



APRIL 2024 MEETING BOARD OF DIRECTORS

THURSDAY, APRIL 25, 2024

LOCATION:

**COMMUNITY ACTION AGENCY
2475 CENTER ST NE
SALEM, OR 97301**

VIRTUAL:

Topic: MWVCAA Full Board Meeting April 2024

Time: Apr 25, 2024 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

**[https://us06web.zoom.us/j/88029675680?pwd=Vpqw8z6wgzXR7FgCvTa4oOA
Vb11OmD.1](https://us06web.zoom.us/j/88029675680?pwd=Vpqw8z6wgzXR7FgCvTa4oOA
Vb11OmD.1)**

Meeting ID: 880 2967 5680

Passcode: kNmnS2

COMMUNITY ACTION PROMISE

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Helping People Changing Lives

Table of Contents

April 2024 Board Meeting Agenda	3
March 2024 Full Board Meeting Minutes	4
Executive Director’s Report	9
Regional Anti-Poverty Report	19
Amicus Brief Overview	28
Chief Financial Officer’s Report.....	30
February 2024 Budget to Actual (Financials)	31
Chief Human Resources Officer Report	33
Community Action Re-Entry Services (De Muniz) Program Report	37
Child Care Resource and Referral Program Report	38
CRP (ARCHES) Program Report	39
Energy Services Program Report.....	50
Head Start Program Report	51
HOME Youth Services Housing Program Report	53
HOME Youth Services Sheltering Program Report	58
Weatherization Report.....	64
April 2024 Program Committee Meeting Minutes	65
Staff Childcare Status Report.....	67
Workers’ Compensation and Accident Medical Renewal Review Packet	68

COMMUNITY ACTION AGENCY BOARD OF DIRECTORS AGENDA THURSDAY, APRIL 25, 2024

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Salem OR 97301

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Mission

Empowering people to change their lives and exit poverty by providing vital services and community leadership.

Vision

All people are respected for their infinite worth and are supported to envision and reach a positive future.

- | | |
|---|-------------|
| I. Welcome and Introductions | 5:30 |
| II. Public Comment | 5:35 |
| III. Declaration of Conflict of Interest | 5:40 |
| IV. Approval of Agenda | 5:45 |
| V. Consent Calendar | 5:50 |
| 1. March 2024 Full Board Meeting Minutes | |
| 2. April 2024 Executive Director Report | |
| 3. April 2024 Regional Poverty Report | |
| 4. April 2024 Chief Financial Officer Report | |
| 5. April 2024 Chief Human Resources Officer Report | |
| 6. April 2024 Program Director Reports | |
| 7. April 2024 Committee Meeting Minutes | |
| 8. <i>Informational</i> : Staff Childcare Status Report | |
| 9. <i>Informational</i> : Workers Comp Insurance Recertification | |
| VI. Board Business | 5:55 |
| 1. 2023 Single Audit (Grove, Mueller & Swank) – <i>Presentation</i> | |
| 2. Acceptance of 2023 Single Audit and Financial Statements (Hoyle) - <i>Approval</i> | |
| 3. Financials (Hoyle) – <i>Approval</i> | |
| 4. Strategic Plan Update (Hamilton) – <i>Informational</i> | |
| 5. 2933 Center Renovation Procurement Award (Blakely Plumbing)– <i>Approval</i> | |
| 6. Executive Director’s Report (Jones) | |
| VII. Adjournment | 7:30 |

Next board meeting: Thursday, May 23, 2024

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Meeting
THURSDAY, MARCH 28, 2024
MEETING MINUTES

ATTENDANCE:

Board of Directors:

Present:

Helen Honey	Jeremy Gordon	Steve McCoid	Eunice Kim
Jade Rutledge	Kevin Karvandi	Laura Reid	RW Taylor

Absent:

Catherine Trottman	Erika Romine	Cindy Ramirez Cisneros	Frank Lonergan
Shelaswau Crier			

Others Present:

Program Directors/Staff/Guests:

Jimmy Jones, Executive Director
Helana Haytas, Chief Operations Officer
Robert Hale, Chief Information Officer
Ashley Hamilton, Chief Program Officer: Housing and Homeless Services
Eva Pignotti, Chief Program Officer: Early Learning and Child Care
Marie Jennings, Development Director
Carmen Romero, Nutrition First Program Director
Elizabeth Zinkand, Staff Childcare Program Director
Jade Wilson, Executive Assistant
Lori Van Dyke, Prospective Board Member and Consulting CFO/Principal
Deanna Gwyn, Prospective Board Member and Salem City Councilor
Margie Taylor, Community Member

The meeting of the Board of Directors was called to order at 5:36 pm by Board Chair Jade Rutledge. It was determined that a quorum was present.

I. Welcome

Board Chair Jade Rutledge welcomed everyone.

II. Public Comment

RW Taylor, Board Member, made a public comment regarding MWVCAA and the Board of Directors stance on changing laws around homeless camping. He encouraged meeting attendees to think about homeless veterans and the countries obligation to helping veterans.

III. Declaration of Conflict of Interest

None were made.

IV. Approval of Agenda

No changes were made.

MOTION: To approve agenda made by RW Taylor,

SECOND: Helen Honey.
APPROVED: Unanimously approved

V. **Consent Calendar**

1. **February 2024 Full Board Meeting Minutes**
No discussions or concerns were raised
2. **March 2024 Executive Director Report**
No discussions or concerns were raised
3. **March 2024 Head Start Status Report**
No discussions or concerns were raised
4. **March 2024 Chief Financial Officer Report**
No discussions or concerns were raised
5. **March 2024 Chief Operations Officer Report**
No discussions or concerns were raised
6. **March 2024 Program Director Reports**
No discussions or concerns were raised
7. **February 2024 Membership Committee Meeting Minutes**
No discussions or concerns were raised
8. **March 2024 Committee Meeting Minutes**
No discussions or concerns were raised
9. ***Informational Report: Head Start Winter Child Outcomes Data***
No discussions or concerns were raised
10. ***Informational Report: CAPO 2024 End of Session Report***
No discussions or concerns were raised
11. ***Informational Report: 2024 Interim Calendar***
No discussions or concerns were raised
12. ***Informational Report: Nutrition First Procurement Review Close Letter***
No discussions or concerns were raised

MOTION: To approve consent calendar made by Steve McCoid,
SECOND: Helen Honey.
APPROVED: Unanimously approved

VI. **Board Business**

1. **Board Chair Jade Rutledge Election to New Term** – New three-year term for Jade Rutledge as Head Start Parent representative and current Board Chair.

MOTION: To approve Jade Rutledge’s election to a new term made by Jeremy Gordon,
SECOND: Helen Honey.
APPROVED: Unanimously approved

2. **Board Member Addition: Deanna Gwyn, Salem City Councilor** - Following an interview and discussion with the Membership Committee, a recommendation to add Deanna Gwyn, Salem City Councilor, to the board of directors was made by Jade Rutledge, Board Chair and Membership Committee member.

MOTION: To approve the addition of Deanna Gwyn, Salem City Councilor, to board made by Steve McCoid,
SECOND: Helen Honey.
APPROVED: Unanimously approved

- 3. Board Member Addition: Lori Van Dyke, Consulting CFO/Principal -**
Following an interview and discussion with the Membership Committee, a recommendation to add Lori Van Dyke, Consulting CFO/Principal, to the board of directors was made by Jade Rutledge, Board Chair and Membership Committee member.

MOTION: To approve the addition of Lori Van Dyke, Consulting CFO/Principal, to the board made by Helen Honey,

SECOND: Steve McCoid.

APPROVED: Unanimously approved

4. Executive Director's Report

- i. Single Audit:** Audit is complete. No findings.
- ii. OHCS Fiscal Audit:** Completed with one required action involving agency fund recipient monitoring. This is a common required action among other non-profits.
- iii. 401K Procurement Review (Head Start CACFP):** All documents for the review have been submitted.
- iv. Hiring Updates:** Over the last year, there have been 4,722 applicants for agency jobs. Jimmy shared information about applicant demographics.
- v. Program Highlights**
 - 1. David's House:** Grand opening event conducted on March 27 beginning with a ribbon cutting ceremony and then followed by a series of guided tours. A vigil was also held to commemorate the occasion on March 29.
 - 2. HS Enrollment:** Enrollment is at 94%. The updated slot reduction request has been submitted to the funders.
 - 3. Woodburn:** Opening in April will be our Temporary Shelter site in Woodburn. A community Meet & Greet took place on March 21 and aimed to provide community members with insight into programming and allow time for Q&A about our services. The event was well attended overall.
 - 4. Nutrition First Budget:** A request for approval of a budget adjustment was made at this meeting. The budget adjustment is to include pay increases for hourly staff.
 - 5. Energy:** Currently, the Energy Services program has assisted over 3,500 households which equals over 9000 individuals helped.
 - 6. CCR&R:** The program has been provided new grant funding from Yamhill County; to be used program wide.
 - 7. Nutrition First:** The program currently serves over 500 providers in an eleven-county service area.
 - 8. Weatherization:** Recently, Senator Patterson paid Weatherization a visit in order to learn about their services. The visit was an overall success and Senator Patterson was very appreciative of the opportunity. As of February, ten projects were completed.
- vi. Property Updates**
 - 1. Union Street:** The former HOME Youth Drop-in has been put back on the market due to the funding issues with the last prospective buyer.

2. **Mill City:** We currently lease a portion of a building in Mill City to provide services to the canyon. The building owners hope to sell in the near future and the agency hopes to, pending board approval, purchase the building in order to continue services in the canyon.
3. **Weatherization/Energy Building:** The search continues for a new building for our Weatherization and Energy programs. The owners of the prospective property we were looking at purchasing decided to not sell.

vii. **Renovation Updates**

1. **ARCHES Inn:** The search for a general contractor to conduct the renovations is set to begin in the Spring through the RFP process.
2. **ARCHES Lodge:** Some cosmetic and structural repairs have been made. RFP solicitations have been received for an architect for the fire suppression project. Will be brought to the board for approval soon.
3. **Family Shelter (Formerly Tanner Project):** Bids for plumbing project have been received but further solicitation is needed due to the complexity of the project.
4. **CDS Applications:** Some congressionally directed spending funding applications have been submitted for. Funding to go to ARCHES Inn renovations and possibly the purchase of the Mill City building.
5. **HB 4098:** Early learning state funds totally \$5 million to be expected for the network. We may receive a portion of that.

viii. **Rental Assistance:** Jimmy provided an overview of the rental assistance services that have been provided since the State of Emergency was established during the COVID19 crisis. He provided some statistical information regarding affordable housing; specifically, the housing cost burden to income ratio.

5. **Nutrition First ODE CACFP Budget Revision:** This budget adjustment is being made to include increased wages for hourly staff.

MOTION: To approve the Nutrition First ODE CACFP Budget Revision for 10/1/23 to 9/30/24 made by Steve McCoid,

SECOND: Helen Honey.

APPROVED: Unanimously approved

6. **Amicus Brief on *City of Grants Pass v. Johnson*:** Jimmy provided an overview of a recent US Supreme Court case (*City of Grants Pass vs. Johnson et al*) as it pertains to the clients that we serve. Oregon Law Center asked if the agency would be willing to sign an Amicus Brief, organized by Oregon Law Center and Georgetown University Law, that would show our support. Jimmy sought feedback with regard to this brief. There was further discussion about the ramifications of signing on and the majority agreed it would be wise to do so.

MOTION: To approve MWVCAA signing onto the City of Grants Pass v. Johnson Amicus Brief made by Steve McCoid,

SECOND: Jeremy Gordon.

APPROVED: Helen Honey, Jade Rutledge, Kevin Karvandi, Laura Reid, Eunice Kim, RW Taylor, Lori Van Dyke

OPPOSED: None

ABSTAINED: Deanna Gwyn

7. Financials – Tabled to next meeting due to Kaolee Hoyle, CFO, being out of office.

MOTION: To approve tabling the financials made by Helen Honey,

SECOND: Steve McCoid.

APPROVED: Unanimously approved

VII. Adjournment

The Board of Directors meeting was adjourned at 6:57 pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

Executive Director's Report
to the Board of Directors
MID-WILLAMETTE VALLEY
COMMUNITY ACTION AGENCY
April 2024

I am back from vacation, and slowly catching up on two weeks' worth of work. Things are going well. We're close to moving into the summer, which is the slowest time of the year for social work. This is as much as a down season as I have, with the legislature out of session and most of the big deadlines having passed. That said, planning is already underway for the 2025 session. That session will be the most consequential in the Agency's history (in terms of budget scope, threats, and opportunities) since the mid-1990s. Right now everyone is table-setting for the policy frameworks that will be revealed this summer and fall. Even with the slower pace, there are still things to be done. Planning for the year-end close, budgeting, and future work plans are all being crafted. Internally, we are past the audit. The warming season is over. Head Start (with the exception of the full-year classrooms) is about to break for the summer. Our staff [Wellness Day](#) (which will be at the Fairgrounds) is June 10th. The Board is welcome to attend.

Audit: The audit is complete and on-file with the [federal clearinghouse](#), as required. This is our sixth consecutive on-time and fifth consecutive finding-free audit. That string of success has not been accomplished at the Agency this century. The federal government requires single audits, as part of [Uniform Guidance](#), for any grant recipient that receives \$750,000 or more in federal contracts.¹ That law was passed in 1984, and amended again for more specificity in 1996. We have large sums of federal contracts, through [Health and Human Services](#) (Head Start, ARCHES), [USDA](#) (Nutrition First), [Housing and Urban Development](#) (HUD), and the [Veterans Administration](#) (ARCHES). The "single" audit is simply a system for a nonprofit to submit to a "single" audit, instead of having fiscal audits by each one of those federal entities. That's on the

¹ Uniform Guidance is short-hand for 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Essentially, it's the magna carta of financial standards for nonprofits receiving federal awards. If you would like, you can read about it here at: <https://www.govinfo.gov/app/details/CFR-2014-title2-vol1/CFR-2014-title2-vol1-part200>

finance side. On the program side, each one of those entities annually (or nearly annually) has some level of program audit for our program work.

Property Updates: We are working on a whole host of renovations, acquisitions, and one sale in April and May.

Property	Program	Action	Update	Timeline
625 Union Street NE (Salem)	HOME Youth	Sale	The property is not functional as a service location. The program has moved drop-in services to the Broadway building. Sale proceeds proposed to fund in part two acquisitions.	A Special Board Meeting on 17 April authorized the sale. Potential close on 22 April; two conditional barriers remain.
2755 Pence Loop SE (Salem)	Energy/WX	Acquisition	<p>We executed PSA pending conditions and board approval. Cost is \$2.985M, with \$400,000 down to fund a 25-year note at 6 percent interest. Balloon/call at 60 months.</p> <p>WX fits current zoning; Energy may not (though the Marion County Health Department was allowed to use the property, and there is a yoga studio across the way).</p> <p>We are looking at options.</p>	Escrow opened on April 11 th . Sellers' documents were due by April 15 th . Title report by April 25 th . Expected closing in June 2024.

280 NE Santiam Blvd (Mill City)	ARCHES	Acquisition	<p>Signed LOI, pending conditions and board approval. The cost would be \$450,000, pending appraisal, inspection and other conditions.</p> <p>Seller has some title problems, that they are working through.</p>	Seller has not countersigned.
2933 Center Street NE (Salem)	ARCHES (Family Shelter)	Renovation	<p>The plumbing repairs are extensive and will cost about \$600,000. Right now we have contractors lined up to do the work (pending board approval), which has to be completed by 31 October. This property is a condominium, and the other partner is currently claiming that they have no money to pay their 40 percent, but at the same time they are asking us to sell our half to them.</p>	<p>Consulting with the attorney on the framework of the condominium burdens for the partner, and preparing contingencies in case the partner cannot come up with the funds.</p> <p>We are also approaching the partner and asking them to sell their half to us.</p>
Santiam Lodge (funded)	ARCHES Affordable Housing	Acquisition	We discussed updated purchasing criteria with our real	Update coming in May.

concept with no location)			estate agent— including price range, preferred locations, timelines, and multi-family considerations.	
ARCHES Lodge	ARCHES Shelter	Renovation	The roof and flooring RFPs submissions have been reviewed and scored. The next step is presenting them to the board for approval.	Action in April or May.
ARCHES Inn	ARCHES Shelter	Renovation	AC&Co has updated the project blue prints and timeline. Next step is putting our RFPs for a General contractor, as well as independent vendors (e.g., elevator install, roofing, flooring, and fire-suppression)	RFPs coming in April.

Head Start: Statewide, the [Oregon Head Start Association](#) reached a boiling point of frustration last week. They sent a poorly organized, somewhat inflammatory letter to the Governor’s Office. We declined to sign on, because of the tone, tenor, and the simple fact that the OHSA lobbyist (who is good) was sidelined and unaware of the Association’s actions. The letter stated, essentially, that [Pre-School Promise](#) was undermining and relegating Oregon’s Head Start program to a second-class consideration. They also argued that the new [Department of Early Learning and Care](#)

had corrupted the role of the [Early Learning HUBS](#) through the misuse of “[Coordinated Enrollment](#).”

People often get in more trouble for saying true things than they do for falsehoods. That seems to be the case here. The Head Start Association’s complaints are accurate and valid, but this is not the way these kinds of messages are communicated in Oregon. Something needs to be done, however, because the state *is* prioritizing its state programs ([OPK](#), [Preschool Promise](#), [P3](#), [Baby Promise](#)) over the federal programs. Washington County just cut its Head Start program by half. We have skillfully managed to avoid any major losses, but even here we are not fully deployed, and certainly not immune to the pandemic constriction that plagued programs statewide.

The [Oregon Department of Education](#) (and now the [Department of Early Learning and Care](#)) botched the rollout of the state versions of early child care. Now on the heels of that failure, we had the published report of serious discrimination inside DELC that went on for years, which led to multiple resignations, several formal complaints, and some legal action. There is a big mess to clean up there, and I expect that some changes are coming soon.

Child Care Resource & Referral: We have a commitment from [Yamhill Community Care](#) for \$733,333 for one year to support [Early Childhood Apprenticeships and Business Development](#) in Yamhill County. That grant is the product of a back-and-forth with Yamhill County leadership that dates back more than a year. I am really impressed with [Program Director Jenna Sanders](#), who continued to engage and pursue the opportunity despite a series of setbacks. Contract negotiations on that grant are due to start soon. Secondly, the timeline for becoming a [Registered Apprenticeship Program](#) with the [Department of Labor](#) has been accelerated and must be completed by September of 2024. The program submitted two US Department of Labor grants in support of this work on 15 April 2024. If awarded, the grants would support the development of a [Pre-Apprenticeship](#) and [Registered Apprenticeship Program](#) in Marion, Polk, and Yamhill counties and would run for a total of four years. We applied for \$3,110,401.36 for the Pre-Apprenticeship and \$3,992,675.88 for the Registered Apprenticeship Programs.

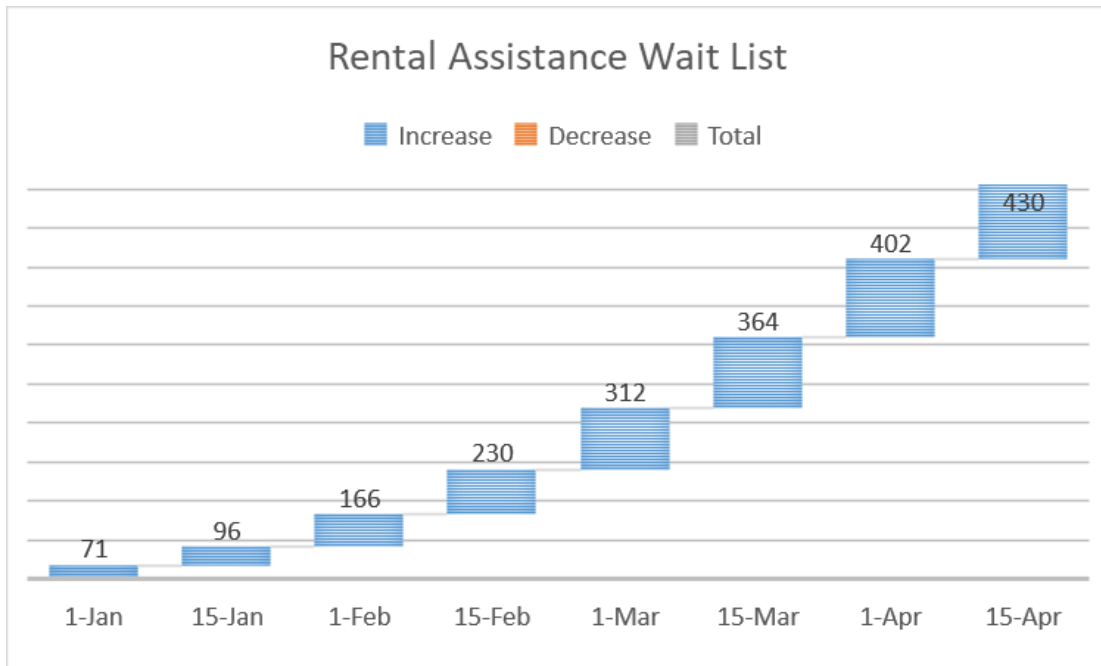
Agency Childcare: Back last year our staff expressed an overwhelming desire to have Agency childcare. So we secured about \$90,000 in donations from [Mountain West](#) and another \$30,000 from other private sources to get the program up and running (budget-wise wise the Mountain West grant is spread out over two years). We opened it in February, after licensing was complete, but have not seen adequate demand to date. It is not uncommon for new projects like this to take some time to get off the ground, and we expect that the demand will increase dramatically as the new school year starts in August. Right now we have about \$80,000 in revenue under expectation in that

program. That's not an unrecoverable loss, because we could just push more Agency donations into the gap to make it whole. There is an efficacy issue, however, because additional commitment creates an opportunity cost on what we planned to do with the donation originally. Right now we have kept the program small to try to demonstrate proof of concept. The only directive I have given to the program is that it must, in time, pencil out (be revenue neutral). And down the road, it needs to expand to something larger than 28 children, to justify the effort. The purpose of the staff childcare rested on two goals:

- Providing onsite childcare as a hiring incentive in a very tough labor market.
- Easing the burden on current staff, many of whom struggle to come to the office (and prefer to work remotely) if their other option is to pay for childcare.

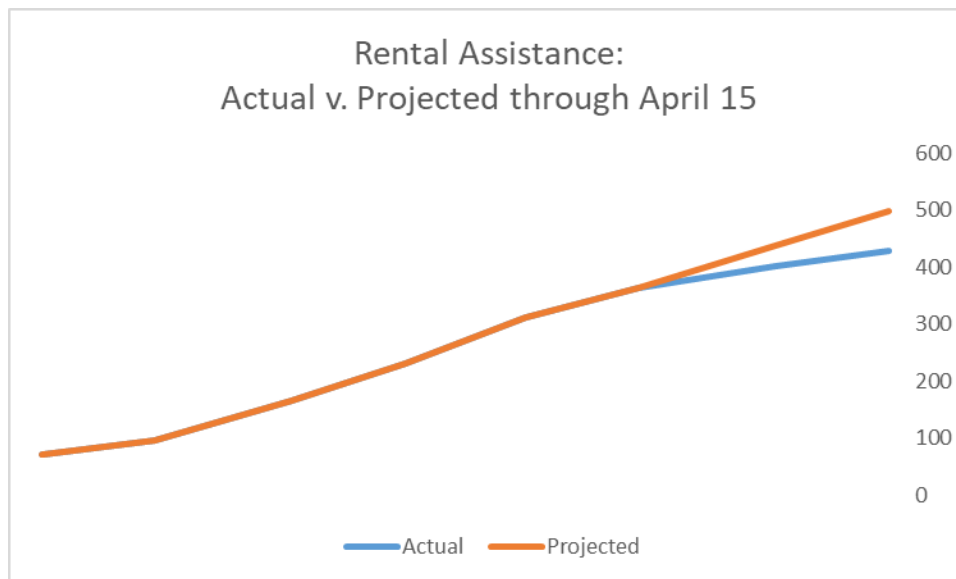
The price point looks more like market-based child care. The ERDC (Employment Related Day Care) expansion this year is a good opportunity to put more of those recipients into the staff child care. But this remains experimental. At some point, if it does not pencil out, and beyond that, if we cannot get it to a meaningful scale, we will simply have to pull the plug. Many businesses across town, especially nonprofits, have wanted to make this effort work (that's how we attracted the Mountain West investment) but, to date, no one has seemed to be able to make it revenue-neutral. We plan to reevaluate in August and will report back regularly going forward.

Rental Assistance: The rate of growth for the waitlist has slowed, thankfully. We had projected the list to reach 437 by April 1, but the number on that date was 402. We did hit 430 on 15 April (about two weeks behind projection). We will have to track it closely in May and June.



I asked [Sean Sachs](#), the Program Manager in ARCHES for rental assistance, what he thought. Sean has ran all our rental assistance since 2020. This is what he said:

“We are reducing the number on the waitlist as we are calling people whose names have come up and they are not responding, most likely because they have been evicted. Secondly, it has just been a little slower. I don't have an explanation for this. My guess is people are just saying screw it and getting evicted. There have been quite a few no-shows in court.”



Oregon Local Government Financial Crises: Many people have asked me, including our own staff in recent weeks, if we were concerned about the local government funding crisis in Oregon. We are not. We long ago decided to hook our star to state, federal, and foundation funding, and not that of local government. The logic behind that decision was complex, but boils down to control and the volume of resources available. Local governments in Oregon are reaching a financial cliff. The pandemic and the flood of federal money postponed it, but the cliff is now very real. The funding crisis Salem is experiencing now, cutting services, perhaps closing the library, etc., will be felt by nearly every other city in Oregon in the next five years. They just do not have money to fund nonprofit work at scale—hardly have enough to provide police and fire protection (much less summer concerts). It also did not make sense to us to carve up the few resources available locally, and made much more sense to bring in resources from outside Marion and Polk. We thereby contribute to the local economy (as our employees and clients spend external dollars internally in Marion/Polk) while bringing in greater state and federal resources to do the work that local government cannot (or will not) fund. At the state level, the 2025-2027 biennium is predicted to be a bit thinner than 2023-2025, but the forecasts continue to improve each cycle. The forecast for 2027-2029 is fairly rosy. There is an “easy” three-step solution to solve the city funding crisis:

- 1.) End the kicker return.
- 2.) Create a state sales tax.
- 3.) Use both the kicker and the sales tax to subsidize local government services through a shared revenue program, and do so constitutionally as they do in Wisconsin, which provided \$753 million in county and municipal aid (unrestricted) in 2021, along with an additional \$76.6 million in utility aid.

Easy to know, very difficult to achieve. There is likely less than 5 percent support in Oregon for ending the kicker and creating a sales tax. But both are likely inevitable long-term. I never believed we would be able to pump our own gas in Oregon. And yet here we are.

Drug Testing: We currently have two drug testing programs that we have used for many years, post-accident (for drivers) and reasonable suspicion. Given the numbers of hard drugs that have been showing up on reasonable suspicion testing, and the fact that it is well known that we do not do pre-employment testing, we are renewing the pre-employment testing program, which we had prior to 2019, but are excluding marijuana from the pre-employment test. Best practice evidence also shows that a random testing program is successful in keeping hard drugs out of the work place. We will be instituting

a random testing program, limited to hard drugs, specifically opioids, cocaine, heroin, fentanyl, and methamphetamine. Many social work agencies across Oregon have these policies. We are charged with the safety and care of our clients, children, and our staff. Given the explosion of opioids in our community, and the pervasiveness of them among our clients, I feel that we simply have no choice but to begin a random testing program to protect our clients, staff, and the agency’s general liability (including directors and officers liability) moving forward.

- 2011-2012 – 1.03
- 2012-2013 – 1.19
- 2013-2014 – 1.23
- 2014-2015 – 1.23
- 2015-2016 – 1.52
- 2016-2017 – 1.29
- 2017-2018 – 1.03
- 2018-2019 – .96
- 2019-2020 – .99
- 2020-2021 – .82
- 2021-2022 – .79
- 2022-2023 – .87
- 2023-2024 – 1.04
- 2024-2025 – 1.08

Workers’ Compensation Renewal: Every April we renew our workers’ compensation insurance with SAIF. Rates are determined by performance within a three-year window (in this case our window is 2020-2021, 2021-2022, and 2022-2023). We have historically had very strong performance on this metric. Ideally you want to keep a 1.0 rating or lower. Our “MOD” for 2024-2025 is 1.08 (which is based on the three-year performance average of 2020-2021, 2021-2022, and 2022-2023).² The first two years in that cycle were the pandemic years, which saw much greater time loss. Once those two years drop off, we should see a return to the 2018-2022 norm. That said, the number of employees in 2018 was about 300, and now it’s close to 600, so that creates twice the possibility for time loss.

Though the 2023-2024 year is not complete, we have 84 time loss days compared to the 234 the year before, at a total incurred of \$79,212 compared to the \$125,729 the year prior. Our performance has given us a bit of a discount on the rate, as a result. The premium fell from a 1.49 rate down to a 1.28 rate over prior year, which is a three-year low. The total premium is \$184,905.79, compared to the \$201,964.73 for the year prior.

			3 Year Window									Factors are subject to change as claims progress					
2019-2020			2020-2021			2021-2022			2022-2023			2023-2024			2024-2025		
SAIF			SAIF			SAIF			SAIF			SAIF			SAIF		
# Claims	Time Loss	Total Incurred	# Claims	Time Loss	Total Incurred	# Claims	Time Loss	Total Incurred	# Claims	Time Loss	Total Incurred	# Claims	Time Loss	Total Incurred	# Claims	Time Loss	Total Incurred
21	16	7,981	20	240	172,450	31	152	94,558	23	234	125,729	27	84	79,212	TBD	TBD	TBD
			60 day time loss, pandemic 88 day time loss, fell on wet spot 32 day time loss, scooter trip			15 day time loss, trip on chair 33 day time loss, ladder 15 day time loss, drill 70 day time loss, fell on ice			19 day time loss, fall on steps 73 day time loss, rep. crawling 116 day time loss, vehicle			53 day time loss, fell in kitchen					

² The three-year performance is not the three-year average of the MOD, but an algorithm that considers time loss days, employee job classes, total loss incurred.

Middle Grove: We are VERY close to having [Health and Human Services](#) pay off the entire remaining debt on our [Head Start Middle Grove](#) property. We were notified by Region X this week that the final steps are in place. The current payoff is \$689,838, but this will save the program decades worth of space cost and hundreds of thousands of dollars in interest. We started this effort back in 2018, when Region X let us know that we had to refinance to eliminate a balloon payment on the property. We were finally able to refinance Middle Grove in 2023 (financing anything with HHS requires years of effort). In the course of that work, we sought a full payoff of the debt, and we are now days away from making that a reality. I really appreciate all the great work that [Eva Pignotti \(Chief Program Officer\)](#), [Kaolee Hoyle \(Chief Finance Officer\)](#) and [Nancy Cain \(Head Start Grants Specialist II\)](#) have done to make this happen. It's a big, big win for us.

IT: We conducted an external cybersecurity update last month. The results were very positive. Cyber is increasingly a major threat to nonprofit operations. Once upon a time international hackers and ransomware efforts targeted corporations and state/national governments. Those days are long, long gone. There had been some "honor amongst thieves" when it came to nonprofits helping people, but increasingly nonprofits, schools, and other entities are ransomware targets. The report summary included the following:

INTRODUCTION

Mid-Willamette Valley Community Action Agency (Client) has engaged Quest to conduct a cybersecurity checkup to review their production firewalls. This checkup is designed to review configuration and adjustments to critical security systems and flows. The following document outlines findings, gaps, and recommendations for remediation that will enable the Client to better operate, plan, and secure its infrastructure in accordance with data security standards, safeguarding information and systems from internal or external threats and vulnerabilities, based on an analysis report of the scan results.

EXECUTIVE SUMMARY

Quest has determined that the security posture of the observed firewalls within the Client is above average when compared to industry standards. The use of segmented networks, tight access controls, geo-blocking, active cloud logging, and monitoring of events makes for a solid security foundation if the configurations and policies are maintained. There are gaps listed below that Quest will recommend for remediation. The observed gaps will be reviewed in the Findings section. Quest recommends Client reduce their current risk profile and associated attack surface by prioritizing the highest severity remediations and/or recommendations. With firewall security, there are always areas for improvement as you review and adapt to changes in the threat landscape

Jimmy Jones
19 April 2024
Salem, Oregon

Regional Poverty Report

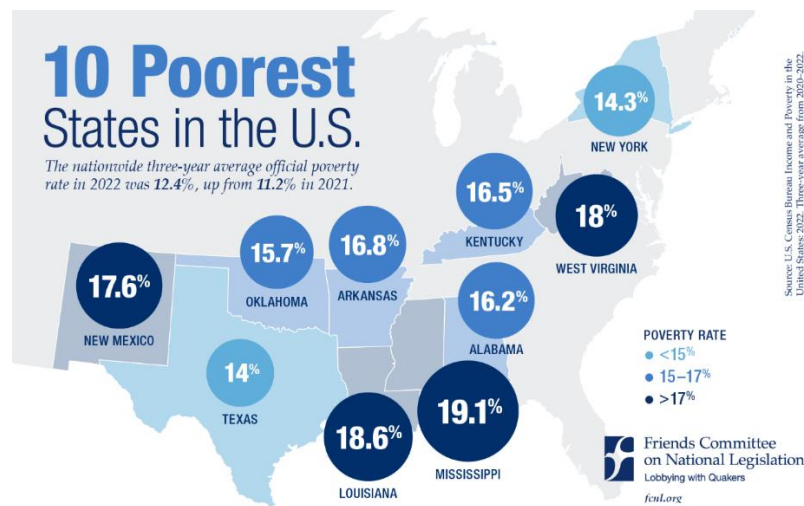
MID-WILLAMETTE VALLEY

COMMUNITY ACTION AGENCY

April 2024

The [United States Department of Health and Human Services](#) earlier this year released the 2024 federal poverty levels (FPLs), that are used as a means test for public benefits.¹ The annual poverty level for a family of three has grown to \$25,820, a \$940 increase from \$24,860 in 2023. Individual poverty levels have increased to \$15,060, up from \$14,580 the prior year. Neither of those levels, as you can see, is anything close to a living wage, and they're especially irrelevant for low-income Oregonians because of the delta between the cost of living in Mississippi versus Marion County.

We do have substantial advantages in Oregon, over much of the rest of the country, despite the affordability crisis that is impacting basic needs across the board. Smart public investments in Oregon, that have built a tenable (but not adequate) social safety net, along with a humming economy, have kept Oregon's poverty rate to just over 12 percent.



¹ <https://public-inspection.federalregister.gov/2024-00796.pdf>

Thankfully the poverty level is not fully correlated with eligibility for public benefits. SNAP benefits (“food stamps”) are accessible for a family of four who make under \$30,000 a year (slightly higher in Alaska and Hawaii). Food scarcity has continued to be a problem, however, after Oregon lots its pandemic era expanded SNAP benefits last year. The average household allotment fell from \$450 a month down to just \$300 a month.²

In the 1990s Oregon had one of the worst food insecurity rates in America, but progress over the last quarter century saw those high numbers carved down to just 11 percent of Oregon households (that were food insecure). That’s still a high number because 11 percent is 186,000 households or about 463,000 people. In December of last year, the Oregon State University Policy Analysis Lab released a report on food insecurity in Oregon during the pandemic. The report showed wide disparities in food insecurity, especially among household types, educational attainment, rural Oregonians over metros, and by race and ethnicity.

	Food Insecurity Rates in Oregon		
	2014-2016	2017-2019	2020-2022
Renters	29.1%	21.0%	21.4%
Owners	5.9%	2.8%	5.4%

Note: In previous years, these tables also included “very low food security” rates. These updated numbers may be obtained directly from the authors. See contact information below.

	Food Insecurity Rates in Oregon		
	2014-2016	2017-2019	2020-2022
Less than high school	26.1%	15.1%	25.9%
High school	19.1%	13.0%	14.8%
Associates	12.5%	12.0%	15.1%
Bachelor’s	6.6%	5.0%	4.2%

² <https://oregoncapitalchronicle.com/2023/11/28/demand-for-food-spikes-in-past-year-as-many-oregonians-struggle-with-hunger/>

	Food Insecurity Rates in Oregon		
	2014-2016	2017-2019	2020-2022
Rural^c	20.7%	10.5%	18.9%
Urban^c	14.0%	9.7%	9.7%

Food Insecurity Rates in Oregon (2018-2022) ^d	
Hispanic (any race)	17.8%
Black or multiracial including Black	16.8%
American Indian (A.I.) or multiracial include A.I.	20.9%
Asian or multiracial including Asian	4.1%
White, non-Hispanic	10.0%

Across Oregon, food demand is at an all-time high, and food banks are tapped out both in budget and in donated food. Even here in Salem, we have to supplement food bank stock with purchased food, because [Marion-Polk Food Share](#) has had no choice but to ration and prioritize distribution. The full report can be found online.³

Final death statistics for homeless residents of Oregon in 2023. These numbers represent an increase of 5 persons over 2022 for Marion and Polk, but an increase in deaths by 106 statewide over 2022.⁴

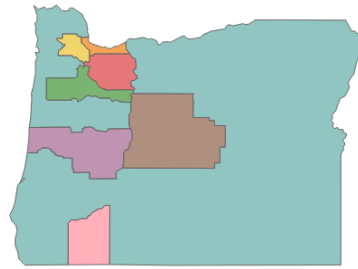
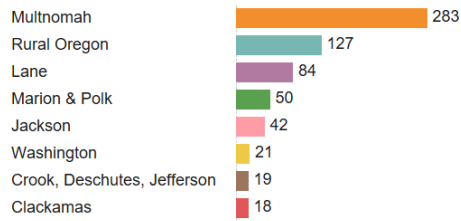
The numbers for 2024, however, are trending downward. There were 99 deaths in January and February statewide. There were 7 in Marion and Polk, which puts us on pace for 42 deaths for 2024. If those trends hold, that would be a reduction of 16 percent. We continue to outperform other areas of the state in keeping folks alive.

³ Mark Edwards and Julian McElhaney, “Food Security in the Oregon During the COVID Public Health Emergency (2020-2022),” December 2023, Oregon State University Policy Analysis Lab.

https://liberalarts.oregonstate.edu/sites/liberalarts.oregonstate.edu/files/2023-12/oregon_food_insecurity_rates_2020-2022.pdf

⁴ https://visual-data.dhsoha.state.or.us/t/OHA/views/Oregonpreliminarydomicileunknowndeaths/Dashboard?%3Adisplay_count=n&%3Aembed=y&%3AisGuestRedirectFromVizportal=y&%3Aorigin=viz_share_link&%3AshowAppBanner=false&%3AshowVizHome=n

Continuums of Care



644
total
unsheltered decedents
2023 year-to-date
(Jan-Dec)

Choose a year:

2023

2024

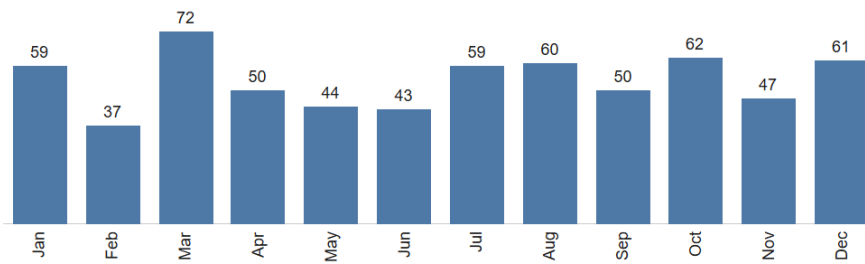
Choose a geography:

HSPR regions

Continuums of Care

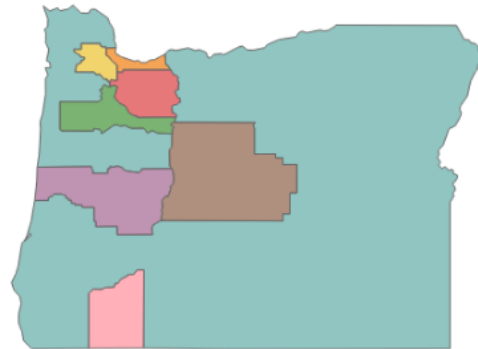
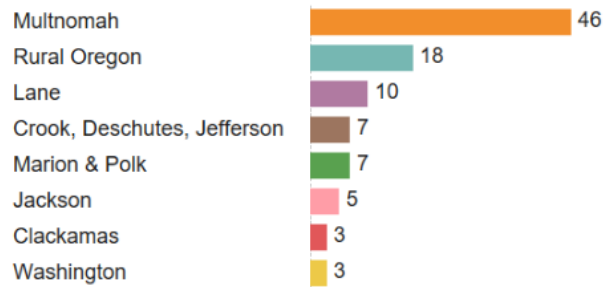
Notes and definitions

Month of death

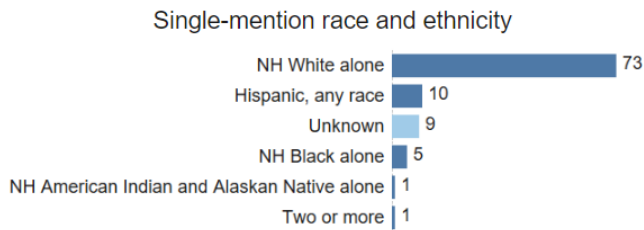


- Preliminary data
- Records being processed

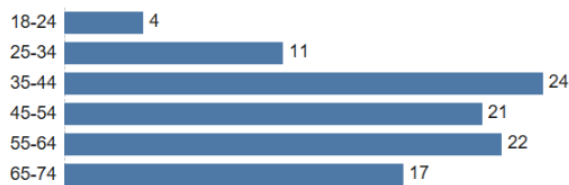
Continuums of Care



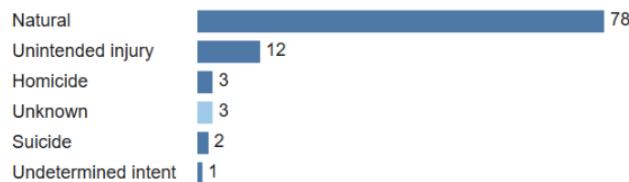
Race and ethnicity



Age



Manner of death



Racial disparities in homelessness persist. Oregon’s population is about 84.4 percent white, and white folks make up 81.3 percent of the total homeless population. Black residents of Oregon represent 1.9 percent of the total population but comprise 5.7 percent of the total homeless population. Native Americans are 1.1 percent of the Oregon demographic but represent 4.9 percent of all Oregon homeless. The death numbers in that context show that only 73.7 percent of those who die outside are white (a delta of about 7.6 percent), while Black Oregonians are about 5 percent of the deaths (a delta of about 3.1

percent). Historically Native Americans have been most disproportionately represented in these “domicile unknown” deaths. We have worked very hard to make sure culturally specific organizations have access to state funding so that these numbers can be redressed.

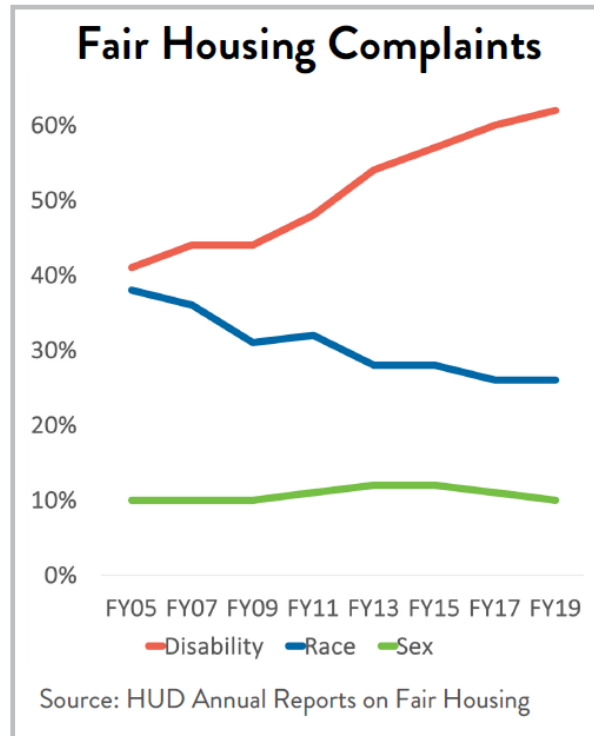
We have talked a lot about housing and the crisis of rental increases in Oregon. The other dimension to the problem is the growing housing discrimination, especially among disabled populations, who are frequently low- (80 percent of AMI) or very low-income (50 percent of AMI). The charts below are from a new publication called *Access Denied, An Overview of the Housing Crisis for People with Disabilities*.⁵

⁵ Allen Hines, Housing Access Director, Community Vision. CVision.org

➔ Rising number of complaints

3 in 5 fair housing complaints are based on disability. Many are about reasonable accommodation and modification requests.

Complaints have risen steadily over the past 20 years.



➔ Nondisabled people living in accessible units

Federal law requires prioritizing people with disabilities for accessible units. However, housing providers routinely fail to do this.

➔ Failure to build accessible homes

The number of people with disabilities far exceeds the number of accessible homes required by law.

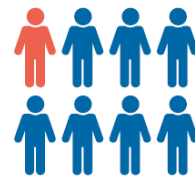
➔ Under-estimated and unmet needs

Poor data and unenforced civil rights laws mean people with disabilities fall further behind.

1 out of 4 Americans has a disability.



1 in 8 has difficulty with walking.



But, only 1 in 20 apartments is required to be physically accessible.



Problem: People with disabilities struggle to find homes they can afford

➔ Limited incomes

Many people with disabilities rely solely on income from Social Security benefits or part-time jobs. Because of this, they often earn 30% or less of Area Median Income (AMI).

This extremely low-income level is not enough to afford Portland's rent.

Maximum
monthly SSI
payment for
2024



\$943

Minimum monthly
income for average
Portland rent to be
considered
affordable



\$5,380

➔ Too few affordable homes

Deeply subsidized housing is often the only option for extremely low-income people.

For every 10 extremely low-income households ...



... there are just
3 homes.



The effort that is shaping up for 2025 on the rental regulation front, statewide among our allies and advocates, considers a legislative approach along two salients: another \$65 million in rental assistance to keep people in their hideously overpriced rental units and (secondly) further efforts at rent control, perhaps to tie any increases simply to the CPI and not the current CPI+ method that's currently in place in Oregon. Either way, this is going to be a long and difficult slog.

Finally, the [United States Supreme Court](#) on Monday, April 22nd, will hear oral arguments in *Grants Pass v. Johnson*, in what will certainly be the most consequential homeless case before the Supreme Court in 30 years. The story began in Boise, Idaho, with a case known as *Martin v. Boise*. There, in 2018, the [Ninth Circuit of the U.S. Court of Appeals](#) (on a case that began in 2009) found that cities could not enforce anti-camping ordinances if they did not have adequate shelter beds in the community. The decision was based on [8th Amendment](#) protections, deeming the enforcement of such ordinances in violation of the cruel and unusual punishment prohibitions in the [U.S. Constitution](#). The argument is simply that the basic human condition requires sleeping, and if there is nowhere to sleep lawfully that the homeless have no

choice but to break the law. After the ruling, it became very difficult to enforce anti-camping and sit-lie ordinances in the nine western states under the jurisdiction of the Ninth Circuit.

Back in 2013, the city of [Grants Pass](#) (a former logging town that is now largely a tourist center) tried to ban anyone from using a “blanket, pillow or cardboard box for protection from the elements.” There is only one homeless shelter in Grants Pass, and it is a high-barrier, faith-based model that compels employment and religious service (people disagree on how much it compels both). It’s simply not adequate for 2024, when addictions, pets, partners, mental health, and trauma make it difficult (if not impossible) for the unsheltered to use these kinds of behavioral based models. In 2022, the [Ninth Circuit](#) held that the Grants Pass ordinances violated the 8th Amendment to the Constitution. The local government plainly admits that the purpose of the law is to make people uncomfortable so they will leave and head elsewhere, which also violates the protections that have consistently recognized a Constitutional right of travel, reaffirmed as recently as 1999, which requires local government to treat American citizens from other parts of the country as welcome visitors, not hostile strangers. This Court is likely to overturn the Ninth Circuit protections, outlined in both *Martin* and in *Grants Pass*. The hope is to limit the damage, and establish some constitutional protections against what will, certainly, be greater efforts in the future to concentrate and inter the homeless population as it continues to grow.

Probably the single most foundational principle in American law is a concept known as “[actus reus](#),” which requires a person to have committed a criminal act before they can be charged with a crime. Status crimes on the other hand equate the criminal act with the existence of some undesirable quality (drug addiction, liberalism, or in this case homelessness). The Court may well be nervous about opening this can of worms, because once opened status crimes are likely to follow one after the other.

The Ninth Circuit, however, did not distinguish between those who are involuntarily homeless (that is, homeless against their will) and those who were homeless by choice (by turning down shelter options or housing). People who have actually done the work (instead of people with uninformed opinions about the work) will tell you that there is next to no one who is homeless by choice, but

that the government's (or the social service systems) "answers" to their condition are often worse than remaining homeless. Imagine having to give up your dog, your spouse, and your possessions to go and live in a shelter where you were (essentially) required to pray, and live in a large bay of 70 other people, some of whom were preying on you. Now imagine that life if you're also addicted to drugs, or suffering from bipolar disorder, or if you are LGBTQ+, or the only black man in a shelter of 70 white men. Imagine what your childhood trauma, or post-prison trauma, would be like if you had to suffer through that. This is why advocates are so dismissive of claims that "tough love" is all they need.

I am proud that our Agency supported the housing and homeless community across America by signing on to an Amicus brief last month. If you're interested you can listen to the oral arguments at the Supreme Court on Monday, at the SCOTUS website:

https://www.supremecourt.gov/oral_arguments/live.aspx

Jimmy Jones
Salem, Oregon
19 April 2024

Grants Pass v. Johnson Update

April 2024

The United States Supreme Court heard oral arguments today in the case of *Grants Pass v. Johnson*. The case stems from an Oregon case in Grants Pass, where the **Ninth Circuit Court of Appeals** (which governs nine western states) ruled that criminalizing basic survival actions (like sleeping) violates the **Eighth Amendment** protections in the US Constitution against cruel and unusual punishments. Grants Pass has appealed to the **US Supreme Court**, arguing that the decision is in error. Officials in the city have openly admitted that they want to make homeless residents so uncomfortable that they will have no choice but to leave the city. It's an admission, on its face, of a discriminatory class bias, that homeless are one kind of citizen (undesirable) impugning on the rights of the "good people." This has been a common trope on the West Coast the past few years, where various figures have argued that the homeless are "killing" the cities.¹ That argument focuses on the discomfort the rest of us experience witnessing and tolerating poverty, and ignores the suffering going on around us as "not our fault but theirs," a justification and judgement in the same breath. If Grants Pass wins, it will be easier for local government to criminalize status crimes and drive the homeless from their cities (to somewhere else). These strategies are likely to be enjoined with new laws, like the one in Kentucky, that essentially will intern the homeless population into government sponsored camps or send them to prison.² The Kentucky law essentially criminalizes homelessness, as in Grants Pass. Jails are likely to become homeless shelters, which will be one of the most expensive and least effective shelter systems in America. In some ways, it's a return to the poor farm system of the late nineteenth century, or the debtors prison models of the early nineteenth century.

The oral arguments today did not go well for Grants Pass, even though the Court as a whole is ideologically positioned to rule in their favor. The question is, at heart, how broad the decision will be. Grants Pass has taken an extreme view of the Eighth Amendment from the beginning, arguing that the foundational ***Robinson v. California***

¹ This argument was most famously portrayed in the "Seattle is Dying" KOKO documentary of 2019: https://www.youtube.com/watch?v=bpAi70WWBlw&ab_channel=KOMONews; There was a Salem version in 2021. The argument essentially goes like this: the homeless and their crimes, trash, and other behaviors are killing our towns. The truth, of course, is that cities like Seattle are incredibly wealthy, vibrant and growing. The homeless however are dying early deaths in large numbers.

² <https://www.lex18.com/news/state-of-the-commonwealth/lawmakers-pass-safer-kentucky-act-concerning-homelessness-orgs#:~:text=The%20act%20also%20includes%20a,sanitation%20needs%20must%20be%20met.>

(1962) decision, which outlawed California from criminalizing addiction (and thus outlawed other status crimes), was wrongly adjudicated.

The Court's liberal wing hammered the point home, that sleeping and seeking warmth were as fundamental to the human condition as breathing, clearly arguing that the status was what was being criminalized, not the conduct. **Justice Ketanji Brown Jackson** asked the Grants Pass attorney if it would be lawful to execute homeless people for their status, would that not be an 8th Amendment violation? The attorney hemmed and hawed for a moment, before **Justice Neil Gorsuch** bailed her out and said "why not just 'yes' to that?" She relented and said "yes."³ I note that conversation because it highlights how far the Grants Pass argument attempts to distance itself to any *Robinson*, or 8th Amendment justification.

It is possible that **Justices Brett Kavanaugh** and **Amy Coney Barrett** might join the three liberals to uphold *Grants Pass*, but more likely the Court will rule in favor of the city, and a wave of criminalization will follow. That said, there was an undercurrent of confusion and concern, and some skepticism, that the federal courts should have any role in trying to solve what has become a massive, national social problem. It's possible they may even decide they lack jurisdiction in this case, since in Oregon state law also prohibits Grants Pass from criminalizing these same behaviors (none of us however think those state laws will endure without the Court's validating a right to exist in public spaces). **Justice Clarence Thomas** noted that no one in the case had actually been charged with a crime. That is a concern related to standing. In the case of Oregon, the matter may also be "moot" and of "no moment" (because of the state legal protections).⁴ Given how wide ranging the social impact may be, they may simply choose to boot the entire issue down the road.

The transcript of the oral arguments is here:

https://www.supremecourt.gov/oral_arguments/argument_transcripts/2023/23-175_6kh7.pdf

And a recording of the oral arguments can be found here:

<https://www.c-span.org/video/?534912-1/city-grants-pass-v-johnson-oral-argument>

Jimmy Jones
22 April 2024
Salem, Oregon

³ https://www.supremecourt.gov/oral_arguments/argument_transcripts/2023/23-175_6kh7.pdf

⁴ <https://www.vox.com/scotus/24137225/supreme-court-homelessness-grants-pass-johnson>

**Chief Financial Officer Report
To The Community Action Agency Board
Kaolee Hoyle, Chief Financial Officer
April 2024**

Actual to Budget, July 2023 - February 2024

- Total agency revenue was \$39,513,010 while total agency expenditures was \$39,680,763. The difference of \$167,753 is due to timing of billing.
- Overall, we are at 57% actual spent which is 10% less than expected spent. This is due to renovation dollars which will be spent down as renovations progress.
- Admin rate at 9% for the fiscal year through February 2024.

FY23 Financial Statement Audit and Single Audit

- Unmodified opinion on the financial statements
- Total Assets: \$39,633,290; Total Liabilities: \$16,542,065; Total Net Assets: \$23,091,225
- Total Revenue: \$62,750,585; Total Expenses: \$55,675,878; Change in Net Assets: \$7,074,707
- No financial statement findings
- No federal award findings and questioned costs

Closed Audit, Monitoring and Review

- FY23 Financial Statement Audit and Single Audit
 - Audit Period: July 2022 – June 2023
 - See above for more details
- Head Start CACFP Procurement Review
 - Review Period: October 1, 2022 – September 30, 2023
 - Closed, with one comment from Funder
- Nutrition First CACFP Procurement Review
 - Review Period: October 1, 2022 – September 30, 2023
 - Closed, no comments
- OHCS
 - Monitoring Period: July 1, 2022 – June 30, 2023
 - Closed, with three comments from Funder

Open Audit, Monitoring and Review

- 401(k) Audit
 - Audit Period: January 1, 2023 – December 31, 2023
 - Starting up
 - Deadline: July 31st

Payroll Filings

All payroll deposits have been made timely.

Mid-Willamette Valley Community Action Agency, Inc.						
Actual to Budget, July 2023 - Feb 2024						
	Jul 2023 - Feb 2024		FY24 - Budgeted	Expected Spent %	Actual Earned/Spent %	Difference
Grant and awards	\$ 38,850,309		\$ 69,126,458	67%	56%	-10% (h)
Other program revenue	508,191		280,000	67%	181%	115% (a)
Contributions	154,509		200,000	67%	77%	11% (i)
Total Revenue	39,513,010		69,606,458	67%	57%	-10%
Expenses						
Community resource programs	10,969,759		25,643,081	67%	43%	-24% (b)
Reentry services	388,637		528,630	67%	74%	7%
Child care resource and referral network	1,149,660		3,363,837	67%	34%	-32% (c)
Energy assistance programs	4,500,265		5,732,375	67%	79%	12% (g)
Weatherization services	1,887,487		2,977,095	67%	63%	-3%
Nutrition first USDA food program	2,899,470		4,645,521	67%	62%	-4%
Head start	12,601,408		17,349,138	67%	73%	6%
Home youth services	1,847,136		3,878,395	67%	48%	-19% (d)
Management and general	3,436,942	(e)	5,488,386	67%	63%	-4%
Total Expenditures	39,680,763		69,606,458	67%	57%	-10%
Revenue Over/(Under)						
Expenditures	\$ (167,753)	(f)	\$ -			
<p>(a) Other program revenue includes miscellaneous rebates for the Programs, CCR&R class fees, and rent income (offset against grant funding).</p> <p>The budget includes \$100k for Weatherization rebates. We've received \$132k for Weatherization rebates which is \$32k more than what was budgeted which is why the actual earned is higher than what is expected.</p>						

	(b)		Budget	Expected	Actual	Difference
	CRP Operational		17,468,081	67%	63%	-4%
	CRP Projects		8,175,000	67%	4%	-63%
			25,643,081			
	Total budget includes project grant revenue for which projects had not fully started yet, and thus limited revenue recognized. Of our total budget, the status of the CRP Projects originally budgeted for are as follows:					
	<u>CRP Projects:</u>			<u>Status:</u>		
	Center St R		400,000	We've received bids for the plumbing/sewer replacement and am collaborating with Vet Care to secure their 40% share of the total bill. We've received updates from the CoC indicating that the grant funds don't need to be spent until October 2024 which will give us a more extended timeline to complete the project.		
	Santiam Lodge		800,000	We're currently searching for a condo/multi-family/townhouse acquisition. Finding new or vacant units in the Santiam area has been challenging. Our grant has an expiration date of 2030 which is ample time to spend down. Technically, we can't execute the grant until we secure a property and complete an environmental review. Thus, locating the property is our initial focus.		
	Lodge R		3,425,000	We're getting through the RFP process and anticipate presenting this to the board for approval in April 2024. Once approved, we will start spending down on these project funds.		
	Arches Inn R		3,550,000	We're meeting with the Architect for updated blueprints and project timeline. This will guide our next steps concerning the general contractor and the spend-down of our CoS DAS funds. We anticipate releasing the general contractor RFP/solicitation between May and June 2024.		
			8,175,000			
	(c)	We previously had budgeted a Yamhill grant that we felt confident we would be getting. However, it turned out that we didn't receive that grant. The FY24 budget will be adjusted to \$2,404,708. Even so, we are still underspent due to staff vacancies in previous months.				
		1,149,660	2,404,708	67%	48%	-19%
	(d)	Included in the budgeted amount of \$3.8 million is a portion of the \$2.7million pass through for Oregon Health Authority for supportive housing (Carson Commons), which has not been started on. Polk CDC (sole manager and sole owner of Carson Commons) secured additional funding for the project earlier this year which will allow them to break ground in June/July 2024.				
	(e)	MG&A percentage	9%			
	(f)	Timing of billing.				
	(g)	Spending exceeding budgeted due to going through winter months where we see more utility payments going out. Will level out as the weather warms up.				
	(h)	See corresponding tickmarks on the expenditures to understand the dynamics of the grant revenue.				
	(i)	There were no single donations that caused the increased. Overall, having a focused development team has allowed dedicated time to seek funding.				

**Chief HR Officer Report
To The Community Action Agency Board
Helana Haytas, CHRO April 2024**

New Pre-employment and Random Drug Testing Policy for Staff

In an effort to eliminate street drugs from the Agency, and strengthen the Agency as a Drug Free Workplace, senior management unanimously agreed to implement Pre-Employment Drug Testing and Random Drug Testing for Agency staff, effective 5/1/2024. This was introduced early in the year by Executive Director, Jimmy Jones, in response to increase drugs and overdoses in Oregon. CRP-ARCHES has experienced an increase in client overdoses.

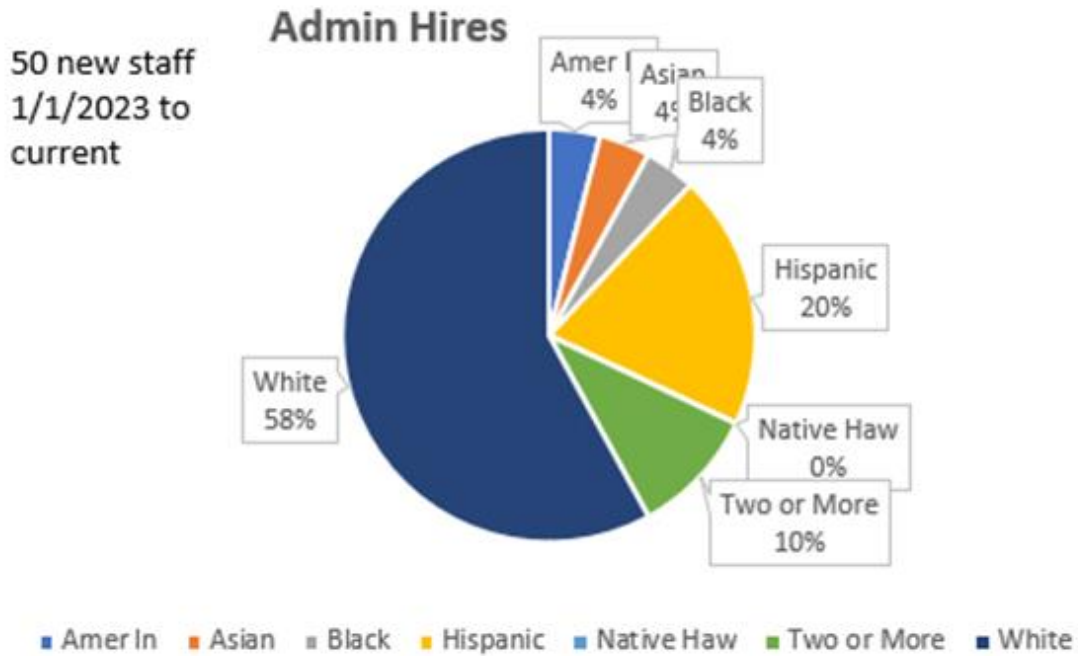
Currently, DOT regulated Head Start Bus Drivers are subject to pre-employment and random drug testing. Weatherization and Maintenance crews driving Agency vans must pass a pre-employment drug test. The new policy will apply to all new and current staff, except the DOT Bus Drivers already participating in pre-employment and randomized screening. Randomized drug testing in social services organizations is not uncommon, including similar local sheltering organizations.

MWVCAA has over 500 employees however there were 6 staff separations for failed reasonable suspicion drug tests in 2023 across the 2 largest programs, CRP-ARCHES and Head Start. The Agency averages 1-3 failed post-accident drug tests associated with staff motor vehicle accidents each year, due to marijuana use during work hours. All staff received the new Random Drug Testing policy and procedure this month. The Agency will be randomly testing approximately 10% of staff across all programs and administration through a 3rd party provider, BioMed Testing.

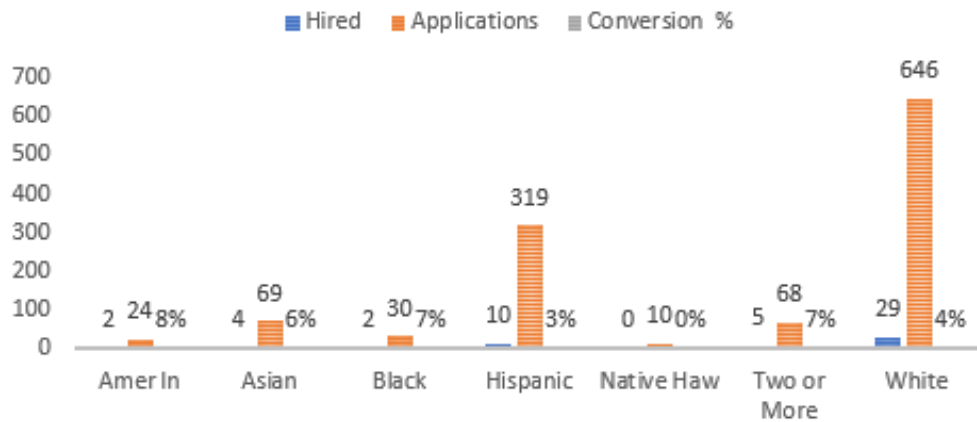
Agency Hiring Data

Last month we reviewed data about the ethnicity demographics of applicants applying for jobs at MWVCAA. This month, the review covers the number of 2023-24 job applications in specific program areas by ethnicity. We also see the conversion rate of applicant to Agency hire by ethnicity.

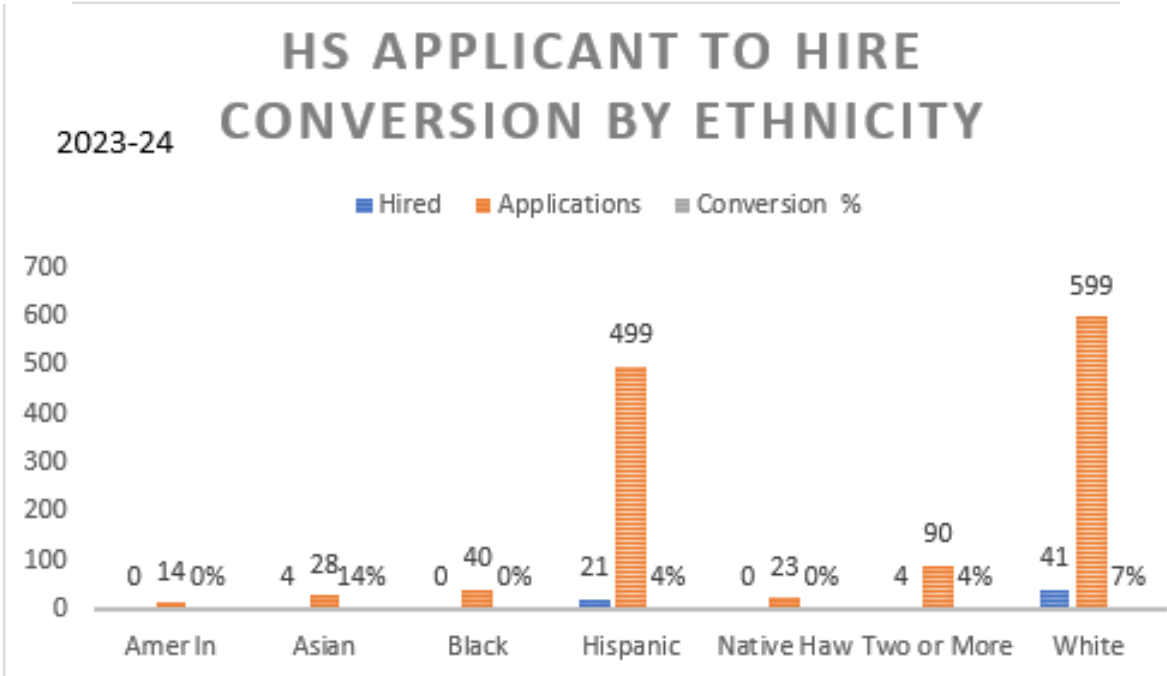
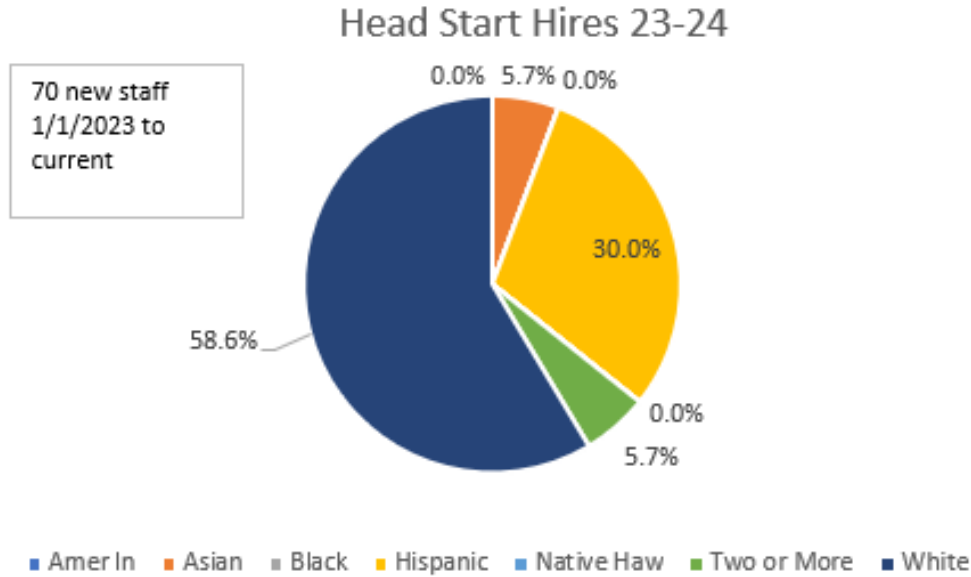
**Chief HR Officer Report
To The Community Action Agency Board
Helana Haytas, CHRO April 2024**



**ADMIN APPLICANT TO HIRE
CONVERSION BY ETHNICITY**

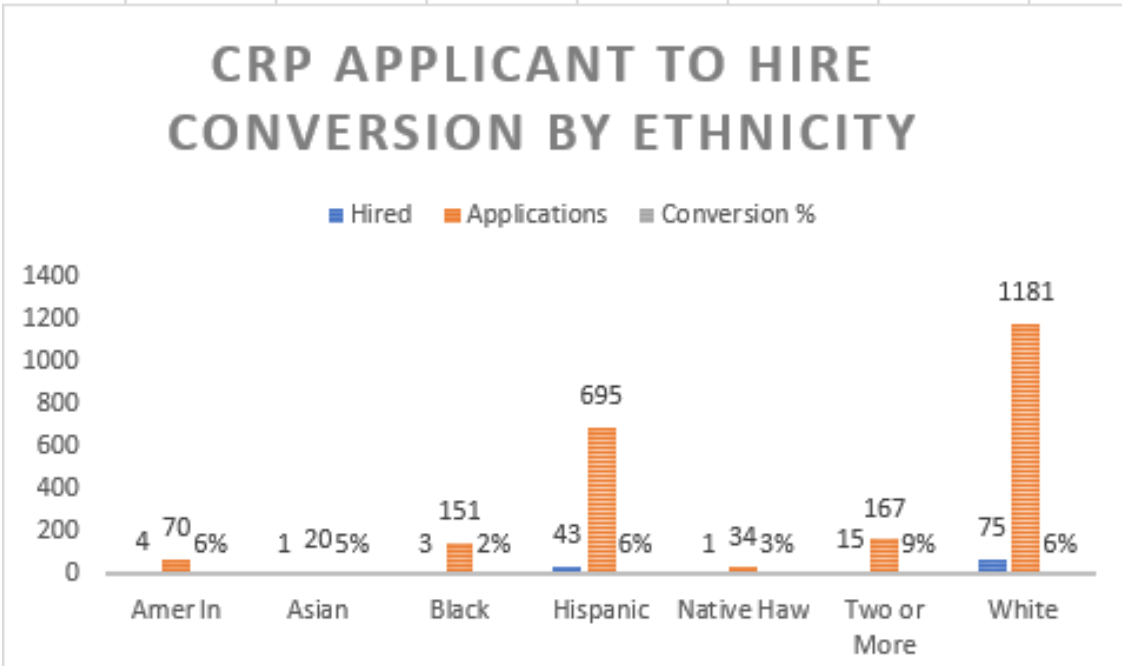
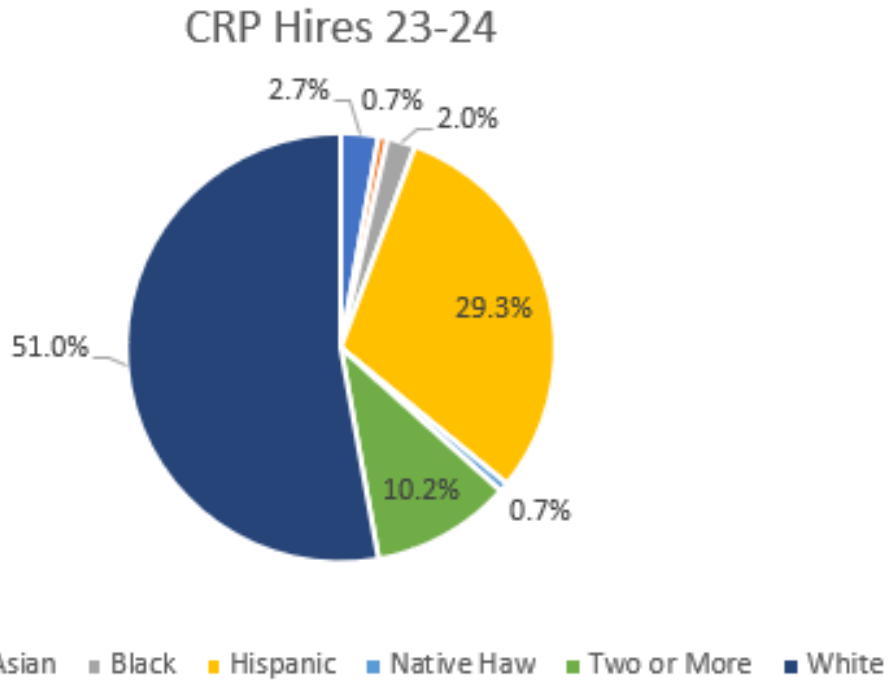


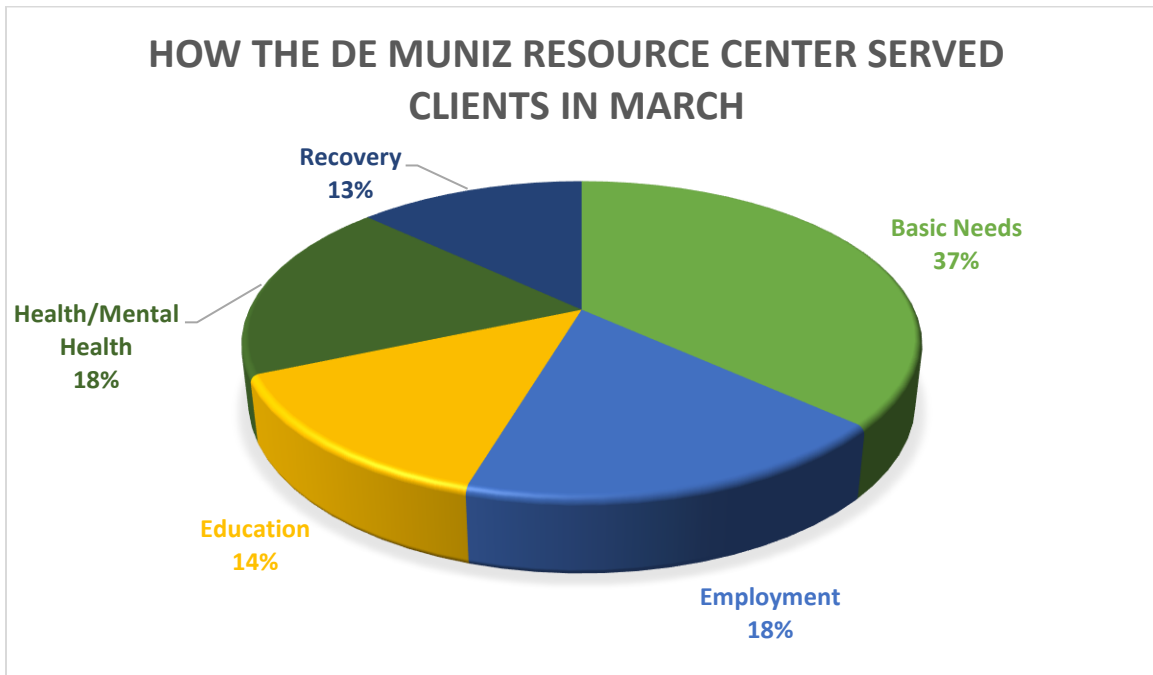
**Chief HR Officer Report
To The Community Action Agency Board
Helana Haytas, CHRO April 2024**



**Chief HR Officer Report
To The Community Action Agency Board
Helana Haytas, CHRO April 2024**

147 new staff
1/1/2023 to
current





Opportunities/Challenges

- ❖ We are celebrating this month! **Second Chance Month (April)** aims to inform and highlight the many opportunities for state, local, and tribal governments and community-based service providers to build meaningful second chances for people returning from incarceration.
- ❖ De Muniz Resource Center served 130 unduplicated clients in January, with 383 services provided. Seventy-eight percent of the services provided were to individuals in custody vs. out of custody.
- ❖ During this reporting period, nine clients (30 occurrences) took advantage and attended our cognitive based classes. The classes covered the following topics:
 - Employment skills
 - Prosocial lifestyle
 - Success planning
- ❖ Our partnership with Northwest Human Services yielded 52 clients completing their enrollment for Oregon Health Plan prior to release (from incarceration).
- ❖ Thirty-nine clients (86 occurrences) took advantage of our volunteer's services, which include recovery support groups, financial education, GED prep, legal clinic, ARCHES housing assessments, and mock employment interviews.
- ❖ Our program helped 22 individuals with bus passes, courtesy of our partnership with United Way, during this reporting period.
- ❖ Our first welding training cohort (14 participants) started at Chemeketa Community College on 4/1/24!

Child Care Resource & Referral

Board Report – April 2024

CCR&R has a commitment from Yamhill Community Care for \$733,333 for one year to support Early Childhood Apprenticeships and Business Development in Yamhill County and contract negotiations are due to start soon. Due to this funding the timeline for becoming a Registered Apprenticeship Program with the Department of Labor has been accelerated to be completed by September of 2024.

CCR&R with the support of the agency grant writer submitted two Federal Department of Labor Grants on 4/15/2024. The grants would support the development of Pre-Apprenticeship and Registered Apprenticeship Programs in Marion, Polk and Yamhill Counties and would run for 4 years. CCR&R applied for \$3,110,401.36 for Pre-Apprenticeship and \$3,992,675.88 for Registered Apprenticeship Programs.

CCR&R tabled at a regional conference for High School Students and tabled with other CCR&R's to share information and resources about the Early Childhood field.



Mid-Willamette Valley
COMMUNITY ACTION

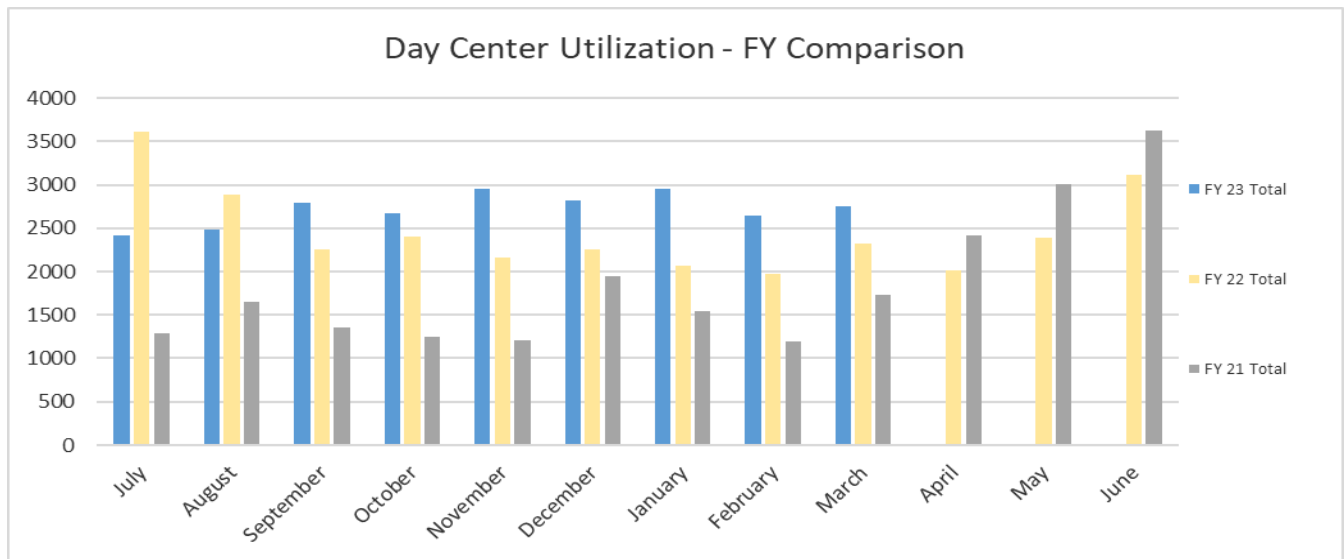
The ARCHES Project

615 Commercial Street NE
 Salem, Oregon 97301

CRP Board Report - April 2024

The ARCHES Day Center is open five days a week. During these hours all traditional services are available, including: mail, showers, laundry, meals, and client care. Day Center hours are Wednesday – Sunday from 9am – 4:15pm.

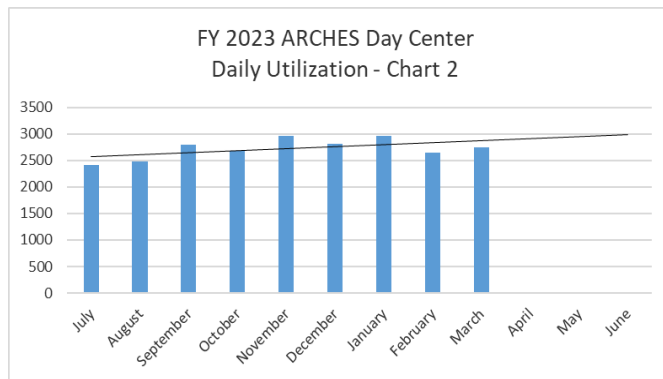
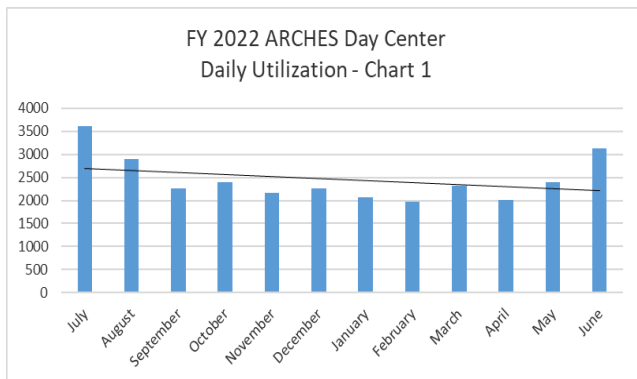
Since opening day, the total number of duplicated Day Center visits is 131,476 - with an average daily attendance rate of 122 individuals. This rate remained consistent from the month prior. March 2024 saw a total of 2,751 visits, a 50% increase in daily utilization compared to March of the prior year.



March 2024 saw the highest number of Day Center visits compared to any other March since records began in 2018.

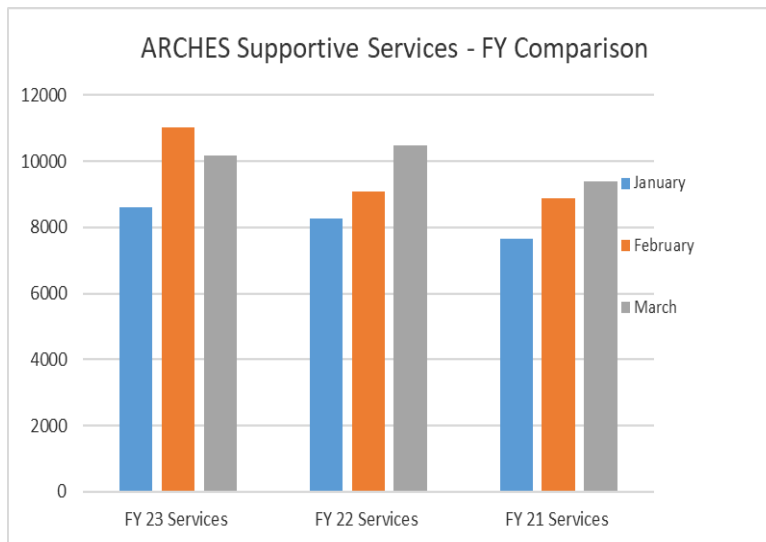
As we review Quarter Three of Fiscal Year (FY) 2023 for the Day Center, it's intriguing to observe utilization patterns compared to the previous year. In FY 2022, there appears to be a noticeable decrease in utilization during the later winter and spring months, with the highest utilization occurring over the summer of 2022/2023, as outlined in Chart 1. Conversely, in FY 2023, the fall and winter months witnessed the highest utilization of Day Center visitors, as depicted in Chart 2, with an increasing trendline over time more aligned with utilization patterns observed in FY 21 and FY 20.

Despite this trend anomaly, Day Center use remained high in FY 22 compared to previous years for 11 out of the 12 months. Additionally, the summer months were significantly impacted by heat and the resulting need for cooling centers. These factors may give the impression of a sharp contrast in services provided over time, when in reality, utilization trends have remained consistent over the years of tracking and into FY 2023.



ARCHES Basic Needs & Supportive Services:

Current utilization of Day Center Supportive Services continues to remain high, especially in comparison to FY 2022 and FY 2021. With March 2024 showing only a slight decrease in services compared to the prior fiscal year at 3%. During March, ARCHES provided **10,167 supportive service transactions**. The majority of Supportive Services provided were in the meal category, including **breakfast, lunch, and dinner; totaling 7,009 meals**.



Program Highlight: *Emergency Order – Rapid Re-Housing (EO – RRH)*

Program Overview

In spring 2023, MWVCAA received two RRH grants under the Governor’s Emergency Order to combat unsheltered homelessness in Oregon. These grants, allocated for Marion and Polk counties, aimed to house 100 street homeless households (50 per county) by January 10, 2024.

Program Structure

The Marion and Polk county RRH programs provide housing navigation and rental assistance to individuals and families living in unsuitable conditions. Eligible clients are referred through coordinated entry and work with case managers and housing navigators to secure suitable housing. Staff assist with locating units, completing applications, and advocating with landlords. Clients approved for housing work with case managers to finalize leases and contracts, while also setting goals for self-sufficiency and maintaining permanent housing.

Program Outcomes

The Polk County RRH program has successfully housed over 114 individuals, including 28 families with children, in the past 9 months. Marion County RRH has housed over 40 individuals, with 44% identified as chronically homeless. Staff in Marion County have supported 3 households in transitioning to positive destinations, including permanent housing with employment. Additionally, multiple households have made strides towards self-sufficiency, including participation in advanced job training programs. In total, between both programs an additional 32 households are in the housing navigation process.

Emergency Order Rapid Re - Housing Program Summary		
Data Element	Marion County RRH	Polk County RRH
Total Households Served	34	48
Total Individuals	45	114
Chronically Homeless	20	24
Adults	42	63
Children Under 18	3	51
Male	22	57
Female	23	56
Identified as Other Gender		1
Age of Individuals Served		
(0-5)	0	11
(6 - 17)	3	40
(18-24)	2	6
(25-54)	20	41
(55+)	20	16

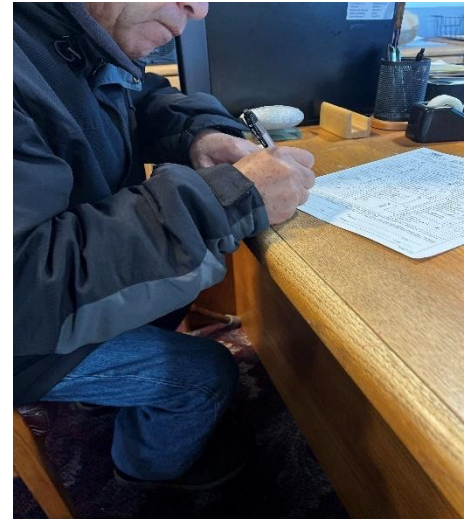
Challenges

Rental units in Marion and Polk counties remain scarce, posing challenges for individuals and families seeking housing. The EO - RRH teams are dedicated to swiftly transitioning individuals and families off the streets, utilizing barrier removal funding and intentional landlord engagement strategies to secure units.

Despite challenges, the program is making progress towards successfully transitioning clients to positive destinations in Marion and Polk counties. Both grants have been extended into FY 24 to continue serving those who have been housed. MWVCAA is also seeking additional funding to expand the number of households who can be served come July 2024.

Success Story: Redwood Crossing

“German's transition to Redwood Crossings in August of 2020 marked a pivotal moment in his life. Since move-in, he has been an exemplary neighbor, maintaining a successful tenancy and consistently paying his rent on time. Throughout his time at Redwood Crossings, German has actively engaged with the onsite Supportive Service staff, sharing his struggles, aspirations, and dreams of achieving complete independence one day. Despite facing challenges such as primarily speaking Spanish, limited literacy, and mobility issues, German has received unwavering support from the dedicated MWVCAA Supportive Services team, who have tackled each obstacle with enthusiasm and a willingness to assist.”



“On March 19th, 2024, German achieved a significant milestone by signing the lease for his own one-bedroom apartment in the town center, conveniently located near all amenities. The process involved obtaining a Housing Choice Voucher, giving notice to vacate, house hunting, and applying for units – all completed within the allotted timeframe. With the assistance of his Redwoods Case Manager, Peer Support Specialist, and Mentor, German successfully navigated this transition. He has since checked in to report that he is happy and safe in his new home, expressing immense gratitude for the skills and lessons learned during his time at Redwood Crossings.”



- Lucy Briseno, ARCHES Program Manager

ARCHES Shelter and Permanent Supportive Housing Programs:

For the 2023 Fiscal Year, ARCHES will be reporting on an additional service category, highlighting our Shelter and Permanent Supportive Housing (PSH) programs. These reports will focus **on new households and individuals served** per month. *Table 1* showcases our individual facilities, outlining who we served by region, our total number of client service engagements, as well as those who exit into permanent housing.

During March 2024, 48 new households (totaling 53 individuals) were supported by ARCHES Sheltering or Permanent Supportive Housing programming. During this time

period, clients received a total of 1,007 service engagements (e.g case management appointments, housing navigation, community partner referral). Of those served, 11 households exited into permanent housing.

March 2024 Data

ARCHES Shelter and Permanent Supportive Housing Programs											
Table 1											
ARCHES Program	Households Served	Individuals Served	Avg VI-SPDAT Score	Adults	Children	Households who gain income	Number of Engagements	Household PH Exists	Rural Marion Households	Salem Metro Households (West,Salem,Keizer)	Rural Polk Households
ARCHES Inn	5	7	6.0	7	0	0	68	2	0	5	0
Redwood Crossings	0	0	N/A	0	0	0	569	1	0	0	0
Sequoia Crossing	21	24	N/A	24	0	0	235	1	0	21	0
Yaquina Hall	0	0	N/A	0	0	0	113	0	0	0	0
Navigation Center	15	15	9	15	0	2	15	4	0	15	0
Center Street	Program Pending										
ARCHES Lodge	7	7	5.4	7	0	0	7	3	0	6	0
Evergreen	Program Pending										
Family Shelter	Program Pending										
March Clients Served	48	53	6.8	53	0	2	1007	11	0	47	0

*** Note: ARCHES Lodge household's served category shows more households than the by regional count (totaling the last three columns). This is due to some households originating from out of area, and therefore were not accounted for in the local regional statistics. ***

In all during Quarter Three of FY 2023, 65 new direct street homeless individuals were placed either into Shelter or PSH programming. With a total of 29 exits into permanent housing.

In the months ahead, ARCHES will begin reporting on three additional projects within this service category. Including Evergreen which began housing residents in July 2024.

Program Highlight: ARCHES Sheltering – Meal Coordination

Navigating the intricacies of meal distribution within the MWVCAA shelter network requires an expert level of coordination and planning. Each weekday morning, ARCHES collects donations from Safeway on Center Street, while dinner from the Day Center is transported to ARCHES Inn Wednesday through Saturday. Daily, lunch and dinner are delivered from the Navigation Center kitchen to ARCHES Lodge. Wednesdays involve a box truck picking up food pallets from Food Share and distributing them between the Day Center and Navigation Center kitchens. Thursdays include trips to farms and bakeries in Canby and Clackamas, along with another visit to Food Share for grab-and-go items for ARCHES Inn. The week concludes with a Saturday morning donation pickup from Safeway on south Commercial Street.



As MWVCAA's sheltering operations expand, so do the challenges of adequately feeding those served. The logistics of procuring donations and delivering meals only scratch the surface of the efforts required. Behind the scenes, there's the task of transforming random ingredients into cohesive meals, addressing cultural or dietary needs, sourcing additional food items and supplies, staffing the kitchens, maintaining licensing standards, and coordinating these endeavors.

To address these challenges, MWVCAA has recently hired a Nutrition Coordinator, Eric Hinson, who brings experience in food manufacturing and is currently pursuing a graduate degree in food science. With this addition, responsibilities that were previously handled by lead site assistants, program coordinators, and managers have been reassigned, allowing them to focus on their primary duties.



Despite the complexities involved, MWVCAA is effectively providing over 470 meals per day.

ARCHES Housing & Supportive Programs:

For the 2023 Fiscal Year, ARCHES will report monthly on **new households and individuals** served by our housing stabilization programming. This data is represented in two categories. The first category, focusing on ARCHES Housing programming (*Table 2*) outlines our rapid re-housing services, rental assistance, barrier removal, and deposit services. The second category is specialty programming (*Table 3*), which is inclusive of services that provide basic needs support, as well as self-sufficiency development.

March 2024, 19 new households (34 persons) received housing support, and 7 exited into permanent housing. As outlined in *Table 2* several housing grants reported either zero households placed into housing or had low enrollment rates. This is typical for Rapid Re-Housing programs who work to place new households during the first part of the fiscal year; allowing for extended periods of monthly rental assistance and case management support. As the fiscal year winds down, less households are usually placed as programs have filled their vacancies.

In the months ahead, the overall number of households who will achieve housing stability is projected to grow. With 40 households currently participating in the housing search process, working closely with navigation staff for placement. The majority of these households are enrolled with MWVCAA's Rapid Re-Housing program funded by the Governor's Emergency Order.

March 2024

ARCHES Housing Programs Table 2											
ARCHES Program	Households Served	Individuals Served	Avg VI-SPDAT Score	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Rural Marion Households	Salem Metro Households (West, Salem, Keizer)	Rural Polk Households
Home TBA	0	0	N/A	0	0	0	0	0	0	0	0
ERA	0	0	N/A	0	0	0	0	0	0	0	0
HUD CoC	0	0	N/A	0	0	0	0	0	0	0	0
City of Salem - TBRA	0	0	N/A	0	0	0	0	0	0	0	0
AHOP - EHA	<i>Program funds not needed during Q3 - these are supplemental funds only</i>										
Wildfire Response	<i>Program Concluded - awaiting additional OHCS Funding for next phase</i>										
KP Home	0	0	N/A	0	0	0	0	0	0	0	0
DHS Fresh Start	0	0	N/A	0	0	0	0	0	0	0	0
HSP	1	3	NA	2	1	0	0	7	0	1	0
OHA-VRAP	0	0	NA	0	0	0	0	0	0	0	0
Vet DRF	5	5	4.75	5	0	4	1	0	0	5	0
Vet - EHA	4	6	8.75	4	2	4	0	0	0	4	0
PC - EO - RRH	7	15	7.58	8	7	9	48	0	0	0	7
MC - EO - RRH	2	5	7.41	2	3	23	38	0	1	1	0
EO - Eviction Prevention	<i>Data Available on EO - Prevention Table</i>										
March Clients Served	19	34	8.17	21	13	40	87	7	1	11	7

During Quarter Three, 67 households that were served with ARCHES housing supports self-reported as BIPOC. Showcasing MWVCAA’s commitment to equitable access to services to persons of various backgrounds within the Marion and Polk County communities. In total, ARCHES Housing provided 96 months of rental assistance during this reporting period, with an average rental payment of \$1,043.32 per month.

FY 2023 Quaterly Stats				
FY 2023	BIPOC Households Served	Unsheltered Individuals Served	Avg. Monthly Rent Payment	Total Months of Assistance
Q1	81	184	\$ 1,049.23	385
Q2	44	73	\$ 1,179.95	180
Q3	67	110	\$ 1,043.32	96

ARCHES Supportive Services engaged 1,001 households in this most recent period (February 2024). The two most common services are VSO assistance (veterans) and Outreach programs, including *Fuerza Campesina* and mobile showers. **13.5%** of all service engagements occurred in rural communities of Marion and Polk County.

ARCHES Supportive Services							
Table 3							
ARCHES Program	Households Served	Adults	Children	Veterans	Number of Service Engagements		
					Rural Marion	Salem Metro (West,Salem,Keizer)	Rural Polk
Marion County VSO	371	371	0	371			
RENT	<i>Program Concluded</i>						
Outreach	458	458	0	1	58	428	34
Mobile Showers	122	122	0	0	0	122	0
Fuerza Campesina	50	69	41	0	0	48	2
March Clients Served	1001	1020	41	372	58	598	36
Coordinated Entry - Prevention	<i>Program Concluded</i>						
Coordinated Entry - Homeless	74	77	31	6	3	62	9
Coordinated Entry - Youth	4	4	0	0	0	4	0
Coordinated Entry - TOTAL	78	81	31	6	3	66	9

In addition, through Coordinated Entry, 78 housing assessments (avg. 19 per week) were conducted, serving 112 individuals. Of those assessments completed, **15%** were conducted for households in rural communities.

Staff Statement: Crisis Response

“What crosses your mind as you place your feet on the floor each morning, ready to embark on the day ahead? For many, it’s a sense of routine and preparation, perhaps planning for the day’s tasks. While the occasional anomaly may disrupt the flow, it rarely escalates to crisis level. However, for those working in the realm of sheltering, the expectation of crisis is woven into their daily preparations.”

“At present, our shelters and day services support over 350 individuals daily, each with their own unique story and needs. From frontline site assistants to program managers and directors, all staff must be poised to handle the unexpected, no matter how improbable. Their training encompasses a wide array of skills, including trauma-informed care, first aid, CPR, Narcan administration, mental health first aid, suicide prevention, and de-escalation. Despite the potential chaos surrounding them, staff are expected to maintain composure and project calm.”

“Instances of trauma, addiction, poor mental or physical health, and violence necessitate responses characterized by calm, compassion, competence, and courage. Recently, these qualities were exemplified at the Day Center, where staff swiftly and decisively utilized their training and experience to administer Narcan, first aid, and AEDs, ultimately saving two lives. This scenario offers a glimpse into the daily preparations and challenges faced by our shelter staff.”

- Andrew Marshall, Sheltering Associate Program Director

From: Kindness Closet of Salem <kcofsalem@gmail.com>
Sent: Sunday, April 7, 2024 9:14 AM
To: Jimmy Jones <Jimmy.Jones@mwvcaa.org>
Subject: Heros

Good Morning Jimmy,

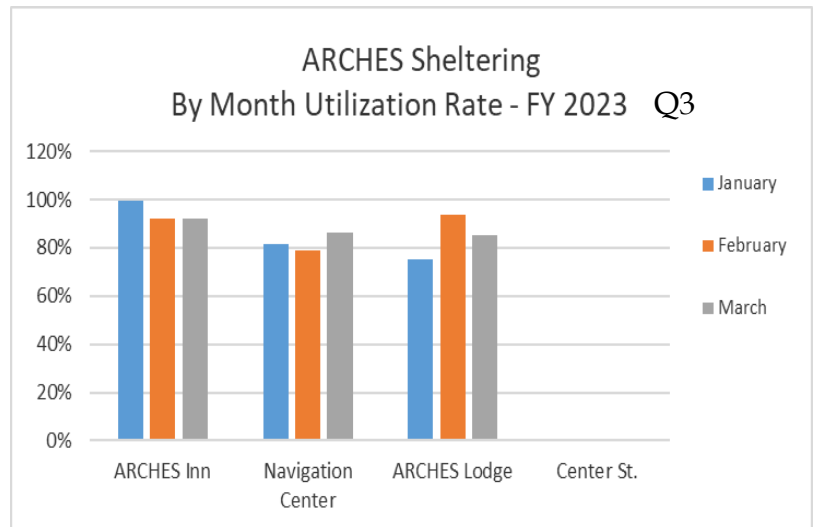
I wanted to share something I witnessed at ARCHES last night. I arrived to serve dinner and as we were getting set up I heard some commotion and went over to see what was happening. I saw your staff Don and another staff performing CPR on an individual who appeared to have overdosed in the breezeway. They were so swift acting and collected while there was chaos all around them. They were administering Narcan and another staff brought out the defibulator or whatever it's called. This may have been just another day of work for your staff ending in a lot of paperwork to be done but what I saw was heroic. We miss Don dearly at the shower truck at Grace Community Church on Tuesdays but I now know he's exactly where he needs to be. Please share our gratitude with your staff, they truly save lives.

Lindsay Bigelow
Kindness Closet of Salem

This email originates from Lindsay, who oversees the Kindness Closet in Salem, a vital outreach and supportive service for our local homeless community. Lindsay's message follows a recent crisis event at the Day Center on April 7th, during which staff acted swiftly to deploy life-saving measures. The nature of homeless services is inherently challenging, and MWVCAA staff consistently perform remarkable feats on a daily basis. Operating in a high-stress environment, they demonstrate unwavering dedication to individuals grappling with addiction and homelessness in our community. Such impactful work is made possible by the courage and commitment of our board and staff, driven by the belief that every person, every life in our community, holds value.

Shelter Utilization:

A new data feature for FY 2023 is the daily tracking of beds occupied at all ARCHES Shelter locations. Currently, that includes: ARCHES Inn, Navigation Center, ARCHES Lodge (the new home to the Veteran Tanner Project), and Center Street (the prior home to Veteran Tanner's Project). This tracking element will help ARCHES determine over time the number of shelter beds available per night. The goal for all shelter programs is to have an average of 90% of shelter beds occupied per month.



For the March reporting period, ARCHES sheltering provided 4,574 bed nights, leaving 634 unoccupied. This is an **8% improvement over February 2024**. The Navigation Center continues to see an increase in bed night utilization. With this reporting period seeing the highest occupancy rate to date at 87%.

March 2024 Data

ARCHES Sheltering By Month Utilization Rate					
March-24					
<i>Shelter Project</i>	<i>Number of Occupied Bed Nights</i>	<i>Number of Unoccupied Bed Nights</i>	<i>Total Possible Bed Nights</i>	<i>Utilization Rate</i>	<i>Avg. Number of Unoccupied Beds per Night</i>
ARCHES Inn	1907	201	2108	90%	6.5
Navigation Center	1609	251	1860	87%	8
ARCHES Lodge	1058	182	1240	85%	6
Center St.	0	0	0	0%	0

Resource Services: *Salem, Marion and Polk Counties*

Resource Services provide prevention funds for households experiencing an unexpected and unavoidable emergency in Marion and Polk Counties. These services, include: rent arrearages, utility shutoffs, as well as emergent utility and security deposits. Navigation and referral services are also a key feature of this program; creating linkages to external service providers in order to improve self-sufficiency for households moving forward.

During March 2024, 48 households were assisted thus avoiding homelessness. **69%** of these services occurred **outside the city limits** of Salem, serving our rural communities.

March 2024 Data

Resource Services - Homeless Prevention										
ARCHES Program	Households Served	Individuals Served	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Rural Marion Households	Salem Metro Households (West, Salem, Keizer)	Rural Polk Households
Salem Resource Services	15	46	31	15	0	15	15	0	15	0
Polk County Resource Services	24	75	32	43	0	24	24	0	0	24
Woodburn Resource Services	4	16	7	9	0	4	4	4	0	0
Mill City Resource Services (SOCC)	5	8	6	2	0	6	6	5	0	0
March Clients Served	48	145	76	69	0	49	49	9	15	24

For Quarter Three of FY 2023, 191 households received eviction diversion services, preventing homeless for 545 individuals.

Success Story: *Navigation Center and Emergency Order Rapid Re- Housing (EO - RRH)*

“Tara Harrington arrived at the Navigation Center on June 20, 2023, among the program's earliest participants. She was co-enrolled in MWVCAA's Emergency Order RRH program for housing navigation, rental assistance, and case management. From the outset, she voiced her eagerness to secure housing, despite facing challenges like lacking proper identification and battling methamphetamine addiction. Initially, Tara's behavior was tumultuous, reflecting her internal struggles and desire for a different path. However, a pivotal moment came when she cared for a friend's dog, prompting her to confront the consequences of her addiction and sparking a newfound determination to get sober.”



“Through her journey, Tara has undergone a remarkable transformation. Once deeply entrenched in addiction, she now embodies selflessness, compassion, and accountability. Her commitment to sobriety has led to tangible progress, including securing her own place with the help of EO - RRH and diligently attending medical appointments and support meetings. With newfound patience and resilience, Tara tackles challenges with confidence and seeks guidance when needed.”

“Witnessing Tara's evolution has been a source of inspiration for everyone at the Navigation Center. From a struggling individual lacking motivation, she has emerged as a vibrant, motivated individual determined to build a better life. We are proud to have played a role in Tara's journey and are excited to see her flourish as she embraces this new chapter of her life.”

- Zachary Diaz, ARCHES Program Manager

Program Showcase: *Emergency Order – Prevention*

Previously, MWVCAA was tasked as part of the Governor’s Emergency Order, to prevent homelessness for 667 households in Marion and Polk Counties by January 10, 2024. To meet this goal, ARCHES received \$2.56 million, all in efforts of stabilizing households that were facing eviction. By programs end, 792 households were assisted.

Beginning January 11, 2024 these efforts were renewed with a third round of funding by Oregon Housing and Community Services. Totaling \$2,616,789 with the goal of preventing homelessness for 467 households. 25% of this award was sub-granted to Polk county to ensure regional access. Since program start, 166 households have been served totaling 482 persons.

EO Prevention - Rd 3 - Client Served Stats	
Total Marion HHs Served	89
Total Polk HHs Served	77
Total EO HHs Served	166
HHs Served Goal	467
% HHs served of Goal	36%
Avg. Funds Spent per Month	\$ 1,783.55

Energy Services March PY 2024 Program Report

Executive Summary of Activities (Numbers served/service units/outcomes)

March PY 24 unduplicated completions, Marion and Polk counties

	HH	People	>6	60+	Disability	LP HH's at or below 75% poverty		Ave HH pmt
Total	989	2669	275	455	371	385	=45% of HH's	\$433

January through March PY 24 unduplicated completions, Marion and Polk counties

	HH	People	>6	60+	Disability	LP HH's at or below 75% poverty		Ave HH pmt
Total	2524	7109	794	1032	892	1063	=46% of HH's	\$443

Energy denied a total of 66 (8 in Polk) applications in March, a total of 213 applications were denied January to March. Several of the denied applicants already received all available assistance or were over income monthly, quarterly and annually. Available funding eligibility is based on 60% Oregon median income or less.

Applications are previewed upon receipt by our front desk team, a notice of action is sent detailing what documents are needed to process their application. Eligibility team members process applications by date received. If additional updates are needed after full review, a NOA is sent listing what is needed. If client does not respond within 15 days the application is denied. Energy's program year is October 1 - September 30.

Energy's application, website and 211 clearly state our program year.

Northwest Natural Gas provided Energy with an additional \$100,000 to assist NWN customers in Marion and Polk with OLGA. Energy is grateful for the extra funds, the need for gas assistance continues to increase. Energy provided OLGA to 169 NWN customers in March, the average payment per household was \$539. During the second quarter of PY 24, a total of 696 households received OLGA assistance, average payment of \$527. NWN announced additional OLGA funds may be available in the future if needed, I will keep in communication if Energy needs additional OLGA funding.

Energy assisted 83 households that were disconnected in March, service was restored. During PY 24 2nd quarter, a total of 278 households that had been disconnected were assisted and service restored. Energy assists up to 5 disconnection utility accounts per day, a disconnect is not required to receive assistance. The disconnected accounts are assisted immediately (5 per day) while other applicants are completed in the order their application was received.

March PY 24 unduplicated completions, Polk county

	HH	People	>6	60+	Disability	LP HH's at or below 75% poverty		Ave HH pmt
Total	124	314	24	55	52	52	=45% of HH's	\$416

January through March PY 24 unduplicated completions, Polk county

	HH	People	>6	60+	Disability	LP HH's at or below 75% poverty		Ave HH pmt
Total	309	838	91	114	128	47	=47% of HH's	\$435

**HEAD START PROGRAM REPORT TO BOARD OF DIRECTORS & POLICY COUNCIL
Eva Pignotti, CPO of Early Learning & Child Care – April 2024**

Attendance

Head Start Preschool

9/23	10/23	11/23	12/23	1/24	2/24
81.76%	81.50%	80.46%	75.05%	78.76%	78.42%
3/24	4/24	5/24	6/24	7/24	8/24
77.21%					

Early Head Start

9/23	10/23	11/23	12/23	1/24	2/24
83.59%	79.20%	72.06%	71.51%	74.67%	74.83%
3/24	4/24	5/24	6/24	7/24	8/24
71.82%					

Attendance Analysis - Absences for March 2024

The Head Start attendance rate for March was below the required 85%. The top absence reason during the month was child illness, which accounted for 55.59% of the absences.

The Early Head Start attendance rate for March was below the required 85%. The top absence reasons during the month were:

- Child illness, which accounted for 51.4% of the absences
- Family day/vacation, which accounted for 12.6% of the absences

Enrollment Reporting: Programs must be full within 30 days of the start of the school year and continue to fill vacant slots within 30 days of the vacancy until 30 days before the end of the year. Numbers reported include slots vacant for less than 30 days.

Head Start Preschool – Full Enrollment = 578 (*summer = 51)

9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24	7/24	8/24
367	444	455	501	538	548	538					

Early Head Start – Full Enrollment = 234

9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24	7/24	8/24
152	179	181	200	216	221	200					

Waiting Lists

Head Start Preschool

9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24	7/24	8/24
24	42	54	45	50	51	58					

Early Head Start

9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24	7/24	8/24
14	24	28	32	33	49	59					

USDA Meal Reimbursements

USDA Meal Reimbursements	March 2024	
	Number of Meals Served	Amount Reimbursed
Breakfast	3,960	\$ 9,028.80
Lunch	4,071	\$17,193.95
Snack	637	\$ 687.52
Cash In Lieu		\$ 1,200.94
Total Reimbursement	8,668	\$28,111.20

Report from Chief Program Officer of Early Learning & Child Care:

Head Start: We are working creatively with the Teacher Recruitment committee to try and find qualified Teachers for the Head Start program, which currently has 10 vacant positions. Team members are working on some job fairs, presentations at colleges, and internship programs. Also this happened!:

Preschool Teacher – Head Start - \$1500 Hiring Bonus

Apply Now

Head Start | Salem, OR, USA | Full Time | \$24.05 - \$27.33 per hour

Posted: Apr 15, 2024

We were faced with a difficult situation this month with an EHS CCP contracted family child care provider, which resulted in the agency ending her contract. There were eight slots allotted to this provider, with six filled and one in process. We were able to increase another provider from eight to twelve slots, and to place the other four with our in-house staff child care program.

In the end, three parents chose to keep their children with the provider in a private-pay situation, two transferred to the family child care provider with the new slots, and two went to the MWVCAA Child Care. Two additional children already enrolled in the child care program will be enrolled in the EHS CCP program as well. This was a creative solution and a win-win situation as we have been struggling to fill the child care slots.

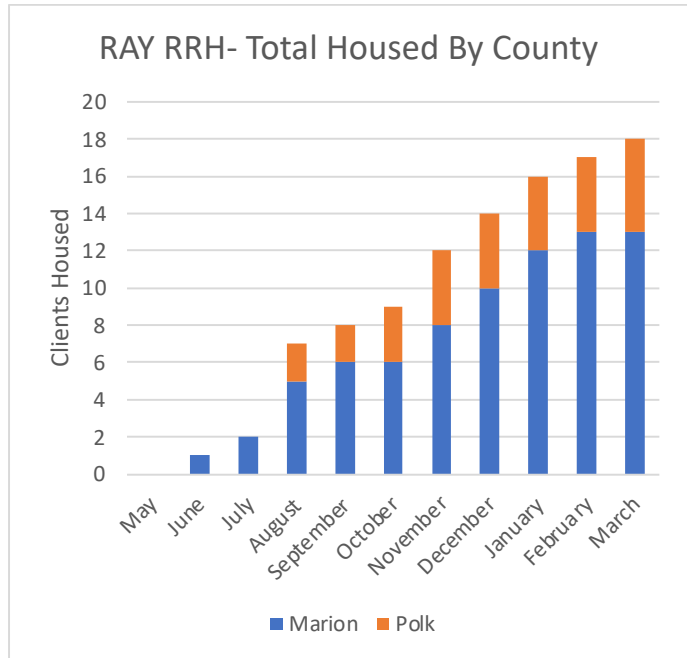
HOME Youth Services- Housing

April 2024

Rental Assistance for Youth (RAY) Rapid Re-Housing

Program Description

The HYS Rental Assistance for Youth (RAY) Rapid-Rehousing program, established in response to state initiatives like the Oregon Legislature's House Bill 2163, focuses on aiding youth aged 16-24 in their transition from homelessness to self-sufficiency. This program, which launched as a pilot in 2023, is a direct effort to address the critical need for housing stability among young Oregonians, offering rental assistance and a spectrum of support services aligned with the Statewide Housing Plan's emphasis on collaboration, equity, and racial justice. Participants receive tailored case management, which includes financial aid for rent and utilities, furnishing homes, professional development like job search assistance, personal goal support such as help with legal documents, and medical care coordination, including dental health. The program also facilitates a unique "Quality of Life" allowance further to empower the youth in their journey towards independence.



RAY RRH Data & Current Activities

Rental Assistance for Youth RRH- New Housing Placements											
RRH Program	May	June	July	August	September	October	November	December	January	February	March
Marion		1	1	3	1		2	2		2	1
Polk				2		1	1				
Total Clients Served	0	1	1	5	1	1	3	2	0	2	1

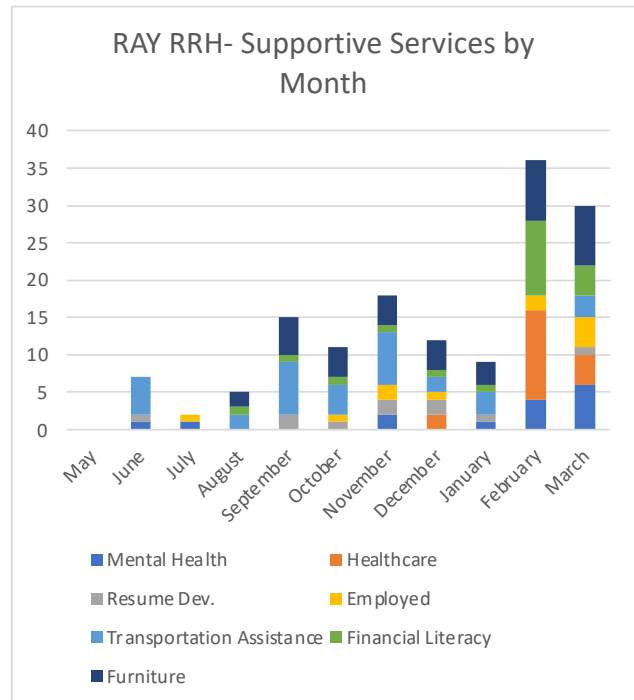
In March, the RAY Rapid Re-Housing program sustained momentum in providing youth services. While the number of new housing placements slightly decreased, with one individual housed, the program's supportive services remained strong, delivering 30 support instances. This month also marked a strategic shift in operations, focusing on improving landlord engagements. Although the program continued to face challenges with housing minor youth, the team worked with a number of landlords to better understand how they could reduce barriers. In terms of community engagement, the RAY team initiated a more structured approach to connect with local landlords and service providers. A staff member was assigned the specific role of reaching out bi-weekly to existing landlord contacts to identify available housing units.

Rental Assistance for Youth RRH- Supportive Services											
	May	June	July	August	September	October	November	December	January	February	March
Mental Health		1	1				2		1	4	6
Healthcare								2		12	4
Resume Dev.		1			2	1	2	2	1		1
Employed			1			1	2	1		2	4
Transportation Assistance		5		2	7	4	7	2	3		3
Financial Literacy				1	1	1	1	1	1	10	4
Furniture				2	5	4	4	4	3	8	8
Total Clients Served	0	7	2	5	15	11	18	12	9	36	30

The RAY team's relocation to the ARCHES facility earlier this year continued to yield benefits. The proximity to a broad array of support services and access to knowledgeable data specialists enabled the staff to respond to housing and service inquiries with increased speed and accuracy, enhancing overall productivity and improving the ability to meet clients' needs.

Future Plans

The RAY program plans to further expand its outreach to rural communities in the coming months. Efforts will focus on establishing a presence in areas such as Silvertown, Fall City, and Woodburn, where the team plans to conduct outreach events and explore opportunities to participate in co-located resource spaces. These initiatives are expected to increase accessibility to the program's services for youth in underserved communities.



Furthermore, the program will intensify its commitment to data excellence and the integration of Coordinated Entry into the intake process. With the anticipation of an influx of potential clients from the coordinated entry system, the team is preparing to reassess the program's workflow. This includes initiatives like expanding internal case conferencing meetings and exploring areas of focus that build on each Youth Navigator's strengths. As staffing levels have risen, the program has witnessed a doubling of its supportive services activity for two consecutive months. In response, the RAY program is increasing its efforts on data quality assurance, both retrospective and current, to ensure proper data reporting and tracking of services.

David's House

Program Description

David's House is a Transitional Home for unstably housed youth in Polk and Marion Counties. The project is designed to provide a safe and nurturing environment for youth ages 14-18, focusing on increasing access to services in rural Polk County and providing youth housing within their own community. The program's approach is centered on community collaboration and support, ensuring that our services are impactful and sustainable. The House will open within the coming weeks with a capacity of 5 youth, expanding to serve 10. A youth's length of stay will depend upon individual needs, ranging from a matter of weeks up to 24 months. With 24/7 on-site staffing, it operates like a real home, providing meals, chores, homework assistance, transportation to health services, and other essential supports.

David's House Current Activities

March was a pivotal month for David's House, the program passed the Department of Human Services' walkthrough and held its grand opening events. The grand opening of David's House, held in partnership with the Monmouth-Independence Chamber of Commerce, was a resounding success, attended by local elected leaders including Representative Evans and Senator Patterson,



Ribbon-cutting, with Backbone youth, agency leadership, and David's House staff.

as well as a host of community supporters and service provider partners. Held on March 27th, the event drew significant positive local media coverage, which highlighted the opening as a vital step towards combating youth homelessness. The ribbon-cutting ceremony was not only a celebration but also an affirmation of the collective commitment to provide safety, stability, and empowerment for vulnerable youth. The subsequent vigil on March 29th, held in partnership with Backbone, honored both the memory of David and the future of the youths the house will serve, solidifying the house as a cornerstone of hope and positive change in Polk County.

Community engagement increased, with several local organizations stepping forward to support the cause. Church at the Park initiated weekly clothing donations, and Thoughts and Gifts Project (a Monmouth-based nonprofit) committed to helping celebrate youth birthdays, an initiative that underscores the community's investment in the personal milestones of David's House residents.

The house's "4 the 5" campaign gained traction, and a newly launched Amazon Wishlist saw generous contributions that cater specifically to the youths' needs. These gestures from the community reflect a deepening partnership and shared commitment to the wellbeing of the youth.



Planting bulbs in the garden at the Vigil.

Future Plans

With DHS certification nearing completion, focus is now turning to enriching the home with essential living items through the "4 the 5" campaign and the supportive contributions to the Amazon Wishlist. These efforts ensure that the house is not just a house, but a true home equipped with the resources and tools necessary for youth to thrive. Additionally, the success of our grand opening has set the stage for hosting further events that will invite community participation, celebrate milestones, and continue to raise awareness about youth homelessness.

As David's House eagerly anticipates the arrival of its first residents, preparations are in full swing to welcome the youth who will soon call this place home. The coming weeks are filled with promise as final touches are applied to living spaces, creating an atmosphere of warmth and safety. Staff are fine-tuning their skills through additional training, ensuring they are ready to meet the diverse needs of the youth with sensitivity and expertise. This preparatory phase is crucial, as it sets the foundation for the nurturing and supportive environment that David's House is committed to providing.

Success Story

"Kimberly Dwyer, Santiam SIT Coordinator helped to bring the Santiam Service Integration Team to tour David's House. The group, which consisted of 10 members including the Mayor of Sublimity and staff from Charlie Health, explored the facilities and services that David's House offers to support youth. Santiam SIT learned about the ins and outs of David's House, including the basics about Coordinated Entry, David's House policies and procedures, and what everyday life may look like for youth living here. This will allow them to refer youth to us more quickly than before, and it gives David's House an additional connection for the future.

Few resources are available for youth experiencing housing insecurity, especially in the most rural areas of our communities. This collaboration not only strengthens community connections but also sets the stage for future initiatives. Recognizing the scarcity of resources for youth facing housing challenges, David's House serves as an inspiring blueprint and holds the potential to spur the creation of new transitional homes in rural areas, to more effectively address and meet the needs of the community."

- Drew Finley, David's House Lead Youth Navigator



Santiam Service Integration Team Facebook post.

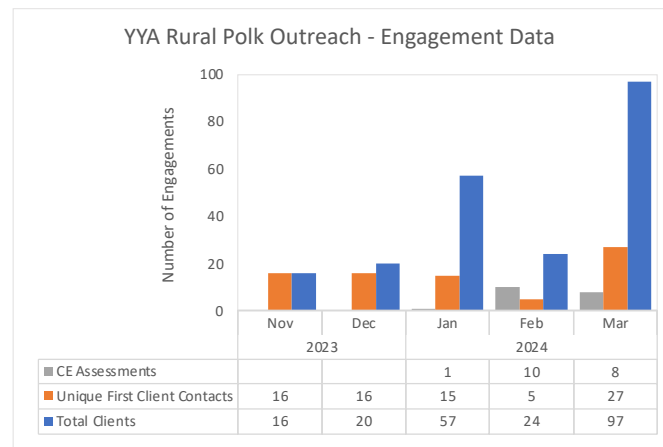
Youth & Young Adult Rural Polk Outreach

Program Description

The Youth and Young Adult Rural Polk Outreach program, supported by HUD and the YHDP grant in collaboration with Backbone, is a mobile outreach initiative dedicated to assisting youth and young adults facing housing instability in Rural Polk County. Designed to address the absence of a robust support network in rural areas, this program conducts direct outreach to youth and expands access to housing resources to those in remote locations. By fostering connections among youth-focused service providers and school systems, the program is an essential component of capacity-building in regions where such services have historically been sparse, ensuring that every young person has access to the support they need for a stable future.

Current Activities

In March, the team completed eight Coordinated Entry assessments, which are instrumental in swiftly linking youth with housing resources. The program also secured



opportunities to engage directly with students by arranging to attend school lunches, applying for the necessary background checks to facilitate these interactions. Community engagement efforts continued with weekly donations from Yeasty Beasty, which added a sense of community spirit to the program's regular pop-up events. Staff training at the Polk County FCO building contributed to more coordinated service delivery, while referrals from McKinney-Vento Liaisons resulted in four additional youth assessments.

The program also made significant strides in rebuilding and forging trust with rural youth, particularly through outreach conducted alongside community partners such as Northwest Human Services HOST and Youth Era. The efforts yielded 34 unique connections, demonstrating the program's growing impact. Weekly pop-ups continued at Monmouth Skate Park, a strategic location for reaching the youth, with the addition of a cooler for summer refreshments, enhancing the welcoming atmosphere of these gatherings.

Future Plans

The program will increase the frequency and variety of its pop-up events as the weather warms and continue to increase access to Coordinated Entry assessments. Training initiatives are scheduled to further equip staff with the tools needed to provide trauma-informed support, while new partnerships are being explored to offer a broader range of services. Additionally, efforts will be directed towards enhancing the visibility of the program within the community, ensuring that every at-risk youth in Rural Polk County knows where to turn for support and assistance.

HOME Youth Services - Sheltering

April 2024

The Drop-In Day Center

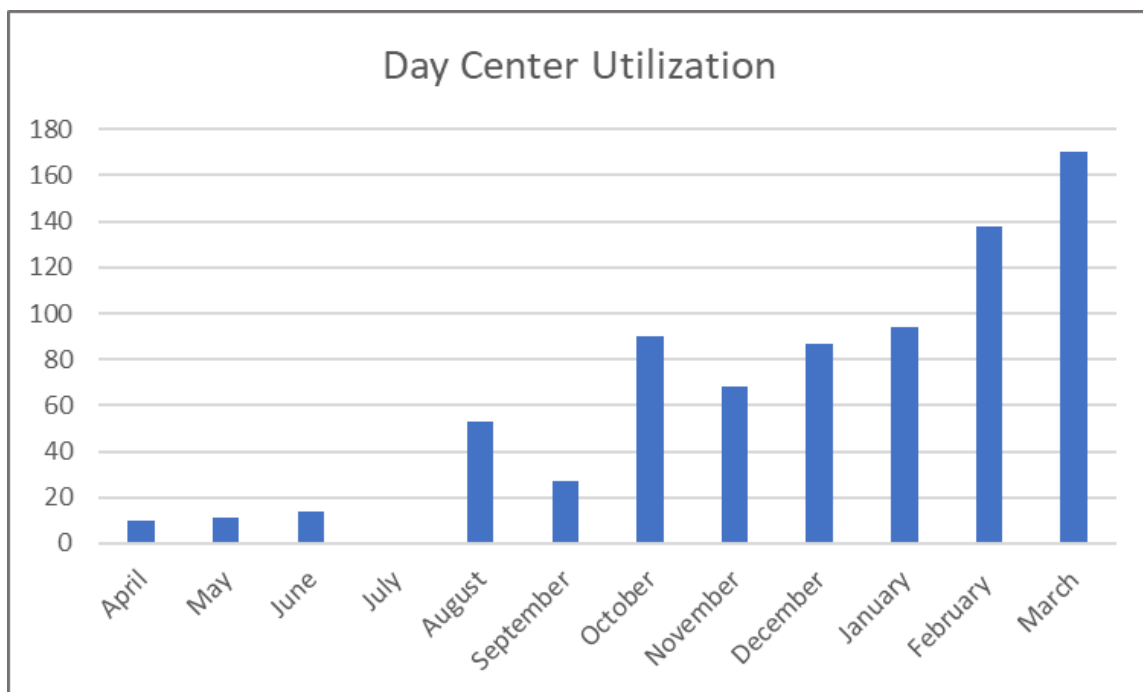
Program Description

The Drop-In offers comprehensive support to youth aged 11-18 in their community. Operating five days a week, including weekends when school facilities might not be available, ensures consistent access to services. The extended hours from Thursday to Monday, 12-7pm, accommodate varying schedules and provide ample opportunity for youth to engage.

On-site there is a wide variety of services that address multiple needs. Offering two hot meals a day, food boxes, access to a food pantry, and a clothing closet ensures that basic needs for sustenance and clothing are met. Additionally, essential care kits, mail services, and showers contribute to the well-being and dignity of the youth accessing the center.

The inclusion of case management services indicates a commitment to providing personalized support and guidance to help youth navigate their circumstances and access additional resources as needed. Creating a safe and enjoyable environment fosters positive connections and encourages youth to engage with the services provided, ultimately supporting their overall well-being and potential pathways out of homelessness or housing instability.

Drop In Day Center Data & Activities



There has been continued success and growth of the Drop-In, especially in increasing utilization and welcoming 41 new youth in March alone. Weekend hours seem to be serving as a valuable opportunity for youth to gather and connect, fostering a sense of community and belonging.

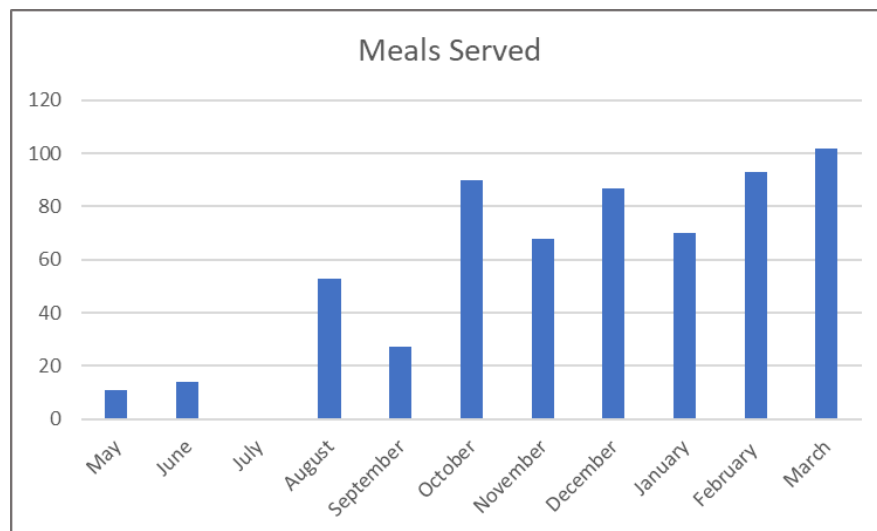
The variety of activities offered, such as meals, games, and crafts, not only provide entertainment but also promote teamwork, cooperation, and healthy relationships among the youth. It's heartening to know that familiar faces from past years are returning, indicating the establishment of important relationships over time.



The support from the community through donations is commendable and plays a crucial role in ensuring positive youth engagement. The provision of case management and resource navigation services by Drop-In staff is vital in guiding youth towards educational completion and stabilized housing opportunities, setting them on positive trajectories for the future.

The clothing closet's popularity highlights the importance of meeting basic needs for clean and appropriate clothing, which is essential for various activities such as school engagement and employment seeking.

The provision of meals remains a top priority, serving 102 meals in March, as well as providing food boxes. Collaborations with organizations like Marion/Polk Food Share and Target further enhance the program's ability to meet the needs of the youth it serves.



Success Story

"It's heartening to hear about Mario's journey and the progress he's making since becoming a regular at the Drop-In center. Moving to a new area can be challenging, especially for youth experiencing housing instability, but it's encouraging to see him actively working with his case manager to address his needs and goals."

"Enrolling with a primary care physician at Willamette Valley Pediatrics demonstrates a proactive approach to his health and well-being, which is essential for stability and self-sufficiency. Additionally, his efforts to re-engage with education and seek employment show a strong determination to improve his circumstances."

"It's understandable that Mario desires a stable home life, especially given the challenges his family is facing with house squatting and police interventions. His willingness to pursue emancipation reflects his commitment to creating a more secure and independent future for himself."

"Having his older brother in town to check on him provides valuable support and connection, which is crucial during times of transition and uncertainty."

"Mario's progress in gathering necessary documents for self-sufficiency is commendable and indicates a positive trajectory towards achieving his goals. With continued support from his case manager and the resources available at the Drop-In center, Mario has a strong foundation to build upon as he works towards a more stable and fulfilling life"

- Alyssa Lopez, HYS Program Manager

HYS Street Outreach

Program Description

HOME Youth Services' outreach team plays a critical role in serving youth across Marion and Polk counties. Their approach of meeting youth where they are, whether it's on the streets or in community spaces they frequent, demonstrates a commitment to accessibility and inclusivity.

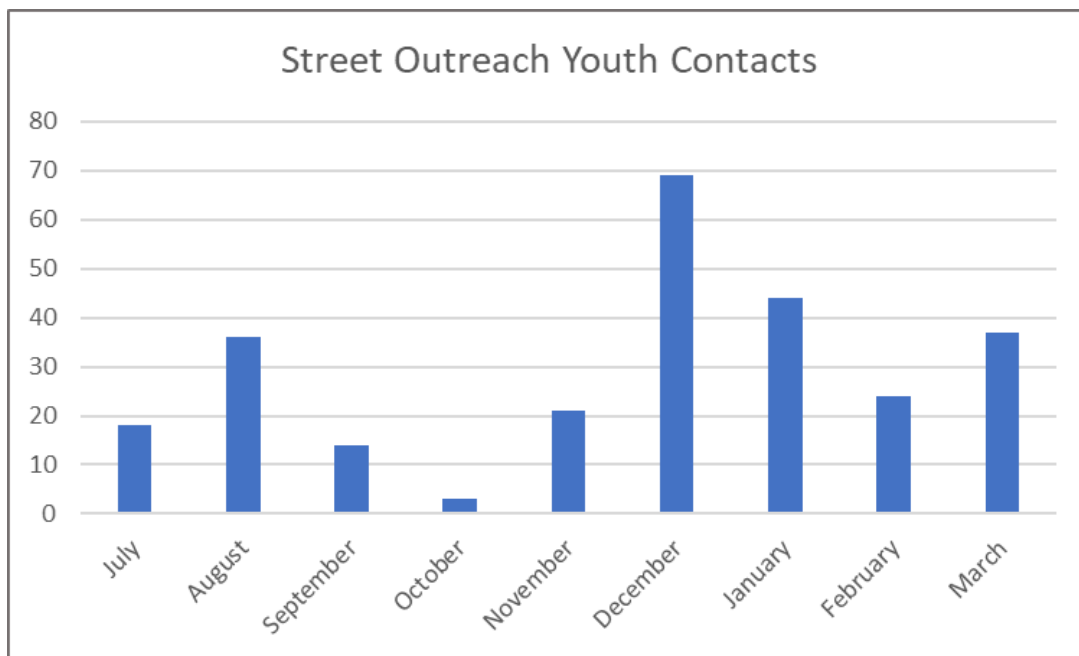


By providing street outreach and essential resources, the outreach team ensures that youth have access to support and information about available services, both at HOME Youth Services and other community providers. This proactive approach aims to increase engagement with services and ultimately improve outcomes for the youth they serve.

Attending and hosting community pop-up events further enhances outreach efforts by creating opportunities for direct interaction with youth in familiar settings. These events, held at locations like schools, libraries, and recreational spaces, serve as platforms to inform youth about HOME Youth Services' programs and foster connections within the community.

Overall, HOME Youth Services' outreach team's dedication to reaching and engaging with youth where they are demonstrates a commitment to meeting the diverse needs of young individuals in Marion and Polk counties and providing them with the support and resources they need to thrive.

Street Outreach Data & Activities



Outreach efforts, including providing food and basic needs care kits to youth and the homeless community, are crucial in addressing immediate needs and fostering connections. The addition of an Outreach Youth Navigator will play a vital role in identifying and connecting with youth in need, ensuring that they have access to necessary services and resources throughout their journey toward stability.

Taylor's House- Emergency Shelter

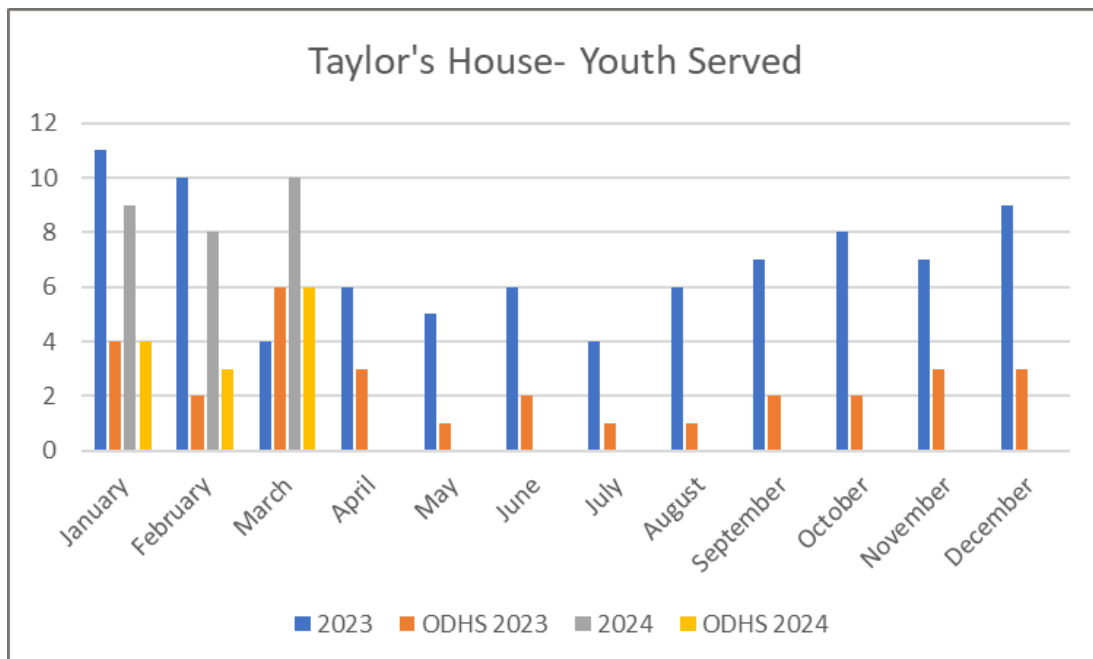
Program Description

Taylor's House is a resource for youth aged 11-18 in need of emergency shelter and support. Providing a safe environment that prioritizes safety, stability, and growth is crucial for these vulnerable individuals. The capacity for 10 individuals allows for personalized attention and support, fostering a sense of community and belonging.

The co-ed accommodations and structured programs demonstrate a commitment to inclusivity and holistic development. By integrating youth into the community, Taylor's House not only provides immediate shelter but also seeks to empower youth to thrive beyond their time at the shelter.

The dedicated spaces for meetings, recreational activities, and mental health services acknowledge the importance of addressing both practical and emotional needs. Access to nourishment, hygiene facilities, technology, transportation, and personalized coaching ensures that all basic needs are met, setting a solid foundation for the youth to focus on their personal growth and future goals.

Taylor's House Data & Activities



Taylor's House is continuing to prioritize shelter services for community youth in need, especially those experiencing crisis and housing instability. Providing safe temporary lodging not only offers immediate relief but also lays the groundwork for finding long-term solutions to housing challenges.

The provision of 206 bed nights in March, including 88 bed nights for Oregon Department of Human Services (ODHS) youth, reflects the significant impact Taylor's House is making in the community. By offering a safe and stable environment, Taylor's House is not only meeting the immediate needs of these youth but also contributing to their overall well-being and stability.

Program Highlights

- The addition of the new OR-Kids contract to Taylor's House services represents a significant step forward in providing tailored support to youth in need of longer-term shelter and independent living skills building. This contract allows for flexible shelter options and continuity of service, aligning with Taylor's House's commitment to meeting youth where they are at and providing comprehensive support as they work towards stability.
- Transitioning youth to more permanent housing is a crucial part of Taylor's House's mission to strengthen pathways to stable housing. The success stories of the two youth transitioning to Rapid Rehousing and Western Oregon University highlight the positive impact of the organization's efforts in supporting youth towards their goals and aspirations.
- The revitalization process at Taylor's House, including the addition of new cameras and safety features, as well as updates to the living room with new furniture and entertainment options, demonstrates a commitment to creating a safe and welcoming environment for youth. Providing amenities such as a large screen TV for documentaries and game time enhances the overall experience for residents and promotes social engagement and personal growth.
- Continued updates and improvements throughout the year show Taylor's House's dedication to maintaining a high standard of care and ensuring that youth have access to a supportive and nurturing environment as they work towards stability and self-sufficiency.

March 2024 Report for Weatherization

Below is the Auditor, Inspectors and Office report.

Audits completed 10

Final inspections 14

Technicians completed 21 Air seals

Technicians' callback has improved tremendously since they all have completed their Shell tech training courses.

Office numbers Total HH completed 11, Total people served 33, minors 11, seniors 14, disabled persons 6 and Veterans 1

I would also like to share with you (OLIEE) NNG has awarded us \$86,400.00 in energy education funds. Based on the forecast of 40 projects for PY 2023-2024. These funds will be utilized for future client education, outreach events and restocking our Wx energy saving kits distributed to qualified clients who complete their energy education class.

We are also submitting a request for an additional \$25,000 to help with our annual Weatherization Day event to cover the cost of billboard advertisement, printing cost, Energy saving items, Personnel costs, food other items and other outreach opportunities.

Me and our Auditors will be out of State at a National Conference in Minneapolis MN for the week of April 8 through April 11, 2024. This conference is for us to get our CEU's (Continuous Education units).

Thanks

Hector Guzman
WX Program Director

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Program Committee
Meeting Minutes
WEDNESDAY, APRIL 3, 2024

ATTENDANCE

Committee Members Present: Erika Romine, Board Member and Program Committee Chair; Catherine Trottman, Board Member; and Steve McCoid, Board Member

Absent: None

Staff: Ashley Hamilton, Chief Program Officer: Housing and Homeless Services; April Cox, CARS/De Muniz Program Director; Julie Siefert, Head Start Education Manager; and Jade Wilson, Executive Assistant.

The meeting of the Program Committee started at 12:34pm. It was determined that a quorum was present.

- 1. General Program Updates: Ashley Hamilton, CPO: Housing and Homeless services**
 - a. Woodburn Shelter:** On March 21, ARCHES Sheltering staff hosted a community Meet & Greet to showcase the soon to open temporary shelter in Woodburn. The event was open to the local community and was aimed at introducing our staff to community members, briefly highlight our operations and address any inquiries community members may have about the site. The event was well attended and was an overall success.
 - b. David's House:** On March 27, HOME Youth Services staff hosted a grand opening of the new youth transitional housing facility in Monmouth, David's House. There was a ribbon cutting event for community partners followed by guided tours. A vigil to commemorate the occasion was hosted on March 29. The event was an overall success.
 - c. CRP:** Ashley provided an update on some pending grant applications and some congressional directed spending options coming up for the program. Some focus areas for these funding resources are some long-term rental assistance, veteran behavioral health and suicide prevention, and other shelter/rural investments. Included in the funding asks, was a request for some funding for shelter renovations.
- 2. CARS/De Muniz Program Overview -** April Cox, CARS Program Director, presented a general overview of the CARS (De Muniz) program. The CARS Program is located in the De Muniz Resource Center next to the Marion County Sheriff's office in Salem. The focus of this program is to connect clients with vital needs, including employment, education, housing, treatment, transportation, clothing and more. The clients are either being released from incarceration, are currently on supervision, or have a criminal conviction in their past that makes it difficult for them to be connected to resources. Connecting these clients to resources is all aimed at reducing recidivism and enhancing community safety.
- 3. Head Start Practice Based Coaching Overview –** Julie Siefert, Head Start Education Manager, presented on the program's practice-based coaching methods used to enhance program quality. Coaches utilize a tiered approach to coaching based on teacher need. They conduct classroom observations, facilitate needs assessments, and meet with teachers to set goals. These coaching practices have improved overall teacher morale and produced better child outcomes.

Meeting adjourned at 1:30pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

Chief Program Officer's Report
Staff Child Care Status
March 25, 2024

MWVCAA started operations of staff child care on 2/1/24. It has been slow filling the 28 slots, primarily because of the program launching in the middle of a school year. Parents typically find their child care in the fall and keep their children in the same care through the summer. This is typical with experiences of other local child care centers, such as Salem Child Development.

There are 20 preschool slots for children ages 3 to 5 years. Currently there are three children in this class. There are eight infant/toddler slots for children ages 6 weeks to 3 years. Currently there are three children in this class, with two more scheduled to start on April 8th. In July, two of the five will turn three and transition into the preschool class.

We have implemented a progression of recruitment strategies. Initially we promoted the opportunity employees of MWVCAA and Catholic Community Services, which made a financial contribution to the partnership. Two of the four children from MWVCAA who enrolled initially ended up dropping due to personal reasons. Two children of MWVCAA staff, and one child of CCS staff are currently enrolled.

We progressed to offering slots to other non-profit programs, and enrolled one child whose parent works at Church at the Park. We then widened the opportunity to include MWVCAA and CCS clients, and staff family members, and enrolled one child. Finally, we have opened to the public, and have enrolled one child from that audience.

There are two families scheduled to tour for potential placement. MWVCAA Human Resources has been providing new employees with information about staff child care during their onboarding. Flyers are circulating throughout the community and advertised on social media. While we hope to fill all slots as quickly as possible, we may not see full enrollment until September.

The program is fully staffed, so we are paying full operating costs but not yet collecting the expected revenue. Most of our clients receive Employment Related Day Care (ERDC), which pays for most of the care for those children. Getting set up with ODHS to receive ERDC payments has been a slow process, but we were notified that payments, retroactive to 2/1/24, are on their way. We are able to run on fewer staff at this time due to low enrollment. The two Staff Child Care Aides are working in Head Start classrooms and being paid from the Head Start grant.

It is a leap of faith, but data supports that child care is needed, and in short supply, particularly among our own employees. I am recommending we continue with the development of this program and re-evaluate in September 2024.

Workers' Compensation & Accident Medical
Renewal Review Packet

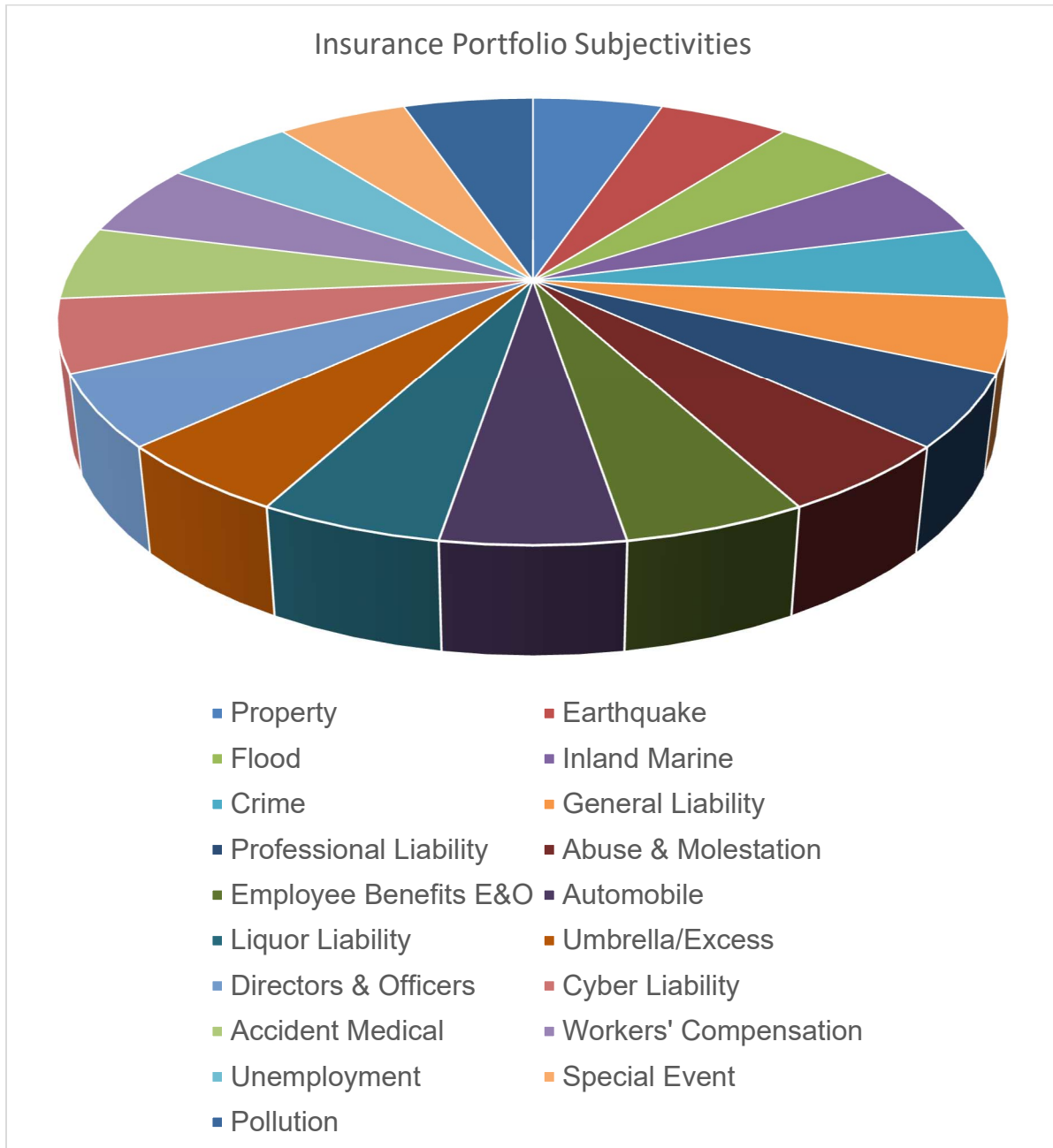
**Mid-Willamette
Valley Community
Action Agency, Inc.**



Presented by
Bliss Sequoia Insurance
March 22, 2024

Protect with integrity.

Are you missing any subjectivities
within your social/human services insurance portfolio?



Workers' Compensation, Pollution & Accident Medical Renewal Review

- Review Workers' Compensation renewal comparison
 - o MOD Trending
 - 2007-2008 – 1.57
 - 2008-2009 – 1.41
 - 2009-2010 – 1.18
 - 2010-2011 – .88
 - 2011-2012 – 1.03
 - 2012-2013 – 1.19
 - 2013-2014 – 1.23
 - 2014-2015 – 1.23
 - 2015-2016 – 1.52
 - 2016-2017 – 1.29
 - 2017-2018 – 1.03
 - 2018-2019 – .96
 - 2019-2020 – .99
 - 2020-2021 – .82
 - 2021-2022 – .79
 - 2022-2023 – .87
 - 2023-2024 – 1.04
 - 2024-2025 – 1.08
 - Sign/date Notice of Election & email to Wauneta
 - o Review 3 Year Rolling Claims Window
 - Claim History – Next year looks to decrease MOD
 - o Discuss continued dates for SAIF Loss Control visits &/or claim renewal meetings
 - o Discuss continuing use of optional Non-Disabling Reimbursements
- Review Accident Medical renewal comparison
 - o Flat terms again!
- Q&A

Mid Willamette Valley Community Action Agency Inc

Notice of Election for Guaranteed Cost Plan

Period: 04/01/2024 - 04/01/2025

Policy: 775867

Plan: Version #1 (1)

Agency: BH Insurance LLC
Producer: Wauneta Ohnmacht

Total estimated premium and assessments: \$184,905.79

Payroll reporting frequency: Monthly

Please visit **saif.com** and choose *Safety and health* for information about safety or choose *Employer Guide* for information about reporting payroll, paying online, filing and managing a claim, and coverage.

I, the undersigned, as a legal representative of the Company listed above, do hereby authorize SAIF Corporation to issue the policy and determine workers' compensation premiums according to the plan selection on this form. I have read, understand, and agree to the terms and conditions of this plan as set forth in the proposal.

Authorized signature of insured

Date signed

Please return this page to:

**SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000**

Class Code	Description	Estimated Payroll	2022-2023 SAIF		2023-2024 SAIF		2024-2025 SAIF	
			Rate	Premium	Rate	Premium	Rate	Premium
8864	Soc Serv Organ-All Other Employ/Driver	9,370,358.00	1.50	140,555.37	1.49	139,618.33	1.28	119,940.58
8869	Child Day Care Center-All Employ	8,073,064.00	0.76	61,355.29	0.76	61,355.29	0.70	56,511.45
8877	Soc. Serv-Clinical Counsel-Admin&Sales	2,616,832.00	0.34	8,897.23	0.33	8,635.55	0.30	7,850.50
5022	Masonry	0.00	4.49	0.00	4.49	0.00	4.59	0.00
5183	Plumbing	0.00	1.70	0.00	1.70	0.00	1.46	0.00
5190	Electrical	0.00	1.66	0.00	1.66	0.00	1.46	0.00
5403	Carpentry	0.00	4.49	0.00	4.49	0.00	4.20	0.00
5437	Cabinet/Trim	0.00	3.58	0.00	3.58	0.00	3.83	0.00
5474	Painting	0.00	5.18	0.00	5.18	0.00	4.51	0.00
5478	Carpet	0.00	3.42	0.00	3.42	0.00	2.80	0.00
6400	Fence	0.00	3.86	0.00	3.86	0.00	3.37	0.00
Total Estimated Payroll		20,060,254.00						
Rate Total				210,807.89		209,609.17		184,302.53
Experience Modification			0.87	-27,405.03	1.04	8,384.37	1.08	14,744.20
Modified Premium				183,402.86		217,993.53		199,046.73
Subtotal				183,402.86		217,993.53		199,046.73
Volume Discount			16.81%	-30,837.51	17.00%	-37,063.84	16.91%	-33,653.41
Expense Constant								
Volume Discount (Combo w/ISN)								
Net Premium				152,565.35		180,929.70		165,393.32
TRIA			0.005%	1,003.01	0.005%	1,003.01	0.005%	1,003.01
Terrorism & Catastrophe			0.010%	2,006.03	0.010%	2,006.03	0.010%	2,006.03
DCBS Assessment			9.80%	15,246.29	9.80%	18,026.00	9.80%	16,503.43
Total Estimated Cost				170,820.67		201,964.73		184,905.79

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Volume Discount

First \$5,000	0.00%						
Next \$10,000	10.50%	10.50%	1,050.00	10.50%	1,050.00	10.50%	1,050.00
Next \$35,000	16.50%	16.50%	5,775.00	16.50%	5,775.00	16.50%	5,775.00
Over \$50,000	18.00%	18.00%	24,012.51	18.00%	30,238.84	18.00%	26,828.41
Total Estimated Discount			30,837.51		37,063.84		33,653.41

			3 Year Window									Factors are subject to change as claims progress					
2019-2020			2020-2021			2021-2022			2022-2023			2023-2024			2024-2025		
SAIF			SAIF			SAIF			SAIF			SAIF			SAIF		
# Claims	Time Loss	Total Incurred	# Claims	Time Loss	Total Incurred	# Claims	Time Loss	Total Incurred	# Claims	Time Loss	Total Incurred	# Claims	Time Loss	Total Incurred	# Claims	Time Loss	Total Incurred
21	16	7,981	20	240	172,450	31	152	94,558	23	234	125,729	27	84	79,212	TBD	TBD	TBD
			60 day time loss, pandemic 88 day time loss, fell on wet spot 32 day time loss, scooter trip			15 day time loss, trip on chair 33 day time loss, ladder 15 day time loss, drill 70 day time loss, fell on ice			19 day time loss, fall on steps 73 day time loss, rep. crawling 116 day time loss, vehicle			53 day time loss, fell in kitchen					

Subject	2022-2023 Philadelphia		2023-2024 Philadelphia		2024-2025 Philadelphia	
	Limits	Premium	Limits	Premium	Limits	Premium
Accident Medical	See below		See below		See below	
Population Covered	Included		Included		Included	
Volunteers	Included	4,308	Included	4,308	Included	4,308
Head Start	Included		Included		Included	
Taylor's House	Included	327	Included	327	Included	327
Teen Drop-In Center	Included		Included		Included	
Primary/Excess	Excess		Excess		Excess	
Benefit Period	1 Year		1 Year		1 Year	
Aggregate	No Aggregate		No Aggregate		No Aggregate	
Per Occurrence	100,000		100,000		100,000	
Accidental Dental	Included		Included		Included	
Accidental Death	25,000		25,000		25,000	
Accidental Dismemberment	50,000		50,000		50,000	
Accidental Paralysis	50,000		50,000		50,000	
AD&D and Paralysis Aggregate	500,000		500,000		500,000	
Deductible	0		0		0	
Endorsements (Annualized)	N/A	N/A	N/A	N/A	N/A	N/A
Premium Total		4,635		4,635		4,635

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Property

Business Income/Extra Expense
 Contingent Business Income/Extra Expense
 Extended Period of Indemnity
 Outdoor Property
 Property of Others/Bailees (Vendors)
 Property in Transit
 Property off Premises
 Fine Arts
 Unique Types of Property
 Water Backup/Overflow
 Spoilage
 Equipment Breakdown (w/Business Income)
 Blanket Property
 Peak Season
 Off Premises Utilities Interruption
 Additional Covered Property
 (e.g. Foundations, Underground Pipes,
 Tenant Legal Liability

General Liability

Food Contamination
 Utility Services Interruption Property Damage
 Product Recall
 Additional Insured (Blanket)

Liquor Liability

Professional Liability (aka E&O)

Medical Malpractice
 Contractor Professional

Abuse & Molestation

Tenant Discrimination

Property Management Liability

Employee Benefits E&O

Automobile

Hired/Nonowned Auto Liability
 Hired Physical Damage
 Drive other Car
 Automobile Business Income
 Automobile Pollution

Umbrella/Excess

Directors & Officers

Directors & Officers
 Employment Practices Liability (3rd Party)
 Wage & Hour
 Fiduciary Liability

Cyber-Privacy/Breach

Pollution (aka Mold)

Workers' Compensation

Builders Risk

Farm/Agricultural

Crop

Accident Medical

Health

Group

Individual

Short-Term or Long-Term Disability

Life

Key Person

Individual Life

Home/Auto

Misc.

Higher Limits

Drones - Physical Damage & Liability

Earthquake

Flood

Inland Marine

Rented Equipment
 Installation Floater

Crime

1st &/or 3rd Party
 ERISA

What else can we help you insure?