



**JANUARY 2024 MEETING**  
**BOARD OF DIRECTORS**  
**THURSDAY, JANUARY 25, 2025**  
**Addendum B**

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**COMMUNITY ACTION PROMISE**

**Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.**

**Helping People Changing Lives**



Updates on Final 2023 Sheltering Numbers and City of Salem Projects		
Program/Site	Clients	Project Description
<b>Navigation Center</b> 1185 22 <sup>nd</sup> Street SE	103 Households (HH) Served.	Low-barrier congregate facility designed for immediate connection to services and quick (3-6 month) connection to housing. Best use when paired with housing vouchers or mainstream (housing authority) services. 60 Program Beds, 15 diversion (law enforcement) beds.  In operation for Q3 and Q4.
	111 Individuals Served.	
	37 HH's into Permanent Housing.	
	103 HH's engaged in services.	
	80/103 HH's Directly from Street.	
	Currently 55 of 60 program beds occupied; 77 percent from street.	
<b>ARCHES Inn</b> 1288 Hawthorne Ave NE	157 HH Served.	75-room Project Turnkey motel, paired up with Shelter Care Plus Project from ODHS (medical respite). Transitional model using housing first principles. \$500,000 City of Salem investment. Renovation scheduled for 2024.
	173 Individuals Served.	
	36 HH's moved into permanent housing.	
	157 HH's in services on-site.	
	Fully occupied, 97 Percent from Street.	
<b>Tanner Project</b> Housed at <b>ARCHES Lodge</b> 1875 Fisher Road NE	96 Households Served.	Veteran shelter funded by State of Oregon and Grant Per Diem program from the federal Veterans Administration. Transitional model using housing first principles. Renovation scheduled for 2024.
	96 Persons Served.	
	58 Households into Permanent Housing.	
	98 Persons in On-Site Services.	
<b>ARCHES Warming</b> Various Sites	162 Served on three Activations.	Emergency no-barrier housing from winter extreme weather. Usually centered on churches. No service connections.

**Some other relevant projects not discussed tonight in depth: MWVCAA**

<b>Program/Site</b>	<b>Clients</b>	<b>Project Description</b>
<p><b>Governor’s Emergency Order 23-02 Prevention Program</b></p>	<p>Governor’s Goal for this iteration: 667 Marion-Polk households.</p>	<p>Rental Assistance program for renters in danger of losing their homes. Prevention is a critical piece of keeping our homeless numbers from growing beyond our ability to adapt.</p>
	<p>Current total served: 672, 101 percent of goal.</p>	
	<p>42 Months of rental assistance for Marion-Polk (all program versions) exceeds \$40 million for more than 6,000 households.</p>	
	<p>Average Monthly Rent of Current Program Clients: \$2,031.</p>	
<p><b>Governor’s Emergency Order 23-02 Rapid Re-Housing Program</b></p>	<p>As of December 14, 40 Households Housed.</p>	<p>MWVCAA acquired funds to house 100 Marion-Polk homeless households through EO 23-02. Expect additional funds in 2024.</p>
	<p>January 15 data will show 65 households housed; full goal total met by March.</p>	
	<p>50 spots paired with City of Salem Navigation Center.</p>	
<p><b>Energy Assistance</b></p>	<p>19,438 Marion-Polk Residents served, including households with more than 8,000 children.</p>	<p>Federal funding to provide light, gas, and water payments for low-income households.</p>

<b>Jeff Bezos Day 1 Families Foundation Program</b>	\$5,000,000 grant received in December to house homeless families in Marion-Polk.	Work will begin in early 2024, starting with unsheltered families and then moving to sheltered families.
<b>City of Salem TBRA Program</b>	30 Households (42 adults, 38 youth) currently housed.	Project through City of Salem Urban Development Department, clients formally homeless.
<b>Redwood Crossing</b> 4107 Fisher Road NE	36 beds owned by Salem Housing Authority.	Supportive Services Operated by MWVCAA.
<b>ARCHES Lodge</b> 1875 Fisher Road NE	Homeless Adults and Families.	75-room Project Turnkey motel. Transitional model using housing first principles. Funded by OHCS, ODHS, and Oregon Community Foundation.  Renovation scheduled for 2024.

<b>Some New Projects or Projects Coming in 2024: MWVCAA</b>		
<b>Program/Site</b>	<b>Clients</b>	<b>Project Description</b>
<b>ARCHES Family Shelter</b> 2933 Center Street NE	Homeless Families.	36 beds. Awaiting renovation on property in 2024.
<b>David's House</b> Monmouth, Oregon	Homeless Youth.	Acquired in 2024 and set to open this month. Companion shelter to Taylor's House in Salem.
<b>HOME Youth Drop-In</b> 1255 Broadway NE	Homeless and endangered youth.	Our long-term youth drop-in has moved from Union Street to a more modern location on Broadway.
<b>Managed Camping Site</b> Woodburn	Homeless adults and families.	Picking up the work for Neighbors Serving Neighbors in Woodburn at City's request.
<b>Yaquina Hall</b> 2720 B Street NE	Homeless adults.	Supportive Services Operated by MWVCAA along with SHA.
<b>Sequoia Crossings</b> 3112 Broadway Street NE	Homeless adults and families.	Supportive Services Operated by MWVCAA. Services funded by State of Oregon.

LC 158  
2024 Regular Session  
1/8/24 (RLM/ps)

# DRAFT

## SUMMARY

Digest: Gives money to OHCS, OHA, DHS, DOE and DAS for programs. Goes into effect when the Governor signs it. (Flesch Readability Score: 81.4).

Appropriates moneys to the Housing and Community Services Department, Oregon Health Authority, Department of Human Services, State Department of Energy and Oregon Department of Administrative Services for various programs.

Declares an emergency, effective on passage.

## A BILL FOR AN ACT

Relating to state financial administration; and declaring an emergency.

**Be It Enacted by the People of the State of Oregon:**

**SECTION 1. In addition to and not in lieu of any other appropriation, there is appropriated to the Housing and Community Services Department, for deposit into the General Housing Account under ORS 458.620, for the biennium ending June 30, 2025, out of the General Fund, the following amounts:**

**(1) \$65,000,000 for the operations, services and administration of emergency shelters, as defined in ORS 197.782.**

**(2) \$40,000,000 for homelessness prevention services delivered through the Oregon Eviction Diversion and Prevention and Eviction Prevention Rapid Response programs.**

**(3) \$20,000,000 to implement the Affordable Housing Land Acquisition Revolving Loan Program under ORS 456.502.**

**(4) \$15,000,000 to provide a flexible funding source to allow for alternative ownership models, including co-ops, as well as affordable single-family housing.**

NOTE: Matter in **boldfaced** type in an amended section is new; matter *[italic and bracketed]* is existing law to be omitted. New sections are in **boldfaced** type.

1 (5) \$5,000,000 to provide matching funds to individual development  
2 accounts under ORS 458.670 to 458.700 for accounts established for the  
3 purchase of a primary residence.

4 SECTION 2. In addition to and not in lieu of any other appropri-  
5 ation, there is appropriated to the Oregon Health Authority, for the  
6 biennium ending June 30, 2025, out of the General Fund, the following  
7 amounts:

8 (1) \$30,000,000 for deposit into the Drug Treatment and Recovery  
9 Services Fund under ORS 430.384.

10 (2) \$3,500,000 to provide air conditioners and air filters under ORS  
11 431A.430.

12 SECTION 3. In addition to and not in lieu of any other appropri-  
13 ation, there is appropriated to the Department of Human Services, for  
14 the biennium ending June 30, 2025, out of the General Fund, the  
15 amount of \$5,000,000, to provide grants for warming or cooling emer-  
16 gency shelters or facilities as described in ORS 431A.410.

17 SECTION 4. In addition to and not in lieu of any other appropri-  
18 ation, there is appropriated to the State Department of Energy, for the  
19 biennium ending June 30, 2025, out of the General Fund, the amount  
20 of \$5,000,000 for deposit into the Residential Heat Pump Fund under  
21 section 21, chapter 86, Oregon Laws 2022.

22 SECTION 5. In addition to and not in lieu of any other appropri-  
23 ation, there is appropriated to the Oregon Department of Administra-  
24 tive Services, for the biennium ending June 30, 2025, out of the General  
25 Fund, the amount of \$1,000,000, to provide one or more grants to a  
26 nonprofit organization to donate reused household goods and fur-  
27 nishings to low-income residents across this state.

28 SECTION 6. This 2024 Act being necessary for the immediate pres-  
29 ervation of the public peace, health and safety, an emergency is de-  
30 clared to exist, and this 2024 Act takes effect on its passage.



Office of Oregon Governor  
TINA KOTEK



OREGON HOUSING *and*  
COMMUNITY SERVICES

## Shelter System Operations Funding

Historically, Oregon primarily granted shelter funding to local communities through the Emergency Housing Account (EHA) and State Homeless Assistance Program (SHAP), with shelter as an eligible use. These resources have been put to good use, but a comprehensive statewide shelter funding strategy is needed to increase predictability and stability in the state’s shelter system.

Beginning in the 2019-21 and 2021-23 biennium, the Oregon Legislature made one-time investments in Project Turnkey sites, Navigation Centers, and warming/cooling shelters, **marking the beginning of a state-funded shelter system**. These one-time state investments paired with emergency federal COVID-19 resources expanded the number of shelter beds during the pandemic.

During the 2023 Session, the Legislature allocated \$24.1 million to OHCS to support the ongoing operation of shelters that received one-time funding from the agency in the last two biennia. While critical, **this investment is insufficient to meet the needs of Oregon’s shelter system**.

### 2023-25 Shelter Operations Needs

OHCS assessed shelter needs statewide, including shelters that were eligible for the \$24.1 million and shelters that were not, to both prioritize available funding to avoid shelter closures and get a more complete picture of the shelter need in the state. OHCS shared a survey with Continuums of Care (CoCs) and local providers, followed by further outreach to capture data on operational needs statewide.



Thanks to the partnership of the Community Action Partnership of Oregon (CAPO), League of Oregon Cities (LOC), and other key partners, the assessment captured information from a wide range of shelters. Altogether, OHCS identified **86 shelters** at risk of closure representing more than 3,669 shelter beds. Of those, OHCS funded **54 eligible shelters from the \$24.1 million allocated by the Legislature with a total biennial need of \$48.7 million**. In

order to preserve as many shelter beds as possible statewide, OHCS opted to fund more shelters for a shorter period, leaving a **funding gap of over \$24.6 million** to fund all 54 eligible shelters through the end of the 2023-25 biennium. OHCS also identified an additional **23 shelters that were ineligible for the \$24.1 million, with a total biennial need of at least \$20.2 million**. This amount is subject to refinement as it wasn’t vetted in the same manner as eligible shelters that provided detailed budget information as part of the OHCS contracting process. These figures simply keep beds operating, and importantly, do not provide housing-focused services, case management, or provider administration that are critical to support residents.



## 2024 Session Proposed Shared Principles

Governor Kotek and OHCS are seeking to work with the Legislature during the 2024 Short Session to establish shared principles in pursuit of any proposed shelter funding to achieve a more stable statewide system. A shared approach to funding decisions will **support responsiveness to locally- identified shelter needs, predictability, and sustainability** in Oregon's shelter system while **minimizing emergency funding requests** to avoid closures beyond the biennial budget cycle. Proposed principles include:

- 1 **Stabilizing existing shelter operations will require additional resources.** The intent for EO 23-02 and HB 5019 resources was to create 700 new shelter beds. These funds should not be redirected to stabilize existing shelter capacity.
- 2 If additional resources are available to stabilize existing shelter capacity, the **highest priority should be maintaining operations of the shelters eligible for the \$24.1 million** allocated by the Legislature, totaling **\$24.6 million** in need for the remainder of the 2023-25 biennium.
- 3 If additional resources are available beyond \$24.6 million, the **second highest priority should be maintaining operations of shelters ineligible for the \$24.1 million** allocated by the Legislature totaling **at least \$20.2 million** in need for the remainder of the 2023-25 biennium.
- 4 If funds for current shelter operations are available this Short Session, the **Legislature should determine their level of investment and plan for roll up costs to maintain operations**, and the **Executive Branch should determine which specific projects receive funding** to ensure due diligence and minimize emergency funding requests in the future.
- 5 If the Legislature invests in new shelter capacity, **planning for ongoing operational costs is essential.** The Legislature should similarly determine the level of funding, and the Executive Branch should select specific projects to fund. This approach will ensure due diligence, minimize future emergency funding requests, and help intentionally build out the state's shelter system.
- 6 If the Legislature chooses to fund shelter operations, **housing-focused services, and administrative funding must be included** to ensure shelters can achieve housing-focused outcomes by providing the services needed to help Oregonians experiencing homelessness get into safe and stable housing.

## Contacts

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## Module 4, Section C: All Characteristics Report

**Agency - County:** MWVCAA - ALL  
**Sub Grantee/Program - Grant:** ALL- OLGA 2024

**From:** 01/01/2023  
**To:** 12/31/2023

**A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:** 19,438  
**B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:** 7,238

### C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender	Number of Individuals
a. Male	8,215
b. Female	11,215
c. Other	5
d. Unknown/not reported	3
<b>e. TOTAL</b>	<b>19,438</b>

2. Age	Number of Individuals
a. 0-5	2,135
b. 6-13	3,936
c. 14-17	2,194
d. 18-24	1,260
e. 25-44	4,255
f. 45-54	1,799
g. 55-59	814
h. 60-64	938
i. 65-74	1,349
j. 75+	758
k. Unknown/not reported	0
<b>I. TOTAL</b>	<b>19,438</b>

3. Education Levels	Number of Individuals	
	[ages 14-24]	[ages 25+]
a. Grades 0-8	1,504	1,647
b. Grades 9-12/Non-Graduate	1,392	1,879
c. High School Grad/Equivalency Diploma	412	4,166
d. 12 grade+Some Post Secondary	56	929
e. 2 or 4 years College Graduate	23	849
f. Grad of other Post Secondary School	0	147
k. Unknown/not reported	65	295
<b>I. TOTAL</b>	<b>3,452</b>	<b>9,912</b>

4. Disconnected Youth	Number of Individuals
a. Youth ages 14-24 who are neither working or in school	90

5. Health	Number of Individuals		
	Yes	No	Unknown
a. Disabling Condition	2,744	16,691	3
b. Health Insurance*	17,677	1,717	44

**Health Insurance Sources**

c.1. Medicaid	14,755
c.2. Medicare	2,596
c.3. State Children's Health Insurance Program	1,100
c.4. State Health Insurance for Adults	0
c.5. Military Health Care	83
c.6. Direct Purchase	1
c.7. Employment Based	821
c.8. Unknown/not reported	0
<b>c.9. TOTAL</b>	<b>19,356</b>

6. Ethnicity/Race	Number of Individuals
a. Ethnicity	
a.1. Hispanic, Latino or Spanish Origins	9,620
a.2. Not Hispanic, Latino or Spanish Origins	9,678
a.3. Unknown/not reported	140
<b>a.4. TOTAL</b>	<b>19,438</b>

b. Race	
b.1. American Indian or Alaska Native	183
b.2. Asian	171
b.3. Black or African American	493
b.4. Native Hawaiian and Other Pacific Islander	688
b.5. White	10,026
b.6. Other	0
b.7. Multi-race (two or more of the above)	443
b.8. Unknown/not reported	7,434
<b>b.9. TOTAL</b>	<b>19,438</b>

7. Military Status	Number of Individuals
a. Veteran	330
b. Active Military	0
c. Not a Veteran	19,105
d. Unknown/not reported	3
<b>e. TOTAL</b>	<b>19,438</b>

8. Work Status (Individuals 18+)	Number of Individuals
a. Employed Full-Time	1,927
b. Employed Part-Time	711
c. Migrant Seasonal Farm Worker	22
d. Unemployed, Short Term	913
e. Unemployed, Long Term	1,187
f. Unemployed, Not in Labor Force	4,227
g. Retired	2,117
h. Unknown/not reported	69
<b>i. TOTAL</b>	<b>11,173</b>

9. Household Type	Number of Households
a. Single Person	2,476
b. Two Adults, No Children	745
c. Single Parent Female	1,971
d. Single Parent Male	159
e. Two Parent Household	1,351
f. Non-related Adults with Children	21
g. Multigeneration Household	511
h. Other	3
i. Unknown/not reported	1
<b>j. TOTAL</b>	<b>7,238</b>

10. Household Size	Number of Households
a. Single Person	2,480
b. Two	1,547
c. Three	1,080
d. Four	936
e. Five	649
f. Six or more	546
g. Unknown/not reported	0
<b>h. TOTAL</b>	<b>7,238</b>

11. Housing	Number of Households
a. Own	1,935
b. Rent	5,303
c. Other Permanent Housing	0
d. Homeless	0
e. Other	0
f. Unknown/not reported	0
<b>g. TOTAL</b>	<b>7,238</b>

12. Level of Household Income	Number of Households
a. Up to 50%	1,843
b. 51% to 75%	1,015
c. 76% to 100%	1,434
d. 101% to 125%	987
e. 126% to 150%	815
f. 151% to 175%	552
g. 176% to 200%	368
h. 201% to 250%	169
i. 251% and over	55
j. Unknown/not reported	0
<b>k. TOTAL</b>	<b>7,238</b>

13. Level of Household Income	Number of Households
a. Income from Employment Only	57
b. Income from Employment,Other Source	7
c. Income from Employment,Other Source,NCB	722
d. Income from Employment,NCB	1,888
e. Income from Other Source Only	49
f. Income from Other Source,NCB	3,773
g. No Income	34
h. NCB (Non-Cash Benefits) Only	708
i. Unknown/not reported	0
<b>j. TOTAL</b>	<b>7,238</b>

Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment.

14. Other Income Source	Number of Households
a. TANF	684
b. Supplemental Security Income (SSI)	1,177
c. Social Security Disability Income (SSDI)	836
d. VA Service-Connected Disability Compensation	39
e. VA Non-Service Connected Disability Pension	8
f. Private Disability Insurance	22
g. Worker's Compensation	19
h. Retirement Income from Social Security	1,862
i. Pension	234
j. Child Support	452
k. Alimony or other Spousal Support	23
l. Unemployment Insurance	183
m. EITC	0
n. Other	2,987
o. Unknown/not reported	0

15. Non-Cash Benefits	Number of Households
a. SNAP	6,113
b. WIC	857
c. LIHEAP	6,838
d. Housing Choice Voucher	4
e. Public Housing	1,801
f. Permanent Supportive Housing	2
g. HUD-VASH	0
h. Childcare Voucher	0
i. Affordable Care Act Subsidy	1
j. Other	153
k. Unknown/not reported	0

## Module 4, Section C: All Characteristics Report

**Agency - County:** MWVCAA - ALL  
**Sub Grantee/Program - Grant:** ALL- WX OTHER FUNDS

**From:** 01/01/2023  
**To:** 12/31/2023

**A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:** 362  
**B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:** 147

### C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender	Number of Individuals
a. Male	161
b. Female	201
c. Other	0
d. Unknown/not reported	0
<b>e. TOTAL</b>	<b>362</b>

2. Age	Number of Individuals
a. 0-5	27
b. 6-13	61
c. 14-17	36
d. 18-24	22
e. 25-44	61
f. 45-54	28
g. 55-59	19
h. 60-64	28
i. 65-74	48
j. 75+	32
k. Unknown/not reported	0
<b>I. TOTAL</b>	<b>362</b>

3. Education Levels	Number of Individuals	
	[ages 14-24]	[ages 25+]
a. Grades 0-8	38	40
b. Grades 9-12/Non-Graduate	13	38
c. High School Grad/Equivalency Diploma	6	91
d. 12 grade+Some Post Secondary	0	19
e. 2 or 4 years College Graduate	1	23
f. Grad of other Post Secondary School	0	3
k. Unknown/not reported	0	2
<b>I. TOTAL</b>	<b>58</b>	<b>216</b>

4. Disconnected Youth	Number of Individuals
a. Youth ages 14-24 who are neither working or in school	0

5. Health	Number of Individuals		
	Yes	No	Unknown
a. Disabling Condition	54	308	0
b. Health Insurance*	318	44	0

**Health Insurance Sources**

c.1. Medicaid	209
c.2. Medicare	69
c.3. State Children's Health Insurance Program	32
c.4. State Health Insurance for Adults	0
c.5. Military Health Care	2
c.6. Direct Purchase	0
c.7. Employment Based	28
c.8. Unknown/not reported	0
<b>c.9. TOTAL</b>	<b>340</b>

6. Ethnicity/Race	Number of Individuals
a. Ethnicity	
a.1. Hispanic, Latino or Spanish Origins	196
a.2. Not Hispanic, Latino or Spanish Origins	166
a.3. Unknown/not reported	0
<b>a.4. TOTAL</b>	<b>362</b>

b. Race	
b.1. American Indian or Alaska Native	0
b.2. Asian	1
b.3. Black or African American	0
b.4. Native Hawaiian and Other Pacific Islander	0
b.5. White	239
b.6. Other	0
b.7. Multi-race (two or more of the above)	1
b.8. Unknown/not reported	121
<b>b.9. TOTAL</b>	<b>362</b>

7. Military Status	Number of Individuals
a. Veteran	9
b. Active Military	0
c. Not a Veteran	353
d. Unknown/not reported	0
<b>e. TOTAL</b>	<b>362</b>

8. Work Status (Individuals 18+)	Number of Individuals
a. Employed Full-Time	26
b. Employed Part-Time	15
c. Migrant Seasonal Farm Worker	0
d. Unemployed, Short Term	4
e. Unemployed, Long Term	21
f. Unemployed, Not in Labor Force	72
g. Retired	78
h. Unknown/not reported	22
<b>i. TOTAL</b>	<b>238</b>

9. Household Type	Number of Households
a. Single Person	47
b. Two Adults, No Children	10
c. Single Parent Female	11
d. Single Parent Male	2
e. Two Parent Household	29
f. Non-related Adults with Children	0
g. Mutigeneration Household	14
h. Other	0
i. Unknown/not reported	34
<b>j. TOTAL</b>	<b>147</b>

10. Household Size	Number of Households
a. Single Person	69
b. Two	26
c. Three	15
d. Four	11
e. Five	13
f. Six or more	13
g. Unknown/not reported	0
<b>h. TOTAL</b>	<b>147</b>

11. Housing	Number of Households
a. Own	129
b. Rent	18
c. Other Permanent Housing	0
d. Homeless	0
e. Other	0
f. Unknown/not reported	0
<b>g. TOTAL</b>	<b>147</b>

12. Level of Household Income	Number of Households
a. Up to 50%	11
b. 51% to 75%	21
c. 76% to 100%	25
d. 101% to 125%	29
e. 126% to 150%	32
f. 151% to 175%	20
g. 176% to 200%	9
h. 201% to 250%	0
i. 251% and over	0
j. Unknown/not reported	0
<b>k. TOTAL</b>	<b>147</b>

13. Level of Household Income	Number of Households
a. Income from Employment Only	8
b. Income from Employment,Other Source	4
c. Income from Employment,Other Source,NCB	13
d. Income from Employment,NCB	26
e. Income from Other Source Only	21
f. Income from Other Source,NCB	72
g. No Income	0
h. NCB (Non-Cash Benefits) Only	3
i. Unknown/not reported	0
<b>j. TOTAL</b>	<b>147</b>

Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment.

14. Other Income Source	Number of Households
a. TANF	3
b. Supplemental Security Income (SSI)	10
c. Social Security Disability Income (SSDI)	18
d. VA Service-Connected Disability Compensation	0
e. VA Non-Service Connected Disability Pension	0
f. Private Disability Insurance	1
g. Worker's Compensation	0
h. Retirement Income from Social Security	78
i. Pension	10
j. Child Support	8
k. Alimony or other Spousal Support	1
l. Unemployment Insurance	8
m. EITC	0
n. Other	63
o. Unknown/not reported	0

15. Non-Cash Benefits	Number of Households
a. SNAP	105
b. WIC	19
c. LIHEAP	15
d. Housing Choice Voucher	0
e. Public Housing	3
f. Permanent Supportive Housing	0
g. HUD-VASH	0
h. Childcare Voucher	0
i. Affordable Care Act Subsidy	0
j. Other	2
k. Unknown/not reported	0

## **Approaches and Funding for Low-Income Water Ratepayer Assistance and Household Infrastructure in Oregon**

Report Pursuant to House Bill 2010 (2023)

January 11, 2024

# Executive Summary

## Report Mandate

[House Bill 2010](#) (2023) directs the Legislative Policy and Research Office (LPRO) to prepare and submit a report related to policy approaches and funding sources for assisting low-income drinking water, wastewater, and stormwater ratepayers, as well as low-income individuals' and households' private drinking water and sewer infrastructure that is in need of repair and replacement. The Act requires LPRO to submit the resulting report to the Legislative Assembly by January 15, 2024.

## Background

Nationwide, the cost of delivering water services—including drinking water, wastewater, and stormwater—is increasing while federal investment in water infrastructure has decreased since the 1950s, leaving water service providers, states, and ratepayers to carry a higher financial burden to fund these systems. According to the U.S. Environmental Protection Agency's Drinking Water Infrastructure Needs Survey and Assessment (DWINSA), Oregon needs to invest \$10.11 billion in water infrastructure for all need types and all system sizes.

Oregon households face financial hardships in paying water utility bills, a situation which was brought to light and exacerbated during the COVID-19 public health emergency. To address the needs of low-income ratepayers who face financial hardship in paying water utility bills, some water service providers, counties, and cities offer a variety of customer assistance programs (CAPs) in their service areas. The federally funded Low-Income Household Water Assistance Program (LIHWAP) is also offered to ratepayers receiving services from participating water service providers in all 36 counties in Oregon. Similarly, the Oregon Department of Environmental Quality provides pass-through grants to eligible organizations for distribution to property owners and small businesses with old or failing septic systems.

## Overview and Findings

LPRO identified CAPs throughout Oregon, which vary based on type or purpose, eligibility, or funding source. CAPs may offer temporary or permanent assistance to ratepayers to assist with water utility costs. Funding for these programs comes from a mix of federal, local, and utility sources.

**Finding: The majority of CAPs (70 percent) identified in Oregon offer bill discounts and roughly 20 percent offer temporary assistance. Qualifying criteria for these programs may include income level, age, residence type, military status, or participation in other assistance programs.**

Starting in early 2022 and scheduled to end in March 2024, the federally funded LIHWAP program supports temporary assistance for low-income ratepayers. Administered by the US Department of Health and Human Services Office of Community Services at the federal level, and Oregon Housing and Community Services

at the state level, the program is implemented through Community Action Agencies that work directly with certain utility providers.

**Finding: A total of \$10.4 million dollars in LIHWAP assistance was awarded to 18,200 eligible households in Oregon, as of November 30, 2023.**

Households and individuals who live outside community water service providers' territories are not provided with drinking water, wastewater, or stormwater services and must own, maintain, and repair their own domestic wells and septic systems.

**Finding: In Oregon, a limited number of funding opportunities for improvements and repair of domestic well and septic systems are administered by state and federal entities, or by regional non-profit organizations.**

Water infrastructure for community water systems is the responsibility of local governments, which use federal sources, in part, to meet their funding needs. They may leverage federal funds by taking advantage of favorable loan terms or matching federal funds to state-provided funds.

**Finding: The opportunities for leveraging federal funds are less contingent on a state match than they are on applicants having the ability to apply. Potential applicants could be supported by the state through targeted technical support programs and increased organizational capacity.**

Assisting low-income ratepayers with paying for water services as well as domestic infrastructure likely requires the consideration of several diverse policy interventions. Legislators may consider the need and opportunities to:

- provide incentives or grants to water service providers;
- create and offer different types of customer assistance programs for ratepayers to access when needed (e.g., general assistance for high water rates or assistance during times of crises);
- design a state-funded statewide program to replace LIHWAP, one with broad eligibility criteria and minimal barriers to applying;
- establish statewide programs and funding mechanisms to address water affordability challenges at the community and domestic level across Oregon;
- connect water service providers and domestic well and septic system owners with funding and other resources, such as technical assistance;
- create a tracker to identify available water infrastructure–related funding opportunities to inform eligible entities and ensure they have the capacity to locate, apply for, leverage, and manage available grant opportunities; and
- allow state grants to pay for grant-writing services or technical assistance and provide funding for such activities.

## **Access to Full Report**

The full report, with references, can be found online on Oregon State Legislature's Publications and Reports webpage:

[https://www.oregonlegislature.gov/citizen\\_engagement/Pages/Publications-Reports.aspx](https://www.oregonlegislature.gov/citizen_engagement/Pages/Publications-Reports.aspx)

**Mid-Willamette Valley Community Action Head Start  
Agreement #: 2413005  
Corrective Action Plan – January 5, 2024**

Community Action Head Start has completed all corrective actions in response to concerns from the CACFP Administrative Review performed on November 28 – December 4, 2023 as required. Policies and procedures have been reviewed, updated and implemented to meet full compliance with the USDA and the Oregon Department of Education. Revised policies and procedures, and other required documentation are included in this plan.

**Section 3: Enrollment Records**

**Corrective Action: Revised Enrollment Policy and Procedure**

The policy and procedure for Enrollments has been updated to identify the title/position of the staff involved in each step of the procedure, and include a double check system between the Intake/Enrollment and Nutrition teams, to ensure all Child Enrollment Forms are accurately completed for participants, prior to meals being claimed. Completeness of form includes participants First and Last names, days, times and meals received, parents/guardians printed name and signature. All information documented on the Child Enrollment Form will match all information added into ChildPlus. Completed Child Enrollment Forms will be submitted to Nutrition Services Specialist for review immediately after the enrollment appointment. If corrections are needed, Nutrition Services Specialist will return CEF to Operations Manager for correction. Operation Managers will return the corrected CEF to Nutrition Services Specialist within one week. Nutrition Services Specialist will track all incomplete CEF's in CEF Spreadsheet.

Intake staff have completed the CACFP Chapter 5- Enrollment- part 2 training on 12/12/2023. A signed training certification checklist has been submitted as verification that all current staff completing enrollments have watched ODE's CACFP Chapter 5- Enrollment part two training.

Nutrition Services Specialist, will conduct an annual mandatory CACFP Child Enrollment training on reviewing Child Enrollment Forms for completion and accuracy. Training will be conducted in April prior to processing enrollments for the new school year.

**Section 7: Menu Records and Meal Pattern Requirements**

**Corrective Action: Revision of Identified Recipes and Supporting Crediting Information; Revised Menu and Meal Documentation Policy and Procedure**

The Nutrition Team: Nutrition Services Specialist, Nutrition Services Supervisor and Nutrition Services Assistant has revised and implemented a double check system for all recipes used in the program. All recipes amounts are entered into the Master Recipe Spreadsheet, prior to transferring to recipe template, all recipe amounts, ingredients and crediting information are reviewed to ensure information matches the master recipe. Recipe crediting amounts are verified through USDA Recipe Analysis Worksheet. Completed RAWs will be saved into shared Recipe folder. After completion of recipe and RAW, nutrition staff will initial recipe and RAW lines on the Recipe Checklist Spreadsheet. After first



recipe and RAW review, nutrition team member sends recipe and RAW to a second nutrition team member for a spot check.

Prior to implementing new or uncommon grain items, the Nutrition Services Specialist will review USDA's Whole Grain-Rich Foods worksheet for creditability. In the event of supply chain issues causing the inability to attain creditable food items the Nutrition Services Specialist will contact Vendor for creditable substitute options. If there any concerns on creditability or documentation requirements, Nutrition Services Specialist will contact Sponsor's assigned Child Nutrition Specialist for clarification.

Required updated recipes and supporting documents are included with this plan for:

- Turkey and Cheese Sandwiches
- Macaroni and Cheese with Ham
- Chicken Burger on WG Bun
- Broccoli Salad

The policy and procedure for Menu and Meal Documentation has been updated to identify the title/position of the staff responsible for each step of the procedure, the process used to double check recipe calculations and compare them to RAW crediting amounts, the process to spot check established recipes to ensure ingredients, amounts, and crediting is correct, instructions for where menu item creditability resource for verifying whole grain status can be found, to be referenced when incorporating uncommon or new grain items, and a process for contacting the agency's assigned Child Nutrition Specialist when questions arise concerning a food items eligibility or documentation requirements.

## **Section 10: Multi-Site Monitoring**

### **Corrective Action: Revision of Site Monitoring Policy and Procedure; Revision of Site Monitoring Reviews Tracking System**

The Site Monitoring Policy and Procedure has been revised to include the title/position of the staff involved in each step of the procedure, when the schedule for annual site monitoring visits will be determined, including planned date, planned meal/snack observation and planned type of review, when the review information will be entered into the tracking system, and what information will be tracked.

Nutrition Services Specialist will determine planned dates for monitoring visits for all sites at the beginning of each school year and enter the information in the Site Monitoring Reviews Tracking spreadsheet. The person acting as the Site Monitor (Nutrition Services Specialist, Nutrition Services Supervisor or Nutrition Services Assistant) will double check the completed Site Monitoring Report Form for accuracy and completion after the monitoring visit. Site Monitor sends the form to a second member of the nutrition team for a double check within 1 day of completing the site visit.

All sections to be reviewed by Site Monitor and second member of the nutrition team include:

- Actual date of review
- Actual meal/ snack observation
- Type of review (announce or unannounced)
- Monitor who completed the site visit

- If corrective action was taken
- If a follow-up is necessary
- Staff who reviewed Site Monitoring Report Form

After verification of completeness by two team members of the nutrition team, all information will be added into Site Monitoring Tracking Spreadsheet within 7 days of completing the site monitoring visit. A hard copy will be filed in a locked cabinet inside Nutrition Services Specialist's office. The Nutrition Services Specialist will ensure all Site Monitoring Forms are on file for each site before the end of the school year, Nutrition Services Supervisor or Nutrition Services Assistant will complete double check review of all filed site monitoring reports forms to ensure all visit have been completed and match information added to tracking system.

An updated Tracking System Spreadsheet, with all review report information that will be tracked and all FY24 site monitoring review information are attached.

A completed site monitoring review report for Center St for FY 2024 is attached.

### **Section aa: Civil Rights Compliance**

#### **Corrective Action: Revised Civil Rights Policy and Procedure for Collecting and Storing Racial and Ethnic Data Forms**

The policy and procedure Civil Rights has been revised to include the title/position of the staff involved in each step of the procedure, when racial and ethnic data will be collected, how racial and ethnic data will be collected, when the CACFP racial and ethnic data form will be completed, where, how and for how long the CACFP racial and ethnic data forms will be stored, and a double check system to ensure forms are on file for all sites prior to the end of the fiscal year.

All staff completing enrollments will collect racial and ethnic data through enrollment based on information voluntarily submitted by parent or guardian. Visual identification will not be used. All information will be added into Childplus. Nutrition Services Specialist will complete CACFP Racial and Ethnic Data forms using **ChildPlus report 4020- Primary Race** for all sites with 60 days of the new FY. All CACFP racial and ethnic forms will be kept on file in a locked file cabinet located in Nutrition Services Specialist's office for three years plus the current fiscal year. A CACFP racial and ethnic spreadsheet has been created for tracking of all forms. Nutrition Services Specialist will complete forms and initial they have been completed on the CACFP Racial and Ethnic Data Spreadsheet located in OneDrive shared files. Nutrition Services Specialist will send completed forms to Nutrition Services Supervisor or Nutrition Services Assistant for double check, reviewer will be noted on the CACFP Racial and Ethnic Spreadsheet.

Attachment includes CACFP racial and ethnic data forms for all current FY24 sites.

### **Section 16: Program Administration**

#### **Corrective Action: Revised Meal Counts and CACFP Reimbursements Policy and Procedure**

The Revised Meal Counts and CACFP Reimbursements policy and procedure has been revised to clearly demonstrate that meals are only claimed for approved meal types, for approved sites, and for approved

days and times, menus and menu documentation is reviewed for meal compliance, and meals are only claimed for participants with a valid Child Enrollment form on file.

Nutrition Services Specialist reviews all CACFP records prior to submitting monthly reimbursement into ODE's CNPWeb. All records that will be reviewed include:

- Approved meal types
- Approved sites
- Approved days and times
- Menu and menu documentation for meals served
- CEF for all participants and on file and valid.

Nutrition Services Specialist unchecks any disallowed meals on meal counts and notes disallows on Monthly Claim Spreadsheet. Nutrition team will review Daily Menu Records and menu supporting documentation to ensure all meals meet CACFP reimbursement requirements. Nutrition team will review CEF's for participants to ensure a valid CEF is on file prior to submitting CACFP monthly reimbursement.

**The following documents are included with this report:**

- Revised Enrollment Policy and Procedure
- ODE Training certification checklist for CACFP Chapter 5 – Enrollment part 2 training.
- ODE Revised recipes and supporting crediting for:
  - a. Turkey and Cheese Sandwich
  - b. Macaroni and Cheese with Ham
  - c. Chicken Burger with WGR Bun
  - d. Broccoli Salad
- Revised Menu and Meal Documentation policy and procedure
- Revised All Site Monitoring reviews policy and procedure
- Updated Tracking Spreadsheet
- Completed first site monitoring review report for Center St for FY 2024
- Revised Civil rights and Racial and Ethnic data form policy and procedure
- Racial and ethnic data forms for all current FY 2024 sites.
- Revised Meal Counts and CACFP reimbursements policy and procedure



# Oregon

Tina Kotek, Governor

B-8



OREGON  
DEPARTMENT OF  
EDUCATION

*Oregon achieves... together!*

**Dr. Charlene Williams**

Director of the Department of Education

January 17, 2024

Jolanda Ibarra, Nutrition Services Specialist  
Mid-Willamette Valley Community Action Agency - Head Start  
625 Hawthorne Ave.  
Salem, OR, 97301

Dear Ms. Ibarra:

**RE: Administrative Review of CACFP Agreement No. 2413005**

The Oregon Department of Education Child Nutrition Programs (ODE CNP) conducted a Child and Adult Care Food Program (CACFP) Administrative Review of Mid-Willamette Valley Community Action Agency - Head Start on November 28-29, 2023. The review assessed compliance with Federal and State regulations governing the CACFP.

Findings that required corrective action were described in the Administrative Review Report provided to you, Mr. Jimmy Jones and Ms. Kaelee Hoyle at the exit conference on December 7, 2023. ODE CNP received the written corrective action plan on January 4, 2024 and approved the corrective plan on January 16, 2024.

Title 7 of the Code of Federal Regulations requires ODE CNP to conduct an Administrative Review of federal CACFP sponsors. Per Federal Regulations and an approved State Agency Monitoring Waiver, all CACFP sponsors receive an Administrative Review no less than once every four years, depending on the number of facilities.

ODE CNP acknowledges your efforts to strengthen program accountability and provide nutritious meals in a healthy environment. This closes the Administrative Review process.

Thank you for the courtesy and cooperation shown to Kaitlin Skreen and Ashlie Berry during the entire review process. If you have any questions concerning this letter or the CACFP Administrative Review, please contact Child Nutrition Specialist, Kaitlin Skreen, at (503) 508-0533 or [kaitlin.skreen@ode.oregon.gov](mailto:kaitlin.skreen@ode.oregon.gov).

Jolanda Ibarra  
Mid-Willamette Valley Community Action Agency - Head Start  
Page 2

Sincerely,



Meghan Tschida, Community Nutrition Manager  
Child Nutrition Programs  
Office of Child Nutrition

"L:\Mid-Willamette Valley Community Action Agency Head Start 24-  
13005\Review\CACFP\2024\Correspondence - ODE to Sponsor\Letters\Drafts\5. c. Rev. Close  
Ltr. (No FA) Revised.docx"

cc: Jimmy Jones, Executive Director  
Jade Ruthledge, Board Chairperson

Tracking: Sent via Email on 1/17/2024 with Delivery Receipt and Read Receipt Requests

**From:** [Jimmy Jones](#)  
**To:** [All-Staff](#)  
**Subject:** Dr. Martin Luther King, Jr. Holiday  
**Date:** Monday, January 15, 2024 12:08:00 PM

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Good afternoon,

I hope everyone is safe and well on this cold January day. Today is the 46<sup>th</sup> anniversary of the Dr. Martin Luther King, Jr. holiday. The Agency, and the nation, honors today as a national holiday, one that celebrates the life and extraordinary accomplishments of Dr. King. And we pause to reflect as well on the unfinished journey that lies ahead of us in the days, weeks, and years to come.

Dr. King was born in Atlanta, Georgia in 1929, into a segregated world. Racial segregation had been codified into national law by the US Supreme Court decision of *Plessy v. Ferguson* in 1896. There were white-only schools, hospitals, and cemeteries. Black children often could not play in the same public parks or swim in the same pools as white children. And hotels, movie theaters, nightclubs, restaurants, residential communities, jails, and even cemeteries were frequently segregated by race. The legal premise behind these “Jim Crow” laws was that government and private citizens could discriminate against black Americans, so long as the outcomes for everyone were “equal.” That was a cruel fiction. The system was never meant to be “equal.” It was deliberately designed instead to make sure that African Americans suffered under a second-class citizenship, one which codified economic, political, social, and educational privilege for whites in virtually every dimension of public and private life. These laws were combined with companion laws that excluded almost every Black voter in the South and closed the door on any democratic process of representation or political participation for people of color. And even after many of these laws were overturned, such as *Brown v Board of Education of Topeka, Kansas* in 1954 (which desegregated public schools) and with the 1968 Fair Housing Act, which outlawed redlining (ending the practice of denying loans to people of color in white neighborhoods) progress remained painfully slow.

As a young man, Dr. King graduated from Morehouse College in Atlanta, and then again with a divinity degree from Crozer Theological Seminary, and finally a Ph.D. from Boston University, before becoming Pastor at the influential Dexter Avenue Baptist Church in Montgomery, Alabama. From there he played a major role in every significant Civil Rights struggle of the 1950s and 1960s, including the Montgomery Bus Boycott, the Atlanta Sit-Ins, the Albany protest, the Birmingham campaign of 1963, and cumulating with the March on Washington. In the later 1960s, Dr. King worked to end nearly a century of disfranchisement in Alabama, joining the work of his Southern Christian Leadership Conference with younger African American student movements, like the Student Non-Violent Coordinating Committee of Stokely Carmichael, Julian Bond, John Lewis and Chuck McDew. These efforts led to both the passage of the Civil Rights Act of 1964 and the Voting Rights Act of 1965. The Civil Rights Act

ended *de jure* segregation in areas of public accommodation and the Voting Rights Act formally ended the system of disenfranchisement. The third leg of the Jim Crow system, economic freedom, proved to be more difficult to address. Toward the end of his life, Dr. King moved toward economic justice for poor people across the country, which eventually led him to opposition to the war in Vietnam.

Our agency, our Community Action movement, was born out of that same vein, that same desire for economic and social justice. Dr. King opposed the fight in Vietnam along those lines, arguing that money spent fighting the war there could better be used to help the poor here; and that the young American men sent to fight in that colonial conflict were largely America's poor. In 1968, Dr. King and the Southern Christian Leadership Conference began their Poor People's Campaign, a new effort to fight against economic injustice, which demanded more investment in low-income communities across the country. On April 4, 1968, Dr. King was assassinated while he stood on the balcony of the Lorraine Motel in Memphis. The night before he died, Dr. King gave a speech to the Mason Temple (the headquarters of the influential Church of God in Christ, the predominately black, largest Pentecostal denomination in the United States). For the sake of space, I will not cite the entire speech, but I want to quote very briefly from it:

*"We've got some difficult days ahead. But it doesn't matter with me now. Because I've been to the mountaintop. And I don't mind. Like anybody, I would like to live a long life. Longevity has its place. But I'm not concerned about that now. I just want to do God's will."*

Dr. King was referencing a central tension in justice work. We know that the line of progress is never simple or painless, and it is often not linear. There are defeats, and at times even the victories we have won are later in danger of being lost again. His core philosophy was a religious principle of non-violent resistance to evil, to injustice, and to inhumanity. To hold up a mirror to all that is ugly and indignant in the world and let injustice know it must stand aside. Our national Community Action work was born out of this sentiment, of reforming the world, of education and advocacy, of economic, political, racial, and social justice. That mission requires courage when times are hard, as they were then. And as they may be in years to come.

I want to close on two points. First, the story above is not ancient history. For those of us older than 50, we lived part of Dr. King's story. We remember an America that allowed itself to be disgraced by this injustice. That cannot be forgotten. Second, many storm clouds are gathering on the horizon for our world today. Dr. King's revolution remains a work in progress. We have so much work to do before we reach the promised land he described, before his beloved community is actualized. That work is our work. We do that work by remaining vigilant in our defense of liberty, democracy, and the poor, and by every day answering the one central question that Dr. King asked a half-century ago: "Life's most

persistent and urgent question is ‘what are you doing for others.’”

The real danger today, however, speaks to the broader moral mission of Dr. King’s life. The goal, in the end, was not just an end to legalized forms of hatred, but a fundamental change in the human condition. A new community where we overcome fear, cruelty, and injustice and transcend that existence to a world based on love. Our collective work, in the end, is based on love. Love for our families, our children, our clients; love for the homeless, for runaway youth, for those exiting prison, for those who struggle with addiction, food, shelter, safety, and access to education.

Like all of you, I am here because I believe in that same love for the world that Dr. King articulated, one that rests at the heart of everything we do.

Respectfully,

Jimmy

**Jimmy Jones**

**Executive Director**

Mid-Willamette Valley Community Action Agency  
2475 Center Street NE  
Salem, OR 97301  
501-827-7547 (Personal Cell)  
503-585-6232 (Main Office)



Mid-Willamette Valley  
**COMMUNITY ACTION**  
Compassion in Motion

