support	5.66	6.09	6.45	6.26
Classroom Organization	5.28	5.82	6.28	5.75
Instructional Support	2.31	2.89	3.71	2.50