



**JULY 2021 MEETING  
BOARD OF DIRECTORS**

**THURSDAY, JULY 22, 2021**

**LOCATION:**

**COMMUNITY ACTION AGENCY  
2475 CENTER ST NE  
SALEM, OR 97301**

**COMMUNITY ACTION PROMISE**

**Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.**

**Helping People Changing Lives**

**COMMUNITY ACTION AGENCY  
BOARD OF DIRECTORS**

**AGENDA**

2475 Center St NE

Salem OR 97301

July 22, 2021

Mission

**Empowering people to change their lives and exit poverty by providing vital services and community leadership.**

Vision

**All people are respected for their infinite worth and are supported to envision and reach a positive future.**

|             |   |             |
|-------------|---|-------------|
| <b>I.</b>   | <b>Welcome and Introductions</b>                            | <b>5:30</b> |
| <b>II.</b>  | <b>Public Comment</b>                                       | <b>5:35</b> |
| <b>III.</b> | <b>Approval of Agenda</b>                                   | <b>5:40</b> |
| <b>IV.</b>  | <b>Consent Calendar</b>                                     | <b>5:45</b> |
|             | 1. June 2021 Full Board Meeting Minutes                     |             |
|             | 2. July 2021 Executive Director Report                      |             |
|             | 3. July 2021 Development Department Report                  |             |
|             | 4. July 2021 Chief Financial Officer Report                 |             |
|             | 5. July 2021 Chief Operations Officer Report                |             |
|             | 6. July 2021 Program Director Reports                       |             |
|             | 7. July 2021 Committee Meeting Minutes                      |             |
| <b>V.</b>   | <b>Board Business</b>                                       | <b>5:55</b> |
|             | 1. Executive Director's Report                              |             |
|             | 2. Nutrition First USDA, ODE Grant Budget - <i>Approval</i> |             |
|             | 3. Financials – <i>Approval</i>                             |             |
| <b>VI.</b>  | <b>Adjournment</b>  | <b>7:30</b> |

**Next board meeting: Thursday, August 26, 2021**

**Mid-Willamette Valley Community Action Agency, Inc.**  
**Board of Directors Meeting**  
**June 24, 2021**  
**MINUTES**

**ATTENDANCE:**

**Board of Directors:**

**Present:**

|                    |                |                 |                 |
|--------------------|----------------|-----------------|-----------------|
| Candi House        | Jade Rutledge  | Lyle Mordhorst  | Shelaswau Crier |
| Catherine Trotzman | Jon Weiner     | Melissa Baurer  | Steve McCoid    |
| Erika Romine       | Kevin Karvandi | Michael Vasquez |                 |
| Helen Honey        | Linda Bednarz  | RW Taylor       |                 |

**Absent:** Erika Romine Helen Honey Jon Weiner

**Others Present:**

**Program Directors/Staff/Guests:**

Jimmy Jones, Executive Director  
Kaolee Hoyle, Chief Financial Officer  
Ashley Hamilton, CRP/ARCHES Program Director  
Rogelio Cortes, Weatherization Program Director  
Tricia Ratliff, HOME Youth Services Program Director  
Alisa Tobin, HOME Youth Services Associate Program Director  
Mandy Royse, Communications & Development Coordinator  
Laurel Dixon, Grant Writing Specialist  
Amy Schroeder, Office Specialist

**The meeting of the Board of Directors was called to order at 5:32 pm by Board Vice- Chair Jade Rutledge. It was determined that a quorum was present.**

**I. Welcome and Introductions**

Board Vice-Chair Jade Rutledge welcomed everyone.

**II. Public Comment**

None were made.

**III. Approval of Agenda**

No changes were made.

**MOTION:** To approve agenda made by Steve McCoid,

**SECOND:** Melissa Baurer.

**APPROVED:** Unanimously approved

**IV. Consent Calendar**

**1. May 2021 Full Board Meeting Minutes**

No discussions or concerns were raised

**2. June 8, 2021 Special Board Meeting Minutes**

No discussions or concerns were raised

3. **June 2021 Executive Director Report**  
No discussions or concerns were raised
4. **June 2021 Development Department Report**  
No discussions or concerns were raised
5. **June 2021 Chief Financial Officer Report**  
No discussions or concerns were raised
6. **June 2021 Chief Operations Officer Report**  
No discussions or concerns were raised
7. **June 2021 Program Director Reports**  
No discussions or concerns were raised
8. **June 2021 Committee Meeting Minutes**  
No discussions or concerns were raised

**MOTION:** To approve consent calendar made by Steve McCoid,

**SECOND:** Melissa Baurer.

**APPROVED:** Unanimously approved

**V. Board Business**

1. Taylor’s House Performance Improvement Plan – Jimmy presented different technical review options to the Executive-Finance Committee earlier this month. The Committee recommended contracting with the Technical Assistance Collaborative (TAC). They are a national homeless services technical assistance provider based in Boston. They will make a site monitoring visit this summer and report on their assessment at the September meeting. They will continue to provide technical assistance over the course of the year.

**MOTION:** To approve the Technical Assistance Collaborative to review the Taylor’s House program made by Linda Bednarz,

**SECOND:** Jade Rutledge.

**APPROVED:** Unanimously approved

2. Executive Directors Report:
  - i. The agency is preparing for an extreme weather event June 26<sup>th</sup> – 28<sup>th</sup>. Temperatures are forecasted to be well into the 100-110s. Cooling centers will be opened throughout Marion and Polk counties.
  - ii. The Energy program completed their annual monitoring this week and received very high marks and no findings. We are the only program in the state to have received above average and superior monitoring results in consecutive years.
  - iii. Jimmy discussed the Head Start Pre-School Promise strategy that we are developing in light of a competitive early learning environment in Oregon, and noted that we are reviewing other space options needed to expand the program for the future.
  - iv. The building where our Tanner’s Project vet program is located has become available for purchase from Catholic Community Services. Funds have been secured from OHCS for the acquisition and we are currently looking for funds for any rehab work that may be needed.

3. Financials – Kaolee Hoyle presented the financial statements thru March 31, 2021.

**MOTION:** To approve the financial statements thru March 31, 2021 made by Jade Rutledge,

**SECOND:** Steve McCoid.

**APPROVED:** Unanimously approved

**VI. Adjournment**

**The Board of Directors meeting was adjourned at 6:35 pm.**

Respectfully Submitted:

---

Amy Schroeder, Office Specialist

---

Jade Rutledge, Board Vice-Chair

# EXECUTIVE DIRECTOR'S REPORT

## MID-WILLAMETTE VALLEY

### COMMUNITY ACTION AGENCY

#### July 2021 Report

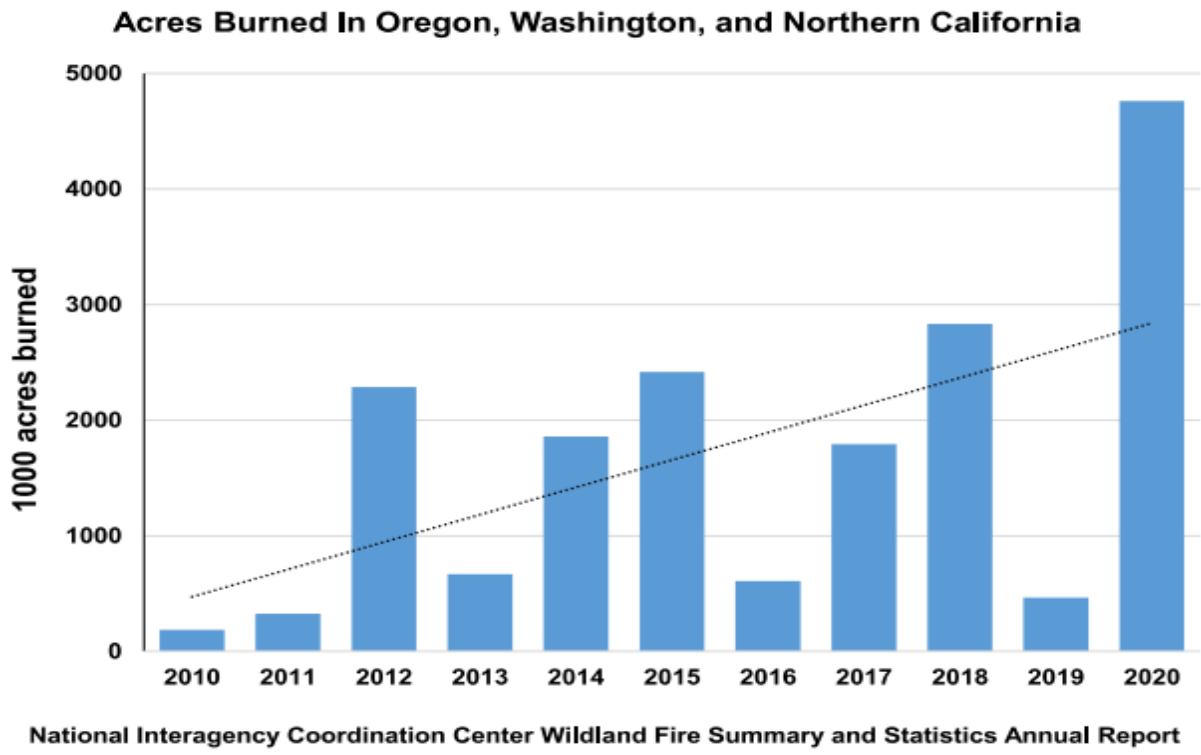
---

Given the intersection of several on-going crises, I thought it would be wise to focus this month's board report on our emergency services. The weather this week has turned out a bit better than we all feared. A scorching hot June however, the hottest in Oregon history, has set the stage for a serious wildfire season. For the next few months, the state will be vulnerable to the kinds of fires we saw last year. There are serious fires burning in the Klamath Falls area (the Bootleg Fire) and the Roseburg and southern Oregon Cascades (the Jack Fire), which has burned dozens of homes and spread a blanket of smoke across southern Oregon. Extreme weather disproportionately impacts people in poverty. And typically they have few resources available to them after such events. A recent study of the heat deaths last month in Portland, for example, showed that they were generally older folks who lived alone, often without air-conditioning. Last year's wildfires provide another example. Victims, unless they had a permanent address before the fire, are generally not eligible for FEMA assistance. Many in the Santiam Canyon were couching, squatting in abandoned homes, living in cars and camps down forest roads. And while the state has provided motel coverage for many of the pre-wildfire homeless in the months that followed the Labor Day fires, their general plan in recent weeks has been to channel those survivors into the already overcrowded homeless services system, and focus their resources on FEMA eligible populations.

Community Action, statewide, has taken a leading role in providing housing services for those affected by extreme weather events. We're still working to house as many of the pre-wildfire homeless as possible, as quickly as possible. This has been no easy task, because many of them were already borderline permanent supportive housing candidates (folks who had limited income, if any, and often struggled with addiction, mental health and criminal backgrounds). That was before the fire. Now to those barriers, add the traumas that still linger from the fires. It's little surprise that they have been, in many ways, the most difficult population that we're working with, more difficult even than the street homeless downtown. There were probably 200 folks in that cohort in the Santiam Canyon, before the fires. Many have since been housed. Others have scattered to the wind, some becoming homeless in other rural areas in Marion and Polk, or in the City of Salem. But we are making some progress, and continue to house them from our master wildfire list. Just today we finally housed a male in his early 30s, who suffered from many of these same problems, after keeping him in a motel for nearly 10 months. He had been living in a truck up a forest road in the Santiam Canyon. The night of the fires he had to abandon his truck, which was out of gas, and everything he owned was lost. Today, he has a set of keys in his hands for the first time in a decade.

But these are solutions to last year's problems. And there are many more in front of us for 2021. The Agency today is as much an emergency services operation as it is an anti-poverty agency. Over the past year we've added to our normal homeless services work, adults and youth, a vast array of sheltering services, wildfire work, and more, as we struggled through COVID, the Labor Day fires, an ice storm (where we sheltered 250 people a night with flashlights during the power outage) to the baking,

crushing heat wave that killed well more than 100 people statewide in June. The coming year is likely to see more of this kind of work. Climate change and global warming can be politically divisive, especially when folks try to talk about solutions. But in our work, we're in a triage business on these fronts. The people we serve, those in poverty, those who are income unstable and who lack consistent housing, the elderly and the very young, they will be the ones most affected by climate change in Oregon.



It's the heat, the fires, and even the air. A recent survey found that the number of days that people are exposed to wildfire smoke is growing every year. In southern Oregon, Klamath Falls averaged **1.4 days** of air quality "unhealthy of sensitive groups" between 1989 and 2014. From 2015-2020, that community averaged **13 days** of "unhealthy for sensitive groups" per year. Portland had no days of such poor air between 1989 and 2015. But since 2015, Portland has averaged **4.6 days** of poor air quality per year. This is all likely to grow much worse in years to come, and the consequences for our clients could be grave. We're holding weekly meetings with Oregon Housing and Community Services to redress the remaining wildfire homeless, and plan for the 2021 wildfire season.

We had an extreme weather event in Marion-Polk on June 26-28. Salem hit an all-time high of 117 on Monday. The heat wave killed at least 116 people across Oregon, including 12 deaths in Marion County and 1 in Polk County. One Marion County farm worker died on Saturday. And at least four homeless persons, one in Polk (a 38-year-old man) and another in Marion (a 61-year-old man), died before the heat broke. There were two other unsheltered deaths in Marion about which we have little information. Several years ago we opened extra services during the summer, including the operation of cooling centers, and more recently have dramatically expanded our outreach services and extended day center hours to include some weekends and holidays. As the forecast for extreme heat became known, we called in staff and organized (along with our partners) nearly 30 additional volunteers to open eight cooling locations in Salem and Mill City, and offered support for cooling operations in

Dallas, Woodburn, and Silverton. We served more than 500 people that weekend, distributed 5,100 bottles of water and sports drinks, and provided 1,100 pounds of ice. We used the ARCHES vans to transport heat exhausted clients in the field to cooling centers in town, and called 911 in support of six heat distressed clients. It's hard to know for certain, but it's probable that without our intervention many others may have died. The state's response as a whole was generally poor. The average high temperature in late June in Salem is 81 degrees, and a spike of nearly 40 degrees was not something that was well planned for statewide. As with the fires, it's likely this is just the opening chapter in a longer story.

### **Evictions:**

The biggest public work on our plate at the moment is preventing an eviction tidal wave that *may* come after July 19<sup>th</sup>, which is the first day that evictions for non-payment of July rent can proceed. There are some protections in place. No evictions on back rent (prior to July) may proceed until the end of February 2022. And no evictions on forward rent (after July 1) can proceed if a client can prove that they have applied for rental assistance. Still, that leaves a large number of folks who may be subject to a large eviction event at the end of July. I say *may* because no one really knows how bad this could be. There have not been evictions for non-payment since the beginning of the pandemic. In a normal pre-COVID year, there are about 18,000 evictions in Oregon, at a rate of around 1,500 per month. Everyone in the state, from advocates to providers to politicians to the landlord community, generally accepted that as normal. But viewpoints have changed. There is a persistent "cancel the rent" campaign that's been organized by several progressive groups around the state, and if that fails they hope to extend the moratorium indefinitely. We have not encouraged that, because our landlords in Marion-Polk are critical to us, and housing people is a collaboration between program, client and property owner. I've worked very closely the past few months with the Governor's Housing Policy Advisor Ryan Deibert, and he's made it very clear to everyone that there will not be a special session called to extend the moratorium. The state is relying on moving what is an historic amount of rental assistance, more than \$180 million statewide delivered since last summer (normally there's about \$15 million a year in prevention assistance from the state). In addition to that \$180 million there's another \$500 million plus to come. Still, no one knows for sure if the need will be met. Much of the controversy has to do with the state's decision to "modernize" the rental assistance process by creating a statewide online portal on their website, where applications are gathered before distribution to Community Action Agencies for processing. This system has been, frankly, wildly disappointing. It has slowed the payments instead of accelerating them. About 30% of the applications statewide (higher in some areas) are also incomplete.

The software is clunky, and even when people successfully apply some clients cannot be passed through one module to the next. The most difficult moment in this unnecessary and convoluted process is when the program passes the client to an Agency's finance department for payment. That process has been so poor across Oregon that most agencies, including ours, are running a double process to make sure none of the clients are being dropped by the system, and to ensure that we have the documentation we need to protect us from audit findings in the future. Those are the structural problems, inherent to the process. Beyond that, there are enormous barrier issues in the application. It essentially requires a high school or better reading level. Many of the clients who need rental assistance the most are struggling with several traumas, many have addiction issues, many have classic mental health. Most do not have access to desk station computers that make document upload easier.



Many do have smart phones, but a very large number of these clients have phones that less “smarter” than others, also making the application, document upload, and such difficult. The likely consequence from all this is that people of color, especially from certain immigrant communities that do not speak English as a primary language, and those who do not have access to the technology, or haven’t yet discovered they’re eligible for help, are likely to be left behind. What this methodology is creating is two classes of applicants: ones with fewer barriers, better technology, and greater means to apply for assistance, versus those with greater barriers, less technology, and less ability to apply for assistance.

The resources, to be sure, are enormous. We have \$12 million more to spend, after spending nearly \$13 million in 2020-2021. We will have another \$15 million sometime this fall. But in this work, timing is everything. It’s akin to dumping 10,000 gallons of water on a fire that went out two weeks ago. Still, there are too many unknown variables to know how large of an eviction wave we’re facing. It will, however, be larger than it needed to be. The state made the decision to use this system, arguing that our network didn’t have the capacity to distribute the resources without it. Yet we spent down 100% in 2020 and 2021. And we’re essentially having to run this program through a regular process and carry the clunky state system on top of it. Some people will undoubtedly lose their homes needlessly because of these decisions.

**Current status of the eviction prevention program:**

| Date      | In ALLITA    |            |                        |                |          |                  | Sent to Finance |               |                        |
|-----------|--------------|------------|------------------------|----------------|----------|------------------|-----------------|---------------|------------------------|
|           | Overall apps | Incomplete | Pending Initial Review | Initial Review | Declined | Funding Approved | HHs             | Amount        |                        |
| 7/2/2021  | 2890         | 1136       | 1024                   | 82             | 8        | 74               | 77              | \$ 776,646.00 |                        |
| 7/7/2021  | 3322         | 1262       | 1176                   | 60             | 13       | 31               | 61              | \$ 481,680.00 |                        |
| 7/16/2021 | 3606         | 1284       | 1291                   | 44             | 20       | 225              | 80              | \$ 639,754.00 |                        |
|           |              |            |                        |                |          | 329              | 218             | \$ 1,898,080  | Totals Spent           |
|           |              |            |                        |                |          |                  |                 | \$14,759,475  | Total Award            |
|           |              |            |                        |                |          |                  |                 | 13%           | Percent of Total Award |
|           |              |            |                        |                |          |                  |                 | \$ 8,706.79   | Average Payment        |
|           |              |            |                        |                |          |                  |                 | 36%           | % of Apps Incomplete   |
|           |              |            |                        |                |          |                  |                 | 31-Oct        | Projected Spenddown    |

**Other Updates:**

- In conducting our annual self-assessment in Head Start, the program took a deep look at the impact of COVID on our operations. During the 2020-2021 school year, the Agency experienced only 28 positive cases of COVID-19, out of the more than 580 children and 240 staff involved in the program. This represents a positivity rate of only 3.4%. Of those cases, 18 were staff and 10 were children. These positives caused the temporary closure of 10 classrooms for short-term quarantines. Yet none of these cases led to any widespread outbreaks at our Head Start sites. Given that we were open and operating throughout much of the pandemic, these numbers could have been much, much worse. I’m very happy with the professionalism and diligence of the Head Start staff and leadership, as well as the great work from COO Helana Haytas’s division, in keeping these numbers very low.
- Our Program Director of Energy Services is currently out on leave. In her absence, Melissa Ehara, the office manager in Energy Services is running day-to-day operations and managing

staff in that program. Ashley Hamilton, the Program Director of ARCHES, is supervising Energy Services and Michelle's work until Traia returns.

- The Agency received an additional \$75,000 grant from the Oregon Community Foundation this month. This grant will help provide additional services at our Home Youth Services Program.
- Program leadership in Home Youth Services and Agency Leadership have been meeting with the technical assistance providers from the Technical Assistance Collaborative in Boston. They will be in Salem for a visit to Taylor's House soon. We remain on schedule to produce a report on Taylor's House for the August 2021 Board Meeting.
- I heard recently from a close partner of ours, Stephen Goins at Northwest Human Services. They run a hotline that connects local crisis calls to the National Suicide Prevention Line. The hotline serves Marion and Polk Counties. Suicidal ideation (S.I.) attempts have dramatically increased over the pandemic, and recently seem to be spiking again. The hotline receives about 60 S.I. calls per week, along with others going through the main hotline numbers. One of the fastest growing demographics among those calls are minors and adolescent youth. Senate President Peter Courtney, just yesterday, mentioned in an interview that he believed that we still "don't realize what's happened to us," that we think this is all over. And it may be. But the traumas will long linger, especially for the poor, the young, and the vulnerable. Just yesterday we lost a client living in Cascade Gateway to suicide. He was 46 years old.
- Lastly, if you have not yet done so please listen to the interview on KMUZ with our Breezy Aguirre and Adriana Escobar, as they talk about our new farm worker program *Fuerza Campesina* (a department in ARCHES). The program brings vital services to the farm worker community in Marion and Polk, work that harkens back to the Agency's origin, and something we must be doing more of in the future. The program is funded by a grant from Legacy Health Systems, and some funds from the Emergency Solutions Grant.

<https://kmuz.org/willamette-wake-up-07-13-2021-invisible-people-fuerza-campesina-serving-under-housed-farm-workers/>

Jimmy Jones  
Salem, Oregon

# July Board Report: Development Department

Laurel Glenn, Grant Writing Specialist

## Grants

**Total amount received:** \$176,000

**Requests we're waiting to hear back from/that we're queued up to apply for:** \$3,388,500

## Grants Awarded:

|   |  |   |        |
|---|--|---|--------|
|    | <b>Salem Foundation Pioneer Trust Company Trustee</b><br>ARCHES Redwood Crossing | \$2,500.00<br>Mar 1, 2021 - May 1, 2021     | Active |
|    | <b>Harvest Foundation</b><br>Youth Empowerment Program Grant                     | \$10,000.00<br>Mar 2, 2021 - Mar 15, 2021   | Active |
|   | <b>Juan Young Trust</b><br>Taylor's House Weight Room                            | \$2,500.00<br>Mar 2, 2021 - Mar 31, 2021    | Active |
|  | <b>Salem Rotary Club</b><br>Taylor's House Weight Room                           | \$1,000.00<br>Mar 5, 2021 - Jun 30, 2022    | Active |
|  | <b>Legacy Health</b><br>ARCHES Bilingual Health Navigator                        | \$75,000.00<br>Grant starts on Mar 9, 2021  | Active |
|  | <b>Oregon Community Foundation</b><br>HOME Youth Summer Camp                     | \$75,000.00<br>Grant starts on Jun 14, 2021 | Active |
|  | <b>Herbert A Templeton Foundation</b><br>Back Pack and Calculator Project        | \$10,000.00                                 | Active |

## Recent Grant Highlights:

1. Salem Rotary Club: The Salem Rotary Foundation awarded us \$1,000 to transform one of the basement rooms in Taylor's House into a gym. The Juan Young Trust also provided

funds for this project. We should be able to use some of the money to purchase basketballs and update the basketball hoop outside Taylor's House as well, giving youth multiple outlets for exercise.

2. Oregon Community Foundation: OCF awarded us \$75,000 to run a place-based learning summer camp for youth at HOME Youth Services. Youth will have the opportunity to participate in art lessons with an art teacher, learn from a STEM educator, and go on two field trips to places like the Newport Aquarium or OMSI. The grant is aimed at addressing the opportunity gap that's widened for youth during the pandemic.
3. The Salem Foundation: The Salem Foundation has awarded us \$2,500 (which we were able to pair with \$1,000) to start an ID fund at the ARCHES Redwood Crossings location. The fund is specifically designed to help replace lost, stolen, or destroyed forms of identification for those who have been chronically unhoused, a big step on their path to healing and self-sufficiency.

### **Video Project Update:**

- The Development Department toured some of our available program sites this past month with Cardwell Creative to help formulate a video script.
- Cardwell Creative will have a finished script and shot list for our approval by 07-16.
- We'll begin filming program sites the last two weeks of July and possibly the first week of August.



## THE ARCHES PROJECT

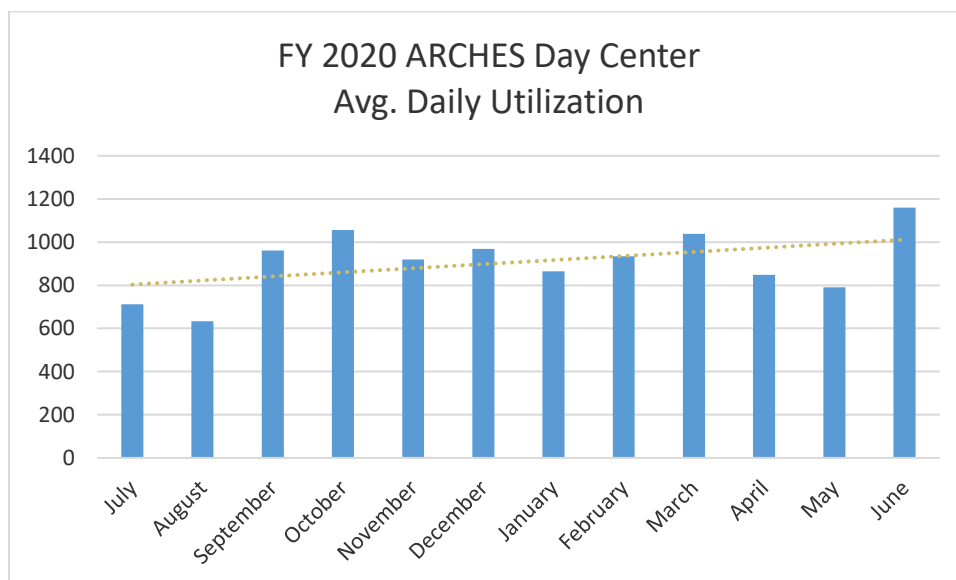
615 Commercial Street NE  
Salem, Oregon 97301

### CRP Board Report – July 2021

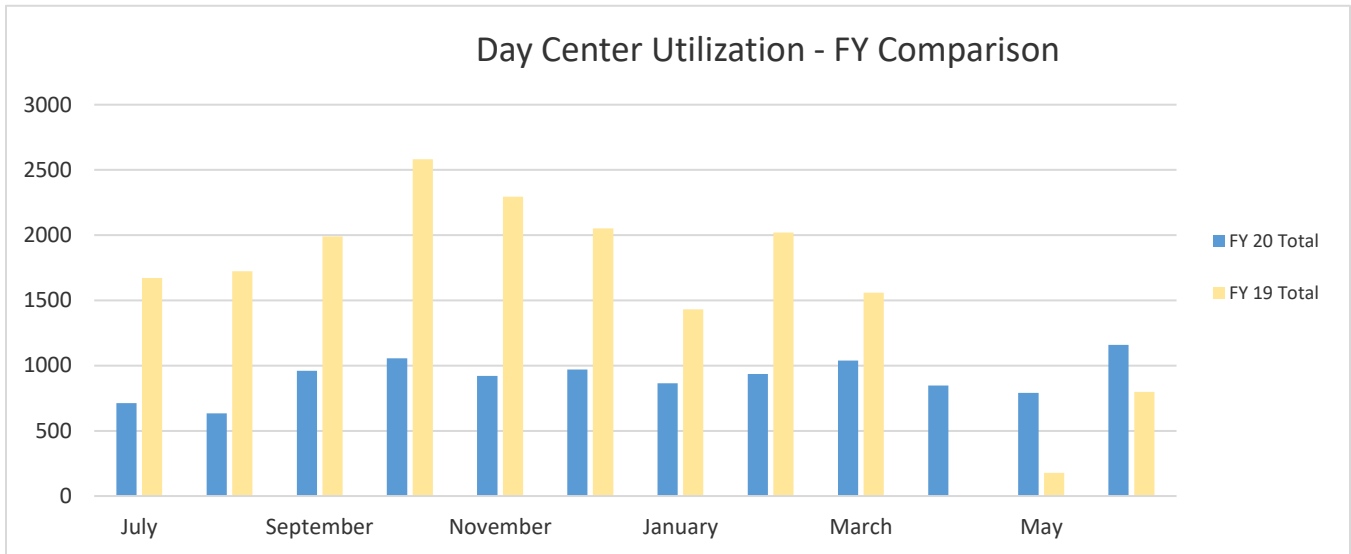
CRP administers MWVCAA’s homeless services and housing programs in Marion and Polk Counties. These programs are commonly called the “ARCHES Project.” Our services are located at 615 Commercial Street in Salem, as well as at the Dallas Resource Center in Polk County, Seymour Center in Salem, and the Santiam Outreach Community Center in Mill City.

#### ARCHES Day Center:

Since opening day, the total number of duplicated Day Center visits is 53,265 - with an average daily attendance rate of 72. For the FY 2020, the Day Center continued to see a steady increase in utilization despite COVID - 19. During the last month of the fiscal year, ARCHES saw its highest Day Center attendance of the year at 1,160 visits. This is likely attributed to increasing Day Center capacity to 52, as well as opening for the June 2021 heatwave.



Over the course of the 2020 fiscal year (July 1, 2020 – June 30, 2021), the ARCHES Day Center tracked 10,888 visits. Making FY 20 the lowest Day Center utilization year to date. However, when comparing FY 19 and FY 20, the Day Center is beginning to see an upward trend in overall utilization. With Quarter four of the 2020 fiscal year being the first to track higher visitor rates than the year prior.



The most influential reasons for fiscal year 2020 utilization decline are due to remodel related shut downs and reductions, as well as COVID -19 safety measures. However, despite the overall decline in visits, the ARCHES Day Center recorded 631 unique visitors. Of these the following demographic breakdown was recorded:

*When a \* is present, there is an unknown category in the total. Likely due to client refusal to answer questions during intake.*

Visitors by age\*:

- Number of Adults (25+) - 592
- Number of Youth (18-24) - 36
- Number of Minors - 3

Visitors by sub-population:

- Veterans - 53 (8%)
- Chronically homeless - 300 (48%)
- Domestic Violence - 213 (33%)

Visitors by Gender\*:

- Male – 421 (67%)
- Female – 203 (32%)
- Other – 7 (1%)

Visitors by Race/Ethnicity\*:

- White – 517 (82%)
- Black or African American – 36 (6%)
- Asian – 1 (less than 1%)
- American Indian or Alaska Native – 16 (3%)
- Native Hawaiian or Pacific Islander – 1 (less than 1%)
- Multiple Races – 55 (9%)
- Hispanic – 104 (16%)

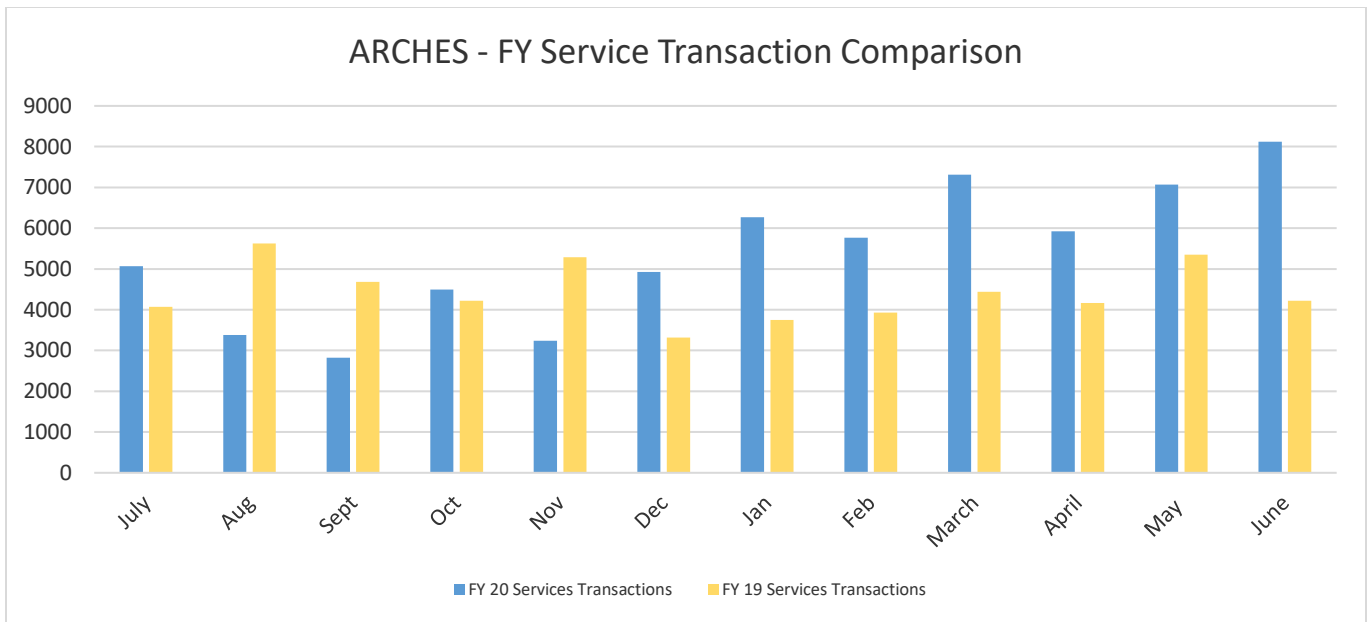
Visitors by Health Conditions: *Guests may have one or more of the following*

- Mental Health – 312 (49%)
- Alcohol and Drug Abuse – 426 (67%)
- Chronic and Physical Health Condition – 533 (84%)
- HIV/ AIDS – 6 (less than 1%)
- Developmental Disability – 168 (26%)

**ARCHES Basic Needs & Supportive Services:**

Current utilization of Day Center Supportive Services continues to grow in comparison to Grant Year 2019 numbers. In all, during Quarter four (Q4) ARCHES saw 21,112 supportive service transactions. This is a 56% increase from Quarter four of FY 2019 and shows an increased number of individuals seeking services despite COVID. The majority of Supportive Services provided in (Q4) were in the meal category, including, breakfast, lunch, and evening meals -- at 66%.

| Basic Needs & Supportive Services |                       |               |       |       |          |                     |         |         |                        |
|-----------------------------------|-----------------------|---------------|-------|-------|----------|---------------------|---------|---------|------------------------|
| Month                             | New client Mail Boxes | Checking Mail | Meals | Calls | Pet Food | Hygiene & Hair Cuts | Showers | Laundry | Client Care Navigation |
| Q 1 Total                         | 134                   | 1625          | 4938  | 3364  | 59       | 54                  | 506     | 160     | 430                    |
| Q2 Total                          | 108                   | 1739          | 8065  | 1480  | 133      | 147                 | 561     | 209     | 228                    |
| Q3 Total                          | 123                   | 4320          | 10183 | 2886  | 233      | 286                 | 619     | 244     | 456                    |
| Q4 Total                          | 131                   | 4187          | 13892 | 1336  | 134      | 155                 | 607     | 250     | 420                    |
| FY 2020 Total                     | 496                   | 11871         | 37078 | 9066  | 559      | 642                 | 2293    | 863     | 1534                   |
| FY 2019 Total                     | 735                   | 11685         | 22326 | 16505 | 793      | 371                 | 605     | 105     | 305                    |
| FY 2018 Total                     | 750                   | 9908          | 23145 | 17505 | 1863     | 403                 | N/A     | N/A     | N/A                    |



### **MWVCAA - COVID Rent Relief Program**

As of June 30, 2021 ARCHES spent down 100% of the State Tenants Accessing Rental Assistance (STARR) fund. This pot was available for COVID impacted household in Marion and Polk County via Oregon Housing and Community Services. Funds were eligible to pay rent arrearages dating back to April 2020, as well as future rent payments through June 2021. At program close, \$4,071,306 in rent assistance was allocated. \$500,000 via Polk County Family and Community Outreach (a sub-recipient of ARCHES), and the remaining via the established COVID call center. Since beginning operations in June 2020, the ARCHES COVID center has provided over \$10,765,365 in rent and utility assistance in Marion and Polk County.





Currently, ARCHES has initiated a third wave of COVID funding. This will continue through December of 2021 and is primarily financed through Oregon Housing and Community Services (OHCS). This pot of money is known as the Oregon Emergency Rental Assistance (OERA). The final allocation is \$14,759,475. Which is to be allocated by September 2022, with 65% spent by September 2021. Households can now apply online at [oregonrentalassistance.org](http://oregonrentalassistance.org) or by calling 971-345-222 to speak with program support staff.

Since beginning the OERA in July 2021, 96 households have been served. Totaling \$583,370 in assistance. To date, 3,608 households remain in que for assistance and will be processed by the COVID team, roughly 30 FTE strong. Hours of operation have now been extended to M - F, 7am - 7pm. With Sunday hours beginning on July 25<sup>th</sup>. This increase in service hours will not only permit staff to process additional applications. But the Sunday and evening hours increase accessibility for working households, especially migrant farmworkers.



**Program Showcase: ARCHES Day Center and Outreach – Heatwave Response**

At the end of June 2020, the Willamette Valley experienced unprecedented heat conditions. With day time highs breaking records from June 26-June 28. In response to the event, ARCHES applied a three prong approach in efforts to reduce heat related illness and fatalities among the unsheltered and tenuously housed. This included, 1) opening three cooling centers (two in Salem, and one in Mill City), 2) expanding outreach opportunities within known homeless camps (including the ability to provide water, ice, electrolyte drinks, cooling towels, as well as transportation to cooling centers) and 3) supporting partner efforts in Salem and in rural communities through donating supplies and consistent service check-ins.

Thanks to 180 donated volunteer years, and 85 additional staff hours, over 138 individuals accessed cooling centers and 500 outreach engagements were conducted. In

addition, 3,580 bottles and 54 jugs of water, 1,466 sports drinks, and 1,100 pounds of ice were distributed.



The ARCHES Project and many volunteers worked tirelessly to support our un and underhoused community during last weekends heat wave. Here are some of the most notable statistics.

|              |   |
|--------------|---|
| <b>27</b>    | Volunteers who worked to provide street outreach and support cooling center operations at our day center and Salem First Presbyterian Church. |
| <b>180</b>   | Volunteer hours logged  |
| <b>78</b>    | Combined outreach hours given by both paid staff and volunteers   |
| <b>500</b>   | Engagements   |
| <b>138</b>   | Cooling center utilizations   |
| <b>5,100</b> | water bottles and electrolyte beverages provided to the community   |
| <b>1,100</b> | Pounds of ice   |

| CONTRIBUTORS                    |                                   |                      |  |
|---------------------------------|-----------------------------------|----------------------|--|
| Kindness Closet of Salem        | Helping Hands Resources Community | Little Dirty Hippies | Free Fridge Salem                            |
| Salem First Presbyterian Church | Riot with Love                    | Caring Connections   | Various churches and community organizations |

**Program Update La Fuerza Campesina**

Since June 15th, Fuerza Campesina (FC) has participated in two Community engagement events. The first being in Woodburn where 133 adults and 150 children were assisted. Followed by one in Independence where 63 adults and 72 children engaged with program staff. Both of these were in collaboration with Farmworker Housing Development Corp. (FHDC). La Fuerza Campesina will be at Central School District on July 15th and are expecting 100 people to attend. At these events staff



distribute toilet paper, masks, hand sanitizer, disinfectant wipes, water, and toys. As well as connecting households to vital MWVCAA programming.

Staff have visited one migrant camp in Polk County, where 29 adults and 33 children reside. During the visit staff assessed the resident's needs, finding that they were low on general household items. Staff later returned with toilet paper, disposable plates, cups and cutlery, laundry soap, dish soap, diapers and wipes, snacks, water, and juice. To further support that community, staff are working with The Kindness Closet to acquire a refrigerator and a dryer.

In addition, FC visited a migrant camp in Marion County, where staff connected with 52 adults and 66 children. There was a notable need for baby items at this location and staff are working with community partners to address this service gap. Also at this location, staff distributed masks, hand sanitizer, and water.

Lastly, working in collaboration with Mano a Mano and Marion Polk food share, FC has distributed over 130 food boxes. Through mid-august FC will continue to visit labor housing, community housing, and have at least two more engagement nights for resource distribution and connection.

### **ARCHES Housing & Specialty Programs:**

For the 2020 Fiscal Year, ARCHES continues to reports monthly on households and individuals served by our housing stabilization programing. This data is broken up into two segments. The first category, focusing on ARCHES housing programming (*Table 1*), outlines our prevention services, rental assistance, barrier removal, and deposits. The second category is specialty programing (*Table 2*), which is inclusive of services that provide basic need supports, as well as self-sufficiency development.

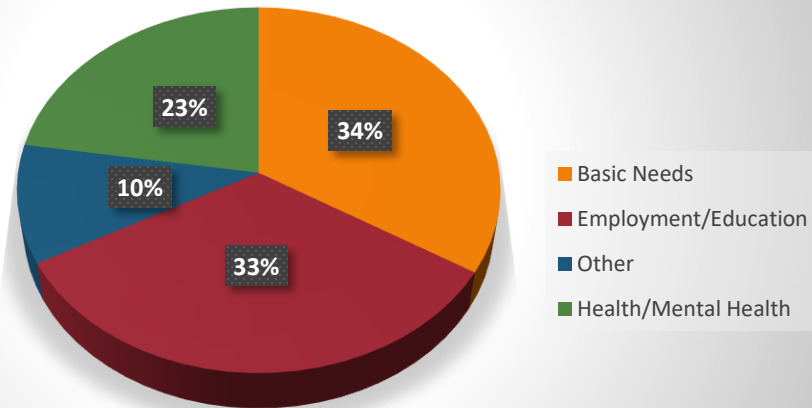
During the month of June, 223 households (448 persons) received housing support. This is the highest household served count this fiscal year. Including 14 new housing placements, as well as 22 households exiting into self-sufficiency. Meaning they are able to live independently of ARCHES assistance moving forward. There were also 71 households on the active housing search, which I the largest cohort this fiscal year, and is largely attributed to an increase of services for those who were wildfire impacted. Since tracking began in July 2019, 528 households have exited ARCHES programing into permanent housing solutions.

| July ARCHES Housing Programs |                   |                    |        |          |                      |                       |                     |                   |                 |                     |
|------------------------------|-------------------|--------------------|--------|----------|----------------------|-----------------------|---------------------|-------------------|-----------------|---------------------|
| Table 1                      |                   |                    |        |          |                      |                       |                     |                   |                 |                     |
| Core Programs                | Households Served | Avg VI-SPDAT Score | Adults | Children | Households Searching | New Households Housed | Household PH Exists | Marion Households | Polk Households | Total Unique Served |
| Home TBA - RRH               | 23                | 9.3                | 33     | 36       | 6                    | 1                     | 2                   | 16                | 7               | 69                  |
| Home TBA - D                 | 0                 | 0                  | 0      | 0        | 0                    | 0                     | 0                   | 0                 | 0               | 0                   |
| ERA                          | 5                 | 13                 | 5      | 0        | 0                    | 0                     | 0                   | 5                 | 0               | 5                   |
| HUD CoC                      | 13                | 9.5                | 18     | 26       | 0                    | 0                     | 0                   | 8                 | 5               | 44                  |
| City of Salem - TBRA         | 10                | 9.75               | 21     | 10       | 8                    | 1                     | 0                   | 10                | 0               | 31                  |
| EHA - RRH                    | 23                | 9                  | 36     | 22       | 0                    | 0                     | 0                   | 14                | 9               | 58                  |
| EHA - D                      | 0                 | 0                  | 0      | 0        | 0                    | 0                     | 0                   | 0                 | 0               | 0                   |
| DHS Fresh Start RRH          | 6                 | 9.0                | 7      | 4        | 6                    | 0                     | 0                   | 6                 | 0               | 11                  |
| DHS Navigators               | 6                 | 0.0                | 6      | 3        | 3                    | 2                     | 4                   | 6                 | 0               | 9                   |
| HSP                          | 24                | 9                  | 36     | 46       | 7                    | 0                     | 6                   | 20                | 4               | 82                  |
| Redwood Crossing             | 29                | 11                 | 29     | 0        | 0                    | 0                     | 1                   | 29                | 0               | 29                  |
| OHA-VRAP                     | 35                | 9.5                | 47     | 5        | 4                    | 3                     | 0                   | 33                | 2               | 52                  |
| Tanners Project              | 19                | 7.8                | 19     | 0        | 17                   | 3                     | 3                   | 18                | 1               | 19                  |
| VET DRF                      | 10                | 7.5                | 11     | 0        | 8                    | 2                     | 3                   | 10                | 0               | 11                  |
| EHA                          | 20                | 8.3                | 21     | 7        | 12                   | 2                     | 3                   | 17                | 3               | 28                  |
| Clients Served               | Households Served | Avg VI-SPDAT Score | Adults | Children | Households Searching | New Households Housed | Household PH Exists | Marion Households | Polk Households | Total Unique Served |
| <i>June Served</i>           | 223               | 7.5                | 289    | 159      | 71                   | 14                    | 22                  | 192               | 31              | 448                 |

ARCHES specialty services engaged 1,127 households in this most recent period (June 2020). This is the highest service engagement month since data tracking began. With the two most common services being VSO Assistance and Outreach. To date, 15,030 households (duplicated) have connected with ARCHES specialty services since July 2019. At program end, 3,170 households engaged with the Veteran Service Office, 1,599 mobile showers were provided, over 4,200 outreach engagements made, and 6,526 housing assessments were performed.

| June ARCHES Specialty Programs        |                   |             |           |            |            |                     |
|---------------------------------------|-------------------|-------------|-----------|------------|------------|---------------------|
| Table 2                               |                   |             |           |            |            |                     |
| Specialty Programs                    | Households Served | Adults      | Children  | Veterans   | Fleeing DV | Total Unique Served |
| Marion County VSO                     | 379               | 379         | 0         | 379        | 0          | 379                 |
| Mobile Showers                        | 235               | 235         | 0         | 0          | 0          | 235                 |
| RENT                                  | Program Paused    |             |           |            |            |                     |
| Birth Certificates                    | Program Paused    |             |           |            |            |                     |
| Coordinated Outreach                  | 513               | 494         | 19        | 14         | 16         | 513                 |
| <b>June Served</b>                    | <b>1127</b>       | <b>1108</b> | <b>19</b> | <b>393</b> | <b>16</b>  | <b>1127</b>         |
| HRAP                                  | 7                 | 7           | 0         | 0          | 0          | 7                   |
| Coordinated Entry                     | 64                | 76          | 63        | 3          | 10         | 139                 |
| <b>Coordinated Entry - June TOTAL</b> | <b>71</b>         | <b>83</b>   | <b>63</b> | <b>3</b>   | <b>10</b>  | <b>146</b>          |

## How the De Muniz Resource Center Served Clients in June



### Opportunities/Challenges

- ❖ De Muniz Resource Center served 104 clients in June.
- ❖ Eighty-two percent of the clients served in June were adults in custody versus community clients (18%).
- ❖ This month 20 clients (31 occurrences) took advantage and attended our cognitive based classes. The classes covered the following topics:
  - Emotional regulation
  - Maximizing strengths
  - Parenting skills
  - Prosocial lifestyle
  - Health & Wellness
  - Employment- job search basics
- ❖ We have been working on recruiting for our new Housing Navigator positions. We conducted several interviews this month.
- ❖ This month we have welcomed some of our volunteers back. We are back to offering a weekly Narcotics Anonymous meeting for male Adults in Custody. Six clients attended meetings this month.
- ❖ Our contract for employment services with Willamette Workforce partnership was renewed for a third consecutive year.
- ❖ The main challenges we have revolve around a budget shortage and continued COVID-19 restrictions.

## **Success Story**

### *“Willingness and Gratitude”*

In May, A.P. came into the Resource Center with his niece who helped him navigate our paperwork and services. A.P. was overwhelmed, but willing and eager to accept the help being offered to him. I provided A.P. with our Resume Starter Pack, which he promptly completed and returned. I created a functional resume for A.P., we discussed job search and interview tips, and I sent him on his way with several job leads, applications, and copies of his resume in hand.

No more than a month later, A.P. returned to the center to let us know he had started a full-time position in sanitation at Don Pancho. A.P. seemed excited and proud to have a steady job that would allow him to work toward self-sufficiency. Expressing his gratitude, A.P. said that the staff at the Resource Center "took the time out to put together a resume for me and gave me information about job sites. They also have a good attitude that makes you feel good about yourself."

-Submitted by Employment Navigator

**CCR&R PROGRAM REPORT**  
Shannon Vandehey-Program Director  
June 2021

## Opportunities:

- **In Process: CCR&R Staff Team Building and Reconnect** evening scheduled for July 16<sup>th</sup>. Starting at 4pm CCR&R staff will **all** meet together in person for the first time since COVID. Will be doing some fun team building exercises (we have 6 new staff since January/February). Will be discussing our CCRR Program Improvement day that will occur on July 30<sup>th</sup>, and prepping staff on a new framework for reflective practices called the Six Thinking Hats by Edward De Bono. We want to build our thinking skills as we begin to meet face to face again and develop ideas for our first quarter workplan priorities. Workforce development and Professional Development. We hope to use the Six Thinking Hat process as we move forward with planning for efficiency and effectiveness, as time is a difficult commodity for us all. In addition, we will be showing a video on "Braving" by Brene Brown. Finally, we will spend the rest of the time with each other to get to know each other better. Jimmy has graciously agreed (as a surprise) to stop by and say some words of appreciation for the great work our CCRR staff has done throughout this difficult year. I feel like this will be a great team boost to start us off the new year!
- **In Process: CCR&R Program Improvement Day** Scheduled July 30<sup>th</sup>. Full day. Will practice the Six Thinking Hat method. Will use this method to work on our current top Workplan priorities. Workforce Development (Child Care Provider Recruitment and Retention) and Child Care provider Professional Development. Looking at out of the box ways we can continue to build a quality child care supply in Marion, Polk & Yamhill Counties.
- **In process: Collaborating** with our Marion and Polk Early Learning Hub to offer TS Gold and Creative Curriculum training (virtually) in English and Spanish to our Preschool Promise and Network providers in Marion and Polk Counties (about 120). Creative Curriculum is the curriculum that is highly suggested by the ELD, as a curriculum that meets quality standards. Providers will obtain free curriculum, free training. Trainers are from Clackamas Community College. Marion & Polk Hub is offering a set of Creative Curriculum books as incentive. CCR&R is acting as the Oregon Registry Sponsoring Organization so participants can get ORO credit for attending. We manage the registration and the attendance and ORO verification process.  
**DATES:** May 4 & 5<sup>th</sup> Introduction to The Creative Curriculum® for Infants, Toddlers & Twos (Spanish). **COMPLETED**  
May 8<sup>th</sup> Implementing The Creative Curriculum® for Preschool (Spanish) **COMPLETED**  
June 8 & 9<sup>th</sup> Introduction to GOLD®: Exploring MyTeachingStrategies® (Spanish) **Rescheduled to July due to trainer issue.**  
June 5<sup>th</sup> Implementing The Creative Curriculum® for Preschool English **Completed**  
July 13<sup>th</sup> & 14 Introduction to GOLD®: Exploring MyTeachingStrategies®(Spanish)
- **Partnering:** Laurel Dixon, who is working as a Grant Writing Specialist at Community Action told me about a **GO Kids Grant opportunity**. I have had dreams about our current Child Care Lending Library and never really have had the funds to do it justice. We would like to purchase a used van or a truck, big enough to transport items to child care providers in Marion, Polk & Yamhill. Especially to providers in rural areas who have the hardest time accessing our materials. We would like to convert part of this truck into a book mobile, where we can bring books to the children in child care, so they can check them out, or members of our team can offer circle time reading activities as a way to develop relationships with new providers, and act as a role model for best literacy practices. In addition, we would love to create an online lending library check out system that providers can access without having to come to the office. They could check them out, we would collect items and transport to child care providers in all 3 regions. There is no cost for this service. Laurel has volunteered to help

me by writing this grant, as she said it fit. I am so excited that the agency has this support! I just don't have time for these smaller projects as our state contract takes up so much of our staff time.

- **Participating:** In the first Hallman Neighborhood Family Fun Fridays starting July 9 and running every Friday until mid August at Northgate park. Put together by the Hallman Neighborhood Council. Each Friday has a theme. Health was the starting Friday outreach focus. Estimated 175 children and parents came to our booth. Children got to make healthy butterfly snack bags. I was very excited at the number of Pacific Islander families that turned out for the event. It has given me more of a visual of where this community is in our region and look forward to continued child care provider recruitment here.



- **HB 3073 was passed.** Attached is the PDF One pager Overview outlining the changes we can expect in the future from the Early Learning Division.

## Challenges:

- New guidance has come out for CCR's from the Early Learning Division concerning being able to meet face to face with providers for observations, coaching, technical assistance and support. As we transition out of the State of Emergency that was in place for the last 15 months, and out of the Health and Safety Guidelines for Early Learning during COVID-19, we are looking forward to program visits, trainings and in-person collaboration. However, as we move through this transitional period, it is important to continue to be informed, respectful to personal choice and plan accordingly.

For programs funded, in part or in full, by the Early Learning Division, they are asking leaders to consider closely the guidance provided by Oregon Health Authority in their planning for a return to previous service levels and routines. CCR&Rs may have additional guidance or requirements from their lead agency, which may take precedence in our transition planning. Guidance on use of face masks, in-person observations and visits, in-person training and providers visiting our office has been updated to allow a return to in person observation and visits with programs and providers. In-person training can be implemented at the discretion of our lead agency. Early Learning programs are no longer required to wear a face mask or covering during program hours. CCR&R staff are not expected to wear a face mask or covering during service delivery to programs. However, we will be checking with each program before the visit to ask if program is requesting a mask be worn. CCR&R will be making a slow transition in regards to this, as well as in-person training, we will mainly be training virtually until next quarter professional development planning as training until September has already been scheduled and finalized.





# OREGON HOUSE BILL 3073

## Overview

The legislation builds on Oregon’s work to increase access to affordable, high-quality learning experiences and supports for children and families by establishing a new early learning agency. The new agency, the Department of Early Learning and Care (DELIC), will consolidate early child care services into one state agency, including licensing, registration, and the distribution of state and federal child care funds. Most of these key functions currently exist in the Early Learning Division (ELD), which is part of the Oregon Department of Education.

One of the programs that will be moving into the new agency is the Employment Related Day Care Program (ERDC). ERDC is currently housed in Oregon Department of Human Services (ODHS). ERDC is a child care subsidy program, providing low-income families with access to stable, quality child care. The program helps parents maintain stable employment on their path to self-sufficiency and allows children to access high-quality early care and education programs. The legislation also establishes additional eligibility and subsidy policies for ERDC to expand access and flexibility for families and providers across the state.

## Goals

The goal of House Bill 3073 is to create a child care and early learning system that is more responsive to the needs of children, families, and providers, particularly our most vulnerable families. A single agency positions Oregon to best support funding and expansion opportunities with state and federal resources. This will help the new agency grow the supply of child care (especially in rural communities) and ensure equitable access in support of children, families, and providers.

## Timeline



**JUNE 2021**

HB 3073 passes Legislature.

**SEPTEMBER 30, 2021**

Progress report due to Legislature to address:

- Progress on the transfer of child care assistance programs, including the ERDC subsidy program, to the ELD.
- Progress on efforts to strengthen the alignment of the early childhood special education and early intervention (EI/ECSE) services within the statewide early learning system.
- Progress on the adoption of rules related to school-age child care.

**JANUARY 15, 2022**

Two progress reports are due to the Legislature:

1. Report outlining key components for further consideration. The report will include improved budget and staffing impacts and the following:
  - Progress on the transfer of background checks inspections for the ERDC program to the ELD.
  - Recommendations for and progress on the transfer of child care assistance programs, including the ERDC to the ELD.
  - Recommendations to strengthen the alignment of the early childhood special education and early intervention (EI/ECSE) services within the statewide early learning system, including any recommended changes to governance, policymaking, or other oversight of the system.
  - Progress on the adoption of school-age child care administrative rules.
2. Report on the fiscal impact and timeline of eligibility changes to the ERDC program are to be determined, including how the new department will merge technology systems. This may include recommendations to prolong timelines beyond June 30, 2023 or additional investments as needed.

**SEPTEMBER 30, 2022**

The ELD, Oregon Department of Education, and ODHS will report to the Legislature on implementation plans for the seamless transfer of duties, functions, and powers to the new agency.

**JANUARY 1, 2023**

The Department of Early Learning and Care is established.

**JULY 1, 2023**

All changes to ERDC eligibility, the transfer of the ERDC program, and the implementation of the Department of Early Learning and Care are completed, unless additional action is taken by the Legislature.

For more information, visit [oregonearlylearning.com/HB3073](https://oregonearlylearning.com/HB3073). Questions? Contact Troy Duker from the Early Learning Division (ELD), (971) 900-9087 and [troy.duker@state.or.us](mailto:troy.duker@state.or.us), or Nicole Stapp from the Oregon Department of Human Services (ODHS), (971) 719-0123 and [Nicole.Stapp@dhs.ohs.state.or.us](mailto:Nicole.Stapp@dhs.ohs.state.or.us).

## Energy Services June Program Report

Michelle Ehara, Office Manager

### Executive Summary of Activities (Numbers served/service units/outcomes)

Energy Services households served in JUNE: LIHEAP, OEA PGE & PP, OLGA and GAP

#### JUNE 2021

| Funding      | HH                     | People      | >6         | 60+        | Disabled   | @ or below 75% of poverty      | Ave HH pmt   |
|--------------|------------------------|-------------|------------|------------|------------|--------------------------------|--------------|
| LIHEAP       | 228                    | 646         | 79         | 54         | 64         | 96 =42% of hh served           | \$357        |
| LIHEAP ARPA  | <i>program pending</i> |             |            |            |            |                                |              |
| OEA PGE      | 799                    | 2,263       | 213        | 305        | 344        | 276 = 35% of hh served         | \$636        |
| OEA PP       | 83                     | 243         | 32         | 31         | 38         | 27 =33% of hh served           | \$517        |
| OLGA         | 46                     | 151         | 19         | 11         | 10         | 22 = 48% of hh served          | \$461        |
| GAP          | 19                     | 58          | 3          | 2          | 6          | 8 =42% of hh served            | \$83         |
| <b>Total</b> | <b>1175</b>            | <b>3361</b> | <b>346</b> | <b>403</b> | <b>462</b> | <b>429 =37% of hh's served</b> | <b>\$513</b> |

#### May 2021

| Funding      | HH         | People      | >6         | 60+        | Disabled   | @ or below 75% of poverty      | Ave HH pmt      |
|--------------|------------|-------------|------------|------------|------------|--------------------------------|-----------------|
| LIHEAP       | 273        | 782         | 88         | 88         | 86         | 101 =37% of hh served          | \$405.13        |
| OEA PGE      | 250        | 748         | 94         | 93         | 83         | 80 = 32% of hh served          | \$427.64        |
| OEA PP       | 19         | 46          | 4          | 6          | 4          | 5 =26% of hh served            | \$383.47        |
| OLGA         | 36         | 125         | 12         | 12         | 17         | 8 = 22% of hh served           | \$427.19        |
| GAP          | 30         | 90          | 9          | 13         | 6          | 6 =20% of hh served            | \$117.20        |
| <b>Total</b> | <b>608</b> | <b>1791</b> | <b>207</b> | <b>212</b> | <b>196</b> | <b>200 =40% of hh's served</b> | <b>\$440.16</b> |

#### PY21 - YTD

| Funding      | HH                     | People        | >6           | 60+          | Disabled     | @ or below 75% of poverty        | Ave HH pmt   |
|--------------|------------------------|---------------|--------------|--------------|--------------|----------------------------------|--------------|
| LIHEAP       | 4,434                  | 11,635        | 1,223        | 2,049        | 1,942        | 1,535 =35% of hh served          | \$382        |
| LIHEAP ARPA  | <i>program pending</i> |               |              |              |              |                                  |              |
| OEA PGE      | 2,629                  | 7,503         | 817          | 1,023        | 994          | 893 = 34% of hh served           | \$557        |
| OEA PP       | 499                    | 1,257         | 131          | 248          | 210          | 152 =30% of hh served            | \$457        |
| OLGA         | 804                    | 2,502         | 250          | 368          | 307          | 281 = 34% of hh served           | \$419        |
| GAP          | 206                    | 653           | 59           | 68           | 62           | 76 =37% of hh served             | \$110        |
| <b>Total</b> | <b>8,572</b>           | <b>23,550</b> | <b>2,480</b> | <b>3,756</b> | <b>3,515</b> | <b>2,937 =34% of hh's served</b> | <b>\$481</b> |

Energy has seen a large increase in our June 2021 monthly completions in comparison to May 2021. In May we tracked a drop in applications, which may be attributed to a number of factors including: Investor Owned utilities (IOU's; PGE, PAC, NWN) have not begun disconnecting accounts for nonpayment, a drop in applications from our Hispanic community, and local utilities offering assistance programs as well. Client applications in June still continue to be lower than normal.

OHCS implemented changes to the OEAP Program guidelines in June, which included higher client benefit levels (\$500-\$2500), express eligibility for 2nd OEA payments (for PGE and PPL OEAP 20/21 recipients), and expanded eligibility to include other express eligibility programs such as LIHEAP 20/21, WIC, SSI, SNAP, OHP or TANF. With these changes there was an opportunity to reach out to clients who had received help from us previously, but had not yet come back in to apply. We requested reports from PGE and OHCS for clients that had not yet received all the OEAP benefits this PY. We created an outreach process to contact these clients to offer assistance to them which increased our payment productivity considerably. This not only gave clients awareness of additional assistance that was available, but with higher benefit levels we were able to fulfill the client's needs more completely.

We have also been partnering with PGE on an ongoing referral program in which PGE sends weekly referrals with client's information that have agreed to share their contact information regarding Energy assistance. Each week we go over the client info and note if they are new clients or have received assistance in the past. We give the new clients application information to apply, and give current program info to returning customers to assist them further. 57% of June's PGE referrals were brand new clients and a large portion of the remaining clients qualified for additional assistance such as an OEAP 2nd payment.

Starting July 1st, LIHEAP ARPA will be an additional program available to our clients and we have begun to prepare for implementation.

| June 2021 Polk Co |                        |            |           |           |           |                           |                          |              |
|-------------------|------------------------|------------|-----------|-----------|-----------|---------------------------|--------------------------|--------------|
| Funding           | HH                     | People     | >6        | 60+       | Disabled  | @ or below 75% of poverty |                          | Ave HH pmt   |
| LIHEAP            | 32                     | 103        | 11        | 7         | 9         | 16                        | =50% of hh served        | \$385        |
| LIHEAP ARPA       | <i>program pending</i> |            |           |           |           |                           |                          |              |
| OEA PGE           | 10                     | 36         | 4         | 8         | 7         | 4                         | = 40% of hh served       | \$564        |
| OEA PP            | 43                     | 126        | 16        | 14        | 17        | 14                        | =33% of hh served        | \$478        |
| OLGA              | 8                      | 20         | 0         | 1         | 2         | 3                         | = 38% of hh served       | \$214        |
| GAP               | 3                      | 12         | 0         | 0         | 0         | 0                         | = 0% of hh served        | \$150        |
| Total             | <b>96</b>              | <b>297</b> | <b>31</b> | <b>30</b> | <b>35</b> | <b>37</b>                 | <b>=39% of hh served</b> | <b>\$448</b> |

**Mid-Willamette Valley Community Action Agency**  
**BOARD APPROVAL TO SUBMIT GRANT APPLICATION (REVISION)**

GRANT NAME: USDA (Continuation Grant)

PROGRAM: Nutrition First, MWVCAA

GRANT DUE DATE: September 4, 2020 (Revised 7/9/2021)

FUNDING SOURCE: USDA, Oregon Department of Education

GRANT PERIOD: 10/1/20 through 9/30/21

AMOUNT REQUESTED: \$507,239.92 - Due to increase of providers

ADMINISTRATION AMOUNT: \$21,172

PURPOSE OF GRANT: This grant supports all Nutrition First operations including wage and fringe, rent, mileage, training for staff and providers, equipment, administrative overhead, etc. The funds also cover program activities to meet contract requirements of monitoring and nutrition education. Additional funds are requested on a monthly basis to pay for meal reimbursements. (Roughly \$2,851,565 last year)

TARGET POPULATION: OCC-registered/certified and DHS-listed child care providers living in Marion, Polk, Yamhill, Lincoln, Tillamook, Linn, Benton, Lane, Clackamas, Washington and Multnomah counties. We recruit providers who speak languages other than English and those in lower-income and rural areas, in addition to general recruitment. We currently serve English, Spanish and Russian-speaking providers, and Vietnamese and deaf providers with interpreters.

APPROVED BY BOARD OF DIRECTORS:

\_\_\_\_\_  
BOARD CHAIR

\_\_\_\_\_  
DATE

**HEAD START PROGRAM REPORT TO BOARD OF DIRECTORS & POLICY COUNCIL  
Eva Pignotti, Program Director - July, 2021**

**Attendance**

**Head Start Preschool**

|            | 9/20   | 10/20  | 11/20  | 12/20  | 1/21   | 2/21   |
|------------|--------|--------|--------|--------|--------|--------|
| Regular    | N/A    | 76.29% | 72.79% | 75.74% | 78.18% | 78.48% |
| Subsidized | N/A    | 71.75% | 85.55% | 83.46% | 87.47% | 87.15% |
|            | 3/21   | 4/21   | 5/21   | 6/21   | 7/21   | 8/21   |
| Regular    | 88.33% | 77.33% | 78.30% | 76.90% |        |        |
| Subsidized | 86.19% | 86.12% | 89.22% | 90.91% |        |        |

**Early Head Start**

|            | 9/20   | 10/20  | 11/20  | 12/20  | 1/21   | 2/21   |
|------------|--------|--------|--------|--------|--------|--------|
| Regular    | N/A    | 75.36% | 70.10% | 73.44% | 85.90% | 85.21% |
| Subsidized | N/A    | 95.80% | 92.86% | 88.44% | 92.86% | 92.86% |
|            | 3/21   | 4/21   | 5/21   | 6/21   | 7/21   | 8/21   |
| Regular    | 91.32% | 70.95% | 64.40% | 66.74% |        |        |
| Subsidized | 95.83% | 87.50% | 94.08% | 88.13% |        |        |

**Early Head Start Child Care Partnerships**

|         | 9/20   | 10/20  | 11/20  | 12/20  | 1/21   | 2/21   |
|---------|--------|--------|--------|--------|--------|--------|
| Regular | 86.51% | 87.81% | 85.28% | 80.71% | 86.95% | 82.81% |
|         | 3/21   | 4/21   | 5/21   | 6/21   | 7/21   | 8/21   |
| Regular | 89.69% | 85.15% | 79.09% | 76.56% |        |        |

**Community Action Head Start Attendance Analysis  
Absences for June 2021**

The Preschool Program attendance rate was 77.32% overall, below the required 85%. The top reasons for absences during the month of June were sick children, which accounted for 28.7% of the absences, and unexcused, which accounted for 12.07% of the absences.

The Early Head Start Program attendance rate was 72.51% overall, below the required 85%. The top reasons for absences during the month of June were sick children, which accounted for 32.52% of the absences and 16.45% unexcused.

The EHS Child Care Partnerships attendance rate was 76.56% overall, below the required 85%. The top reason for absences during the month of June was family vacation, which accounted for 25.55% of the absences, and sick children, which accounted for 24.45% of the absences.

It is presumed that many of these absences occurred because while our program extended the school year to June 30, the public schools did not, and there were many unexcused absences during the last half of the month. Parents tend to keep their younger children home whenever their older children are out of school, and do not always keep us informed.

**Enrollment Reporting:** Programs must be full within 30 days of the start of the school year and continue to fill vacant slots within 30 days of the vacancy until 30 days before the end of the year. Numbers reported include slots vacant for less than 30 days.

**Head Start Preschool – Full Enrollment = 697**

|                 | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
|-----------------|------|-------|-------|-------|------|------|------|------|------|------|------|------|
| Regular (677)   | N/A  | 424   | 420   | 425   | 415  | 403  | 401  | 431  | 433  | 436  |      |      |
| Subsidized (20) | N/A  | 15    | 20    | 20    | 20   | 20   | 20   | 17   | 17   | 17   |      |      |

**Early Head Start – Full Enrollment = 108**

|                | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
|----------------|------|-------|-------|-------|------|------|------|------|------|------|------|------|
| Regular (100)  | N/A  | 74    | 74    | 70    | 62   | 64   | 62   | 75   | 63   | 51   |      |      |
| Subsidized (8) | N/A  | 8     | 8     | 7     | 7    | 7    | 8    | 8    | 8    | 8    |      |      |

**Early Head Start Child Care Partnerships – Full Enrollment = 80**

|              | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
|--------------|------|-------|-------|-------|------|------|------|------|------|------|------|------|
| Regular (80) | 68   | 77    | 77    | 77    | 78   | 77   | 75   | 75   | 76   | 72   |      |      |

**Waiting Lists**

**Head Start Preschool**

|            | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
|------------|------|-------|-------|-------|------|------|------|------|------|------|------|------|
| Regular    | N/A  | 59    | 66    | 66    | 68   | 77   | 54   | 43   | 44   | 44   |      |      |
| Subsidized | N/A  | 0     | 1     | 2     | 2    | 2    | 2    | 2    | 2    | 2    |      |      |

**Early Head Start**

|            | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
|------------|------|-------|-------|-------|------|------|------|------|------|------|------|------|
| Regular    | N/A  | 3     | 3     | 3     | 3    | 3    | 3    | 4    | 5    | 8    |      |      |
| Subsidized | N/A  | 0     | 0     | 0     | 0    | 0    | 0    | 0    | 0    | 0    |      |      |

**Early Head Start Child Care Partnerships**

|         | 9/20 | 10/20 | 11/20 | 12/20 | 1/21 | 2/21 | 3/21 | 4/21 | 5/21 | 6/21 | 7/21 | 8/21 |
|---------|------|-------|-------|-------|------|------|------|------|------|------|------|------|
| Regular | 0    | 1     | 1     | 1     | 6    | 6    | 4    | 8    | 5    | 5    |      |      |

**USDA Meal Reimbursements**

|                            | June 2021              |                    |
|----------------------------|------------------------|--------------------|
| USDA Meal Reimbursements   | Number of Meals Served | Amount Reimbursed  |
| Breakfast                  | 4,421                  | \$ 8,355.69        |
| Lunch                      | 4,423                  | \$15,524.73        |
| Snack                      | 264                    | \$ 253.44          |
| Cash In Lieu               | n/a                    | \$ 1,083.64        |
| <b>Total Reimbursement</b> | <b>9,108</b>           | <b>\$25,217.50</b> |

**Report from Program Director:** Program leadership is engaged in the annual self-assessment, where the program is internally evaluated to identify areas of strength and areas where growth or improvement is needed. The final report will be coming out to Policy Council and Board of Directors at the August meetings.

One strength we have already identified is in our response to the COVID-19 pandemic. Information about the various strategies used to continue our engagement with children and families will be included in the final self-assessment report. Of note is the success of our health and safety protocol implementation and adherence.

During the 2020-2021 school year there were only 28 positive cases of COVID-19 out of the more than 580 children and 240 staff involved in the program. This represents a positivity rate of only 3.4%. This is much lower than the positivity rates in our service area at large. Marion County has a positivity rate of 8%, and Polk County's positivity rate is 6%.

Of our positive cases, 18 were staff and 10 were children. This resulted in a total of 10 classrooms being closed to quarantine. None of these cases lead to any widespread outbreaks at our sites which indicates that the health and safety protocols put into place due to COVID-19 were effective in reducing and preventing the spread of COVID-19 among our staff or children.



**Community Action HOME Youth Services – Board Report  
July 2021**

| 2021 Executive Summary                        |     |     |     |     |     |     |   |   |   |   |   |   |       |
|---|-----|-----|-----|-----|-----|-----|---|---|---|---|---|---|-------|
|   | J   | F   | M   | A   | M   | J   | J | A | S | O | N | D | total |
| Youth Experiencing Homelessness (YEH)         |     |     |     |     |     |     |   |   |   |   |   |   |       |
| Salem Run Reports Received & Acted On         | 0*  | 0*  | 0*  | 0*  | 0*  | 0*  |   |   |   |   |   |   |       |
| Keizer Run Reports Received & Acted On        | 0*  | 0*  | 0*  | 0*  | 0*  | 0*  |   |   |   |   |   |   |       |
| Reunited To Permanent Connections             | 6   | 6   | 2   | 5   | 3   | 2   |   |   |   |   |   |   |       |
| Families Connected With                       | 3   | 2   | 3   | 2   | 3   | 2   |   |   |   |   |   |   |       |
| Youth Connected With Via Street Outreach      | 5   | 16  | 48  | 74  | 7   | 32  |   |   |   |   |   |   |       |
| YEH Case Managed                              | 1   | 2   | 7   | 9   | 6   | 11  |   |   |   |   |   |   |       |
| Non- YEH Case Managed                         | 0   | 0   | 0   | 1   | 1   | 1   |   |   |   |   |   |   |       |
| Drop In Day Shelter (Stationary Outreach)     |     |     |     |     |     |     |   |   |   |   |   |   |       |
| Unduplicated Youth Served                     | 84  | 93  | 79  | 107 | 105 | 95  |   |   |   |   |   |   |       |
| Total Visits                                  | 236 | 234 | 197 | 297 | 430 | 341 |   |   |   |   |   |   |       |
| Total Meals (lunch, snack & dinner)           | 302 | 294 | 176 | 338 | 405 | 308 |   |   |   |   |   |   |       |
| Youth New To Services (intakes)               | 13  | 20  | 13  | 23  | 15  | 10  |   |   |   |   |   |   |       |
| Youth Empowerment Program (YEP)               |     |     |     |     |     |     |   |   |   |   |   |   |       |
| Youth Participated At Some Level (duplicated) | 10  | 11  | 8   | 17  | 20  | 12  |   |   |   |   |   |   |       |
| Attended Job Skills Development Workshops     | 1   | 1   | 2   | 3   | 4   | 2   |   |   |   |   |   |   |       |
| Attended Financial Literacy                   | 0*  | 0   | 2   | 1   | 3   | 0   |   |   |   |   |   |   |       |
| Attended Education & Business Field Trips     | 0   | 1   | 0   | 1   | 0   | 1   |   |   |   |   |   |   |       |
| Savings Accounts Opened                       | 0*  | 0   | 2   | 2   | 0   | 1   |   |   |   |   |   |   |       |

|  | J                         | F  | M  | A  | M  | J  | J                         | A | S | O | N | D | total |
|--|---------------------------|----|----|----|----|----|---------------------------|---|---|---|---|---|-------|
| Taylor's House (Supportive Emergency Shelter)                                |                           |    |    |    |    |    |                           |   |   |   |   |   |       |
| Youth Served (residents: monthly = duplicated. Total/ annual = unduplicated) | 3                         | 7  | 0* | 0* | 0* | 0* |                           |   |   |   |   |   |       |
| Total Nights of Service  | 76                        | 78 | 0* | 0* | 0* | 0* |                           |   |   |   |   |   |       |
| Key  | 0* = Activity Not Offered |    |    |    |    |    | X* - Did Not Collect Data |   |   |   |   |   |       |
|  | *U = Unduplicated total   |    |    |    |    |    |                           |   |   |   |   |   |       |

**Comments:**

- Taylor's House resumed onsite housing July 1<sup>st</sup> for a maximum of 3 youth at a time. We have not fully advertised the re-opening to allow staff to ease back into providing services and to focus on the youth who most recently expressed need for services. Since July 1 we have received 11 requests for shelter.
- All Taylor's House staff have been trained on the ProAct crisis intervention model via our staff who became certified trainers. Drop In staff will complete their training in August.
- Nearly all staff positions are filled. Associate Program Director has done an amazing job with this process, as challenging as it is at times. The position we are struggling the most to fill is our Bilingual (Spanish) Youth Support Specialist for Street Outreach. This has impacted our outreach numbers.
- Submitted grant application for federal street outreach funding. If awarded, HOME would receive \$130,000 - \$150,000 annually for a 3 year cycle.
- Collaborating with the CoC (Mid-Willamette Valley Homeless Alliance) to apply for HUD's Youth Homeless Demonstration Program opportunity (<https://www.hudexchange.info/programs/yhdp/>). Applications are due end of July with awards announced in September.
- Establishing and supporting an official Youth Action Board Committee within the CoC. Meetings have been well attended by 15- 20 youth. All youth receive stipends in addition to having their basic needs met. The establishment of this group is significant in that it places youth voices of lived experience at an official committee level within the regions homelessness response system. Benefits are mutual as youth gain leadership skills and the system gains first-hand consumer knowledge involved in decision making.
- HB2544 was passed, increasing the State's investment in the homeless youth system by over 3 million for the biennium.
- Homeless Youth system highlight:  
Unofficial data from the Salem-Keizer School District for the 2020/2021 school year has been provided to us with permission to share in our board report.
  - 173 homeless high school youth overall
    - 63 unaccompanied
  - 136 homeless middle school youth overall
    - 22 unaccompanied
  - 2% increase in unaccompanied youth from previous years
  - Note: Unaccompanied means the youth do not have a caregiver. There is no adult who is "claiming them" and or fully dedicated to making sure their needs are met. Youth in foster care do not count as unaccompanied and for a variety of reasons are not taken into the state's care when reported, if they are reported at all to ODHS. Unaccompanied homeless youth are extremely vulnerable.

**Mid-Willamette Valley Community Action Agency, Inc.**  
**Board of Directors Executive & Finance Committee Meeting**  
**July 8, 2021**

**ATTENDANCE**

**Committee Members Present:** Jon Weiner, Board Chair (by phone); Jade Rutledge, Board Vice-Chair; Helen Honey, Secretary; and Kevin Karvandi, Board Member

**Absent:** None

**Staff:** Jimmy Jones, Executive Director; Kaolee Hoyle, CFO; Amy Schroeder, Accounting Office Specialist

**The meeting of the Executive & Finance Committee started at 5:30pm. It was determined that a quorum was present.**

**1. Executive Director's Program Updates**

- a. Jimmy provided leadership updates on the Energy and Nutrition First Program.
- b. We continue to explore the purchasing of the property where our Tanner's Project vet program is located. We have received \$800,000 from OHCS for the acquisition of the property and are lined up to receive federal funds for any rehab work that may be needed. A special board meeting will be set for board approval of the purchase.
- c. Marion & Polk counties experienced an extreme weather event June 26<sup>th</sup> – 28<sup>th</sup> where temperatures reached as high as 117 degrees. Twelve deaths in Marion and one in Polk County occurred, per early reports. Additional cooling centers were opened with the help of staff and volunteers and served over 500 people.
- d. Jimmy shared that we may want to consider reinstating the Program Committee. With the many ongoing activities within the programs it would be helpful to keep the board more informed between the monthly meetings. The board chair and Jimmy will discuss who to invite to be a part of the Program Committee.

**2. Board Officers Discussion** – The board chair discussed possibly ending his term prior to the re-appointment at the annual board meeting. After discussion it was determined to be in the best interest of the Agency and the board for him to remain in the position until that time.

**3. Financials** – Kaolee Hoyle presented the financial statements ending April 30, 2021.

**4. July 2021 Full Board Meeting Draft** – A line item was added to approve Nutrition First's budget.

**5. Credit Card Expenditure Review** – Completed by Jade Rutledge, Helen Honey and Kevin Karvandi.

**Meeting adjourned at 6:23pm.**

Respectfully Submitted:

---

Amy Schroeder, Office Specialist

---

Helen Honey, Board Secretary