



MARCH 2024 MEETING BOARD OF DIRECTORS

THURSDAY, MARCH 28, 2024

LOCATION:

**COMMUNITY ACTION AGENCY
2475 CENTER ST NE
SALEM, OR 97301**

VIRTUAL:

Topic: MWVCAA Full Board Meeting March 2024

Time: Mar 28, 2024 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/82839691084?pwd=xOYgbGHkzEsKxzc5B2GmAKZgQWcEkD.1>

Meeting ID: 828 3969 1084

Passcode: 9z21Uk

COMMUNITY ACTION PROMISE

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Helping People Changing Lives

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COMMUNITY ACTION AGENCY BOARD OF DIRECTORS AGENDA THURSDAY, MARCH 28, 2024

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Mission

Empowering people to change their lives and exit poverty by providing vital services and community leadership.

Vision

All people are respected for their infinite worth and are supported to envision and reach a positive future.

- | | |
|---|-------------|
| I. Welcome and Introductions | 5:30 |
| II. Public Comment | 5:35 |
| III. Declaration of Conflict of Interest | 5:40 |
| IV. Approval of Agenda | 5:45 |
| V. Consent Calendar | 5:50 |
| 1. February 2024 Full Board Meeting Minutes | |
| 2. March 2024 Executive Director Report | |
| 3. March 2024 Head Start Status Report | |
| 4. March 2024 Chief Financial Officer Report | |
| 5. March 2024 Chief Operations Officer Report | |
| 6. March 2024 Program Director Reports | |
| 7. February 2024 Membership Committee Meeting Minutes | |
| 8. March 2024 Committee Meeting Minutes | |
| 9. <i>Informational Report: Head Start Winter Child Outcomes Data</i> | |
| 10. <i>Informational Report: CAPO 2024 End of Session Report</i> | |
| 11. <i>Informational Report: 2024 Interim Calendar</i> | |
| 12. <i>Informational Report: Nutrition First Procurement Review Close Letter</i> | |
| VI. Board Business | 5:55 |
| 1. Board Chair Jade Rutledge Election to New Term - <i>Approval</i> | |
| 2. Board Member Addition: Deanna Gwyn, Salem City Councilor - <i>Approval</i> | |
| 3. Board Member Addition: Lori Van Dyke, Consulting CFO/Principal – <i>Approval</i> | |
| 4. Executive Director’s Report (Jones) | |
| 5. Nutrition First ODE CACFP Budget Revision (Pignotti) - <i>Approval</i> | |
| 6. Amicus Brief on <i>City of Grants Pass v. Johnson</i> (Jones) – <i>Discussion/Approval</i> | |
| 7. Financials – <i>Approval</i> | |
| VII. Adjournment | 7:30 |

Next board meeting: Thursday, April 25, 2024

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Meeting
THURSDAY, FEBRUARY 22, 2024
MEETING MINUTES

ATTENDANCE:

Board of Directors:

Present:

Catherine Trottman	Jeremy Gordon	Laura Reid
Erika Romine	Kevin Karvandi	Frank Lonergan
Helen Honey	RW Taylor	Eunice Kim
Jade Rutledge	Shelaswau Crier	

Absent: Steve McCoid Cindy Ramirez Cisneros

Others Present:

Program Directors/Staff/Guests:

Jimmy Jones, Executive Director
Kaolee Hoyle, Chief Financial Officer
Robert Hale, Chief Information Officer
Ashley Hamilton, Chief Program Officer: Housing and Homeless Services
Eva Pignotti, Chief Program Officer: Early Learning and Child Care
Rogelio Cortes, Chief Program Officer: Weatherization and Energy Services
Marie Jennings, Development Director
Jenna Sanders, CCR&R Program Director
Hector Guzman, Weatherization Program Director
Carmen Romero, Nutrition First Program Director
Nicole Schrock, HR Associate Director
Liz Salinas, Head Start Associate Program Director
Stacey Eli, Head Start Associate Program Director
Jade Wilson, Executive Assistant

The meeting of the Board of Directors was called to order at 5:36pm by Board Chair Jade Rutledge. It was determined that a quorum was present.

- I. **Welcome**
Board Chair Jade Rutledge welcomed everyone.

- II. **Public Comment**
None were made.

- III. **Declaration of Conflict of Interest**
None were made.

- IV. **Approval of Agenda**
No changes were made.

MOTION: To approve agenda made by Jeremy Gordon,
SECOND: RW Taylor.

APPROVED: Unanimously approved

V. Consent Calendar

1. January 2024 Full Board Meeting Minutes

No discussions or concerns were raised

2. February 2024 Executive Director Report

No discussions or concerns were raised

3. February 2024 Regional Poverty and Legislative Report

No discussions or concerns were raised

4. February 2024 Chief Information Officer Report

No discussions or concerns were raised

5. February 2024 Program Director Reports

No discussions or concerns were raised

6. February 2024 Committee Meeting Minutes

No discussions or concerns were raised

7. *Informational Report: Head Start Selection Criteria*

No discussions or concerns were raised

MOTION: To approve consent calendar made by RW Taylor,

SECOND: Catherine Trottman.

APPROVED: Unanimously approved

VI. Board Business

1. Board Member Addition: Deanna Gwyn: Tabled for future meeting due to absence of Councilor Gwyn.

2. Reaffirm Code of Ethics, Conflict of Interest and Board Commitment Statements: Jimmy Jones, Executive Director, spoke about the importance of having these forms completed annually for CSBG (Community Service Block Grant) requirements. This was a reminder to board members that they are to sign and return them to Jade Wilson, Executive Assistant.

3. Executive Director's Report

i. Legislative Session: Session is underway. The agency is focusing on Senate Bill's 1530 and 1537; \$65 million for sheltering, \$41 million for rent assistance, and some funds for Early Learning and expanding the urban growth boundary are projected to come out of this session. Jimmy testified on SB 1537 to the Senate Committee on Housing and Development.

ii. Current Monitoring's and Review's:

1. CCR&R Fiscal Audit: Complete; no findings.

2. Energy Services: Program received a perfect score and no findings.

3. HYS: Audit conducted by Oregon Department of Human Services. Resulted in zero findings and only minor suggestions on policies and procedures.

iii. David's House (Monmouth Youth Shelter): Application for licensing was submitted to DHS. The walkthrough is scheduled for February 29 and is expected to go well.

iv. Wallace Road Head Start: Open and operating; nearly full enrollment.

v. Sequoia Crossing: Open and operational. Complex will have 60 units available. MWVCAA will provide wrap around services on-site; including

peer support and case management. An award from Salem Housing Authority was received in recognition of fruition of a five-year long project. The first household moved in on February 6.

4. **Amicus Brief – Oregon Law Center and Georgetown University Law:** Jimmy provided an overview of a recent US Supreme Court case (*City of Grants Pass vs. Johnson et al*) as it pertains to the clients that we serve. Oregon Law Center asked if the agency would be willing to sign an Amicus Brief, organized by Oregon Law Center and Georgetown University Law, that would show our support. Jimmy sought feedback with regard to this brief. There was further discussion amongst board members. To be brought to a future meeting for further discussion and possible approval.
5. **Nutrition First ODE CACFP Budget Revision:** Carmen Romero, Nutrition First Program Director, presented a budget revision for approval. There were more carry over funds than originally projected in the last budget approval.

MOTION: To Nutrition First ODE CACFP Budget Revision for February 2024 made by Helen Honey,

SECOND: Frank Lonergan.

APPROVED: Unanimously approved

6. **Financials:** Kaolee Hoyle, CFO, provided the July 2023 to December 2023 Budget to Actual document. Kaolee stated we are at 50% spent for the fiscal year and things are on track. Kaolee specifically mentioned minor discrepancies between projected spent and actual spent funds thus far in the fiscal year; this is due to some changes in the expected funding packages.

MOTION: To approve the July 2023 to December 2023 Budget to Actual financials document made by Helen Honey,

SECOND: Jeremy Gordon.

APPROVED: Unanimously approved

VII. Adjournment

The Board of Directors meeting was adjourned at 6:51 pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

Executive Director's Report
MID-WILLAMETTE VALLEY
COMMUNITY ACTION AGENCY
March 2024

March ties up the busiest month for the Agency, but some relief is in sight. The legislature adjourned, daylight savings time arrived, winter warming is almost over, and the Head Start year is coming to an end soon. Some areas of the Agency remain taxed with heavy burdens of work, especially in our Energy Program, where need is at an all-time high and some funds are nearly fully spent down.

March Highlight (Part One): Our Head Start program has reached 94 percent enrollment, which is a five-year high. COVID created enormous enrollment problems across the country, along with massive manpower shortages in Early Learning.



The national benchmark is 97 percent enrolled, and while we may have ended up at 97 percent by the deadline on April 1st, we went ahead and submitted the slot reduction paperwork to the state and federal funders. The slight downsize of slots will right-size the program for current market conditions, with little budgetary impact. The slot reduction will also allow us to pay Head Start staff more, which has been a concern in recent years given changing market conditions, background inflation rates, and idiosyncratic program needs for large numbers of program staff to ensure child safety, ratio, licensing compliance, and other functions.

March Highlight (Part Two): Our auditors at [Grove-Mueller-Swank](#) returned the financial statements with the annual single audit on Friday, March 22nd. For the fifth straight year there will be no findings. We always have room to improve, but I'm very pleased with the progress of our finance department these last five years. This is the longest consecutive run of clean audits in the Agency's living memory. I am very proud of our [Chief Financial Officer, Kaolee Hoyle](#), and all of our Finance staff who have worked so hard to develop a strong financial system at MWVCAA.

March Highlight (Part Three): We completed our annual fiscal monitoring with [Oregon Housing and Community Services](#). Pre-pandemic it was not uncommon for us to have 10-15 required actions in those monitorings. This year it is only one. OHCS wants us to make sure that our sub-recipients of state funds have fiscal monitorings in 2024-2025. This is a common required action across Oregon, as virtually no Community Action Agency has had the capacity (on top of all the other work we have been doing) to consistently monitor sub-recipients.

Administration:

- **Chief Operations Officer:** [Helana Haytas](#) let me know that she was able to return to work in her former role. After a bit of task reorganization in the Human Resources Department, I returned her to work effective March 1st. [Nicole Schrock](#), our Associate Director of HR, will manage the line staff and handle the standard investigations, complaints, disciplinary action and other day-to-day tasks.

Helana's position will be more strategic, and focus on reporting and system design, along with managing our legal and insurance partnerships. This position will transition to a [Chief Human Resources Officer](#) role, as some of the former operations duties have been moved to [Chief Information Officer Robert Hale](#), who also manages our facilities and maintenance departments.

- **Deputy Executive Director:** We posted for the position on March 1. The search closes on March 15th. After the initial screening, we will assemble a search committee, including several board members. The plan is to fill the position in April or May, contingent on appropriate budget flexibility for the 2024-2025 FY.
- **News & Notes:**
 - We completed our annual organizational assessment of the [Community Services Block Grant Organizational Standards](#) at Oregon Housing and Community Services, scoring an 84 percent. This is a solid score, and will go up once we complete our strategic plan, and update our financial policies and procedures and employee handbook in 2024.
 - We are renewing both our Workers' Compensation and accident medical insurance this month. Our WC insurance costs with [SAIF](#) are down, and our accident medical is flat. This is really good news, and evidence that our HR department has been successful in managing these risks well for the past year.

Board Actions for March:

- **New Board Members:** The Board will consider the recommendation of the Membership Committee to add [Lori Van Dyke](#) and [Deanna Gwyn](#) (Salem City Councilor). We also received a nomination of [Commander Mike Hartford](#) from [Marion County Sheriff Nick Hunter](#) (elected official). The Membership Committee will meet with Commander Hartford in April and, pending their review, may bring him forward for a board vote at the April meeting.
- **Union Street Sale:** Our intended sale of the former [Drop-In](#) fell through when the purchaser could not secure the financing. We are relisting the property for about \$410,000.
- **Finance Training:** Kaolee Hoyle provided a finance training to directors late last month. These materials were provided to the directors, which explained the three basic principles of

spending under federal and state awards: costs must be [reasonable, allowable, and allocable](#). I thought the Board could benefit from reviewing this information.

Program:

- **Head Start:** We received official notice of our new five-year grant from [the Office of Head Start](#), along with notification that the Year One funds have been awarded.
- **Nutrition First:** The Board will have another budget to review for the [Nutrition First](#) program. The basis of this change is an additional salary adjustment for program staff. This program has been historically limited on salary flexibility, because there were no state-supporting funds for the [USDA](#) backbone grant, and USDA has run a starvation-level program nationally for decades. Twenty years ago, there were more than ten [sponsor](#) programs in Oregon (like us). Today there are only three. Nutrition First does good work across eleven counties, and we want to find additional ways to compensate program staff appropriately. There will be some additional supportive funds coming, for the first time, at the state level this summer.
- **Energy/WX:** I signed a heavily conditioned PSA (pending final board purchase authority) on a property on Fair Grounds Road. The owner, however, declined the offer. He is not interested in selling. We will continue to look for a modern space for the programs, hopefully something with additional land so we can build affordable housing in the future.
- **Woodburn:** [Ashley Hamilton](#) and I went to Woodburn two weeks ago to outline our plan to run an organized shelter in that city (at the City of Woodburn's request). We are starting this project knowing we have to start the work before we can secure long-term funding for the site. We believe we have a pathway already to fund the project past this summer. Pushing our work into these rural areas will be a critical priority in the years to come. On Thursday, March 21st, we held an open house at the new shelter site in Woodburn. I appreciate how hard [Candy Ruggles](#), [Laury Hall](#), and [Sara Webb](#) have worked to get the shelter open. It looks great.
- **Mill City:** The property where we have been operating our [Santiam Canyon Outreach Center \(SOCC\)](#) in Mill City will be going on the market in the next year or so. There are few properties in the area that will meet our needs, so we will be looking to acquire that location. Right now we lease the building for \$24,000 a year, and split half of the cost with a partner agency. We'll keep the board updated as we move forward with a proposal for board consideration later this summer.



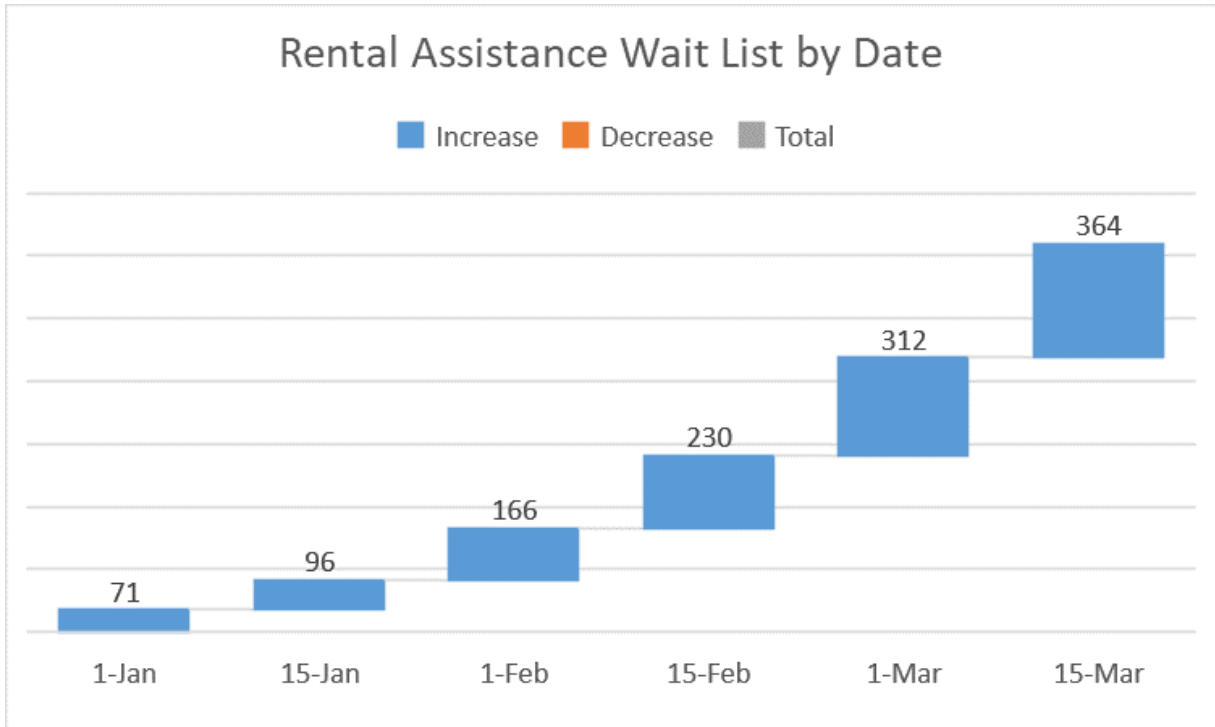
- ARCHES:** There is always a lot of noise in the community, some of it critical, about how effective MWVCAA is compared to other homeless models. I received this report two weeks ago from OHCS. I include it here so you can see the total impact of our combined programs. The only notable absence in this report is the local impact of [Union Gospel Mission](#) and [Church at the Park](#), because neither of them receives main line (non-emergency) state funding. The chart below shows total impact in Quarter 2:

Provider Name / ID	Project Type	Total Clients in Qtr.
MWVCAA - AHOP Intake(8522)	Services Only (HUD)	12
MWVCAA - Arches Inn (Turnkey)(8411)	Emergency Shelter - Entry Exit (HUD)	97
MWVCAA - ARCHES LODGE - Veterans(8720)	Emergency Shelter - Entry Exit (HUD)	27
MWVCAA - ARCHES Outreach(7067)	Street Outreach (HUD)	5177
MWVCAA - Arches Supportive Services - DS_Homeless(5264)	Day Shelter (HUD)	4382
MWVCAA - Arches Supportive Services - DS_Prevention(3551)	Services Only (HUD)	37
MWVCAA - De Muniz - Resource Center (EHA SSO)(8257)	Services Only (HUD)	16
MWVCAA - EHA - HP (6442)(6442)	Homelessness Prevention (HUD)	11
MWVCAA - EHA - RRH (6250)(6250)	PH - Rapid Re-Housing (HUD)	52
MWVCAA - ERA HP (6096)(6096)	Homelessness Prevention (HUD)	4
MWVCAA - Fresh Start Housing Services - SSO (4882)(4882)	Services Only (HUD)	37
MWVCAA - HOME TBA Program - RRH (3555)(3555)	PH - Rapid Re-Housing (HUD)	37
MWVCAA - HSP (Housing Stabilization Program) - RRH (6780)(6780)	PH - Rapid Re-Housing (HUD)	41
MWVCAA - HSP (Housing Stabilization Program) - HP (3547)(3547)	Homelessness Prevention (HUD)	50
MWVCAA - HYS - Street Outreach - SO(6060)	Street Outreach (HUD)	346
MWVCAA - Navigation Center - ES(8710)	Emergency Shelter - Entry Exit (HUD)	97
MWVCAA - Navigation Outreach - Fuerza Campesina(8117)	Street Outreach (HUD)	876
MWVCAA - Salem Warming Network ES (7064)(7064)	Emergency Shelter - Entry Exit (HUD)	277
MWVCAA - Tanner Project - Flex Beds(7987)	Transitional housing (HUD)	2
MWVCAA - Tanner Project - GPD-SITH(7788)	Transitional housing (HUD)	6
MWVCAA - Tanner Vet Services(7986)	Services Only (HUD)	63
MWVCAA - WRRRA [ERA2](8559)	Services Only (HUD)	3
MWVCAA - Redwoods - PSH(7604)	PH - Permanent Supportive Housing (disa	30
		11,680
PFCO - Polk County Warming Shelter ES(8467)	Emergency Shelter - Entry Exit (HUD)	21
Sheltering Silverton - Hotel/Motel Voucher Program(7770)	Emergency Shelter - Entry Exit (HUD)	12
St. Francis Shelter - A Safe Place for Families(7286)	Transitional housing (HUD)	50
United Way - SafeSleep United(7514)	Emergency Shelter - Entry Exit (HUD)	45
		128

- ARCHES Rental Assistance:** Oregon has conducted one of the largest anti-poverty engineering experiments in state history the past four years. Beginning with the pandemic year of 2020, the state has spent more than \$1 billion in rental assistance between July 2020 and March 2024. Funds however are declining dramatically as the federal pandemic funds are exhausted and legislators have moved on to other priorities. In this most recent session, despite our larger statewide ask of \$65 million, we received only \$41 million across Oregon to prevent evictions.¹

¹ It is important to note that these are additional funds above the 2023-2025 biennium eviction prevention funds allocated during the full session last year. It's also important to note that all of these original 2023-2025 eviction prevention funds, along with the Governor's Emergency Order eviction prevention funds, are exhausted. Agencies will be spending from this \$41 million pot going forward. The expectation (futile) is that it will last until July 2025. The funds will be gone by this fall, and another emergency session or emergency board is likely, so long as keeping the evictions at

That said, the trend lines are all bad. The chart below represents the numbers of households on the ARCHES rental assistance waitlists at two-week intervals since January 1st. We began the year with 71 households on our wait list. Today we have 364 households on the list, a 412.6 percent increase in just six two-week cycles.

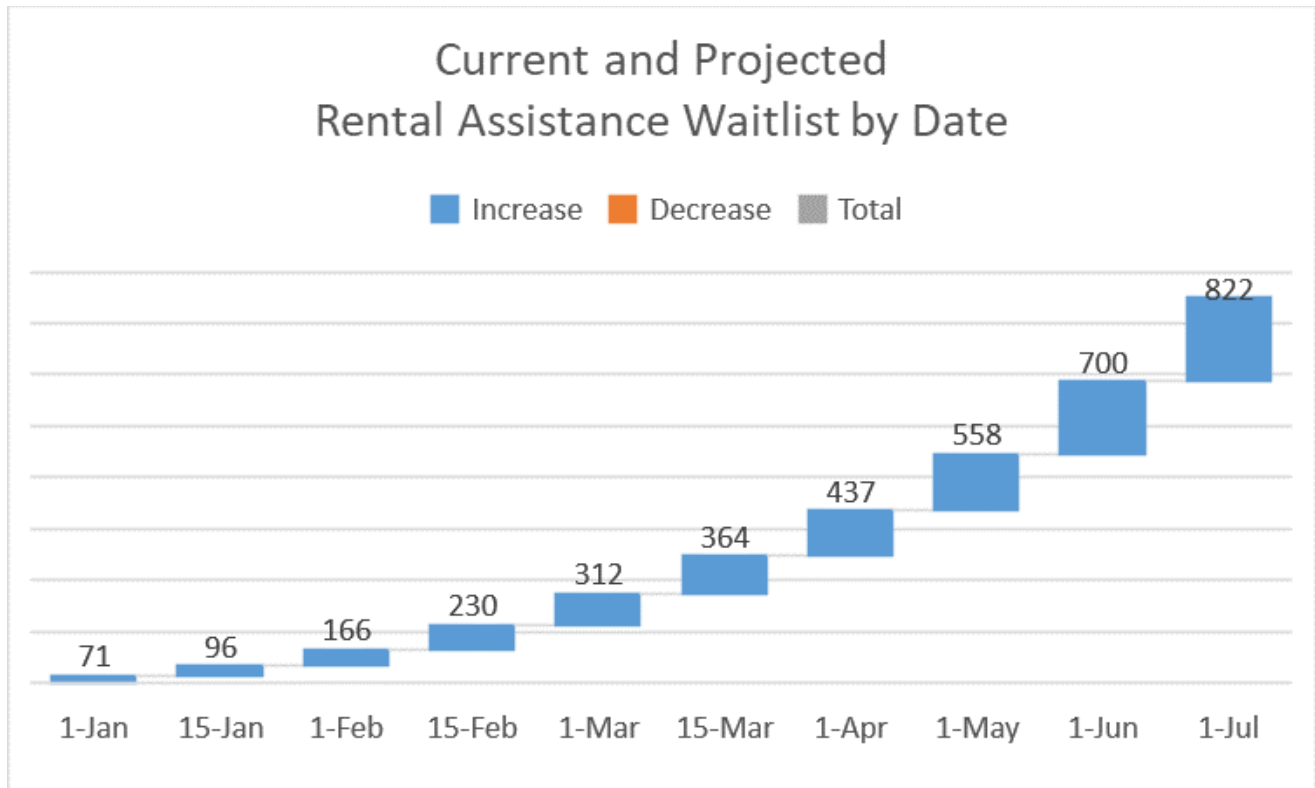


Now let's look at the future, using a simple linear projection of the first data set in the chart below. The progressions are deeply concerning. The growth of the list is not a product of processing speed. The state program is currently designed to stretch the resource as far as it will go, which means the program is pacing the fund burn. But the paced burn is less than the growth of the demand, so the lists will get longer. In some areas of the state, programs are limiting the numbers who can apply. We've chosen not to do that here, so we will have an accurate picture of the need/demand.

I have done some simple linear projections on these numbers. They're just math, and independent of any external events. But we're looking at doubling the size of the wait list by summer, at the current pace. The legislature just increased the eviction prevention fund in SB 1530 this month by \$41 million.² It's not going to be enough to meet the need. We can pace the burn so that we make it to

a pre-pandemic "norm" remains a priority. The general skepticism about prevention spending, and eviction prevention, that permeated the 2015-2019 era is starting to return in force. But conditions remain irrevocably altered here in 2024, as the economic realities are fundamentally different for people in poverty compared to the pre-pandemic landscape. ² The \$41 million number is the full package. Of that sum, \$7 million went to the [Urban League](#) (so the state could make good on a broken promise back in 2022-2023). The remaining \$34 million also has a 30 percent set aside for culturally specific organizations. Then the remaining \$23.8 is split 80/20 EPRR (Oregon Law Center) vs ORE-DAP (Community Action Agencies). That leaves \$19.04 for ORE-DAP. OHCS will then take 15 percent for admin, leaving about \$16.184 million. Then maybe 5 percent more for program delivery costs (variable) come off the top. In the end, we can expect only \$15.37 million going to actual households with this funding through CAAs, if you exclude the CSO investments. EPRR

the next session, knowing that some households that need assistance will lose their homes. Or we can spend to the need, and exhaust the fund ahead of the 2025 session.



Presentations/Meetings:

- Chamber, Media, Etc:** In March, I presented to the Salem Chamber of Commerce (March 7th), and sat for an in-depth interview on homeless services on [KMUZ](#) (public radio in Salem). Both conversations concerned homeless services. I toured Oregon Housing and Community Services (OHCS) through the warming shelter at [Seed of Faith Ministries](#) along with the transitional housing project of the Church's social service nonprofit ([CRAWL](#)). I also have done interviews with [KATU](#) and with [Street Roots](#) on the aftermath of the legislative session, and what it means for housing and homeless services. [Ashley Hamilton](#) was interviewed separately by [KATU](#) this week, on the impact of the winter sheltering dollars from November, which was carried statewide by various outlets in Oregon.

Legislature:

- Sine Die:** The 82nd Legislative session adjourned on Thursday March 7th, ending a wildly bipartisan session, the first that did not feel absolutely dysfunctional in five years. Spending remained conservative, however. No one really received all of what they wanted, unless you were a substance abuse treatment provider. They cashed big checks. The housing community also generally saw enormous investments, in alignment with the Governor's December

(the Oregon Law Center last resort program) will only be able to run another 6 months at current funding. EPRR will likely end in December 2024. Of that \$16.184 million, we can expect about 10 percent at MWVCAA, or \$1.62 million. We need twice that to bridge the gap to the summer of 2025.

promise.

- **Senate Bill 1530:** We spent the balance of our efforts statewide on two bills, SB 1530 and SB 1537. SB 1530 was the housing and shelter additions, mid-biennium, to the 2023-2025 housing and homeless funds. It includes:
 - \$65 million to preserve operations at shelters at risk of closure;
 - \$34 million for rental assistance and eviction programs;
 - \$15 million to the Healthy Homes Repair Fund;
 - \$7 million for distribution to Urban League of Portland for prevention services;
 - \$5 million for Individual Development Accounts;
 - \$4 million to the Residential Heat Pump Program; and
 - \$2 million to support emergency shelters and facilities utilized during extreme temperatures or air quality events.

This is an extraordinary investment in the capacity of our sheltering activities. I expect somewhere around \$2-3M of these funds (possibly more) to come to MWVCAA, in support of our motels and our navigation center, and our other sheltering activities (including youth sheltering).

- **Senate Bill 1537:** SB 1537 was the second of our two priority concerns. This bill was the Governor's Housing Production package, and the single most important objective of the Governor's Office this session. The bill was the result of perhaps the greatest stakeholder engagement process I have witnessed in Oregon in the last decade. It somehow threading the needle between the housing services, housing production community, cities worried about cost burdens, and the environmental lobby. The bill also created the [Housing Accountability Production Office Fund](#) (\$10.5M) to be run by the [Department of Land Conservation and Development \(DLCD\)](#). It creates the [Housing Project Revolving Loan Fund](#) (\$75.8M) and the [Housing Support Fund](#) (\$3M), to provide no interest financing of loans to eligible infrastructure costs associated with housing production development.
- **House Bill 4002:** Perhaps one of the single greatest compromises in recent Oregon history came in HB 4002, which recriminalized drug possession in Oregon, after Measure 110 (a citizen's ballot initiative) decriminalized most simple possession crimes. Forces on both the left and right fought against the effort. Conservative Republicans claimed it did not go far enough, and Progressives argued that the [Drug War](#) of 1990-2020 had failed with disastrous consequences here in Oregon and that any retreat was fundamentally unjust, given the discrepancies in arrests, charging, and sentencing seen for people of color and the poor generally. Our network had no position on the bill, given the local political complexities for some agencies.
- **House Bill 4098:** The legislature awarded \$5 million to the [Oregon Business Development Department \(OBDD\)](#) to fund additional childcare infrastructure in Oregon. We plan to seek those funds in the future.

- **Employment Related Day Care:** The legislature increased the funding for [Employment Related Day Care \(ERDC\)](#) by \$171 million, including an additional \$86 million of General Fund to the [Department of Early Learning and Care](#).
- **Relief Nurseries and USDA Sponsor Programs:** The relief nurseries program (a unique Oregon experiment) received an additional \$2.7 million in funding. And importantly the [Oregon Department of Education](#) received an additional \$660,000 to assist the [sponsor](#) organizations that work with home-based child care providers. We expect to receive perhaps 1/3rd of that investment.
- **2025 Session, 2025-2027 Biennium:** The 2025 session is now 9 months away. There is no real down season in what has become a full-time legislature. Both the state departments and the Governor's Office have already begun their planning for the full session. Many Community Action funds are at risk (and there are new opportunities too) going into that session. [Ashley Hamilton](#) and I are putting a great deal of effort into creating a statewide data portfolio on the efficacy of CAA work. The state's revenue prospects for 2025-2027 are not great, but continue to improve dramatically. There will be opportunities for the agency in affordable housing ownership, affordable housing preservation, and homeless services, especially on the sheltering side where large investments will be necessary.

Education funds in early learning will likely narrow, as the state right-sizes its investments to the demonstrable need. Our relationship-building and legwork are really positioning us well for these conversations. Those private relationships brought in \$20 million in additional funds last year in largely unrestricted investments in MWVCAA. And while that may never be duplicated again, it makes us an indispensable partner at the state and federal levels. I do think we have let our local position slip a bit over the past two years, as we have focused on securing resources at the state level. We are re-engaging across the board on the local level going into this year.

Additional Statewide Work of Interest in March:

- **Land Use:** We had two meetings in March of the [Citizen Involvement Advisory Committee](#) to the [Department of Land Use and Conservation \(DLCD\)](#) and the [Housing Accountability Technical Advisory Committee \(HATAC\)](#), which is contributing to the rulemaking process around the [Oregon Housing Needs Analysis \(OHNA\)](#). The most recent TAC meeting on the OHNA discussed housing outcomes (total build) versus housing accountability (racial justice, environmental justice, social equity) and impediments to legislative success. These are critical bodies of work to shape the framework of the affordable housing build (which will amount to billions of dollars in investments in Oregon) in the years ahead.
- **Hospital Discharge:** We continue to plan for the next set of meetings in 2024 at the [Joint Taskforce on Hospital Discharge](#), where I am chair. We were able in the most recent legislative session to acquire an additional \$904,102 to fully fund the [Office of the Public Guardian](#). Adding capacity at OPG has been one strategy that emerged from the task force, given the great needs for additional guardianship among our unsheltered homeless population. The

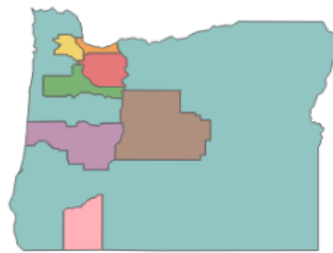
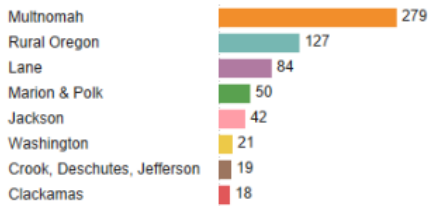
work in 2024 will focus on the identification of strategies (and hopefully resources) to aid the distressed post-acute care landscape in Oregon, which suffers from inadequate funding, workforce issues, and regulatory burdens. The drumbeat of horror stories from homeless clients released outside in extreme weather and in states of distress continued this winter. Everyone is motivated to do more to solve this problem, even if the solutions still lack general agreement.

Meanwhile, the deaths of homeless persons in 2023 spiked over 2022. In Marion and Polk in 2023 we had 50 deaths, up five from the year before. Lane County suffered 84, up six from the year before. In Jackson County, 42 homeless persons died last year, up 100 percent from the 21 in 2022. The largest increases were in Multnomah County (279 up from 233) and Rural Oregon (127 up from 93). The total deaths in 2023 were 640, up 102 (or 19 percent) from the 538 deaths in 2022.

Domicile unknown deaths
Oregon occurrences, preliminary data



Continuums of Care



640
total
unhoused decedents
2023 year-to-date
(Jan-Dec)

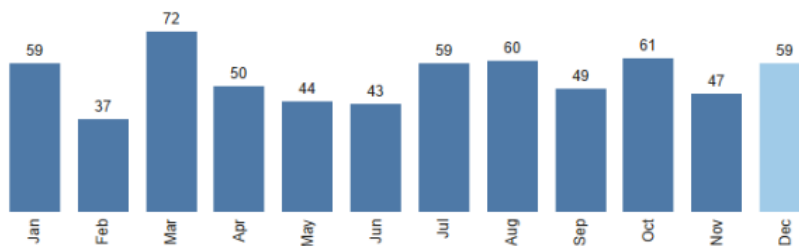
Choose a year:
 2022
 2023

Choose a geography:
 HSPR regions
 Continuums of Care

Notes and definitions

- Preliminary data
- Records being processed

Month of death



Jimmy Jones
22 March 2024
Salem, Oregon

Chief Program Officer's Report
Head Start Status – Enrollment & Slot Reduction
March 20, 2024

The program was identified by both state and federal funders as chronically under-enrolled, and placed on an under-enrollment plan in April 2023. In response, we analyzed our procedures, recruitment strategies, application data and the landscape of available early learning programs in the community, to plot our course for improvement.

We determined that the internal process of processing applications and completing child enrollment was effective in design, but there were performance issues with the ERSEA team, which resulted in some parents choosing to enroll elsewhere due to the wait time they were experiencing. These were addressed through a series of individual and team meetings, and additional training. The manager responsible for these processes has implemented a few changes, which have been effective:

- Intensive monitoring and reporting to the Chief Program Officer on a weekly basis, reporting on children enrolled, number of applications in process, identifying any applications that were stuck and addressing them quickly.
- Removing the 200% of poverty limit for acceptance of over income applications. This was historically a good rule but no longer fits the current landscape. This was an internal practice, not a Performance Standard requirement.
- Removing the requirement that CCP clients in Polk County have Employment Related Day Care. This was a cost control measure we used because the child care rates in Polk County are very high, but it was not a Performance Standard requirement.

Child recruitment is primarily handled by one staff, the Outreach & Transitions Coordinator. Additional staff were assigned to work with him as he was overwhelmed by conflicting priorities. Some critical connections were then made with partners which brought us additional applicants. The biggest impact was in the development of a plan with Church at the Park, who has been placing homeless families with children into one of their microshelters.

Community-wide, publically funded early learning programs have been under-enrolled for the last two years. The state funded Preschool Promise program was stiff competition for us, primarily because they offered a 6 hour day, and many of our classes were at 3.5 hours.

Enrollment data showed us that the duration classes offered were filled more quickly than the part-day classes. We used the previous slot reduction which was approved in November 2023 to convert some part day slots to 'duration' slots, and increased the number of classes offering longer days from four to eight. The new slot reduction further increases duration classes from eight to eleven.

Although we are seeing higher enrollment numbers in recent months, we have not yet attained the required enrollment rate of 97%.

Month	Head Start	Early Head Start
September 2023	53%	70%
October 2023	67%	76%
November 2023	79%	77%
December 2023	87%	85%
January 2024	93%	92%
February 2024	94%	94%

Both state and federal funders recommended an additional slot reduction because of under-enrollment. By submitting our plan for a slot reduction prior to the 4/1/24 end date of the under-enrollment plan, we are able to determine the changes ourselves and design program changes that support community need, as well as retain the federal funding for the slots reduced. The goal is 97% enrollment, every month, and that requires a waiting list so that slots vacated can be filled within 30 days.

The slot reduction, which was approved in January 2024, and submitted this month, continues to be the plan that best serves the program, the agency and the community.

Eva Pignotti
Chief Program Officer of Early Learning and Child Care
22 March 2024

**Chief Financial Officer Report
To The Community Action Agency Board
Kaolee Hoyle, Chief Financial Officer
March 2024**

Actual to Budget, January 2024

- Total agency revenue was \$34,345,736 while total agency expenditures was \$34,594,120. The difference of \$248,384 is due to timing of billing.
- Overall, we are at 50% actual spent. This is due to some renovation dollars which will be spent down as renovations progress.
- Admin rate at 8% for the fiscal year through January 2024.

Open Audit, Monitoring and Review

- FY23 Financial Statement Audit and Single Audit
 - Audit Period: July 2022 – June 2023
 - Draft pending
- 401(k) Audit
 - Audit Period: January 1, 2023 – December 31, 2023
 - Starting up
 - Deadline: July 31st
- Head Start CACFP Procurement Review
 - Review Period: October 1, 2022 – September 30, 2023
 - Submitted all documents
- Nutrition First CACFP Procurement Review
 - Review Period: October 1, 2022 – September 30, 2023
 - Completed. No findings.
- OHCS
 - Monitoring Period: July 1, 2022 – June 30, 2023
 - Required Action relates to subrecipient monitoring. Have plan in place to complete.

Bank Change Update

We are working on moving all operations from US Bank to Umpqua. We have a plan to have everything moved by May 1st, including all A/R, A/P, and Payroll.

Payroll Filings

All payroll deposits have been made timely.

Mid-Willamette Valley Community Action Agency, Inc.
Actual to Budget, July 2023 - Jan 2024

	Jul 2023 - Jan 2024		FY24 - Budgeted	Expected Spent %	Actual Earned/Spent %	Difference
Grant and awards	\$ 33,831,057		\$ 69,126,458	58%	49%	-9%
Other program revenue	367,788		280,000	58%	131%	73% {a}
Contributions	146,891		200,000	58%	73%	15%
Total Revenue	34,345,736		69,606,458	58%	49%	-9%
Expenses						
Community resource programs	9,733,229		25,643,081	58%	38%	-20% {b}
Reentry services	343,637		528,630	58%	65%	7%
Child care resource and referral network	959,179		3,363,837	58%	29%	-30% {c}
Energy assistance programs	3,844,607		5,732,375	58%	67%	9%
Weatherization services	1,591,806		2,977,095	58%	53%	-5%
Nutrition first USDA food program	2,539,465		4,645,521	58%	55%	-4%
Head start	11,041,843		17,349,138	58%	64%	5%
Home youth services	1,615,116		3,878,395	58%	42%	-17% {d}
Management and general	2,925,238	{e}	5,488,386	58%	53%	-5%
Total Expenditures	34,594,120		69,606,458	58%	50%	-9%
Revenue Over/(Under) Expenditures	\$ (248,384)	{f}	\$ -			

{a} Other program revenue includes miscellaneous rebates for the Programs, CCR&R class fees, and rent income (offset against grant funding). The budget includes \$100k for Weatherization rebates. We've received \$132k for Weatherization rebates which is \$32k more than what was budgeted which is why the actual earned is higher than what is expected.

	Budget	Expected	Actual	Difference
CRP Operational	17,468,081	58%	56%	-3%
CRP Projects	8,175,000	58%	0%	-58%
	25,643,081			

Total budget includes project grant revenue for which projects had not fully started yet, and thus no revenue recognized.

{c} We previously had budgeted a Yamhill grant that we felt confident we would be getting. However, it turned out that we didn't receive that grant. The FY24 budget will be adjusted to \$2,404,708. Even so, we are still a little underspent due to staff vacancies in previous months.

{d} Included in the budgeted amount of \$3.8 million is a portion of the \$2.7million pass through for Oregon Health Authority for supportive housing (Carson Commons), which has not been started on.

{e} MG&A percentage 8%

{f} Timing of billing.

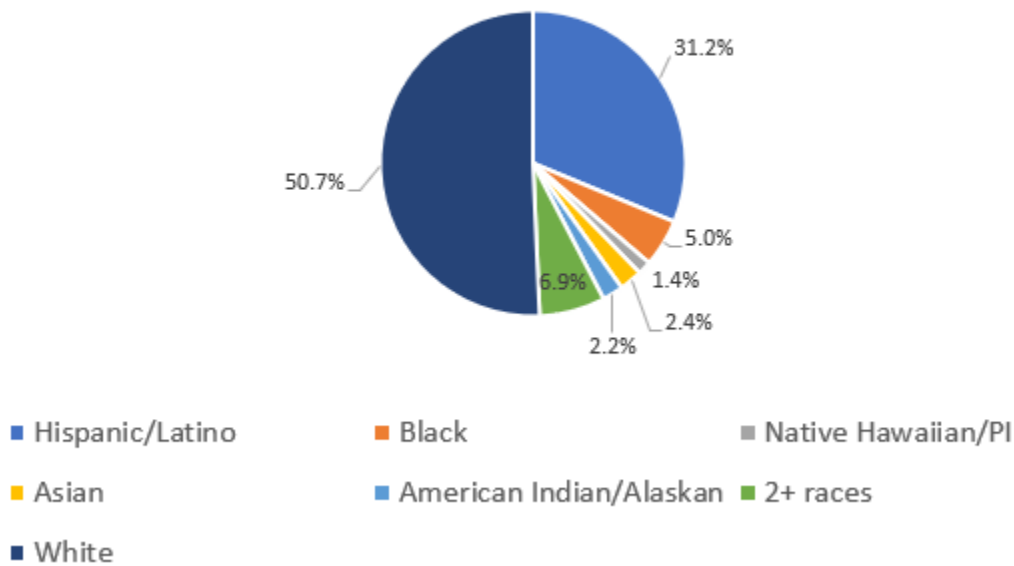
**Chief Operations Officer Report
To The Community Action Agency Board
Helana Haytas, COO March 2024**

Agency Hiring

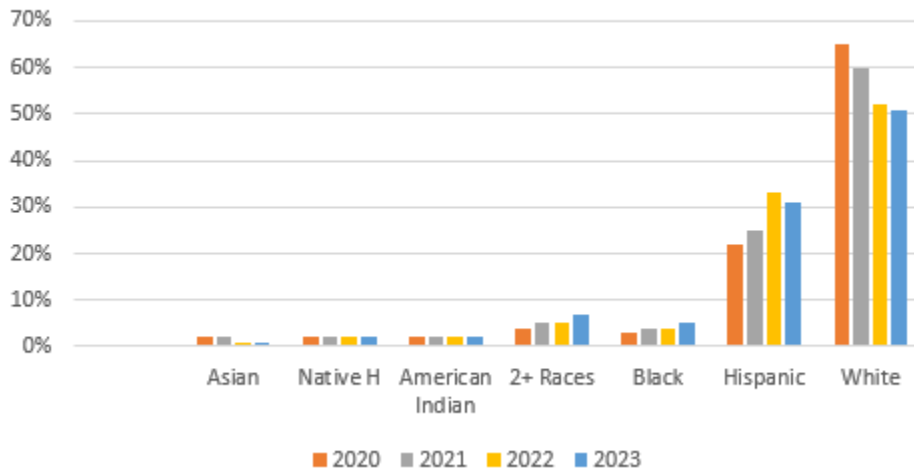
MWVCAA current job postings list 15 full-time, 1 part-time and 6 on-call openings. Head Start, ARCHES and Home Youth Services are the primary programs hiring for 1st Quarter. The Agency has hired 48 staff since January 1st 2024.

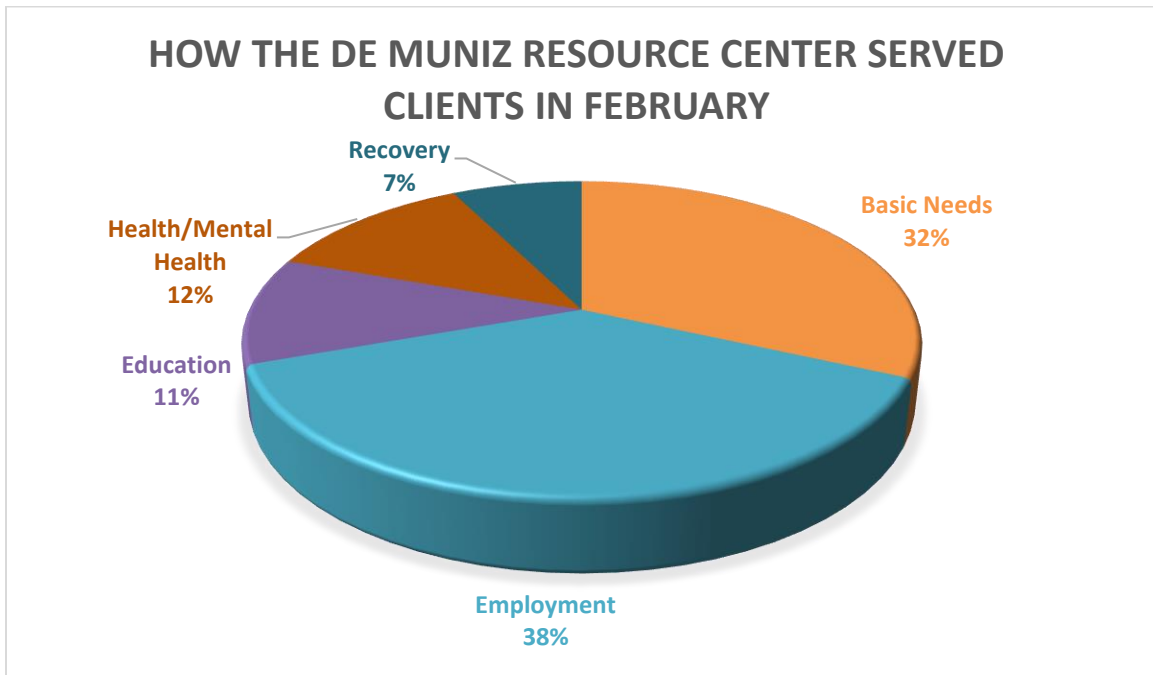
Over the last year 2/2023 to 2/2024, the Agency has seen fairly strong numbers for applicants competing for MWVCAA positions with 4722 total job applications. Source: ApplicantPro (MWVCAA) ATS

MWVCAA Job Applicants



Applicant EEO Trend





Opportunities/Challenges

- ❖ De Muniz Resource Center served 192 unduplicated clients in January, with 526 services provided. Sixty-two percent of the services provided were to individuals in custody vs. out of custody.
- ❖ During this reporting period, 22 clients (45 occurrences) took advantage and attended our cognitive based classes. The classes covered the following topics:
 - Problem solving
 - Identifying strengths
 - Prosocial lifestyle
 - Success planning
- ❖ Our partnership with Northwest Human Services yielded 51 clients completing their enrollment for Oregon Health Plan prior to release (from incarceration).
- ❖ We assisted 21 clients with obtaining their state ID card this month.
- ❖ Fifty-seven clients (101 occurrences) took advantage of our volunteer's services, which include recovery support groups, financial education, GED prep, legal clinic, ARCHES housing assessments, and mock employment interviews.
- ❖ Our program helped 29 individuals with bus passes, courtesy of our partnership with United Way, during this reporting period.
- ❖ We submitted a grant application to Willamette Workforce Partnership for the Community Navigator RFP. Our hope is to continue having a dedicated Employment Navigator and to add a second to help serve reentry individuals in Polk County.

Child Care Resource & Referral

Board Report – February 2024

CCR&R is partnering with Salem for Refugees to support individuals who are interested in providing childcare in the community. CCR&R recently provided foundational trainings for 3 individuals with Kinyarwanda interpretation.

CCR&R is a primary partner with Primeros Pasos which was set into motion in early 2022, led by a consortium of key organizations and working to implement best-in-class ECEC **workforce, training programs, facilities, and support systems** tailored specifically for Latino communities in Marion, Polk, and Yamhill counties.

Primeros Pasos has recently conducted written surveys to determine the needs of current and potential future early learning educators. The surveys targeted three groups: A) current educators, B) educators that started work but stopped, and C) individuals that have interest in pursuing careers in ECEC. In-person focus group discussions are now being conducted to further assess the needs of current and future educators

CCR&R is working on becoming a Registered Apprenticeship Program with the Department of Labor and has a goal of completing the process by January of 2025.



Mid-Willamette Valley
COMMUNITY ACTION

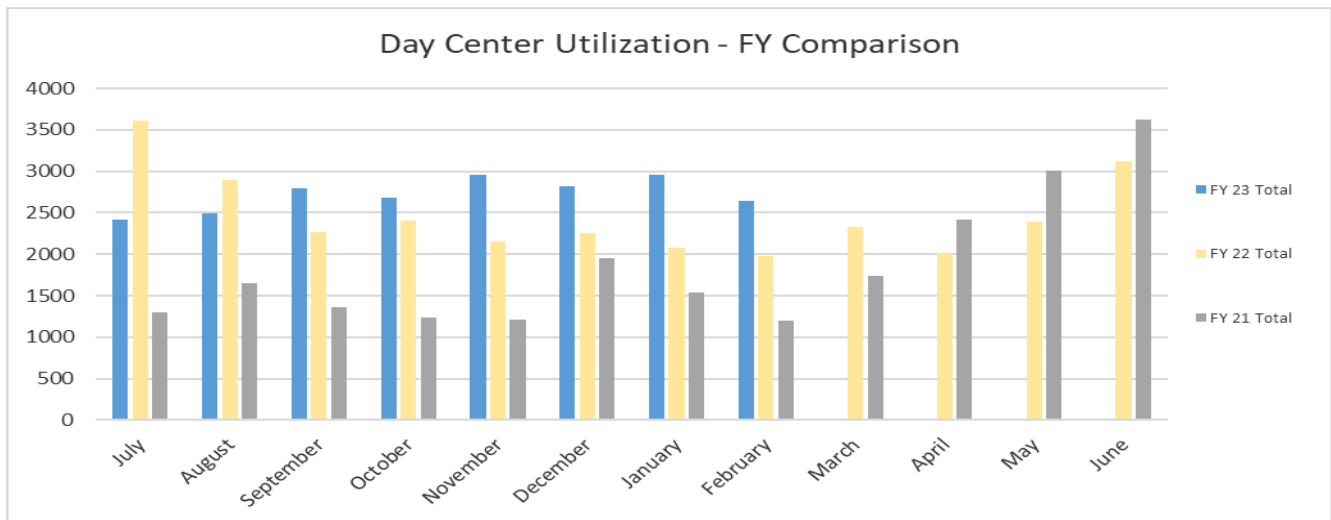
The ARCHES Project

615 Commercial Street NE
 Salem, Oregon 97301

CRP Board Report – March 2024

The ARCHES Day Center is open five days a week. During these hours all traditional services are available, including: mail, showers, laundry, meals, and client care. Day Center hours are Wednesday – Sunday from 9am – 4:15pm. *During January’s inclement weather event, Day Center hours were extended to align with emergency shelter operations, 7am – 6pm.*

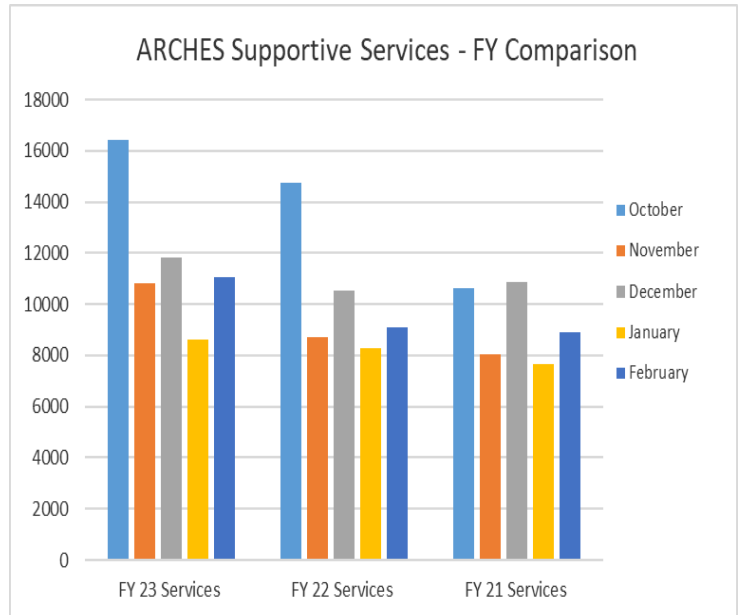
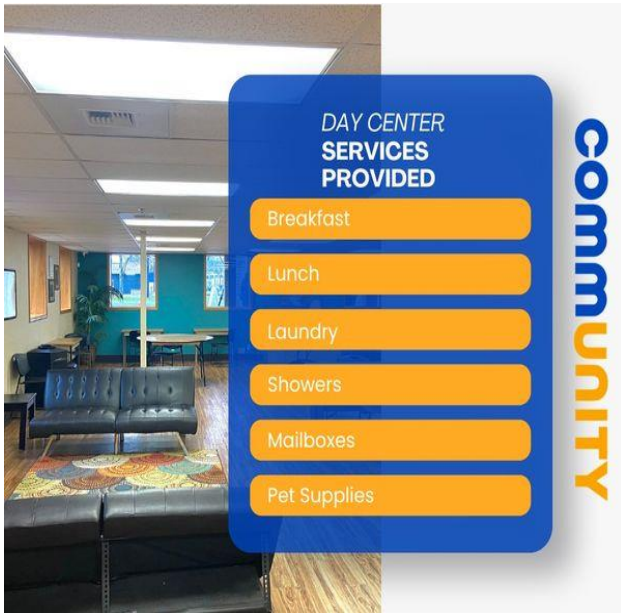
Since opening day, the total number of duplicated Day Center visits is 128,725 - with an average daily attendance rate of 122. February 2024 saw a total of 2,649 visits, a 54% increase in daily utilization compared to February of the prior year.



February 2024 saw the highest number of Day Center visits compared to any other February since records began in 2018.

ARCHES Basic Needs & Supportive Services:

Current utilization of Day Center Supportive Services continues to remain high, especially in comparison to FY 2022 and FY 2021. With February 2024 showing a 22% increase compared to the prior fiscal year. During February, ARCHES provided **11,036 supportive service transactions**. The majority of Supportive Services provided were in the meal category, including **breakfast, lunch, and evening meals; totaling 7,549 meals**.



An emerging issue currently faced at the ARCHES Day Center is the significant number of clients remaining on-site beyond operational hours, notably after evening meals and during the center's closure on Mondays and Tuesdays. This prolonged presence has led to an accumulation of excess garbage in the facility's breezeways and parking lot. While staff can effectively manage cleanliness during operational hours, the bulk of the waste accumulates outside of these times. Consequently, ARCHES is exploring two potential responses:

1. Employing an internal facility and parking lot attendant from Monday to Friday to oversee property cleanliness.
2. Considering a renovation of the front entry to enclose breezeways, restricting access outside of business hours.

Both options are viable pending sufficient funding, which ARCHES is actively pursuing through grant opportunities. A resolution strategy is anticipated by spring 2024.

Success Story: *Redwood Crossing*

“Emily has been homeless since June of 2022. She is an educated woman, who fell on hard times and struggled to maintain her housing. Emily is also deaf, making navigating social services exponentially harder. Homeless in Woodburn she engaged with our warming partners and received ongoing resource navigation. Her Case Manager in Woodburn worked with ARCHES staff to get her into the Navigation Center. Once in the navigation center, Emily was able to stabilize and receive thoughtful assistance in line with her needs, through this process she was referred to Redwoods Crossing. With assistance from Salem Housing Authority, her deposit was paid and she moved into Redwoods in November. Receiving supports and engaging with staff, Emily is settling in and working towards further self-sufficiency goals.”



- Lucy Briseno, ARCHES Program Manager

ARCHES Shelter and Permanent Supportive Housing Programs:

For the 2023 Fiscal Year, ARCHES will be reporting on an additional service category, highlighting our Shelter and Permanent Supportive Housing programs. These reports will focus **on new households and individuals served** per month. *Table 1* showcases our individual facilities, outlining who we served by region, our total number of client service engagements, as well as those who exit into permanent housing.

During February 2024, 29 new households (totaling 31 individuals) were supported by ARCHES Sheltering or Permanent Supportive Housing programming. During this time period, clients received a total of 694 service engagements (e.g case management appointments, housing navigation, community partner referral). Of those served, 16 households exited into permanent housing.

Of note, Sequoia Crossing began welcoming new residents on February 6th, 2024. By the end of the month, 20 previously homeless households had moved in, including two households with dependent children.

*** Note: ARCHES Lodge household's served category shows two more households than the by regional count (totaling the last three columns). This is due to some households originating from out of area, and therefore were not accounted for in the local regional statistics. ***

February 2024 Data

ARCHES Shelter and Permanent Supportive Housing Programs											
Table 1											
ARCHES Program	Households Served	Individuals Served	Avg VI-SPDAT Score	Adults	Children	Households who gain income	Number of Engagements	Household PH Exists	Rural Marion Households	Salem Metro Households (West, Salem, Keizer)	Rural Polk Households
ARCHES Inn	2	3	3.7	3	0	0	68	4	0	2	0
Redwood Crossings	2	2	11	2	0	0	600	0	0	2	0
Sequoia Crossing	20	22	0	20	2	0	92	0	0	20	0
Yaquina Hall	0	0	0	0	0	0	0	0	0	0	0
Navigation Center	20	20	7.5	20	0	1	20	9	2	18	0
Center Street	Program Pending										
ARCHES Lodge	5	6	19.5	6	0	0	6	3	1	2	0
Evergreen	Program Pending										
Family Shelter	Program Pending										
February Clients Served	29	31	5.58	31	0	1	694	16	3	24	0

In the months ahead, ARCHES will begin reporting on three additional projects within this service category. Including Evergreen which began housing residents in July 2024.

Program Highlight: ARCHES Community Partner Outreach

“ARCHES is dedicated to fostering collaborative relationships with community partners across Marion and Polk counties. We extend a warm invitation to visitors, offering comprehensive outreach and regular updates on our housing and sheltering initiatives.”

“On March 5th, family coaches from the North Salem ODHS Office Self-Sufficiency Department visited The ARCHES Project for an insightful tour and overview of our resources. They received detailed information on our services, including the referral and enrollment procedures for each program. Our team provided informational materials and marketing flyers for ODHS staff to share with their clients. The family coaches showed genuine interest in our programs, actively engaging in discussions and inquiries about the diverse opportunities offered by Mid-Willamette Valley Community Action Agency.”



“Simultaneously, ARCHES staff presented crucial information to the Santiam Integrated Health Team in Sublimity, located 15 miles away. We covered various housing programs, including *Fureza Campesina*, ARCHES outreach team, Coordinated Entry, as well as all housing and rental assistance initiatives, such as rapid re-housing and prevention options for individuals facing rental challenges. We emphasized multiple avenues for clients in rural communities to access ARCHES programs and resources.”



“ARCHES is committed to empowering unsheltered households in rural Marion and Polk counties through education and opportunities. Our diligent staff actively engage with

community partners to ensure optimal support for our clients and those who serve them. These tours and meetings serve as valuable networking opportunities, fostering collaboration among agencies to better serve our community. We have received invitations to participate in future meetings at various agencies, including the Oregon Department of Human Services, to further discuss our programs and strengthen partnerships.”

- Breezy Poynor, ARCHES Housing Program Director

ARCHES Housing & Supportive Programs:

For the 2023 Fiscal Year, ARCHES will report monthly on **new households and individuals** served by our housing stabilization programming. This data is represented in two categories. The first category, focusing on ARCHES Housing programming (*Table 2*) outlines our rapid re-housing services, rental assistance, barrier removal, and deposit services. The second category is specialty programming (*Table 3*), which is inclusive of services that provide basic needs support, as well as self-sufficiency development.

February 2024, 20 new households (71 persons) received housing support, and 10 exited into permanent housing. As outlined in *Table 2* several housing grants reported either zero households placed into housing or had low enrollment rates. This is typical for Rapid Re-Housing programs who work to place new households during the first part of the fiscal year; allowing for extended periods of monthly rental assistance and case management support. As the fiscal year winds down, less households are usually placed as programs have filled their vacancies.

In the months ahead, the overall number of households who will achieve housing stability is projected to grow. With 28 households currently participating in the housing search process, working closely with navigation staff for placement. The majority of these households are enrolled with MWVCAA’s Rapid Re-Housing program funded by the Governor’s Emergency Order.

February 2024

ARCHES Housing Programs											
Table 2											
ARCHES Program	Households Served	Individuals Served	Avg VI-SPDAT Score	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Rural Marion Households	Salem Metro Households (West, Salem, Keizer)	Rural Polk Households
Home TBA	0	0	N/A	0	0	0	0	0	0	0	0
ERA	0	0	N/A	0	0	0	0	0	0	0	0
HUD CoC	0	0	N/A	0	0	0	0	0	0	0	0
City of Salem - TBRA	0	0	N/A	0	0	0	0	0	0	0	0
AHOP - EHA	<i>Program funds not needed during Q3 - these are supplemental funds only</i>										
Wildfire Response	<i>Program Concluded - awaiting additional OHCS Funding for next phase</i>										
KP Home	0	0	N/A	0	0	0	0	0	0	0	0
DHS Fresh Start	5	26	7.07	16	10	9	7	4	1	3	1
HSP	10	36	7.75	14	22	0	0	4	0	10	0
OHA-VRAP	1	3	N/A	2	1	0	1	0	0	1	0
Vet DRF	0	0	N/A	0	0	0	0	0	0	0	0
Vet - EHA	2	2	7	2	0	2	1	1	0	2	0
PC - EO - RRH	0	0	N/A	0	0	5	45	1	0	0	0
MC - EO - RRH	2	4	7.39	4	0	12	30	0	2	0	0
EO - Eviction Prevention	<i>Data Available on EO - Prevention Table</i>										
FY 23 Q2 Clients Served	20	71	7.27	38	33	28	84	10	3	16	1

ARCHES Supportive Services engaged 1,265 households in this most recent period (February 2024). The two most common services are VSO assistance (veterans) and Outreach programs, including *Fuerza Campesina* and mobile showers. **24%** of all service engagements occurred in rural communities of Marion and Polk County. This is a **19%** increase over January 2024.



ARCHES Supportive Services							
Table 3							
ARCHES Program	Households Served	Adults	Children	Veterans	Number of Service Engagements		
					Rural Marion	Salem Metro (West, Salem, Keizer)	Rural Polk
Marion County VSO	473	473	0	473			
RENT	<i>Program Concluded</i>						
Outreach	510	365	0	3	77	365	68
Mobile Showers	188	188	0	0	0	188	0
Fuerza Campesina	94	139	64	0	0	87	7
February Clients Served	1265	1165	64	476	77	640	75
Coordinated Entry - Prevention	<i>Program Concluded</i>						
Coordinated Entry - Homeless	39	39	13	3	1	32	6
Coordinated Entry - Youth	7	8	1	0	0	5	2
Coordinated Entry - TOTAL	46	47	14	3	1	37	8

In addition, through Coordinated Entry, 49 housing assessments (avg. 11 per week) were conducted, servicing 61 individuals. This 50% reduction in services was anticipated as ARCHES began transiting away from completing the majority of housing assessments on behalf of the local Continuum of Care. Of those assessments completed, **24%** were conducted for households in rural communities.

Success Story: *Emergency Order – Rapid Rehousing Polk County*

“Polk Rapid Re-housing successfully assisted a young, single, first-time mother and her very young baby in October. This resilient mother had endured domestic violence and various other challenges, leading her to reside in a shed in someone's backyard within Polk County. Over the course of more than a month, our team diligently worked to overcome numerous housing obstacles, ultimately securing an approved housing application after several weeks of advocacy. Shortly thereafter, we swiftly transitioned her into her own apartment, marking the beginning of her journey toward healing and stability. With a safe and stable home environment, she could now devote her attention to nurturing her relationship with her child.”

“Supported by her dedicated Polk County Rapid Re-housing caseworker, alongside Polk County Family Community Outreach staff and numerous community partners, she received comprehensive support to meet her and her baby's needs. Remarkably, within just five months of obtaining housing, she embarked on a transformative journey. She returned to school, successfully completed her high school diploma, crafted a vision for their future, and found the courage to take decisive steps to protect herself and her child from her abuser. Throughout this process, she exhibited unwavering love and devotion to her child, demonstrating her strength as a mother.”

“As she nears the conclusion of our program, she is poised to transition to long-term housing with the assistance of a housing voucher. Equipped with the resources and support

necessary for continued success, both she and her baby are well-positioned to thrive on their path toward a brighter future.”

- Petra Jauregui, ARCHES Program Manager

Shelter Utilization:

A new data feature for FY 2023 is the daily tracking of beds occupied at all ARCHES Shelter locations. Currently, that includes: ARCHES Inn, Navigation Center, ARCHES Lodge (the new home to the Veteran Tanner Project), and Center Street (the prior home to Veteran Tanner’s Project). This tracking element will help ARCHES determine over time the number of shelter beds available per night. The goal for all shelter programs is to have an average of 90% of shelter beds occupied per month.

For the February reporting period, ARCHES sheltering provided 4,209 bed nights, leaving 595 unoccupied. This is a **17% improvement over January 2024**. The primary reason for the number of unoccupied beds is due to the Navigation Center. Where by committed law enforcement and community partners beds have not received referrals. However, this facility is operating at 79% occupancy for the general use beds, of which MWVCAA is responsible for filling. The ARCHES Lodge is also experiencing additional vacancies as new rooms come online after minor repairs are completed.

February 2024 Data

ARCHES Sheltering By Month Utilization Rate					
February-24					
Shelter Project	Number of Occupied Bed Nights	Number of Unoccupied Bed Nights	Total Possible Bed Nights	Utilization Rate	Avg. Number of Unoccupied Beds per Night
ARCHES Inn	1814	158	1972	92%	5
Navigation Center	1373	367	1740	79%	12
ARCHES Lodge	1022	70	1092	94%	2.5
Center St.	0	0	0	0%	0

In February, ARCHES Lodge reached its highest occupancy rate of available rooms.

Resource Services: *Salem, Marion and Polk Counties*

Resource Services provide prevention funds for households experiencing an unexpected and unavoidable emergency in Marion and Polk Counties. These services, include: rent arrearages, utility shutoffs, as well as emergent utility and security deposits. Navigation

and referral services are also a key feature of this program; creating linkages to external service providers in order to improve self-sufficiency for households moving forward.

During February 2024, 47 households were assisted thus avoiding homelessness. **76%** of these services occurred **outside the city limits** of Salem, serving our rural communities.

February 2024 Data

Resource Services - Homeless Prevention										
ARCHES Program	Households Served	Individuals Served	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Rural Marion Households	Salem Metro Households (West, Salem, Keizer)	Rural Polk Households
Salem Resource Services	15	52	30	22	0	15	15	0	15	0
Polk County Resource Services	36	113	61	52	0	36	36	0	0	36
Woodburn Resource Services	5	10	5	5	0	5	5	5	0	0
Mill City Resource Services (SOCC)	6	17	9	8	0	6	6	6	0	0
February Clients Served	62	192	105	87	0	62	62	11	15	36

Program Success: *Fuerza Campesina*

The Fuerza Campesina Resource Fair, held on February 24, was a tremendous success. Attracting over 150 guests from migrant and agricultural families from across Marion and Polk counties, alongside representatives from diverse community partners spanning six cities. Featuring 38 exhibitors, including MWVCAA’s programs, the fair offered a comprehensive array of services encompassing healthcare, food, education, employment, and legal aid, all made possible by the generous support of sponsors such as Plato's Closet, Cherry City Discounters, and others.



Notable achievements from the event included the distribution of over 600 clothing articles and household goods, as well as 210 individual donated goods through raffle baskets, in addition to serving 310 meals. All of this was accomplished within a budget of under \$600. The fair catered to more than 60 households from Marion and Polk counties combined, providing a platform for meaningful engagement and support for attendees.

The event successfully met its objectives of: facilitating direct access to essential services, nurturing relationships between service providers and the community, raising awareness about available resources, and ensuring a welcoming and enriching experience for all participants.

Misc:

- The Salem Housing Authority presented the #SequoiaStrong sculpture to acknowledge the collaborative effort in realizing the Sequoia Crossing project. Credit is rightfully attributed to the Salem Housing Authority, whose unwavering commitment has been instrumental in providing affordable, permanent housing for our most vulnerable community members. We are privileged to have partnered with them on three supportive housing projects, and eagerly anticipate further shared endeavors in the future.



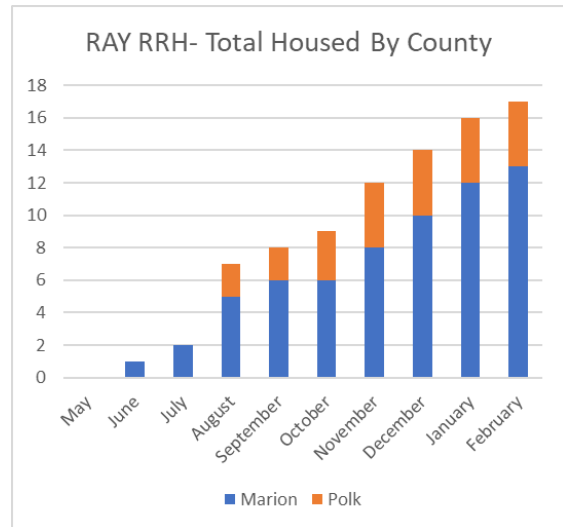
HOME Youth Services- Housing

Board Report March 2024

Rental Assistance for Youth (RAY) Rapid Re-Housing

Program Description

The HYS Rental Assistance for Youth (RAY) Rapid-Rehousing program, established in response to state initiatives like the Oregon Legislature's House Bill 2163, focuses on aiding youth aged 16-24 in their transition from homelessness to self-sufficiency. This program, which launched as a pilot in 2023, is a direct effort to address the critical need for housing stability among young Oregonians, offering rental assistance and a spectrum of support services aligned with the Statewide Housing Plan's emphasis on collaboration, equity, and racial justice. Participants receive tailored case management, which includes financial aid for rent and utilities, furnishing homes, professional development like job search assistance, personal goal support such as help with legal documents, and medical care coordination, including dental health. The program also facilitates a unique "Quality of Life" allowance further to empower the youth in their journey towards independence.



RAY RRH Data & Current Activities

Rental Assistance for Youth RRH- New Housing Placements										
RRH Program	May	June	July	August	September	October	November	December	January	February
Marion		1	1	3	1		2	2		2
Polk				2		1	1			
Total Clients Served	0	1	1	5	1	1	3	2	0	2

The Rapid Re-Housing program for youth continues to show strong growth in its services. In February, we have seen an encouraging uptick in both the number of clients served and the diversity of supportive services provided. Notably, 36 instances of supportive services were delivered this month, a significant increase from January. New Housing Placements have also risen, with 2 additional individuals housed in February. The program's first exit occurred in February as well, with the individual exiting services and reuniting with their family.

Following the office relocation to the primary ARCHES facility, the team experienced enhanced productivity and greater efficiencies, attributed to their close proximity to complementary adult services and knowledgeable data specialists. The transition has also facilitated a smoother onboarding process for new team members, with two internal hires swiftly acclimating to their

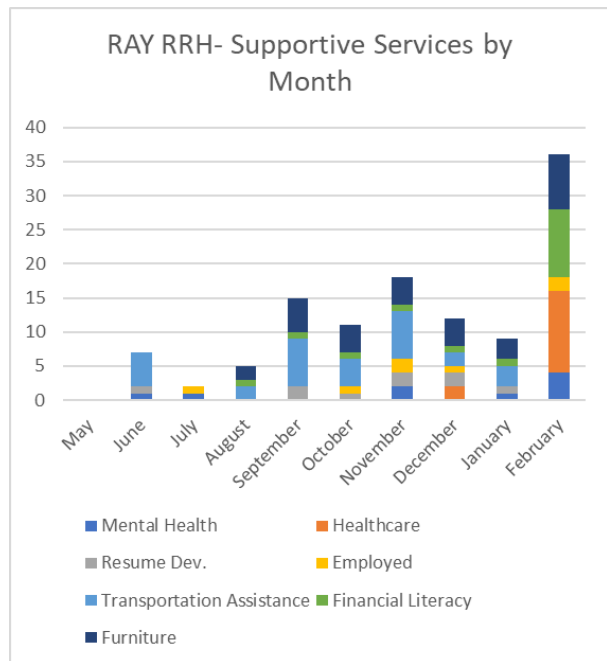
roles. These new staff members have substantially expanded client services, further advancing the program's capacity.

Rental Assistance for Youth RRH- Supportive Services										
	May	June	July	August	September	October	November	December	January	February
Mental Health		1	1				2		1	4
Healthcare								2		12
Resume Dev.		1			2	1	2	2	1	
Employed			1			1	2	1		2
Transportation Assistance		5		2	7	4	7	2	3	
Financial Literacy				1	1	1	1	1	1	10
Furniture				2	5	4	4	4	3	8
Total Clients Served	0	7	2	5	15	11	18	12	9	36

A persistent challenge lies in engaging landlords willing to rent to individuals aged 16 and 17. To address this, we are participating in quarterly landlord luncheons to foster relationships with private landlords who may be more inclined to rent to emancipated youth. Additionally, efforts to expand partnerships with service providers aim to widen the network of landlords receptive to minor tenants, increasing our potential to house more youth in need.

Future Plans

A cohesive strategy focused on expanding access to the program beyond Salem is key to expanding impact as the RAY program progresses. Central to this is forging and deepening partnerships in rural communities—such as with Sheltering Silverton and Sequoia Falls Academy—where RAY’s reach can be extended to help bolster support systems for young adults. In tandem, the commitment in Polk County continues to develop through a sustained presence in the new Resource Center, an important link for accessible, co-located services that will bridge the gap for those in need. The Drop-In and Taylor's House remain key operational sites, supplemented by the strong partnerships with organizations like HOST.



Simultaneously, the program continues its focus on data excellence. By refining methodologies and coming in line with Homeless Management Information Systems (HMIS) best practices, a ripple effect is anticipated: enhanced clarity and precision in reporting and, consequently, more streamlined service delivery. Moreover, by integrating Coordinated Entry into the intake process, staff can capitalize on the system’s robust data, reducing intake times and freeing operational bandwidth. These strategic advancements represent a commitment to the future where every young adult has a foundation for stability and self-sufficiency.

Success Story

“Emma, originally from Salem, Oregon, faced early life challenges, including her mother's addiction and subsequent homelessness. She moved in with her grandparents during third grade, living with them until her mother's release from prison when Emma was 17. After high school, Emma faced homelessness again due to familial conflicts and her own struggles with alcohol, leading to a DUI and mandated participation in an Alcohol Diversion program. During this turbulent time, she became pregnant and eventually returned to live with her mother.

Emma's path took a positive turn with the support of the Rental Assistance for Youth (RAY) program, which provided not only housing assistance but also a sense of empathy and understanding she hadn't found elsewhere. With RRH's help, Emma stabilized her life, gained her CNA certification, and is now pursuing her LPN. She credits the program, particularly her case managers Grace and Misty, with helping her navigate life's challenges and set new goals, including financial management and educational advancement.

Despite facing domestic violence and ongoing familial issues, Emma remains committed to building a secure and self-sufficient future for herself and her son. Her journey illustrates the transformative impact of targeted support and empathetic guidance in overcoming personal and systemic obstacles.”

- Misty Rodriguez, RAY Youth Navigator

David's House

Program Description

David's House is a Transitional Home for unstably housed youth in Polk and Marion Counties. The project is designed to provide a safe and nurturing environment for youth ages 14-18, focusing on increasing access to services in rural Polk County and providing youth housing within their own community. Our approach is centered on community collaboration and support, ensuring that our services are impactful and sustainable. The House will open within the coming weeks with a capacity of 5 youth, expanding to serve 10. A youth's length of stay will depend upon individual needs, ranging from a matter of weeks up to 24 months. With 24/7 on-site staffing, it operates like a real home, providing meals, chores, homework assistance, transportation to health services, and other essential supports.



David's House front pathway.

David's House Current Activities

February at David's House has been a month of significant progress and promising developments. Staff have supported over 10 youth through Coordinated Entry assessments, a vital step for the youth to access services at David's House. A new partnership with "Computers for Kids" has equipped the house with a desktop and two laptops to boost educational and healthcare support services. This will ensure that our youth can access the necessary educational tools and connect with virtual platforms while at David's House.

The operational readiness of David's House leaped forward with a successful initial walkthrough by DHS licensing. This rare occasion brought tangible excitement from DHS staff, many of whom experienced the initial walkthrough of a new youth program for the first time. With only minor adjustments required, a follow-up scheduled for March puts the program on the cusp of finalizing its readiness to open. Community engagement efforts continue to grow as Central School District's McKinney Vento Liaison was invited to a tour of the space, setting the stage for a seamless partnership in Monmouth. Her enthusiastic response underscores the impact and promise of David's House within the community.



David's House staff receiving community donations- board games.

Future Plans

As final preparations are made for opening, the focus remains on strengthening and preparing staff while continuing to build community support. While addressing the grant spend-down presents a challenge, our commitment to fiscal responsibility and programmatic excellence remains strong. We approach these final hurdles strategically, ensuring that David's House will be a beacon of hope and progress for the youth this program will serve.



David's House living space and bay window.

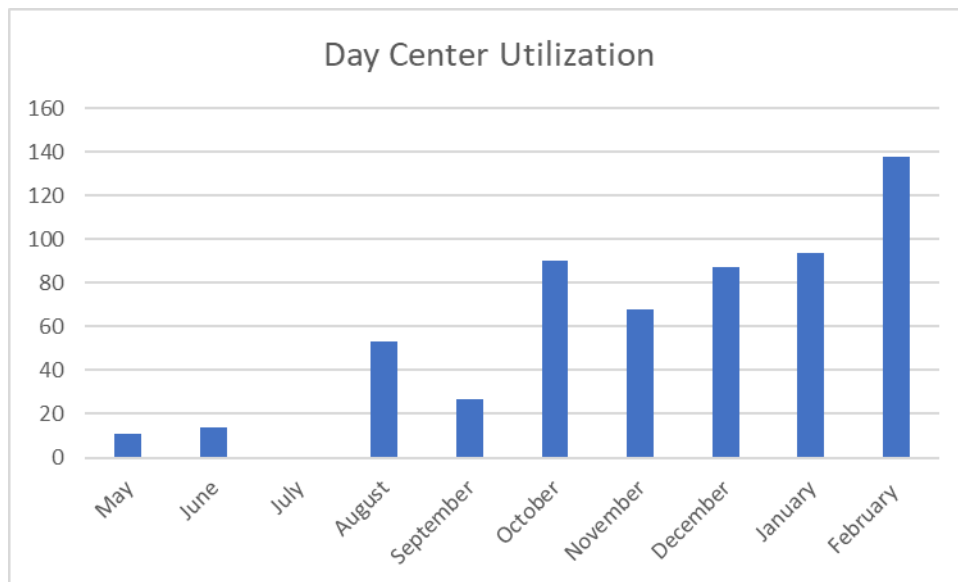
Part of the immediate future plans includes preparing for the second, and hopefully final, DHS walkthrough to ensure compliance and readiness of the space, followed by a successful review of the program's Policy and Procedures. This step is crucial for securing the official approval to open our doors. Staff are beginning to plan grand opening events that are sensitive to our location in a residential neighborhood and designed to foster community engagement. These events will highlight the mission and potential of David's House, inviting local residents and stakeholders to become active participants in our journey to support and transform the lives of youth in need.

HOME Youth Services - Sheltering Board Report – March 2024

The Drop-In Day Center:

The Drop-In Day Center caters to youths aged 11-18, offering services five days a week, including weekends, with operating hours from Thursday to Monday, 12-7 pm. Its comprehensive services encompass two daily hot meals, food boxes, a food pantry, a clothing closet, essential care kits, mail services, showers, and case management, all within a safe and enjoyable environment.

Drop-In Day Center Data & Activities



The Drop-In has seen a notable increase in utilization during its new weekend hours, hosting themed movie nights and game days, which provide a safe haven for vulnerable youth. These weekend activities, such as Barbie Movie Night and Wonka Night with chocolate-themed snacks, have enhanced youth engagement, resulting in a 50% attendance boost in February. By fostering a fun atmosphere, the Day Center encourages participation in case management and recreational activities, thereby strengthening community bonds and trust. Drop in staff are providing case management to 18 youth, ensuring connection to vital services, including: school enrollment, housing navigation, identification, child welfare support, and maternity care.

The recent collaboration with the Salem PD Guardians through a trivia game event marked a significant milestone, facilitating meaningful relationships between youth and law enforcement,

and promoting additional avenues for safety and prevention. Salem PD provided gift cards and prizes for game winners, which delighted Drop In youth.



Program Showcase: Drop- In

“Zane came to the Drop-In for the first time when he was having a respite weekend with another family whose kids were familiar with HYS. That night we were watching the new movie Wonka. After his intake he got comfy with a bean bag, some popcorn and of course, chocolate. Zane stayed until closing and had a big grin on his face when staff agreed he could take a couple pieces of chocolate home for later. The next weekend, right when the drop in opened, there was Zane, the first youth to walk in and again, with a big grin on his face. He said hi to staff and asked if he could play video games. Zane ate lunch, played video games, and had a look of pure relaxation on his face. The following weekend, right at noon when we open, there was Zane, ready to be there. Zane said that after his respite weekend he advocated to his case workers for The Drop In to be a place where he could go. Zane got it approved that he could start off spending one day a week at The Drop In and he chose Saturday’s so he could spend all day here instead of after school. Zane says he looks forward to his Saturdays and is hopeful he can come more often in the future.”

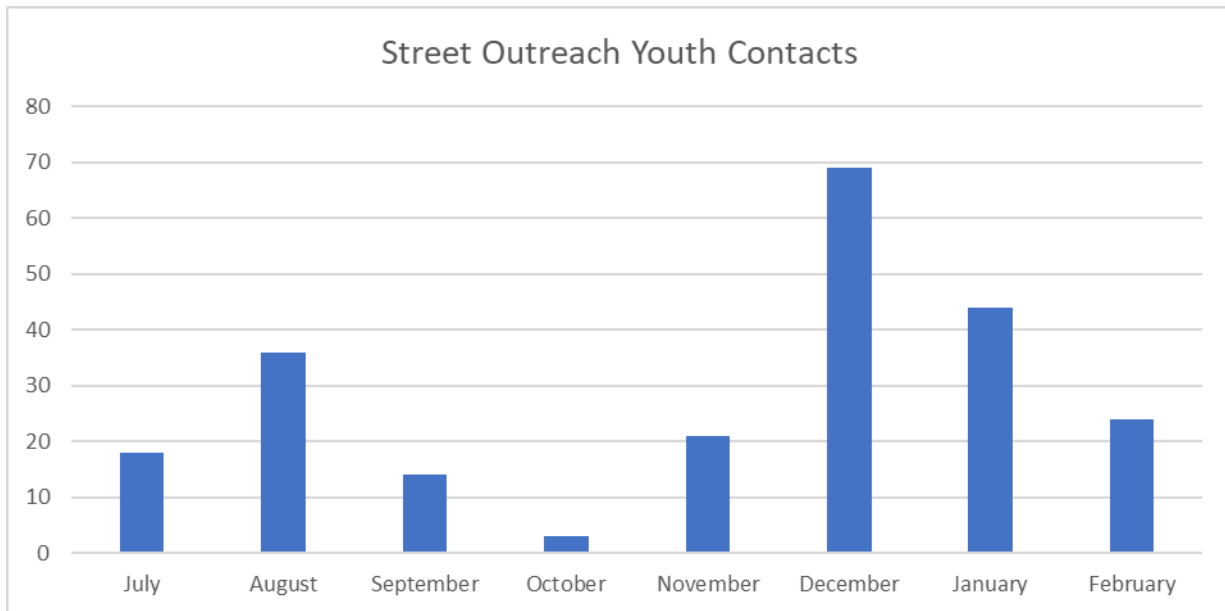
- Alyssa Lopez, Youth Support Services Manager

Looking ahead, the Drop-In aims to further enhance its services by collaborating with community programs such as Salem PD Guardians, McKinney Vento Program (MVP), YMCA, and C@P, to ensure seamless access to resources for homeless and housing-insecure youth. The partnership with Salem PD will include monthly activity nights and field trips, fostering positive interactions and support for youth.

HYS Street Outreach:

HOME Youth Services’ outreach team serves youth in both Marion and Polk counties. The outreach team provides street outreach and vital resourcing to youth. They meet them where they are at in effort to increase engagement with services at HOME Youth Services and other community providers. Outreach, as a team, travels to areas where youth are known to either stay or hang out to engage with youth. The team also attends and hosts community pop-up events to engage with youth and inform them about HOME Youth Services’ programs. Pop-ups will happen within the community at spaces youth are likely to frequent, such as schools, libraries, park and recreational spaces.

Street Outreach Data & Activities



Throughout January and February, our street outreach efforts experienced a decline due to staffing shortages. However, we have taken proactive steps by posting the position and plan to fill it in March. Despite this temporary setback, outreach activities persist in Polk County, supplemented by collaborative efforts with the Safety Compass street outreach program.

Meanwhile, HOME Youth Services (HYS) remained steadfast in providing crucial case management and support to homeless and housing-unstable youth through both day center and outreach services. Runaway Homeless Youth (RHY) identified during outreach were promptly connected to case management, ensuring comprehensive assessment and access to vital services such as food assistance, Coordinated Entry, and system navigation.

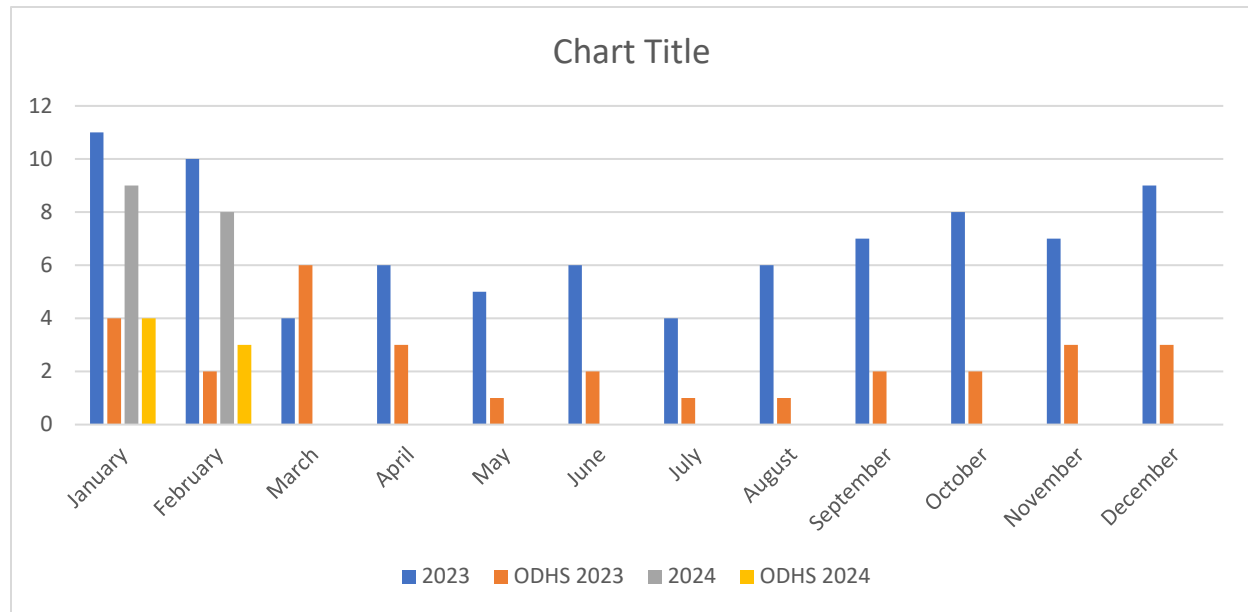
Looking ahead, HYS is committed to enhancing services by hiring an Outreach Youth Navigator. This role will ensure the consistency and effectiveness of our outreach efforts, facilitating the

identification and connection of homeless youth to essential services. The Outreach Youth Navigator will play a pivotal role in establishing a continuum of care from street outreach to day center services, while also expanding access to emergency sheltering and long-term housing solutions.

Taylor’s House - Emergency Shelter

Taylor's House is an emergency shelter for youth aged 11-18, providing a safe environment that nurtures safety, stability, and growth. With a capacity for 10 individuals, the facility offers co-ed accommodations alongside structured programs designed to integrate youth into the community. The house features dedicated spaces for meetings, recreational activities, and vital mental health services. Committed to meeting all basic needs, Taylor's House ensures access to nourishment, hygiene facilities, technology, transportation, and personalized coaching.

Taylor’s House Data & Activities



Taylor’s House continues to prioritize sheltering for community youth offering safe temporary lodging to increase stability and find long term solutions to housing. Providing 186 bed nights, including 61 bed nights for ODHS youth, in february 2024. Taylor’s House will continue to prioritize shelter services for community youth experiencing crisis and housing instability.

Program Showcase: Taylor’s House

The youths at Taylor’s House achieved significant milestones last month, including two high school graduations and the successful transition of a youth to Rapid Rehousing services. These accomplishments reflect the program's commitment to youth-led care and personalized service

plans. By providing emergency shelter, Taylor's House offers stability and support to community youths, paving the way for their success and long-term stability.

Moving forward, we are dedicated to strengthening pathways to stable housing. HOME Youth Services (HYS) prioritizes building robust connections with programs that offer follow-up support for youths transitioning out of Taylor's House into stable housing placements. This includes facilitating referrals to programs like Rapid Rehousing and David's House Transitional Living Program, utilizing Coordinated Entry for youths and young adults.

In 2024, Taylor's House will undergo necessary renovations and updates to enhance facility security and functionality. These improvements, including updated security cameras, bedroom enhancements, and structural repairs, will ensure a stable and secure environment for years to come. We are committed to partnering with the community to support these upgrades, demonstrating our dedication to the well-being of Marion and Polk community youths.

Energy Services February PY 2024 Program Report

Executive Summary of Activities (Numbers served/service units/outcomes)

February PY 24 unduplicated completions, Marion and Polk counties

	HH	People	>6	60+	Disability	LP HH's at or below 75% poverty		Ave HH pmt
Total	708	2039	241	262	246	291	=47% of HH's	\$449

October through February PY 24 unduplicated completions, Marion and Polk counties

	HH	People	>6	60+	Disability	LP HH's at or below 75% poverty		Ave HH pmt
Total	3638	9133	906	1865	1677	1398	=38% of HH's	\$420

Energy denied 35 (4 in Polk) applications in February. The majority of applications were over income monthly, quarterly and annually. Available funding eligibility is based on Oregon median income. Several applications were incomplete, team members notified applicants (phone, email, mail) requesting documents needed to process their applications. If no response received in 15 days the application is denied. A few (4) applications were denied because they had already received PY24 assistance and were not eligible for additional benefits.

A notice or disconnect is not required to receive energy assistance. A limit of 5 disconnected account applications are processed daily, ahead of applicants that submitted an application prior. Commitments are called into utility to reconnect service. In February Energy processed 90 (5 in Polk) disconnected applications, service was reconnected. Applicants are encouraged to maintain communication with their utility to prevent disconnection, in all cases power had been disconnected for non payment. Energy provides a stabilizing credit (\$100) to assist with upcoming usage.

Energy and Polk County Community Center continue to build a partnership to assist eligible Polk county residents. Their team submitted 34 complete applications in February for review and placed in date order for processing. Since October they have provided 191 applications for residents. Energy will soon be sending an Energy team member one day per week to assist residents with Energy Assistance.

February PY 24 unduplicated completions, Polk county

	HH	People	>6	60+	Disability	LP HH's at or below 75% poverty		Ave HH pmt
Total	79	218	27	25	32	30	=38% of HH's	\$434

October through February PY 24 unduplicated completions, Polk county

	HH	People	>6	60+	Disability	LP HH's at or below 75% poverty		Ave HH pmt
Total	429	1053	106	216	229	171	=40% of HH's	\$423

Nutrition First -Child Care Food Program
 Carmen Romero - Program Director
 March 2024

Nutrition First CCFP reimburses child care providers who are certified or registered with the Child Care Licensing Division or license-exempt providers listed with ODHS. The following chart is for the fiscal year 2023-2024. It shows the total number of clients, including those who opened and those who closed each month. The fiscal year for the CACFP program is from October to September.

	July 2023	Aug 2023	Sept. 2023	Oct. 2023	Nov. 2023	Dec. 2023	January 2024	Feb. 2024
Start of Month	513	511	517	526	527	527	531	518
Opened	10	14	24	12	10	14	7	9
Closed	12	8	15	11	10	10	21	16
End of Month	511	517	526	527	527	531	518	511

- For February, we signed on nine providers (all providers are registered with CCLD) Nutrition First also close a total of 16 providers, leaving us at the end of February with 511 active homes.

The only difference between the CCLD providers and the license exempt listed providers is how many children the state has allowed them to care for and that is the number of children Nutrition First will reimburse.

- During February, staff conducted 9 in-home sign-ups, 116 in-home monitoring reviews and saw 928 children in the reviews.

Program updates:

- Nutrition First has two positions open; two full time Compliance Monitor positions one of which is Spanish/English required. The staff to fill these two positions would be working mostly in the Marion, Washington, Multnomah and Clackamas counties.
- As of January Nutrition First has stop signing up new providers in the Washington, Clackamas and Multnomah counties. Current staff has continued to sign up providers in the other eight counties we serve along with conducting the monitoring in home reviews for all 11 counties.

WEATHERIZATION



Month:



WAITLIST

Utility	Pre-Screening Form Request	Pre-screening forms Returned	Total on waitlist
PGE			
PPL			
NNG			
BPA			
Other			
Total			

Waitlist Total:



INTAKE

Utility	Appointments Scheduled	No Shows	Pending	Not Qualified	Qualified—Job Number Assigned
PGE					
PPL					
NNG					
BPA					
Other					

TOTAL NEW JOBS:
Jobs Year to date:

DONE!

COMPLETIONS



Total HH Completed:



Total # of people served:



Total # of minors:



Total # of seniors:



Total # of disabled persons:

Total # of Veterans:



Utility	Completed Jobs	Total Spent
PGE		
PPL		
NNG		
BPA		
Other		
Total		

Site Built Homes
Mobile Homes

Owners
Renters

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Ad-Hoc Membership Committee
Meeting Minutes
TUESDAY, FEBRUARY 20, 2024

ATTENDANCE

Committee Members Present: Jeremy Gordon, Board Member and Committee Chair; Helen Honey, Board Member; and Jade Rutledge, Board Chair and Committee Member.

Absent: None

Staff: Jimmy Jones, Executive Director; and Jade Wilson, Executive Assistant

Other: Deanna Gwyn, Salem City Councilor

The meeting of the Membership Committee started at 11:03am. It was determined that a quorum was present.

- 1. Introductions:** Jimmy Jones, Executive Director, introduced Deanna Gwyn, Salem City Councilor, and interviewee, to the committee and welcomed everyone in attendance.
- 2. Prospective Board Member Interview – Deanna Gwyn:** Councilor Gwyn had been appointed by Salem Mayor Chris Hoy to participate, on our Board of Directors, as a representative of the Salem City Council. The Membership Committee invited appointee Gwyn to participate in a brief interview with the committee and asked to complete a membership application. During the interview, each committee member participated in asking the interview questions.
- 3. Follow-up Discussion:** Following the interview, it was decided that the committee would invite Councilor Gwyn to the February 2024 Board Meeting and that a recommendation to the board would be made then to add the Councilor to the board roster. It was requested that an email invite for the February 2024 meeting be sent to Councilor Gwyn following the meeting.

Meeting adjourned at 11:45am.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Ad-Hoc Membership Committee
Meeting Minutes
FRIDAY, FEBRUARY 23, 2024

ATTENDANCE

Committee Members Present: Jeremy Gordon, Board Member and Committee Chair; Helen Honey, Board Member; and Jade Rutledge, Board Chair and Committee Member.

Absent: None

Staff: Jimmy Jones, Executive Director; and Jade Wilson, Executive Assistant

Other: Lori Van Dyke, Community Member

The meeting of the Membership Committee started at 2:05pm. It was determined that a quorum was present.

- 1. Introductions:** Jimmy Jones, Executive Director, introduced Lori Van Dyke, Consulting CFO and Principal of Riverview Advisory Group, LLC., and interviewee, to the committee and welcomed everyone in attendance.
- 2. Prospective Board Member Interview – Lori Van Dyke:** Lori Van Dyke had submitted an application for membership to the Board of Directors. The Membership committee invited Ms. Van Dyke for a brief interview and discussion. Each committee member participated in asking the interview questions.
- 3. Follow-up Discussion:** It was decided that the committee would invite Ms. Van Dyke to the March 2024 Board Meeting and that a recommendation to the board would be made then to add Ms. Van Dyke to the board roster. It was requested that an email invite be sent to Ms. Van Dyke for the March 2024 Board of Directors meeting.

Meeting adjourned at 2:47pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Program Committee
Meeting Minutes
WEDNESDAY, MARCH 6, 2024

ATTENDANCE

Committee Members Present: Erika Romine, Board Member and Program Committee Chair; Catherine Trotman, Board Member; and Steve McCoid, Board Member

Absent: None

Staff: Jimmy Jones, Executive Director; Ashley Hamilton, Chief Program Officer: Housing and Homeless Services; Rogelio Cortes, Chief Program Officer: Weatherization and Energy Services; Hector Guzman, Weatherization Program Director; Jenna Sanders, Child Care Resource and Referral Program Director; and Jade Wilson, Executive Assistant.

The meeting of the Program Committee started at 12:30pm. It was determined that a quorum was present.

1. **General Program Updates:** Ashley Hamilton, CPO: Housing and Homeless Services, provided a few general program updates.
 - a. **Community Resource Program (CRP/ARCHES):** *Fuerza Campesina* (Migrant Farm Worker Services) held a resource event on February 24, 2024 at Hoover Elementary in Salem. This was a tabling event that involved thirty-eight different organizations that came together to provide information about services and provide donations to local migrant families. There were approximately 150 households in attendance. Overall, the event was a huge success.
 - b. **CRP/ARCHES:** Sequoia Crossing has served twenty-three households to date.
 - c. **CRP/ARCHES:** Ashley provided service numbers for the Emergency Order/Diversion Assistance Program. 792 households have been served to date and around \$1.8 million dollars in assistance funds have been provided to families. Ashley provided stats on service rates for BIPOC and Latino/Hispanic communities being served by these programs. 57% of total services were provided to persons of color. 36% of that total self-identified as Latina/o/Hispanic.
 - d. **HOME Youth Services:** Ashley provided an update on David's House, the new youth shelter opening in Monmouth. DHS conducted a walk-through of the facility on February 29 and provided a few minor areas of improvement (i.e. changing doorknobs, proper bathmats, grip strip installations, etc.). The plumbing re-piping project is complete and re-drywalling and painting is to be completed soon. The final DHS walkthrough is scheduled for March 19.
2. **De Muniz Program Monitoring Report Review:** Recently, the Willamette Workforce Partnership conducted an on-site monitoring review of the De Muniz Program. The purpose of the monitoring was to ensure that the program's policies and outcomes were in compliance with the objectives and regulations of the Workforce Innovation and Opportunity Act (WIOA). The monitoring resulted in zero observations and zero findings.
3. **Child Care Resource and Referral (CCR&R) Program Overview:** Jenna Sanders, CCR&R Program Director, provided an overview of the program. The CCR&R program helps expand high-quality early learning and care across Oregon by empowering programs with resources and

technical assistance. Program staff provide a variety of professional development supports, coaching and technical assistance to early educations in Marion, Polk and Yamhill Counties. The services the program staff provide are mainly for in-home care facilities. Committee members asked several follow up questions and held discussions around Early Learning practices in Oregon.

4. **Weatherization Program Overview:** Hector Guzman, Weatherization Program Director, provided an overview of the Weatherization program. The program assists in weatherizing and improving energy efficiency in income eligible households in both Marion and Polk counties. Hector explained the client recruitment process, pre-screening of clients, energy audit process and provided examples of services typically provided during the home repair process. Hector also shared a client success story that spoke to the magnitude this program has on clients lives. Committee members held further discussion around eligibility criteria and shared sentiments of gratitude for all the work the program does for the community.

Meeting adjourned at 1:42pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Executive & Finance Committee
Meeting Minutes
THURSDAY, MARCH 14, 2024

ATTENDANCE

Committee Members Present: Shelaswau Crier, Board Vice-Chair; Kevin Karvandi, Secretary; Helen Honey, Board Member; and Steve McCoid, Board Member

Absent: Jade Rutledge, Board Chair

Staff: Jimmy Jones, Executive Director; Kaolee Hoyle, Chief Financial Officer; Helana Haytas, Chief Operations Officer; Ashley Hamilton, Chief Program Officer: Housing and Homeless Services; Breezy Poynor, ARCHES: Housing Program Director; Chris Lopez, HOME Youth Services: Housing Associate Director; Megan Perez, David’s House Program Manager; and Jade Wilson, Executive Assistant.

The meeting of the Executive & Finance Committee started at 5:30pm. It was determined that a quorum was present.

1. **Tour of David’s House:** The March 2024 Executive Finance Committee took place at the new Monmouth youth shelter, David’s House. Staff and Board Members gathered together for a tour of the facility prior to the start of the meeting. The tour was hosted by Chris Lopez, HOME Youth Program Housing Associate Director, and the Program Manager for David’s House, Megan Perez.
2. **Executive Director’s Program Updates:**
 - a. **Legislative Update and Funding Summary:** This short session ended on Thursday last week and Jimmy provided an overview of the results.
 - i. **SB 1530:** Housing and shelter fund additions to the 2023-2025 housing and homeless funds. Jimmy laid out how the funding package was to be allocated, with the majority going to preserving shelter operations for shelters at risk of closure. We will see some funds for rental assistance, eviction prevention, residential home repairs, and limited funds for supporting emergency shelters during inclement weather events. We can expect between \$2-\$3 million dollars to MWVCAA in support of our motels, navigations center and other sheltering activities (including youth sheltering).
 - ii. **SB 1537:** This bill pertains to housing production and expanding the urban growth boundary.
 - iii. **HB 4002:** This highly controversial bill to recriminalization of drug possession in Oregon is a response to Measure 110 previously passed. The CAA network held no position on this House Bill due to its complexity.
 - iv. **Early Learning Funds:** HB 4098 and SB 1552 passed. Funding was allocated for ERDC fund, relief nurseries, and specifically for Nutrition First.

- v. **2025-2027 Biennium:** The 2025 session is set to begin nine months from now. Currently, there's prospective funding in affordable housing ownership, affordable housing preservation, and in homeless services coming in the 2025 session. Jimmy was cautiously optimistic around funding opportunities and spoke to the importance of local partnerships and investments from stakeholders to drive funding into the next biennium.
 - b. **Head Start Five Year Grant:** The new five-year Federal grant from the Office of Head Start has been approved. The latest slot reduction request is awaiting approval.
 - c. **Energy/Weatherization Building:** A purchase agreement was to be signed on a potential building for the Energy and Weatherization programs but the seller decided to not move forward with the sell. The search for a building will continue.
 - d. **Woodburn City Council Presentation:** Ashley Hamilton and Jimmy attended a Woodburn City Council meeting two weeks ago to outline the agency's plans to run an organized shelter in Woodburn. Long-term funding for this site is being pursued at this time.
 - e. **OHCS Data Report:** A recent report was released from OHCS (Oregon Housing and Community Services) that revealed service numbers for our combined housing and homeless service programs. These numbers showed a significant difference between our sheltering service numbers and those of other state funded programs.
 - f. **Strategic Grant Applications for the Future:** The agency has applied for Congressionally Directed Spending (aka Capital Improvement Plans or CIP) funding. The total ask is for \$2 million to go towards renovations for the ARCHES Commercial building, rural shelter funds (Woodburn), youth shelter improvement funds, and the purchase of our Mill City Resource Center building.
 - g. **2025 Christmas Tree Funds:** The agency submitted a request for funds through the Christmas Tree fund that would be used to fund the second phase of the Wallace Road Head Start facility renovation. This project was not funded this time around but staff will look into other options for funding that project.
 - h. **Day One Funds:** There was discussion amongst staff and board members around plans for the Day One Funds provided to the agency earlier this year that are to be used to fight family homelessness.
3. **Committee Membership Discussion** – This was tabled to a future committee meeting due to the absence of Board Chair, Jade Rutledge, at this meeting.
 4. **Financials** – Kaolee Hoyle, CFO, discussed the July 2023 to January 2024 budget to actual document. Kaolee noted minor discrepancies between the budgeted amount and actual funding received, most of which are attributed to differences in funding packages received. Kaolee provided updates regarding the agency wide move from US Bank to Umpqua; the move is projected to be complete by May 1.
 5. **March 2024 Full Board Meeting Agenda Draft:** The committee reviewed the March Full Board Meeting draft agenda and removed a few items and will discuss them at a future meeting.

MOTION: To approve the revised agenda made by Kevin Karvandi,

SECOND: Helen Honey.

APPROVED: Unanimously approved

6. **Staffing Discussion:** Jimmy excused staff members from the meeting and discussed board membership and agency staffing changes with committee members.

Meeting adjourned at 7:19pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

Fall 2023-24 Pre K

Area	Emerging	Meets	Exceeds
Social/ Emotional	187	212	1
Physical	101	291	5
Language	194	207	1
Cognitive	172	215	1
Literacy	243	152	1
Mathematics	270	99	0

Winter 2023-24 Pre K

Area	Emerging	Meets	Exceeds
Social/ Emotional	121	335	21
Physical	73	376	35
Language	132	335	12
Cognitive	105	359	13
Literacy	158	311	7
Mathematics	198	244	19

Fall 2023-24 Child Care Partnership

Area	Emerging	Meets	Exceeds
Social/ Emotional	4	40	5
Physical	2	45	3
Language	5	40	3
Cognitive	1	41	7
Literacy	3	36	8
Mathematics	9	37	3

Winter 2023-24 Child Care Partnership

Area	Emerging	Meets	Exceeds
Social/ Emotional	12	49	6
Physical	11	47	7
Language	17	45	7
Cognitive	11	47	10
Literacy	7	47	11
Mathematics	4	54	4

Fall 2023-24-23 Early Head Start

Area	Emerging	Meets	Exceeds
Social/Emotional	25	103	7
Physical	14	111	11
Language	35	94	6
Cognitive	14	111	9
Literacy	32	92	8
Mathematics	30	101	5

Winter 2023-24 Early Head Start

Area	Emerging	Meets	Exceeds
Social/Emotional	30	131	14
Physical	23	137	16
Language	48	116	12
Cognitive	20	137	19
Literacy	36	124	14
Mathematics	27	136	8

Outcome Narrative

Teachers take observations of children in their classroom while they are working on the activities provided. The observations are then used to assess children’s developmental level’s. When looking at child outcomes teachers can use the information for classroom planning. Administration uses outcomes to plan professional development for classroom staff. The winter outcome is a more accurate reflection of children’s progress as teachers have had an opportunity to observe children’s skills over a longer period.

Children in all three programs are demonstrating progress in all areas. In each program, the numbers of children who are meeting and exceeding expectation have increased since fall.

After each checkpoint season, teachers use their child outcomes to identify any areas that children may be struggling with, or in some cases, may be already exceeding expectations and need activities that are more challenging. Teachers use their outcomes to identify any trends in their teaching styles that may be contributing to children’s successes or pinpoint areas they need to work harder to include in their lesson planning. Teachers will use this information as it pertains to each child in their class and continue to develop specific goals for children.

The partnership between parents and teachers is very important when it comes to setting goals for children. The information parents provide to teachers about what their child accomplishes at home is just as valuable as the information the teacher observes when children are in the classroom. Home visits and conferences are times when parents and teachers can meet and collaborate on how best to support children.



Gallatin Public Affairs

Community Action Partnership of Oregon

2024 OREGON LEGISLATIVE REPORT

March 14, 2024

Session Overview

The Oregon Legislature convened on February 5, 2024, and adjourned sine die on March 7, 2024, concluding a short 32-day session. As session began, it was unclear how the legislature would react following the unanimous decision by the Oregon Supreme Court that confirmed Republicans who participated in the longest walkout in state history are not eligible to run for re-election. Nevertheless, the atmosphere in the Capitol was cordial throughout the short session as Democrats and Republicans worked together to find solutions to critical issues facing Oregon. In contrast to previous sessions marred by obstruction and boycotts, the 2024 Legislative Session will be defined by bipartisanship. Of the 291 bills introduced this session, 135 passed, and a majority of those measures had strong bipartisan, bicameral support.

Major priorities this session passed out of the House of Representatives and Oregon State Senate with strong bipartisan support. These measures include the Emergency Housing Stability and Production Package, which invests in eviction prevention, homelessness, housing infrastructure, and affordable housing development, along with the Oregon Drug Intervention Plan, which rolls back provisions of Measure 110. Under the pressure of extreme ballot initiatives, end-of-session negotiations yielded a compromise on campaign finance reform that will take effect in 2027, reversing Oregon's national reputation as the 'wild west' of campaigns due to a lack of campaign finance limits.

Finally, the final budget package made significant investments, focusing on housing, the addiction crisis, childcare, educational summer programs, infrastructure, and cultural and entertainment investments to bolster economic development in communities throughout the state.

2024 Budget

In an effort to set budget expectations, the Co-Chairs of the Joint Committee on Ways & Means shared an early budget framework at the beginning of session prioritizing significant investments in Housing and Homelessness and Addiction and Community Safety. The release of the March revenue forecast was encouraging, showing that lawmakers had \$560 million more than expected to spend this session. With a slight increase of \$75 million in general funds since the last forecast in December, this new surplus was from funds unspent by state agencies in the 2021-23 Biennium that are now available.

Below are key investments the legislature prioritized in the 2024 Legislative Session:

Emergency Housing Stability and Production Package — A total of \$376 million was dedicated to funding for homeless shelters and services, infrastructure, and development of affordable housing through [Senate Bill 1530-Enrolled](#), [Senate Bill 1537-Enrolled](#) and [House Bill 4134-Enrolled](#).

Oregon Drug Intervention Plan — Leadership prioritized \$211 million to address public safety, behavioral health, and drug addiction prevention through [House Bill 5204-Enrolled](#), the appropriations bill that complements [House Bill 4002-Enrolled](#).

Christmas Tree Bill — The omnibus budget reconciliation bill, [Senate Bill 5701-Enrolled](#), made significant investments, modified state agencies' 2023-25 legislatively adopted budgets, decreased general fund appropriations to the Emergency Board and made shifts to rebalance the budget.

Below are key investments that were prioritized in this budget package:

- \$465 million for state employee compensation changes;
- \$86 million for employment-related daycare;
- \$76 million to rebalance the Department of Human Services and Oregon Health Authority budgets;
- \$70 million to support capital projects throughout the state;
- \$39 million to support winter and other essential highway maintenance needs and health and safety issues along rights of ways; and
- \$35 million for 2023 fire season costs.

Here is a [section-by-section analysis](#) of projects that received funding in the budget reconciliation package.

Key Legislation

Shelter & Eviction Prevention Funding ([Senate Bill 1530-Enrolled](#)) - One of Governor Kotek's top priorities, this legislation was the primary housing appropriations bill for the 2024 Legislative Session. Senate Bill 1530-Enrolled allocates \$279.6 million in general fund investments for housing stability, infrastructure development, climate impacts, and recovery housing, including:

- \$89.4 million in grants for water and waste-water projects that support housing production;
- \$65 million to preserve operations for shelters at risk of closure;
- \$34 million for rental assistance and eviction programs;
- \$30.3 million to acquire and redevelop property for affordable housing;

- \$18 million to support grants to housing providers serving people recovering from substance use disorders;
- \$15 million to the Healthy Homes Repair Fund;
- \$7 million for distribution to Urban League of Portland for homelessness prevention services;
- \$5 million for Individual Development Accounts;
- \$4 million to the Residential Heat Pump Program;
- \$3.5 million to support the acquisition and distribution of air conditioners and air filters; and
- \$2 million to support emergency shelters and facilities utilized during extreme temperatures or air quality events.

This legislation will take effect once signed by Governor Kotek.

Governor’s Housing Production Bill ([Senate Bill 1537-Enrolled](#)) - The Governor’s top priority, this legislation is the culmination of a long stakeholder engagement process led by the Governor’s office with the goal of drastically increasing the state’s capacity to produce dense, affordable housing. The bill eases cost burdens on cities, streamlines application approval processes, and establishes a revolving loan program to facilitate moderate-income housing.

Specifically, Senate Bill 1537-Enrolled establishes the Housing Accountability and Production Office (HAPO), which will be administered by the Department of Land Conservation and Development (DLCD) and the Department of Consumer and Business Services (DCBS). The legislation allocates \$10.5 million to the HAPO Fund. It also creates the Housing Project Revolving Loan Fund, authorizing \$75.8 million to provide no-interest financing of loans to sponsoring jurisdictions for eligible infrastructure costs related to the creation of middle-income housing. Finally, it creates the Housing Infrastructure Support fund and allocates \$3 million to provide grants and technical assistance to municipalities for capacity and support for infrastructure planning.

A key component of this legislative compromise was allowing one-time site additions to the Urban Growth Boundaries, allowing cities outside Metro to add acreage for the development of affordable housing. To minimize concerns from environmentalists, the legislature reduced the acreage that was allowed for a one-time expansion from 150 acres to 100 acres for a city with a population of 25,000 or greater and 75 acres to 50 acres for a city with a population of less than 25,000. This legislation takes effect on the 91st day after the 2024 Legislative Session adjourns.

Individual Development Accounts ([House Bill 4131](#)) - Sponsored by Representative Ruiz, this measure would have appropriated \$10 million to OHCS to make matching deposits into individual development accounts (IDAs). As part of the final report of the Joint Task Force on Addressing Racial Disparities in Homeownership from 2022 recommended that the legislature increase its support for the IDA program in order to increase homeownership access to underrepresented populations. While this legislation didn't advance out of the Ways & Means budget process, \$5 million was allocated for the IDA program through Senate Bill 1530-Enrolled.

IDAs are personal depository accounts, hosted by a financial institution and funded by OHCS through participating organizations, created to allow a person from a low-income background to build wealth and save money with the goal of achieving financial independence. Funds that a person deposits are matched at a five-to-one ratio by the financial institution, enabling the account holder to build resources to help with a home purchase or repairs, fulfilling an educational goal, developing and launching a small business, or investments, including assistive technology to increase independence, vehicle, rental, debt repayment and emergency savings.

Housing Development Infrastructure ([House Bill 4134-Enrolled](#)) - At the request of Representative Elmer, this legislation appropriates \$7.1 million to grants for Burns, McMinnville, Amity, and Toledo for infrastructure projects to support housing developments, which they believe will create 585 new housing units. To qualify for this public-private partnership funding, cities had to show they had shovel-ready infrastructure and housing ready for development that is within the city's current UGB that could be completed within 5 years after receiving a direct allocation from the state. Additionally, local developers in each area must ensure that 30% of the completed housing units are available for sale or rent at 130% or less than Area Median Income.

Heating & Cooling Incentives ([Senate Bill 1529-Enrolled](#)) - This legislation makes changes to the Oregon Health Authority (OHA) air conditioner and filter program, authorizing OHA to distribute air conditioners and air filters in anticipation of emergencies to entities, including Community Action Agencies, that can provide them to eligible individuals during an emergency. It requires reimbursement of costs associated with identifying eligible recipients, delivering devices, providing necessary utility support, and ensuring devices are installed and working properly. OHA received a one-time \$5 million appropriation for the program in the 2023 Legislative Session. An additional \$3.6 million was allocated to this program through the passage of Senate Bill 1530-Enrolled.

Supplemental Nutrition Assistance Program (SNAP) Benefits ([Senate Bill 1585-Enrolled](#)) - This legislation, sponsored by Senator Campos and Representative Neron, establishes the Task Force on Maximizing Supplemental Nutrition Assistance Program Benefits. The role of the task force is to review options and make recommendations to DHS for allowing SNAP recipients to use their benefit to purchase hot, ready-to-eat meals, including restaurant meals. Currently, nine states offer this option for SNAP participants who might not be able to safely prepare meals for themselves or who do not have permanent housing for storing and preparing food. The bill requires DHS to staff the task force, seek approval from the federal government, and implement task force recommendations – statewide or as a pilot program – within 12 months of federal approval.

Model Development Ordinances ([Senate Bill 1564-Enrolled](#)) - Sponsored by Senator Anderson, Senator Knopp, and Representative Breese-Iverson, this legislation directs DLCDC to create three model ordinances that provide clear and objective standards for the development of various housing types. The model ordinances are to be targeted toward cities with different population sizes, ranging from populations of less than 2,500 to populations of more than 25,000, and developed by January 1, 2026. The goal is to allow cities that do not have the bandwidth to create and administer their own model ordinance codes to adopt a code created by DLCDC that is aligned with that city’s population.

Oregon Drug Intervention Plan ([House Bill 4002-Enrolled](#)) - One of the defining successes of the session, this legislation was a bipartisan compromise led by Senator Lieber and Representative Kropf, Co-Chairs of the Joint Committee on Addiction and Community Response. The Co-Chairs worked with the House and Senate Republican Leaders, Representative Helfrich, and Senator Knopp and Speaker Rayfield on an updated amendment to House Bill 4002 to gain support.

Key elements of the final amended bill include:

- Payment for substance use disorder treatment;
- Authorization for pharmacists to dispense opioid use disorder medication refills;
- Requires the Alcohol and Drug Policy Commission to complete studies;
- Establishes a certified community behavioral health clinic program;
- Creates a Joint Task Force on Regional Behavioral Health Accountability;
- Creates a task force to improve the safety of behavioral health workers;
- Establishes a United We Heal Medicaid Payment Program;
- Fixes Boyd/Hubbell by expanding the definition of “deliver” or “delivery” to include the possession of a controlled substance with the intent to transfer to another person;

- Increases penalties for delivery of controlled substances within 30 feet of a public park and 500 feet within a treatment facility;
- Establishes a drug enforcement misdemeanor crime of possession of a controlled substance;
- Creates opt-in deflection programs, conditional discharge criteria, and accelerated expungement for violators;
- Expands welfare holds from 48 to 72 hours; and
- Requires the Oregon Criminal Justice Commission to collect and analyze data on demographics concerning deflections, arrests, charges, and convictions for unlawful possession of a controlled substance and delivery of a controlled substance offenses.

A comprehensive summary of the -33 amendments adopted can be found [here](#).

The measure now awaits the Governor's signature for enactment. However, on March 8, the governor released a statement saying she would sign the bill. The Boyd-Hubbell fix will take effect immediately, while most of the county deflection programs and the new unclassified misdemeanor will not go into effect until September 1, 2024.

What's Next?

While the Oregon Legislature is now adjourned *sine die*, there is an increased focus on interim legislative activities. In the interim, there will be informational hearings, task force meetings and work groups on emerging policy issues leading up to the 2025 Legislative Session. State agencies will begin rulemaking processes to implement recently passed legislation. As the political focus shifts to campaigns, legislators will work to raise money and connect with voters for the upcoming election.

Final 2024 Tracked Bill Summary

For your review, attached is a list of bills tracked on your behalf this session.

2024 INTERIM CALENDAR

APRIL						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21 Primary Election	22	23	24	25
26	27 Memorial Day	28 Task force	29 Leg Days Rev Forecast	30 Leg Days	31 Leg Days	

JUNE						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19 Juneteenth	20	21	22
23	24	25	26	27	28	29
30						

KEY
Legislative Committee Days
Optional task force days
State Holidays
Elections
Projected revenue forecast
LC-Related deadlines

JULY						
S	M	T	W	T	F	S
	1	2	3	4 Fourth of July	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28 Forecast	29	30	31

SEPTEMBER						
S	M	T	W	T	F	S
1	2 Labor Day	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23 Leg days	24 Leg days	25 Leg days	26 Task force	27 Request Deadline	28
29	30					

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5 General Election	6	7	8	9
10	11 Veterans (Obsvd)	12	13	14	15	16
17	18	19	20 Forecast	21	22	23
24	25	26	27	28 Thanks-giving	29	30

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4 LC Drafts Returned	5	6	7
8	9 Task Force	10 Leg Days	11 Leg Days	12 Leg Days	13 Bill Filing Deadline	14
15	16	17	18 Forecast	19	20	21
22	23	24	25 Christmas	26	27	28
29	30	31				



Oregon

Tina Kotek, Governor



OREGON
DEPARTMENT OF
EDUCATION

Oregon achieves . . . together!

Dr. Charlene Williams

Director of the Department of Education

March 13, 2024

Ms. Carmen Romero, Program Director
Mid-Willamette Valley Community Action Agency - FDCH
2475 Center Street NE
Salem, OR 97301

Dear Ms. Romero,

RE: Procurement Review of the Child and Adult Care Food Program
Agreement No. 2413002

The Oregon Department of Education Child Nutrition Programs (ODE CNP) appreciates the courtesy and cooperation shown to Richard Williams during the Procurement Review of Mid-Willamette Valley Community Action Agency – FDCH on 3/13/2024. ODE CNP found no areas out of compliance with Federal and/or State regulations and policies.

The Oregon Department of Education Child Nutrition Programs (ODE CNP) acknowledges your efforts to strengthen program accountability and provide nutritious meals in a healthy environment.

If you have any questions concerning this letter, please contact Richard Williams, Child Nutrition Procurement Specialist, at (503) 559-3428, or me at (503) 881-3978.

Sincerely,

Damasita Sanchez
Manager, USDA Foods and Procurement
Child Nutrition Programs

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Mid-Willamette Valley Community Action Agency
BOARD APPROVAL TO SUBMIT GRANT APPLICATION

GRANT NAME: USDA (program continuation)

PROGRAM: MWVCAA - Nutrition First USDA FY 24 Grant Revision #3

GRANT DUE DATE: April 1, 2024

FUNDING SOURCE: USDA, Oregon Department of Education

GRANT PERIOD: 10/1/23 through 9/30/24

AMOUNT REQUESTED \$583,081.03

ADMINISTRATION AMOUNT: \$49,536

PURPOSE OF GRANT: This grant supports all Nutrition First operations including wage and fringe, rent, mileage, training for staff and providers, equipment, administrative overhead, etc. The funds also cover program activities to meet contract requirements of monitoring and nutrition education. Additional funds are requested on a monthly basis to pay for meal reimbursements.

TARGET POPULATION: CCLD-registered/certified and ODHS-listed child care providers living in Marion, Polk, Yamhill, Lincoln, Tillamook, Linn, Benton, Lane, Clackamas, Washington and Multnomah counties. We recruit providers who speak languages other than English and those in lower-income and rural areas, in addition to general recruitment. We currently serve English, Spanish and Russian-speaking providers, and Vietnamese and deaf providers with interpreters.

APPROVED BY BOARD OF DIRECTORS:

BOARD CHAIR

DATE