



JUNE 2023 MEETING BOARD OF DIRECTORS

THURSDAY, JUNE 22, 2023

IN- PERSON LOCATION:

**COMMUNITY ACTION AGENCY
2475 CENTER ST NE
SALEM, OR 97301**

VIRTUAL:

MWVCAA Full Board Meeting June 2023

Jun 22, 2023, 5:30 – 7:30 PM (America/Los_Angeles)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/605066653>

You can also dial in using your phone.

Access Code: 605-066-653

United States: [+1 \(312\) 757-3121](tel:+13127573121)

COMMUNITY ACTION PROMISE

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Helping People Changing Lives

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**COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS AGENDA
THURSDAY, JUNE 22, 2023**

In-Person:

2475 Center St NE
Salem OR 97301

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Mission

Empowering people to change their lives and exit poverty by providing vital services and community leadership.

Vision

All people are respected for their infinite worth and are supported to envision and reach a positive future.

I.	Welcome and Introductions	5:30
II.	Public Comment	5:35
III.	Declaration of Conflict of Interest	5:40
IV.	Approval of Agenda	5:45
V.	Consent Calendar	5:50
	1. May 2023 Full Board Meeting Minutes	
	2. June 2023 Executive Director Report	
	3. June 2023 Poverty and Homelessness History Report	
	4. Polk County Services All Agency Impact Report 2022	
	5. June 2023 Program Director Reports	
	6. June 2023 Committee Meeting Minutes	
VI.	Board Business	5:55
	1. Executive Director’s Report (Jones)	
	2. Theory of Poverty and Theory of Change (Jones) – <i>Presentation</i>	
	3. Strategic Plan Update (Namene James Rodgers) - <i>Discussion</i>	
	4. Senate Bill 17 (RW Taylor) – <i>Discussion</i>	
	5. Financials (Hoyle) – <i>Approval</i>	
VII.	Adjournment	7:30

Next board meeting: Thursday, July 27, 2023

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Meeting
THURSDAY, MAY 25, 2023
MINUTES

ATTENDANCE:

Board of Directors:

Present:

Catherine Trottman	RW Taylor	Steve McCoid
Erika Romine	Shelaswau Crier	Vanessa Nordyke
Jade Rutledge	Silveria Campa	

Absent:

Helen Honey	Kevin Karvandi	Jeremy Gordon
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Others Present:

Program Directors/Staff/Guests:

Jimmy Jones, Executive Director
Helana Haytas, Chief Operations Officer
Ashley Hamilton, Chief Program Officer: Housing and Homeless Services
Eva Pignotti, Chief Program Officer: Early Learning and Child Care
Rogelio Cortes, Chief Program Officer: Weatherization and Energy Services
April Cox, CARS/De Muniz Program Director
Shannon Vandehey, CCR&R Program Director
Hector Guzman, Weatherization Program Director
Jenna Sanders, CCR&R Associate Program Director
Jade Wilson, Executive Assistant

The meeting of the Board of Directors was called to order at 5:31pm by Board Chair Jade Rutledge. It was determined that a quorum was present.

- I. Welcome**
Board Chair Jade Rutledge welcomed everyone.

- II. Public Comment**
Vanessa Nordyke, Board Member, invited the board to attend the Casa Marion County Superhero Run taking place on June 17, 2023 at 9am at Riverfront Park in Salem. This will be fun event for all ages. RW Taylor, Board Member, also invited folks to the Summer Solstice Make Music Effort on June 21, 2023 from 4 to 6pm at the Center 50+ where he will be playing keyboards.

- III. Declaration of Conflict of Interest**
None were made.

- IV. Approval of Agenda**
No changes were made.

MOTION: To approve the agenda made by RW Taylor,
SECOND: Steven McCoid.
APPROVED: Unanimously approved

V. **Consent Calendar**

1. **April 2023 Full Board Meeting Minutes**
No discussions or concerns were raised
2. **May 2023 Executive Director Report**
No discussions or concerns were raised
3. **May 2023 Regional Poverty and Legislative Report**
No discussions or concerns were raised
4. **May 2023 Chief Financial Officer Report**
No discussions or concerns were raised
5. **May 2023 Chief Operations Officer Report**
No discussions or concerns were raised
6. **May 2023 Director of Development Report**
No discussions or concerns were raised
7. **May 2023 Program Director Reports**
No discussions or concerns were raised
8. **May 2023 Committee Meeting Minutes**
No discussions or concerns were raised

MOTION: To approve consent calendar made by Vanessa Nordyke,
SECOND: Steve McCoid.
APPROVED: Unanimously approved

VI. **Board Business**

1. **Executive Director's Report**

- i. **Legislative Update:** Jimmy Jones, Executive Director, provided updates on the current legislative session as it pertains to the walkout. He explained that there will be a Special Session in July to approve the budget and that many of the bills in question right now will end prior to that special session. Jimmy was optimistic that there is a lot of funding available in the coming months.
- ii. **Counties in Persistent Poverty:** Jimmy provided a map of the US that documents the counties in persistent poverty between the years 1989 to 2019. Oregon looked great on this map. Jimmy then provided a visual on the percent of change in county population between July 1, 2021 to July 1, 2022. This map showed that many folks were leaving Oregon. There was further discussion on what this could mean and how it pertains to the persistence of poverty in the US.
- iii. **Sequoia Crossings:** Sequoia Crossings, the collaborative project between MWVCAA and Salem Housing Authority, is set to open early next year. MWVCAA will provide permanent supportive housing services there for sixty units.
- iv. **Other Updates:**
 1. Shannon Vandehey, CCR&R Program Director, is retiring after twenty years with the agency. There is a Meet and Greet event scheduled for June 1. Program staff and members of the public can

mingle with and ask questions of the two finalists for the Program Director position.

2. CCR&R also was awarded a \$2.1 million grants from the Yamhill County Commissioners to continue their operations in Yamhill County.
3. CARS is expanding which has called for relocating some staff. Some staff will be moving to our Broadway office space.
4. HOME Youth Services Drop-In is looking to move to the bottom floor of our Broadway office space. This is pending approval from the Property Management.
5. The Navigation Center opens June 1 officially. There was a bit of a delay with opening due hold-ups with hiring and permitting.

2. **2023-2024 Head Start and Early Head Start Recruitment Plan** – Eva Pignotti, CPO: Early Learning and Childcare, presented the 2023-2024 client recruitment plan and sought board approval. This plan provides an equitable approach to recruitment to ensure the program reaches historically under-served populations.

MOTION: To approve the 2023-2024 Head Start and Early Head Start Recruitment Plan made by Catherine Trottmann,

SECOND: Steve McCoid.

APPROVED: Unanimously approved

3. **HHS 1303 Facility Application – Middle Grove Payoff** – The HHS Regional office recommended that our Head Start program apply for a one-time funding payoff of the Middle Grove Head Start site. Eva Pignotti, CPO, sought board approval of the fund request in the amount of \$721,571.54.

MOTION: To approve the HHS 1303 Facility Application – Middle Grove Payoff made by RW Taylor,

SECOND: Steve McCoid.

APPROVED: Unanimously approved

4. **Federal HHS Change in Scope – Conversion and Slot Reduction** – Eva Pignotti, CPO, presented the new plan for responding to the HHS recommended slot reduction. HHS will allow for the conversion of slots between programs or a reduction in slots without a reduction in funding within reasonable limits. In order to maintain the overall federal funding for HS and EHS, the program will convert 32 Head Start slots to 16 Early Head Start slots. That funding from the HS slots will cross over to EHS which will result in a higher cost per child for federal EHS. The program will also reduce HS by 42 slots. That funding will be retained and further increase the cost per child for HS. Eva sought approval for MWVCAA to apply for the Federal HHS Change in Scope.

MOTION: To approve the Federal HHS Change in Scope – Conversion and Slot Reduction made by Steve McCoid,

SECOND: Catherine Trottmann.

APPROVED: Unanimously approved

5. Early Learning Division Continuation Agreement – Oregon Prekindergarten Conversion and Slot Reduction – Eva Pignotti, CPO, presented the plan for the conversion of slots in the OPK (Head Start) award. The Early Learning Division will allow the conversion of slots only in OPK (Head Start) but not in P3 (Early Head Start). However, programs are allowed to convert slots between OPK program options. There are two program options available – center based, which applies to the part-day part-year traditional Head Start model; and duration, which applies to classes that provide 1,020 hours per year by either running longer classes or operating for more days during the year. Eva sought approval for MWVCAA to submit the continuation of funding agreement that will: convert 68 center-based slots to the duration option and reduce 45 OPK slots. The funding for the conversion of center-based slots to duration slots will increase by 65% while the reduction in OPK slots will slightly reduce the funding by about \$12,000 annually.

MOTION: To approve the Early Learning Division Continuation Agreement – Oregon Prekindergarten Conversion and Slot Reduction made by Steve McCoid,
SECOND: RW Taylor.

APPROVED: Unanimously approved

6. Financials – Tabled for the June Board Meeting.

VII. Adjournment

The Board of Directors meeting was adjourned at 6:15 pm.

Respectfully Submitted:



Jade Wilson, Executive Assistant



Kevin Karvandi, Board Secretary

Executive Director's Report
Board of Directors
MID-WILLAMETTE VALLEY
COMMUNITY ACTION AGENCY
June 2023

Social work operates on seasons. June ushers in summer, and the end of the Head Start year and most of the state-funded grant years. It's an odd numbered year as well, so June is also the close of the biennium, which for finance and program spenddown is a very busy time. We are also, in a most unseasonal moment, starting up a ton of new work, including the **Navigation Center** (open), **ARCHES Lodge** (August), and the **new youth shelter** in Monmouth (July). Much of that new work comes amidst troubled times for homeless services in particular, as the work has been politicized in ways never quite seen before in Oregon, from the reddest of the rural Oregon counties to the deepest blue districts of Portland. I sometimes refer to the homeless troubles, broadly, as a mirror. It reflects the beliefs, values, and assumptions that folks bring to it, and what you see in the looking glass often tells more about those who are not homeless, than those of us who are. To be sure, these will be difficult days ahead, until the winds of public attention turn elsewhere.

The Politics of Homelessness: In the past few years there has been a renewed effort in the United States to criminalize homelessness, an effort that is growing at the state level across the country. Ohio, Texas, Tennessee, Missouri and other states have enacted criminalization statutes, and many similar laws are under consideration, including efforts here in Oregon. Usually these labors take the form of local, county, or even state-wide camping bans, with accompanying criminal penalties for violations. In the West, those states governed by the **9th Circuit Court**, criminalization efforts have generally been frustrated.¹ Beyond the 9th Circuit, there are sometimes knock on consequences, including follow-up legislation establishing “safe camping” zones, which attempt to force the homeless into frequently terrible “sanctioned” campgrounds. The law in Tennessee has elevated a violation of camping on public property to a felony.² Much of this national criminalization effort can be traced back to Texas, to an Austin-based think tank called the **Cicero Institute**, which has released blueprints and model anti-homeless laws for adoption across the country. They provided testimony to the Georgia legislature last year, for example, attacking the **Housing First** model (a research based, HUD endorsed model for serving the homeless) as ineffective and harmful, and arguing that “camping

¹ The 9th Circuit includes Alaska, Hawaii, California, Arizona, Nevada, Idaho, Montana, Washington and Oregon, along with American possessions in the Pacific. The relevant federal homeless cases include *Martin v. City of Boise* (2018, which outlawed criminalization if there were insufficient shelter capacity in the community) and *Johnson v. Grants Pass* (2022, which ruled that anti-camping ordinances are illegal if no alternatives to sleeping are available). The Court went further in the *Grants Pass* case, outlawing not only criminal penalties but also civil citations. The court also allowed the homeless to “take the most rudimentary precautions” against the elements, including bedding and sleeping bags (which had been banned in Grants Pass). <https://mrsc.org/stay-informed/mrsc-insight/october-2022/new-9th-circuit-ruling-on-anti-camping-ordinances>

² In Tennessee the law has made public camping a “Class E” felony, punishable by one-to-six years in prison and a fine of \$3,000 (the same penalty for being a felon in possession of a handgun).

bans are necessary to save lives.”³ There is nothing new in this effort. It echoes the “**poor laws**” of 17th century Colonial America, and the “**poor farm**” system that was in common use in the late 19th and early 20th centuries. Such efforts criminalize the poor and blame the victims of economic injustice for their poverty. There is no practical solution in these moral judgements, none. They dehumanize people who are suffering, telling them that they are less worthy than people with means. It creates two Americas, one rich, and one poor. In hard times frustrated people reach for unjust answers. This effort, whether it is in Tennessee or in Portland, embraces a course of action that will lead to the ghettoization of the homeless population, internment, and “treatment or prison” strategies.

Juneteenth: We pause on Monday to celebrate **Juneteenth**, which the Board added as an Agency holiday last year. Juneteenth is a federal holiday devoted to African American history and culture, and one dedicated in remembrance of the transformative power of restorative racial justice in our community. The holiday dates to June 19th, 1865, when the Union Army, in the waning days of the American Civil War, arrived on the shores of Galveston, Texas. That army, an army out to set other men and women free, was tasked with the enforcement of the **Emancipation Proclamation**, a declaration issued by President Abraham Lincoln in January 1863 that, in time, ended slavery in the American South. Slavery, America’s “original sin,” officially came to an end on December 6, 1865, with the ratification of the **13th Amendment** to the Constitution.

Eighty-nine years before, an older generation wrote of freedom, “we hold these truths to be self-evident, that *all men* are created equal, that they are endowed by their Creator with certain *unalienable* Rights, that among these are life, liberty, and the pursuit of happiness.” That statement rang out from the preamble of the **Declaration of Independence** in 1776, itself heralding the beginning of what became an unfinished revolution. The Proclamation settled the first part of the debate, originating in 1776, determining which Americans had freedom and whom had none. But for the 100 years that followed 1865, a second brutal struggle, for equality, raged across America. That first Juneteenth in 1865 was, in many ways, a second American Revolution, when the bitter practice of slavery was finally consigned to the graveyard of history. And it opened a new chapter, a new fight against the legalized segregation of the **Jim Crow** era.

Those *de jure* forms of segregation finally ended in 1965, but we live today still with the unfinished promise of true equality. Even here, in June 2023, the consequences of discrimination in employment, education, and especially in housing, which has deprived an entire generation of the opportunity to build wealth and pass it down to their children, are all around us. Community Action was born of that struggle for racial justice, and we remain committed to the fervent belief, still today, that we are all equal before the law. That we all deserve opportunity and freedom; that we all deserve to live without want or fear.

Juneteenth is not just a holiday that honors the past. It also honors the present, celebrating the vibrancy of African American culture, and its enormous contributions to American life. Juneteenth is a reminder of the essential urgency of our own Agency’s vision statement, our own commitment to the infinite promise of each life, and to the inherent dignity of all peoples, no matter the poverty of their

³ [Take a Stand Against the Criminalization of Homelessness - National Alliance to End Homelessness.](#)

condition. I hope that everyone will pause over the weekend to recognize the contributions and courage of Black people in American life, from the time before the American Revolution down to today. And to commit ourselves and our work to a more just, equitable world.

One of my favorite authors growing up was **James Baldwin**. In a world long ago he wrote a book called *The Fire Next Time*. I read it one hot southern summer in the early 1980s. There's a quote in that book that I've kept taped to my office desk for many years. He wrote "**the impossible is the least that we can demand.**" The world described in our vision statement often feels so far away, the work so very hard, and the victories too often incomplete. But as Dr. King argued long ago "the moral arc of the universe is long, but it bends toward justice." If we do the work, insist on justice, and live as we say, good people the world over will follow us.

Administrative Updates: I went to the Supportive Housing Conference in Philadelphia earlier in June, sponsored by the **Corporation for Supportive Housing** (the premier such group in America). The best session was on Thursday, led by a group from Orange County, California. Unlike their larger neighbors in Los Angeles, they have used a Medicaid exemption to build a reliable supportive funding stream for their permanent supportive housing projects. Those funds are flexible and somewhat immune to the whims and vagaries of grant funding cycles. We often ask ourselves how we could continue the work if the government support diminished, and this is one way that we can. We're lucky to have senior program staff like **Ashley Hamilton (Chief Program Officer)**, **Breezy Poyner (Program Director)**, and **Sara Webb (Program Director)**, who have put us at the cutting edge of national homeless services even through the tribulations of the pandemic. Just last week the **National Alliance for Ending Homelessness** reached out to **Oregon Housing and Community Services** to find out more about what's happening in Marion and Polk counties, because we are pace setting best practices nationally, especially among **Community Action Agencies** (so much so I have been asked to present to the **National Alliance** at the **National Community Action Foundation** conference in Atlanta in August).

We may be close to approval on the **Middle Grove** payoff. That is a three-step process. The first step we completed with our Board and Policy Council authorities. The second step is an approved deviation request at the federal level, which has been expedited. We expect that decision any day. The third and final step will be a formal request for the funds, which I expect to be completed and approved before the end of June. This will be an enormous victory for Head Start, if we can pull it off.

Our **Chief Operations Officer, Helana Haytas**, is on leave for the next two months. We anticipate her return in early August. While she is out our HR Manager, Nicole Shrock, will manage the internal HR work, and our **Diversity, Equity and Inclusion Specialist, Namene James Rodgers** will help me with board-related operations activities. If we need additional assistance I have support available and lined up with a contractor, who was the former HR director in a very large hospital system.

After an exhaustive external and internal search, the Agency has hired **Jenna Sanders** as the next **Program Director** of our **Child Care Resource and Referral** program. Jenna has been our Associate Program Director in R&R for the past three years. She knows the local child care system and has a ton of experience in this work. We're very lucky to have her.

Our **Chief Financial Officer Kaolee Hoyle** will have the budget in July. It had looked to be close to \$56 million, but now it's looking closer to \$64 million. It could grow still more depending on developments at the legislature, and how successful the Governor is at finding new housing funds.

First Lady Aimee Kotek Wilson has requested a meeting with us, to talk about homeless challenges around SPMI populations and to tour ARCHES. We are one of the few homeless services outfits in Oregon that run a full spectrum of projects, including some SPMI funded work (in Home Youth/ARCHES).

Upon invitation, I have joined the Board of Directors of the **Oregon Alliance**, the statewide advocacy organization for runaway and homeless youth. That term begins on July 1.

Last week we also presented to the **Polk County Commissioner Meeting** (on Agency work in Polk County), and met with **Kaiser-Permanente, Marion County Law Enforcement Assisted Diversion**, and the **Marion-Polk Food Share**. The Food Share is reaching its capacity to provide food for all the social work going on in the community. That's a core system that we will have to evaluate as we move forward, because we need their support to grow sheltering opportunities here in Salem. If they cannot provide the food we depend on (and the food banks as I have warned for many months are in a desperate situation) that will be a limiting factor on our future plans.

We also met with **Rep. Kevin Mannix**, along with **Salem Health, Northwest Human Services, United Way** and **Marion County Circuit Clerk Judge Audrey Broyles** concerning Rep Mannix's interest in the Hillcrest facility; also with **Alyssa Chatterjee**, the Director of the new **Department of Early Learning and Care**, to discuss the state of early child care programs in Oregon; and with **Rep. Ed Diehl**, who toured the Navigation Center this week. **Terry Sherman** will be joining us in Finance as an Intern. Terry is a basketball player and biology major at Willamette University. He is originally from Louisiana and will be joining us as one of several paid interns from the local universities and community colleges. We're also looking to fill two positions in administration, a data analyst position that the agency has long needed, along with a Development Director to replace **Laurel Glenn**, who took a job in her native Kentucky earlier this year.

Legislative Update: The Senate returned Thursday, with a compromise that virtually no one was happy with. There had been a rough deal in place on Sunday, but both caucuses thought they were giving up too much, which led to several more days of fine tuning the deal. The pace for the last two weeks will be lightning fast, but thankfully most of the budget pieces still continued through the impasse. The Governor is getting some of her \$1.3B in surplus housing funds, but most of the \$300 million we hoped for in additional, new services statewide has not materialized. Some highlights:

- In addition to the \$1.8 billion budget (**HB 5013**) for the Department of Early Learning and Care, there is an additional \$172 million in the budget framework released on June 16th, the cornerstone of which is a \$75 million investment in the "first-ever" Oregon state child tax credit, which will provide a \$1,000 credit per child to help working families.
- The budget framework also includes \$50 million for shovel-ready childcare and preschool facilities (I have already been in contact with the **Children's Institute**, to get on their shovel

ready list). It's not clear if those will be general fund dollars or lottery bonds (if it is lottery bonds the impact really won't be seen until the 2027-2029 biennium). We had hoped for \$100 million statewide, but this is also a first-ever fund for facilities for early learning. These will be **Business Oregon** process grants, so it will take some time in any case.

Administratively, **Ashley Hamilton (Chief Program Officer)** has been completing the implementation reports for the new *Master Grant Agreement* with Oregon Housing and Community Services, along with **Rogelio Cortes (Chief Program Officer)**, **Traia Campbell (Program Director)**, and **Hector Guzman (Program Director)**. Our base housing budget, at this point, has a 3 percent increase over the last biennium, and will certainly grow. With the addition of specific new non-base funds, and the Emergency Order funds, this represents an increase over 2021-2023. I am concerned statewide by the loss of the single most flexible sheltering grant, the **Out of the Cold Fund (OOTC)**. We are going to advocate for the return of that funding source as we go forward through any special session or E-Board. OOTC funded a great deal of small sheltering work (car camping, micro-sheltering, rural shelters) across Oregon, and will be missed dearly by cash-strapped small providers.

Overall, the OHCS budget (**SB 5511**) was advanced through the transportation and economic development subcommittee of Ways and Means, and then passed the full Joint Committee on June 9th by a 16-4 vote. The budget fully funded EHA/SHAP for CAA's at \$40 million (critical for us). That budget represents a 29 percent increase in 2023-2025 CSL. Policy Option Packages include:

- **Package 082:** \$15.3 million in formula distribution for CAA's for weatherization.
- **Package 110:** \$55 million in rent assistance through the **Oregon Eviction Diversion Prevention** fund (70% to CAPs, 30% to culturally specific organizations), which adds to the earlier \$26 million (100% to CAPs) in the Governor's Order funds. In total, there is \$81 million in eviction prevention for 2023-2025. We (CAPO) are fighting still (along with **Oregon Law Center, Stable Homes**, the landlord associations including **MultiFamily Northwest**, and **SEIU**) for an additional \$19 million to bring the fund up to a full \$100 million (there's a coalition for you). It's a miracle to have received this much, frankly, given how exhausted both parties are with rental assistance (thus the "eviction prevention" framing).
- **Package 803:** Emergency Housing Funds. \$45.8 million for 600 low-barrier shelter beds, and \$17.5M for services and block leasing to keep homeless folks housed, along with \$39.7M to continue rental assistance payments and services to 1,200 unsheltered households through the biennium, and an additional \$24.1M to continue operations for shelters (including Turnkey) and the Navigation Centers. These are the authorizations for the funds from **HB 5019**, along with some sustaining funds, passed early in the session, along with pieces of the Governor's late session ask. Collectively, we refer to these as "the Governor's Order funds".

In total, we have worked to secure the largest general fund supported housing and homeless package in Oregon history, while bringing in new providers and providing direct funds for culturally specific organizations. This is an enormous win for Oregon, all around.

Jimmy Jones
Keizer, Oregon
17 June 2023



Mid-Willamette Valley
COMMUNITY ACTION
 Compassion in Motion

Polk County, 2022

All-Agency Impact

6,514 Polk Residents Served in direct service programs

\$5,172,130.46 in direct financial assistance across all programs

Community Action Head Start, Polk County Impact 2022-2023:

Head Start and Early Head Start services are offered through a variety of options in West Salem, Dallas, and Independence; serving children and families from West Salem, Independence, Monmouth, Dallas, Rickreall and Falls City. Polk County is our highest demand service area for Head Start.

Site	Location	Program Option	Funded Slots	Total Clients Served 2022-2023 School Year
Dallas	336 SW River Dr. Dallas	Head Start (3-5) Classroom Services	34	45
Dallas	336 SW River Dr. Dallas	Early Head Start (0-3) Classroom Services	8	9
Independence	495 I Street Independence	Head Start (3-5) Classroom Services	34	32
Independence	495 I Street Independence	Early Head Start (0-3) Classroom Services	16	22
Edgewater	1055 Edgewater St. NW Salem	Head Start (3-5) Classroom Services	34	41
Edgewater	1055 Edgewater St. NW Salem	Early Head Start (0-3) Classroom Services	8	10
Family Child Care Provider – San Juana Vidal	1549 Briar Rd. Independence	Early Head Start (0-3) Contracted EHS and full-time child care	12	13
Family Child Care Provider	2108 Rogers Ln NW Salem	Early Head Start (0-3) Contracted EHS and full-time child care	10	10

- Maria De La Torre				
TOTALS			156	182

Community Action Nutrition First Program:

- MWVCAA sponsors 35 Polk County Child Care Providers in the USDA Program.
- Total Polk County Children Served: 438
- Meal Reimbursement Payments to Polk County Providers: Approx. \$220,000

Community Action Child Care Resource and Referral (CCR&R) (FY 2022), POLK:

- 2022 Polk Childcare Licensed Capacity: 2,318 slots, up 176 slots from 2021 (2,142)
- Number of Facilities in *Find Child Care Oregon Database* for Polk County : 84, +5 from 2021 (79)
 - 23 Registered Family
 - 22 Certified Family
 - 23 Certified Center
 - 3 Recorded School Age
 - 3 Recorded Agency
 - 4 Recorded Preschool
 - 5 Exempt Family/Regulated Subsidy
 - 1 Regulated Subsidy

<p>CCR&R services provided at Polk County Family and Community Outreach (FCO):</p> <ul style="list-style-type: none"> • Recruitment, training, technical assistance & navigation of the child care licensing process. • Distribution of 4 CCR&R Welcome Kits to newly licensed child care early educators in Polk. • Child Care Business cohort in partnership with the Rural Development Initiative for potential and new early care providers. • Preschool Promise Coaching and Quality Improvement training & support (English/Spanish). • Infant/Toddler care Coaching and Quality Improvement training & support (English/Spanish). • Supported with DHS/ERDC child care subsidy navigation and required training for Polk Exempt providers. • Monthly FCO, CCRR, MPELH, CAA Head Start partner collaboration meetings. • Assisted FCO with funds, and planning for the Annual Bridges to the Future Early Learning Conference May 16th & 17th. • Participated in the FCO FAM JAM event in April at the Polk Fairgrounds. • Collaborated with Polk Family & Community Outreach on Fun Boxes in honor of Child Abuse Awareness month. FCO focused on families to encourage parent/child engagement, CCR&R focused on 25 early learning professionals in Polk County to encourage

caregiver/child engagement. They received a Fun Activity Box each week during the month of April.

- Parent Referrals.
- Coordination of child care provider Networks. Focus: Preschool Promise, Infant/Toddler & Quality Improvement/business practices (English/Spanish).
- Held 182 In-Person and Web-based trainings in 2022 for early childhood providers for professional development and licensing requirements, up by 72 from 2021.
- Support and Technical assistance to Polk early educators with the Early Learning Division/WOU-TRI Child Care Start-up grant applications.

Community Action Home Youth Services Program:
for Runaway and Homeless Youth (RHY)

HYS Polk County 2022	Count
RHY Youth Served (Drop in)	14
RHY Service Transactions	380
Street Outreach Hours	246
Individual Youth Contacts (Outreach)	129
Total Youth Contacts (Outreach)	444
Case Management (Outreach)	5
Youth housed at Taylor's House	2

Community Action Weatherization Program:

Weatherization Program (Current Year, July 2022 - June 2023), POLK County	
Households Served, Completed	10
Residents Served, Completed	25
Veterans	3
Mobile Homes	6
Site Built	4
Additional Polk County Projects Underway	19
Contract Cost (10 units)	\$157,000.00
Health and Safety Improvements average	\$3,048
<i>Note: 9 of 10 homes upgraded to new high efficiency heating/cooling systems</i>	

Community Action Energy Services:

Energy PY 2022, Polk completions by funding source Polk Co								
Funding Source	HH	People	>6	60+	Disabled	Below 75% poverty	Percentage below 75%	Average HH Payment
LIHEAP	895	2354	249	339	345	389	44% of hh	\$405
LIHEAP AC	19	49	1	10	5	10	53% of hh	\$407
LIHEAP ARPA	873	237	237	333	339	381	44% of hh	\$407
ARPA AC	15	52	8	4	7	7	33% of hh	\$446
OEA PGE	37	110	11	14	19	12	47% of hh	\$1,007
OEA PAC	343	920	76	148	148	106	31% of hh	\$716
CEAP PGE	22	67	8	10	15	7	32% of hh	\$1,588
CEAP PAC	66	196	20	24	25	21	32% of hh	\$814
OLGA	130	384	31	64	36	49	38% of hh	\$423
GAP	16	59	5	4	3	10	63% of hh	\$125
Total	2416	4428	646	950	942	992	41% of hh	\$634

PY 2021 PROGRAM YEAR - OCT 2020 - SEPT 2021 (POLK)								
Funding Source	hh	People	>6	60+	Disabled	Below 75% poverty	Percentage below 75%	Average hh Payment
LIHEAP	542	1,363	151	236	231	204	38% of hh's	\$396
LIHEAP ARPA	203	516	68	91	89	81	40% of hh's	\$388
LIHEAP CARES	88	272	42	27	27	35	39% of hh's	\$543
EASCR	167	552	84	43	52	70	42% of hh's	\$672
OEA PGE	22	67	5	17	14	5	23% of hh's	\$683
OEA PP	284	732	84	134	119	101	36% of hh's	\$488
OLGA	103	271	22	53	39	31	30% of hh's	\$402
GAP	21	65	4	8	9	4	19% of hh's	\$122
Total	1,430	3,838	460	609	580	531	38% of hh's	\$510

Community Action ARCHES Project:

Polk Specific Homeless and Housing Stabilization Services (Jan-Dec 2022)

- \$836,693.00 in direct client Financial Assistance
- \$795,000.00 in sub-granted assistance
- \$1,631,693.46 total financial assistance
- 199 New Individuals entered into Coordinated Entry in 2022
 - City of residence - 80 Dallas, 4 Falls City, 8 Grand Ronde, 17 Independence, 23 Monmouth, 52 West Salem, 1 Willamina, 14 "Other"
 - 140 unsheltered homeless, aka "Place not meant for Human Habitation"

- Of 140, **105 resided in rural Polk Co., remainder (35) in West Salem**
 - 1,068 Total individuals served, including 366 children.
 - Gender- 54% Female, 43% Male, 3% other
 - Race - 82% White, 7% Persons of Color (10%), 1% Native American/Alaskan Native, 9% Other
 - Ethnicity: 24% Hispanic/Latino; 76% Non-Hispanic/Non-Latino
 - Subpopulations - 3% Veteran, 8% Disabling Condition, and 6.9% Chronically Homeless
- Specialized Service Transactions at 615 Commercial Day Center to Polk Residents: **1,017**, of which **647** service transaction occurred to Polk residents excluding West Salem.
 - Basic Need support
 - Birth Certificates
 - Case Management
 - Life Skills Education
 - Drop-in center visits
 - Laundry services
 - Meals
 - Mail services
 - Showers

Notable ARCHES Services & Programs (by type, inclusive in totals above)

ARCHES Housing Opportunity Program

- Totals: \$108,346.16 to 14 Households.
- Monthly Rental Assistance: 127 months - \$99,420.16
- Security Deposits: 3 - \$7,510.00
- Monthly Utility payments: 36 months - \$1,416.00

Polk County Emergency Rental Assistance: Homeless Prevention

- Totals: \$627,561.08 in assistance 72 Households served

ARCHES Veteran Services

- \$24,713 total
- 3 Households served
- Security Deposits: \$710
- Monthly Rental Assistance 2 months \$3,934.98
- Sheltering Services value: \$20,068.24 (328 bed nights)

ARCHES Inn

- Totaling \$56,794.00 in assistance
- 5 Individuals Served
- Sheltering Services value: \$56,794.00 (778 bed nights)

Family Services:

- Totaling \$19,279 in assistance
- 5 Households served by ARCHES HSP
- Monthly Rental Assistance: 18 months - \$14,844
- Security Deposits: 1 - \$4,000.00
- Monthly Utility payments: 2 - \$435.00

Fuerza Campesina:

Seasonal/Migrant Farmworker Outreach Team

- 10 Polk specific outreach events
- 300 unique individuals served
- Over 1,200 services provided

Polk County Outreach Team:

- 1-2 days per week in rural Polk County (excluding West Salem)
- 14 new individuals enrolled (never enrolled in previous years)
- 51 individuals enrolled, 49% unsheltered homelessness
- Polk County Sub-Recipient Contracts Calendar Year 22 – Total \$795,000

Sub Contracts to Polk County Providers:

Emergency Housing Account:

- Polk County Family & Community Outreach – Resource Center: \$25,000
- Polk County Family & Community Outreach – Gales Lodge: \$50,000

State Homeless Assistance Program:

- Sable House: \$30,000

Out of the Cold – Warming funds:

- Polk County Family & Community Outreach: \$65,000

Diversion Assistance Program

- Polk County Family & Community Outreach: \$625,000

The logo for COMMUNITY features the word in a bold, sans-serif font. The letters 'C', 'O', 'M', 'M', 'U', 'N', and 'I' are colored blue, while the letters 'T', 'Y', and 'Y' are colored orange.

Mid-Willamette Valley Community Action Agency, Inc.
Actual to Budget, July - March 2023

	July - March 2023		FY23 - Budgeted	Expected Spent %	Actual Earned/Spent %	Difference
Grant and awards	\$ 45,606,865		\$ 66,224,925	75%	69%	-6%
Other program revenue	133,384		280,000	75%	48%	-27% (a)
Contributions	137,557		200,000	75%	69%	-6%
Total Revenue	45,877,807		66,704,925	75%	69%	-6%
Expenses						
Community resource programs	18,965,764		30,983,767	75%	61%	-14% (b)
Reentry services	272,459		400,000	75%	68%	-7%
Child care resource and referral network	1,352,269		1,541,591	75%	88%	13% (c)
Energy assistance programs	5,167,298		5,686,419	75%	91%	16% (d)
Weatherization services	2,075,480		2,370,357	75%	88%	13% (e)
Nutrition first USDA food program	3,149,953		4,000,000	75%	79%	4%
Head start	11,364,000		14,827,350	75%	77%	2%
Home youth services	1,293,979		3,566,038	75%	36%	-39% (f)
Management and general	2,463,817	(g)	3,329,403	75%	74%	-1%
Total Expenditures	46,105,017		66,704,925	75%	69%	-6%
Revenue Over/(Under)						
Expenditures	\$ (227,211)	(h)	\$ -			

(a) Actual revenue is less than expected. In years past, we would have actualized ~\$100k of NW Natural reimbursement for our Weatherization program. However, since we had excess funds to spend, we did not end up applying for the NW Natural reimbursement. If we exclude the \$100,000 from our budgeted amount of \$280,000, we would only be seeing a difference of 1%.

(b)	Budget	Expected	Actual	Difference
CRP Operational	19,158,767	75%	59%	-16%
CRP Projects	11,825,000	75%	65%	-10%
	<u>30,983,767</u>			

The Arches Lodge acquisition was completed in March increasing our actual spend to better mirror the expected 75%. We are working on spending down the operational CRP grants, and expect that some of the funds will be rolled into the next year.

Mid-Willamette Valley Community Action Agency, Inc.
Actual to Budget, July - March 2023

	July - March 2023		FY23 - Budgeted	Expected Spent %	Actual Earned/Spent %	Difference
Grant and awards	\$ 45,606,865		\$ 66,224,925	75%	69%	-6%
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Contributions	137,557		200,000	75%	69%	-6%
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Expenses						
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Reentry services	272,459		400,000	75%	68%	-7%
Child care resource and referral network	1,352,269		1,541,591	75%	88%	13% (c)
Energy assistance programs	5,167,298		5,686,419	75%	91%	16% (d)
Weatherization services	2,075,480		2,370,357	75%	88%	13% (e)
Nutrition first USDA food program	3,149,953		4,000,000	75%	79%	4%
Head start	11,364,000		14,827,350	75%	77%	2%
Home youth services	1,293,979		3,566,038	75%	36%	-39% (f)
Management and general	2,463,817	(g)	3,329,403	75%	74%	-1%
Total Expenditures	46,105,017		66,704,925	75%	69%	-6%
Revenue Over/(Under)						
Expenditures	\$ (227,211)	(h)	\$ -			

(c) We reviewed the FY23 budgeted amount. Originally, we anticipated \$1,541,591 for FY23. However, we've determined that the portion that rolled from FY22 to FY23 was more, \$1,952,094 than what we anticipated. In addition, the Stabilization Grant has been extremely difficult to spend down due to very strict stipulations. Other CCR&R programs are also struggling to spend this down, and we have spent countless meetings with other CCR&R programs as well as the State to strategize on ideas to use these funding. We have communicated to the State that these funds will not be able to be spent down, and they are expecting this and we do not anticipate any repercussions due to their strict stipulations.

	<u>Budget</u>	<u>Expected</u>	<u>Actual</u>	<u>Difference</u>
Portion of biennium budget available for FY23	1,952,094			
Portion of stabilization grant available for FY23	540,996			
	<hr/>			
	2,493,089	75%	57%	-18%

Mid-Willamette Valley Community Action Agency, Inc.
Actual to Budget, July - March 2023

	July - March 2023		FY23 - Budgeted	Expected Spent %	Actual Earned/Spent %	Difference
Grant and awards	\$ 45,606,865		\$ 66,224,925	75%	69%	-6%
Other program revenue	133,384		280,000	75%	48%	-27% (a)
Contributions	137,557		200,000	75%	69%	-6%
Total Revenue	45,877,807		66,704,925	75%	69%	-6%
Expenses						
Community resource programs	18,965,764		30,983,767	75%	61%	-14% (b)
Reentry services	272,459		400,000	75%	68%	-7%
Child care resource and referral network	1,352,269		1,541,591	75%	88%	13% (c)
Energy assistance programs	5,167,298		5,686,419	75%	91%	16% (d)
Weatherization services	2,075,480		2,370,357	75%	88%	13% (e)
Nutrition first USDA food program	3,149,953		4,000,000	75%	79%	4%
Head start	11,364,000		14,827,350	75%	77%	2%
Home youth services	1,293,979		3,566,038	75%	36%	-39% (f)
Management and general	2,463,817	(g)	3,329,403	75%	74%	-1%
Total Expenditures	46,105,017		66,704,925	75%	69%	-6%
Revenue Over/(Under) Expenditures	\$ (227,211)	(h)	\$ -			

(d) The Energy Assistance Program received an additional emergency LIHEAP grant of \$2,373,043.75. Of this \$2 million, we estimate that \$889,891.41 is for the FY23 as this additional grant runs from 10/1/2022 - 9/30/2024. With the additional funding, we are looking at an estimated FY23 budget of \$6,576,310.41. In comparing this new budget amount to the actual spend, we are over spent by 4%. Direct Client Voucher payments are typically highest between October to March, and tapers off after March. In previous months, we have been underexpending as we catch up to this typical trend. We expect that subsequent to March, we will see a slowdown in spending. There is not a concern for overspend/underspend at this point.

	Budget	Expected	Actual	Difference
original budget	5,686,419.00			
additional portion of E-LIHEAP	889,891.41			
	<u>6,576,310.41</u>	75%	79%	-4%

(e) The Weatherization Program received two additional grants: BIL-DOE in the amount of \$400,563 and E-Liheap Wx in the amount of \$159,217.02. This brings total fiscal expenditures budget to \$2,930,137.02. When we compare actual expenditures to this updated budget amount, we see a 4% difference. We expect to be able to roll over a portion of the BIL-DOE, and expect that we will be able to fully expend the remaining funds that we are not rolling over.

	Budget	Expected	Actual	Difference
original budget	2,370,357.00			
BIL-DOE	400,563.00			
E-Liheap Wx	159,217.02			
	<u>2,930,137.02</u>	75%	71%	4%

Mid-Willamette Valley Community Action Agency, Inc.
Actual to Budget, July - March 2023

	July - March 2023		FY23 - Budgeted	Expected Spent %	Actual Earned/Spent %	Difference
Grant and awards	\$ 45,606,865		\$ 66,224,925	75%	69%	-6%
Other program revenue	133,384		280,000	75%	48%	-27% (a)
Contributions	137,557		200,000	75%	69%	-6%
Total Revenue	45,877,807		66,704,925	75%	69%	-6%
Expenses						
Community resource programs	18,965,764		30,983,767	75%	61%	-14% (b)
Reentry services	272,459		400,000	75%	68%	-7%
Child care resource and referral network	1,352,269		1,541,591	75%	88%	13% (c)
Energy assistance programs	5,167,298		5,686,419	75%	91%	16% (d)
Weatherization services	2,075,480		2,370,357	75%	88%	13% (e)
Nutrition first USDA food program	3,149,953		4,000,000	75%	79%	4%
Head start	11,364,000		14,827,350	75%	77%	2%
Home youth services	1,293,979		3,566,038	75%	36%	-39% (f)
Management and general	2,463,817	(g)	3,329,403	75%	74%	-1%
Total Expenditures	46,105,017		66,704,925	75%	69%	-6%
Revenue Over/(Under) Expenditures	\$ (227,211)	(h)	\$ -			

(f) We originally estimated the FY23 budget to be approximately \$3.5 million. However, the actual projected for what would fall within FY23 is actually lower, around \$2.2 million. Based on this new budget amount, we still show as 18% underspent. A large part of this is due to our youth rental assistance grant of \$600k for which we have spent approximately \$41k as of 5/10/2023. We have verbal confirmation from the funder that this grant will be extended past 6/30/2023. With our updated budget amount, we are seeing a difference of 3% underspent versus the 18% underspent presented below.

	Budget	Expected	Actual	Difference
Updated budget	2,258,830.99	75%	57%	18%

(g) The Admin percentage is a function of admin center over all expenditures. The admin percentage decreased from previous months as we had an acquisition which would increase our total overall expenditures, but would not necessarily increase the admin expenses.

Admin percentage 5%

(h) Timing of billing.

Mid-Willamette Valley Community Action Agency, Inc.
Actual to Budget, July - April 2023

	July - April 2023		FY23 - Budgeted	Expected Spent %	Actual Earned/Spent %	Difference
Grant and awards	\$ 51,429,738		\$ 66,224,925	83%	78%	-6%
Other program revenue	144,772		280,000	83%	52%	-32% {a}
Contributions	150,095		200,000	83%	75%	-8%
Total Revenue	51,724,605		66,704,925	83%	78%	-6%
Expenses						
Community resource programs	22,011,986		30,983,767	83%	71%	-12% {b}
Reentry services	318,513		400,000	83%	80%	-4%
Child care resource and referral network	1,534,572		1,541,591	83%	100%	16% {c}
Energy assistance programs	5,840,321		5,686,419	83%	103%	19% {d}
Weatherization services	2,305,943		2,370,357	83%	97%	14% {e}
Nutrition first USDA food program	3,187,619		4,000,000	83%	80%	-4%
Head start	12,634,721		14,827,350	83%	85%	2%
Home youth services	1,436,194		3,566,038	83%	40%	-43% {f}
Management and general	2,846,922	{g}	3,329,403	83%	86%	2%
Total Expenditures	52,116,791		66,704,925	83%	78%	-5%
Revenue Over/(Under) Expenditures	\$ (392,186)	{h}	\$ -			

{a} Actual revenue is less than expected. In years past, we would have actualized ~\$100k of NW Natural reimbursement for our Weatherization program. However, since we had excess funds to spend, we did not end up applying for the NW Natural reimbursement.

	<u>Budget</u>	<u>Expected</u>	<u>Actual</u>	<u>Difference</u>
CRP Operational	19,158,767	83%	114%	31%
CRP Projects	11,825,000	83%	65%	-18%
	<u>30,983,767</u>			

CRP received additional operational grants above and beyond the original Board-approved budget. There is not any concern for overspending.

CRP closed on Arches Lodge. There remains additional renovation funds for which are still in process. These funds are flexible and will rollforward into the next fiscal year.

{c} We reviewed the FY23 budgeted amount. Originally, we anticipated \$1,541,591 for FY23. However, we've determined that the portion that rolled from FY22 to FY23 was more, \$1,952,094 than what we anticipated. In addition, the Stabilization Grant has been extremely difficult to spend down due to very strict stipulations. Other CCR&R programs are also struggling to spend this down, and we have spent countless meetings with other CCR&R programs as well as the State to strategize on ideas to use these funding. We have communicated to the State that these funds will not be able to be spent down, and they are expecting this and we do not anticipate any repercussions due to their strict stipulations.

	<u>Budget</u>	<u>Expected</u>	<u>Actual</u>	<u>Difference</u>
Portion of biennium budget available for FY23	1,952,094			
Portion of stabilization grant available for FY23	540,996			
	<hr/>			
	2,493,089	83%	72%	-11%

{d} The Energy Assistance Program received an additional emergency LIHEAP grant of \$2,373,043.75. Of this \$2 million, we estimate that \$889,891.41 is for the FY23 as this additional grant runs from 10/1/2022 - 9/30/2024. With the additional funding, we are looking at an estimated FY23 budget of \$6,576,310.41. In comparing this new budget amount to the actual spend, we are over spent by 4%. Direct Client Voucher payments are typically highest between October to March, and tapers off after March. In previous months, we have been underexpending as we catch up to this typical trend. We expect that subsequent to March, we will see a slowdown in spending. There is not a concern for overspend/underspend at this point.

	<u>Budget</u>	<u>Expected</u>	<u>Actual</u>	<u>Difference</u>
original budget	5,686,419			
additional portion of E-LIHEAP	889,891			
	<hr/>			
	6,576,310	83%	89%	-5%

{e} The Weatherization Program received two additional grants: BIL-DOE in the amount of \$400,563 and E-Liheap Wx in the amount of \$159,217.02. This brings total fiscal expenditures budget to \$2,930,137.02. When we compare actual expenditures to this updated budget amount, we see a 4% difference. We expect to be able to roll over a portion of the BIL-DOE, and expect that we will be able to fully expend the remaining funds that we are not rolling over.

	<u>Budget</u>	<u>Expected</u>	<u>Actual</u>	<u>Difference</u>
original budget	2,370,357			
BIL-DOE	400,563			
E-Liheap Wx	159,217			
	<hr/>			
	2,930,137	83%	79%	5%

{f} For Home Youth Services, we originally estimated the FY23 budget to be approximately \$3.5 million. However, the actual projected for what would fall within FY23 is actually lower, around \$2.2 million. Based on this new budget amount, we still show as 18% underspent. A large part of this is due to our youth rental assistance grant of \$600k for which we have spent approximately \$41k as of 5/10/2023. We have verbal confirmation from the funder that this grant will be extended past 6/30/2023.

	<u>Budget</u>	<u>Expected</u>	<u>Actual</u>	<u>Difference</u>
Updated budget	2,258,831	83%	64%	20%

{g} MG&A percentage 5%

{h} Timing of billing.



Mid-Willamette Valley
COMMUNITY ACTION
The ARCHES Project

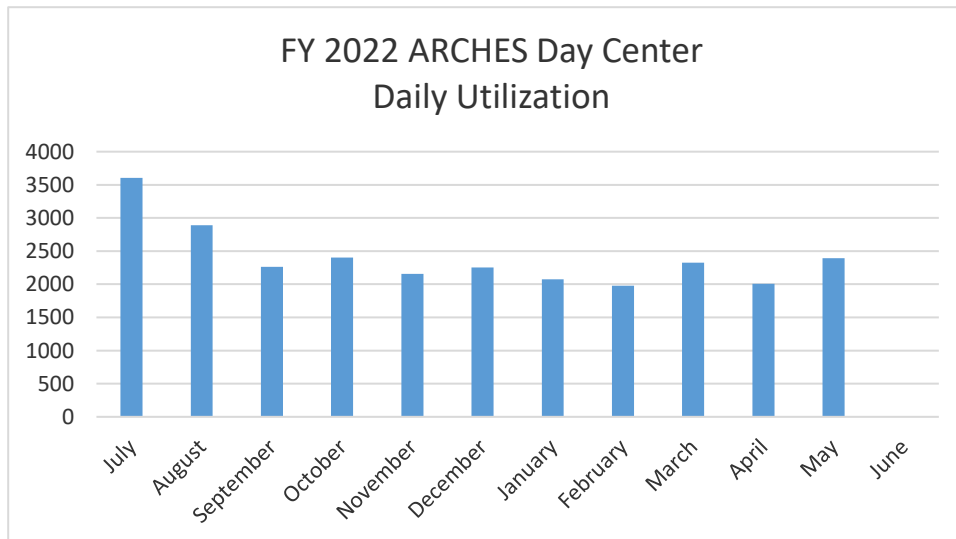
615 Commercial Street NE
Salem, Oregon 97301

CRP Board Report - June 2023

The ARCHES Day Center is open six days a week. During these hours all traditional services are available, including: mail, showers, laundry, meals, and client care services. The Day Center hours are Monday - Saturday 9am - 4:30pm. In the event of inclement weather, inclusive of extreme heat and air pollution related to wildfire smoke, the Day Center extends its service hours to align with emergency shelter operations.

Since opening day, the total number of duplicated Day Center visits is 103,848 - with an average daily attendance rate of 93. May 2023 showed a 23% decline in Day Center utilization over May 2022, which is still within alignment with pre-pandemic levels. This decline is likely attributed to the moderate spring weather; a pattern we typically see each spring. This is a time when many of our clientele elect to remain in their camps, safely parked, or near city parks and rivers.

For July 2022 - June 2023, the Day Center has recorded 26,347 utilizations. This overall service number had already surpassed all prior recorded years.



Community Resource Program

ARCHES Basic Needs & Supportive Services:

Basic Needs & Supportive Services									
Month	New client Mail Boxes	Checking Mail	Meals	Calls	Pet Food	Hygiene Packs	Showers	Laundry	Client Care
July Total	125	947	8354	567	178	149	272	162	105
August Total	118	971	7505	593	122	168	181	122	222
September Total	244	1292	6362	775	220	110	229	146	108
October Total	138	1108	11572	619	342	127	423	207	204
November Total	86	641	7025	179	262	82	207	115	130
December Total	136	705	8504	336	343	79	238	123	63
January Total	163	463	6705	347	231	60	182	68	41
February Total	206	699	7040	438	274	87	218	92	24
March Total	222	849	7949	705	258	128	255	107	9
April total	235	953	7289	519	250	153	266	100	29
May Total	201	1040	8389	862	286	144	273	115	86
June Total									
FY 2022 Total	1874	9668	86694	5940	2766	1287	2744	1357	1021
FY 2021 Total	699	13035	81015	4445	1554	2577	2454	1504	2302
FY 2020 Total	496	11871	37078	9066	559	642	2293	863	1534
FY 2019 Total	735	11685	22326	16505	793	371	605	105	305
FY 2018 Total	750	9908	23145	17505	1863	403	N/A	N/A	N/A

Current utilization of Day Center Supportive Services continues to remain high, especially in comparison to FY 2021 and FY 2020. With May services showing the second highest utilization month this FY. During May, ARCHES provided **11,396 supportive service transactions**. This is 20% higher than the number of engagements in May 2022. The vast majority of Supportive Services tracked during this time period were in the meal category, including **breakfast, lunch, and evening meals; providing 8,389 meals**.

Food insecurity is a growing concern for low-income and unsheltered households. Local food reserves and pantries are seeing their highest volume of need post pandemic; resulting in limited availability. The increased need coupled with the decline of SNAP benefits upon the formal conclusion of the COVID emergency has resulted in elevated food insecurity among our service population and this impacts meal site distribution.

Program Update: Emergency Services – Cooling Centers

In preparation of the summer season, the Emergency Services team has crafted a response plan; a plan which incorporates phased approaches dependent on the projected day-time temperature high. These approaches include adjustments to Outreach and Day Center daily services

- When temperatures are projected to be **90-94** degrees:
 - Outreach:
 - Deployment of at least one team to cover high density area with known campers

Community Resource Program

- Team deployed regardless of day of the week and will be delivering services until at least 7pm
- Provision of water, ice, Gatorade, cooling rags, and navigation to cooling shelters
- Day Center:
 - Open normal business hours
 - Provision of water, ice, Gatorade, cooling rags, and navigation to cooling shelters
 - Provision of water, Gatorade, air-conditioned day room, external misters
- When temperatures are projected to be **95-99** degrees:
 - Outreach:
 - Deployment of at least two outreach teams, high and low density camp coverage
 - Teams deployed regardless of day of the week and will be delivering services until at least 7pm
 - Provision of water, ice, Gatorade, cooling rags, and navigation to cooling shelters
 - Welfare checks on vulnerable persons and animals
 - Day Center:
 - Operational hours extended to 7pm
 - On days that center is normally closed, Day Center will open 12pm-7pm
 - Provision of water, Gatorade, air-conditioned day room, external misters
 - Coordinating Efforts:
 - Local law enforcement to utilize utility vehicles to get supplies into encampments that are deeply embedded at Wallace Marine Park
 - Cherrlots for the provision of free transportation to and from local cooling shelters
- When temperatures are projected to be **100+** degrees:
 - Outreach:
 - Deployment of all outreach teams to high and low density encampments
 - A minimum of two teams will be deployed regardless of day of the week and will work until at least 7pm
 - Provision of water, ice, Gatorade, cooling rags, and navigation to cooling shelters
 - Day Center:
 - Operational hours extended to 7pm with the ability to remain open longer dependent on when temperatures drop below 95 degrees.
 - On days that center is normally closed, Day Center will open 12pm-7pm
 - Provision of water, Gatorade, air-conditioned day room, external misters
 - Coordinating Efforts:
 - Coordinate with volunteers, community groups, and other outreach providers to ensure maximum assistance within Marion and Polk County
 - Coordinate with local law enforcement to utilize utility vehicles to get supplies into encampments that are deeply embedded at Wallace Marine Park
 - Coordinate with Cherrlots for the provision of free transportation to and from local cooling shelters
 - Compile a list of open locations and hours of operation for Marion/Polk cooling centers
 - Work with local faith-based organizations to establish temporary cooling shelters

Community Resource Program

Program Highlight: *Fuerza Campesina*

The Cinco de Mayo festival held from May 5th to May 7th, 2023, at the Chemeketa Community College Campus in Woodburn was a vibrant and engaging event that went beyond celebrating culture and a holiday. It provided an opportunity for over 2,500 individuals to not only enjoy the festivities but also learn about the Oregon Health Plan, thanks to the presence of Fuerza Campesina. This outreach event proved to be highly successful in terms of reaching out to a wide audience and raising awareness about the healthcare program.



Fuerza Campesina, a program dedicated to supporting farmworkers and their families, had a captivating table at the festival. Their booth was adorned with an array of enticing items such as candy, chips, toys, and sanitation supplies, all strategically chosen to attract and engage both children and families. To further draw people in, Fuerza incorporated a prize spinning wheel, adding an element of excitement and encouraging festival-goers to visit their booth.

Apart from the visual appeal, Fuerza Campesina also utilized direct interaction as a means of connecting with attendees. The organization's staff members engaged in one-on-one conversations, providing valuable information about the Oregon Health Plan and its benefits. By leveraging the festive atmosphere, Fuerza effectively conveyed their message to individuals from various counties, reaching out to a diverse range of people and ensuring that more individuals were aware of the healthcare options available to them.

In addition to the personal interactions at their booth, Fuerza Campesina had the opportunity to address the festival audience from the stage. During this time, they briefly spoke about the Oregon Health Plan, emphasizing its importance and urging families to stop by their table for more information. This allowed Fuerza to reach an even larger audience, spreading the word about the healthcare program and encouraging festival-goers to take advantage of the resources and support available.

Overall, the Fuerza Campesina staff accomplished a great deal during the Cinco de Mayo festival. They engaged with a significant number of people, representing a diverse range of counties, and successfully conveyed the importance of the Oregon Health Plan. By combining attractive booth displays, interactive elements, one-on-one interactions, and stage presence, Fuerza maximized their outreach efforts and effectively educated festival attendees about the healthcare resources accessible to them.



Community Resource Program

Success Story: *KP Project Home*

“When I began my job as a Housing Navigator I started interacting with Sharon who was in Lincoln City at the time. She was in and out of the hospital while she stayed at a hotel. Eventually, we lost contact for about a month before we heard she was in the hospital again. Once we reestablished contact with her she wanted to travel to Salem in order to be around our resources. We placed her in a hotel where we completed her enrollment paperwork and supplemental questions so we could begin the housing search.”

“An obstacle we had to overcome was her not remembering when or where she viewed apartments during the housing search. For example, a place in West Salem, which was her area of preference, she did not remember going to when asked about how the viewing went. As a result, she did not want an application for the unit to be made because she does not remember the location.”

“More time passed before I found another place in West Salem that would be ideal for her. It is in a quiet neighborhood and pet friendly. So for her cats can move to be there with her. We went to the apartment together for a viewing and there is plenty of space for her to bring her belongings from storage in Lincoln City. This creates more monthly disposable income now that Sharon will not have to pay a storage fee. Making the unit affordable given her limited income, this created housing stability for the first time in years for Sharon.

- *Jared Valet, Housing Navigator*

Program Update: *ARCHES Housing and Sheltering Divisions*

On April 10th ARCHES programs funded by Oregon Housing and Community Services were monitored for the 21/22 fiscal year. This process occurs annually and is a part of the Master Grant Agreement MWVCAA holds with the state of Oregon. For this audit, OHCS selected 26 files from several different funding streams including:

- Emergency Housing Assistance (EHA)
- Emergency Housing Assistance - Document Recording Fee (EHA DRF)
- Emergency Housing Assistance - Document Recording Fee - Veterans (EHA DRF Vet)
- Elderly Rental Assistance Program (ERA)
- Emergency Solutions Grant (ESG)
- Housing Stabilization Program (HSP)
- HOME Tenant Based Assistance (HTBA)
- Winter Shelter Initiative - Out of the Cold (WSI-OOTC)
- State Homeless Assistance Program (SHAP)

ARCHES worked to make sure all requested files and policies were presented to the OHCS team via a digital upload by the requested due date. After a brief introductory meeting we waited for their response to the presented information.

On 05/11/2023, OHCS responded with a draft monitoring report with their observations, giving us 15 days to respond. In the draft they identified 11 areas for concern. Quickly, ARCHES put together a comprehensive response to each concern, providing back-up documentation and policies. The formal

Community Resource Program

response was submitted on 05/25/23 for final review. On 06/09/23 OHCS provided their final response and report. Stating that all *findings and concerns were resolved, and no further action was needed*. This gives MWVCAA their fifth year straight with no OHCS findings, further illustrating our high programmatic standards.

ARCHES Housing & Specialty Programs:

For the 2022 Fiscal Year, ARCHES will report monthly on new households and individuals served by our housing stabilization programming. This data is represented in two categories. The first category, focusing on ARCHES housing programming (*Table 1*), outlines our residential facilities, rapid re-housing services, rental assistance, barrier removal, and deposits. The second category is specialty programming (*Table 2*), which is inclusive of services that provide basic need supports, as well as self-sufficiency development.

During the month of May, 57 new households (137 persons) received housing support. This is a continued decline from months prior, but this trend is expected at the end of each fiscal year as assistance funds start to become depleted. In addition, 45 households exited into self-sufficiency, meaning they are able to live independently of ARCHES assistance moving forward. There were also 16 households actively participating in the housing search process, working closely with navigation staff for placement. Since tracking began in July 2019, 897 households have exited ARCHES programming into permanent housing solutions.

ARCHES Housing Programs											
<i>Table 1</i>											
Core Programs	Households Served	Individuals Served	Pets	Avg VI-SPDAT Score	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Marion Households	Polk Households
Home TBA	0	0	0	0	0	0	0	0	0	0	0
ERA	0	0	0	0	0	0	0	0	0	0	0
HUD CoC	0	0	0	0	0	0	0	0	0	0	0
City of Salem - TBRA	2	3	0	7.5	3	0	0	2	0	2	0
EHA	0	0	0	0	0	0	0	0	0	0	0
KP Home	3	3	0	9	3	0	3	0	1	3	0
DHS Fresh Start RRH	0	0	0	0	0	0	0	0	0	0	0
DHS Navigators	0	0	0	0	0	0	0	0	0	0	0
HSP	5	13	0	8	6	7	2	4	6	5	0
Navigation Center	Program Pending										
Redwood Crossing	1	1	0	14	1	0	2	2	0	1	0
ARCHES Inn - Wildfire	0	0	0	0	0	0	0	0	0	0	0
ARCHES Inn - Homeless	0	0	0	0	0	0	0	0	2	0	0
ARCHES Inn - Shelter +	5	5	1	12.5	5	0	5	0	0	5	0
OHA-VRAP	0	0	0	0	0	0	0	0	1	0	0
Tanner's Project - GPD	4	4	1	8.5	4	0	4	4	3	4	0
Tanner's Project - State Bed	3	3	0	6	3	0	0	0	0	3	0
VET DRF	1	3	0	3	3	0	0	1	1	1	0
EHA	0	0	0	0	0	0	0	0	0	0	0
WRRRA	2	4	0	0	4	0	0	1	0	2	0
OERA - ADAP	31	98	0	0	43	55	0	31	31	29	2
May Clients Served	57	137	2	8.56	75	62	16	45	45	55	2

Specialty Services engaged 635 households in this most recent period (May 2023). The two most common services are VSO assistance (veterans) and Outreach programs, including Fuerza Campesina.

As the agricultural season begins, ARCHES Supportive Services will begin to see substantial increases in persons/households served by the Fuerza Campesina (FC) program. A program dedicated to serving seasonal and migrant farm workers. Last season, FC served on average 270 unique

Community Resource Program

households per month at the height of the summer. Since April 2023, FC has seen an 87% increase in their services. This growth matches the seasonal nature of the FC program.

ARCHES Specialty Programs							
Table 2							
Specialty Services	Households Served	Adults	Children	Veterans	Fleeing DV	BIPOC/LatinX Individuals	Total Unique Served
Marion County VSO	464	463	1	463	0		186
RENT	17	22	14	0	3	3	36
Birth Certificates	0	0	0	0	0	0	0
Coordinated Outreach	124	124	0				124
Mobile Showers	60	60	0				60
Fuerza Campesina	121	186	43	0	8	229	229
May Clients Served	786	855	58	463	11	232	635
Coordinated Entry - HP	104	122	48	7	20		170
Coordinated Entry - Homeless	68	85	72	3	4		157
Coordinated Entry - TOTAL	172	207	120	10	24	0	327

Staff Highlight: *APANO & Washington County Leadership Program*

“In an effort to expand our networking options and participate in professional development. Jada Rojas (Case Manager/Certified CHW) and I enrolled into the Asian Pacific American Network of Oregon (APANO) Leadership Program. For 3.5 months we traveled to Beaverton every other Saturday. Gathering to discuss service systems and structures, explore what it is to be a visionary, and learn about the principles of intersectionality. As a part of the program, we were encouraged to acknowledge how equity is currently presented in our communities, and what kind of future we should work to create.”

“This experience also highlighted the growing Asian/Pacific American community here locally and the need for culturally competent services. This cohort introduces us to many resources and potential partnerships, all of which will enhance our Supportive Services program. It also sparked a fierce consciousness and awareness around equity and justice.”

- Lucy Briseno, Permanent Supportive Housing Program Manager



Rural Resource Services: *Marion and Polk Counties*

Resource Services provide prevention funds for households experiencing an unexpected and unavoidable emergency in Marion and Polk Counties. These services, include: rent arrearages, utility shutoffs, as well as emergent utility and security deposits. Navigation and referral services are also a key feature of this program; creating linkages to external service providers in order to improve self-sufficiency for households moving forward.

During May 2023, 63 households were assisted thus avoiding homelessness. 100% of these services occurred **outside the city limits** of Salem, serving our rural communities

Community Resource Program

	Resource Services - Homeless Prevention								
	Households Served	Individuals Served	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Marion Households	Polk Households
Seymour Center	0	0	0	0	0	0	0	0	0
Polk County	52	98	55	43	0	52	52	0	52
Woodburn	5	10	5	5	0	5	5	5	0
SOCC - Mill City	6	13	9	4	9	6	6	6	0
May Clients Served	63	121	69	52	9	63	63	11	52

Success Story: *ARCHES Sheltering*

“In February of 2019, Polk County Warming Network began engaging with a gentleman that was homeless on the streets of Independence. He stated that he had lived in the area for years, but that his addiction concerns had made it difficult for his family to support him and he had found it easier to sleep on the streets.”

“Our Coordinated Entry team assessed him and at the time he shared that he had served in the armed forces but was not sure if he was eligible for services. With help from the Polk County VSO, it was determined he did not qualify for services due to his enlistment status. But that he still had some other options available.”

“Over the next couple of years, he cycled in and out of homelessness, at times staying with family or friends, but always ending up back on the streets. At one point he was given an opportunity to engage with a housing program, but by then his needs were too high and he was unable to engage in a way that would ensure a landlord would rent to him. He was on a first name basis with law enforcement in the area and had taken to setting up a cot on a main sidewalk in Independence.”

“With the opening of the ARCHES Inn, MWVCAA staff knew that it was meant to serve all of Marion and Polk. So when the Inn started pulling names for rooms we ensured that Polk County unsheltered households were represented and he was given the opportunity to get a room. With the help of Polk County FCO outreach teams, he was supported during intake and the move in. Due to this joint effort he has been successfully residing at the Inn since April 2023.”

“Since moving into ARCHES Inn, there has been an adjustment period for him. As he had not been subject to expectations regarding behavior, or been in a community-living environment, he needed some guidance to acclimate to his new surroundings. An example of an area for development was in the manner he addressed female staff, using terms like “momma” or “sis.” With some coaching, he now addresses staff by their names. While he still sometimes struggles to manage all his behaviors, the structure and stability provided by the Inn have made a significant difference.”

“Case managers at the Inn are working with him on barrier removal and potential housing opportunities. There is ongoing effort to help him engage with behavioral health and treatment services, as well. While staying at the ARCHES Inn, he is developing new habits that will aid in his future success.”

Community Resource Program

- Sara Webb, ARCHES Sheltering Program Director

Program Showcase: *Coordinated Entry*

ARCHES Coordinated Entry is the formal process by which homeless and at-risk households are identified, assessed, and placed into housing opportunities. They perform this function by conducting housing assessments using the VI-SPDAT tool kit. On average, 35 of these housing assessments are conducted per week.

The Coordinated Entry team has four in-house assessors and two float assessors. They conduct in-house assessments Monday-Friday from 9am-3pm at the ARCHES Day Center. In-house assessments can be scheduled for in-person or over the phone if needed.

The float assessment team has an expanded service area to include assessments at the following locations:

- Dallas Resource Center – Every Tuesday from 9am-3pm
- Monmouth Resource Center – Every Monday from 9am-12pm
- Mill City – 2nd and 4th Friday of every month from 10am-2pm
- Woodburn Resource Center – 2nd & 4th Monday, 1st & 3rd Wednesday of every month from 9:30am-2pm
- Anthony Hall (Stayton Resource Center) – 3rd Thursday of every month from 9am-12pm
- Simonka Place – 3rd Wednesday of every month from 9am-12pm
- Sheltering Silverton – 4th Wednesday of every month from 10am-12:30pm
- DeMuniz Resource Center – 1st & 3rd of every month from 1pm-3:30pm

We have partnered with and trained community partners to perform housing assessments for their incoming clients at:

- Family Promise – Families
- NW Human Services (HOST) – Young Adults (18-24)
- Center for Hope & Safety – Fleeing DV & DV Survivors
- Easter Seals of Oregon (SSVF) – Veterans
- VETCare – Veteran’s entering their programs
- Church at the Park (CCS) – Families entering their shelter program
- Church at the Park (VOH) – Single Individuals entering their shelter program
- Church at the Park (Outreach) – In the field assessments

In June of 2022, ARCHES started an assessment academy to train new MWVCAA and community partner staff on how to conduct housing assessments for those that are homeless or at risk of homelessness. It is a two-day training that covers how to conduct the housing assessment using the VI-SPDAT toolkit. As of spring 2023, we developed an introduction to Coordinated Entry known as “CE 101” for all MWVCAA – ARCHES staff. This training covers the history, process, and expected outcomes of Coordinated Entry. By the end of summer 2023, CE 101 will be required for all CoC-504 Marion and Polk County community partners.

Community Resource Program

Program Highlights:

- MWVCAA has received Emergency Solutions Grant (ESG) re-authorizations from Polk County and Marion County Board of Commissioners, as well as from the local continuum of care. This is a routine process conducted at the start of every Biennium, where local governing entities certify and approve of MWVCAA's service delivery to their communities utilizing ESG funding. For the 2023-2025 Biennium, MWVCAA will be using ESG funding to support rural street outreach services.
- Contracts allocating Emergency Order funding to MWVCA have been executed. Resulting in an expansion of Rapid Re-Housing (RRH) to Marion and Polk counties (50 households to be served in each region), as well as the development of a Family Shelter at the current MWVCAA Center street facility. RRH Projects are expected to be operational by July 2023, with the Family shelter coming online by late summer.

**HEAD START PROGRAM REPORT TO BOARD OF DIRECTORS & POLICY COUNCIL
Eva Pignotti, CPO of Early Learning & Child Care – June, 2023**

Attendance

Head Start Preschool

9/22	10/22	11/22	12/22	1/23	2/23
76.16%	71.10%	64.76%	60.68%	69.82%	67.20%
3/23	4/23	5/23	6/23	7/23	8/23
67.39%	71.53%	73.18%			

Early Head Start

9/22	10/22	11/22	12/22	1/23	2/23
70.72%	69.52%	58.37%	58.99%	67.60%	71.35%
3/23	4/23	5/23	6/23	7/23	8/23
69.81%	73.92%	74.42%			

Early Head Start Child Care Partnerships

9/22	10/22	11/22	12/22	1/23	2/23
81.23%	77.27%	68.00%	71.58%	67.31%	65.90%
3/23	4/23	5/23	6/23	7/23	8/23
67.00%	72.08%	74.80%			

**Community Action Head Start Attendance Analysis
Absences for May 2023**

The Head Start program attendance rate for May was 73.18%, below the required 85%. The top absence reason during the month was children’s illnesses (not respiratory), accounting for 45.28% of the absences.

The Early Head Start program attendance rate for May was 74.42%, below the required 85%. The top absence reason during the month was children’s illnesses (not respiratory), which accounted for 41.30% of the absences.

The Early Head Start Child Care Partnerships program attendance rate for May was 74.80%, below the required 85%. The top absence reasons during the month were family day/vacation, which accounted for 34.59% of the absences, children’s illnesses (not respiratory), which accounted for 12.79% of the absences, and sick family member, which accounted for 10.76% of the absences.

Enrollment Reporting: Programs must be full within 30 days of the start of the school year and continue to fill vacant slots within 30 days of the vacancy until 30 days before the end of the year. Numbers reported include slots vacant for less than 30 days.

Head Start Preschool – Full Enrollment = 697 (*summer = 136)

9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23
333	363	387	396	432	428	455	453	462			

Early Head Start – Full Enrollment = 114

9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23
74	80	82	83	99	94	102	103	104			

Early Head Start Child Care Partnerships – Full Enrollment = 86

9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23
80	66	68	68	71	69	76	78	77			

Waiting Lists

Head Start Preschool

9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23
49	36	56	72	76	86	92	85	103			

Early Head Start

9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23
17	16	19	33	45	54	69	77	88			

Early Head Start Child Care Partnerships

9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23
7	8	7	14	12	12	19	18	15			

USDA Meal Reimbursements

	May 2023	
USDA Meal Reimbursements	Number of Meals Served	Amount Reimbursed
Breakfast	6,368	\$14,073.28
Lunch	6,456	\$26,017.68
Snack	619	\$ 730.42
Cash In Lieu		\$ 1,936.80
Total Reimbursement	13,443	\$42,578.18

Report from Chief Program Officer of Early Learning & Child Care:

Child Care Resource & Referral: The hiring process was successfully completed with a community meet and greet on June 1st. Our new CCR&R Program Director is Jenna Sanders, who has been the Associate Program Director for the past year. There will be a few weeks of transition time for Shannon Vandehey to impart her decades of wisdom unto Jenna before she exits to a warmer climate.

Head Start: Staff are engaged in the busy summer work including recruitment and enrollment of new children, and uplifting the facilities and grounds to prepare for another year. We are looking forward to 'normal' operations in 2023-2024, which will include full enrollment and improved attendance.

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Program Committee
Meeting Minutes
Wednesday, June 7, 2023

ATTENDANCE

Committee Members Present: Erika Romine, Board Member and Program Committee Chair; Catherine Trotman, Board Member; and Steve McCoid, Board Member

Absent: None

Staff: Jimmy Jones, Executive Director; Ashley Hamilton, CPO: Housing and Homeless Services; and Jade Wilson, Executive Assistant

The meeting of the Program Committee began at 12:30pm. It was determined that a quorum was present.

1. Executive Director’s Program Updates

- a. Polk County Political Landscape** – Jimmy described some of the background with MWVCAA’s relationship to Polk County and the clients we serve in that demographic. He explained the barriers to serving a primarily rural community. He explained that there has been a push to strengthen relationships with local partners recently and that overall, the reputation and trust in our services is good.
- b. Marion County Political Landscape** – Jimmy described the current political climate primarily on the homeless services front. He explained that the current service model has been up for debate and he provided explanations of the “Housing Readiness Model” and the “Housing First Model”. There was further discussion amongst committee members pertaining to homeless service models.
- c. Polk County Impact Report** – Earlier in the week, Jimmy presented to the Polk County Commissioners a report that he and other program directors had compiled of our All Agency impact in Polk County in 2022. There was further discussion amongst the committee members about specific programs and their current service numbers in Polk County.
- d. HYS Program Updates** – Our newly purchased youth transitional housing on Jackson Street in Monmouth is set to open in July. Hiring is underway for that program as well as finalizing contracts/MOU’s with local partners concerning services for the youth. We have recently hired a Program Manager for that youth transitional home. The HOME Youth Services Drop-In is moving to our office space on Broadway Ave in Salem. This will be a better location for the Drop-In both for the youth and for staff.

2. Review Program Monitoring Reports – None to review this month.

Meeting adjourned at 1:40pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Executive & Finance Committee
Meeting Minutes
THURSDAY, JUNE 8, 2023

ATTENDANCE

Committee Members Present: Jade Rutledge, Board Chair; Kevin Karvandi, Secretary; and Helen Honey, Board Member.

Absent: Shelaswau Crier, Board Vice-Chair; and Steve McCoid, Board Member.

Staff: Jimmy Jones, Executive Director; Kaolee Hoyle, Chief Financial Officer; Helana Haytas, Chief Operations Officer; Robert Hale, Chief Information Officer; Ashley Hamilton, CPO: Housing and Homeless Services; and Jade Wilson, Executive Assistant

The meeting of the Executive & Finance Committee started at 5:26pm. It was determined that a quorum was present.

1. Executive Director's Program Updates

- a. Polk County Impact Report:** Earlier in the week, Jimmy presented to the Polk County Commissioners a report that he and other program directors had compiled of our All Agency impact in Polk County in 2022. There was further discussion amongst the committee members about specific programs and their current service numbers in Polk County.
- b. Spend Down:** The fiscal year is coming to a close at the end of June so the agency is focused on spending down funds.
- c. Navigation Center:** The Navigation Center, a collaboration between MWVCAA and the City of Salem, officially opened on June 1. We currently have ten clients staying there now with the hopes of expanding by another ten soon. Operations are going well.
- d. Jackson Street:** Our newly purchased youth transitional housing on Jackson Street in Monmouth is set to open in July. Hiring is underway for that program as well as finalizing contracts/MOU's with local partners concerning services for the youth. We have recently hired a Program Manager for that youth transitional home.
- e. Legislative Updates:** Jimmy provided an update on the funding that is to be expected in this legislative session. Early Learning can expect all their current resources to continue with some additional resources as well. More rental assistance funds will be coming through as well. The session may adjourn next week and a Special Session is expected to finalize the budget conversation if no compromise emerges.
- f. Hiring:** The agency plans to hire another 100 employees by next year (not all full time positions) with the start of many new projects. With that expansion comes the need for more positions in admin (specifically in HR and Finance).
- g. Homeless Work:** From July 2022 to April 2023, 250 homeless households have been housed through our services with the need of 100 more currently between Marion and Polk counties by January 15.

- h. **Head Start:** Layoffs for the summer took place this week. Head start is focusing on preparing for the next school year.
 - i. **CCR&R:** Jenna Sanders, previous Associate Program Director for CCR&R, has accepted the position of Program Director. She will begin that position when Shannon Vandehey, current Program Director, retires from the agency this summer. CCR&R is doing well overall with services, especially in Polk County.
 - j. **HYS Drop-In:** The HOME Youth Services Drop-In is moving to our office space on Broadway Ave in Salem. This will be a better location for the Drop-In both for the youth and for staff.
 - k. **HYS Compliant:** Jimmy briefed the board committee on an employment practices complaint in HYS.
2. **Financials** – Kaolee Hoyle, CFO, presented both the March 2023 Budget to Actual and the April 2023 Budget to Actual. The committee was unable to review the March 2023 Budget to Actual document at the last meeting so Kaolee reviewed both at this meeting. Kaolee identified the struggle to fill positions as a significant reason programs are underspent at this time. Programs are focused currently on spend down as the fiscal year comes to an end. The projected annual budget for FY24 should be prepared by next month’s board meeting once the fiscal year is closed out. Kaolee projected next year’s budget to be very similar to FY23.
 3. **June 2023 Full Board Meeting Draft** – Jade Rutledge, Board Chair, requested that Jimmy’s presentation on Theory of Poverty and Theory of Change be added to the agenda. RW Taylor, Board Member, had also requested earlier in the week to be added to the agenda in order to discuss Senate Bill 17. Name James Rodgers, DEI Specialist, will also be doing a Strategic Plan update, which needed to be added to the agenda as well.

MOTION: To approve the changes made to the June 2023 Board Meeting Agenda made by Kevin Karvandi,

SECOND: Helen Honey.

APPROVED: Unanimously approved

4. **Credit Card Expenditure Review** – None to review at this meeting.

Meeting adjourned at 6:39pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary