



MAY 2021 MEETING BOARD OF DIRECTORS

THURSDAY, MAY 27, 2021

LOCATION:

MWVCAA May 2021 Full Board Meeting
Thu, May 27, 2021 5:30 PM - 8:00 PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/270860325>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 270-860-325

COMMUNITY ACTION PROMISE

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Helping People Changing Lives

**COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS
AGENDA
May 27, 2021**

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Mission

Empowering people to change their lives and exit poverty by providing vital services and community leadership.

Vision

All people are respected for their infinite worth and are supported to envision and reach a positive future.

- | | | |
|-------------|--|-------------|
| I. | Welcome and Introductions | 5:30 |
| II. | Public Comment | 5:35 |
| III. | Approval of Agenda | 5:40 |
| IV. | Consent Calendar | 5:45 |
| | 1. April 2021 Full Board Meeting Minutes | |
| | 2. May 5, 2021 & May 10, 2021 Special Board Meeting Minutes | |
| | 3. May 2021 Executive Director Report | |
| | 4. May 2021 Chief Financial Officer Report | |
| | 5. May 2021 Chief Operations Officer Report | |
| | 6. May 2021 Program Director Reports | |
| | 7. May 2021 Committee Meeting Minutes | |
| V. | Board Business | 5:55 |
| | 1. Mid-Willamette Valley Homeless Alliance - <i>Presentation</i> | |
| | 2. Home Youth Servies – Residential Services Presentation | |
| | 3. Executive Director’s Report | |
| | 4. OPK Continuation Grant – <i>Approval</i> | |
| | 5. OHS Federal 45% Requirement Waiver - <i>Approval</i> | |
| | 6. HOME Youth Services (Taylor’s House) Budget (Licensing Mandate) – <i>Approval</i> | |
| | 7. Taylor’s House DHS License Application - <i>Approval</i> | |
| | 8. Vista Application – <i>Approval</i> | |
| | 9. Financials – <i>Approval</i> | |
| VI. | Adjournment | 7:30 |

Next board meeting: Thursday, June 24, 2021

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Meeting
April 22, 2021
MINUTES

ATTENDANCE:

Board of Directors:

Present:

| | | | |
|--------------------|----------------|-----------------|--------------|
| Catherine Trottman | Jon Weiner | Melissa Baurer | Steve McCoid |
| Erika Romine | Kevin Karvandi | Michael Vasquez | |
| Helen Honey | Linda Bednarz | RW Taylor | |
| Jade Rutledge | Lyle Mordhorst | Shelaswau Crier | |

Absent: Candi House

Others Present:

Program Directors/Staff/Guests:

Jimmy Jones, Executive Director
Helana Haytas, Chief Operations Officer
Kaolee Hoyle, Chief Financial Officer
Laurel Dixon, Grant Writing Specialist
Breezy Aguirre, CRP/ARCHES Associate Program Director
Traia Campbell, Energy Services Program Director
Tricia Ratliff, HOME Youth Services Program Director
Amy Schroeder, Office Specialist
Ryan Pasquarella, Grove, Mueller & Swank PC
Heidi Mason, Innova Legal Advisors

The meeting of the Board of Directors was called to order at 5:32 pm by Board Vice-Chair Jade Rutledge. It was determined that a quorum was present.

I. Welcome and Introductions

Board Vice-Chair Jade Rutledge welcomed everyone and introductions were made.

II. Public Comment

None were made.

III. Approval of Agenda

No changes were made.

MOTION: To approve agenda made by Helen Honey,

SECOND: Kevin Karvandi.

APPROVED: Unanimously approved

IV. Consent Calendar

1. March 2021 and April 1, 2021 Full Board Meeting Minutes

No discussions or concerns were raised

2. **April 2021 Executive Director Report**
No discussions or concerns were raised
3. **April 2021 Chief Financial Officer Report**
No discussions or concerns were raised
4. **April 2021 Chief Operations Officer Report**
No discussions or concerns were raised
5. **April 2021 Program Director Reports**
No discussions or concerns were raised
6. **April 2021 Committee Meeting Minutes**
No discussions or concerns were raised

MOTION: To approve consent calendar made by Shelaswau Crier,

SECOND: Helen Honey.

APPROVED: Unanimously approved

V. **Board Business**

1. Audit Presentation – Ryan Pasquarella of Grove, Mueller & Swank PC presented the final agency audit report for fiscal year ending June 30, 2020. No material weaknesses nor deficiencies were identified and we qualified as a low-risk auditee.

MOTION: To accept annual agency audit for fiscal year ending June 30, 2020 made by Helen Honey,

SECOND: Linda Bednarz.

APPROVED: Unanimously approved

2. Executive Director's report:
 - a. The motel acquisition for the property at 3195 Portland Rd NE, Salem, Oregon 97301 has stalled. Our initial offer was rejected and a counter-offer was still above what the anticipated appraisal value could be. Other properties are still being considered.
 - b. Jimmy presented an overview of harm reduction strategies, and the intersection of youth homelessness and adult chronic homelessness.
3. Motel Acquisition Authority – Other motels are still in consideration with the focus being on the property at 1555 State St, Salem, Oregon 97301.

The next step would be to sign a letter of intent to begin the process. The draft letter has been reviewed and approved by the agency's attorney. The letter is an expression of interest only and does not constitute a binding legal obligation. The agency can exit without penalty should the terms not meet the board's satisfaction.

If the terms are agreed upon the agency would then enter into a purchase agreement, with board approval, and the process would move forward.

MOTION: To authorize Jimmy Jones to enter into a Letter of Intent and begin negotiations of up to \$4.2 million for the property located at 1555 State St, Salem, Oregon 97301 made by Linda Bednarz,

SECOND: Steve McCoid.

APPROVED: Unanimously approved

4. Vista Application – Tabled to the May meeting.

5. Financial – Tabled to the May meeting.

VI. Executive Session

The Executive Session began at 6:35pm to discuss the youth-on-youth incident at Taylor's House.

VII. Return to Regular Session

We returned to the regular session of the board meeting at 7:28pm. No action was taken.

VIII. Adjournment

The Board of Directors meeting was adjourned at 7:58 pm.

Respectfully Submitted:

Amy Schroeder, Office Specialist

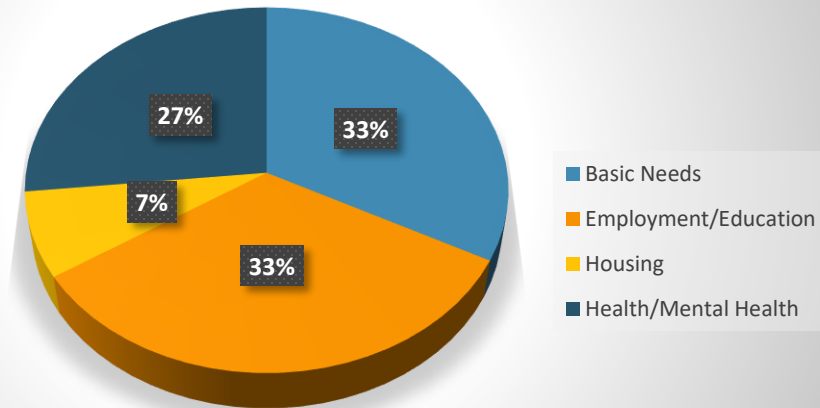
Helen Honey, Board Secretary

De Muniz Resource Center

April Cox, Director

May 2021

How the De Muniz Resource Center Served Clients in April



Opportunities/Challenges

- ❖ De Muniz Resource Center served 113 clients in April.
- ❖ Seventy-nine percent of the clients served in April were adults in custody versus community clients (21%)
- ❖ This month 18 clients (36 occurrences) took advantage and attended our cognitive based classes. The classes covered the following topics:
 - Problem solving
 - Maximizing strengths
 - Prosocial lifestyle
 - Healthy mind frames
 - Mindfulness minutes
- ❖ Our partnership with Northwest Human Services yielded 42 clients got enrolled for Oregon Health Plan (prior to their release).
- ❖ This month we applied for a \$650,000 Bureau of Justice Second Chance Act Community-Based Reentry Program grant that would support a reentry peer mentoring program as well as existing operating expenses for the center
- ❖ DMRC was awarded 96k for a Housing Navigator (Rapid Rehousing) from the Federal CARES Act/Oregon Housing & Community Services
- ❖ Main challenge continues to revolve around budget shortages and restrictions due to COVID-19

De Muniz Resource Center

April Cox, Director

May 2021

Success Story

Making It Work

In December of 2020, C.S. reached out to me by phone seeking employment assistance. At the time, C.S. was uncomfortable coming into the center in person due to concerns around the coronavirus. C.S. also wasn't particularly confident in his ability to complete paperwork via email.

In an effort to still provide at least some assistance, I emailed C.S. some job leads and applications. I also gave C.S. contact information for Evelyn Herczeg of WorkSource Willamette-South Coast Business and Employment Corporation in the hopes that she could also offer some form of virtual assistance or career coaching. C.S. was able to connect with Evelyn in January of 2021 to work on his iMatch Skills account and resume development. In February, C.S. reached back out to me via email expressing that he had still not found employment and needed further assistance. At this point, I explained to C.S. that I would need him to complete our new client paperwork before we continued working together.

C.S. ultimately agreed to come into the center to complete all necessary paperwork as well as a work ready assessment. We discussed interview tips around discussing his particular background and again reviewed some potential job leads and employment options. During our appointment, C.S. also shared that he had an interview with Forest River later that day. C.S. called back to share that he had been offered the job. I commend all involved, including C.S. and Evelyn Herczeg, for their adaptability. This last year and all its challenges have really shown us that there a variety of ways to accomplish the same goal if we are willing to "make it work."

-Submitted by Employment Navigator

*De Muniz Resource Center is funded through Justice Reinvestment Act and is contracted to serve clients in Marion County.

CCR&R PROGRAM REPORT
Shannon Vandehey-Program Director
May 2021

Opportunities:

- **In Process: CCR&R Program Improvement Planning (data dialogue)** with Lead Team at the end of May and then will schedule a retreat to include the entire team (June/July). Data based on Quarterly Reporting data, Workplan, annual provider survey. Looking to analyze current work and future work to make sure it is equitable and still aligns with Raise Up Oregon, Theory of Change and Early Learning Hubs. 1) Children arrive ready for kindergarten, 2) Children are raised in healthy, stable and attached families, and 3) The Early Learning System is aligned, coordinated and family-centered. This extensive plan includes all sectors that work to support families and children: Early Care and Education, Health, K-12 and Housing and Human Services. Each sector is responsible for implementing specific strategies that align with their expertise and partner with other sectors to connect and align the system.

As part of the Early Care and Education sector, Child care Resource & Referral System partners have a key role in reaching **Raise Up Oregon's** goals. Several strategies are within the scope and expertise of CCR&Rs. This new work plan lists these strategies and the expectation is to develop the activities and benchmarks to **Raise Up Oregon**. In order to support the work plan development, implementation and evaluation of the strategies and activities, CCR&Rs will work with their Early Learning Division Support Team to prioritize the strategies according to the region's needs.

This work plan also includes the best practices and essential functions of the Child care Resource & Referral System as identified by Child care Aware of America.

- **In process: Collaborating** with our Marion and Polk Early Learning Hub to offer TS Gold and Creative Curriculum training (virtually) in English and Spanish to our Preschool Promise and Network providers in Marion and Polk Counties (about 120). Creative Curriculum is the curriculum that is highly suggested by the ELD, as a curriculum that meets quality standards. Providers will obtain free curriculum, free training. Trainers are from Clackamas Community College. Marion & Polk Hub is offering a set of Creative Curriculum books as incentive. CCR&R is acting as the Oregon Registry Sponsoring Organization so participants can get ORO credit for attending. We manage the registration and the attendance and ORO verification process.

DATES: May 4 & 5th Introduction to The Creative Curriculum® for Infants, Toddlers & Twos (Spanish). **COMPLETED 23 Attended**

May 8th Implementing The Creative Curriculum® for Preschool (Spanish)

COMPLETED 23 attended

June 8 & 9th Introduction to GOLD®: Exploring MyTeachingStrategies® (Spanish)

June 5th Implementing The Creative Curriculum® for Preschool English

June 16th & 17 Introduction to GOLD®: Exploring MyTeachingStrategies®

- **In process:** May 1st received the TS Gold subscriptions for all Focused Network participants. Subscriptions are per child for observation and assessment. **261 were purchased** by the CCR&R. Network Coordinators are putting together a process for training, and how they will be used to improve quality, and feed their support work with participating providers.
- **Completed:** CCR&R purchased Ages and Stages Questionnaire –SE (Social/Emotional) for all Network and PSP network providers who needed/wanted them. We have seen a big rise in behavioral issues with children in care. We felt the ASQ-SE would be a great tool for providers. We have scheduled training to go a long with receiving the kits.

- **Continuous: Staff Professional Development.**

In process: 4 staff attending DEIJ cohort

Completed: Lead staff attended ELD Reflective Practices Supervision cohort with Mary Foltz

In Process: Quality Improvement staff-attending Reflective Practices cohort with Mary Foltz.

In Process: 2 Lead staff attending Start Early Leads Foundation Train the Trainer. (Leadership)

In process: 2 staff attending Dare to Lead cohort (Leadership)

Completed: 1 staff attending *Oregon Infant Mental Health Association Virtual Conference*

In Process: CCRR Leadership team liked Mary Foltz so much, we are in process of contracting individually (as a program) to receive one on one support on program improvement practices, additional reflective practices skill training, and Leadership from her.

GREAT JOB!

Completed: Christina and Cody are now CDA Certified Observers through the CDA Council. Go Team!

Completed: Tanya Kirk our Program Support Specialist just earned her STEP 10 on the Oregon Registry. She has been attending as many trainings as she could to meet that goal. We are super proud of her.

Completed: Olga Arshilovich- our Russian Quality Improvement Specialist has been attending the Chemeketa ECEED cohort and has transitioned into completing her Infant/Toddler Certificate and her Preschool Certificate at Chemeketa Community College. We are so proud of her accomplishment! Next step is applying for a STEP 10 in the Oregon Registry!

Challenges:

- **Contract/Budget Update for July 2021:** It feels like information for the next contract year keeps changing on the ELD side. Mainly concerning the amendment money we didn't get until March. There is no way to spend down by June 2021. The state is not holding us accountable for that, but now it seems they may play with specific pots of money so that there might be some roll over, when before they said they were not going to do that. It makes it hard to determine if we should hold on to some, rather than spend. They can't give us a definitive answer yet.
- **Training:** Our CCR&R continues to provide live professional development webinars weekly, for child care providers across the state. We have surveyed state CCR&R Directors (whether their regions participate or not) on how this is going, what we could do better or if we can support with technical assistance so they understand the process better.
- **Working** slowly on transition plans for staff to return at least 2 days at our office. At least half are now back 2-3 days a week. 3-4 of us are there pretty much full time barring any personal or child care issues. One is out on maternity leave.

Energy Services April Program Report

Traia Campbell, Program Director

Executive Summary of Activities (Numbers served/service units/outcomes)

Energy Services households served in April: LIHEAP, OEA PGE & PP, OLGA and GAP

April 2021

| Funding | HH | People | >6 | 60+ | Disabled | @ or below 75% of poverty | Ave HH pmt |
|--------------|-------------|-------------|------------|------------|------------|--------------------------------|-----------------|
| LIHEAP | 496 | 1437 | 182 | 161 | 166 | 211 =43% of hh served | \$408.28 |
| OEA PGE | 426 | 1178 | 128 | 184 | 184 | 158 = 37% of hh served | \$395.59 |
| OEA PP | 43 | 104 | 6 | 23 | 22 | 17 =40% of hh served | \$412.79 |
| OLGA | 78 | 276 | 30 | 27 | 24 | 35 = 45% of hh served | \$490.68 |
| GAP | 70 | 229 | 23 | 25 | 27 | 31 =45% of hh served | \$123.23 |
| Total | 1113 | 3224 | 369 | 420 | 423 | 452 =40% of hh's served | \$426.84 |

APRIL 2020

| Funding | HH | People | >6 | 60+ | Disabled | @ or below 75% of poverty | Ave HH pmt |
|--------------|------------|-------------|------------|------------|------------|--------------------------------|-----------------|
| LIHEAP | 241 | 753 | 117 | 86 | 64 | 102 =42% of hh served | \$387.48 |
| OEA PGE | 294 | 800 | 80 | 139 | 115 | 111 = 37% of hh served | \$377.31 |
| OEA PP | 43 | 104 | 11 | 25 | 26 | 11 =25% of hh served | \$365.00 |
| OLGA | 83 | 287 | 35 | 29 | 24 | 31 = 37% of hh served | \$415.06 |
| GAP | 15 | 48 | 9 | 6 | 3 | 3 = 20% of hh served | \$123.20 |
| Total | 676 | 1992 | 252 | 285 | 232 | 258 =38% of hh's served | \$386.21 |

Energy Services welcomes Michelle Ehara, Office Manager, to our Team. The new Office Manger position will assist in building Energy's Team and review current procedures. Oregon Housing and Commmunity Services confirmed additional funding will be available soon, Energy is increasing our outreach and reviewing our processes ensuring our community is aware of services provided and that we are prepared to provide the needed assistant. With the additional funding Energy's primary goal will be hiring additional Team members, Michelle will be a great asset to this process.

In April, Energy's available funding included, LIHEAP, OEA PGE and PAC, OLGA and GAP. We are finding many applicants have received all available funding and many need additional assistance. The number of clients qualifying for crisis payments began to increase in April and is expected to continue. The income qualification for our current funding is 60% OMI (Oregon median income). Energy has had to deny several applicants as their gross household income is above this threshold; monthly, quarterly and yearly. The additional LIHEAP (ARPA's ETA 7-2021) income guidelines are also capped at 60% but if HB2739 passes (increase OEA funding) the income guidelines are expected to be 80% AMI (area median income).

April 2021 Polk Co

| Funding | HH | People | >6 | 60+ | Disabled | @ or below 75% of poverty | Ave HH pmt |
|--------------|-----------|------------|-----------|-----------|-----------|-----------------------------|-----------------|
| LIHEAP | 55 | 139 | 21 | 23 | 16 | 23 =42% of hh served | \$433.44 |
| OEA PGE | 3 | 10 | 0 | 3 | 1 | 1 = 34% of hh served | \$421.67 |
| OEA PP | 23 | 50 | 3 | 15 | 12 | 10 =44% of hh served | \$393.26 |
| OLGA | 3 | 10 | 1 | 3 | 0 | 0 = 0% of hh served | \$460.67 |
| GAP | 7 | 19 | 1 | 5 | 4 | 2 = 29% of hh served | \$112.72 |
| Total | 91 | 228 | 26 | 49 | 33 | 36 =39% of hh served | \$427.26 |

April 2020 Polk Co

| Funding | HH | People | >6 | 60+ | Disabled | @ or below 75% of poverty | Ave HH pmt |
|--------------|-----------|------------|-----------|-----------|-----------|-----------------------------|-----------------|
| LIHEAP | 29 | 89 | 16 | 9 | 6 | 9 =31% of hh served | \$382.41 |
| OEA PGE | 1 | 3 | 0 | 0 | 0 | 0 = 0% of hh served | \$400.00 |
| OEA PP | 17 | 45 | 5 | 6 | 9 | 4 =23% of hh served | \$377.94 |
| OLGA | 3 | 9 | 0 | 1 | 1 | 1 = 33% of hh served | \$431.66 |
| GAP | 0 | 0 | 0 | 0 | 0 | 0 = 0% of hh served | \$0.00 |
| Total | 50 | 146 | 21 | 16 | 16 | 14 =28% of hh served | \$398.00 |

Nutrition First
Sue Maxwell, Program Director
May 13, 2021

- ✓ For the month of April, we signed on twelve new providers (11 OCC registered/certified and 1 DHS listed) and closed three, leaving a total of 505 homes.
- ✓ Nutrition First staff did not provide any in-person home visits this month. *June is the start of our third and final unit for the fiscal year, and I am happy to announce that we will return to in-person visits at the provider's homes next month. ELD has also decided to begin in-home visits at the same time. We are so looking forward to these visits, as many providers have not been visited in person since March or April of 2020!*
- ✓ One hundred eleven homes were "visited" in April. We are back to three visits per year as we are in a new federal fiscal year.
- ✓ A new educational training started this quarter. This unit is all about the nutritional value and good taste of avocados. We have informational packets about avocados for the providers, and children, of course, are given color sheets, crossword puzzles, and avocado stickers.
- ✓ Approximately 888 children were "visited" in April.
- ✓ Although our mileage costs are minimal, our postage cost have increased dramatically, as packets cost \$8 to \$10 and we are mailing well over a hundred per month.

USDA Update from the Hill

Waivers issued by FNS (Food and Nutrition Service) pursuant to the authority in Section 2202 (a) of the Families First Coronavirus Response Act, and based on the exceptional circumstances of this public health emergency, include the following:

- ✓ Effective July 1, 2021, all day care homes, regardless of their location, will be reimbursed at the Tier 1 reimbursement rates (the higher rates). This waiver remains in effect until June 30, 2022. In addition, all schools are allowed to claim afterschool snacks at the free rate, and all at-risk afterschool care centers who participate in CACFP are allowed to claim all meals and snacks at the free rate.
- ✓ Ounce equivalents for grains (weighing and measuring cereals/crackers for each child), a confusing prospect at best, was to take effect in October of this year. This regulation has been delayed to July 1, 2022. In addition, we will not be required to disallow a meal if a provider forgets to serve a whole grain. Nutrition First will continue to disallow those meals though, as providers are used to this rule and there is no need to confuse them by backtracking.
- ✓ Desk reviews (rather than in-home visits) may continue until 30 days after the end of the public health emergency. We are choosing to switch to in-home visits in June 2021.

**HEAD START PROGRAM REPORT TO BOARD OF DIRECTORS & POLICY COUNCIL
Eva Pignotti, Program Director - May, 2021**

Attendance

Head Start Preschool

| | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 |
|------------|--------|--------|--------|--------|--------|--------|
| Regular | N/A | 76.29% | 72.79% | 75.74% | 78.18% | 78.48% |
| Subsidized | N/A | 71.75% | 85.55% | 83.46% | 87.47% | 87.15% |
| | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
| Regular | 88.33% | 77.33% | | | | |
| Subsidized | 86.19% | 86.12% | | | | |

Early Head Start

| | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 |
|------------|--------|--------|--------|--------|--------|--------|
| Regular | N/A | 75.36% | 70.10% | 73.44% | 85.90% | 85.21% |
| Subsidized | N/A | 95.80% | 92.86% | 88.44% | 92.86% | 92.86% |
| | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
| Regular | 91.32% | 70.95% | | | | |
| Subsidized | 95.83% | 87.50% | | | | |

Early Head Start Child Care Partnerships

| | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 |
|---------|--------|--------|--------|--------|--------|--------|
| Regular | 86.51% | 87.81% | 85.28% | 80.71% | 86.95% | 82.81% |
| | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
| Regular | 89.69% | 85.15% | | | | |

**Community Action Head Start Preschool Program
Attendance Analysis – Absences for April 2021**

For the month of April 2021 the Preschool Program attendance rate was 77.92% overall, below the required 85%. The top reason for absences during the month of April was sick children, which accounted for 43.61% of the recorded absences.

**Community Action Early Head Start Program
Attendance Analysis – Absences for April 2021**

For the month of April 2021 the Early Head Start Program attendance rate was % overall, below the required 85%. The top reason for absences during the month of April was sick children, which accounted for 41.33% of the recorded absences.

Many of the symptoms of a child being sick are also symptoms of COVID-19. The program observes strict guidelines concerning daily health checks and illnesses. When a child exhibits symptoms of cough, shortness of breath, loss of sense of taste or smell, or fever they are excluded from school until cleared to return by the program’s Registered Nurse.

Enrollment Reporting: Programs must be full within 30 days of the start of the school year and continue to fill vacant slots within 30 days of the vacancy until 30 days before the end of the year. Numbers reported include slots vacant for less than 30 days.

Head Start Preschool – Full Enrollment = 697

| | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
|-----------------|------|-------|-------|-------|------|------|------|------|------|------|------|------|
| Regular (677) | N/A | 424 | 420 | 425 | 415 | 403 | 401 | 431 | | | | |
| Subsidized (20) | N/A | 15 | 20 | 20 | 20 | 20 | 20 | 17 | | | | |

Early Head Start – Full Enrollment = 108

| | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
|----------------|------|-------|-------|-------|------|------|------|------|------|------|------|------|
| Regular (100) | N/A | 74 | 74 | 70 | 62 | 64 | 62 | 75 | | | | |
| Subsidized (8) | N/A | 8 | 8 | 7 | 7 | 7 | 8 | 8 | | | | |

Early Head Start Child Care Partnerships – Full Enrollment = 80

| | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
|--------------|------|-------|-------|-------|------|------|------|------|------|------|------|------|
| Regular (80) | 68 | 77 | 77 | 77 | 78 | 77 | 75 | 75 | | | | |

Waiting Lists

Head Start Preschool

| | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
|------------|------|-------|-------|-------|------|------|------|------|------|------|------|------|
| Regular | N/A | 59 | 66 | 66 | 68 | 77 | 54 | 43 | | | | |
| Subsidized | N/A | 0 | 1 | 2 | 2 | 2 | 2 | 2 | | | | |

Early Head Start

| | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
|------------|------|-------|-------|-------|------|------|------|------|------|------|------|------|
| Regular | N/A | 3 | 3 | 3 | 3 | 3 | 3 | 4 | | | | |
| Subsidized | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | |

Early Head Start Child Care Partnerships

| | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
|---------|------|-------|-------|-------|------|------|------|------|------|------|------|------|
| Regular | 0 | 1 | 1 | 1 | 6 | 6 | 4 | 8 | | | | |

USDA Meal Reimbursements

| | April 2021 | |
|----------------------------|------------------------|---------------------|
| USDA Meal Reimbursements | Number of Meals Served | Amount Reimbursed |
| Breakfast | 4,409 | \$ 8,333.01 |
| Lunch | 4,479 | \$ 15,721.29 |
| Snack | 449 | \$ 431.04 |
| Cash In Lieu | n/a | \$ 1,097.36 |
| Total Reimbursement | | \$ 25,582.70 |

Report from Program Director: The program is beginning to see a slow increase in application from families. We hope to see normal enrollment numbers in the fall, but will be allowed the flexibility from both state and federal funders to be under-enrolled due to COVID conditions.

The Head Start Middle Grove site will be used for a Salem Health COVID-19 vaccination clinic on May 21st, and again three weeks later to administer second doses. We are excited to be able to offer the Pfizer vaccine at this clinic to children ages 12 and up as well as adults. We are reaching out to all enrolled families and also inviting staff and their family members to participate.

Summary of Governing Body Approval Items – May 2021

Request for Waiver of Federal Duration Requirement:

Head Start Performance Standards require that 45% of funded slots provide children with duration services by August 1, 2021. Duration is defined as 1,020 hours per year for Head Start and 1,380 hours per year for Early Head Start. Programs may request a waiver to provide services that do not meet this requirement and establish a locally designed option. The Head Start program currently offers 20% of the funded slots in a duration option, with the remaining 80% being offered in a part-day, part-year model with morning or afternoon classes meeting 4 days per week, 3.5 hours per day, 128 days per year. The Early Head Start program already has a waiver with approved locally designed options, but the Head Start program now needs to apply for this as well.

Our community assessment data, as well as parent surveys demonstrates that a large number of parents like and prefer the part-day part-year option. Our duration classes currently in service are primarily running 5 days, 5 hours a day in a full-year. The main reason why so many parents do not choose this option is that they do not want their children to be in school during the summer months, when their older children are on break from public school. We are not able to create a part-year duration program because it would have to run 6.5 hours per day in order to meet the annual hours required, and that would prohibit us from being able to have a second class running in the same classroom. Our facilities are completely filled, and we would have to secure additional buildings and classrooms to be able to increase our duration options in a part-year model. This is a goal moving forward, but not one we are able to accomplish by the deadline.

The program will seek a waiver and approval of a locally designed option for Head Start that exactly matches the days, hours, and weeks of services we provide in our part-day part-year model. Governing body approval is required for the submission of this waiver request.

Oregon Prekindergarten Continuation Application for Head Start:

The Oregon Department of Education, Early Learning Division application for Head Start funding for the fiscal year July 1, 2021 through June 30, 2022 is due by June 1, 2021. The state is offering flat funding of the same amount as the last grant, which serves 456 Head Start children. The total funding amount is \$5,488,416, of which 2.5% is designated for training and technical assistance. No program changes are allowable with this application except for reduction in slots, which we will not request. Governing body approval is required to apply for this continuation funding.

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| OPK Continuation Operations Funding | \$5,351,215 |
| OPK Continuation Training & Technical Assistance Funding | \$ 137,201 |
| TOTAL OPK Funding | \$5,488,416 |