



**JUNE 2023 MEETING**

**BOARD OF DIRECTORS**

**THURSDAY, JUNE 22, 2023**

**Addendum A**

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**COMMUNITY ACTION PROMISE**

**Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.**

**Helping People Changing Lives**

**Legislative Report**  
**Board of Directors**  
MID-WILLAMETTE VALLEY  
COMMUNITY ACTION AGENCY  
June 20, 2023

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This June marks the end of my fourth full year as Vice President for Legislative Affairs at the Community Action Partnership of Oregon (CAPO), where I organize our statewide legislative agenda and work closely with our lobbyist. Our umbrella organization, CAPO, advocates and informs the public about the needs of people in poverty. It's been a trying four years, to be sure, with one statewide emergency after another, from COVID to wildfires to homelessness to eviction crises to early learning. But I am very proud of what we have accomplished in that time, and the resources we've brought to people suffering, and people in poverty generally, all across Oregon. The 2023 session of the Oregon Legislature is entering its final week. Of critical note concerning our work:

**SB 5511 (the OHCS Budget)** passed out of the full Ways and Means Joint Committee by a 21-2 vote, creating a 28.5% increase over the 2021-2023 service level (CSL) for the 2023-2025 biennium, including \$413,303,282 in General Fund allocations. For homeless services, that includes \$111.2 million in General Fund (sheltering and rehousing) that was part of the House Bill 5019 (itself in response to the Governor's Order 23-02 on homelessness), along with an additional \$24.1M in general fund to support existing shelters, and \$55 million in additional rental assistance.

**HB 3395 (Omnibus Housing Policy Package).** In addition to the base OHCS budget above, legislators approved an additional \$48.5 million in General Fund for a Policy Option Package (or POP, think of these as optional additional spending plans, like optional packages on a new car purchase). I discussed the fiscal impact in my board report, but there are important policy pieces here too, especially:

- The shelter-siting emergency authorization, created by HB 2006 in 2021, which exempted new homeless emergency sheltering from land use requirements and most local authorization authority, is renewed and extended. The liberalized rules are essentially extended indefinitely, so long as the annual point-in-time count remains at current levels.

**SB 5506 (the "Christmas Tree Bill").** We found out yesterday that we will be awarded \$1,850,000 in SB 5506, which we will use to close the remaining construction funding gap on the on-going Wallace Road Renovation. The remainder, about \$1,450,000 will go toward the ARCHES Inn renovation scheduled for this winter, which will include a commercial kitchen, elevator, etc. This was a critical win for us. I want to thank everyone who made testimony this year, especially Ramon Hernandez and Lucy Briseno, and for the good work that everyone is doing. We get this kind of help because our public reputation is strong, and because of the confidence and trust of our elected officials.<sup>1</sup>

Jimmy Jones  
Keizer, Oregon  
20 June 2023

<sup>1</sup> <https://olis.oregonlegislature.gov/liz/2023R1/Downloads/ProposedAmendment/25434>

**Chief Financial Officer Report  
To The Community Action Agency Board  
Kaolee Hoyle, Chief Financial Officer  
June 2023**

Actual to Budget, July – April 2023

- Overall, our programs have received additional grants which have not been adjusted on the previously Board-approved budget. We're working closely with Programs to ensure timely spending as we close on a biennium.

Fiscal Year-End

The Finance team's main priority has been working with the Programs for fiscal year-end and biennium-end spending. We expect to close-out by August 31, 2023 and start preparing for our FY23 audit.

CY2022 401k Audit

We are currently undergoing our annual 401k audit. The due date is October 15, 2023.

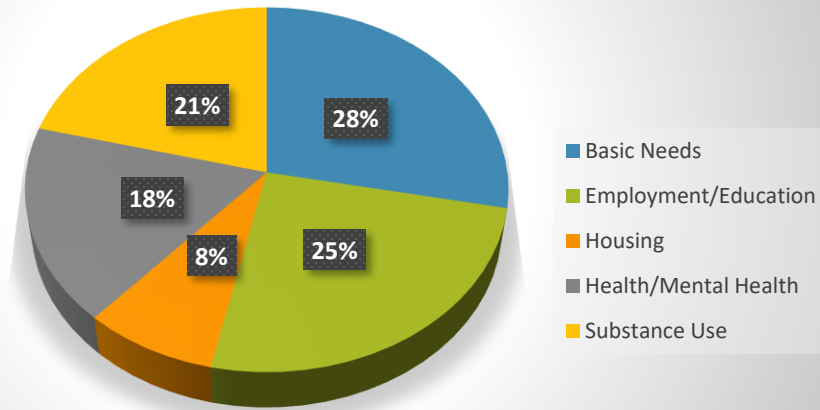
Payroll Filings

All payroll deposits have been made timely.

Upcoming Finance Projects

- FY2024 Budget (will bring to Board in July 2023)
- Updated Accounting Policies & Procedures (expected completion: July 2023)
- Building out additional modules within Abila (accounting system) for better recordkeeping and accounting (expected completion: July 2023)
- Building out of an Agency Statement of Financial Position and Statement of Functional Expenses report for the Board (expected completion: July 2023)

## How the De Muniz Resource Center Served Clients in May



### Opportunities/Challenges

- ❖ De Muniz Resource Center served 158 clients in May, with 327 services provided.
- ❖ This month 68% served were adults in custody vs. 32% out of custody.
- ❖ During this reporting period, 13 clients (31 occurrences) took advantage and attended our cognitive based classes. The classes covered the following topics:
  - Prosocial lifestyle
  - Identifying strengths
  - Healthy mind frames
  - Problem solving
  - Emotional regulation
  - Success planning
- ❖ Our partnership with Northwest Human Services yielded 45 clients completing their enrollment for Oregon Health Plan prior to release (from incarceration).
- ❖ We assisted 21 clients with bus passes, donated by United Way this month.
- ❖ Forty-three clients (81 occurrences) took advantage of our volunteer's services, which include recovery support groups, GED prep, gambling awareness, and mock employment interviews.
- ❖ We assisted 14 clients with assistance to obtain their state ID cards this month.
- ❖ Nine clients utilized our emergency clothing closet resource this month.

## **Success Story**

Our staff began working with Aspen in March 2023. They were seeking out employment and specifically looking to work in a positive and supportive environment. We discussed the options available based on Aspen's specific background. In addition to seeking employment, Aspen was struggling with stable housing and had a limited number of clothing items. Relying on the bus for all of their transportation needs was also quite a costly burden for Aspen.

I provided Aspen with several job applications and we discussed their other needs. While Aspen was not interested in working in fast food, they did enjoy food prep and other types of food service work. In talking with Aspen more, it became apparent to me that MOD Pizza would be the perfect fit. Aspen was able to use our center's computers to complete an online application with MOD and I provided them with a couple of day bus passes.

In early May, Aspen shared the exciting news that they had been hired on at MOD Pizza. In order to begin working, Aspen would need to take the test for a Food Handler's Card. They used our center computer to do so and after they passed, we were able to pay the cost. We also purchased them much-needed work pants and shoes, which would help immensely given Aspen owned only one pair of shoes at the time. Aspen is so excited and grateful to work in a place where they feel like they belong and are welcomed for who they are and we are honored to be a part of their story.

*Submitted by Program Manager*

Energy Services May PY 2023, Program Report

Traia Campbell, Energy Director

Executive Summary of Activities (Numbers served/service units/outcomes)

Energy Services households served in May 2023

<b>May 2023, Marion &amp; Polk county completions by funding source</b>								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.	Ave HH pmt	
LIHEAP	592	1519	162	228	203	243	41% of HH's	\$531
LIHWA CAA	142	402	37	60	28	40	40% of HH's	\$366
LIHWA ARPA	87	288	23	35	26	35	40% of HH's	\$355
OEA PGE	533	1449	137	213	196	216	41% of HH's	\$491
OEA PP	52	130	13	27	26	19	37% of HH's	\$645
CEAP PGE	0	0	0	0	0	0	0% of HH's	\$0
CEAP PP	0	0	0	0	0	0	0% of HH's	\$0
OLGA	166	475	50	90	62	59	36% of HH's	\$464
GAP	72	183	14	34	20	20	28% of HH's	\$141
<b>Total</b>	<b>1644</b>	<b>4446</b>	<b>436</b>	<b>687</b>	<b>561</b>	<b>632</b>	<b>39% of HH's</b>	<b>\$475</b>

<b>May 2022, Marion &amp; Polk county completions by funding source</b>								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.	Ave HH pmt	
LIHEAP	508	1437	170	144	160	238	47% of HH's	\$427
LIHEAP ARPA	506	1432	169	144	161	235	47% of HH's	\$413
LIHWA_CAA	151	465	53	68	55	49	33% of HH's	\$248
OEA PGE	225	628	64	83	90	85	38% of HH's	\$686
OEA PP	34	85	4	18	14	10	30% of HH's	\$612
CEAP PGE	198	582	68	60	72	66	34% of HH's	\$842
CEAP PP	40	107	5	19	14	14	35% of HH's	\$905
OLGA	105	328	38	22	30	37	36% of HH's	\$427
GAP	47	141	8	22	13	13	28% of HH's	\$131
<b>Total</b>	<b>1814</b>	<b>5205</b>	<b>579</b>	<b>580</b>	<b>609</b>	<b>747</b>	<b>42% of HH's</b>	<b>\$570</b>

Energy finished processing LIHEAP PY 23 funding and began utilizing Emergency LIHEAP funds in May. This is the first time I have ever seen Energy spend out of LIHEAP prior to the end of the program year. Approximately 6% was held for PY24 start up funding which begins in October. As stated throughout this season, the number of people requesting assistant has skyrocketed. During the pandemic Energy had Covid funds which provided multiple payments. Energy explained to applicants last year that funding would change in PY2023. We are receiving several questions about the reduced payments and why we no longer provide the 2nd payment.

The graphs above include PY 2022 and PY 2023. The PY 2022 appear to be more than PY 2023 1814 and 1644. In PY 2022 LIHEAP ARPA was completed with LIHEAP which this year only LIHEAP was available. Energy spent out of CEAP funding earlier this year and increased the number of OEA applicants. Northwest Natural increased prices 40%, this year, we've seen the need for OLGA and GAP assistance nearly double. Due to the increase number of Marion and Polk request for assistance an additional \$20,000 in OLGA funds were requested. In response NWN provided \$100,000 to meet the need for assistance.

Energy's program manager position was reopened in May. The office manager is a vital position, ensuring the stability of the office production and staffing. Energy will be looking into adding another eligibility specialist in the next couple months. I am hopeful the additional staff will improve Energy's processing time for incoming applications. We continue to look into ways to increase productivity while maintaining quality.

Funding	HH	People	>6	60+	Disabled	At or below 75% prov.	Ave HH pmt	
LIHEAP	94	233	23	40	35	48	51% of HH's	\$452
E-LIHEAP	23	67	5	6	7	7	30% of HH's	\$447
LIHWA-CAA	29	78	7	18	9	10	34% of HH's	\$353
LIHWA-ARPA	12	38	5	6	3	5	42% of HH's	\$370
OEA PGE	6	18	2	1	3	3	50% of HH's	\$374
OEA PAC	37	97	7	12	16	15	41% of HH's	\$711
CEAP PGE	0	0	0	0	0	0	0% of HH's	\$0
CEAP PAC	0	0	0	0	0	0	0% of HH's	\$0
OLGA	21	63	10	9	5	7	33% of HH's	\$488
GAP	0	0	0	0	0	0	0% of HH's	\$0
<b>Total</b>	<b>222</b>	<b>594</b>	<b>59</b>	<b>92</b>	<b>78</b>	<b>95</b>	<b>43% of HH's</b>	<b>\$474</b>

<b>May 2022, Polk county completions by funding source</b>								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.	Ave HH pmt	
LIHEAP	70	207	25	23	25	37	53% of HH's	\$423
LIHEAP ARPA	70	206	25	24	26	36	51% of HH's	\$419
LIHWA_CAA	21	49	6	10	9	8	38% of HH's	\$300
OEA PGE	9	34	7	2	8	4	11% of HH's	\$649
OEA PAC	14	44	3	8	6	5	36% of HH's	\$678
CEAP PGE	7	27	7	1	5	1	15% of HH's	\$2,112
CEAP PAC	17	55	4	5	5	7	41% of HH's	\$884
OLGA	9	33	4	4	2	5	56% of HH's	\$467
GAP	4	13	1	0	0	4	100% of HH's	\$132
<b>Total</b>	<b>221</b>	<b>668</b>	<b>82</b>	<b>77</b>	<b>86</b>	<b>107</b>	<b>48% of HH's</b>	<b>\$742</b>

## Opportunities:

- Jenna Sanders is transitioning into the roll of Program Director of CCR&R. She has hit the ground running. Mainly it's working out minor on the job details internally. Very confident in her abilities and feel it should be a smooth process for all, which is what I really wanted to ensure as I leave.
- MWVCAA/CCRR sponsored the first Clackamas Community College cohort for Spanish Early Educators to earn their 1 year ECE Certificate and/or Associates. The first ever cohort of 19 Spanish Early Educators graduated June 16<sup>th</sup> at Clackamas Community College. They got cap and gowns and were able to walk to receive their certificate. On Saturday, I went to the Clackamas graduation celebration and got to present with the President Tim Cook, our thanks to the college and congratulations to the students for their hard work.



- MWVCAA/CCRR along with the ECEC Latino Consortium is collaborating again with Clackamas Community College on the recent Intergovernmental Agreement Higher Ed grant opportunity through the Early Learning Division. We have recruited about 21 students and will be adding two more, who will be working towards their Associates.
- Working with Lane County CCR&R and Onward Eugene, in the development of a statewide media campaign for CCR&R's. The focus of the campaign will be to increase awareness of CCR&R, the importance of early learning and care and increase understanding of career opportunities in the field/how to access them. We did not win the Child Care Aware of America grant. I submitted the grant on behalf of this project, but not winning the award will not stop us from completing. Costs will be shared across CCR&R's for the rest of the project.
- The Board of Commissioners has earmarked 2.2 million for early learning in Yamhill County. Jenna Sanders, the new CCR&R Program Director and Jenn Richter of the Yamhill Early Learning have been working with a team to present the recommended child care needs to the Commissioners. We are entering contract negotiations for MWVCAA to be the fiscal agent for the remaining 2.13 Million.

## Challenges:

- Waiting for Contracts and Budgets from ELD for next biennium.