



MARCH 2023 MEETING BOARD OF DIRECTORS

THURSDAY, MARCH 23, 2023

IN-PERSON:

**COMMUNITY ACTION AGENCY
2475 CENTER ST NE
SALEM, OR 97301**

VIRTUAL:

MWVCAA Full Board Meeting March 2023

Mar 23, 2023, 5:30 – 7:30 PM (America/Los_Angeles)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/117057997>

You can also dial in using your phone.

Access Code: 117-057-997

United States: [+1 \(646\) 749-3122](tel:+16467493122)

COMMUNITY ACTION PROMISE

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Helping People Changing Lives

Table of Contents

March 2023 Board Meeting Agenda.....	3
February 2023 Board Meeting Minutes.....	5
Executive Director’s Report	10
Executive Director’s Regional Poverty and Legislative Report	15
Chief Financial Officer’s Report.....	20
December 2022 Budget to Actual (Financials)	21
January 2023 Budget to Actual (Financials)	22
Chief Operations Officer Report	23
Development Director Report	24
Child Care Resource and Referral Report	26
CRP (ARCHES) Project Report.....	28
Community Action Re-Entry Services Report.....	34
Energy Services Report.....	36
Head Start Report	37
Head Start Winter Child Outcomes Data 2023-2024	40
Head Start Selection Criteria	41
Nutrition First Report.....	45
ODE CACFP Budget Revision	46
Senate Bill 776 Description.....	47
MWVCAA Letter of Support for Senate Bill 776	50

**COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS AGENDA
THURSDAY, MARCH 23, 2023**

In-Person:
2475 Center St NE
Salem OR 97301

Virtual:
MWVCAA Full Board Meeting March 2023
Mar 23, 2023, 5:30 – 7:30 PM (America/Los_Angeles)
Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/117057997>
You can also dial in using your phone.
Access Code: 117-057-997
United States: [+1 \(646\) 749-3122](tel:+16467493122)

Mission
Empowering people to change their lives and exit poverty by providing vital services and community leadership.

Vision
All people are respected for their infinite worth and are supported to envision and reach a positive future.

- | | | |
|-------------|--|-------------|
| I. | Welcome and Introductions | 5:30 |
| II. | Public Comment | 5:35 |
| III. | Declaration of Conflict of Interest | 5:40 |
| IV. | Approval of Agenda | 5:45 |
| V. | Consent Calendar | 5:50 |
| | 1. February 2023 Full Board Meeting Minutes | |
| | 2. March 2023 Executive Director Report | |
| | 3. March 2023 Regional Poverty and Legislative Report | |
| | 4. March 2023 Chief Financial Officer Report | |
| | 5. March 2023 Chief Operations Officer Report | |
| | 6. March 2023 Director of Development Report | |
| | 7. March 2023 Program Director Reports | |
| | 8. March 2023 Committee Meeting Minutes | |
| | 9. Head Start Winter Child Outcomes Data | |
| VI. | Board Business | 5:55 |
| | 1. <i>Fuerza Campesina</i> Program Overview (Poynor/FC Staff) – <i>Presentation/Discussion</i> | |
| | 2. Executive Director’s Report (Jones) | |
| | 3. Theory of Poverty and Theory of Change (Jones) – <i>Presentation</i> | |
| | 4. MWVCAA Letter of Support for Senate Bill 776 (Jones) – <i>Discussion/Approval</i> | |
| | 5. Head Start Slot Reduction Request (Pignotti)- <i>Discussion</i> | |
| | 6. COLA/Quality HHS Application (Pignotti) – <i>Approval</i> | |

7. Head Start Selection Criteria (Pignotti) – *Approval*
8. ODE CACFP Budget Revision (Romero) - *Approval*
9. Financials (Hoyle) – *Approval*

VII. Adjournment

7:30

Next board meeting: Thursday, April 27, 2023

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Meeting
THURSDAY, FEBRUARY 23, 2023
MINUTES

ATTENDANCE:

Board of Directors:

Present:

Catherine Trottman	Jade Rutledge	Shelaswau Crier
Christopher Lopez	Jeremy Gordon	Silveria Campa
Erika Romine	Kevin Karvandi	Steve McCoid
Helen Honey	RW Taylor	Vanessa Nordyke

Absent:

Michael Vasquez

Others Present:

Program Directors/Staff/Guests:

Jimmy Jones, Executive Director
Kaolee Hoyle, Chief Financial Officer
Laurel Glenn, Development Director
Ashley Hamilton, Chief Program Officer: Housing and Homeless Services
Eva Pignotti, Chief Program Officer: Early Learning and Child Care
Rogelio Cortes, Chief Program Officer: Weatherization and Energy Services
Sara Webb, ARCHES Sheltering Services Program Director
April Cox, CARS/De Muniz Program Director
Shannon Vandehey, CCR&R Program Director
Hector Guzman, Weatherization Program Director
Carmen Romero, Nutrition First Program Director
Liz Salinas, Head Start Associate Program Director
Stacey Eli, Head Start Associate Program Director
Namene James Rodgers, DEI Specialist
Ramon Hernandez, Community Engagement Officer
Jade Wilson, Executive Assistant

The meeting of the Board of Directors was called to order at 5:33pm by Board Chair Jade Rutledge. It was determined that a quorum was present.

- I. **Welcome**
Board Chair Jade Rutledge welcomed everyone.
- II. **Public Comment**
None were made.
- III. **Declaration of Conflict of Interest**
None were made.

IV. Approval of Agenda

Due to the Board Meeting being changed to virtual, the *Fuerza Campesina* Program Presentation was tabled until the March Board Meeting.

MOTION: To approve the change to the agenda made by Helen Honey,

SECOND: Chris Lopez.

APPROVED: Unanimously approved

MOTION: To approve the modified agenda made by Jeremy Gordon,

SECOND: Steve McCoid.

APPROVED: Unanimously approved

V. Consent Calendar

1. January 2023 Full Board Meeting Minutes

No discussions or concerns were raised

2. February 2023 Executive Director Report

No discussions or concerns were raised

3. February 2023 Regional Poverty Report

No discussions or concerns were raised

4. February 2023 Chief Financial Officer Report

No discussions or concerns were raised

5. February 2023 Chief Operations Officer Report

No discussions or concerns were raised

6. February 2023 Director of Development Report

No discussions or concerns were raised

7. February 2023 Program Director Reports

No discussions or concerns were raised

8. February 2023 Committee Meeting Minutes

No discussions or concerns were raised

MOTION: To approve consent calendar made by Steve McCoid,

SECOND: Jeremy Gordon.

APPROVED: Unanimously approved

VI. Board Business

1. New Key Roles

- i. **Namene James Rodgers, Diversity, Equity and Inclusion Specialist** – Namene shared her personal DEI statement and philosophy as well as a preliminary introduction to her plan to develop the agency’s DEI Strategy moving forward. Her hope is to create a sense of belonging and synergy with our staff and clientele.
- ii. **Ramon Hernandez, Community Engagement Officer** – Ramon shared about his background and what he has been involved in already within his short time at the agency. He has met with all of the agency’s programs in order to get a sense of what we do; he has met with several community partners and shared a public testimony as an agency representative. His hope is to collaborate with board members, staff and local partners in order to spread the word about the work that we do.

2. Executive Director's Report

- i. **1875 Fisher Rd:** We have been trying to settle on a close date for the hotel purchase. March 15th is looking like the agreed upon date.
- ii. **Audit:** There looks to be no findings at this point with the audit. This will be the fourth straight year with no findings and the possible fifth straight year for a timely completion.
- iii. **OHA Grant:** Oregon Health Authority has agreed to fund our \$3 million grant request youth services in Polk County. We are hoping to bring this to the Board for approval in March.
- iv. **March Board Meeting:** We are hoping to host the March Board Meeting at the new City of Salem Navigation Center. This will be a chance for board members to see the center before it is operational.
- v. **HB 3125:** House Bill 3125 is set to be the replacement program for the federal water assistance program. \$15 million of State funds will be allocated to assist low-income Oregonians with water and sewer bill payments.
- vi. **Emergency Order 23-02:** Governor Kotek's Emergency Order is set to appropriate \$130 million to 10 counties for homeless sheltering/housing initiatives. \$80 million of those funds will go to CoC's (Continuums of Care). A work plan is set to be reviewed on March 10th and then the Governor is set to review the plan and approve on March 17th.
- vii. **SB 799:** Senate Bill 799 has now been folded into House Bill 2001-A14 which will provide nearly \$24 million in new funding for Youth Homelessness. There were no changes made to the rent control laws and the safe harbor protections that were present during the COVID-19 crisis ended. The right of redemption for renters would be a meaningful reform to landlord-tenant law in Oregon. Deadlines were also extended during the court process for tenants.
- viii. **HB 5019:** This is a one-time funding stream for eviction prevention and will be used to fund the Governor's Emergency Package. \$28.5 million in ORE-DAP (Oregon Eviction Diversion and Prevention Program) funds for Community Action Agencies with another \$73 million to follow in the full session. EHA (Emergency Housing Assistance Program) increased funding by \$5 million for Youth Homelessness. An additional \$19 million to come from DHS (Department of Human Services) for Youth Homelessness. Lastly, there will be \$27 million allocated to the Rural Oregon Continuum of Care. The total of this early package is about \$155 million.
- ix. **HB 2100 Task Force Update:** The final report from the task force with recommendations has been approved and will be sent to the Legislature. Community Action future funding has been protected for the next several years with state funds being written into statute for the first time. There will be four buckets of State funding going forward, which will be allocated to Tribes, Culturally Responsive Organizations, Community Action Agencies, and Continuums of Care. No further changes to be made until July 2025.
- x. **Navigation Center:** The City of Salem Navigation Center will be opening soon and will have 75 beds available for transitional housing. The hope is to have the center open and operational in April.

- 3. Annual Board Fundamentals Training:** Per CSBG (Community Service Block Grant) requirements, Board Members are required to partake in a training specifically on their duties as Board Members and their primary function within the Community Action framework. Jimmy Jones, Executive Director, provided a training which covered the Tri-Partite board structure and its requirements, the board members primary obligations and the Three Duties of Trust.
- 4. Reaffirm Code of Ethics, Conflict of Interest and Board Commitment Statements:** Jimmy Jones, Executive Director, spoke about the importance of having these forms completed annually for CSBG (Community Service Block Grant) requirements. This was a reminder to board members that they are to sign and return them to Jade Wilson, Executive Assistant.
- 5. Head Start COVID-19 Mitigation Policy & Procedure:** Community Action Head Start and Early Head Start will comply with the Office of Head Start requirements for implementing a COVID-19 mitigation policy that allows for a flexible approach and is responsive to the impact of COVID-19 in the local community. Some changes were made to the original policy per CDC and Office of Head Start recommendations so the procedure must be presented to the board for approval.

MOTION: To approve the updated Head Start COVID-19 Mitigation Policy and Procedure plan made by RW Taylor,

SECOND: Steve McCoid.

APPROVED: Unanimously approved

- 6. Resolution of Authority Form Renewal:** The Resolution of Authority document allows Jimmy, Executive Director, and Helana, COO, to conduct business on behalf of the board and the agency. The current document was last approved in 2019. Ashley Hamilton, Chief Program Officer: Housing and Homeless Services, has been added to the form since she is the board designated successor for Jimmy Jones, in case of incapacitation. This updated form was brought before the board for approval.

MOTION: To approve the renewal of the Resolution of Authority Form made by Steve McCoid,

SECOND: Jeremy Gordon.

APPROVED: Unanimously approved

- 7. Financials:** Kaolee Hoyle, CFO, presented the December 2022 Budget to Actual. Kaolee noted that CRP is underspent by 6% on their expected operational budget and about 49% underspent on their project budget. Several CRP projects have yet to begin which is why the project budget is underspent at this time. Kaolee also stated that the audit currently has no findings. Financials statements have been drafted and should be finished by the end of next week. Within the Finance Department, they have hired an Accounting Manager who will focus on accrual entries. Board members expressed interest in receiving balance sheets along with Profit and Loss statements in the future, and financials that are closer to two months rather than our normal three month look back.

MOTION: To approve the Financials made by Helen Honey,
SECOND: Steve McCoid.
APPROVED: Unanimously approved

VII. Adjournment

The Board of Directors meeting was adjourned at 7:12 pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

**Executive Director's Report
to the Board of Directors
MID-WILLAMETTE VALLEY
COMMUNITY ACTION AGENCY
March 2023**

February and March have been an exceptionally busy time for the Agency. So what have we been up to?

Single Audit and Agency Financials: The annual single audit is nearly complete and will be submitted to the federal clearing house by the time we meet. This will be the fifth straight on-time audit and fourth straight without finding. I really want to thank our [CFO Kaolee Hoyle](#), and our entire finance team, for yet another job well done. Managing solid, good compliance in the middle of the pandemic and the massive influx of funds was no easy thing.¹ Our theme for 2023 is "let's get better at everything." So in July we will implement a monthly P/L, along with shrinking our financials from the current three month look back to just two months.

Energy Services Monitoring Report: In February, OHCS conducted their annual monitoring of our Energy Services program. OHCS follows a very formulaic rating system for Energy Programs, ranking them from "unsatisfactory," to "below average," to "satisfactory," to "above average" and to the rare "superior." Our Energy program received a **SUPERIOR** rating from OHCS. [Energy Program Director Traia Campbell](#) has always ran a very strong, exceptionally well documented program. It's certainly among the best, if not the best, in Oregon.

Office of Head Start: The federal Head Start office approved our request for a waiver of the requirements found in the Head Start Act, 42 U.S.C. § 9837, Section 640(d)(1), which states "not less than 10 percent of the total number of children enrolled by each Head Start agency and delegate agency will be children with disabilities..." This is a common request by programs across the country, and is readily available when programs can demonstrate that they are actively taking steps to improve the enrollment rate of children with disabilities. No word, yet, on the generationally delayed refinance of [Middle Grove](#), which now dates back nearly five years.

Silicon Valley Bank Failure: Much of the country's attention was turned this week to a gathering storm in the banking industry, triggered by the failure of three banks, including one large regional bank (Silicon Valley). The collapse of SVB was triggered by the Fed's anti-inflationary interest rate setting in recent months, which directly held down yields on mortgage-backed securities. SVB had invested billions of those deposits in long-term and mortgage-backed securities. But as the Fed increased interest rates, bond values fell, eventually causing a classic run on the bank's deposits. After a heroic effort to raise capital, SVB collapsed. Over the


¹ I do want to draw your attention to one item on the financials. In June 2021, OHCS advanced us \$800,000 for general purpose sheltering, which we used to acquire the Tanner Project at 2433 Center Street NE. We completed the Tanner purchase in August of 2021. In fiscal year 2021, we recorded the revenue/expense, but not the asset as we did not yet close on it at 6/30/2021. The previous audit manager endorsed the presentation, and we issued the financial statements as such. During the fiscal year 2022, when we closed on the Tanner Project purchase, we recorded the asset. During their audit this year, the new audit manager felt the asset should have been recorded in fiscal year 2021 when we had recorded the expense, but as construction in progress. The result is a restatement of FY2021 to reflect the \$802,655 of the Tanner Project purchase. See page 16 of the Draft 2022 financials. In addition, there is a restatement of the FY 21 Statements of Financial Position and Statement of Functional Expenses.

weekend, the Treasury Department, the FDIC, and the Fed stepped in and guaranteed access to 100 percent of all deposits. But a week of uncertainty followed, as big banks grew richer and regional banks saw their market values plunge. While this may have seemed a crisis for just the wealthy, there were downstream consequences. Many people in poverty, and those living on working class wages, were endangered by the collapse of SVB. Vineyards and the West Coast wine industry were major customers at SVB, jeopardizing paychecks for vulnerable seasonal and migrant farmworkers from Washington to California. We checked in with some of our partners who primarily serve the farmworker community, and they have reported no troubles so far. But we pledged our support if that situation changes over the course of the month.

Community Action Re-Entry Services: Marion County is changing their contracting process for long-term services on the [Justice Reinvestment](#) grant, which partially funds our CARS program. For the first time in a decade they are requiring re-competes for the JRI funds. We have been operating the [DeMuniz Re-Entry Services](#) project at the [Marion County Transition Center](#) for the past nine years. I believe we are in a good position to win the competition. The program also received a perfect rating in its most recent monitoring from [Willamette Workforce Partnership](#) (another key funder).

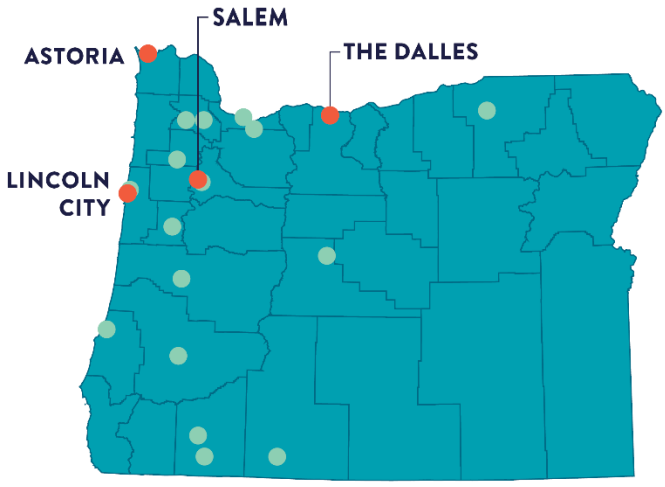
Taylor’s House 2.0: We continue to work toward acquiring a second youth facility in Monmouth. Late last month we were awarded a \$3 million grant from the Oregon Health Authority, which would also allow us to build up to nine units of affordable housing for youth exits from our youth shelters. We’re working with OHA to resolve some contractual language before moving forward.

PROJECT TURNKEY 2.0 PROJECTS TO DATE



\$50 million statewide housing initiative will stand up approximately a dozen emergency shelters and transitional housing opportunities for community members experiencing homelessness.

Graphic provided courtesy of Oregon Community Foundation.



● 2.0 PROJECT LOCATIONS ● 1.0 PROJECT LOCATIONS

ARCHES Lodge: After nearly a yearlong process, we closed, recorded, and took possession of 1875 Fisher Road on Wednesday, March 15th, which we will operate as the [ARCHES Lodge](#) starting later this spring.

I’m really appreciative of all the work that everyone put into this effort, especially [Tony Castellanos](#), [Kaolee Hoyle](#), and [Heather Gillespie](#) in Finance, [Ashley Hamilton](#), [Sara Webb](#), and [Breezy Poynor](#) in ARCHES, and [Laurel Glenn](#), [Dustin Steinhoff](#), and [Helana Haytas](#) here in my office, and especially our Board of Directors, which has led our efforts to shelter more vulnerable

and suffering members of our community these past few years.

We are also very grateful to our funding partners at the [Oregon Department of Human Services](#), [Oregon Housing and Community Services](#), and the [Oregon Community Foundation](#)—all of whom, with the support of the Governor’s Office, made enormous investments in our Agency and our community. Salem has been lucky in this opportunity. We secured three Project Turnkey properties—the [ARCHES Inn](#), [ARCHES Lodge](#), and [Mosaic](#), a motel that the [Center for Hope and Safety](#) uses for their DV families.

Navigation Center: The [City of Salem’s Navigation Center](#) is moving toward final completion. We received some good news last week, as some of the pieces we needed to complete the renovation—which had not been expected to arrive for another few weeks—showed up earlier than expected. We are now projecting an April opening. Navigation Centers are exceptionally low-barrier (fundamentally “wet”) shelters that allow partners, pets, and do not have sobriety expectations (but drug and alcohol use on site is not allowed). These shelters resemble “train stations”; the general idea is to get people inside, get them stable, and work on connections to housing placements. The Navigation Center is another in a long-line of joint City of Salem-MWVCAA Projects (which include [HRAP](#), our [ARCHES Day Center](#), [Redwood Crossings](#), [Sequoia Crossings](#), [Yaquina Hall](#), and winter sheltering). Our relationship with the City of Salem is likely the tightest Community Action Agency-Municipality relationship in Oregon, and it has allowed us to bring so much more to Salem than either of us acting alone could have done.

Our Community Action network played a major role, for two years, in bringing the Navigation Center to Salem. We had advocated for it heavily in 2019, only to see the effort collapse when Senate Republicans walked out over House Bill 2020, which would have forced some Oregon businesses into the [Western Climate Initiative](#), which was a cap-and-trade credit market for carbon emissions.

Finally in 2021, we were able to secure the creation of seven navigation centers across Oregon, in Bend, Eugene, McMinnville, Medford, Roseburg, Portland, and Salem. The Navigation Center is a combination of the downtown ARCHES Day Center and a Turnkey Motel like the ARCHES Inn. It works on a cohort model, where folks are brought in off the street, given access to regular meals, showers, laundry, help with case management, mental health, and connections to housing and substance abuse treatment. They’re a successful national model, but do depend on available housing placements upon exit. This is something we worked to bring to Salem for a long time, as a Community Action Agency and working with our CAA network. Most of the acquisition and renovation was funded by state general fund dollars, and a \$3 million grant from Marion County. We have about two years’ worth of operations secure for this location.

Medicaid 1115 Waiver: [Ashley Hamilton](#), Chief Program Officer for Homelessness and Housing, made a presentation to Executive Finance on the revenue potential of billing the [Coordinated Care Organization](#) of our region ([Pacific Source](#)) for our shelter activities. We’re moving forward to prepare a budget and contract, and plan to have a final presentation to the Board in April. This revenue will be a 1-to-1 replacement for our more flexible operating dollars, and will ensure the viability of our sheltering activity for the decade ahead.

Senate Bill 776: At the request of our Board Member [Rw Taylor](#), we have brought forward a proposed letter of support for the Board to consider. [Senate Bill 776](#) would create a task force to study the issue of financial and non-financial reparations for the African American community in Oregon. Director Taylor’s request grew out of a joint, private letter he and I wrote earlier this month in support of the bill.

SNAP/OHP Benefits: There’s more information on the background of this issue in the Poverty Report, but the state is taking some steps to address the considerable reduction in food benefits and medical coverage for low-income families. The effort hopes to keep as many families at near-current support levels as possible, and to provide information and navigation for folks who are no longer eligible. The state is trying to automatically renew as many OHP plan participants as possible, but it remains a real possibility that up to 300,000 members out of the current 1.4 million on OHP could lose their health benefits, after the end of the public health emergency period on May 11th. The state will also start a new program for children currently enrolled for the SNAP benefit. Eligible households will receive an additional \$391 for each child. Eligible households will

include those with children age 6 or younger who received SNAP between June 1 and August 31, 2022. It also will include school-aged children who were eligible for free or reduced meals during the last month of the 2021-2022 school year. Eligible households will receive notice around March 27th.

SNAP benefits for ABAWD (Able Bodied Adults Without Dependents) will see a return to the 2019 requirements. Work requirements had been paused during the public health emergency, but they will resume effective July 1, 2023. If an ABAWD Oregonian is not working or doing “work related activities” for 80 hours a month, they can only receive SNAP benefits for 3 months in any 3 year period. To date Clackamas, Lane, Marion, Washington, and Multnomah (representing every part of the Oregon political spectrum) have announced plans to resume work requirements this summer.

Sequoia Crossings Construction Update: The below is our newest Salem Housing Authority – MWVCAA project. It is called Sequoia Crossings, located on north Broadway here in Salem. Sequoia is a state-funded permanent supportive housing (PSH) project that will open in 2024. The state award was for a joint application by SHA and MWVCAA. SHA will develop and own the property, and we will be funded by the State of Oregon to manage the location and provide the services. The property will have services like Redwood Crossings (on-site case management, drug-and-alcohol, mental health, etc), but it will be considerably larger project, inclusive of 60 units.



Executive Order 23-02: The Governor’s Executive Order, declaring a Homeless Emergency and (asking) the state Legislature for an additional \$155 million in one-time funds (available immediately) draws closer to a launch point. The state has awarded Marion-Polk a rough total of \$13-14 million in one-time funds. Earlier this week, they let us know that our Agency will be the sole delivery mechanism for the prevention (anti-eviction work) funds within the emergency funding structure (which is not part of the \$13-14 million fund).

But that additional sum is only \$2,560,310 to prevent 667 households from losing their homes. I worry it will not bridge the need gap until the 2023-2025 session funds arrive later this fall. The remainder of the funds are awarded to the Mid-Willamette Valley Homeless Alliance, and must be used on new shelter and new rapid-rehousing placements here in Polk and Marion. That total grant, again, is somewhere between \$13-14 million, and it must be spent by January of 2024. This project will be an exceptionally difficult lift in a very short time.

We are looking at ways we could spend a portion of that in the community, but right now our plans are drifting toward how those sums could be used to build long-term capacity, more than standing up new housing placements that might lead to evictions when the funds expire in February of 2024. It is possible we could use some of these funds to stand up a new youth shelter in partnership with [Sheltering Silverton](#), or fund some Latinx community sheltering models up in Woodburn.

Jimmy Jones
17 March 2023
Keizer, Oregon

Regional Poverty and Legislative Report

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY

March 2023

As of March 12th, Oregon SNAP recipients (Supplemental Nutrition Assistance Program, more commonly known as food stamps) will no longer receive the SNAP emergency allotments, which were a pandemic related food benefit. The reductions for most recipients will be between 30-35 percent, which will affect roughly 416,000 Oregon families who have depended on the food benefit to make it through the month. There is no more critical basic need than food. As families have to pay more for food, they will have less to pay their rent, gasoline, and utilities. And it's not just money. It's also a health equity issue. Good, healthy food is expensive. When households are strapped for cash and food, they often buy low quality, cheaper and less healthy food. Given the economic disparities by race, these changes impact our most vulnerable populations first, especially people of color. Low-income life is often a high stress existence, forcing choices that often sacrifice one basic need for another. In part because of the collapsing low-income, anti-poverty safety net in the post-pandemic years, Senator Winsvey Campos introduced Senate Bill 603, which would allocate \$25 million to establish the People's Housing Assistance Fund. The fund would create a pilot program that, at its heart, would create a guaranteed basic income (GBI) program in Oregon. The Dash One version of that bill would tie the GBI program to those earning 60 percent or less of Area Median Income (60% of AMI currently for Marion and Polk is \$47,460 for a family of four) and for those who have applied to a housing program (but are currently unassisted). The benefit would be \$1,000 per month for a 24-month period. The Oregon bill will struggle to get through this year, but it will likely be the first of many to come in the next decade. There are a series of GBI programs across the country, which have generally been successful. Recent programs (nationally) have been used by 7,341 low-income recipients. Most of the funds have been spent on food and retail sales and services.¹

The state has been holding a series of meetings with stakeholders about the expiring pandemic-era benefits, hoping to ease the shock that it will create for many low-income households. The food stamp emergency benefit expiration is high on the list of concerns, but in April the Oregon Health Authority will also review whether the nearly 1.5 million Oregonians on Medicaid are still eligible. Currently almost 1 in every 3 residents of Oregon are on the Oregon Health Plan. The pandemic Medicaid expansion thus reduced the number of uninsured Oregonians to just 4.6%, adding tens of thousands to OHP. To be eligible normally, you can earn up to 138 percent of the federal poverty level. Singles need to be at \$18,075 a year (or under) and a family of four can earn up to \$36,908 per year. So how did so many end up on OHP during the pandemic? A sharp decline in working class employment was largely to blame, along with the federal government's expansion of the earning ceiling to 200 percent of the federal poverty level (\$29,160 for a single, \$60,000 for a family of four).

¹ <https://guaranteedincome.us/>

Oregon is pursuing a waiver with the federal government, but as it stands about 300,000 lower-income residents in Oregon stand to lose their medical benefits in April/May.²

Poverty remains as important an issue today as it was in the 1960s. It sometimes seems difficult to understand how, given the enormous wealth in our current civilization, that we have made only marginal progress in 50 years. Often we are fighting a rear-guard strategy, just holding the line, with the intent of keeping poverty from growing worse instead of working to eliminate it altogether. In 1970, about 12.6 percent of the US population was poor, using the federal government's income standard (itself woefully out-of-date given today's low-income realities). By the 1990s that number hovered around 13.5 percent. In 2010 it was 15.1 percent (at the tail end of the Great Recession) though it had settled to about 10.5 percent in 2019, the last pre-pandemic year.³

Since the 1990s there has been a debate about "what counts as poor in the midst of all this material wealth?" Some economists have dismissed the standards of modern poverty, pointing out that the American poor can afford cell phones, big screen TVs, etc. But those consumer goods are not basic needs. That may need to be said twice, consumer goods are not basic needs. As the *New York Times Magazine* recently pointed out, you cannot eat your iPhone. The cost of basic needs, meanwhile, things like medicine, health care, the hospital, rental and single-family housing, and food has grown dramatically, all the while the cost of electronics has declined. What's to blame for enduring poverty? It's not less money spent on poverty programs. With one notable exception (the decimation of HUD and Public Housing Authorities in the 1980s) generally spending on means-tested programs has steadily grown throughout this period. But what are those resources really buying? Often the money that is allocated to means-tested programs is not easily converted into spending power for families in poverty. The obliteration of the cash assistance programs that existed prior to the mid-1990s, and their replacement with state block grants that ultimately turned into the TANF program (**Temporary Assistance for Needy Families**) significantly expanded program spending ON the poor, but cut cash benefits FOR the poor.

Nationally, only 22 cents on every program dollar finds its way to poor families. Some of those programs fund services like child welfare programs, Pre-Kindergarten, employment training, financial education, and "out-of-wedlock" pregnancy prevention. None of these are cash programs for low-income folks. Some states are not even meeting the spending targets for the poverty funds they have at all. Southern states like Tennessee (\$798 million), Oklahoma (\$334 million), Arkansas (\$113 million), Nebraska (\$121 million) and others have many millions in unspent TANF Reserves, for example.⁴ But that's not the worst of it. Combine the inefficiency of these systems, with the deregulation of the 1980s, and something far worse has emerged. We have allowed the creation of cottage industries that exist just to exploit the needs of the poor in our modern society. Today, almost \$11 billion a year is lost in overdraft fees to banks, \$1.6 billion in check cashing fees, and nearly \$8.2 billion in payday loan fees. Black and Hispanic families are especially preyed upon by

² <https://oregoncapitalchronicle.com/2023/02/21/tens-of-thousands-of-oregonians-could-lose-free-health-care-coverage/>

³ <https://www.nytimes.com/2023/03/09/magazine/poverty-by-america-matthew-desmond.html>

⁴ *Ibid.*; <https://www.cbpp.org/research/income-security/to-strengthen-economic-security-and-advance-equity-states-should-invest>

these services. Only one in 19 American households were without a bank account in 2019, but the rate for Black and Hispanic families was nearly five times that of whites. For the poor, and especially people of color, such systems create a predatory relationship between our economic ecosystem and poor families, for those forced to subsist on these replacement banking systems.

This capitalist commodification of poverty reached its height at the end of the pre-pandemic world. The *New Yorker* just this week ran a story on “How America Manufactures Poverty,” reflecting these same themes in a new book review of Matthew Desmond’s *Poverty, By America*. The review cites Desmond’s earlier work, *Evicted* from 2016, which followed eight families in Milwaukee who lived in one of the poorest neighborhoods.

“Families were spending up to 70 percent of their monthly incomes on housing that might have stopped-up plumbing, broken windows, filthy carpets, and front doors that wouldn’t lock. And when they fell behind on rent for any of the multitude of reasons that people living precariously do—a trip to the emergency room, an unexpected car repair, a steep utility bill paid to keep the lights or the heat on—they faced the chaos and humiliation of eviction.”⁵

In his new book, Desmond discusses the modern cottage industries that prey on this poverty. Moving companies that packed up and moved evicted tenant belongings to high cost storage units, which created unpayable debt, and then allowed the contents to be auctioned off, producing significant income for the moving company. I cannot begin to tell you how many times I have worked with homeless clients desperately clinging to their last few possessions in a storage unit, where the company was threatening to sell off their few remaining material connections to normalcy, often including everything from their medical records to pictures of their grandparents. As the author of the *New Yorker* article points out, however, the real American poverty story is not just bearing witness to the suffering of others.

The larger story is why the rest of us put up with this kind of poverty in our midst. Generally, it has financially been in the interest of the wealthy to keep the poor as they are. In fact, public welfare tends to flow not to the poor but to folks of means. The federal mortgage-interest deductions in 2020 amounted to \$193 billion, for example, which was far in excess of the \$53 billion paid out in housing assistance to low-income families. Just this weekend, the U.S. government bailed out the Silicon Valley Bank (while claiming it was not a bail out) but continues to turn a blind eye to the crushing realities of student loan debt, while hospitals garnish the wages of low-income folks who cannot pay medical bills.⁶ And each year we hand out billions in corporate welfare, but the public is bent out of shape by a modest proposal to pay the poorest families in Oregon \$1,000 a month. That somehow becomes a moral crisis.⁷ Everywhere we look, these poverty industry businesses grow unchecked, from payday loan shops, rent-to-own centers, casinos and liquor stores, bail-bonds and towing companies, to lotteries and pawn shops. The central irony is that these are replacement systems for

⁵ <https://www.newyorker.com/magazine/2023/03/20/matthew-desmond-poverty-by-america-book-review>

⁶ Ibid. The SVB bailout is more complex. Many of SVB’s investors are small businesses that employ a great number of highly vulnerable seasonal and migrant farmworkers. Locally, there is some anecdotal evidence that those businesses were under strain even before this event, which has led to worker shortages in certain sectors.

⁷ <https://www.nationalreview.com/news/oregon-bill-would-give-homeless-1000-per-month-with-no-strings-attached/>

those excluded from the good credit universe, which includes almost all those in poverty. They are necessary services for those without services, but they earn billions off the backs of people with no other options.

These concerns are far reaching, and disturbing. One of the major criticisms of the [War on Drugs](#), for example, was that it simply replaced, mostly in the American South, a plantation economy (that treated black bodies and black labor as a commodity) with a modern system that profited from mass incarceration, with the creation of for profit private prisons. In 2001, the [American Civil Liberties Union](#) called the Drug War the “New Jim Crow.”⁸ All of these trends commodified poverty as part of the political economy of capitalism. Somehow, it feels, these new modern systems of poverty exploitation snuck up on us in the post-Civil Rights Era. The language and rhetoric had changed, but the realities seem familiar. Or, as Chuck McDew said to me a [National Endowment for the Humanities](#) residency at Harvard in 2003, “the trooper on the hill in Mississippi might be Black now, but the system he represents is unchanged.”⁹ Ending poverty may thus require fundamental changes in the American system, ones that question the assumptions of the “post-poverty, post-racial” era of the 1990s.

There is hope, however. The [American Rescue Plan’s](#) long legacy, for example, is likely to be a good one. In the middle of the pandemic it drove unemployment down from 6.1 percent to 3.4 percent by 2023; created 12 million jobs since 2021, and led to significant unemployment declines in the Black and Hispanic communities. Black unemployment is near a record low and Hispanic unemployment reached its lowest ever rate in 2022. The ARP also wildly expanded health care coverage (an additional 3 million people), led to the lowest child poverty rate in American history; and likely kept more than 8 million people in their homes through federal rental assistance. This is what a massive, successful federal reinvestment in the social safety network looks like for the 2020s. So we may be right to fear a “return to normalcy” over the next few years. The fifty years of disinvestment in poverty reduction and the commodification of poverty in the economy has produced a profoundly economically stratified and politically unequal society. And the degree to which we will be successful in restoring economic and political justice in the coming decades will rise or fall likely with two fundamental questions: 1.) Can we make a significant sustained investment in services and cash assistance on the one hand, and 2.) burn down the systemic and institutional forces that have locked the poor, and especially people of color, into generational poverty and social and political exclusion?

The larger questions are obvious. Is a lasting change possible without a fundamental course correction, heading away from low-tax, limited spending eras and rebuilding the social fabric by ensuring basic needs for every child and family?

Community Action Partnership of Oregon Legislative Update: Friday, March 17th is the first major deadline on the state of Oregon legislative calendar. To advance, legislation must be posted for a work session (which follows the public hearing) by March 17th, and move out of the policy committee no later than 4 April.¹⁰ To date 2,865 bills have been filed. Around 700 will die tonight.

⁸ <https://www.aclu.org/other/drug-war-new-jim-crow>

⁹ Mr. McDew was a Civil Rights-era activist and one-time chairman of the Student Nonviolence Coordinating Committee.

¹⁰ There are, of course, exceptions, including Rules, Ways & Means, etc.

Major pieces related to our work:

Early Housing Package (HB 2001 & HB 5019): Ways & Means passed both HB 5019 and HB 2001 out of committee on March 10th. The -3 moved on HB 5019, which appropriates \$128.2 million to OHCS (for the Emergency Order 23-02), \$19.9 million to DHS (for homeless youth programs), and \$1.6 million to the Department of Emergency Management (also EO 23-02 related). Both pills passed out of the sub-committee on a 7-1 vote, and both bills passed the full Ways & Means Committee with bipartisan support.

Senate Bill 606 (Non-Profit Associations of Oregon): Last week, the Senate Committee on Human Services held a public hearing on SB 606, which would establish the [Nonprofit Workforce Retention Fund](#). The fund would provide grants to help stabilize the non-profit workforce in the post-pandemic world. Many smaller non-profits have dramatically expanded payrolls over the past three years, to keep the work moving and discourage staff from jumping ship to higher paying state jobs. Some large non-profits will be able to sustain their personnel cost in years to come. Others will struggle. This bill will help on that front, but the fund likely will never be large enough to keep up with market pressures. There is a bit of tragedy brewing in this story. The state relied on non-profits to do their work during the pandemic, but in doing so it has placed several of the smaller, less well capitalized operations in considerable jeopardy.

House Bill 3125 (State Water Program): During the pandemic, the federal government funded a national water program for low-income residents of the community. That was a one-time fund. There has been an effort, dating back for many months now, to create a state water program, which was the product of dozens of different agencies, public utilities, and advocates across Oregon. On Friday (17 March) the House Committee on Agriculture, Land Use, Natural Resources, and Water advanced House Bill 3215 to the Joint Committee on Ways & Means. The bill, if enacted, will establish the [Public Drinking Water and Sewer Ratepayer Assistance Fund](#), allocating \$15 million statewide for water and sewer bill assistance through Community Action Agencies.

So what's the theme in all the above? Water, food, medicine, work, housing. Nothing is more vital, other than hope. But to believe that the world will work in your favor, and invest in the system, to sacrifice for future generations, people have to believe they are not trapped into a system of exploitation and economic violence. Sadly, the jury is still out on which direction the next few decades will take us.

Jimmy Jones
17 March 2023
Keizer, Oregon

**Chief Financial Officer Report
To The Community Action Agency Board
Kaolee Hoyle, Chief Financial Officer
March 2023**

Actual to Budget, July – December 2022

- Community Resource Programs appears under budget due to funds that are being held for projects which close subsequent to December 2022.
- Home Youth Services appear under budget due to grants that start in December 2022.
- MG&A percentage is approximately 6%, which is a little lower than prior months due to the Agency no longer outsourcing its IT needs.

Actual to Budget, July – January 2023

- Community Resource Programs appears under budget due to funds that are being held for projects which close subsequent to January 2023.
- Home Youth Services appear under budget due to grants that start in December 2022.
- MG&A percentage is approximately 7%.

Annual Financial Statement Audit

The annual financial statement audit is currently in process. As of 3/17/2023, the financial portion of the audit is complete with no findings. The Single Audit portion is being reviewed.

During the 6/30/2022 audit, it was determined that construction in progress at 6/30/2021 was understated by \$802,655. This was the Tanner's Project which closed subsequent to 6/30/2021; however, the funds were drawn prior to 6/30/2021.

Monitoring - OHCS

OHCS (contracted with Moss Adams) is currently doing their FY22 monitoring. No results or conclusions have been made yet.

Payroll Filings

All payroll deposits have been made timely.

Upcoming Finance Projects

- FY2024 Budget (expected completion: May 2023)
- Updated Accounting Policies & Procedures (expected completion: June 2023)
- Building out additional modules within Abila (accounting system) for better recordkeeping and accounting (expected completion: July 2023)
- Building out of an Agency Statement of Financial Position and Statement of Functional Expenses report for the Board (expected completion: July 2023)

**Mid- Willamette Valley Community Action Agency
Actual to Budget, July - December 2022**

	July - December 2022		FY23 - Budgeted	Expected Spent %	Actual Earned/Spent %	Difference
Grant and awards	\$ 25,919,894		\$ 66,224,925	50%	39%	-11%
Other program revenue	68,052		280,000	50%	24%	-26%
Contributions	82,215		200,000	50%	41%	-9%
Total Revenue	26,070,161		66,704,925	50%	39%	-11%
Expenses						
Community resource programs	8,665,798		30,983,767	50%	28%	-22% {a}
Reentry services	177,887		400,000	50%	44%	-6%
Child care resource and referral network	847,536		1,541,591	50%	55%	5%
Energy assistance programs	3,308,709		5,686,419	50%	58%	8%
Weatherization services	1,307,995		2,370,357	50%	55%	5%
Nutrition first USDA food program	2,321,476		4,000,000	50%	58%	8%
Head start	7,318,262		14,827,350	50%	49%	-1%
Home youth services	792,188		3,566,038	50%	22%	-28% {b}
Management and general	1,646,793	{c}	3,329,403	50%	49%	-1%
Total Expenditures	26,386,644		66,704,925	50%	40%	-10%
Revenue Over/(Under)						
Expenditures	\$ (316,483)	{d}	\$ -			

{a}	Budget	Expected	Actual	Difference
CRP Operational	19,158,767	50%	44%	-6%
CRP Projects	11,825,000	50%	1%	-49%
	<u>30,983,767</u>			

A significant of CRP Projects not yet started.

{b} \$1.5million of total budget that will start December 2022.

{c} MG&A percentage 6%

{d} Timing of billing.

**Mid- Willamette Valley Community Action Agency
Actual to Budget, July - January 2023**

	July - January 2023		FY23 - Budgeted	Expected Spent %	Actual Earned/Spent %	Difference
Grant and awards	\$ 29,460,187		\$ 66,224,925	58%	44%	-14%
Other program revenue	96,234		280,000	58%	34%	-24%
Contributions	122,759		200,000	58%	61%	3% (a)
Total Revenue	29,679,180		66,704,925	58%	44%	-14%
Expenses						
Community resource programs	8,654,463		30,983,767	58%	28%	-30% (b)
Reentry services	205,046		400,000	58%	51%	-7%
Child care resource and referral network	988,669		1,541,591	58%	64%	6%
Energy assistance programs	3,938,353		5,686,419	58%	69%	11%
Weatherization services	1,508,643		2,370,357	58%	64%	5%
Nutrition first USDA food program	2,681,832		4,000,000	58%	67%	9%
Head start	8,424,366		14,827,350	58%	57%	-2%
Home youth services	987,242		3,566,038	58%	28%	-31% (c)
Management and general	1,926,387 (d)		3,329,403	58%	58%	0%
Total Expenditures	29,315,001		66,704,925	58%	44%	-14%
Revenue Over/(Under) Expenditures						
	\$ 364,179 (e)	\$	-			

(a) Donations a little lower than expected. We should see this increase a little more with gala/year-end contributions.

	Budget	Expected	Actual	Difference
CRP Operational	19,158,767	58%	44%	-14%
CRP Projects	11,825,000	58%	1%	-57%
	<u>30,983,767</u>			

A significant of CRP Projects not yet started.

(c) \$1.5million of total budget that will start December 2022.

(d) MG&A percentage 7%

(e) Timing of billing.

**Chief Operations Officer Report
To The Community Action Agency Board
Helana Haytas, COO March 2023**

DEI+ Committee

The Diversity, Equity, Inclusion work by Namene James Rodgers and the DEI+ Committee started rolling with planning events for the year ahead with Listening Sessions, Training for staff and managers, and planning participating in local events in the community. Current focus for this month is on Cultural Humility training. Next month, April will be a focus on Emotional Intelligence and May will be a focus on MicroAggressions and Bias Training. Namene has created an agency team for Universal Design Training (under the ADA) for July.

Staffing

HR onboarded 57 employees since 1/1/23 to support the ongoing growth in ARCHES for the Warming Shelter Activations, and the Navigation Center, which is scheduled to open 4/1/23. Temporary on-call staff will be considering other positions in the agency once Warming Shelter activations finish up at the end the month. HR processed 32 separations, with 27 voluntary resignations, since 1/1/23.



Mid-Willamette Valley

COMMUNITY ACTION

March Board Report: Development Department

Laurel Glenn, Director of Development

Fundraising Update

Donation numbers:

- February donations: \$5,010
 - Up 85% versus this time last year
- Average donation size: \$163
 - Up 131% versus last year

Donation overview: This past month we focused on asking our donors for funds to support our Warming shelters, due to extreme temperatures and the amount that shelters were activated. We raised \$790 in the first email blast, and \$255 in the second, for a total of \$1,045 raised to buy additional blankets, hats, coats, hot drinks, and meals for the Warming Shelters, thanks to the generosity of our donors.

Donations are high for this time of year, probably because of the winter weather.

Donor thank you update: We sent out a little thank you note and a small sticker to our recurring monthly donors to say thank you for their contributions this month!

Grants Update

Grants applied:

- VA Grant and Per Diem Program – We wrote an \$850,000 federal grant to provide transitional housing and shelter services for Veterans through Tanner Project.
- Oregon Community Foundation C101 / Dallas Community High School – Applied for \$2,500 grant to create focus groups surrounding mental health and wellness at Taylor’s House
- Polk County Mini Grants – Applied for \$4,000 grant to fund youth led project centered around making HOME’s Polk Co house more welcoming. Funds will go toward movies, books, games, and youth-made art.

Social Media and Marketing Update:

Our success metrics for social media include:

- Number of new followers
- Page reach (the number of people who saw page content)
- Content engagement (how many likes, reactions and comments)

January Facebook Numbers

- Page Reach: 11,720 (485.1% increase over January)
- Post analytics:
 - 202 Likes/Reactions
 - 13 Comments
 - 76 Shares
 - 67 Link Clicks
 - 20 New Followers

January Instagram Numbers

- Page Reach: 108 (4.4% decrease over January)
- Post analytics:
 - 165 Likes/Comments/Shares
 - 15 New Followers

Dustin’s Update:

February’s social media reach was greatly increased over January’s, with January being a rest month for followers after a content/fundraiser heavy December, and February being where we start to pick up again. The month’s increase in reach was also greatly impacted by community members and staff sharing and reacting to posts with flyers/information about warming shelter activations, our Job Fair and local news stories about our housing work.

Opportunities:

- Seeding Justice Child Care Capacity Building Grant. **Update:** Will be meeting on the 16th with the ECEC Latino Consortium to learn more.
- MWVCAA/CCRR sponsored Clackamas Community College online 1 year cohort for Spanish early educators. Spring Term Orientation for the current Spanish cohort participants is on March 29th. We have about 19 participants who have completed Summer Term, Fall Term and are just about to finish Winter Term. Looking forward to the last term for our first ever, Spanish early educator cohort participants, who will have earned their 1-year certificate. We are planning a celebration. This group has been working so very hard and we really want to celebrate their achievement and continue to empower and encourage them to towards their Associates.
- MWVCAA/CCRR along with the ECEC Latino Consortium is collaborating with Clackamas Community College on the recent IGA Higher Ed grant opportunity through the Early Learning Division. **Update:** Clackamas Community College received an award for this collaborative project, which is for two 3 credit online Spanish ECE courses that will start Spring Term, and ends June. 25 scholarships will be allocated for Marion, Polk & Yamhill current and potential monolingual Spanish early educators.
 - FYE-101-ES, First Year Experience course that focuses on college success skills.
 - HDF-225-ES, Prenatal, Infant, and Toddler Development.CCR&R Bilingual staff (Gisela Morales and Ingrid Perez) have been supporting the Orientation sessions with Clackamas staff. We started recruitment late last month and found out today that there are 29 interested early educators. 3/16/2023 they have been invited to attend a Registration event.
- MWVCAA/CCRR is collaborating with Chemeketa Community College on the recent IGA Higher Ed grant opportunity through the Early Learning Division. They were also awarded the grant. We will be mainly assisting with outreach/recruitment. More information will be coming.
- Bridges to the Future Early Educator Conference-March 16th and 17th. CCR&R Quality Improvement Specialist, Caitlin Calip has been planning and collaborating with Polk County Family & Community Outreach in Dallas, for this event. About 30 sessions of SET ONE and TWO trainings in English and Spanish will be available. Caitlin spent last week helping FCO stuff goodie bags for participants, and has been submitting the trainings into the ORO calendar for approval, and will also be working behind the scenes after the 2 day conference submitting all participants into the Oregon Registry Online system, so that they can earn their ECE credit towards increasing their professional development Steps. Several CCR&R staff have volunteered as room hosts for the event.
- Really appreciated Eva Pignotti inviting the CCR&R management team to the Head Start Reflective Supervision training last week. It was an amazing training, and it was so great to hear everyone's perspectives and experiences. It was also so nice to have a safe place to "practice" Reflective Supervision and get feedback. It is not an easy and takes practice! I know my management team is trying hard to put this all into practice. Thank you for sharing your resources and training!

- Working with Lane County CCR&R and Onward Eugene, in the development of a statewide media campaign for CCR&R's. Onward Eugene assisted in the development of a RFP to marketing agencies. The focus of the campaign will be to increase awareness of the importance of early learning and care and increase understanding of career opportunities in the field/how to access them. 5 proposals were submitted and a small group of us, reviewed them, scored them and chose who we are interested in using for this project. I have volunteered to draft an email on behalf of our CCR&R Directors Coalition and Onward Eugene, to propose this project to the Early Learning Division and obtain permission for CCR&R's to use our pot of Stabilization funds. Funds would need spent by June 30th, so we, as a Coalition, are asking to spend \$20,000 for Phase 1: Campaign Concepting & Design. Phases 2 and 3, CCR&R's will look to other funding. Total proposed cost is \$50,000, with options for buy in's in the future.
- We have been invited to present to the Yamhill County Board of Commissioners on March 30th about the recommendations of a task force that has been exploring the needs of Yamhill County that Jenna Sanders participated in. The Board of Commissioners has earmarked 2.2 million for early learning in Yamhill County and the report and plan is ready to be presented to them. Included in the recommendations is funding for 2 CCR&R positions for 3 years as well as funding to help develop a licensed childcare center and ECE workforce training facility as well as smaller grants to increase in-home licensed programs.

Challenges:

- Mainly, that there is so much going on. It is not a bad problem to have but it does put stress on the team. We are trying very hard to support and promote work/life balance, and making sure staff are asking for help if they need it.
- Challenge will be to receive approval from the ELD for the above marketing campaign for CCR&R's. I know that sometimes hands are tied when it comes to Federal funding, but we looked at the Information Memorandum (IM) on the ARP Act Child Care Stabilization Funds and felt that this project would support activities that increase the supply of child care across the state.
- Our CCR&R has been coordinating ECE Professional Development Webinars in English, Spanish and Russian monthly and sharing them with the state. We have received some funding to help pay for trainers from other CCR&R's, however, there is no funding for the coordination. We are having conversations with the ELD about submitting a proposal for funding and support to make this project sustainable.



Mid-Willamette Valley
COMMUNITY ACTION

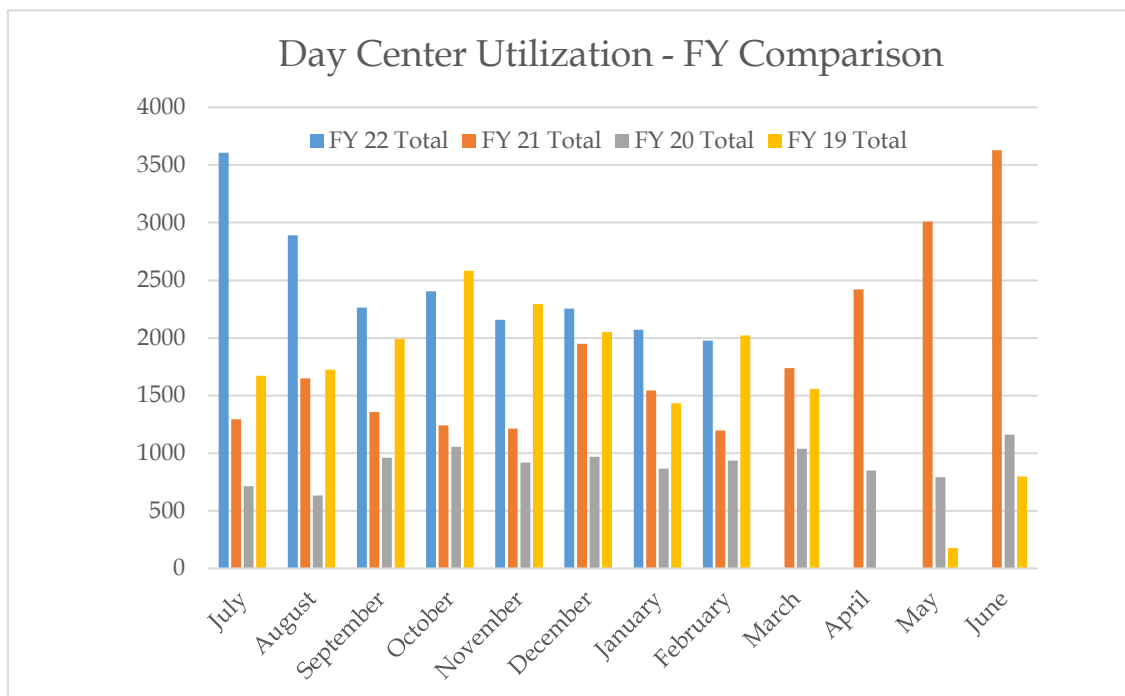
The ARCHES Project

615 Commercial Street NE
 Salem, Oregon 97301

CRP Board Report - March 2023

The ARCHES Day Center is open six days a week. During these hours all traditional services are available, including: mail, showers, laundry, meals, and client care services. The Day Center hours are Monday - Saturday 9am - 4:30pm. In the event of inclement weather, the Day Center extends its service hours to align with emergency shelter operations.

Since opening day, the total number of duplicated Day Center visits is 97,122 - with an average daily attendance rate of 94. February 2023 showed a 37% increase in Day Center utilization over February 2022. Also during this same period, the Day Center saw three of its highest utilization days so far this winter season. With the days between February 23 - February 28 totaling 495 visits. This is largely attributed to the below average overnight and daytime lows for the season.

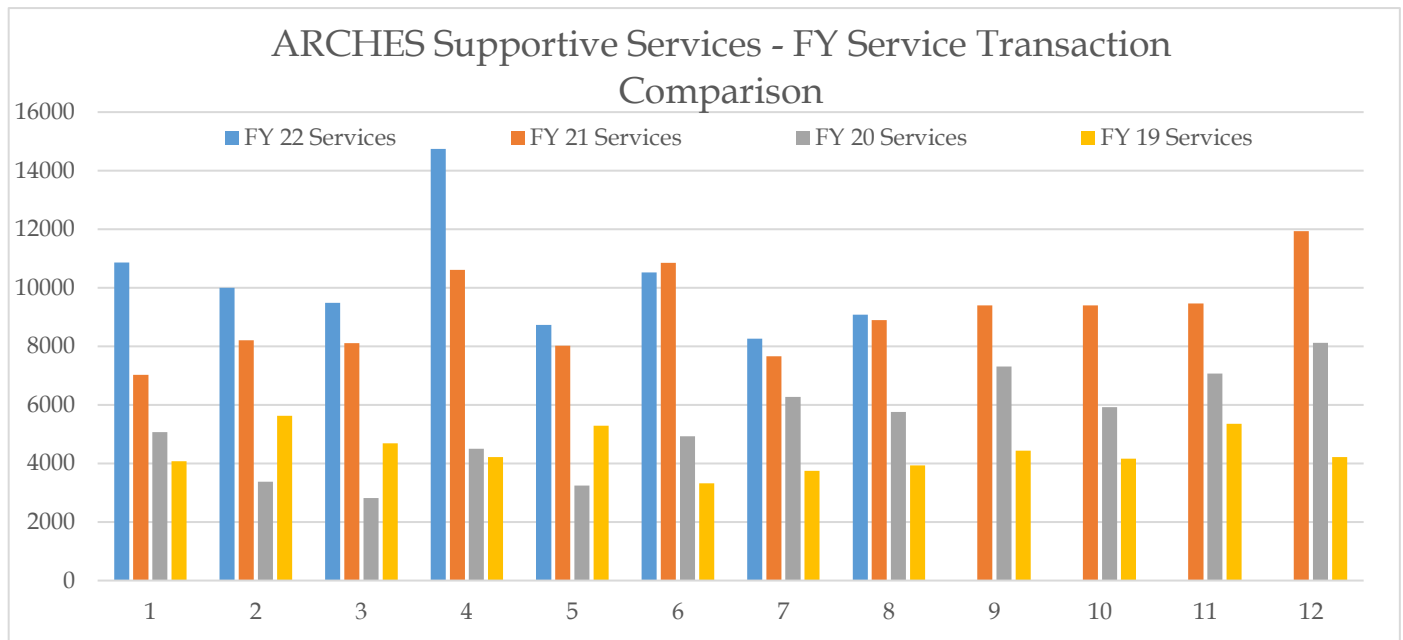


ARCHES Basic Needs & Supportive Services:

Basic Needs & Supportive Services									
Month	New client Mail Boxes	Checking Mail	Meals	Calls	Pet Food	Hygiene Packs	Showers	Laundry	Client Care
July Total	125	947	8354	567	178	149	272	162	105
August Total	118	971	7505	593	122	168	181	122	222
September Total	244	1292	6362	775	220	110	229	146	108
October Total	138	1108	11572	619	342	127	423	207	204
November Total	86	641	7025	179	262	82	207	115	130
December Total	136	705	8504	336	343	79	238	123	63
January Total	163	463	6705	347	231	60	182	68	41
February Total	206	699	7040	438	274	87	218	92	24
March Total									
April total									
May Total									
June Total									
FY 2022 Total	1216	6826	63067	3854	1972	862	1950	1035	897
FY 2021 Total	699	13035	81015	4445	1554	2577	2454	1504	2302
FY 2020 Total	496	11871	37078	9066	559	642	2293	863	1534
FY 2019 Total	735	11685	22326	16505	793	371	605	105	305
FY 2018 Total	750	9908	23145	17505	1863	403	N/A	N/A	N/A

Current utilization of Day Center Supportive Services continues to grow, especially in comparison to FY 2021 and FY 2020. During February, ARCHES provided **9,078 supportive service transactions**. The vast majority of Supportive Services tracked during this time period were in the meal category, including **breakfast, lunch, and evening meals; providing 7,040 meals**.

Since July 2022, 81,670 services have been provided to over 2,063 unique visitors to the ARCHES Day Center. This is a 119% increase of unique visitors from the time period prior, July 2021 – February 2022.



Success Story: *Tanner Project*

“John came to Tanner Project on April 8th, 2021 after having been living in his truck with his dog since Christmas 2020. He had never been homeless before and was feeling extremely hopeless. For the first 6 months of residency he struggled with overwhelming depression. Making it difficult for him to get out of bed. Both case management and behavioral health staff assisted John in getting the physical and mental health care he required. Additional supports provided to John included: scheduling much needed appointments, advocating for medication access, transportation to appointments, and helping John take his dog out on very difficult days.”

“Eventually John was able to make and attend appointments on his own. Additionally, he was able to identify positive social supports. After a year of being at Tanner, John identified that he would benefit from having in-home care to help him maintain the cleanliness of his space. Staff connected him to Senior Disability Services. Through this services, they were able to get John an in-home care. A benefit that will follow him to a permanent residence upon Tanner exit.”

“Today John is connected with HUD-VASH, has a housing voucher, and is just a few weeks away from signing a lease to his new apartment. John has made great progress and has shown incredible resiliency during his time at Tanner Project. He is now, with the help of his in home care, fully self-sufficient and experiencing hopefulness for his future.”

- Sara Webb, ARCHES Sheltering Program Director

Program Showcase: *ARCHES Diversion Assistance Program (ADAP)*

Beginning in March 2022, ARCHES began providing COVID related emergency rental assistance utilizing state funds called the *Diversion Assistance Program*. These Oregon Housing and Community Service directed funds were the fifth installment of emergency rental assistance aimed at reducing evictions as a result of the pandemic. Since that time, ARCHES has served 719 individuals (263 Households) resulting in a complete spenddown of client service dollars. Totaling \$3.6 million. Of this allocation, MWVCAA also sub-granted \$500,000 to Polk County and Family Community Outreach. Upon program close, 66% of everyone served self-reported as Hispanic, or BIPOC.

In the weeks ahead, MWVCAA is preparing for an additional wave of ADAP funding. Which at current estimates is believed to be an additional \$2.5 million. Of this, a dedicated percentage will be sub-granted to community partners to ensure geographic and racial equity.

ARCHES Housing & Specialty Programs:

For the 2022 Fiscal Year, ARCHES will report monthly **on new households and individuals** served by our housing stabilization programming. This data is represented in two categories. The first category, focusing on ARCHES housing programming (*Table 1*), outlines our residential facilities, rapid re-housing services, rental assistance, barrier removal, and deposits. The second category is specialty programming (*Table 2*), which is inclusive of services that provide basic need supports, as well as self-sufficiency development.

During the month of February, 57 new households (94 persons) received housing support. In addition, 13 households exited into self-sufficiency, meaning they are able to live independently of

ARCHES assistance moving forward. There were also 25 households actively participating in the housing search process, working closely with navigation staff for placement. Since tracking began in July 2019, 814 households have exited ARCHES programing into permanent housing solutions.

ARCHES Housing Programs											
Table 1											
Core Programs	Households Served	Individuals Served	Pets	Avg VI-SPDAT Score	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Marion Households	Polk Households
Home TBA	0	0	0	0	0	0	0	0	0	0	0
ERA	0	0	0	0	0	0	0	0	0	0	0
HUD CoC	2	4	0	7.5	2	2	2	0	0	2	0
City of Salem - TBRA	2	4	0	8.5	2	2	0	2	0	2	0
EHA	0	0	0	0	0	0	0	0	0	0	0
KP Home	17	19	8	8.5	17	2	5	12	0	15	2
DHS Fresh Start RRH	2	5	0	12.5	3	2	2	1	0	2	0
DHS Navigators	1	2	0	12	1	1	1	0	0	1	0
HSP	3	11	0	10	4	7	0	1	4	2	1
Navigation Center	Program Pending										
Redwood Crossing	2	2	0		2	0	3	0	3	2	0
ARCHES Inn - Wildfire	1	2	0	10	2	0	1	0	1	1	0
ARCHES Inn - Homeless	4	4	3	12.5	4	0	2	0	1	4	0
ARCHES Inn - Shelter +	3	3	2	10	3	0	1	0	1	3	0
OHA-VRAP	0	0	0	0	0	0	0	0	0	0	0
Tanner's Project - GPD	4	4	1	6.7	4	0	0	2	2	4	0
Tanner's Project - State Bed	3	3	0	10.5	3	0	0	0	0	3	0
VET DRF	4	4	1	9	4	0	0	2	0	2	0
EHA	0	0	0	0	0	0	0	0	0	0	0
WRRRA	3	5	0	0	5	0	0	0	0	3	0
OERA - ADAP	6	22	0	0	13	9	1	5	1	5	1
February Clients Served	57	94	15	9.96	69	25	18	25	13	51	4

Specialty Services engaged 825 households in this most recent period (February 2022). The two most common services are VSO assistance (veterans) and Outreach programs.

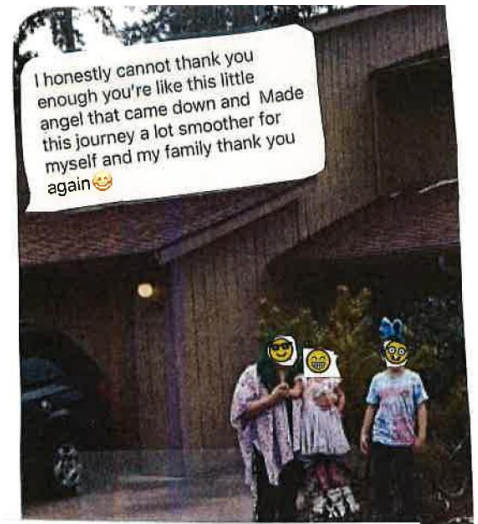
ARCHES Specialty Programs							
Table 2							
Specialty Services	Households Served	Adults	Children	Veterans	Fleeing DV	BIPOC/LatinX Individuals	Total Unique Served
Marion County VSO	396	396	2	396	0		398
RENT	7	7	2	1	0	2	9
Birth Certificates	0	0	0	0	0	0	0
Coordinated Outreach	229	0	0				229
Mobile Showers	70	70	0				70
Fuerza Campesina	86	161	19	0	0	195	195
October Clients Served	788	634	23	397	0	197	901
Coordinated Entry - HP	95	105	43	7	15	0	148
Coordinated Entry - Homeless	62	75	70	6	10	0	145
Coordinated Entry - TOTAL	157	180	113	13	25	0	293

Program Showcase: *Santiam Outreach Community Center*

“Here at the Santiam Outreach Community Center we have been doing great things! In partnership with Recovery Outreach Community Center, SOCC is hosting a very active warming center that has served over 50 unique individuals over this cold season. We have been able to provide a hot meal and a safe place for these individuals to stay alive, while also working to help meet their individual needs through resource coordination.”

“The Santiam Outreach Community Center is a working relationship between Recovery Outreach Community Center (ROCC) and ARCHES. Together we wrap around individuals and offer peer support alongside resource navigation to help clients get to where they need to be. Through this partnership, we have been able to recently house most of our individuals or families that have stayed with us this winter season.”

“Pictured is a family of three who was experiencing domestic violence, in addition to their rent funds being stolen causing them to have a 72 hour notice. SOCC was able to help this family to relocate to a safe location by assisting with navigation services, as well as provide deposit and on-going rental assistance. Giving the mom relief as she sought stable employment.”



“In addition to resource navigation and peer support, SOCC offers a variety of services including: support groups, showers, and mail services, and rental assistance. We also collaborate with fellow support agencies by sharing our space to bring their services to the canyon. We have bi-weekly visits from DHS, Marion County Drug and Alcohol, Linn County Drug and Alcohol, Easter Seals, Family Building Blocks, and Fostering Hope.”

- Lisa Brunson, SOCC Resource Coordinator

Rural Resource Services: Marion and Polk Counties

Resource Services provide prevention funds for households experiencing an unexpected and unavoidable emergency in Marion and Polk Counties. These services, include: rent arrearages, utility shutoffs, as well as emergent utility and security deposits. Navigation and referral services are also a key feature of this program; creating linkages to external service providers in order to improve self-sufficiency for households moving forward.

During the months of January and February, 38 households were assisted thus avoiding homelessness. 94% of these services occurred **outside the city limits** of Salem, serving our rural communities

	Resource Services - Homeless Prevention								
	Households Served	Individuals Served	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Marion Households	Polk Households
Seymour Center	2	5	4	1	1	1	1	2	0
Polk County	21	63	31	32	1	20	21	1	20
Woodburn	7	12	7	5	0	7	2	7	0
SOCC - Mill City	8	17	12	5	5	3	0	8	0
Clients Served	38	97	54	43	7	31	24	18	20

Success Story: Wildfire Recovery and Resiliency (WRRRA)

“One household assisted in February, was Lydia, a single retired woman whose home was a complete loss after the Labor Day 2020 fires. Unfortunately for Lydia, she put her trust in a contractor who took advantage of a number of people rebuilding their homes, and did not complete her build after being paid. The contractor is

currently incarcerated and it is unlikely that Lydia will recoup any of the funds previously paid out. Additionally, Lydia has been living in Salem in an apartment during the home rebuild, which requires her to frequently drive back and forth to her property. This has been a source of stress and a financial burden as she has been paying rent throughout the build process."

"WRRRA was able to assist with \$96,880.00 of the \$112,880.00 needed to complete the home build. With the remaining funds being provided by the Santiam Canyon Long Term Recovery Group, Santiam Canyon Wildfire Relief Fund, and State Flex funds that Disaster Services accesses. The new contractor completing the build is hoping to complete her home month, which will hopefully see Lydia return to the canyon community this spring."

-Kaela Lombardi, WRRRA Program Manager

Success Story: ARCHES Housing Opportunity Program (AHOP)

"One success story that comes to mind is the story of Jessica, a single young mother of three young children who had been struggling with homeless for several months. Jessica had been working in the food industry when the COVID-19 pandemic hit, and unfortunately lost her job as a result of the economic downturn."

"Jessica was referred to our housing assistance program by a community outreach worker, and after an initial assessment, we were able to find her and her children a safe and stable home. Our team also provided her with case management to help her get back on her feet."

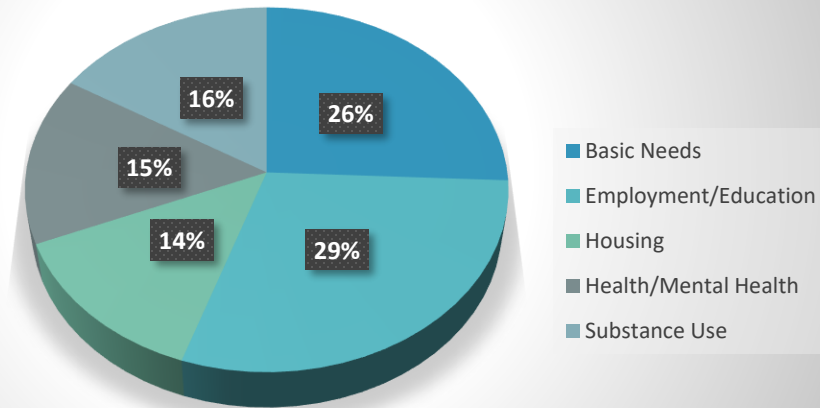
"Over the course of several months, Jessica worked hard to overcome the challenges she faced, including finding new employment in a different industry, managing her finances, and caring for her children. She regularly attended our case management meetings on budgeting, job readiness, and worked with her case manager to set achievable goals for herself and her family."

Today, Jessica is living in her own apartment, and is employed at a local store. She has also been able to build up her savings and pay off some of her debts. Recently, Jessica sent a message to our program, expressing her gratitude for the support she received:

"Thank you so much, I'm not sure you guys at ARCHES understand how much appreciated you TRULY are... You guys have changed mine and my kid's life and we will forever remember this and be so grateful for the years to come!"

- Breezy Aguirre, ARCHES Housing Program Director

How the De Muniz Resource Center Served Clients in February



Opportunities/Challenges

- ❖ De Muniz Resource Center served 137 clients in October, with 347 services provided.
- ❖ This month 67% served were adults in custody vs. 33% out of custody.
- ❖ During this reporting period, 20 clients (33 occurrences) took advantage and attended our cognitive based classes. The classes covered the following topics:
 - Prosocial lifestyle
 - Identifying strengths
 - Healthy mind frames
 - Problem solving
 - Emotional regulation
 - Success planning
- ❖ Our partnership with Northwest Human Services yielded 32 clients completing their enrollment for Oregon Health Plan prior to release (from incarceration).
- ❖ We assisted seven clients with bus passes, donated by United Way this month.
- ❖ Forty clients (74 occurrences) took advantage of our volunteer's services, which include recovery support groups, GED prep, gambling awareness, and mock employment interviews.
- ❖ Eight clients utilized our emergency clothing closet during this reporting period.
- ❖ We assisted seven clients with assistance to obtain their state ID cards this month.
- ❖ The main challenges we have are physical space limitations (lack of private space) within our center and being understaffed.

Success Story

While incarcerated at the Marion County Transition Center, Kim attended as many classes, workshops, and presentations as he could. Eager to take advantage of all of the resources available to him, Kim took the time to discuss his needs with Resource Center staff and ask important questions.

When Kim became a boarder, meaning he was out of custody but still residing at the Transition Center, he utilized the resource center as a base of operations, a "safe harbor" to achieve his goal of employment and self-sufficiency. He came in daily, connecting with staff, sharing updates, and demonstrating a willingness to listen to ideas and suggestions as he struggled to find a job that best met his needs. Kim's generous spirit was evident when he would offer to help with housekeeping tasks or assembling office furniture.

We were thrilled when Kim shared he had been hired to work at the movie theater; as a movie buff, it seemed he had truly found the perfect fit for his very first job. Since traditional employment was new for him, Kim was understandably very nervous. Our staff took the time to provide support and encouragement throughout this new and sometimes overwhelming process. We were also able to purchase some items for Kim, such as a work uniform and reflective vest that would help him get to and from work safely at night.

It has been wonderful to see the way Kim has grown in his confidence; he had this to say about the services he has received. "De Muniz Resource Center has helped me to achieve some of my biggest goals."

*name changed to protect identity

Submitted by Program Manager

Energy Services February PY 2023, Program Report

Traia Campbell, Energy Director

Executive Summary of Activities (Numbers served/service units/outcomes)

Energy Services households served in February 2023

February 2023, Marion & Polk completions by funding source								
Funding	HH	People	>6	60+	Disabled	@ or below 75% of poverty		Ave HH pmt
LIHEAP	573	1610	167	165	176	255	45% of HH's served	\$440
LIHWA-CAA	147	495	44	63	38	57	39% of HH's served	\$227
OEA PGE	93	243	27	50	44	51	32% of HH's served	\$454
OEA PAC	11	25	0	1	6	4	36% of HH's served	\$869
CEAP PGE	293	776	60	138	105	123	42% of HH's served	\$446
CEAP PAC	30	105	11	9	15	11	37% of HH's served	\$572
OLGA	119	356	26	50	26	44	37% of HH's served	\$473
GAP	32	91	3	11	5	13	41% of HH's served	\$139
Total	1298	3701	338	487	415	558	43% of HH's served	\$497

February 2022, Marion & Polk completions by funding source								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.		Ave HH pmt
LIHEAP	572	1709	185	202	178	231	41% of HH's served	\$410
LIHEAP ARPA	575	1714	185	203	179	230	40% of HH's served	\$418
OEA PGE	270	792	76	94	97	86	32% of HH's served	\$720
OEA PAC	42	131	11	16	16	14	34% of HH's served	\$713
OLGA	125	358	32	54	37	44	36% of HH's served	\$416
GAP	6	21	1	2	1	2	34% of HH's served	\$150
Total	1590	4725	490	571	508	607	38% of HH's served	\$535.45

Energy and Weatherization coordinated to replace a gas furnace in February. A combination of Energy donations and OLGA non federal funds were utilized to pay for the new gas furnace. The home owners, both over 60 and experiencing disabilities, reached out in January, they had received a bid which they were not able to afford. Energy assisted LP23 in October, their furnace went out in December. The homeowner called after the installation, she was overjoyed and very thankful to have heat. As funding is available, Energy and Weatherization plan to partner for furnace and AC equipment repair and /or replacement.

Energy continues to receive a historical number of applications for assistance. An average of 65 applications are received daily, Energy frequently needs to halt LIHEAP applications to assure previously received applications are completed. By the end of February, over 1200 applications were backlogged for processing. Energy team is processing applications as quickly as possible while assuring accuracy. Staffing became an issue in November, Energy has been seeking to fill open positions and has made job offers. I estimate LIHEAP 23 funds will soon be spent and will know for sure once all applications have be completed. Oregon received emergency LIHEAP funding, additional LIHEAP funds which must be tracked separately. In an effort to assist additional households, these funds will be available to households that have not received LP23.

February 2023, Polk county completions per funding source								
Funding	HH	People	>6	60+	Disabled	@ or below 75% of poverty		Ave HH pmt
LIHEAP	70	196	18	28	28	31	44% of HH's served	\$438
LIHWA	21	72	30	9	8	5	24% of HH's served	\$231
OEA PGE	0	0	0	0	0	0	0% of HH's served	\$0
OEA PAC	7	15	0	0	5	1	14% of HH's served	\$774
CEAP PGE	2	6	2	1	2	0	0% of HH's served	\$352
CEAP PAC	15	56	6	4	9	6	47% of HH's served	\$592
OLGA	14	38	7	8	7	1	7% of HH's served	\$408
GAP	4	9	2	4	1	1	25% of HH's served	\$100
Total	133	392	65	54	60	45	34% of HH's served	\$466

February 2022, Polk county completions per funding source								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.		Ave HH pmt
LIHEAP	39	96	7	18	15	7	= 17% of hh served	\$360.12
LP CARES	14	42	5	3	2	7	= 50% of hh served	\$406.07
EASCR	16	58	4	2	5	6	= 37% of hh served	\$670.81
OEA PGE	0	0	0	0	0	0	= 0% of hh served	\$0.00
OEA PP	30	82	5	15	9	13	=43% of hh served	\$392.33
OLGA	8	17	1	3	2	2	= 25% of hh served	\$381.25
GAP	1	3	0	0	0	0	= 0% of hh served	\$150.00
Total	108	298	22	41	33	35	=32% of hh served	\$442.12

**HEAD START PROGRAM REPORT TO BOARD OF DIRECTORS & POLICY COUNCIL
Eva Pignotti, CPO of Early Learning & Child Care – March, 2023**

Attendance

Head Start Preschool

9/22	10/22	11/22	12/22	1/23	2/23
76.16%	71.10%	64.76%	60.68%	69.82%	67.20%
3/23	4/23	5/23	6/23	7/23	8/23

Early Head Start

9/22	10/22	11/22	12/22	1/23	2/23
70.72%	69.52%	58.37%	58.99%	67.60%	71.35%
3/23	4/23	5/23	6/23	7/23	8/23

Early Head Start Child Care Partnerships

9/22	10/22	11/22	12/22	1/23	2/23
81.23%	77.27%	68.00%	71.58%	67.31%	65.90%
3/23	4/23	5/23	6/23	7/23	8/23

**Community Action Head Start Attendance Analysis
Absences for February 2023**

The Head Start program attendance rate for February was 67.20%, below the required 85%. The top absence reasons during the month were children’s illnesses – respiratory, accounting for 25.73% and other illnesses accounting for 35.86% of the absences.

The Early Head Start program attendance rate for February was 71.35%, below the required 85%. The top absence reasons during the month were children’s illnesses – respiratory, accounting for 19.35% other illnesses accounting for 38.06% of the absences, and unexcused, accounting for 13.55% of the absences.

The Early Head Start Child Care Partnerships program attendance rate for February was 65.90%, below the required 85%. The top absence reasons during the month were family day/vacation, which accounted for 23.45% of the absences, and children’s illnesses – respiratory accounting for 25.14% and other illness for 14.12% of the absences.

Enrollment Reporting: Programs must be full within 30 days of the start of the school year and continue to fill vacant slots within 30 days of the vacancy until 30 days before the end of the year. Numbers reported include slots vacant for less than 30 days.

Head Start Preschool – Full Enrollment = 697 (*summer = 136)

9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23
333	363	387	396	432	428						

Early Head Start – Full Enrollment = 114

9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23
74	80	82	83	99	94						

Early Head Start Child Care Partnerships – Full Enrollment = 86

9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23
80	66	68	68	71	69						

Waiting Lists

Head Start Preschool

9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23
49	36	56	72	76	86						

Early Head Start

9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23
17	16	19	33	45	54						

Early Head Start Child Care Partnerships

9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23
7	8	7	14	12	12						

USDA Meal Reimbursements

	February 2023	
USDA Meal Reimbursements	Number of Meals Served	Amount Reimbursed
Breakfast	3,572	\$ 7,894.12
Lunch	3,466	\$13,972.01
Snack	207	\$ 244.26
Cash In Lieu		\$ 1,040.10
Total Reimbursement	7,246	\$23,150.49

Report from Chief Program Officer of Early Learning & Child Care:

The Head Start program continues to seek staff and children in order to be fully enrolled and operating. There are currently 49 vacant staff positions in the program, up from 46 last month.

Eligible Children: The Chemawa Road Head Start classroom opened with children on March 15th. Without sufficient staff, we made a plan to offer the children in the four open Buena Crest classes a transfer to Chemawa Road, which is a duration site offering five days a week at 6.5 hours per day. This is a much bigger dose than the four days, 3.5 hours they were receiving at Buena Crest. 16 families seized the opportunity, which allowed us to close the Buena Crest South PM class and move those staff to Chemawa Road. So not progress in the sense of having more open classes, but progress in providing children with a bigger dose of Head Start services. Realistically, at this point in the year, it is not likely that any of the classrooms not yet opened will be during this school year.

Child Care Providers: We now have full coverage of CCP slots with family child care providers. We did not take on an additional contract, but one of our contractors was able to increase her number of slots by making facility and licensing changes.

Reduction in Slots: This topic was introduced on my last report. We will discuss the process utilized in our planning for the slot reduction application at the BOD and PC March meetings, and bring forward a final plan for approval in April.

Wellness Day: All Head Start and Early Head Start staff will have a day off from serving clients and participate in our annual Staff Wellness Day on April 3rd. An all staff breakfast will be followed by a variety of activities staff can choose from to participate in as teams or individually, including gardening, bowling, hiking, crafting and karaoke. This is a long tradition in our program, and we hope it provides a morale boost to everyone.

Fall 2022-23 Pre K

Area	Emerging	Meets	Exceeds
Social/Emotional	155	188	4
Physical	94	243	11
Language	152	189	2
Cognitive	155	181	5
Literacy	196	133	2
Mathematics	214	98	6

Winter 2022-23 Pre K

Area	Emerging	Meets	Exceeds
Social/Emotional	97	260	24
Physical	66	291	21
Language	107	259	13
Cognitive	85	286	9
Literacy	122	235	10
Mathematics	151	192	18

Fall 2022-23 Child Care Partnership

Area	Emerging	Meets	Exceeds
Social/Emotional	6	37	4
Physical	5	35	13
Language	10	35	7
Cognitive	4	40	8
Literacy	7	40	10
Mathematics	11	37	8

Winter 2022-23 Child Care Partnership

Area	Emerging	Meets	Exceeds
Social/Emotional	8	34	8
Physical	11	30	7
Language	13	28	9
Cognitive	8	34	8
Literacy	6	35	8
Mathematics	5	32	8

Fall 2022-23 Early Head Start

Area	Emerging	Meets	Exceeds
Social/Emotional	18	44	1
Physical	10	50	6
Language	22	40	3
Cognitive	7	49	7
Literacy	17	42	4
Mathematics	16	47	1

Winter 2022-23 Early Head Start

Area	Emerging	Meets	Exceeds
Social/Emotional	14	37	5
Physical	5	48	5
Language	21	33	1
Cognitive	10	41	3
Literacy	18	34	1
Mathematics	15	38	3

Our Head Start preschool children demonstrated solid progress across all developmental areas of the program. While progress is typical and expected, it is a bit unusual to see it consistently across all areas, especially in the area of math at this time of the year. Considering this is our first year of returning to more typical classroom schedules and routines after Covid, we excited with this progress. Teaching teams received training at the beginning of the school year about the importance of establishing strong social emotional climates with children in the classroom. We know this is foundational for children's learning and success. So, even as children are re-bounding from the effects of the pandemic, they are socially and emotionally able to receive the full benefit of all that teachers are offering them. It will be exciting to watch this progress continue through this spring season.

Both our Early Head Start and Child Care Partnership programs struggled with low enrollment since the beginning of the school year. Parents may still be reluctant to place their young children in classroom environments, one of the lingering effects of the pandemic. We see this reflected in our winter outcome for both programs as children starting later in the school year have not had sufficient time, and in fact, it even appears that there is some regression from fall to winter. This does not mean that our youngest children are not growing and learning. It simply means that there has not been enough time for a majority of our newly enrolled little ones to demonstrate progress. For many of our Early Head Start and Child Care Partnership children, the winter outcome is their baseline. Our spring outcome should look very different.

Selection Criteria Pre-School, Early Head Start/EHS Child Care Partnerships, and Expectant Mothers 2023-2024

Meeting January 10, 2023

In red are the changes/updates that were made

Category	Criteria	Old EHS Points	Old HS Points	New HS/EHS Points
Income	Categorically eligible due to receipt of TANF, SSI, SNAP, foster child or homeless family	15	10	10
Income	Zero	10	10	10
Income	81%-100% poverty	1	1	2
Income	61%-80% poverty	2	2	3
Income	41%-60% poverty	3	3	4
Income	21%-40% poverty	4	6	5
Income	1%-20% poverty	8	8	8
Family Type	Two parent family	15	10	15
Family Type	Single parent family	30	20	25
Family Type	Single Guardian or other family member caring for child	35	30	35
Family Type	Two parent Guardian or other family member caring for child	30	25	25
Family Type	Certified foster care	45	45	45
Age	6 weeks-24 months (Infant/Toddler only)	10	N/A	10
Age	25 months- 3 years (Infant/Toddler only)	5	N/A	5
Age	Four years old	15	5	5
Age	Three years old	5	10	10
Sibling	Multiple births (twins, triplets, etc.) (Infant/Toddlers only)	15	N/A	15
Sibling	Sibling of currently enrolled child	5	4	5
Sibling	Applicant is the only child in the household (HS Only)	N/A	5	5
Language	Child does not speak English (HS only)	N/A	30	30
Language	Parent(s) do not speak English	10	30	10
Disabilities	Child on IFSP referred by WESD	50	50	50

Disabilities	Child on IFSP not referred by WESD (any type of disability)	40	40	40
Homelessness	Living on streets (do not know from day to day where they will sleep at night)	85	70	85
Homelessness	Camping (cars, trailers, vans, tents, motor homes)	85	70	85
Homelessness	Substandard housing (garages, shops, barns, parks, public places, abandoned buildings, bus or train stations, homes that are condemned or do not have necessary services such as heat or water)	85	70	85
Homelessness	Living in a homeless shelter or domestic violence shelter	85	70	85
Homelessness	Moving around frequently staying with a variety of people but no long term place to stay (couch surfing)	85	70	85
Homelessness	Staying in a motel or hotel	85	70	85
Homelessness	Doubled up short term – living with someone else because you lost your home or cannot afford a home, but only allowed to stay for a short time (less than 6 months)	55	60	70
Homelessness	Doubled up long term - living with someone else because you lost your home or cannot afford a home, and can stay until you obtain your own housing	25	20	55
Homelessness	Transitional Housing – placed in a home/apartment through a program in designated transitional housing with a time limit of two years or less	25	20	55
Family Needs	Parent has a diagnosed disability/Mental Health Condition (Worded same as EHS)	35	25	30
Family Needs	Sibling has a diagnosed disability/Mental Health Condition (Worded same as EHS)	30	25	30
Family Needs	Parent is deceased or has a terminal illness (Changed to be one question instead of 2 separate questions)	70	60	70
Family Needs	High risk/complications in pregnancy/advanced maternal age (specify) (Expectant Mothers only)	30	N/A	30
Family Needs	Mother has a history of miscarriage/stillbirths (Expectant Mothers only)	30	N/A	30
Family Needs	Mother has a serious health condition (specify) (Expectant Mothers only)	45	N/A	45
Family Needs	Parent is incarcerated	40	45	45
Family Needs	Parent is on parole or probation	30	30	30
Family Needs	Parent is absent from home due to active military duty	60	45	55
Family Needs	Parent is absent from home due to deportation or in process	65	45	55
Family Needs	Family is in the process of eviction (60 days or less)	70	70	70
Family Needs	Parent is unable to read or write in any language	45	40	40
Family Needs	Member of household participates in gang activity	30	30	30

Family Needs	Parent currently has drug or alcohol issues	65	55	65
Family Needs	Parent has had drug or alcohol issues and is now in recovery	40	40	40
Family Needs	Parent was age 17 or younger when this child was born	40	35	30
Family Needs	Parent will be age 17 or younger when this child is born (Expectant Mothers only)	40	N/A	40
Family Needs	Mother has experienced domestic violence during the last 12 months (Expectant Mothers only)	55	N/A	40
Family Needs	Mother has experienced domestic violence more than one year ago (Expectant Mothers only)	30	N/A	30
Family Needs	Parent does not have high school diploma/GED (HS/EHS only) (Was a HS question only, now it will be both EHS/HS question)	N/A	20	20
Family Needs	Family does not have a vehicle	30	20	20
Family Needs	Family is seeking refuge in the US because of wartime conditions in their country. Family is seeking refuge in the US because of conditions in their country. (Took out 'wartime' from sentence.)	70	70	70
Family Needs	Parent or family is currently receiving individual or family counseling	35	15	20
Family Needs	Mother has suspected post-partum depression, Anxiety, or Perinatal mood disorder (Infant/Toddlers only)	35		35
Family Needs	Families displaced or severely impacted due to natural disaster, (specify _____) loss of employment/housing. (Was a HS question only, now it will be both EHS/HS question)	N/A	20	20
Family Needs	Mother is experiencing anxiety, and/or mental health distress during pregnancy (Expectant Mothers only)	35	N/A	35
Prior Head Start	Child was enrolled in another Head Start or Early Head Start program	25	30	25
Child Needs	Parent/Child has witnessed or experienced any type of abuse (physical, emotional, sexual, verbal, etc.)	80	70	80
Child Needs	Child has a serious health condition (specify)		45	55
Child Needs	Child has a serious health condition including premature birth (Infants/Toddlers) (specify)	65	N/A	55
Child Needs	Prenatal Exposure to tobacco (Expectant Mothers only)	35	N/A	35
Child Needs	Prenatal Exposure to drugs/alcohol (Expectant Mothers only)	55	N/A	55

Child Needs	Child was exposed to drugs or alcohol during pregnancy (Was a HS question only, now it will be both EHS/HS question)	N/A	30	40
Child Needs	Child is exposed to second hand smoke	30	10	20
Child Needs	Child is currently receiving individual mental health treatment or counseling	50	40	50
Child Needs	Child is experiencing trauma due to recent divorce/end of relationship between parents (last 12 months)	50	40	50

Nutrition First -Child Care Food Program
 Carmen Romero - Program Director
 March 15, 2023

Nutrition First CCFP reimburses child care providers who are certified or registered with the Office of Child Care or license-exempt providers listed with ODHS. The following chart is for the fiscal year 2022-2023. It shows the total number of clients, including those who opened and those who closed each month.

The fiscal year for the CACFP program is from October to September.

	Oct. 2022	Nov. 2022	Dec. 2022	January 2023	February
Start of Month	500	495	492	490	498
Opened	8	8	7	11	13
Closed	13	11	9	3	11
End of Month	495	492	490	498	500

- For January, we signed on 13 providers (12 are OCC registered/certified and one is listed with ODHS) and we closed 11 providers, leaving us with 500 active homes. The only difference between the OCC providers and the listed providers is how many children the state has allowed them to care for and that is the number of children Nutrition First will reimburse.
- February is the beginning of our second education-training providers will receive during fiscal year 23. The current educational training is on nuts & seeds and how they fit in to the CACFP meal pattern. Providers will get educational information on nuts & seeds, all monitors will show the providers while in the home what the correct portion of peanut butter looks like, each provider will get a nut cracker to keep. All children will have coloring sheets and stickers that go with the educational training on nuts and seeds. During February, staff conducted 119 in-home visits and saw 952 children.

Mid-Willamette Valley Community Action Agency
BOARD APPROVAL TO SUBMIT GRANT APPLICATION

REVISION, Effective April 2023

GRANT NAME: USDA (Continuation Grant)

PROGRAM: Nutrition First, MWVCAA

GRANT DUE DATE: August 15, 2022

FUNDING SOURCE: USDA, Oregon Department of Education

GRANT PERIOD: 10/1/22 through 9/30/23

AMOUNT REQUESTED \$ 511,673.91

ADMINISTRATION AMOUNT: \$25,330 (approx. 5%)

PURPOSE OF GRANT: This grant supports all Nutrition First operations including wage and fringe, rent, mileage, training for staff and providers, equipment, administrative overhead, etc. The funds also cover program activities to meet contract requirements of monitoring and nutrition education. Additional funds are requested on a monthly basis to pay for meal reimbursements. (\$ 3,734,453.79 last year)

TARGET POPULATION: OCC-registered/certified and DHS-listed child care providers living in Marion, Polk, Yamhill, Lincoln, Tillamook, Linn, Benton, Lane, Clackamas, Washington and Multnomah counties. We recruit providers who speak languages other than English and those in lower-income and rural areas, in addition to general recruitment. We currently serve English, Spanish and Russian-speaking providers, and Vietnamese and deaf providers with interpreters.

APPROVED BY BOARD OF DIRECTORS:

BOARD CHAIR

DATE

Senate Bill 776

Sponsored by Senators FREDERICK, JAMA; Senators MANNING JR, WOODS, Representative NELSON

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure **as introduced**.

Establishes Task Force on Reparations and directs task force to study and develop proposals for financial and nonfinancial reparations for Oregonians of African-American descent, develop appropriate methods for educating public about task force findings and recommend appropriate remedies based on task force findings.

Sunsets December 31, 2024.

Takes effect on 91st day after adjournment sine die.

A BILL FOR AN ACT

1
2 Relating to a task force on reparations for Oregonians of African-American descent; and prescribing
3 an effective date.

4 **Be It Enacted by the People of the State of Oregon:**

5 **SECTION 1. (1) The Task Force on Reparations is established.**

6 **(2) The task force consists of 13 members appointed as follows:**

7 **(a) The President of the Senate shall appoint two members from among members of the**
8 **Senate.**

9 **(b) The Speaker of the House of Representatives shall appoint two members from among**
10 **members of the House of Representatives.**

11 **(c) The Governor shall appoint nine members as follows:**

12 **(A) One member of a group that advocates for reparations for Oregonians of African-**
13 **American descent;**

14 **(B) Two members from groups that advocate for civil rights and human rights;**

15 **(C) One member from a labor organization;**

16 **(D) One member from a faith community;**

17 **(E) One member from an institution of higher education;**

18 **(F) One member from an historical research institution; and**

19 **(G) Two members from Oregon civic and fraternal organizations.**

20 **(3)(a) The task force shall:**

21 **(A) Study and develop proposals for financial and nonfinancial reparations for Oregonians**
22 **of African-American descent;**

23 **(B) Develop appropriate methods for educating the public about the task force's findings;**
24 **and**

25 **(C) Recommend appropriate remedies based on the task force's findings.**

26 **(b) In carrying out the functions described in paragraph (a) of this subsection, the task**
27 **force shall develop an interim report on the task force's findings for public review. In the**
28 **report, the task force shall identify governmental actions that have resulted in harm to**
29 **Oregonians of African-American descent in the following categories of systemic discrimi-**

NOTE: Matter in **boldfaced** type in an amended section is new; matter *[italic and bracketed]* is existing law to be omitted. New sections are in **boldfaced** type.

1 **nation:**

- 2 (A) **Enslavement;**
- 3 (B) **Racial terror;**
- 4 (C) **Political disenfranchisement;**
- 5 (D) **Housing segregation;**
- 6 (E) **Separate and unequal education;**
- 7 (F) **Racism related to the environment and infrastructure;**
- 8 (G) **Pathologizing the Black family;**
- 9 (H) **Control over creative cultural and intellectual life;**
- 10 (I) **Stolen labor and hindered opportunity;**
- 11 (J) **An unjust legal system;**
- 12 (K) **Mental and physical harm and neglect; and**
- 13 (L) **The wealth gap.**

14 (4) **The task force may:**

15 (a) **Identify methods for eliminating racial bias in employment and advancement, espe-**
 16 **cially for Oregonians of African-American descent that seek public employment or promotion**
 17 **to higher paying positions in government;**

18 (b) **Identify methods for eliminating anti-Black discrimination policies in artistic, cul-**
 19 **tural, creative, athletic and intellectual life; and**

20 (c) **Identify individuals who should be compensated financially and with services, at no**
 21 **charge to the individual, that seek to remedy damage to the individual's mental or physical**
 22 **health from anti-Black healthcare systems and treatments, such as forced sterilization,**
 23 **medical experimentation, racist sentencing disparities, police violence, environmental racism**
 24 **and race-related stress that causes psychological harm.**

25 (5) **A majority of the voting members of the task force constitutes a quorum for the**
 26 **transaction of business.**

27 (6) **Official action by the task force requires the approval of a majority of the voting**
 28 **members of the task force.**

29 (7) **The task force shall elect one of its members to serve as chairperson.**

30 (8) **If there is a vacancy for any cause, the appointing authority shall make an appoint-**
 31 **ment to become immediately effective.**

32 (9) **The task force shall meet at times and places specified by the call of the chairperson**
 33 **or of a majority of the voting members of the task force.**

34 (10) **The task force may adopt rules necessary for the operation of the task force.**

35 (11) **The task force shall submit a report in the manner provided by ORS 192.245, and**
 36 **may include recommendations for legislation, to an interim committee of the Legislative**
 37 **Assembly related to human rights no later than September 15, 2024.**

38 (12) **The Legislative Policy and Research Office shall provide staff support to the task**
 39 **force.**

40 (13) **Members of the Legislative Assembly appointed to the task force are nonvoting**
 41 **members of the task force and may act in an advisory capacity only.**

42 (14) **Members of the task force who are not members of the Legislative Assembly are not**
 43 **entitled to compensation or reimbursement for expenses and serve as volunteers on the task**
 44 **force.**

45 (15) **All agencies of state government, as defined in ORS 174.111, are directed to assist**

1 the task force in the performance of the duties of the task force and, to the extent permitted
2 by laws relating to confidentiality, to furnish information and advice the members of the task
3 force consider necessary to perform their duties.

4 SECTION 2. Section 1 of this 2023 Act is repealed on December 31, 2024.

5 SECTION 3. This 2023 Act takes effect on the 91st day after the date on which the 2023
6 regular session of the Eighty-second Legislative Assembly adjourns sine die.

7



12 March 2023

Chair Manning, Vice Chair Thatcher, and members of the Committee,

On behalf of the Board of Directors and staff at the Mid-Willamette Valley Community Action Agency, we write in **SUPPORT** of **SB 776**, which would establish a Task Force on Reparations here in Oregon. Our Agency serves low-income residents of Marion, Polk and nine other counties across Oregon. Annually we provide more than \$65 million in services and direct client assistance for housing, homelessness, energy and weatherization, and early learning programs to more than 55,000 Oregonians in poverty.

The charge of the Task Force described in Senate Bill 776 is to develop proposals for financial and nonfinancial reparations for Oregonians of African-American descent, and develop plans for educating the public on the just, urgent, and essential remedies based on the Task Force findings. We believe there to be no more urgent duty in Oregon today than a lasting settlement of the question of reparations for our Black community. That justice for the Black members of our community, too long delayed and denied, is necessary before true reconciliation can be achieved in Oregon.

We will not repeat here the long history of injustices suffered by African Americans in America. This is less a moment for what has happened, but what will be done. This conversation need not be a divisive one in our state. At day's end, we are all different, yet all the same. Our common humanity unites us all. But in order for any of us to be free, all of us must be free. In order for any of us to thrive, all of us must thrive. Our nation cannot heal until justice is done for decades of racial injustice. We cannot heal until there is general public accounting of the righteousness of this cause, and a recognition of this particular urgent moment in our history.

It is critical that Oregon, America, and the world realize the justice we seek is not buried in the villainy of an ancient past, centuries ago. Slavery, Reconstruction, and Jim Crow are certainly critical to understanding our present. They were ghastly moral failures and remain a great stain on our Republic. But the suffering of our older African American population in particular, their lived experience over the last 50 years, can no longer be ignored. Black Oregonians today have experienced decades of housing and employment discrimination. Even through the recent pandemic, Black women have been evicted at rates more than twice as great as white renters. The Oregon experience with systemic racism, and the violence endured by people of color in the face of legal, social, economic and political exclusion, is a problem of today, not just centuries past. And it must reach a just and final resolution.

We urge your support on SB 776, and quick passage out of both Chambers of the Legislature.

Respectfully,

Jimmy Jones
Executive Director

Jade Rutledge
Board Chair

CC:

*Governor Tina Kotek
Speaker of the House Dan Rayfield
Senate President Rob Wagner*



MARCH 2023 MEETING

BOARD OF DIRECTORS

THURSDAY, MARCH 23, 2023

Addendum A

Contents:

- 1.) March 2023 Board Meeting Preview (A-1; Pg.2)*
- 2.) 2021 Audited Financial Statements (A-2; Pg.3)*
- 3.) 2022 Audited Financial Statements DRAFT (A-3; Pg.28)*
- 4.) March 2023 Program Committee Meeting Minutes (A-4; Pg.49)*
- 5.) March 2023 Executive Finance Committee Meeting Minutes (A-5; Pg.52)*
- 6.) ODE CACFP Budget Revision Description (A-6; Pg.54)*
- 7.) COLA/Quality Grant Approval Statement and Description (A-7; Pg.55)*
- 8.) HSS Allocations Workbook 2023 ORE DAP (A-8; Pg.57)*
- 9.) Project Turnkey 2.0 OCF OHCS Press Release (A-9; Pg.58)*

COMMUNITY ACTION PROMISE

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Helping People Changing Lives



March 2023 Board Meeting Preview

We have a packed Board Meeting this month. Just a few highlights:

Consent Calendar: In addition to the program reports, Head Start has provided the [Winter Child Outcomes Update](#). That document provides a child-by-child breakdown of developmental skill levels for the winter quarter, compared to the fall quarter.

Fuerza Campesina: During the pandemic, the Agency created a farm worker program to provide outreach and supports for our seasonal and migrant farmworkers. They will make a presentation to the Board on their work.

Theory of Poverty and Theory of Change: Jimmy will *briefly* discuss the Community Action core set of beliefs, on the origins of poverty and what actions are necessary to exit families from poverty.

Senate Bill 776: This Bill would create a task force to examine financial and non-financial reparations for African Americans in Oregon. Director Taylor has asked that a letter be brought before the Board for discussion and potential approval.

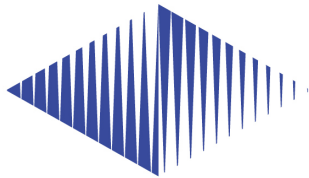
Head Start Slot Reduction Request: Given the strains in the early learning system and the competitive environment created by the state's [Pre-School Promise program](#), our Head Start program is considering a slot reduction. Chief Program Officer Eva Pignotti will be at the meeting to discuss the program's plans.

COLA/Quality HHS Application: Every year HHS provides the Head Start program a program COLA, which this year must be spent on staff salaries. Chief Program Officer Eva Pignotti will discuss the application and ask for the Board's approval for submission.

Head Start Selection Criteria: The program is seeking to update its child selection criteria. Chief Program Officer Eva Pignotti will discuss the new scoring system.

Nutrition First: The program asked the state for a revised budget, to switch from one software system to another, and some additional allocations for provider trainings. The Oregon Department of Education requires Board approval of CACFP budgets.

***MID-WILLAMETTE VALLEY
COMMUNITY ACTION AGENCY, INC.
(A Nonprofit Organization)
FINANCIAL STATEMENTS
Years Ended June 30, 2021 and 2020***



GROVE, MUELLER & SWANK, P.C.

Certified Public Accountants and Consultants

475 Cottage Street NE, Suite 200, Salem, OR 97301
(503) 581-7788 • FAX (503) 581-0152 • www.gms.cpa

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Mid-Willamette Valley Community Action Agency, Inc.
Salem, Oregon

Report on the Financial Statements

We have audited the accompanying financial statements of Mid-Willamette Valley Community Action Agency, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities and changes in net assets, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Agency's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Mid-Willamette Valley Community Action Agency, Inc., as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accounting principles generally accepted in the United States of America.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 14, 2022, on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting and compliance.

Grove, Mueller & Swank, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

March 14, 2022

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.
(A Nonprofit Organization)
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
ASSETS		
Current Assets		
Cash	\$ 780,324	\$ 223,992
Grants receivable	9,234,035	4,445,172
Prepaid expenses	293,332	216,696
<i>Total Current Assets</i>	10,307,691	4,885,860
Equipment and Facilities, net	15,489,657	10,108,867
Intangibles, net of accumulated amortization	9,360	14,636
<i>Total Assets</i>	<u>\$ 25,806,708</u>	<u>\$ 15,009,363</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued expenses	\$ 5,825,067	\$ 2,741,552
Deferred revenue	2,427,180	1,028,756
Paycheck Protection Program advance	-	245,777
Current portion of long-term debt	369,170	111,425
<i>Total Current Liabilities</i>	8,621,417	4,127,510
Long-Term Debt, net of current portion	2,295,631	3,648,678
<i>Total Liabilities</i>	10,917,048	7,776,188
Net Assets		
Net assets without donor restrictions		
Undesignated, available for general activities	1,751,073	612,389
Net investment in equipment and facilities	12,824,856	6,348,764
	14,575,929	6,961,153
Net assets with donor restrictions	313,731	272,022
<i>Total Net Assets</i>	14,889,660	7,233,175
<i>Total Liabilities and Net Assets</i>	<u>\$ 25,806,708</u>	<u>\$ 15,009,363</u>

The accompanying notes are an integral part of the financial statements.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.**(A Nonprofit Organization)****STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS****YEARS ENDED JUNE 30, 2021 AND 2020**

	2021		
	<i>Without Donor Restrictions</i>	<i>With Donor Restrictions</i>	<i>Total</i>
REVENUE AND SUPPORT			
Grant and awards	\$ 53,876,946	\$ 418,051	\$ 54,294,997
Other program revenue	5,834,896	-	5,834,896
Contributions	-	279,298	279,298
Gain on sale of equipment and facilities	1,781,786	-	1,781,786
<i>Total Revenue and Support</i>	61,493,628	697,349	62,190,977
NET ASSETS RELEASED FROM RESTRICTIONS	655,640	(655,640)	-
EXPENSES			
Program services			
Early Care & Education	20,001,697	-	20,001,697
Energy & Housing	31,449,178	-	31,449,178
Other	217,361	-	217,361
<i>Total Program Services</i>	51,668,236	-	51,668,236
Management and general	2,866,256	-	2,866,256
<i>Total Expenses</i>	54,534,492	-	54,534,492
CHANGE IN NET ASSETS	7,614,776	41,709	7,656,485
NET ASSETS, Beginning of year	6,961,153	272,022	7,233,175
NET ASSETS, End of year	\$ 14,575,929	\$ 313,731	\$ 14,889,660

<i>2020</i>		
<i>Without Donor Restrictions</i>	<i>With Donor Restrictions</i>	<i>Total</i>
\$ 30,566,044	\$ 148,373	\$ 30,714,417
1,420,049	-	1,420,049
-	548,976	548,976
-	-	-
31,986,093	697,349	32,683,442
635,173	(635,173)	-
16,488,186	-	16,488,186
11,463,765	-	11,463,765
183,005	-	183,005
28,134,956	-	28,134,956
2,883,100	-	2,883,100
31,018,056	-	31,018,056
1,603,210	62,176	1,665,386
5,357,943	209,846	5,567,789
\$ 6,961,153	\$ 272,022	\$ 7,233,175

The accompanying notes are an integral part of the financial statements.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021

	<i>Early Care & Education</i>	<i>Energy & Housing</i>	<i>Other</i>	<i>Total Program</i>	<i>Management & General</i>	<i>Total Expenses</i>
EXPENSES						
Salaries and wages	\$ 9,286,196	\$ 4,297,661	\$ 155,091	\$ 13,738,948	\$ 1,400,653	\$ 15,139,601
Payroll taxes and employee benefit costs	2,749,635	1,023,497	34,121	3,807,253	303,468	4,110,721
Advertising and recruitment	25,207	15,583	70	40,860	62,915	103,775
Client services	3,652,738	20,452,771	824	24,106,333	12,175	24,118,508
Contract services	911,631	3,237,557	16,990	4,166,178	120,971	4,287,149
Training	203,321	51,346	399	255,066	10,436	265,502
Insurance	143,987	60,583	688	205,258	6,458	211,716
Leased equipment	3,239	8,586	-	11,825	217	12,042
Space costs	569,385	371,552	177	941,114	132,541	1,073,655
Repairs and maintenance	249,678	159,909	-	409,587	20,191	429,778
Program supplies	1,598,713	709,927	6,677	2,315,317	164,075	2,479,392
Postage and printing	62,110	49,936	572	112,618	8,195	120,813
Telephone	243,964	117,776	1,697	363,437	42,111	405,548
Transportation fleet	169,391	4,947	-	174,338	-	174,338
Travel	33,298	21,608	55	54,961	16,047	71,008
Other	99,204	865,939	-	965,143	-	965,143
Depreciation	-	-	-	-	560,527	560,527
Amortization	-	-	-	-	5,276	5,276
	<u>\$ 20,001,697</u>	<u>\$ 31,449,178</u>	<u>\$ 217,361</u>	<u>\$ 51,668,236</u>	<u>\$ 2,866,256</u>	<u>\$ 54,534,492</u>

The accompanying notes are an integral part of the financial statements.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2020

EXPENSES	Early Care & Education	Energy & Housing	Other	Total Program	Management & General	Total Expenses
Salaries and wages	\$ 7,069,308	\$ 2,689,373	\$ 131,396	\$ 9,890,077	\$ 1,514,965	\$ 11,405,042
Payroll taxes and employee benefit costs	2,429,991	792,780	31,837	3,254,608	348,825	3,603,433
Advertising and recruitment	14,334	6,058	3	20,395	37,129	57,524
Client services	2,943,456	5,482,297	568	8,426,321	7,000	8,433,321
Contract services	830,454	1,600,667	7,342	2,438,463	59,807	2,498,270
Training	212,689	52,498	475	265,662	32,046	297,708
Insurance	115,796	48,281	636	164,713	4,912	169,625
Leased equipment	9,173	6,876	-	16,049	15	16,064
Space costs	480,497	280,324	248	761,069	130,129	891,198
Repairs and maintenance	586,608	60,283	-	646,891	40,620	687,511
Program supplies	1,254,259	260,390	8,311	1,522,960	144,682	1,667,642
Postage and printing	84,698	25,789	1,321	111,808	9,874	121,682
Telephone	248,244	77,933	280	326,457	27,009	353,466
Transportation fleet	126,778	7,609	-	134,387	-	134,387
Travel	81,901	15,471	588	97,960	2,036	99,996
Other	-	57,136	-	57,136	68,090	125,226
Depreciation	-	-	-	-	450,681	450,681
Amortization	-	-	-	-	5,280	5,280
	<u>\$ 16,488,186</u>	<u>\$ 11,463,765</u>	<u>\$ 183,005</u>	<u>\$ 28,134,956</u>	<u>\$ 2,883,100</u>	<u>\$ 31,018,056</u>

The accompanying notes are an integral part of the financial statements.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.
(A Nonprofit Organization)
STATEMENTS OF CASH FLOWS
YEARS ENDED JUNE 30, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 7,656,485	\$ 1,665,386
<i>Adjustments to reconcile change in net assets to net cash provided by operating activities</i>		
Depreciation	560,527	450,681
Amortization	5,276	5,280
Gain on disposition of assets	(1,781,786)	-
Forgiveness of Paycheck Protection Program loan	(245,777)	(500,353)
<i>Changes in assets and liabilities</i>		
Grants receivable	(4,788,862)	(932,128)
Prepaid expenses	(76,636)	(28,644)
Accounts payable and accrued expenses	3,083,515	503,883
Deferred revenue	1,398,424	647,764
<i>Net Cash Provided by Operating Activities</i>	5,811,166	1,811,869
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of equipment and facilities	(6,390,413)	(2,101,053)
Proceeds from sale of equipment and facilities	2,230,881	-
<i>Net Cash Used in Investing Activities</i>	(4,159,532)	(2,101,053)
CASH FLOWS FROM FINANCING ACTIVITIES		
Paycheck Protection Program proceeds	-	746,130
Repayments of long-term debt	(1,095,302)	(365,663)
<i>Net Cash Provided by (Used in) Financing Activities</i>	(1,095,302)	380,467
NET CHANGE IN CASH	556,332	91,283
CASH, Beginning of year	223,992	132,709
CASH, End of year	\$ 780,324	\$ 223,992
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Cash paid during the year for:		
Interest	\$ 171,545	\$ 208,629

The accompanying notes are an integral part of the financial statements.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2021 AND 2020

NATURE OF THE ORGANIZATION

Mid-Willamette Valley Community Action Agency, Inc. is a tax-exempt organization that operates community based programs primarily in Marion and Polk Counties; however, the Child Care Resource and Referral program operates in Yamhill, and the Nutrition First USDA Child Care Food Program serves those plus Lincoln, Tillamook, Linn, Benton, Multnomah, Washington, Clackamas, and Lane Counties. The programs include: Community Resource Program, Child Care Resource and Referral, Energy Assistance, Weatherization Programs, Nutrition First USDA Child Care Food Program, Head Start & Early Head Start, HOME Youth & Resource Center, and the DeMuniz Resource Center.

Mid-Willamette Valley Community Action Agency is primarily funded by federal and state sources.

SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The Agency's financial statements have been prepared on the accrual basis of accounting.

Cash and Cash Equivalents

Cash and cash equivalents consist of deposits in checking and money market accounts.

Receivables

The Agency periodically reviews the collectability of accounts receivable. Due to the nature of the funding sources, an allowance for doubtful accounts is not deemed necessary.

Equipment and Facilities

Assets with a cost equal to or greater than \$5,000 and an estimated useful life of one year or more are recorded at cost. Depreciation is computed by the straight-line method over the estimated useful lives of the assets as follows:

Buildings and improvements	10 - 27.5 years
Equipment and furniture	5 - 10 years
Vehicles	5 - 20 years

Intangibles

During the 2012 fiscal year, the Agency entered into two loan agreements under which loan fees and closing costs of \$39,268 were incurred. The Agency entered into an additional loan agreement during the 2016 fiscal year with loan costs of \$13,493. These costs are being amortized over a 10-year period using the straight-line method.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2021 AND 2020

SIGNIFICANT ACCOUNTING POLICIES (Continued)

Concentration of Credit Risk

The Agency maintains its cash accounts with banks located in Salem, Oregon. These deposits may exceed the limits of depository insurance; however, the Agency has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on its cash and investments.

Deferred Revenue

Contract and other monies received in advance are recorded as deferred revenue, and are recognized as revenue when earned.

Net Assets

The financial statements have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which requires the Agency to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Agency. These net assets may be used at the discretion of management and the Board of Directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Agency or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increased in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Revenue and Revenue Recognition

Revenue is recognized when earned. Program service fees and payments under cost-reimbursable contracts received in advance are deferred to the applicable period in which the related services are performed or expenditures are incurred, respectively.

Contributions are recognized when cash, securities or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met.

Government Support

Governmental funding sources can conduct audits of expenditures of funds under contracts to determine their eligibility with applicable regulations. In the event ineligible expenditures have been made, a liability for repayment of those funds would exist. It is the opinion of management that it has substantially complied with all regulations affecting such payments and expenditures. Any adjustments would be reported in the year of determination.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2021 AND 2020

SIGNIFICANT ACCOUNTING POLICIES (Continued)

Government Support

Governmental funding sources can conduct audits of expenditures of funds under contracts to determine their eligibility with applicable regulations. In the event ineligible expenditures have been made, a liability for repayment of those funds would exist. It is the opinion of management that it has substantially complied with all regulations affecting such payments and expenditures. Any adjustments would be reported in the year of determination.

Volunteers

Volunteers contribute significant amounts of time to our program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by generally accepted accounting principles. Contributed goods are recorded at fair value at the date of donation. We record donated professional services at the respective fair values of the services received.

Functional Expense Allocation

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Income Taxes

The Agency is a not-for-profit organization exempt from income tax under Section 501(c)(3) of the Internal Revenue Code, except for non-exempt income, and is not classified as a private foundation.

The Agency follows the provisions Accounting Standards Codification (ASC) 740, "Accounting for Uncertainty in Income Taxes". The Agency's federal and state income tax returns are subject to possible examination by the taxing authorities until the expiration of the related statutes of limitations on those tax returns. In general, the federal and state income tax returns have a three-year statute of limitations. The Agency would recognize accrued interest and penalties associated with uncertain tax provisions, if any, as part of the income tax provision.

Reclassifications

Certain reclassifications of amounts previously reported have been made to the accompanying consolidated financial statements to maintain consistency between periods presented. The reclassifications had no impact on previously reported net assets.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2021 AND 2020

LIQUIDITY AND AVAILABILITY

Financial assets are available for general expenses, that is, without donor or other restrictions limiting their use, within one year of the date of the statement of financial position are comprised of the following:

	<u>2021</u>	<u>2020</u>
Financial assets at year-end		
Cash and cash equivalents - unrestricted	\$ 780,324	\$ 223,992
Receivables, net	9,234,035	4,445,172
Total financial assets	10,014,359	4,669,164
Less amounts not available to be used within one year:		
Net assets with donor restrictions	(313,731)	(272,022)
Financial assets available to meet general expenditures over the next twelve months	<u>\$ 9,700,628</u>	<u>\$ 4,397,142</u>

As part of the Agency's liquidity management plan, the Agency has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

GRANTS RECEIVABLE

	<u>2021</u>	<u>2020</u>
<i>FEDERAL GRANTS</i>		
Health & Human Services	\$ 2,209,668	\$ 2,232,306
Department of Energy	15,808	4,673
Department of Education	239,728	62,358
USDA	488,510	311,652
Housing & Urban Development	276,430	246,046
Department of Veteran Affairs	92,695	-
<i>Total Federal Grants</i>	3,322,839	2,857,035
<i>NON-FEDERAL GRANTS</i>	5,911,196	1,588,137
	<u>\$ 9,234,035</u>	<u>\$ 4,445,172</u>

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2021 AND 2020

EQUIPMENT AND FACILITIES

	<u>2021</u>	<u>2020</u>
Vehicles	\$ 2,856,967	\$ 2,675,643
Office furniture and equipment	1,245,293	1,134,912
Buildings	15,143,747	7,104,781
Construction in progress	1,000	2,015,397
Land improvements	492,138	431,293
Land	888,338	1,339,188
	<u>20,627,483</u>	<u>14,701,214</u>
Less accumulated depreciation	(5,137,826)	(4,592,347)
	<u>\$ 15,489,657</u>	<u>\$ 10,108,867</u>

COMPENSATED ABSENCES PAYABLE

Unpaid compensated absences are recorded on the books based on total vested hours multiplied by current wage rate. Unpaid balances as of June 30, 2021 and 2020 were \$636,617 and \$520,059, respectively.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2021 AND 2020

LONG-TERM DEBT

	<u>2021</u>	<u>2020</u>
Note payable, monthly payments of \$374, interest at 3%, secured by real property, due July 2031	\$ 42,480	\$ 45,640
Note payable, monthly payments of \$562, interest at 7.55%, secured by real property, due January 2028	34,916	38,861
Note payable, monthly payments of \$5,206, variable interest based on 5 year FHLB - SEA plus 2.75%, secured by real property, balloon payment due July 2024. The interest rate at June 30, 2021 was 5.50%	752,600	776,198
Loan payable, monthly payments of \$2,304, interest at 5.5%, secured by real property, final balloon payment was originally due January 2022 but was extended until March 2022	287,605	299,192
Loan payable, monthly principal and interest payments of \$8,802 beginning June 1, 2016 at 4.92%, final balloon payment due June 2026. Secured by real property	1,547,200	1,591,600
Loan payable, monthly payments of \$10,392 maturing in 2027, interest at 6% and balloon payments of \$250,000 in 2018 and 2019. Secured by real property	-	1,008,612
	<u>2,664,801</u>	<u>3,760,103</u>
Less current portion	<u>(369,170)</u>	<u>(111,425)</u>
	<u>\$ 2,295,631</u>	<u>\$ 3,648,678</u>

The Agency has three debt covenants with Columbia State Bank. Two of three must be met to maintain compliance. At June 30, 2021, the Agency met all three debt covenants. Based on Columbia State Bank's definition, the Agency is in compliance with debt covenants.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2021 AND 2020

LONG-TERM DEBT (Continued)

Aggregate maturities required on long-term debt as of June 30, 2021 are due in future years as follows:

<i>Year Ending</i> <i>June 30,</i>	
2022	\$ 369,170
2023	85,741
2024	87,648
2025	732,088
2026	1,355,030
Thereafter	35,124
	<hr/>
	\$ 2,664,801
	<hr/> <hr/>

At June 30, 2016, the Agency entered into a pay-fixed interest rate swaps to hedge the variability of cash flows related to changes in interest rates on borrowing costs of variable rate debt. These contracts are classified as cash flow hedges and mature in June 2026. The Agency adjusts the pay-fixed interest rate swap to current market values through interest expense, as the contract is effective in offsetting the interest rate exposure of the forecasted interest rate payments hedged. The effect of this agreement is not material to the financial statements for the fiscal year ended June 30, 2021.

PAYCHECK PROTECTION PROGRAM NOTE

On May 4, 2020 the Agency issued a promissory note (the Note) to US Bank for \$746,130. The Note bears interest at 1% per annum and is payable in equal monthly payments over 18 months beginning November 30, 2020. The Note is also fully guaranteed by the U.S. Small Business Administration under the Paycheck Protection Program (PPP) created by the Coronavirus Aid, Relief, and Economic Security Act of March 2020. Other terms of the Note and PPP provide for the Note to be forgiven under certain conditions, particularly if the Agency maintains its payroll at historical levels.

As of June 30, 2021, the Note has been forgiven in its entirety.

OPERATING LEASES

The Agency leases facilities and equipment under operating leases. Rental expense paid during 2021 was \$883,043 and \$692,907 in 2020.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2021 AND 2020

OPERATING LEASES (Continued)

Required future lease payments are as follows:

<i>Year Ending</i> <i>June 30,</i>	
2022	\$ 772,224
2023	472,453
2024	373,752
2025	312,517
2026	111,502
	<hr/> \$ 2,042,448 <hr/>

RETIREMENT PLANS

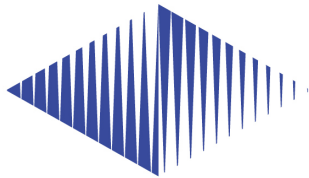
The Agency sponsors a 401(k) pension and profit-sharing plan covering employees that work at least 1000 hours annually. The plan allows for elective employee deferrals as well as discretionary contributions by the Agency. Total pension/retirement plan expense for 2021 and 2020 was \$428,530 and \$312,378, respectively.

FRINGE BENEFIT PLAN

The Agency maintains a self-funded employee benefit plan for vision and dental care costs, and short-term disability payments, whereby premiums are charged to programs, and claims are reviewed and paid by an independent third-party administrator. Amounts included in accounts payable and other accrued expenses for eligible claims payable at June 30, 2021 and 2020 were \$176,197 and \$134,416, respectively.

SUBSEQUENT EVENTS

Management has evaluated subsequent events through March 14, 2022, the date on which the financial statements were available to be issued. Management is not aware of any subsequent events that require recognition or disclosure in the financial statements.



GROVE, MUELLER & SWANK, P.C.

Certified Public Accountants and Consultants

475 Cottage Street NE, Suite 200, Salem, OR 97301
(503) 581-7788 • FAX (503) 581-0152 • www.gms.cpa

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Mid-Willamette Valley Community Action Agency, Inc.
Salem, Oregon

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Mid-Willamette Valley Community Action Agency, Inc. (a non-profit organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 14, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

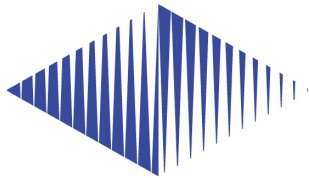
Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Grove, Mueller & Swank, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

March 14, 2022



GROVE, MUELLER & SWANK, P.C.

Certified Public Accountants and Consultants

475 Cottage Street NE, Suite 200, Salem, OR 97301
(503) 581-7788 • FAX (503) 581-0152 • www.gms.cpa

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
Mid-Willamette Valley Community Action Agency, Inc.
Salem, Oregon

Report on Compliance for Each Major Federal Program

We have audited Mid-Willamette Valley Community Action Agency, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Agency's major federal programs for the year ended June 30, 2021. The Agency's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Mid-Willamette Valley Community Action Agency's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Agency's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Agency's compliance.

Opinion on Each Major Federal Program

In our opinion, Mid-Willamette Valley Community Action Agency, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of the Agency is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Agency's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Grove, Mueller & Swank, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

March 14, 2022

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.
(A Nonprofit Organization)
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2021

<i>Federal Grantor/Pass-Through Grantor/ Program Title</i>	<i>CFDA Number</i>	<i>Grantor/ Pass-Through Entity Number</i>	<i>Expenditures</i>
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			
<i>Direct funding</i>			
<i>Head Start Cluster</i>			
		10CH022705/ 10CH01142801/ 10HP00019901/ 10HP00019902/ 10HP00018001/ 10HP00018002/ 10CH01142801C3/ 10HP00018002C3/ 10HP00019902C3	
Head Start	93.600		\$ 9,913,624
<i>Total Head Start Cluster</i>			9,913,624
<i>Passed through Oregon Housing and Community Services</i>			
Low-Income Home Energy Assistance Program	93.568	OHCS MGA19-21# 5901	3,392,718
Temporary Assistance for Needy Families	93.558	OHCS MGA19-21# 5901	259,509
Community Service Block Grant	93.569	OHCS MGA19-21# 5901	1,061,963
<i>Total U.S. Department of Health and Human Services</i>			14,627,814
U.S. DEPARTMENT OF AGRICULTURE			
<i>Passed through Oregon Department of Education</i>			
Child and Adult Care Food Program	10.558	24 13002 24 13005 24 13004	3,959,679
<i>Child Nutrition Cluster</i>			
Summer Food Service Program for Children	10.559	24 13004	3,543
<i>Total Child Nutrition Cluster</i>			3,543
<i>Total U.S. Department of Agriculture</i>			3,963,222
U.S. DEPARTMENT OF VETERANS AFFAIRS			
<i>Direct funding</i>			
Edward Byrne Memorial Justice Assistance Grant Program	64.024	STATION 648	210,005

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.
(A Nonprofit Organization)
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)
YEAR ENDED JUNE 30, 2021

<i>Federal Grantor/Pass-Through Grantor/ Program Title</i>	<i>CFDA Number</i>	<i>Grantor/ Pass-Through Entity Number</i>	<i>Expenditures</i>
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
<i>Direct funding</i>			
Continuum of Care Program	14.267	OR0246I0E051801 OR0232L0E041903	\$ 252,728
<i>Passed through Oregon Housing and Community Services</i>			
Emergency Solutions Grant Program	14.231	OHCS MGA19-21# 5901	1,732,496
Home Investment Partnerships Program	14.239	OHCS MGA19-21# 5901	147,773
Total U.S. Department of Housing and Urban Development			<u>2,132,997</u>
U.S. DEPARTMENT OF ENERGY			
<i>Passed through Oregon Housing and Community Services</i>			
Weatherization Assistance for Low Income Persons	81.042	OHCS MGA19-21# 5901	183,100
Bonneville Power Administration	81.U01	OHCS MGA19-21# 5901	72,465
Total U.S. Department of Energy			<u>255,565</u>
U. S. DEPARTMENT OF HOMELAND SECURITY			
<i>Passed through Oregon Housing and Community Services</i>			
Emergency Food and Shelter National Board Program	97.024	EFSP PHASE 37 & CARES	4,500
U. S. DEPARTMENT OF EDUCATION			
<i>Passed through Oregon Department of Education Early Learning Division</i>			
Child Care & Development Block	93.596	54246 56975 56988 61818 54375	836,686
U. S. DEPARTMENT OF THE TREASURY			
<i>Passed through Oregon Housing and Community Services</i>			
COVID-19- Coronavirus Relief Fund	21.019	OHCS MGA19-21# 5901	9,764,798
<i>Total Federal Awards</i>			<u><u>\$ 31,795,587</u></u>

See notes to schedule of expenditures of federal awards

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.
(A Nonprofit Organization)
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2021

PURPOSE OF THE SCHEDULE

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Mid-Willamette Valley Community Action Agency, Inc. under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Agency, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Agency.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance and OMB Circular A-87 *Cost Principles for State, Local and Indian Tribal Governments*, where applicable, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

INDIRECT COST RATE

Mid-Willamette Valley Community Action Agency, Inc. has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.
(A Nonprofit Organization)
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2021

SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of Auditors' report issues:	Unmodified
Internal control reporting:	
• Material weakness(es) identified?	No
• Significant deficiencies identified?	None Reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major programs:	
• Material weakness(es) identified?	No
• Significant deficiencies identified?	None Reported
Type of Auditors' report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?	No

Identification of major program:

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
21.019	Coronavirus Relief Fund
14.231	Emergency Solutions Grant Program

Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as low-risk auditee?	Yes

FINANCIAL STATEMENT FINDINGS

None

FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

***MID-WILLAMETTE VALLEY
COMMUNITY ACTION AGENCY, INC.
(A Nonprofit Organization)
FINANCIAL STATEMENTS
Years Ended June 30, 2022 and 2021***



GROVE, MUELLER & SWANK, P.C.

Certified Public Accountants and Consultants

475 Cottage Street NE, Suite 200, Salem, OR 97301
(503) 581-7788 • FAX (503) 581-0152 • www.gms.cpa

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Mid-Willamette Valley Community Action Agency, Inc.
Salem, Oregon

Opinion

We have audited the financial statements of Mid-Willamette Valley Community Action Agency, Inc. (the Agency), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Mid-Willamette Valley Community Action Agency, Inc., as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Agency and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that

an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated ***, 2023, on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting and compliance.

CERTIFIED PUBLIC ACCOUNTANTS

Date

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.
(A Nonprofit Organization)
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2022 AND 2021

	<u>2022</u>	<u>(Restated) 2021</u>
ASSETS		
Current Assets		
Cash	\$ 2,804,861	\$ 780,324
Grants receivable	7,065,145	9,234,035
Other receivables	1,100	-
Prepaid expenses	105,582	293,332
<i>Total Current Assets</i>	9,976,688	10,307,691
Equipment and Facilities, net	17,486,203	16,292,312
Intangibles, net of accumulated amortization	30,432	9,360
<i>Total Assets</i>	<u>\$ 27,493,323</u>	<u>\$ 26,609,363</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued expenses	\$ 3,211,492	\$ 5,825,067
Deferred revenue	4,497,229	2,427,180
Current portion of long-term debt	116,464	369,170
<i>Total Current Liabilities</i>	7,825,185	8,621,417
Long-Term Debt, net of current portion	3,651,620	2,295,631
<i>Total Liabilities</i>	11,476,805	10,917,048
Net Assets		
Net assets without donor restrictions		
Undesignated, available for general activities	2,108,637	1,751,073
Net investment in equipment and facilities	13,718,119	13,627,511
	15,826,756	15,378,584
Net assets with donor restrictions	189,762	313,731
<i>Total Net Assets</i>	16,016,518	15,692,315
<i>Total Liabilities and Net Assets</i>	<u>\$ 27,493,323</u>	<u>\$ 26,609,363</u>

The accompanying notes are an integral part of the financial statements.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.**(A Nonprofit Organization)**

STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS

YEARS ENDED JUNE 30, 2022 AND 2021

	2022		
	<i>Without Donor Restrictions</i>	<i>With Donor Restrictions</i>	<i>Total</i>
REVENUE AND SUPPORT			
Grant and awards	\$ 62,437,557	\$ 20,034	\$ 62,457,591
Other program revenue	2,012,937	-	2,012,937
Contributions	-	178,354	178,354
Gain on sale of equipment and facilities	-	-	-
<i>Total Revenue and Support</i>	64,450,494	198,388	64,648,882
NET ASSETS RELEASED FROM RESTRICTIONS	322,357	(322,357)	-
EXPENSES			
Program services			
Early Care & Education	20,541,572	-	20,541,572
Energy & Housing	39,684,709	-	39,684,709
Other	501,031	-	501,031
<i>Total Program Services</i>	60,727,312	-	60,727,312
Management and general	3,597,367	-	3,597,367
<i>Total Expenses</i>	64,324,679	-	64,324,679
CHANGE IN NET ASSETS	448,172	(123,969)	324,203
NET ASSETS, Beginning of year	15,378,584	313,731	15,692,315
NET ASSETS, End of year	\$ 15,826,756	\$ 189,762	\$ 16,016,518

<i>(Restated)</i>		
<i>2021</i>		
<i>Without Donor Restrictions</i>	<i>With Donor Restrictions</i>	<i>Total</i>
\$ 53,876,946	\$ 418,051	\$ 54,294,997
5,834,896	-	5,834,896
-	279,298	279,298
1,781,786	-	1,781,786
61,493,628	697,349	62,190,977
655,640	(655,640)	-
20,001,697	-	20,001,697
30,646,523	-	30,646,523
217,361	-	217,361
50,865,581	-	50,865,581
2,866,256	-	2,866,256
53,731,837	-	53,731,837
8,417,431	41,709	8,459,140
6,961,153	272,022	7,233,175
<u>\$ 15,378,584</u>	<u>\$ 313,731</u>	<u>\$ 15,692,315</u>

The accompanying notes are an integral part of the financial statements.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2022

EXPENSES	Early Care & Education	Energy & Housing	Other
Salaries and wages	\$ 9,786,565	\$ 6,527,611	\$ 322,191
Payroll taxes and employee benefit costs	2,984,684	1,657,028	77,812
Advertising and recruitment	32,211	43,439	181
Client services	4,052,130	25,678,457	52,882
Contract services	1,062,235	4,299,660	18,942
Training	262,917	138,142	229
Insurance	140,191	85,847	753
Leased equipment	1,739	9,083	-
Space costs	603,848	328,191	258
Repairs and maintenance	184,337	55,570	-
Program supplies	853,917	599,956	23,748
Postage and printing	78,964	45,898	1,124
Telephone	171,667	174,334	2,565
Transportation fleet	174,350	19,914	-
Travel	35,254	21,579	346
Other	116,563	-	-
Depreciation	-	-	-
Amortization	-	-	-
	<u>\$ 20,541,572</u>	<u>\$ 39,684,709</u>	<u>\$ 501,031</u>

The accompanying notes are an integral part of the financial statements.

<u>Total Program</u>	<u>Management & General</u>	<u>Total Expenses</u>
\$ 16,636,367	\$ 1,508,002	\$ 18,144,369
4,719,524	320,481	5,040,005
75,831	73,288	149,119
29,783,469	(202,950)	29,580,519
5,380,837	150,130	5,530,967
401,288	99,060	500,348
226,791	8,039	234,830
10,822	-	10,822
932,297	155,939	1,088,236
239,907	14,928	254,835
1,477,621	425,027	1,902,648
125,986	13,594	139,580
348,566	47,258	395,824
194,264	-	194,264
57,179	1,118	58,297
116,563	-	116,563
-	978,562	978,562
-	4,891	4,891
<u>\$ 60,727,312</u>	<u>\$ 3,597,367</u>	<u>\$ 64,324,679</u>

The accompanying notes are an integral part of the financial statements.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021 (RESTATED)

EXPENSES	Early Care & Education	Energy & Housing	Other
Salaries and wages	\$ 9,286,196	\$ 4,297,661	\$ 155,091
Payroll taxes and employee benefit costs	2,749,635	1,023,497	34,121
Advertising and recruitment	25,207	15,583	70
Client services	3,652,738	20,452,771	824
Contract services	911,631	3,237,557	16,990
Training	203,321	51,346	399
Insurance	143,987	60,583	688
Leased equipment	3,239	8,586	-
Space costs	569,385	371,552	177
Repairs and maintenance	249,678	159,909	-
Program supplies	1,598,713	709,927	6,677
Postage and printing	62,110	49,936	572
Telephone	243,964	117,776	1,697
Transportation fleet	169,391	4,947	-
Travel	33,298	21,608	55
Other (restated)	99,204	63,284	-
Depreciation	-	-	-
Amortization	-	-	-
	<u>\$ 20,001,697</u>	<u>\$ 30,646,523</u>	<u>\$ 217,361</u>

The accompanying notes are an integral part of the financial statements.

<u>Total Program</u>	<u>Management & General</u>	<u>Total Expenses</u>
\$ 13,738,948	\$ 1,400,653	\$ 15,139,601
3,807,253	303,468	4,110,721
40,860	62,915	103,775
24,106,333	12,175	24,118,508
4,166,178	120,971	4,287,149
255,066	10,436	265,502
205,258	6,458	211,716
11,825	217	12,042
941,114	132,541	1,073,655
409,587	20,191	429,778
2,315,317	164,075	2,479,392
112,618	8,195	120,813
363,437	42,111	405,548
174,338	-	174,338
54,961	16,047	71,008
162,488	-	162,488
-	560,527	560,527
-	5,276	5,276
<u>\$ 50,865,581</u>	<u>\$ 2,866,256</u>	<u>\$ 53,731,837</u>

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.
(A Nonprofit Organization)
STATEMENTS OF CASH FLOWS
YEARS ENDED JUNE 30, 2022 AND 2021

	2022	(Restated) 2021
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 324,203	\$ 8,459,140
<i>Adjustments to reconcile change in net assets to net cash provided by operating activities</i>		
Depreciation	978,562	560,527
Amortization	4,891	5,276
Gain on disposition of assets	-	(1,781,786)
Forgiveness of Paycheck Protection Program loan	-	(245,777)
<i>Changes in assets and liabilities</i>		
Grants receivable	2,168,890	(4,788,862)
Other receivables	(1,100)	-
Prepaid expenses	187,750	(76,636)
Accounts payable and accrued expenses	(2,613,575)	3,083,515
Deferred revenue	2,070,049	1,398,424
<i>Net Cash Provided by Operating Activities</i>	3,119,670	6,613,821
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of equipment and facilities	(2,198,416)	(7,193,068)
Proceeds from sale of equipment and facilities	-	2,230,881
<i>Net Cash Used in Investing Activities</i>	(2,198,416)	(4,962,187)
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from issuance of long-term debt	1,470,000	-
Repayments of long-term debt	(366,717)	(1,095,302)
<i>Net Cash Provided by (Used in) Financing Activities</i>	1,103,283	(1,095,302)
NET CHANGE IN CASH	2,024,537	556,332
CASH, Beginning of year	780,324	223,992
CASH, End of year	\$ 2,804,861	\$ 780,324
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Cash paid during the year for:		
Interest	\$ 113,511	\$ 171,545

The accompanying notes are an integral part of the financial statements.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

NATURE OF THE ORGANIZATION

Mid-Willamette Valley Community Action Agency, Inc. is a tax-exempt organization that operates community based programs primarily in Marion and Polk Counties; however, the Child Care Resource and Referral program operates in Yamhill, and the Nutrition First USDA Child Care Food Program serves those plus Lincoln, Tillamook, Linn, Benton, Multnomah, Washington, Clackamas, and Lane Counties. The programs include: Community Resource Program, Child Care Resource and Referral, Energy Assistance, Weatherization Programs, Nutrition First USDA Child Care Food Program, Head Start & Early Head Start, HOME Youth & Resource Center, and the DeMuniz Resource Center.

Mid-Willamette Valley Community Action Agency is primarily funded by federal and state sources.

SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The Agency's financial statements have been prepared on the accrual basis of accounting.

Cash and Cash Equivalents

Cash and cash equivalents consist of deposits in checking and money market accounts.

Receivables

The Agency periodically reviews the collectability of accounts receivable. Due to the nature of the funding sources, an allowance for doubtful accounts is not deemed necessary.

Equipment and Facilities

Assets with a cost equal to or greater than \$5,000 and an estimated useful life of one year or more are recorded at cost. Depreciation is computed by the straight-line method over the estimated useful lives of the assets as follows:

Buildings and improvements	10 - 27.5 years
Equipment and furniture	5 - 10 years
Vehicles	5 - 20 years

Intangibles

During the 2012 fiscal year, the Agency entered into two loan agreements under which loan fees and closing costs of \$39,268 were incurred. The Agency entered into an additional loan agreement during the 2016 fiscal year with loan costs of \$13,493. The Agency entered into two additional loan agreements during the 2022 fiscal year with loan costs of \$8,587 and \$17,376. These costs are being amortized over a 10-year period using the straight-line method.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2022 AND 2021

SIGNIFICANT ACCOUNTING POLICIES (Continued)

Concentration of Credit Risk

The Agency maintains its cash accounts with banks located in Salem, Oregon. These deposits may exceed the limits of depository insurance; however, the Agency has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on its cash and investments.

Deferred Revenue

Contract and other monies received in advance are recorded as deferred revenue, and are recognized as revenue when earned.

Net Assets

The financial statements have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which requires the Agency to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Agency. These net assets may be used at the discretion of management and the Board of Directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Agency or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increased in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Revenue and Revenue Recognition

Revenue is recognized when earned. Program service fees and payments under cost-reimbursable contracts received in advance are deferred to the applicable period in which the related services are performed or expenditures are incurred, respectively.

Contributions are recognized when cash, securities or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met.

Government Support

Governmental funding sources can conduct audits of expenditures of funds under contracts to determine their eligibility with applicable regulations. In the event ineligible expenditures have been made, a liability for repayment of those funds would exist. It is the opinion of management that it has substantially complied with all regulations affecting such payments and expenditures. Any adjustments would be reported in the year of determination.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2022 AND 2021

SIGNIFICANT ACCOUNTING POLICIES (Continued)

Government Support

Governmental funding sources can conduct audits of expenditures of funds under contracts to determine their eligibility with applicable regulations. In the event ineligible expenditures have been made, a liability for repayment of those funds would exist. It is the opinion of management that it has substantially complied with all regulations affecting such payments and expenditures. Any adjustments would be reported in the year of determination.

Volunteers

Volunteers contribute significant amounts of time to our program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by generally accepted accounting principles. Contributed goods are recorded at fair value at the date of donation. We record donated professional services at the respective fair values of the services received.

Functional Expense Allocation

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Income Taxes

The Agency is a not-for-profit organization exempt from income tax under Section 501(c)(3) of the Internal Revenue Code, except for non-exempt income, and is not classified as a private foundation.

The Agency follows the provisions Accounting Standards Codification (ASC) 740, "Accounting for Uncertainty in Income Taxes". The Agency's federal and state income tax returns are subject to possible examination by the taxing authorities until the expiration of the related statutes of limitations on those tax returns. In general, the federal and state income tax returns have a three-year statute of limitations. The Agency would recognize accrued interest and penalties associated with uncertain tax provisions, if any, as part of the income tax provision.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2022 AND 2021

LIQUIDITY AND AVAILABILITY

Financial assets are available for general expenses, that is, without donor or other restrictions limiting their use, within one year of the date of the statement of financial position are comprised of the following:

	<u>2022</u>	<u>2021</u>
Financial assets at year-end		
Cash and cash equivalents - unrestricted	\$ 2,804,861	\$ 780,324
Receivables, net	7,066,245	9,234,035
Total financial assets	9,871,106	10,014,359
Less amounts not available to be used within one year:		
Net assets with donor restrictions	(189,762)	(313,731)
Financial assets available to meet general expenditures over the next twelve months	<u>\$ 9,681,344</u>	<u>\$ 9,700,628</u>

As part of the Agency's liquidity management plan, the Agency has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

GRANTS RECEIVABLE

	<u>2022</u>	<u>2021</u>
<i>FEDERAL GRANTS</i>		
Health & Human Services	\$ 2,429,483	\$ 2,209,668
Department of Energy	160,022	15,808
Department of Education	379,497	239,728
USDA	540,062	488,510
Housing & Urban Development	649,236	276,430
Department of Veteran Affairs	333,167	92,695
<i>Total Federal Grants</i>	4,491,467	3,322,839
<i>NON-FEDERAL GRANTS</i>	2,573,678	5,911,196
	<u>\$ 7,065,145</u>	<u>\$ 9,234,035</u>

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2022 AND 2021

EQUIPMENT AND FACILITIES

	<u>2022</u>	<u>2021</u>
Vehicles	\$ 3,072,757	\$ 2,856,967
Office furniture and equipment	1,388,184	1,245,293
Buildings	17,603,910	15,143,747
Construction in progress (restated 2021)	88,862	803,655
Land improvements	560,538	492,138
Land	888,338	888,338
	<u>23,602,589</u>	<u>21,430,138</u>
Less accumulated depreciation	(6,116,386)	(5,137,826)
	<u>\$ 17,486,203</u>	<u>\$ 16,292,312</u>

COMPENSATED ABSENCES PAYABLE

Unpaid compensated absences are recorded on the books based on total vested hours multiplied by current wage rate. Unpaid balances as of June 30, 2022 and 2021 were \$718,475 and \$636,617, respectively.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.**(A Nonprofit Organization)**

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2022 AND 2021

LONG-TERM DEBT

	<u>2022</u>	<u>2021</u>
Note payable, monthly payments of \$374, interest at 3%, secured by real property, due July 2031	\$ 39,223	\$ 42,480
Note payable, monthly payments of \$562, interest at 7.55%, secured by real property, due January 2028	30,652	34,916
Note payable, monthly payments of \$5,206, variable interest based on 5 year FHLB - SEA plus 2.75%, secured by real property, balloon payment due July 2024. The interest rate at June 30, 2022 was 5.50%	728,118	752,600
Loan payable, monthly payments of \$2,304, interest at 5.5%, secured by real property, final balloon payment was originally due January 2022 but was extended until March 2022	-	287,605
Loan payable, monthly principal and interest payments of \$8,802 beginning June 1, 2016 at 4.92%, final balloon payment due June 2026. Secured by real property	1,500,400	1,547,200
Loan payable, monthly principal and interest payments of \$2,028 beginning June 15, 2022 at 4.75%, final balloon payment of \$261,504 due May 15, 2032. Secured by real property	352,426	-
Loan payable, monthly principal and interest payments of \$6,428 beginning June 15, 2022 at 4.75%, final balloon payment of \$829,025 due May 15, 2032. Secured by real property	1,117,265	-
	<u>3,768,084</u>	<u>2,664,801</u>
Less current portion	<u>(116,464)</u>	<u>(369,170)</u>
	<u>\$ 3,651,620</u>	<u>\$ 2,295,631</u>

The Agency has five debt covenants with Columbia State Bank. Four of five must be met to maintain compliance. At June 30, 2022, the Agency met four of five debt covenants. Based on Columbia State Bank's definition, the Agency is in compliance with debt covenants.

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2022 AND 2021

LONG-TERM DEBT (Continued)

Aggregate maturities required on long-term debt as of June 30, 2022 are due in future years as follows:

<u>Year Ending</u> <u>June 30,</u>	
2023	\$ 116,464
2024	119,975
2025	774,404
2026	1,392,613
2027	49,399
Thereafter	1,315,229
	<u>\$ 3,768,084</u>

At June 30, 2016, the Agency entered into a pay-fixed interest rate swaps to hedge the variability of cash flows related to changes in interest rates on borrowing costs of variable rate debt. These contracts are classified as cash flow hedges and mature in June 2026. The Agency adjusts the pay-fixed interest rate swap to current market values through interest expense, as the contract is effective in offsetting the interest rate exposure of the forecasted interest rate payments hedged. The effect of this agreement is not material to the financial statements for the fiscal year ended June 30, 2022.

OPERATING LEASES

The Agency leases facilities and equipment under operating leases. Rental expense paid during 2022 was \$956,369 and \$883,043 in 2021.

Required future lease payments are as follows:

<u>Year Ending</u> <u>June 30,</u>	
2023	\$ 772,224
2024	472,453
2025	373,752
2026	312,517
2027	111,502
	<u>\$ 2,042,448</u>

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC.

(A Nonprofit Organization)

NOTES TO FINANCIAL STATEMENTS (Continued)

YEARS ENDED JUNE 30, 2022 AND 2021

RETIREMENT PLANS

The Agency sponsors a 401(k) pension and profit-sharing plan covering employees that work at least 1000 hours annually. The plan allows for elective employee deferrals as well as discretionary contributions by the Agency. Total pension/retirement plan expense for 2022 and 2021 was \$498,396 and \$428,530, respectively.

FRINGE BENEFIT PLAN

The Agency maintains a self-funded employee benefit plan for vision and dental care costs, and short-term disability payments, whereby premiums are charged to programs, and claims are reviewed and paid by an independent third-party administrator. Amounts included in accounts payable and other accrued expenses for eligible claims payable at June 30, 2022 and 2021 were \$174,975 and \$176,197, respectively.

SUBSEQUENT EVENTS

Management has evaluated subsequent events through ***, 2022, the date on which the financial statements were available to be issued. Management is not aware of any subsequent events that require recognition or disclosure in the financial statements.

RESTATEMENT

The Agency determined that expenses related to the Tanner's Project should have been capitalized in the prior fiscal year. A restatement of prior year net position was required to properly state Capital Assets.

Restatement of 2021 Net Assets

<i>Net investment in equipment and facilities as previously reported at June 30, 2021</i>	\$14,889,660
<i>Prior period adjustment:</i>	
Equipment and Facilities, net	
Construction in Progress	802,655
<i>Net position as restated, at July 1, 2021</i>	<u>\$15,692,315</u>



GROVE, MUELLER & SWANK, P.C.

Certified Public Accountants and Consultants

475 Cottage Street NE, Suite 200, Salem, OR 97301
(503) 581-7788 • FAX (503) 581-0152 • www.gms.cpa

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Mid-Willamette Valley Community Action Agency, Inc.
Salem, Oregon

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Mid-Willamette Valley Community Action Agency, Inc. (a non-profit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated *******, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Agency's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CERTIFIED PUBLIC ACCOUNTANTS

Date

DRAFT

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Program Committee
Meeting Minutes
WEDNESDAY, MARCH 1, 2023

ATTENDANCE

Committee Members Present: Erika Romine, Board Member and Program Committee Chair; Catherine Trottmann, Board Member; Chris Lopez, Board Member; and Steve McCoid, Board Member

Absent: None

Staff: Jimmy Jones, Executive Director; Ashley Hamilton, Chief Program Officer: Housing and Homeless Services; and Jade Wilson, Executive Assistant

The meeting of the Program Committee was started at 12:35pm by Committee Chair Erika Romine, Board Member. It was determined that a quorum was present.

1. Executive Director's Program Updates

- a. 1875 Fisher Road:** We are set to close on the 1875 Fisher Road property on March 15th, 2023. This will be the location of our Project Turnkey 2.0.
- b. Navigation Center:** The City of Salem Navigation Center is set to open in April. MWVCAA will serve as operator of services at the Navigation Center, which will house seventy-five beds for homeless individuals willing to enter into transitional shelter or are in need of respite care.
- c. Governors Emergency Order:** \$13.1 to \$14.5 million dollars of the Governors Emergency Order funding is set for Marion-Polk County to combat the homelessness crisis. The Mid-Willamette Valley Homeless Alliance will be notified soon as the recipient of the funding. It is up to the Homeless Alliance who will be the fiscal agent for the funds. MWVCAA will be the state's recommendation.
- d. Warming Centers:** Warming Centers at ARCHES have been open longer than normal during these cold snaps. ARCHES decided to open the Day Center as a warming center, which increases our capacity to assist an additional thirty-six individuals. So far, that plan has worked out well.
- e. Statewide Debate over Hospital Discharge, SB 1076:** Senator Deb Patterson has filed Senate Bill 1076, also endorsed by Senator Kayse Jama and Representative Paul Evans. The Committee discussed local discharge practices, micro-sheltering and Salem Health.
- f. Wallace Road:** The contract to begin construction on the Head Start/Early Head Start location on Wallace Road is nearing completion. Renovations are set to begin next month with the goal to open by summer 2023.
- g. 719 Jackson Street:** The HOME Youth program is working toward closing on the purchase of a home at 719 Jackson Street in Monmouth which will serve as Homeless Youth Transitional Shelter for Polk County. OHA (Oregon Health Authority) plans to provide \$3 million in funding to build a four-to-nine units of Youth Transitional Housing

on or near the Jackson Street property that will serve as a place for youth to transition into for a longer stay.

- h. Drop-In:** The current Drop-In facility for the HOME Youth program is in need of renovation. However, due to the amount of renovation needed to make the home viable again, the program has decided to look at moving the program to a different location. Federal funding sources would be the most likely source of renovation funds for the current building, but given the age of the Drop-In building (over 100 years old), and the extraordinary costs of bringing it up to code, the Agency prefers to look for another location.
- i. Nutrition First:** Nutrition First is in need of more funding from the State. The Oregon Department of Education funds are not enough to cover how much this program cost has expanded. MWVCAA is the last Community Action Agency to provide this program.
- j. Legislative Update:**

 - i. Revenue Forecast:** Last week the projected amount of general funding/lottery funds coming into the current budget cycle was \$503.5 million.
 - ii. Kicker Refunds:** The State is expected to send back almost \$4 billion in kicker refunds.
 - iii. Inflation:** Inflation seems to have slowed but regionally, but disparities remain.
 - iv. Budget Surplus:** There is another projected \$696 million in funding through 2025, which will fully fund the Governor’s Recommended Budget and Current Service Levels.
 - v. SB 67:** Projected to pass, this bill creates income tax credit for lost rental income for landlords. Multi-Family North West and the Rental Housing Authority of Oregon are in favor.
 - vi. HB 3138:** Appropriates funding to Oregon Department of Administrative Services (ODA) to provide a grant to Regional Rural Revitalization Strategies Consortium to plan for and develop housing. Set to be \$30 million in grant funding for smaller cities with a population of 50,000 or less.
 - vii. HB 3166:** Requires ODE (Oregon Department of Energy) and OHCS (Oregon Housing and Community Services) to establish a whole-home energy savings program and high-efficiency electric home rebate program.
 - viii. SB 603:** Establishes a low-income subsidy for those who are housing unstable. This program would be focused on those that have applied for section 8 housing vouchers.
 - ix. HB 2001/5019:** Hearings to begin this week. The early package is \$155 million in funding for housing. Jimmy is set to testify on Thursday this week. Bill will likely allocate \$85.2 million for re-housing and new shelters. It is unclear at this time if micro-sheltering will be eligible. \$33.6 million will be allocated for Oregon Eviction Diversion and Prevention Program (ORE DAP) and from that Community Action Agencies can expect \$28.5 million. An additional \$27.4 million will be allocated to the Rural Oregon Continuum of Oregon (ROCC) and the tribes can expect \$5 million.
 - x. Governor’s Housing Budget for 2023 – 2025:** Housing stabilization funds were increased from \$205.7 million to \$415 million; \$73 million to DAP (Diversion and Prevention Program), \$24 million in SHAP (State Homeless Assistance Program), \$172 million in EHA (Emergency Housing Account) and \$2.2 million for Veterans.
- k. 2023 Projects for Housing Programs:**

 - i. ARCHES**

 1. Open ARCHES Lodge, 1875 Fisher Road – projected opening in May.
 2. Open Navigation Center – projected opening in April.
 3. Renovate ARCHES Inn.

4. Decision to be made on Tanner Project facility.
5. Decision to be made on Medicaid Billing for services.

ii. HOME Youth

1. Open Monmouth Youth Project
2. Find a new Drop-In Location in Salem as the current building is in need of repairs.

iii. CARS

1. Secure new WorkForce housing and training funds.

2. Review Program Monitoring Reports: None to review this month.

Meeting adjourned at 2:30pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Executive & Finance Committee
Meeting Minutes
THURSDAY, MARCH 9, 2023

ATTENDANCE

Committee Members Present: Jade Rutledge, Board Chair; Shelaswau Crier, Board Vice-Chair; Kevin Karvandi, Secretary; Chris Lopez, Board Member; and Steve McCoid, Board Member

Absent: Helen Honey, Board Member

Staff: Jimmy Jones, Executive Director; Kaolee Hoyle, Chief Financial Officer; Helana Haytas, Chief Operations Officer; Ashley Hamilton, Chief Program Officer: Housing and Homeless Services; Rogelio Cortes, Chief Program Officer: Weatherization and Energy; and Jade Wilson, Executive Assistant.

The meeting of the Executive & Finance Committee started at 5:32pm. It was determined that a quorum was present.

1. **Medicaid Billing Overview** – Ashley Hamilton, Chief Program Officer: Housing and Homeless Services presented an overview of the Medicaid Billing plan. The Medicaid Billing format serves as an insurance policy for the ARCHES program in case other services are unfunded or become too expensive to operate on base resources. This will be a Community Programmatic Payment Contract with Pacific Source. Pacific Source will pay for services provided by Case Managers and Navigators if they are certified and registered as Health Workers with the State of Oregon and validated with Pacific Source. This project is currently in the pilot phase. Six FTE currently going through the trainings/certifications and two FTE going through OHA’s legacy process (back-up to those certified/registered with the State). The trainings are free and currently serve as job development for staff. Contract and budget development is scheduled for 2023 if the board approves.
2. **Executive Director’s Program Updates**
 - a. **PIT Count Data:** The most recent PIT Count data only captures a portion of the number of homeless individuals in the Marion/Polk county area, not a complete picture.
 - b. **Fisher Rd:** The opening ceremony for ARCHES Lodge is scheduled for April 12th, 2023. The Governor and the Mayor of Salem have been invited to speak at the event.
 - c. **CARS:** The MOU between the CARS program and the Marion County Sheriff’s Office has ended and we have been asked to participate in a re-compete process to renew. The Agency will reapply, as the work has helped so many over time and the relationship has been productive and strategic for the Agency.
 - d. **Head Start Renewal:** Head Start’s main grant has renewed and there is no need for the program to participate in a re-compete.
 - e. **Refinance on Middle Grove:** The final pieces for the refinance are in place so this process should be completed soon.

- f. **Columbia Bank:** Columbia Bank has merged with Umpqua Bank and will be transferring systems soon.
 - g. **Membership Committee:** The Board is in need of more members as we are currently down to 13 total board members. Jimmy made several suggestions for potential options for new members and asked the committee's opinion on bringing those suggestions to the Membership Committee.
 - h. **Senate Bill 766:** Jimmy let the committee know that a board member expressed interest in creating a letter of support for SB 766. Jimmy asked the committee's opinion on presenting a letter from the agency in support of the bill. The committee agreed to bring a letter on the behalf of the agency to the board for approval. This item will be added to the full board agenda for March.
3. **Financials** – Kaolee Hoyle, CFO, presented the December 2022 Budget to Actual. Kaolee noted that CRP is underspent by 6% on their expected operational budget and about 49% underspent on their project budget. Several CRP projects have yet to begin which is why the project budget is underspent at this time. Kaolee also stated that the audit currently has no findings. One item that the auditor did ask for was an edit to a balance sheet with regards to the purchase of Tanner Project in June of 2021. Kaolee also noted that the newly hired Accounting Manager for the department will be able to focus on creating balance sheets for the future meetings. Board members had previously expressed interest in receiving balance sheets along with Profit and Loss statements.
 4. **March 2023 Full Board Meeting Draft** – The Senate Bill 766 Letter of Support has been added to the agenda.

MOTION: To approve adding the Senate Bill 766 Letter of Support to the March 2023 Full Board Meeting Agenda made by Chris Lopez,

SECOND: Steve McCoid.

APPROVED: Unanimously approved

MOTION: To approve the updated agenda made by Steve McCoid,

SECOND: Chris Lopez.

APPROVED: Unanimously approved

5. **Credit Card Expenditure Review** – None to review this month.

Meeting adjourned at 7:39pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

Governing Body Approval

Explanation of ODE CACFP Budget Revision for Nutrition First Program:

In the earlier Board approved budget, Nutrition First had requested funds to design and purchase a new database system by a private contractor. That contract has not produced the work product we had hoped for, so we are amending the budget to use the vendor KidKare, instead of an internal database. KidKare is the software company that will provide the software platform to run the CACFP program, and serve as a final replacement for our currently outdated access database system. The other budget revisions reflect additional trainings for Nutrition First providers.

**GOVERNING BODY APPROVAL FORM – MARCH 2023
HHS COST OF LIVING ADJUSTMENT (COLA) AND
QUALITY IMPROVEMENT APPLICATION**

The Office of Head Start is awarding the program COLA and Quality Improvement funding to provide all Head Start employees and EHS CCP contractors with a 5.6% COLA, and to make other program improvements. This increase is to be applied to all staff positions including vacancies, and retroactive to the March 1, 2023 beginning of the grant year. These are permanent increases added to the base funding for the program.

For Head Start, the COLA award does not fully cover the cost of pay increases for all employees, because the program is jointly funded by HHS and Oregon Department of Education, Early Learning Division. Funding for the Head Start COLA is in the amount of \$295,315, and the cost is \$435,364. The Quality Improvement award will also be used to help pay for the COLA, leaving an excess cost of \$71,841 to implement the full COLA, which will be covered by the state inflationary increase expected in July 2023.

Quality Improvement funding may be used for many things within the categories of regular operations, but OHS strongly encourages programs to commit to sustained quality improvement investments, such as further increasing staff wages.

For Early Head Start, the COLA award is more than is needed to increase staff and provider pay, so excess funds will be utilized as follows:

- Increased payroll taxes caused by the COLA.
- Increased 401K costs caused by the COLA.
- Reclassify two EHS CCP Child Development Specialists to align them with the pay rate for Education Coaches.
- Add one bilingual Education Coach position to focus on EHS CCP providers.
- Add one bilingual Health Assistant position to focus on EHS children’s health services including screenings and follow up referrals.

Funding:

Head Start COLA	\$295,315
Early Head Start COLA	\$205,005
Head Start Quality Improvement	\$ 68,208
Early Head Start Quality Improvement	\$ 79,272
Total Award	\$647,800

Budget:

Staff COLA – Head Start	\$363,523
Staff COLA – Early Head Start	\$ 93,606
Early Head Start CCP Contractor COLA	\$ 37,776
Fringe – Payroll Taxes – EHS	\$ 10,297
Fringe – 401K – EHS	\$ 3,744
EHS Bilingual Education Coach Position	\$ 78,952
EHS Bilingual Health Assistant Position	\$ 48,645
Reclassify Child Development Specialists	\$ 11,257
Total Budget	\$647,800

The signatures below demonstrate Governing Body approval for the submission of this application.

Signature, Jade Rutledge, Board Chair

Date

Signature, Sarah Valore, Policy Council Chair

Date

ORE-DAP

Origination Date	3/9/2023	Originator	Julia McKenna
------------------	----------	------------	---------------

Biennium	21-23 and 23-25
Program Year	2023
Grant period	2023
Allocation Description	ORE-DAP

Total Award Amount	\$ 26,880,000
OHCS Admin	0.00%
OHCS Discretionary	0.00%
Agency Admin %	15.00%
OHDC Amount	\$ 1,607,860
Prevention Target	7,000

Program Award Amount	\$ 26,880,000
----------------------	---------------

Net Agency Amount	\$ 26,880,000
• Agency Admin Amount	\$ 4,032,000
• Agency Program Amount	\$ 22,848,000

Agency	Admin	Program	Total	% of Agency Funds	Prevention Target
ACCESS	\$ 221,912	\$ 1,257,500	\$ 1,479,412	5.50%	385
CAO	\$ 387,745	\$ 2,197,219	\$ 2,584,964	9.62%	673
CAPECO	\$ 68,921	\$ 390,555	\$ 459,476	1.71%	120
CAT	\$ 111,327	\$ 630,854	\$ 742,181	2.76%	193
CCNO	\$ 53,922	\$ 305,557	\$ 359,479	1.34%	94
CCSSD	\$ 282,485	\$ 1,600,751	\$ 1,883,236	7.01%	490
CINA	\$ 40,504	\$ 229,524	\$ 270,028	1.00%	70
CSC	\$ 265,824	\$ 1,506,334	\$ 1,772,158	6.59%	461
KLCAS	\$ 91,046	\$ 515,925	\$ 606,971	2.26%	158
LCHHS	\$ 426,566	\$ 2,417,206	\$ 2,843,772	10.58%	741
MCCAC	\$ 42,726	\$ 242,112	\$ 284,838	1.06%	74
MULTCO	\$ 821,105	\$ 4,652,931	\$ 5,474,036	20.36%	1,426
MWVCAA	\$ 384,047	\$ 2,176,264	\$ 2,560,310	9.52%	667
NIMPACT	\$ 203,820	\$ 1,154,978	\$ 1,358,798	5.06%	354
OHDC	\$ 241,179	\$ 1,366,681	\$ 1,607,860	5.98%	419
ORCCA	\$ 97,206	\$ 550,837	\$ 648,043	2.41%	169
UCAN	\$ 211,578	\$ 1,198,940	\$ 1,410,518	5.25%	367
YCAP	\$ 80,088	\$ 453,832	\$ 533,920	1.99%	139
TOTAL	\$ 4,032,001	\$ 22,848,000	\$ 26,880,000	100.00%	7,000



For Immediate Release

Media Contacts:

Delia Hernández, Public Information Officer, Oregon Housing & Community Services (OHCS)
971-720-8621 | hcs.mediarequest@hcs.oregon.gov

Maureen Kenney, Public Relations Manager, Oregon Community Foundation (OCF)
503-227-5969 | mkenney@oregoncf.org

Project Turnkey 2.0 Expands Reach of Housing Relief Adding Over 140 New Units of Transitional Housing to Serve Six Counties

State-funded grant program will stand up approximately a dozen emergency shelters in Oregon in 2023

Portland, Ore. – March 13, 2023 – Oregon Housing and Community Services (OHCS) and Oregon Community Foundation (OCF) announced today three additional awards for Project Turnkey 2.0, the second iteration of the state-funded grant program administered by OCF which aims to increase the state’s supply of emergency and transitional housing. These three grants—to Clatsop County, Mid-Columbia Community Action Council serving Hood River, Wasco and Sherman Counties, and Mid-Willamette Valley Community Action Agency serving Marion and Polk Counties—total \$10.6 million and leverage an additional \$4.2 million to add over 140 new units of shelter and transitional housing.

Clatsop County received a grant of just over \$2.8 million to acquire and renovate a hotel in downtown Astoria. Under contract with the county, which will own and maintain the property, Clatsop Community Action (CCA) and The Harbor, a service organization dedicated to survivors of domestic violence, will operate the property as a shelter and transitional housing option for vulnerable individuals and families experiencing homelessness.

“Since 2015, Clatsop County has experienced the highest rate of homelessness in the State with a current rate of 22.7 per 1,000 residents,” observes Clatsop County Board Chair, Mark Kujala. “This opportunity through Project Turnkey 2.0 is another tool that will allow Clatsop County to continue to work diligently with all of our community partners to address the housing needs of our unsheltered population.”

This property will open as an emergency shelter while renovation work is completed to meet life safety requirements for year-round operations. When fully operational, the facility will offer 22 units of housing and provide onsite wrap-around services focused on families, survivors of domestic violence, LGBTQIA+ individuals, people with disabilities, and those struggling with

mental illness. Local service providers and the county collaborate closely to serve the houseless population in the area, and this property will fill a gap in local shelter and transitional housing opportunities giving the collaborative the opportunity to better serve the whole community.

“As a community we have a responsibility to meet the needs of the unhoused,” notes The Harbor Executive Director, Terri Steenbergen. “We are honored to have been given this opportunity by OCF and Clatsop County, to work with our close partners at CCA, to begin to address the houseless crisis that affects so many of our county’s most vulnerable.”

CCA Executive Director, Viviana Matthews adds, “When we fight poverty, we defend human dignity.”

In The Dalles another collaboration is at work under the leadership of Mid-Columbia Community Action Council (MCCAC), the Community Action Agency serving Hood River, Wasco, and Sherman Counties. MCCAC was awarded nearly \$4.23 million from Project Turnkey to acquire and renovate a hotel in downtown The Dalles. When complete, the property will provide 15 units of transitional housing dedicated to families with children in a defined wing and 30+ units of transitional housing for individuals experiencing chronic houselessness.

“This acquisition is a huge win for our communities as the site will provide critical housing and shelter capacity while also revitalizing the entry to the downtown core,” MCCAC Executive Director, Kenny LaPoint said. “This is such an exciting project that we believe will help reduce houselessness by 50% while also turning a rundown hotel into a community asset.”

Along with a variety of community partners including Mid-Columbia Center for Living (MCCFL), The Next Door, the Oregon Human Development Corporation, Nch’I Wana Housing, the Columbia Gorge Health Council, Bridges to Health, Mid-Columbia Medical Center and Providence Memorial Hospital in Hood River, MCCAC will create an on-site navigation center to provide services participants need such as culturally specific services, peer support, crisis services, behavioral health, jail diversion, case management, and weekly health services. This addition of a transitional housing option will fill a gap in the regional housing continuum which until now has only had a pallet shelter for emergency shelter. The new facility will provide better accessibility for medically fragile patients and will provide an opportunity for stability for survivors of domestic violence and families who have no current shelter options.

In Salem, Mid-Willamette Valley Community Action Agency (MWVCAA) is building on its success with a property from the first round of Project Turnkey to acquire a second property and open an additional 74 units of shelter and transitional housing for the community. MWVCAA received a Project Turnkey 2.0 grant of \$3.56 million toward the total project cost of \$7.56 million to acquire and renovate a hotel, dubbed the ARCHES Lodge, into shelter and transitional housing.

“The unsheltered crisis in Oregon is a human tragedy, but thankfully, it is a tragedy we can bring to an end,” MWVCAA Executive Director, Jimmy Jones said. “Our Project Turnkey Award from Oregon Community Foundation will end homelessness for another 100 impoverished and vulnerable residents of our community.”

MWVCAA Chief Program Officer of Housing and Homeless Services, Ashely Hamilton adds, “By providing a safe space to begin the housing stabilization journey, and offering case management, housing navigation, and behavioral health services, MWVCAA can truly offer a holistic and

multi-disciplinary experience at the ARCHES Lodge, creating life-long impacts for the people we serve.”

MWVCAA will operate this new property through its ARCHES Project to provide shelter and services for veterans, medically fragile individuals, and households referred by culturally specific partners. With recent and on-going renovations, including the conversion of up to 10 units into ADA accessible units, the facility is well-suited for medial respite and allows for a trauma-informed approach to services that meets Veterans Administration standards. Along with a host of community partners MWVCAA will provide a range of supportive services including housing navigation, access to food and healthcare, culturally specific supports, and more.

“These collaborative efforts and agencies are all leading the way in addressing the homelessness crisis in their regions,” said Megan Loeb, Senior Program Officer, Economic Vitality and Housing, Oregon Community Foundation. “What’s so important about each of their projects is the way they focus on the unmet need of our most vulnerable neighbors caught up in this crisis. Families with children, medically fragile individuals, survivors of domestic violence, communities of color, and veterans all have specific needs and these organizations have the experience, expertise, and partnerships to meet them.”

“These new transitional homes are a manifestation of what is possible when all of us come together in service to our communities,” said Mike Savara, Interim Chief Programs Officer for OHCS. “We are most effective when everyone is being served and has their basic needs met. Sustainable progress is possible when all of our partners are working together with us toward the same goals and outcomes.”

Project Turnkey 2.0 aims to stand up approximately 10-12 properties as emergency shelter and transitional housing across the state. Properties will be owned and operated by local nonprofit organizations and entities (*such as cities, counties, or tribes*) that will provide safe housing as well as critical support, including access to medical and social services, computers, laundry facilities, meals and more. Additional Project Turnkey 2.0 sites are expected to be announced in early April 2023.

About Clatsop County

For information, please visit the ClatsopCounty.gov website.

About Clatsop Community Action (CCA)

Clatsop Community Action is a 501(c)(3) non-profit agency that has been serving low-income residents of Clatsop County since 1989. Our mission is to help people meet housing, food, and other basic living needs. We provide emergency food, housing, energy assistance, and other basic critical services to those in need. We provide clients with resources and referrals in order to help make them more self-sufficient, productive citizens.

To learn more, please visit: <https://ccaservices.org/>.

About The Harbor

The Harbor’s mission is to provide advocacy, prevention and support while promoting self-determination and hope for survivors of domestic violence, sexual assault and stalking.

The Harbor provides its services completely free and confidentially and has been engaged in this important work for 40 years. What began in 1976 as a group of women and phone line has evolved into a thriving non-profit at the forefront of providing culturally responsive services. We provide services to residents of Clatsop County, and surrounding areas.

To learn more, please visit: <https://www.harbornw.org/>.

About Mid-Columbia Community Action Council (MCCAC)

Mid-Columbia Community Action Council (MCCAC) is a private non-profit (501c3) corporation serving Hood River, Wasco, and Sherman Counties whose mission is to build a better future for our community through partnership and equity centered programs that prevent and eliminate poverty and houselessness.

To learn more, please visit: <https://www.mccac.com/>.

About Mid-Willamette Valley Community Action Agency (MWVCAA)

The Mid-Willamette Valley Community Action Agency is the leading anti-poverty nonprofit in Marion and Polk Counties. We offer tools for self-sufficiency to low-income residents who are seeking relief from poverty. Our programs provide services related to housing and homelessness, early childhood development, home weatherization, and energy services. We believe everyone deserves dignity, a positive future, and a life without poverty.

To learn more, please visit: <https://mwvcaa.org/programs/the-arches-project/>.

About Project Turnkey 2.0 (2022-2023)

Based on the success of the Project Turnkey 1.0, and in the face of ongoing need for emergency shelter, on March 4, 2022, the Oregon Legislature allocated \$50 million in new funding for more emergency shelters around the state for Project Turnkey 2.0.

To learn more: [Oregon Community Foundation and Oregon Housing and Community Services Poised to Launch Project Turnkey 2.0 with \\$50M in State Funding.](#)

OCF and OHCS Roles

Oregon Community Foundation serves as the grantor and fiduciary, administering state-funded Project Turnkey 2.0 grants with guidance from a diverse statewide Advisory Committee. OCF offers support for Oregon's housing needs along a continuum — from shelter to supportive housing to affordable housing to equitable home ownership — through a variety of tools, including research, grants, advocacy, and low-interest loans. OCF's administration of Project Turnkey 2.0 is one example of the innovative, collaborative approaches launched to help more Oregonians find stable, affordable housing.

Oregon Housing and Community Services provides advice and support for OCF as the State's Housing Finance Agency. Additionally, OHCS has received resources to administer funds to the recipients of Project Turnkey 2.0 grants. This includes ongoing monitoring and oversight of these funds and the projects they support.

Background

In 2020 the Oregon Legislature allocated a total of \$65 million for Project Turnkey (1.0), for the purpose of acquiring motels/hotels for use as safe shelter for people experiencing homelessness, at-risk of homelessness or displaced by wildfires. In less than seven months, Project Turnkey 1.0 created 19 new shelters in 13 counties, leading to a 20% increase in the state supply of shelter beds. Each property is locally owned and operated by a local nonprofit organization or entity (*such as city or county*).

To learn more, please visit: <https://oregoncf.org/assets/PDFs-and-Docs/PDFs/project-turnkey-report.pdf>

About Oregon Housing and Community Services

Oregon Housing and Community Services (OHCS) provides resources for Oregonians to reduce poverty and increase access to stable housing. OHCS focuses on both housing and community services to serve Oregonians holistically across the housing continuum, including preventing and ending homelessness, assisting with utilities, providing housing stability support, financing multifamily affordable housing and encouraging homeownership. To learn more, please visit: oregon.gov/ohcs.

About Oregon Community Foundation

Oregon Community Foundation (OCF) was founded in 1973 with a big mission: to improve the lives of all Oregonians through the power of philanthropy. In partnership with donors and volunteers, OCF works to strengthen communities in every county in Oregon through research, grantmaking and scholarships. In 2022, OCF distributed more than \$180 million, supporting 3,500 grantees and awarding more than 3,000 scholarships. With OCF, individuals, families, businesses, and organizations create charitable funds that meet the needs of diverse communities statewide.

2023 marks OCF's 50th anniversary. Since its founding, OCF has distributed more than \$2.2 billion in community investments, including grants to 10,850 nonprofits and 53,375 scholarships to students. Individuals, families, businesses and organizations can work with OCF to create charitable funds to support causes important to them. To learn more, please visit: oregoncf.org.

###