



# **JUNE 2024 MEETING BOARD OF DIRECTORS**

**THURSDAY, JUNE 27, 2024**

## **LOCATION:**

**COMMUNITY ACTION AGENCY  
2475 CENTER ST NE  
SALEM, OR 97301**

## **VIRTUAL:**

**Topic: MWVCAA Full Board Meeting June 2024  
Time: Jun 27, 2024 05:30 PM Pacific Time (US and Canada)  
Join Zoom Meeting**

**<https://us06web.zoom.us/j/89744330265?pwd=OJanEEEdMdabwX2UfYiaDPybAR0uG7z.1>**

**Meeting ID: 897 4433 0265**

**Passcode: S8hDfd**

## **COMMUNITY ACTION PROMISE**

**Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.**

**Helping People Changing Lives**

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**COMMUNITY ACTION AGENCY  
BOARD OF DIRECTORS AGENDA  
June 27<sup>th</sup>, 2024**

**In-Person:**

2475 Center St NE  
Salem OR 97301

**Virtual:**

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**Mission**

**Empowering people to change their lives and exit poverty by providing vital services and community leadership.**

**Vision**

**All people are respected for their infinite worth and are supported to envision and reach a positive future.**

- |             |   |             |
|-------------|---|-------------|
| <b>I.</b>   | <b>Welcome and Introductions</b>                              | <b>5:30</b> |
| <b>II.</b>  | <b>Public Comment</b>   | <b>5:35</b> |
| <b>III.</b> | <b>Declaration of Conflict of Interest</b>                    | <b>5:40</b> |
| <b>IV.</b>  | <b>Approval of Agenda</b>                                     | <b>5:45</b> |
| <b>V.</b>   | <b>Consent Calendar</b>                                       | <b>5:50</b> |
|             | 1. May 2024 Full Board Meeting Minutes                        |             |
|             | 2. June 2024 Executive Director Report                        |             |
|             | 3. June 2024 Regional Poverty Report                          |             |
|             | 4. June 2024 Legislative and Advocacy Update                  |             |
|             | 5. June 2024 Chief Financial Officer Report                   |             |
|             | 6. June 2024 Chief Human Resources Officer Report             |             |
|             | 7. June 2024 Chief Informational Officer Report               |             |
|             | 8. June 2024 Program Director Reports                         |             |
|             | 9. June 2024 Committee Meeting Minutes                        |             |
|             | 10. CSBG FFY 2023 Impact Report                               |             |
| <b>VI.</b>  | <b>Board Business</b>   | <b>5:55</b> |
|             | 1. Executive Director's Report (Jones)                        |             |
|             | 2. Election of Board Vice President – <i>Approval</i>         |             |
|             | 3. Strategic Plan Consulting Group Contract – <i>Approval</i> |             |
|             | 4. Employee Handbook – <i>Discussion/ Approval</i>            |             |
|             | 5. Fiscal Year 2025 Budget (Hoyle)- <i>Approval</i>           |             |
|             | 6. Financials (Hoyle) – <i>Approval</i>                       |             |
| <b>VII.</b> | <b>Adjournment</b>  | <b>7:30</b> |

**Next board meeting: Thursday, July 25<sup>th</sup>, 2024**

**Mid-Willamette Valley Community Action Agency, Inc.**  
**Board of Directors Meeting**  
**MAY 23,2024**  
**MEETING MINUTES**

**ATTENDANCE:**

**Board of Directors:**

**Present:**

Jeremy Gordon	Steve McCoid	Deanna Gwyn
Erika Romine	Laura Reid	Lori Van Dyke
RW Taylor	Frank Lonergan	Shelaswau Crier
Jade Rutledge	Eunice Kim	Catherine Trottmann

**Absent:**

Helen Honey            Kevin Karvandi

**Others Present:**

**Program Directors/Staff/Guests:**

Jimmy Jones, Executive Director  
Helana Haytas, Chief Human Resource Officer  
Kaolee Hoyle, Chief Financial Officer  
Ashley Hamilton, Chief Program Officer: Housing and Homeless Services  
Eva Pignotti, Chief Program Officer: Early Learning and Child Care  
Marie Jennings, Development Director  
Sara Webb, ARCHES Sheltering Services Program Director  
Jenna Sanders, CCR&R Program Director  
Carmen Romero, Nutrition First Program Director  
Liz Salinas, Head Start Associate Program Director  
Stacey Eli, Head Start Associate Program Director  
Carolina Maciel, HR Assistant  
Jade Wilson, Executive Assistant

**The meeting of the Board of Directors was called to order at 5:35pm by Board Chair Jade Rutledge. It was determined that a quorum was present.**

**I.     Welcome**

Board Chair Jade Rutledge welcomed everyone.

**II.    Public Comment**

Shelaswau Crier, Board Member, asked about the agency's plan moving forward regarding filling the DEI position and more information on the former employee in that role. Helana Haytas, Chief Human Resource Officer, clarified that the DEI Specialist position is not being filled at this time. Instead, our plan is to have one of our HR generalists take on some of the work in the meantime. Jimmy Jones,



Executive Director, added that is a very important role and we are working toward a long-term solution, including working with a consultant.

Steve McCoid, Board Member expressed that he is very thankful for all the work Jade Wilson, Executive assistant, has done. This was her last full board meeting as she has left our agency for other employment.

**III. Declaration of Conflict of Interest**

None were made.

**IV. Approval of Agenda**

**MOTION:** To amend the agenda so that we can take a group picture, made by Shelaswau Crier.

**SECOND:** Steve McCoid.

**APPROVED:** Unanimously approved

**MOTION:** To approve agenda made by Steve McCoid.

**SECOND:** Frank Lonergan.

**APPROVED:** Unanimously approved

**V. Consent Calendar**

**1. April 2024 Full Board Meeting Minutes**

No discussions or concerns were raised

**2. May 2024 Executive Director Report**

No discussions or concerns were raised

**3. May 2024 Regional Poverty Report**

No discussions or concerns were raised

**4. May 2024 Chief Financial Officer Report**

No discussions or concerns were raised

**5. May 2024 Chief Human Resources Officer Report**

No discussions or concerns were raised

**6. May 2024 Program Director Reports**

No discussions or concerns were raised

**7. May 2024 Committee Meeting Minutes**

No discussions or concerns were raised

**8. *Informational Item:* Head Start Community Needs Assessment**

No discussions or concerns were raised

**9. Board Member Resignation- Rw Taylor**

This was an addition to the consent calendar made at the board meeting

**MOTION:** To approve the consent calendar by Steve McCoid.

**SECOND:** Rw Taylor.

**APPROVED:** Unanimously approved

**VI. Board Business**

**1. Executive Director's Report (Jones)**

**i. General Updates:**

**Interim Executive Assistant:** Carolina Maciel is the new temporary board contact following Jade Wilson's last day with our agency on 5/24/24. The position is posted and we hope to have a permanent replacement soon.

**New Board Orientation:** All board members are welcome to join us on 5/30/2024 from 5pm-7pm in our conference rooms.

**All Staff Wellness Day:** All board members are welcome to join our event on Monday, 6/10/24 from 8am-4pm at the Columbia Hall building on the Oregon State Fairgrounds.

**Finance P&P and Employee Handbook:** Both documents will be coming to the board for approval soon. Our Board Executive Finance team will receive them in June.

**Housing and Health Development Continuum Projects:** In the near future, we would like to work towards a third motel, a permanent cooling center, micro-sheltering, more supportive services, and partnerships. And if possible, an agency-owned supportive housing location.

**Grant/ Service Philosophy:** Jimmy discussed the Agency's grant and service philosophy, and noted that speed and strategic direction are critical to avoid gaps in service.

**First Day One Grant:** Jimmy Jones, Executive Director shared a client story leading us to our project for a new Transitional home for homeless families under the name of "Jill's Place". This potential location is under contract at \$400,000 on Highland St. Much work needs to be done before staff can make a recommendation.

**Yamhill:** YCAP leadership approached Jimmy Jones, Executive Director, with their interest in a possible merger. Jimmy Jones, Executive Director, discussed pros and cons and recommended we at least investigate the possibility further. The steps that follow include obtaining an official letter of interest from their board and implementing non-disclosure agreements that our attorneys will review.

**Program updates:**

**ARCHES:** Sequoia crossings, the Inn, and Lodge are at full capacity. There are renovations coming soon for the Inn and roof and floor repairs for the Lodge. Our Navigation Center is also at full occupancy, although the beds reserved for law enforcement have not been occupied as often. Redwood Crossings has shown a low eviction rate among the residents served. Yaquina Hall serves chronically homeless clients, and we would like to offer more supportive services in the future. The new overnight center opened in Woodburn at the Church of Christ, and it offers tent shelters for up to 6-8 clients per tent. There is no gender-specific tents at this time. Our data collected since the location has opened shows a lower

number of female clients seeking services compared to males, and the majority have been Spanish-speaking. There is at least one bilingual staff member per shift, as the region is known for its Spanish-speaking residents.

**HYS:** David's House DHS license was recently issued. We currently have 3 youth in residence, 2 intakes scheduled for tomorrow, and we should be at 100% occupancy by this weekend. Now that our license has been issued, we will be submitting our zoning application to be able to house up to 10 youth at a time. We are looking for funds to do site renovations at Taylor's House.

**2. ARCHES Lodge Flooring Remodel Contract (Hamilton) – Presentation/Approval**

**MOTION:** To approve the Lodge Flooring Repair bid made by Rw Taylor.

**SECOND:** Steve McCoid.

**APPROVED:** Unanimously approved

**3. ARCHES Lodge Roof Repair Contract (Hamilton) – Presentation/Approval**

**MOTION:** To approve the Lodge Roof Repair bid made by Frank Lonergan.

**SECOND:** Steve McCoid.

**APPROVED:** Unanimously approved

**4. Middle Grove Head Start HVAC Bid Approval (39,433)**

**MOTION:** To approve the Middle Grove HVAC bid made by Rw Taylor.

**SECOND:** Steve McCoid

**APPROVED:** Unanimously approved

**5. Dallas Head Start HVAC Bid Approval (35,545)**

**MOTION:** To approve the Middle Grove HVAC bid made by Rw Taylor.

**SECOND:** Steve McCoid

**APPROVED:** Unanimously approved

**6. Strategic Plan Update (Hamilton) – Presentation**

We began the evaluations in May and received a total of 12 proposals during the RFP process. Interviews for a total of 3 vendors will take place in June. The recommendations will be brought up to our board in June.

**7. Financials (Hoyle) – Approval**

Kaolee Hoyle, CFO, presented the July 2023 to March 2024 Budget to Actual document which was broken down by program rather than expense type. Kaolee added that our 990-tax return has been filed following our audit completed by REDW Advisors and CPA's (formerly Grove, Mueller, and Swank). This document is included in the board packet for review.

**MOTION:** To approve the July 2023 to March 2024 Budget made by Steve McCoid.

**SECOND:** Frank Lonergan  
**APPROVED:** Unanimously approved

**VII. Adjournment**

As the Board Chair called for any remarks, Board Member and Vice Chair Shelaswau Crier noted that tonight was her last board meeting, as she was resigning to relocate out of state. Board Member Rw Taylor also noted that this was his last board meeting with the Agency as well, as he was moving into another role with the Agency as a DEI consultant.

**The Board of Directors meeting was adjourned at 7:16 pm.**

Respectfully Submitted:

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Carolina Maciel, Interim Executive Assistant

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Kevin Karvandi, Board Secretary

***Executive Director's Report***  
***to the Board of Directors***  
**MID-WILLAMETTE VALLEY**  
**COMMUNITY ACTION AGENCY**

June 2024

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I keep wondering, with each passing month, when the consequences of the pandemic will finally fade, and the world will return to something a bit more familiar. We feel closer to that moment here as the summer of 2024 begins, but in some important aspects, that day still feels quite distant. Most critically, the economic conditions (jobs, income, housing costs, and inflation on consumer goods) have not fully stabilized, and low-income families, in particular, are struggling. There was a conversation about “long COVID” in the public health sense a few years ago, but “long COVID” in the economic sense has endured now for years after the public health crisis ended. None of us in social work believes that the government’s engagement in general poverty (and deep poverty matters like homelessness) will change in the decade to come. Still, there are some gathering storm clouds on the horizon that suggest that both the economy and the government's ability and willingness to fund social services at a “maintenance of effort” level are in jeopardy. Some nonprofits, in particular, are struggling with political, resource, or general capacity issues as we begin to move out of the emergency era.

Rep. Val Hoyle, a current Congresswoman representing Oregon’s 4<sup>th</sup> Congressional District, had a sign in her office when she was BOLI Commissioner here in Oregon. It read, “No money, No mission.” We have to have the resources that we need to accomplish our mission, and those resources are only won and defended by good performance, strong public accountability and trust, and a willingness to do the hard thing when many take the softer road. On Wednesday (June 19<sup>th</sup>) we marked the Agency’s second annual observation of Juneteenth, which the Board approved as an Agency holiday two years ago. Juneteenth honors the struggles and contributions of Black Americans over the past three centuries. As I have written before, one of my heroes growing up was the African American poet and writer James Baldwin, who once wrote: “*Anyone who has ever struggled with poverty knows how extremely expensive it is to be poor.*”<sup>1</sup> Those sentiments were most recently reaffirmed by Matthew Desmond’s *Poverty by America*, where he wrote, “Just because desperate people seek out exploitative conditions doesn't make those conditions any less exploitative.”<sup>2</sup> We are living in a system, currently, where poverty has become a commodity to be exploited for profit. Our task is to help this generation escape that economic prison and to live free. That is just as true for our Head Start families as it is for our homeless sleeping in Wallace Marine Park.

<sup>1</sup> “Fifth Avenue, Uptown: a Letter from Harlem,” *Esquire* (July 1960).

<sup>2</sup> Matthew Desmond, *Poverty, By America* (New York: Crown), 2023).

**Strategic Planning:** A joint Board-Leadership group including Kaolee Hoyle (CFO), Helana Haytas (CHRO), Ashley Hamilton (CPO), Rw Taylor (Agency Consultant), Steve McCoid (Board Member), Kevin Karvandi (Board Member) and myself interviewed prospective contractors for the strategic planning work, a decision that will shape our future through the rest of the decade. The meeting, held on Friday (June 7<sup>th</sup>), was productive. After careful consideration, we have chosen a primary and a backup contractor in a closely contested competition. The group's preference was for an outfit called **Uncommon Bridges**. We plan to finalize the agreement before the upcoming June full board meeting. Though the contracting amount is below the Board approval threshold, the contractor will be working directly with the Board. Therefore, we believe it is appropriate for the Board to endorse the contract.

**Highland Tri-Plex Acquisition (Bezos Day One Acquisition):** We had the property under contract, but the initial due diligence has revealed some areas of concern, particularly the roof and siding. The crawl space, which was too close to the ground for the inspection team to access, raised further questions. However, our facilities team managed to enter the area and took some pictures of the framing beneath the structure. Upon closer inspection, I have reservations about the joist and foundation connections. Therefore, we have decided to terminate this deal and continue our search for a more suitable property.

**Middle Grove Payoff:** We are still working toward completion. The subordination agreement was supposed to be completed ahead of the refinance (this is an agreement between the **Office of Head Start** typically, who is the funder, and the bank, who is the lender). The Office of Head Start issued an order to proceed with the refinance last year. However, OHS later discovered **they** had not completed the subordination agreement. That matter came up again in our grant application in the federal system, when we moved to pay off the building. I think we have a short path here, and once it is completed, we can draw the funds and pay for the property. We have concluded our agreement with Umpqua Bank, which is now awaiting final federal approval.

**Mill City Service Center Acquisition:** As discussed last month, we want to secure our Mill City service location for the long term. We have a signed PSA (purchase and sale agreement). Currently, we are completing the due diligence period. Once that is done, we will make a recommendation to the Board. Like all of our property work, it is heavily conditioned and contingent on final board authority.

**Congressionally Directed Spending (or Community Initiated Projects):** In a highly competitive environment, we have made it into both **Senator Merkley's** and **Senator Wyden's** budget requests at the United States Senate this summer. Essentially, projects making it through to this stage are nearly all funded. Nevertheless, we will receive the final word when the budget bill is developed later this summer. The Agency has achieved significant milestones in securing these awards, surpassing the performance of any other non-governmental entity in Oregon. Three years ago, we were granted a substantial \$1 million for the renovation of the **ARCHES Inn** (set to commence this summer). We also secured \$1.25 million for the acquisition of veterans-related housing (to be utilized by 2030) and an additional \$1 million for affordable housing (with a 2030 deadline). This brings our total to three successful projects in the first three years, a testament to our commitment and effectiveness.

On top of those three prior awards, we are scheduled to receive \$964,000 for Mill City/Woodburn; and \$981,000 for repairs to the ARCHES primary location (and some to Taylor’s House). If enacted, that will be five CIP awards in three years, for a combined total of \$5,195,000. When combined with state “Christmas Tree” awards (\$3.3M), we have seven awards for \$8,495,000 in the past 36 months, non-inclusive of Amazon, Turnkey, etc. Without that assistance, we would not have had the resources to maximize the potential of these properties.

**Phase Two of the Wallace Early Learning Center Renovation:** Business Oregon was awarded \$50 million as part of House Bill 3005 last session. The funds created the [Child Care Infrastructure Fund \(CCIF\)](#), administered by [Business Oregon](#), for capital improvements in shovel-ready childcare projects.<sup>3</sup> There will be \$25 million available this year and another \$25 million available in 2025.<sup>4</sup> We intend to apply for about \$2 million to fund the second phase of planned expansion at the Wallace Road property. Just today, we closed out the City of Salem grant on the first phase of the renovation.

**Family Shelter on Center Street:** Renovations (early stages) are underway. The other condominium property owner ([Vetcare](#)) pledged half of their anticipated renovation costs. We have secured the rest of their share from a third-party source, named for this purpose, paid directly to us on their behalf. We should have the renovations complete and be ready to shelter families there this fall.

**Homeless Resources:** Over the past two months, we have done a lot of behind-the-scenes maneuvering to secure future resources as part of special state allocations and work to get those enshrined in the state budget at the Continuing Service Level. The [Governor’s Recommended Budget](#) (which will be seen in total next week) is dedicated to the [Maintenance of Effort \(MOE\)](#) levels for sheltering, which is critical to our efforts.

**2755 Pence Loop SE:** We have this property under contract and have been conducting our due diligence ahead of making a formal recommendation to the Board. The acquisition is grounded in three concerns: A.) we need a permanent home for the WX and Energy programs. Both programs are poised to grow in the coming years as governments pivot to greater concern about energy conservation amidst warming in the Pacific Northwest caused by global climate change. B.) Energy, in particular, is currently occupying a property that is not adequate to the needs of our clients. C.) Prices for commercial leasing remain high (and will increase) while prices for commercial purchasing are stagnant to declining. Right now, we are putting about \$13,500 a month (\$162,000 a year) into the space cost for the two programs, none of which is building any equity for the Agency long-term. Replacing those leased systems with Agency-owned properties builds value for the Agency over time.

Energy occupies the 1850 45th Avenue NE, Salem property (in part). Weatherization currently operates the 2551 Pringle Road SE warehouse. That Pringle location is too small for the current program size, and it does not have the climate-controlled offices we need for program staff. The

<sup>3</sup> <https://olis.oregonlegislature.gov/liz/2023R1/Downloads/MeasureDocument/HB3005>

<sup>4</sup> [https://www.oregon.gov/biz/programs/child\\_care\\_infrastructure/pages/default.aspx](https://www.oregon.gov/biz/programs/child_care_infrastructure/pages/default.aspx)

combined lease cost of the two current buildings is about \$13,500 per month. The mortgage payment would be somewhere close to \$17,500. These programs have close to \$10 million in resources and can certainly support the additional cost.

The 2755 Pence Loop SE property consists of an 18,162-square-foot concrete building on 1.36 acres of land. It is within the City of Salem. We signed a heavily conditioned PSA on the property on 8 April 2024 to acquire the property for \$2,985,000, placing \$25,000 in escrow. The original end of the due diligence period was June 10<sup>th</sup>, but on Friday, we asked for a 15-day extension to have legal review the easement/access documents provided by the seller last week. The seller agreed to the 15-day extension on Monday (June 10<sup>th</sup>). We agreed to a second 45-day extension today to resolve our one remaining concern, the easement issue on the north side of the property. We are currently working with the Agency's legal and the property owner to clear up the easement matter with title.

**Agency Wellness Day:** We held our All Staff Wellness Day yesterday at the Oregon State Fairgrounds earlier this month. We had a good time, and staff had the opportunity to downshift a bit from what is otherwise a stressful job under difficult conditions. About 300 staff were there (the shelter staff is never able to attend because of swing shifts and, well, we cannot close shelters). We distributed \$4,100 in donated door prizes to 66 employees. The well-traveled llama was there too.

**FY 2025 Budget:** We will present the FY 25 budget to the full board at the June meeting. Our revenues are increasing from about \$69 million to about \$80 million and likely will grow through the fall and spring. I'll have an update in the Monday addendum.

**Bank Transition:** After the Board approved the transition from US Bank to Umpqua, we have spent several months, slowly and painstakingly, moving assets and accounts. There are hundreds of moving parts in a decision like this, but we are taking the final steps this month to conclude the transition. We appreciate US Bank, and their forty years of service to the Agency. But our specific needs for the future, and the willingness of Umpqua to support our property acquisitions in particular, along with better credit card and line of credit terms, made this an easy decision.

**CCR&R Monitoring:** We completed this fiscal monitoring with the Department of Early Learning and Care. There were no findings, and the state was quite complimentary of our team in finance, as well as our program. Our Child Care Resource and Referral program is doing well. Not only did they pick up a new \$700,000 grant in Yamhill County, but they also celebrated the graduation of **EIGHT** graduates from our region who received their AA degrees (Clackamas graduated 40 individuals total from the AA degree in Spanish), doing the entire degree in their primary language. CCR&R paid for their first year, and then these graduates kept going to complete their degrees, which will have generational impact for their families.





**Weatherization Monitoring:** Oregon Housing and Community Services recently conducted a weatherization (WX) performance evaluation in June (the letter attached at the end of the board packet mistakenly says July). This particular visit was a “production” visit, where the state reviews recently completed field projects and accompanying documentation. This particular visit concerned specific projects completed with [Department of Energy BIL](#) funding. (BIL is “Bipartisan Infrastructure Law”). There were no documented findings or concerns, nor any corrective actions. We really appreciate the efforts of Rogelio Cortes (Chief Program Officer of Energy and Weatherization), Hector Guzman (Weatherization Program Director), and the entire Weatherization team.

**Commission on Accreditation of Rehabilitation Facilities (CARF):** Representatives from the Commission visited our [ARCHES Lodge](#) facility this month, which houses (in part) unsheltered veterans. They called it the “nicest GPD facility they have ever seen.” That is very high praise from a national accrediting body that routinely visits these projects. CARF is an independent, nonprofit organization that provides accreditation services worldwide at the request of the [US Department of Veterans Affairs](#). Their mission is to promote quality, value, and optimal outcomes through a consultative accreditation process that centers on enhancing the lives of the persons served. CARF accreditation is a sign of quality and excellence, demonstrating that our organization meets rigorous guidelines for service and management.

**CSBG Impact Report:** Attached to your board report is data from a state-generated report on the use of our [Community Services Block Grant \(CSBG\)](#) fund. This report covered the year from 10/1/2022 through 9/30/2023. Since 1981, the Agency has received CSBG from the federal [Department of Health and Human Services](#) via formula allocation of a federal block grant through [Oregon Housing and Community Services](#). These funds are not large, less than half a million a year. Nevertheless, those funds create the organizational structure, mission, and leveraging philosophy of Community Action, where the idea is to use flexible grant funds to build a program structure that is capable of producing massive knock-on, leveraged impact, which allows geometrically more work in service of our mission. Without the fund, the organizational standards, the board structure, and the core systems, CAA’s would not exist.

Pre-pandemic, the national average was that every \$1 in CSBG produced about \$20.19 in value in 2016 (for example). We have designed a model that now blows that leveraging ratio out of the water here in 2024. In 2023, every \$1 in CSBG in our Agency made possible \$47.61 in federal funds, \$12.39 in private funds, and another whopping \$56.85 in state funds. These systems essentially maximize “economy-of-scale” principles to produce extraordinary total worth. In 2023, we served 44,130 unique persons—and that does not include another 15-20,000 that were served by our sub-grantees, nor the hundreds of thousands affected across Oregon by our advocacy and statewide leadership. We did so by working with 366 total partners, including 94 other nonprofits, 51 faith-based organizations, and 52 governments.

**Grants Pass v. Johnson:** The Supreme Court is expected to rule on the *Grants Pass* case next week. The court has added a few extra “decision days,” where it hands down rulings, ahead of the end of

the session.<sup>5</sup> We have press releases ready to go, no matter the outcome. I do not have a great deal of confidence that the 9<sup>th</sup> Circuit rulings will survive this challenge, and may believe that not only could Grants Pass be set aside but the landmark *Martin v. Boise* ruling in 2019 as well. If so, the work is going to get much harder. We still have a state law in place that governs the “time, place, and manner” of the homeless trespassing code, but most of us do not believe those protections would long endure if the ruling is overturned. At the end of the day, our burden is to not only house and shelter our homeless neighbors, but also to protect their dignity and welfare. The future of this matter is uncertain, at best.

**CAPLAW, NAEH:** I attended the annual CAPLAW conference in Los Angeles in early June. The **National Community Action Foundation** helps to sponsor the annual event, which brings in legal experts from across the country to discuss the latest legal, governance, and grant issues facing the work. I have learned a great deal from these training conferences over the years, and it is frequently especially gratifying to discover that we have been on the cutting edge of a great many best practices the past few years (workplace drug policy, homelessness, sheltering, weatherization, etc.). In July, a group of us will be attending the **National Alliance for Ending Homelessness** convention in Washington, DC. You may remember that NAEH has been a critical partner for our Agency. They invited me down to Atlanta last fall to speak to the National Community Action conference on their behalf, and they were instrumental in connecting us to the **Bezos Day One** \$5 million award last year. NAEH has asked me to be the Oregon state captain for their Capitol Hill Day advocacy event on July 10<sup>th</sup>. We will meet in DC with members of the Oregon delegation and discuss housing and homeless issues that are crucial for nonprofits, the homeless service community, and our clients here in Oregon.

Jimmy Jones  
21 June 2024  
Salem, Oregon

<sup>5</sup> <https://www.bbc.com/news/live/c722078g4vqt>

***Regional Poverty Report***  
**MID-WILLAMETTE VALLEY**  
**COMMUNITY ACTION AGENCY**  
June 2024

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Energy policy and resources will continue to increase in the next ten years with global warming, triggered by climate change. Right now the program models are designed in part to address energy access emergencies (impending disconnects and reconnects), but the state's program design also treats the various funds as a general low-income subsidy, meaning low-income households that are eligible (but perhaps even current on their bill) have access to some of the funds. See the attached sheets at the end of the addendum for the breakdown between current, past-due, and disconnected clients in various program funds since the start of the fiscal year on October 1<sup>st</sup>.

We have talked many times about the commodification of poverty under the current legal construct in most American states. Oregon enacted the [Family Financial Protection Bill \(SB 1595\)](#) in March of this year, which bars debt collectors from cleaning out someone's bank account, and protects more wages from garnishments. The first \$2,500 in someone's account is protected now from garnishment, so that no one is suddenly left without money for rent or food. Last year the [Urban Institute](#) (a nonprofit research association) published a report that demonstrated that 680,000 people in Oregon were turned over to collections last year, about 16 percent of the state's population.<sup>1</sup> These practices are some of the most harmful to people in poverty, denying them critical cash flow for basic needs and crushing the mental health of folks who are trying to make it through the day and feed, clothe, and shelter their families. Medical debt here in Salem has frequently been a favorite for out-of-state debt buyers, who buy up debt for pennies on a dollar and then sue the low-income client who usually cannot pay.

Last fall, [Sky Lakes Medical Center in Klamath Falls](#) was sued for \$2 million for their behavior around a \$900 medical debt, which they sent for collections.<sup>2</sup> Nonprofit hospitals have frequently sent indigent patients to collection and legal process over care that should have been provided for free or at reduced prices under the state's charity care requirements. In October of 2022, [Providence Health](#) (also the site of the notorious homeless death last winter, where a desperately ill homeless man was arrested as he lay nonresponsive in a hospital bed) was investigated by the [Oregon DOJ](#) for its billing and collection practices, leading the legislature to tighten the obligations around charity care in 2023.<sup>3</sup> We certainly want clients to learn to budget and pay their bills, but many of these systems are predatory in nature, and trap low-income folks with complex language, usury interest rates, and other unethical practices.

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<sup>1</sup> <https://www.kgw.com/article/news/investigations/oregon-lawmakers-consumer-protections-unfair-debt-collection/283-aa81151f-0a07-4177-9c92-0973b959b8b9>

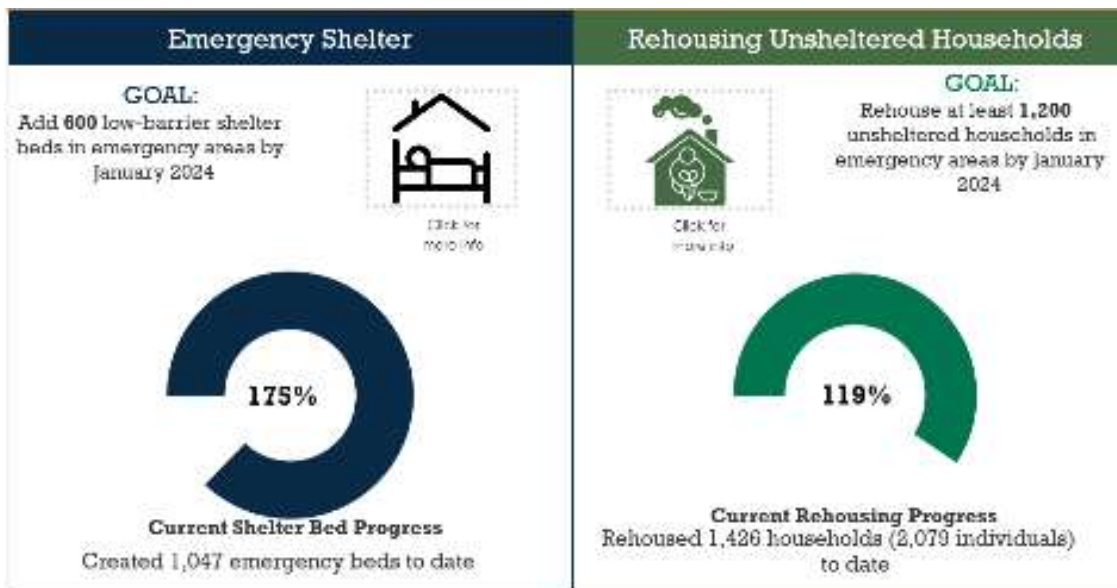
<sup>2</sup> [https://www.thelundreport.org/content/lawsuit-seeks-2-million-over-allegedly-illegal-hospital-debt-collection-practices?check\\_logged\\_in=1](https://www.thelundreport.org/content/lawsuit-seeks-2-million-over-allegedly-illegal-hospital-debt-collection-practices?check_logged_in=1)

<sup>3</sup> <https://www.thelundreport.org/content/oregon-department-justice-opens-investigation-providence-health>;  
<https://www.thelundreport.org/content/house-passes-bill-boost-oregon-hospitals-charity-care>

This month we will be chart heavy, courtesy of Oregon Housing and Community Services, and the Oregon Department of Early Learning and Care. It's important to note that the housing numbers are through 5 April 2024 (nearly three months ago).

First, the Governor's 2023 emergency housing order programs have worked as intended. Maintaining this effort, keeping the folks housed, expanding the work, and (directly) continuing to pay for it will not be easy. This first chart looks at the statewide goals. Behind the data, in terms of concerns, the state used some interesting math in determining shelter bed expansion numbers, and some of the housed homeless in these numbers were not chronically street homeless clients, but diversion level clients housed by Public Housing Authorities, who were awaiting voucher placement. That's very low-hanging fruit, to be sure.<sup>4</sup>

What about Marion and Polk? The performance has been very strong, but the numbers here will increase considerably more over the next few months.



<sup>4</sup> <https://public.tableau.com/app/profile/oregon.housing.and.community.services/viz/OHCSEmergencyHomelessResponseDashboard/Landingpage>

All housing charts in this document (unless noted) are from OHCS dashboards. As a point of order, we classify four levels of homeless households/individuals under the four categories of homelessness in the federal Housing and Urban Development definitions. The four categories are A.) literally homeless (in shelters or living in cars or outside), B.) At risk of becoming homeless (these folks are usually housed), C.) homeless under other federal statutes (for example the students the school district count as unstably housed), or D.) fleeing from domestic violence. In any of those four categories, clients can exist at one of four need levels. The four need levels are A.) those in need of Permanent Supportive Housing (PSH, which is the highest need group and frequently chronically homeless); B.) those in need of Rapid Rehousing (RRH, which is the second highest need group, but generally easily rehoused and sometimes chronically homeless; C.) Diversion (DIV, which is the lowest level of literally homeless folks, often needing only a deposit and a few months' rent, and more frequently rehousing themselves), and D.) Prevention (those who are currently housed, but are at risk of becoming homeless). We have multiple programs that serve all four homeless need classifications. Chronically homeless is generally a person who has been homeless for a year or more (or episodically for on three or more occasions for 12 or more months during the past 36 months) and have a co-occurring disability condition (of note this need not be a diagnosed disability in the SSI sense). Note two charts at the end of the report.

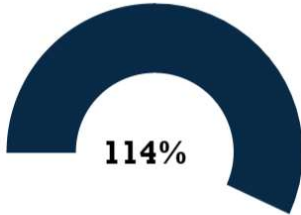
## Emergency Shelter

### GOAL:

Add **79** low-barrier shelter beds in emergency areas by January 2024



Click for more info



114%

### Current Shelter Bed Progress

Created 90 emergency beds to date

## Rehousing Unsheltered Households

### GOAL:

Rehouse at least **182** unsheltered households in emergency areas by January 2024



Click for more info



97%

### Current Rehousing Progress

Rehoused 176 households (2,079 individuals) to date

Good numbers on the homeless work, yes. But what about the prevention work, that was also part of the [Governor's Order](#) plans? Those funds are run exclusively through [Community Action Agencies](#). The performance through April 5<sup>th</sup> has been strong, but it's important to note that the actual investment was entirely inadequate. As a mostly political solution, the state chose to stretch the fund across the entire biennium. What that means in plain language is they slowed the burn rates. Slowing the burn rates ensured that they would not run out of money ahead of July 1, 2025 (so there would be in turn no public backlash when the program ran out of funds). They then compounded the problem by placing limits on total assistance for any one household, no matter its true need. The logic is questionable, to be sure. As Mr. Ragland, my Ninth Grade Algebra Teacher in 1982, once said, "if a river is 100 yards wide and you swim 90 yards..."

### Statewide Prevention numbers:

## Homeless Prevention Program

Select service provider

EO 23-02 Regions



Click for more info

### GOAL:

Prevent 8,750 households from becoming homeless statewide by January 2024

### Current Prevention Progress

Prevented 9,024 households from experiencing homelessness to date



103%

### What about Marion-Polk?



# Homeless Prevention Program

Select service provider

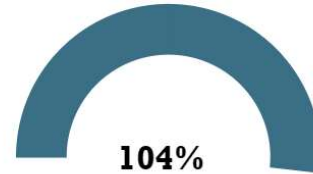
MWVCAA (Marion, Polk)



Click for more info

**GOAL:**  
Prevent 667 households from becoming homeless statewide by January 2024

**Current Prevention Progress**  
Prevented 691 households from experiencing homelessness to date



We hit these goals long ago. But the truth is we could have spent \$10 million more, if the state made it available to us. Inflation has devastated rental housing across the state.

## Most recent poverty numbers in Marion (first) and Polk (second):

### People Experiencing Poverty

(5-year average, 2021)

Number of People

55,404

Percentage of Population

14.29%

Please select a county from dropdown list:

Marion

### People Experiencing Poverty

(5-year average, 2021)

Number of People

10,527

Percentage of Population

11.65%

Please select a county from dropdown list:

Polk

## Median Family Income in Marion (first) and Polk (second), and by race:

### Median Family Income

Median Family Income in Oregon

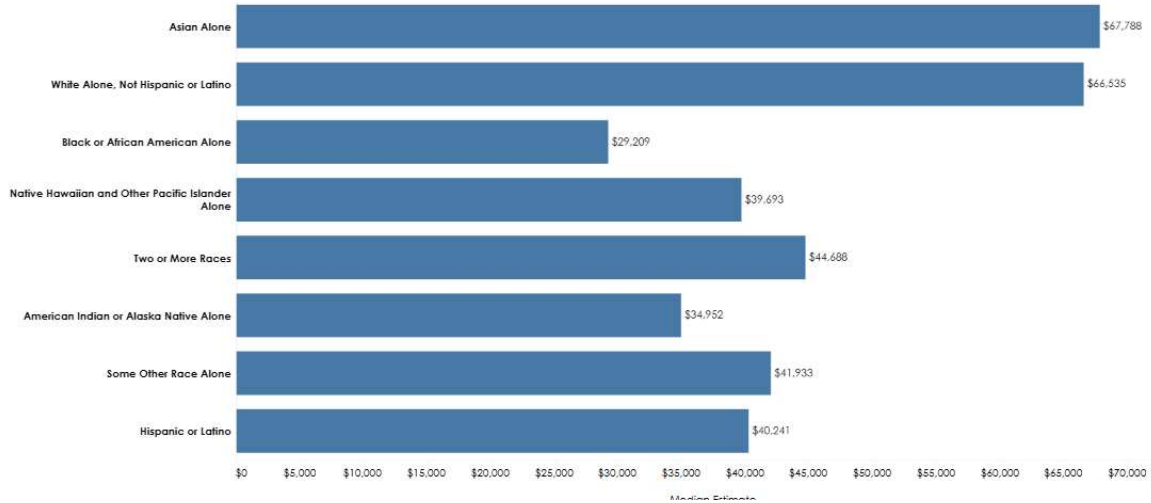
\$54,074

Median Family Income in Marion County

\$44,688

#### Median Family Income by Race/Ethnicity for Marion County

Bar chart showing median family income (MFI) based on race/ethnicity for the 5-year average 2017-2021.



### Median Family Income

Median Family Income in Oregon

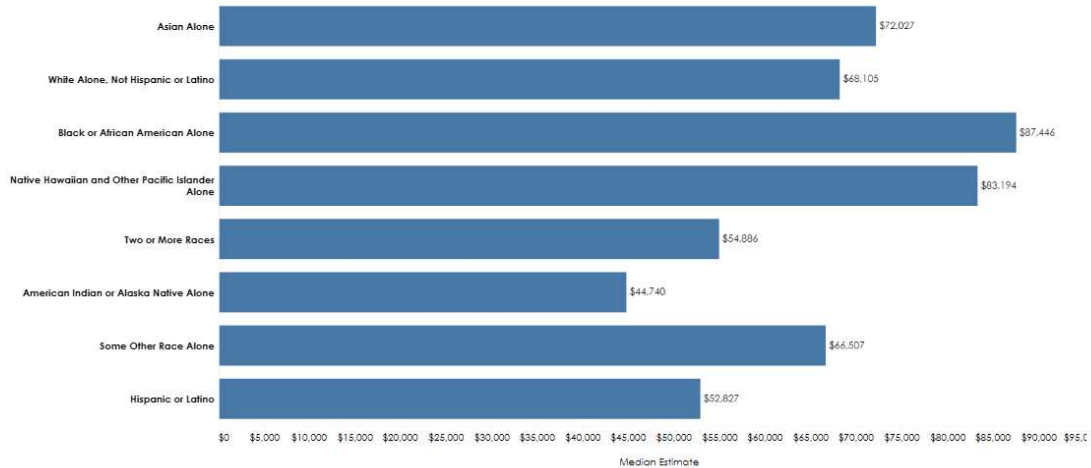
\$54,074

Median Family Income in Polk County

\$66,737

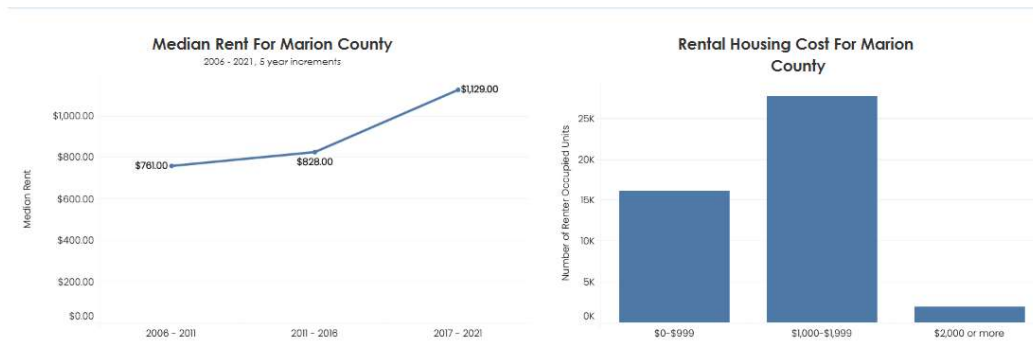
#### Median Family Income by Race/Ethnicity for Polk County

Bar chart showing median family income (MFI) based on race/ethnicity for the 5-year average 2017-2021.



As you can tell from the above, the poverty problem in Marion is considerably more acute, and the corresponding median family income is much higher in Polk. Salem has a much denser public housing

and supportive living population, and that always pulls down the numbers. Still, that's a considerable gap. It's important to remember these are 2021 numbers, based on information gathered in 2020 before the massive inflation spike that followed in 2021. But, despite the considerable increases in wages, income has not come close to keeping up with the inflationary spike, which is the reason so many folks are having trouble staying in their homes. Homeowners have been more immune, especially if they had lower-cost mortgages that date back 10-15 years, as their costs are fixed. Renters, on the other hand, have seen a 14.6 percent spike in 2022 and another 10 percent spike in 2023. Without further rental caps in Oregon, we can expect somewhere close to another 10 percent increase going into effect in January of 2025. Again, these are 2021 numbers, before the inflationary event really began in earnest.

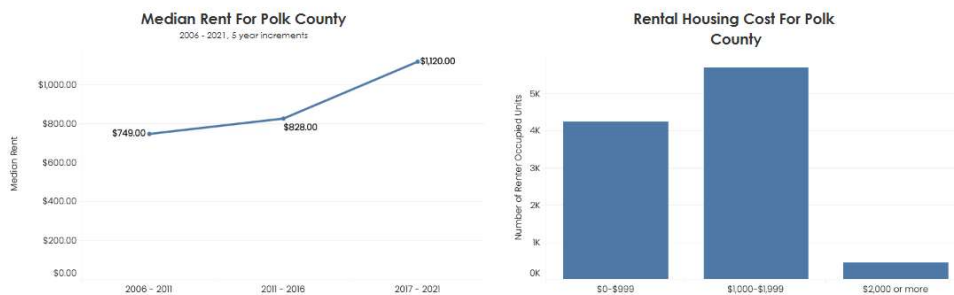


**Renting Cost Burden**



I am interested in Polk County

County: Polk



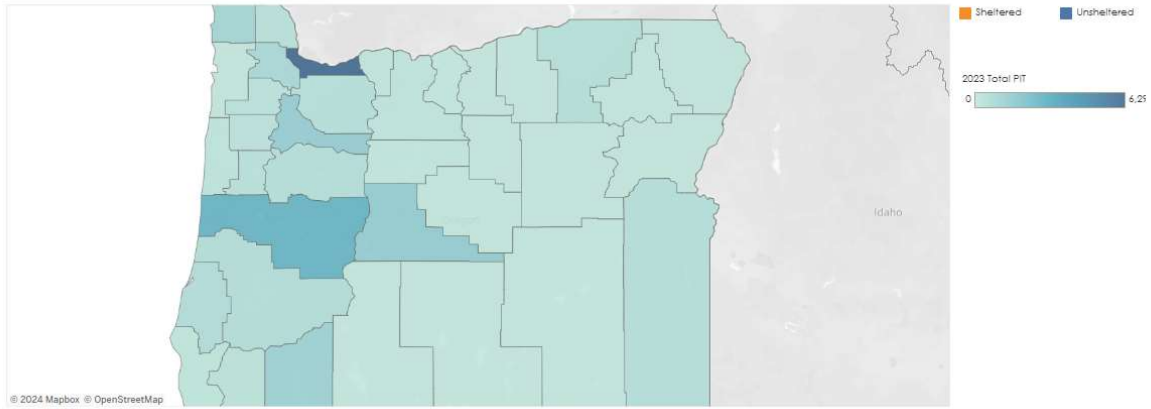
**Renting Cost Burden**



**And to the growing homeless problem:**

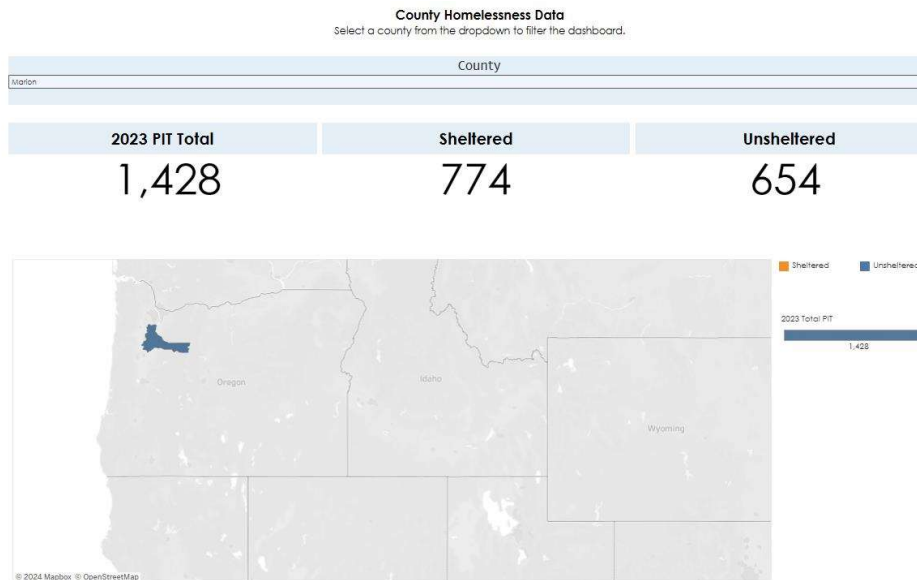


County		
[All]		
<b>2023 PIT Total</b>	<b>Sheltered</b>	<b>Unsheltered</b>
20,110	7,106	13,004

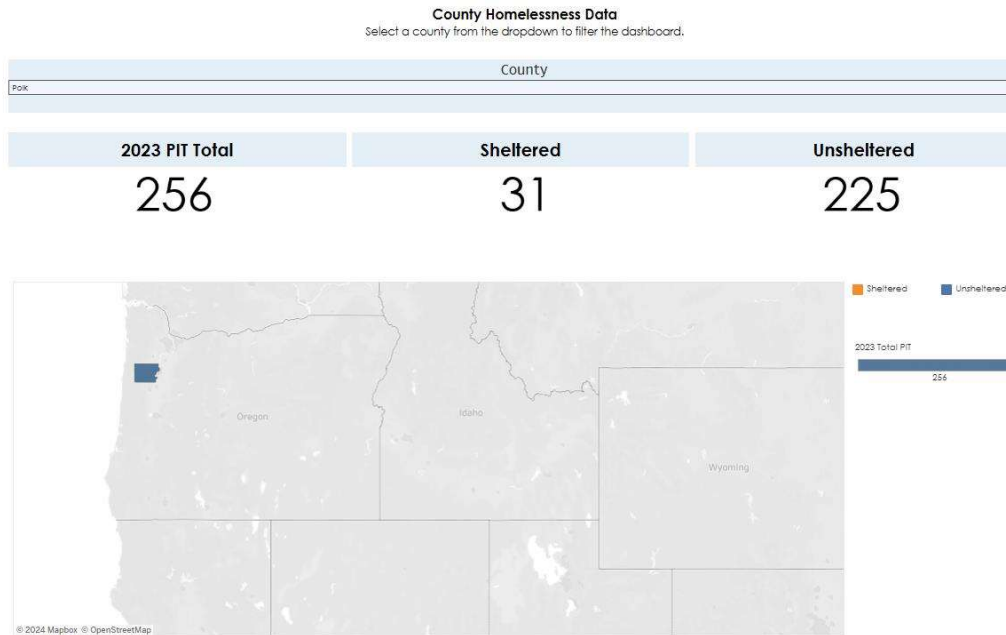


<b>Veterans</b>	<b>People Under 18</b>	<b>People 18-24</b>
1,346	2,591	1,222
<b>Female</b>	<b>Male</b>	
7,458	11,362	
<b>Trans/ Non-binary, Questioning, or No Single Gender</b>	<b>No Gender Data Collected</b>	
411	879	

Marion:

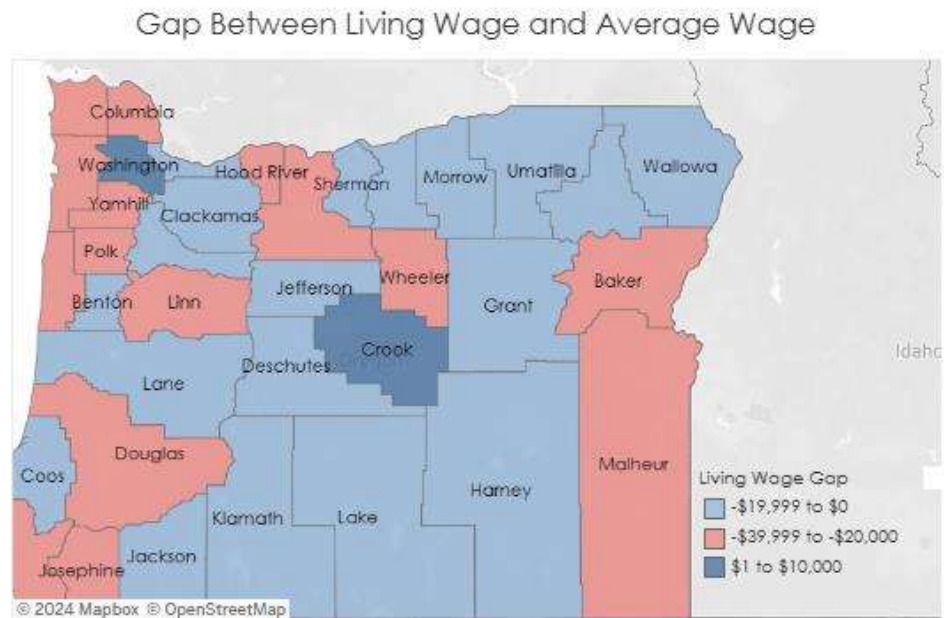


## And Polk:



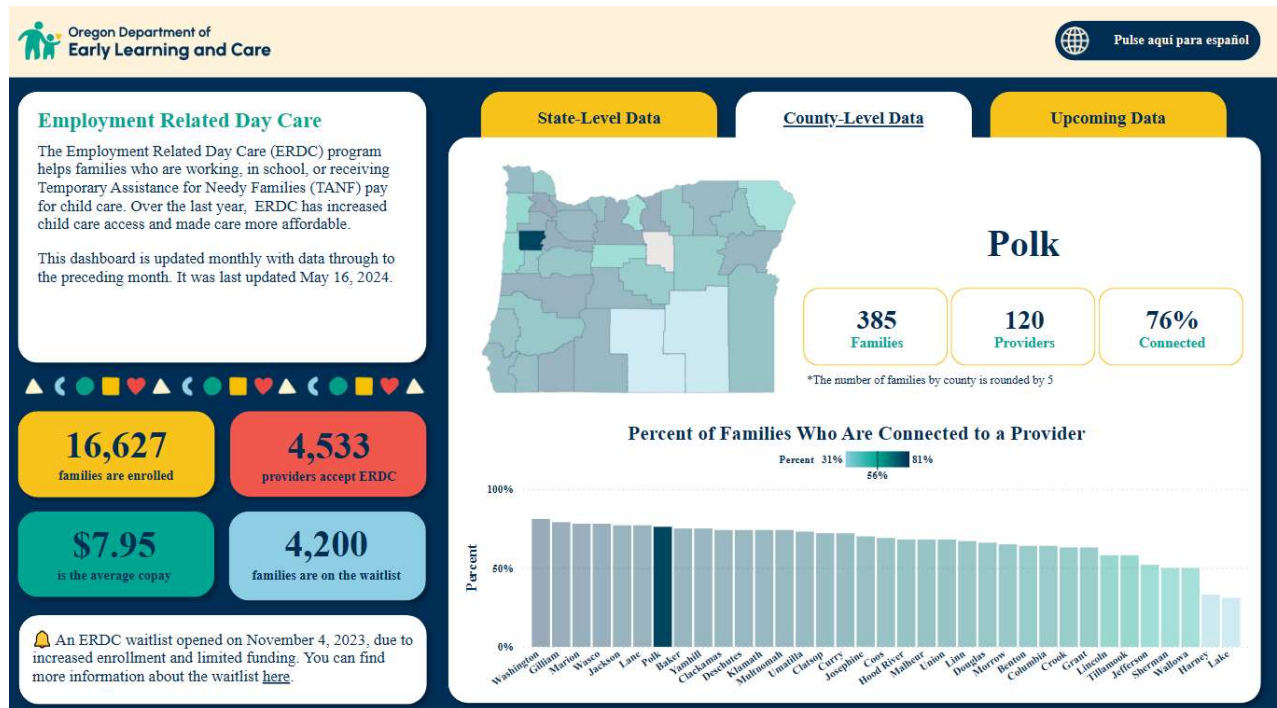
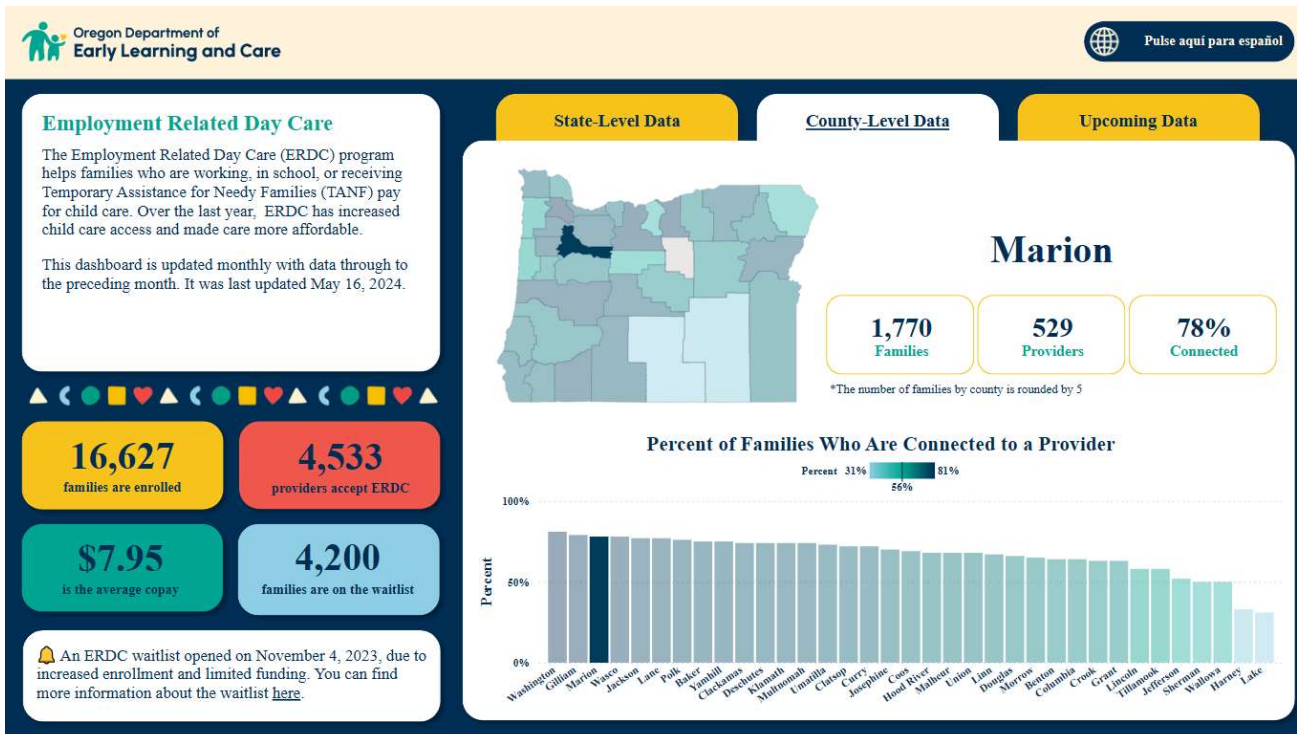
One important thing to note from the above, the sheltered population in Marion now (for the first time) exceeds the unsheltered population. That’s due to all the shelter expansion, and it has dramatically changed the visible impact of homelessness in Salem. These numbers, of course, are undercounts, and they do not reflect the growth in homelessness over 2023 (there was no Marion-Polk PIT count in January of 2024).

Lastly, the living wage in Oregon (with one adult and one child) is about \$75,000-\$80,000 per household. Essentially those are households with middle class incomes and no rent burden (generally home owners). The richest two counties in the state are Crook County and Washington County in that lens, as they have the smallest gap between average wage and living wage.



Marion County continues to fare well in the [Employment Related Day Care](#) program (a popular state childcare subsidy). There are 1,770 families in Marion who receive this benefit, and there are 529 licensed providers (including us). Marion County has the third highest provider connected rate for ERDC in Oregon, at 78 percent, trailing only Washington and very rural Gilliam County. Polk County

has similar numbers, with 385 enrolled families served by 120 providers and 76 percent ERDC connectivity. You will notice that there is a political divide in this program, with greater numbers and popularity in the tri-counties and the Valley, as well as lower rates in rural Oregon.

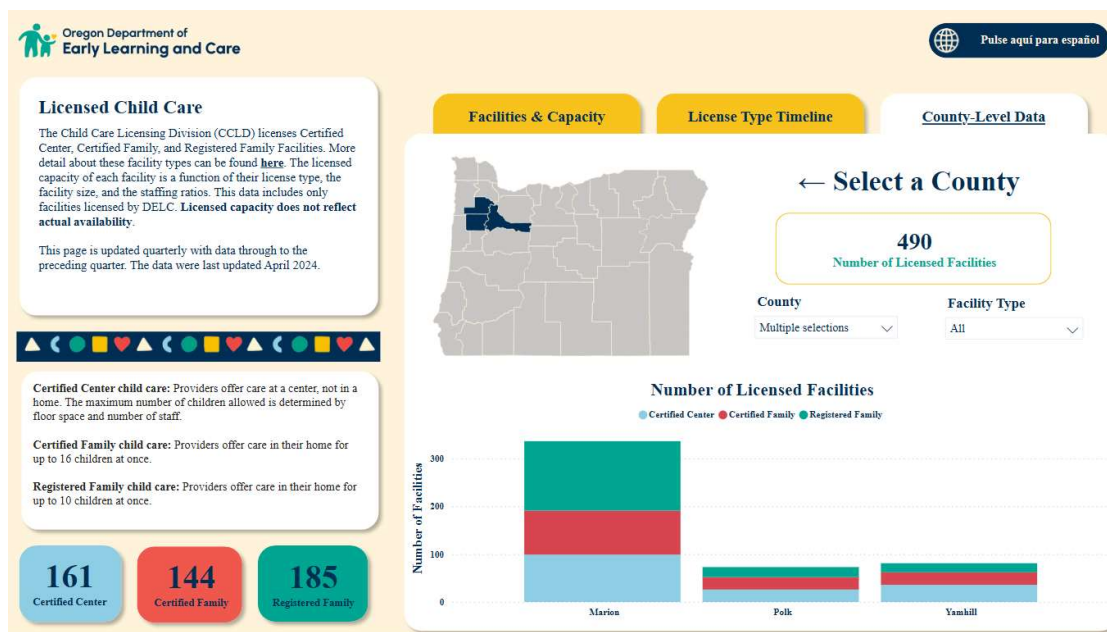


Licensed childcare facilities and licensed capacity (theoretical maximums) are trending back toward pre-pandemic levels. There are still fewer licensed facilities now than there were in 2019, but licensed capacity has increased dramatically over pre-pandemic levels. The pandemic caused the bottom to

drop out of the industry in 2021, and it is only now recovering. It is still plagued by a lack of trained and qualified labor, which is why our apprenticeship efforts in CCR&R have been so vital.



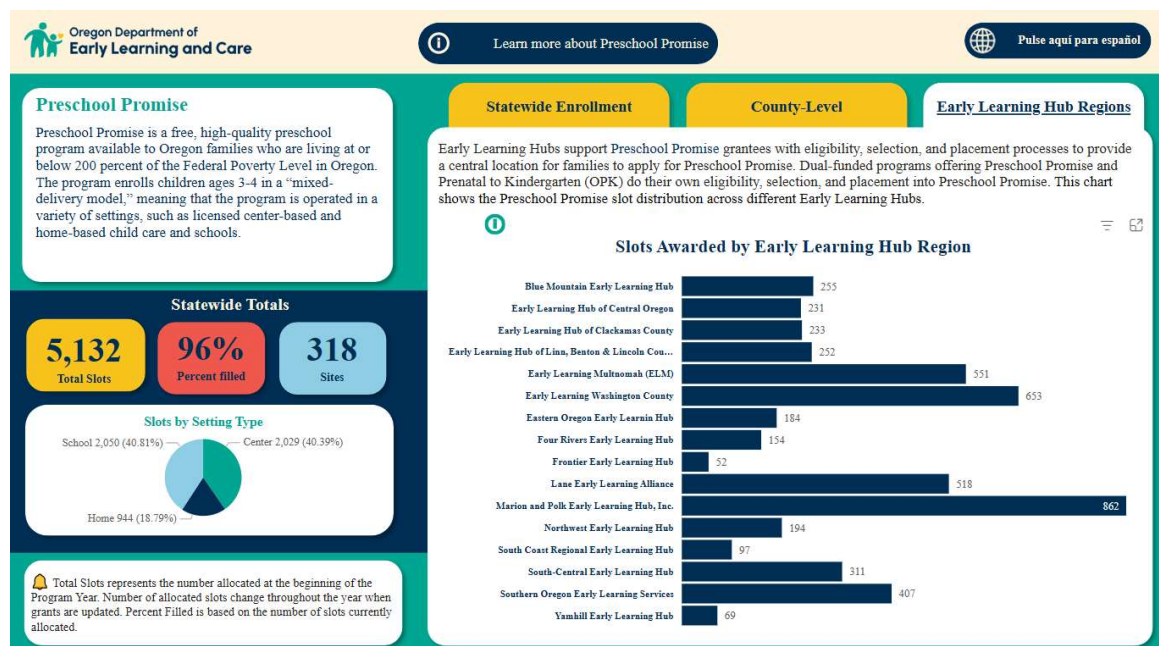
Our Child Care Resource and Referral program serves Marion, Polk, and Yamhill. And combined, there are 490 licensed providers in the region, which is about 13.3 percent of the state’s total (about what is expected).



Finally, the state’s Pre-School Promise Program (PSP)--despite a very rocky start--has recovered nicely in the past year. PPP is a free preschool program that is generally more flexible than federal Head Start (though the service hours remain wonky), which services children in the 0-200 percent poverty



range. The program was created as a compliment to the federal and state (OPK) Head Start programs to serve children from 100-200 percent of federal poverty. But the program has consistently enrolled children under the 100 percent poverty level (which is the Head Start program cap) under the justification of “parent choice” and in alignment with a policy of “coordinated enrollment.” In a strict business and market sense, the two programs (Head Start and PSP) are competitors, and the state’s prioritization of their own program over the federal programs has made life more difficult on Head Start providers. Marion and Polk have considerably more PSP spots than other HUB regions.



Jimmy Jones  
Salem, Oregon  
22 June 2024

**Chief Financial Officer Report  
To The Community Action Agency Board  
Kaolee Hoyle, Chief Financial Officer  
June 2024**

Actual to Budget, July 2023 - April 2024

- Total agency revenue was \$50,265,245 while total agency expenditures was \$49,832,362. The difference of \$432,882 is due in large part to NW Natural Reimbursements (Wx).
- Overall, we are at 72% actual spent which is 12% less than expected spent. This is due to renovation dollars which will be spent down as renovations progress.
- Admin rate at 9% for the fiscal year through April 2024.

Open Audit, Monitoring and Review

- Nutrition First Administrative Review
  - Review Period: February, March and April 2024
  - Review will be from June 17<sup>th</sup> – June 25<sup>th</sup>, 2024
- 401(k) Audit
  - Audit Period: January 1, 2023 – December 31, 2023
  - Starting up
  - Deadline: July 31<sup>st</sup>

Payroll Filings

All payroll deposits have been made timely.

**MWVCAA**  
**Fiscal Year 2025 (7/1/2024 - 6/30/2025) Budget**

	FY25 - Budget	FY24 - Budget	Change
Grant and awards	\$ 75,810,608	\$ 69,126,458	\$ 6,684,150
Other program revenue	505,000	280,000	225,000
Contributions	500,000	200,000	300,000
<b>Total Revenue</b>	<b>76,815,608</b>	<b>69,606,458</b>	<b>7,209,150</b>
<b>Expenses</b>			
Arches	32,408,566	25,643,081	6,765,485
Reentry Services	368,999	528,630	(159,631)
Child Care Resource and Referral	2,533,760	3,363,837	(830,077)
Energy Assistance Programs	6,199,647	5,732,375	467,272
Weatherization Services	2,978,302	2,977,095	1,207
Nutrition First USDA Food Program	4,577,844	4,645,521	(67,677)
Head Start	16,536,748	17,349,138	(812,390)
Home Youth Services	5,794,441	3,878,395	1,916,046
Management and General	5,742,300	5,488,386	253,914
<b>Total Expenditures</b>	<b>77,140,608</b>	<b>69,606,458</b>	<b>7,534,150</b>
Revenue Over/(Under) Expenditures	\$ (325,000)	\$ -	\$ (325,000)

**MWVCAA FY25 Budget Narrative**

**Overall**

- MWVCAA is a reimbursement Agency meaning that 99.9% of its grants are net zero.
- Funding sources are expected to be similar to what we have had in the past: Federal, state, local, foundation, private and individuals.
- Other program revenue includes miscellaneous rebates for the Programs, training (CCR&R), and rent income (offset against grant funding).
- Expenses are typically personnel-related costs, direct client expenses, space cost, program supplies, contract services, training, etc.
- As of 6/13/2024, we currently have 42 site locations, with locations outside of Salem in areas such as Monmouth (HYS), McMinnville (CCR&R), and Sublimity (Head Start).
- Our Agency as a whole service 11 counties: Marion, Polk, Yamhill, Lincoln, Tillamook, Linn, Benton, Multnomah, Washington, Clackamas, and Lane.
- As of 6/13/2024, we have 543 employees on our payroll.
- The excess of \$225,000 at the end of the calendar year is NW Natural Reimbursements for the Weatherization program.

<b><u>Program</u></b>	<b><u>Funding Sources</u></b>	<b><u>Projected Revenue</u></b>	<b><u>Projected Expense</u></b>	<b><u>Revenue Over/(Under) Expenditures</u></b>
<b>Arches</b>	Federal, state, city, foundation	\$ 32,408,566	\$ 32,408,566	\$ 0
<b>Reentry Services</b>	State and local	\$ 368,999	\$ 368,999	\$ 0
<b>Childcare Resource &amp; Referral</b>	Federal, state, local, and class provider training fees	\$ 2,533,760	\$ 2,533,760	\$ 0
<b>Energy Assistance Programs</b>	Federal and state, all administered through OHCS	\$ 6,199,647	\$ 6,199,647	\$ 0
<b>Weatherization Services</b>	Federal and state	\$ 3,203,302	\$ 2,978,302	\$ 225,000
<b>Nutrition First USDA Food program</b>	Federal	\$ 4,577,844	\$ 4,577,844	\$ 0
<b>Head Start</b>	Federal and state	\$ 16,536,748	\$ 16,536,748	\$ 0
<b>Home Youth Services</b>	Federal, state and local	\$ 5,794,441	\$ 5,794,441	\$ 0



## **Arches**

- The Arches Project is our housing and street outreach division, where we help clients navigate from homelessness to stable housing and better lives. Our approach provides referrals, housing placements, and basic services to people experiencing homelessness and housing instability in Marion and Polk counties.
- Program expenditures primarily consist of personnel and client services. Acquisition costs have also been a large component as we have acquired more housing properties.
- We are currently working on Arches Inn/Lodge/Family shelter renovation projects.
- We are looking to purchase additional properties in Mill City, Polk and Marion properties.

## **Reentry Services**

- Our Reentry Services program connects clients with vital needs, including employment, education, housing, therapy, transportation, and more, all aimed at reducing the rate of recidivism.
- Program expenditures primarily consist of personnel and client services.
- There are no major expected changes in our Reentry Services program for this upcoming year.

## **Child Care Resource and Referral**

- Our Child Care Resource & Referral (CCR&R) program bridges the gap between local providers and vital services. Child care professionals gain easy access to education programs and community resources, alongside our in-house assistance and professional development tools.
- Program expenditures primarily consist of personnel.
- In addition to its Federal and state funding, CCR&R has also received a 1-year grant for \$733,000 starting July 1, 2024 from the Yamhill Community Care Organization. The grant has 2 focuses. The first is to start an Early Childhood Pre-Apprenticeship and Registered Apprenticeship Program. The second is to provide Early Childhood business training, grants, and supports. This grant allows us to show proof of concept for starting the Early Childhood Apprenticeship programs so that we can continue to explore additional funding for Marion and Polk Counties.

## **Energy Assistance Programs**

- Our Energy Assistance Programs assists eligible low-income residents of Marion and Polk Counties with their home energy and heating bills.
- Program expenditures primarily consist of client services and personnel.
- We are looking to purchase a building for our Energy Assistance Programs and Weatherization Services Program.

### **Weatherization Services**

- Our Weatherization Services program help households with income at or below 200% of the Federal Poverty Level reduce the energy burden, while improving home safety and durability for households with. After qualifying for assistance, and assuring a home's livability, our assessors work with local contractors to determine the most effective weatherization methods. For those that don't qualify, we offer information and advice via a community resources fair for easy, DIY improvements.
- Program expenditures primarily consist of contractors used for housing and personnel.
- We are looking to purchase a building for our Energy Assistance Programs and Weatherization Services Program.

### **Nutrition First USDA Food Program**

- The Nutrition First Family Day Care Homes – Child and Adult Care Food Programs (FDCH CACFP) is a federally-funded service that partially reimburses the cost of healthy food in certified providers' homes, while promoting positive eating habits. We are currently one of three programs in the state of Oregon.
- The MWVCAA Nutrition First Program is funded by the Oregon Department of Education Child Nutrition Programs (ODE CNP). The current grant year runs from October 1, 2022 – September 30, 2023.
- The MWVCAA Nutrition First Program has two components to its total budget: provider reimbursements and an administrative operating budget. The provider reimbursements are pass-through funds from ODE to the provider based on the number of qualifying meals.
- The administrative operating budget requires preapproval, but is based on the homes times rates calculation. This is based on the number of homes that submit a claim each month. The administrative reimbursements are determined by multiplying the number of family day care homes submitting a claim for reimbursement during the month by the appropriate administrative reimbursement rate. The administrative rate per home is graduated, and we do not receive the same reimbursement for all homes sponsored. The rates are set at the highest rate for the first 50 homes, then decrease for the next 150 homes, and decrease again for homes exceeding 200 and again for homes exceeding 1,000. Basically, the reimbursement rates are top loaded to provide greater reimbursement for the initial 50 homes and decrease gradually after that.
- There is no anticipated increase in territory. The Nutrition First program currently serves 11 counties: Marion, Polk, Yamhill, Tillamook, Lincoln, Linn, Benton, Lane, Clackamas, Washington and Multnomah.
- Program expenditures primarily consist of provider reimbursements and personnel.
- During FY24, we purchased KidKare which is a CACFP software for tracking meals for childcare in-home child care providers. Previously, the process was all manual. This software has saved time and has made the process smoother for the provider claims.
- There are no major expected changes in the Nutrition First program for this upcoming year.

## **Head Start**

- Our Head Start program consists of three programs: Head Start, Early Head Start, and Child Care Partnership. Head Start is a free preschool and early childhood development service for low-income families and their children, aged 3-5. Our Early Head Start program aids children from birth to 3 years old, with services tailored to their unique physical, cognitive, social, and emotional needs. The Early Head Start Child Care Partnership provides full-time care and Early Head Start services to working families throughout Marion and Polk counties in partnership with established child care providers.
- The MWVCAA Head Start Program is funded by both Federal and state resources. The current Federal grant year runs from March 1, 2023 – February 29, 2023. The current state grant year runs from July 1, 2023 – June 30, 2023.
- There are currently 19 of Head Start sites.
- Primary grant expenditures include personnel, classroom operating classroom costs, and fixed assets (buses and vehicles).
- There are no major expected changes in the Nutrition First program for this upcoming year.

## **Home Youth Services**

- Our Home Youth Services is a combination of services and programs for at-risk youth including a day shelter with drop-in services and an overnight emergency shelter.
- Primary grant expenditures include personnel, site operations cost and client services.

## **Management and General**

- Our management and general expenses consist of the following administrative departments:
  - Director's Office
  - Human Resources
  - Finance
  - IT
  - Development
  - Facilities
  - DEI
- Historically, we have had the following admin rates:
  - For FY2020, we had a budgeted admin rate of 6%. Actual rate was 9%.
  - For FY2021, we had a budgeted admin rate of 5%. Actual admin rate was 5%.
  - For FY2022, we had a budgeted admin rate of 4%. Actual admin rate was 6%.
  - For FY2023, we had a budgeted admin rate of 5%. Actual admin rate was 6%.
  - For FY2024, we had a budgeted admin rate of 8%. We are currently running at actual of 9% through April 2024.
- For FY2025, we are budgeting \$5,742,300 which is 7% of total expenditures.

## **Fundraising**

- FY 2025 Fundraising Goal: \$500K.
  - A portion of this we will hold in reserve (with a 5-year plan of \$1 million accumulation).
    - FY25: \$100K
    - FY26: \$150K
    - FY27: \$200K
    - FY28: \$250K
    - FY29: \$300K

Mid-Willamette Valley Community Action Agency, Inc.							
Actual to Budget, July 2023 - Apr 2024							
	Jul 2023 - Apr 2024		FY24 - Budgeted	Expected Spent %	Actual Earned/Spent %	Difference	
Grant and awards	\$ 49,300,766		\$ 69,126,458	83%	71%	-12%	{h}
Other program revenue	796,194		280,000	83%	284%	201%	{a}
Contributions	168,285		200,000	83%	84%	1%	
<b>Total Revenue</b>	<b>50,265,245</b>		<b>69,606,458</b>	<b>83%</b>	<b>72%</b>	<b>-11%</b>	
<b>Expenses</b>							
Community resource programs	13,974,326		25,643,081	83%	54%	-29%	{b}
Reentry services	377,381		528,630	83%	71%	-12%	{i}
Child care resource and referral network	1,515,427		3,363,837	83%	45%	-38%	{c}
Energy assistance programs	6,009,386		5,732,375	83%	105%	21%	{g}
Weatherization services	2,465,030		2,977,095	83%	83%	-1%	
Nutrition first USDA food program	3,643,684		4,645,521	83%	78%	-5%	
Head start	15,297,207		17,349,138	83%	88%	5%	
Home youth services	2,143,975		3,878,395	83%	55%	-28%	{d}
Management and general	4,405,945	{e}	5,488,386	83%	80%	-3%	
<b>Total Expenditures</b>	<b>49,832,362</b>		<b>69,606,458</b>	<b>83%</b>	<b>72%</b>	<b>-12%</b>	
<b>Revenue Over/(Under)</b>							
Expenditures	\$ 432,884	{f}	\$ -				
<p>{a} Other program revenue includes miscellaneous rebates for the Programs, CCR&amp;R class fees, and rent income (offset against grant funding).</p> <p>The budget includes \$100k for Weatherization rebates. Through March 2024, we've had \$570k in NW Natural reimbursements which is significantly higher than what was budgeted. Included in that \$628k is \$86k of Energy Education funds.</p>							

For Internal Purpose Only.

	(b)		Budget	Expected	Actual	Difference
	CRP Operational		17,468,081	83%	80%	-3%
	CRP Projects		8,175,000	83%	4%	-79%
			25,643,081			
	Total budget includes project grant revenue for which projects had not fully started yet, and thus limited revenue recognized. Of our total budget, the status of the CRP Projects originally budgeted for are as follows:					
	<u>CRP Projects:</u>			<u>Status:</u>		
	Center St R		400,000	We've received bids for the plumbing/sewer replacement and am collaborating with Vet Care to secure their 40% share of the total bill. We've received updates from the CoC indicating that the grant funds don't need to be spent until October 2024 which will give us a more extended timeline to complete the project.		
	Santiam Lodge		800,000	We're currently searching for a condo/multi-family/townhouse acquisition. Finding new or vacant units in the Santiam area has been challenging. Our grant has an expiration date of 2030 which is ample time to spend down. Technically, we can't execute the grant until we secure a property and complete an environmental review. Thus, locating the property is our initial focus.		
	Lodge R		3,425,000	We're getting through the RFP process and anticipate presenting this to the board for approval in April 2024. Once approved, we will start spending down on these project funds.		
	Arches Inn R		3,550,000	We're meeting with the Architect for updated blueprints and project timeline. This will guide our next steps concerning the general contractor and the spend-down of our CoS DAS funds. We anticipate releasing the general contractor RFP/solicitation between May and June 2024.		
			8,175,000			
	(c)	We previously had budgeted a Yamhill grant that we felt confident we would be getting. However, it turned out that we didn't receive that grant. The FY24 budget will be adjusted to \$2,404,708. Even so, we are still underspent due to staff vacancies in previous months. Any funds unspent will roll over to the next fiscal year.				
		1,772,609	2,404,708	83%	74%	-10%
	(d)	Included in the budgeted amount of \$3.8 million is a portion of the \$2.7million pass through for Oregon Health Authority for supportive housing (Carson Commons), which has not been started on. Polk CDC (sole manager and sole owner of Carson Commons) secured additional funding for the project earlier this year which will allow them to break ground in June/July 2024.				
	(e)	MG&A percentage	9%			
	(f)	Timing of billing.				
	(g)	We received additional funds into the Energy program that increases what was originally budgeted.				
	(h)	See corresponding tickmarks on the expenditures to understand the dynamics of the grant revenue.				
	(i)	Based on our review of actual expenditure against what is available, CARS is overspent by 26%. We will look to amend one of our biennium grants to cover additional expenses incurred in FY2024, and work on additional grants to cover FY2025 shortfall.				
		<b>Jul 2023 - Apr 2024</b>	<b>FY24 - Budgeted</b>	<b>Expected Spent %</b>	<b>Actual Earned/Spent %</b>	<b>Difference</b>
		377,381	346,585	83%	109%	26%

For Internal Purpose Only.

**Chief HR Officer Report**  
**To The Community Action Agency Board**  
**Helana Haytas, CHRO      June 2024**

**New Employee Handbook – Personnel Policies**

HR has completed the updated to the Employee Handbook and has begun manager training on the changes. The Agency updates employee policies every three years and the new manual will be effective July 1, 2024.

**HR Team Update**

We welcome Alondra Garcia, HR Generalist, to the HR Team. Alondra worked in HR as our File Clerk while getting her BA from WOU, and subsequently we hired her as a HR Assistant. She moved away to Portland after some years, and has moved back to the Salem area and rejoined our HR team now as a HR Generalist. Alondra completes our HR Generalist team which includes Corey Lanini and Mariah Cunningham. HR is well positioned to support staff in a more sophisticated and knowledge-based capacity. The addition of Alondra is key to completing higher level HR projects and supporting manager training and development.

**HRIS Payroll Project**

HR Generalist Corey Lanini has been training Agency “champions” for on-the-ground support for staff learning to use the new system, as the Agency implements a new time clock system for time and attendance. Time and attendance punch clocks are currently used in Weatherization and Energy and ARCHES sheltering. The Agency is adopting a completely new process for clocking in and out of shifts that Corey is rolling out across all programs and administration. The project is currently on track for 7/1/2024 Go Live date. Corey leads a cross-functional implementation team in Administration with members of Finance, Payroll, HR, and IT.

**EEO-1 Compliance Reporting 2024**

HR filed the Agency reports this month and noteworthy are the changes in staff employment, as well as changes in demographics.

624190 - Other Individual and Family Services															
SECTION H – WORKFORCE DEMOGRAPHIC DATA															
JOB CATEGORIES	Race/Ethnicity														Row Total
	Hispanic or Latino		Not Hispanic or Latino												
	Male	Female	Male							Female					
			White	Black or African American	Asian	Native Hawaiian or Other Pacific Islander	American Indian or Alaska Native	Two or More Races	White	Black or African American	Asian	Native Hawaiian or Other Pacific Islander		American Indian or Alaska Native	
Executive/Senior Level Officials and Managers	2	0	4	0	0	0	0	0	9	0	1	0	1	0	17
First/Mid-Level Officials and Managers	7	9	12	0	0	0	1	2	27	0	2	1	0	2	63
Professionals	5	41	10	0	0	0	0	3	80	3	3	1	1	8	155
Technicians	3	0	10	1	0	0	1	1	4	0	0	0	0	1	21
Sales Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Support Workers	3	37	10	0	0	0	0	0	41	1	0	1	1	5	99
Craft Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operatives	0	3	8	0	1	0	0	1	2	0	1	0	0	0	16
Laborers and Helpers	1	21	2	0	0	0	0	3	15	0	4	0	1	1	48
Service Workers	24	55	45	3	2	0	0	10	82	6	0	1	3	14	245
<b>CURRENT 2023 REPORTING YEAR TOTAL</b>	<b>45</b>	<b>166</b>	<b>101</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>20</b>	<b>260</b>	<b>10</b>	<b>11</b>	<b>4</b>	<b>7</b>	<b>31</b>	<b>664</b>
<b>PRIOR 2022 REPORTING YEAR TOTAL</b>	<b>28</b>	<b>123</b>	<b>65</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>193</b>	<b>2</b>	<b>8</b>	<b>1</b>	<b>4</b>	<b>13</b>	<b>444</b>

As a percentage of workforce:

Year	H-M	H-F	W-M	B-M	Asian-M	NH-M	Amer-M	2+ M	W-F	B-F	Asian-F	NH-F	Amer-F	2+ F	Total
2023	6.8%	25.0%	15.2%	0.6%	0.5%	0.0%	0.3%	3.0%	39.2%	1.5%	1.7%	0.6%	1.1%	4.7%	664
2022	6.3%	27.7%	14.6%	0.7%	0.2%	0.0%	0.2%	0.5%	43.5%	0.5%	1.8%	0.2%	0.9%	2.9%	444
<b>Change</b>	<b>0.5%</b>	<b>-2.7%</b>	<b>0.6%</b>	<b>-0.1%</b>	<b>0.2%</b>	<b>0.0%</b>	<b>0.1%</b>	<b>2.6%</b>	<b>-4.3%</b>	<b>1.1%</b>	<b>-0.1%</b>	<b>0.4%</b>	<b>0.2%</b>	<b>1.7%</b>	<b>33.1%</b>

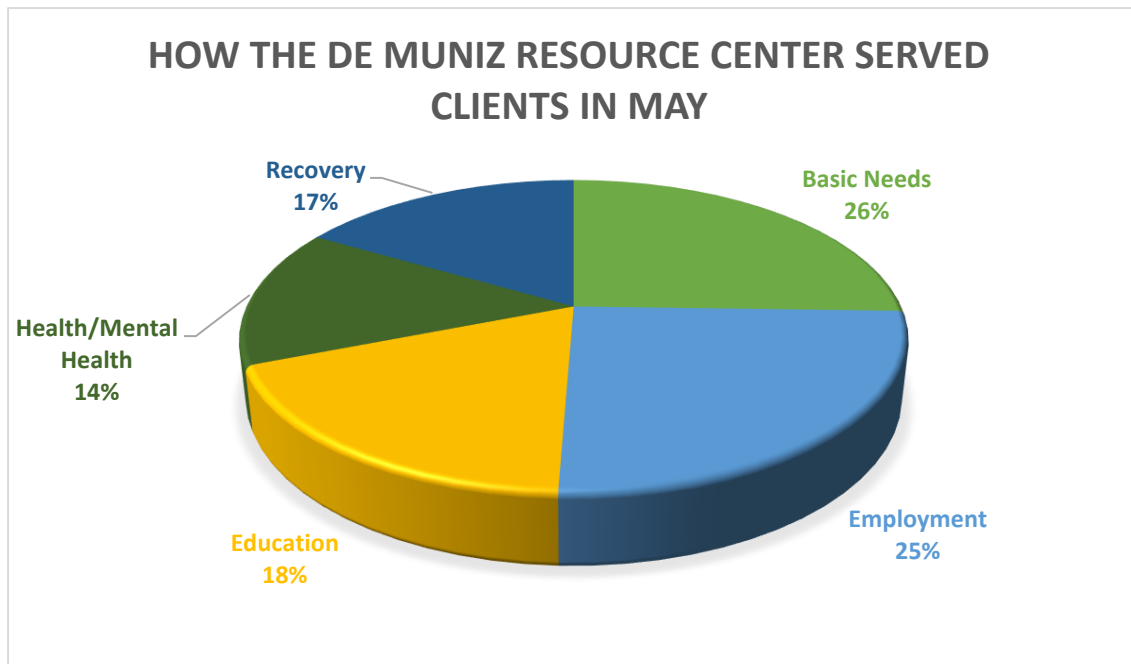
## **IT Services**

### **Board Report- June 2024**

The IT department continues to prioritize updates to the networks that include Cyber Security, Physical Security, and network resilience for the organization. Network device security and training are the current focus. We are working to make sure that each internet connection at all of our 40+ sites have current generation equipment and is being utilized properly to protect the site and the rest of the network. Training is increasing for the organization end-users up to and including phishing simulations that test knowledge retention. The training has been well received. Overall, the network security posture is increasing and will continue to do so as we implement these changes.

Other projects include finishing the upgrade of the Head Start cameras at many of their sites, upgrading the phone system, network documentation, and disaster preparedness with regard to the IT systems. We are fully staffed and prepared for whatever the organization needs from us.





### Opportunities/Challenges

- ❖ De Muniz Resource Center served 124 unduplicated clients in May, with 369 services provided. Seventy-six percent of the services provided were to individuals in custody vs. out of custody.
- ❖ During this reporting period, 28 clients (76 occurrences) took advantage and attended our cognitive based classes. The classes covered the following topics:
  - Employment skills
  - Emotional regulation
  - Problem solving
  - Success planning
- ❖ Our partnership with Northwest Human Services yielded 42 clients completing their enrollment for Oregon Health Plan prior to release (from incarceration).
- ❖ Thirty-eight clients (81 occurrences) took advantage of our volunteer's services, which include recovery support groups, financial education, GED prep, legal clinic, ARCHES housing assessments, and mock employment interviews.
- ❖ Our program helped 15 individuals with bus passes, courtesy of our partnership with United Way, during this reporting period.
- ❖ We've been informed that we are being awarded a new grant- Community Career Coaching, through Willamette Workforce Partnership. This new opportunity will focus on connecting job seekers from priority populations to vital services available at WorkSource centers while meeting job seekers where they are at. There is an emphasis on career coaching, outreach, and helping job seekers secure full-time employment.

## **Child Care Resource & Referral**

### **Board Report – June 2024**

CCR&R is hiring 3 staff. One to support Preschool Promise Programs, one to support early childhood business navigation in Yamhill County and one to support the new Registered Apprenticeship Program in Yamhill County. The 2 Yamhill positions are funded by a grant from the Yamhill Community Care Organization.

We are continuing the process to become an Early Childhood Registered Apprenticeship Program and is meeting with BOLI as the next step in the process. We submitted our initial application to BOLI on 6/6 and they are reviewing it. We submitted a grant to the Department Of Labor to expand pre-apprenticeship to Marion and Polk Counties on 6/10.

Eight educators from our region who were supported by CCR&R for their education graduated with their Early Childhood AA degree in their home language, Spanish, last week from Clackamas Community College. CCR&R paid for the first year of their journey towards getting their degree and they continued their schooling and now completed their degrees.

23 ECE program directors are graduating from a 60 hour/6 credit Director's Cohort facilitated by CCR&R on 6/27/2024. This director's cohort focuses on staff recruitments, staff supervision, professional development, facility management, designing environments, communication, partnership with families and communities, program development, marketing and program evaluation.

CCR&R continues to be a key partner in Primeros Pasos, a coalition of partners working towards increasing culturally responsive early learning in our region. In partnership with RDI we had 33 potential educators complete an 18 hour business cohort in Spanish in Woodburn on Saturday. CCR&R is supporting those educators in completing the training requirements to become licensed and is providing free CPR classes to those participants in order to reduce barriers.



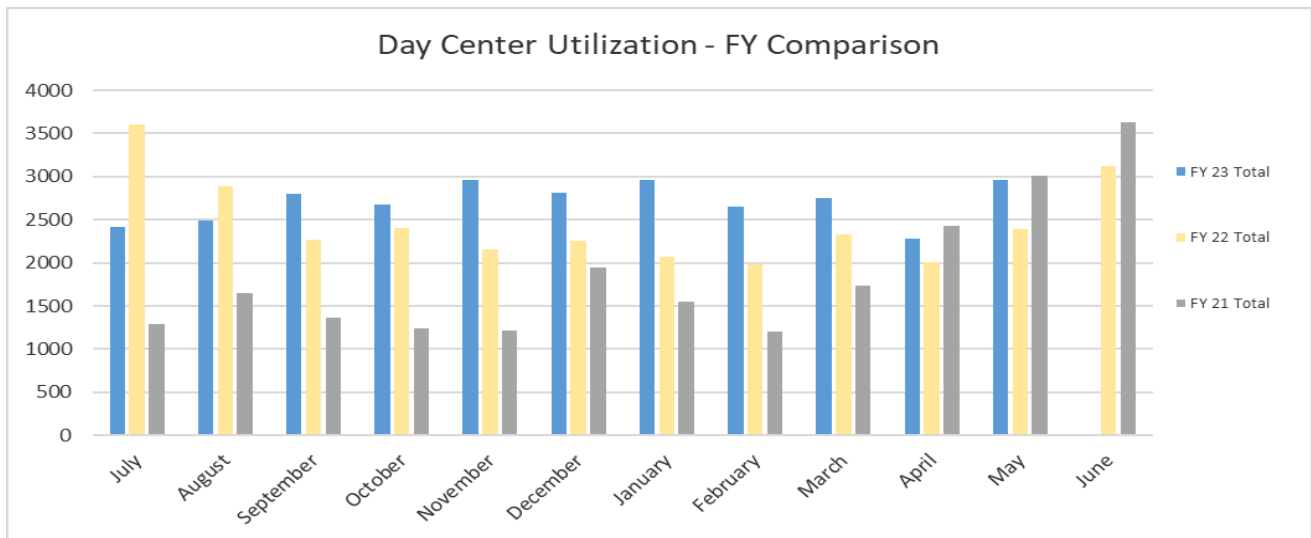
Mid-Willamette Valley  
**COMMUNITY ACTION**  
**The ARCHES Project**

615 Commercial Street NE  
 Salem, Oregon 97301

**CRP Board Report - June 2024**

The ARCHES Day Center is open five days a week. During these hours all traditional services are available, including: mail, showers, laundry, meals, and client care. Day Center hours are Wednesday - Sunday from 9am - 4:15pm.

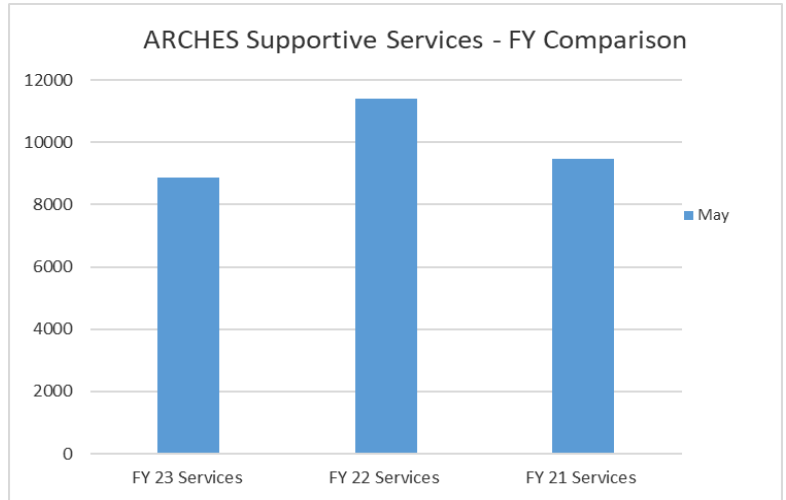
Since opening day, the total number of duplicated Day Center visits is 136,719 - with an average daily attendance rate of 122 individuals. In May 2024, a total of 2,958 visits, a 45% increase in daily utilization compared to May of the prior year.



*May 2024 had the highest daily average of visitors for this fiscal year, with 129 unique visitors to the Day Center per day.*

**ARCHES Basic Needs & Supportive Services:**

Current utilization of Day Center Supportive Services continues to remain high for the Fiscal year (FY), especially in comparison to FY 2022 and FY 2021. This is despite May 2024 showing only a slight decrease in services compared to the prior fiscal year at 22%. Even with the decrease in May, ARCHES provided **8,882 supportive service transactions**. The majority of Supportive Services provided were in the meal category, including **breakfast, lunch, and dinner; totaling 7,071 meals.**



In May, the Day Center hosted a free clinic for pets within the unsheltered community. Through a partnership with The Pet Clinic, essential vaccinations, flea treatments, and deworming treatments were administered to 68 pets. A dog is often a person's best friend, especially for the individuals served by MWVCAA. The veterinary staff was greatly appreciated for meeting the most vulnerable residents where they are and providing these critical medical interventions for their pets.



**Program Highlight:** *Redwood Crossings*

*“The Supportive Services team at Redwood Crossings recently organized a delightful Spring BBQ for residents and community partners. This event provided a wonderful opportunity to foster community spirit, strengthen relationships, and celebrate the season with great food and company. Residents and partners enjoyed a variety of delicious BBQ dishes, engaging activities, and the warm, welcoming atmosphere that Redwood Crossings is known for. It was a tremendous community event, building camaraderie and enhancing relationships with the on-site staff who facilitate resources and activities for everyone.”*

*“Our Supportive Services Team aids residents of three separate permanent supportive housing sites, including Redwood Crossings. They provide everything from case management to navigating resources such as obtaining identification, attending appointments, and working with the Oregon Department of Human Services and the Oregon Health Plan. The Supportive Services team is vital in helping residents maintain their housing by assisting them in understanding and navigating the landlord-tenant relationship.”*



*“The Spring BBQ not only offered a chance to relax and have fun but also reinforced the sense of belonging and togetherness within our community. Hamburgers, hot dogs, potato salad, and drinks were all prepared and served by staff. The event was such a success that we look forward to doing it again this summer!”*

- Lucy Briseno, ARCHES Program Manager

**Success Story:** ARCHES Housing Opportunity program (AHOP)

*“Meet Eleanor (name changed for anonymity), a resilient woman in her seventies who recently achieved a significant milestone in her life. Eleanor joined our ARCHES Housing Opportunity Program (AHOP) two years ago, determined to find a stable and sustainable housing solution despite facing considerable challenges.”*

*“One of Eleanor's biggest barriers was technology. Unlike many of our clients, Eleanor does not use computers, emails, or phones, preferring to communicate exclusively through mail. This presented a unique set of challenges, as much of the housing application process today relies heavily on digital communication and online forms.”*



*“Throughout her time in the program, Eleanor worked closely with her dedicated case manager, Sarah. Understanding Eleanor’s preference for traditional communication methods, Sarah provided personalized support to help her navigate the digital world. They worked together diligently, ensuring that Eleanor could access and complete all necessary documentation and communication for housing applications.”*

*“The dedication, diligence, and hard work paid off when Eleanor successfully signed up for a housing choice voucher. After patiently waiting and following up through various correspondences, Eleanor was accepted into the program. This acceptance marked the beginning of a new chapter in Eleanor’s life.”*

*“Now, Eleanor is graduating from our ARCHES Housing Opportunity Program and moving into a long-term, sustainable living situation through Section 8 housing. Her story is a testament to the power of personalized support and the importance of adapting to meet clients’ unique needs and situations.”*

*“Eleanor’s journey highlights not only her determination but also the dedication of our team in ensuring that every client, regardless of their technological proficiency, can achieve their housing goals. We are incredibly proud of Eleanor and our housing team for helping her find success.”*

- Logan Garcia, ARCHES Program Manager



### **ARCHES Shelter and Permanent Supportive Housing Programs:**

For the 2023 Fiscal Year, ARCHES will be reporting on an additional service category, highlighting our Shelter and Permanent Supportive Housing (PSH) programs. These reports will focus **on new households and individuals served** per month. *Table 1* showcases our individual facilities, outlining who we served by region, our total number of client service engagements, as well as those who exit into permanent housing.

During May 2024, 14 new households (totaling 14 individuals) were supported by ARCHES Sheltering or Permanent Supportive Housing programming. During this time period, clients received a total of 990 service engagements (e.g case management appointments, housing navigation, community partner referral). Of those served, 9 households exited into permanent housing.

## May 2024 Data

ARCHES Shelter and Permanent Supportive Housing Programs											
Table 1											
ARCHES Program	Households Served	Individuals Served	Avg VI-SPDAT Score	Adults	Children	Households who gain income	Number of Engagements	Household PH Exists	Rural Marion Households	Salem Metro Households (West, Salem, Keizer)	Rural Polk Households
ARCHES Inn	0	0	0.0	0	0	0	56	1	0	0	0
Redwood Crossings	0	0	N/A	0	0	0	409	0	0	0	0
Sequoia Crossing	0	0	N/A	0	0	0	434	0	0	0	0
Yaquina Hall	0	0	N/A	0	0	0	77	0	0	0	0
Navigation Center	10	10	8.8	10	0	1	10	6	0	10	0
Center Street	Program Pending										
ARCHES Lodge	4	4	7	4	0	1	4	2	0	1	0
Evergreen	Program Pending										
Family Shelter	Program Pending										
<b>May Clients Served</b>	<b>14</b>	<b>14</b>	<b>5.3</b>	<b>14</b>	<b>0</b>	<b>2</b>	<b>990</b>	<b>9</b>	<b>0</b>	<b>11</b>	<b>0</b>

*\*\* Note: ARCHES Lodge household's served category shows more households than the by regional count (totaling the last three columns). This is due to some households originating from out of area, and therefore were not accounted for in the local regional statistics. \*\**

In the months ahead, ARCHES will begin reporting on three additional projects within this service category. Including Evergreen which began housing residents in Summer 2024.

### **Employee Spotlight: ARCHES Inn**

*"I have been growing with the agency since 2020. I am currently the Program Manager for the ARCHES Inn, and I enjoy adapting to and navigating the unique challenges that sheltering the houseless community entails. Along with my full-time job, I am also a full-time student. If I can find free time, you'll find me on the water with my paddleboard, camping, working on my 100-year-old house, or hiking with my dogs. I have two daughters who graduated from Western Oregon University last year and a 16-year-old son who is a talented guitar player. This upcoming year I look forward to marrying the love of my life."*

*"Most recently I was given the opportunity to organize a pet vaccination clinic that provided lifesaving services to 68 pets. It is opportunities like this that continue to drive my passion and efforts in making a difference in the lives of others. I am grateful to be a part of such an amazing agency and look forward to the continued change that is taking place in our community."*



- Emily Palmer, ARCHES Program Manager

**ARCHES Housing & Supportive Programs:**

For the 2023 Fiscal Year, ARCHES will report monthly on **new households and individuals** served by our housing stabilization programming. This data is represented in two categories. The first category, focusing on ARCHES Housing programming (*Table 2*) outlines our rapid re-housing services, rental assistance, barrier removal, and deposit services. The second category is specialty programming (*Table 3*), which is inclusive of services that provide basic needs support, as well as self-sufficiency development.

**May 2024 Data**

ARCHES Housing Programs											
Table 2											
ARCHES Program	Households Served	Individuals Served	Avg VI-SPDAT Score	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Rural Marion Households	Salem Metro Households (West, Salem, Keizer)	Rural Polk Households
Home TBA	1	1	4.00	1	0	0	0	0	0	0	1
ERA	0	0	N/A	0	0	0	0	0	0	0	0
HUD CoC	0	0	N/A	0	0	0	0	0	0	0	0
City of Salem - TBRA	0	0	N/A	0	0	0	0	0	0	0	0
AHOP - EHA	<i>Program funds not needed during Q3 - these are supplemental funds only</i>										
Wildfire Response	<i>Program Concluded - awaiting additional OHCS Funding for next phase</i>										
KP Home	0	0	0.00	0	0	0	0	0	0	0	0
DHS Fresh Start	5	6	0.00	5	1	3	0	5	0	5	0
HSP	0	0	0.00	0	0	0	0	0	0	0	0
OHA-VRAP	0	0	0.00	0	0	0	0	0	0	0	0
Vet DRF	2	2	9.50	2	0	2	0	0	0	2	0
Vet - EHA	0	0	0	0	0	0	0	0	0	0	0
PC - EO - RRH	0	0	0.00	0	0	3	52	1	0	0	0
MC - EO - RRH	6	6	8.83	6	0	6	47	0	0	6	0
EO - Eviction Prevention	<i>Data Available on EO - Prevention Table</i>										
<b>May Clients Served</b>	<b>14</b>	<b>15</b>	<b>0.00</b>	<b>14</b>	<b>1</b>	<b>14</b>	<b>99</b>	<b>6</b>	<b>0</b>	<b>13</b>	<b>1</b>

May 2024, 14 new households (15 persons) received housing support, and 6 exited into permanent housing. As outlined in *Table 2* several housing grants reported either zero households placed into housing or had low enrollment rates. This is typical for Rapid Re-Housing programs who work to place new households during the first part of the fiscal year; allowing for extended periods of monthly rental assistance and case management support. As the fiscal year winds down, less households are usually placed as programs have filled their vacancies.

As MWVCAA prepares for the start of a new fiscal year, the overall number of households who will achieve housing stability is projected to grow. With 14 households



currently participating in the housing search process, working closely with navigation staff for placement. The majority of these households are enrolled with MWVCAA’s Rapid Re-Housing program funded by the Governor’s Emergency Order or with the Family Services program.

ARCHES Supportive Services engaged 917 households in this most recent period (May 2024). The two most common services are VSO assistance (veterans) and Outreach programs, including *Fuerza Campesina* and mobile showers. 23% of all service engagements occurred in rural communities of Marion and Polk County. This is a 10% increase from March 2024.

ARCHES Supportive Services							
Table 3							
ARCHES Program	Households Served	Adults	Children	Veterans	Number of Service Engagements		
					Rural Marion	Salem Metro (West, Salem, Keizer)	Rural Polk
Marion County VSO	364	364	0	364			
RENT	<i>Program Concluded</i>						
Outreach	327	327	0	5	144	351	23
Mobile Showers	203	203	0	0	0	203	0
Fuerza Campesina	23	29	12	0	0	22	1
<b>May Clients Served</b>	<b>917</b>	<b>923</b>	<b>12</b>	<b>369</b>	<b>144</b>	<b>576</b>	<b>24</b>
Coordinated Entry - Prevention	<i>Program Concluded</i>						
Coordinated Entry - Homeless	130	146	67	5	7	114	9
Coordinated Entry - Youth	14	14	1	0	1	11	2
<b>Coordinated Entry - TOTAL</b>	<b>144</b>	<b>160</b>	<b>68</b>	<b>5</b>	<b>8</b>	<b>125</b>	<b>11</b>

In addition, through Coordinated Entry, 144 housing assessments (avg. 36 per week) were conducted, serving 228 individuals. Of those assessments completed, 13% were conducted for households in rural communities.

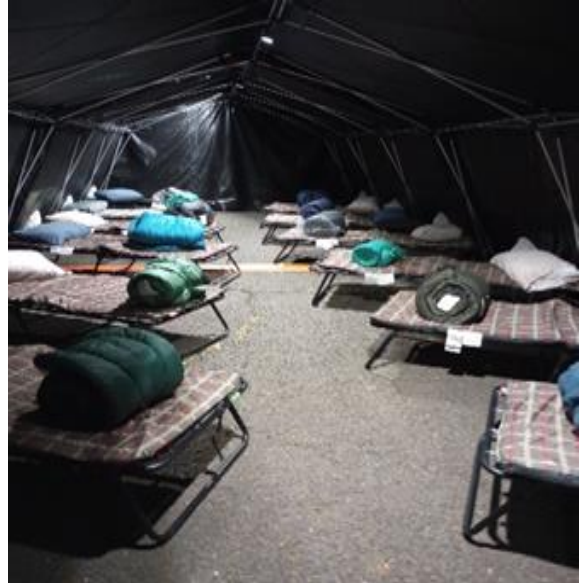
**Program Highlight: Woodburn Shelter**

MWVCAA’s Woodburn Shelter, which opened on May 1, 2024, represents a beacon of hope and collaboration for those experiencing homelessness in Woodburn, Oregon. This low-barrier initiative brings together multiple organizations dedicated to supporting the community's most vulnerable members by offering essential services and resources in a safe and welcoming environment.

*Collaborative Effort:* The shelter is the result of a partnership between the City of Woodburn, Oregon Emergency Management (OEM), and the Mid-Willamette Valley Community Action Agency (MWVCAA). OEM supplied two tents and a portable HVAC unit to ensure a habitable environment in all weather conditions. The City of Woodburn contributed funding, while MWVCAA provided leadership and program infrastructure.

Additionally, the shelter collaborates with Marion/Polk Food Share and Woodburn Community Meals to provide meals for guests. Other partners include the Marion County Health Department, A Ray of Hope Today, and Love Inc of Marion County.

**Operating Hours and Capacity:** The shelter operates seven days a week from 7 pm to 8 am. Initially designed for two tents, a third tent was purchased in late May, increasing the total occupancy to 20 guests per night. Additionally, there are four designated parking spaces for families with children who can safely reside in their cars overnight while accessing shelter services.



**Services Provided:** Guests receive dinner and breakfast, laundry services, showers, internet access, and case management. There is also a fully-stocked clothing closet for both men and women. Pets are allowed, with pet supplies and access to pet care services provided as needed.

**Case Management:** Case management services are available from 6 am to 10 am, five days a week. Case managers assist guests with housing, employment, education, obtaining IDs or Social Security cards, budgeting, financial responsibility, and connecting to medical and other resources.

**Guests Served:** From May 1 to June 15, 2024, the shelter served 44 unique individuals, providing a total of 568 bed/ nights. The majority of guests identify as male (78%), followed by females (20%), and one individual identifying as transgender (2%).



Woodburn is a diverse community, and this diversity is reflected in the client population. The majority of clients served (52%) identify as Latin(a)(o)(x), Native/Indigenous, or Pacific Islander. To better provide services and communicate with clients, multiple bilingual staff have been hired to cover each shift.

**Shelter Utilization:**

A new data feature for FY 2023 is the daily tracking of beds occupied at all ARCHES Shelter locations. Currently, that includes: ARCHES Inn, Navigation Center, ARCHES Lodge (the new home to the Veteran Tanner Project), and Center Street (the prior home to Veteran Tanner’s Project). This tracking element will help ARCHES determine over time the number of shelter beds available per night. The goal for all shelter programs is to have an average of 90% of shelter beds occupied per month. Q3

For the May reporting period, ARCHES sheltering provided 3,897 bed nights, leaving 759 unoccupied. The number of unoccupied beds is largely attributed to remodel and repairs efforts occurring at the ARCHES Inn and Lodge. The Navigation Center continues to see an increase in bed night utilization. With this reporting period seeing the highest occupancy rate to date at 90%.

*May 2024 Data*

ARCHES Sheltering By Month Utilization Rate					
May-24					
<i>Shelter Project</i>	<i>Number of Occupied Bed Nights</i>	<i>Number of Unoccupied Bed Nights</i>	<i>Total Possible Bed Nights</i>	<i>Utilization Rate</i>	<i>Avg. Number of Unoccupied Beds per Night</i>
ARCHES Inn	1285	271	1556	83%	9
Navigation Center	1676	184	1860	90%	6
ARCHES Lodge	936	304	1240	75%	10
Center St.	0	0	0	0%	0

**Resource Services:** *Salem, Marion and Polk Counties*

Resource Services provide prevention funds for households experiencing an unexpected and unavoidable emergency in Marion and Polk Counties. These services, include: rent arrearages, utility shutoffs, as well as emergent utility and security deposits. Navigation and referral services are also a key feature of this program; creating linkages to external service providers in order to improve self-sufficiency for households moving forward.

During May 2024, 27 households were assisted thus avoiding homelessness. 44% of these services occurred **outside the city limits** of Salem, serving our rural communities.

## May 2024 Data

Resource Services - Homeless Prevention										
ARCHES Program	Households Served	Individuals Served	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Rural Marion Households	Salem Metro Households (West,Salem,Keizer)	Rural Polk Households
Salem Resource Services	15	43	22	21	0	14	14	0	15	0
Polk County Resource Services	4	8	4	4	0	4	4	0	0	4
Woodburn Resource Services	3	6	5	1	0	3	3	3	0	0
Mill City Resource Services (SOCC)	5	6	5	1	0	5	5	5	0	0
<b>May Clients Served</b>	<b>27</b>	<b>63</b>	<b>36</b>	<b>27</b>	<b>0</b>	<b>26</b>	<b>26</b>	<b>8</b>	<b>15</b>	<b>4</b>

### **Program Showcase:** *Santiam Outreach Community Center (SOCC)*

MWVCAA is proud to highlight the Santiam Outreach Community Center (SOCC) in Mill City, an invaluable resource addressing critical needs in the Santiam Canyon community. Established in 2019 as a collaboration between ARCHES and the Recovery Outreach Community Center, SOCC provides comprehensive support in housing and food security, peer support, and serves as a pivotal hub for community partners. The center's trauma-informed environment is designed to facilitate effective client meetings and interventions. Over the past two years, the on-site warming centers have been crucial for the survival of unsheltered neighbors in the region.

#### ***Unique Positioning and Comprehensive Services***

SOCC's strategic location near the Linn County border necessitates a thorough understanding of resources in both Marion and Linn counties. The center's current initiatives include providing rental assistance and eviction prevention services. In the past year, SOCC has assisted 210 individuals through 90 service transactions, ensuring access to essential heating resources and facilitating client applications.

#### ***Success Stories and Community Impact***

A notable success story from SOCC is the enrollment of Steven Johnson in the HTBA program. Steven, a local unsheltered neighbor who had never experienced stable housing before, now has a place to call home. This achievement marks a significant



milestone in Steven's life, and ongoing support will help him reconnect with educational opportunities and rebuild his life with dignity and purpose.

### *Partnerships and Community Collaboration*

SOCC's impactful initiatives include a partnership with Santiam Hospital and the Santiam Integration Team, focusing on diversity and inclusion within the community. Together, they have addressed diverse needs such as wildfire recovery services, employment support, and financial assistance for vulnerable clients. These collaborative efforts were recognized with an award for outstanding community contributions.

Additionally, SOCC's collaboration with Mill City Christian Church has resulted in several successful community events, including Halloween parties, Christmas celebrations, Easter Egg Hunts, BBQs, and a highly anticipated annual resource fair each July. These events underscore SOCC's commitment to being a family-friendly resource that supports the community during times of need.



### *Commitment to the Community*

The services provided by SOCC are integral to the Santiam Canyon community. MWVCAA takes pride in staffs efforts and the impact of SOCC in empowering individuals to become self-sufficient. Looking ahead, there are ambitious plans to continue serving those in need within our community. MWVCAA remains dedicated to fostering a supportive and resourceful environment for all residents of the Santiam Canyon.

### Program Update: *Emergency Order – Prevention*

Previously, MWVCAA was tasked as part of the Governor's Emergency Order, to prevent homelessness for 667 households in Marion and Polk Counties by January 10, 2024. To meet this goal, ARCHES received \$2.56 million, all in efforts of stabilizing households that were facing eviction. By programs end, 792 households were assisted.

EO Prevention - Rd 3 - Client Served Stats	
Total Marion HHs Served	124
Total Polk HHs Served	95
Total EO HHs Served	219
HHs Served Goal	467
% HHs served of Goal	47%
Avg. Funds Spent per Month	\$ 1,662.59

Beginning January 11, 2024 these efforts were renewed with a third round of funding by Oregon Housing and Community Services. Totaling \$2,616,789 with the goal of preventing homelessness for 467 households. 25% of this award was sub-granted to Polk county to ensure regional access. Since program start, **219 households have been served totaling 607 persons.**



## Energy Services May PY 2024 Program Report

### Executive Summary of Activities (Numbers served/service units/outcomes)

#### MAY PY 24 unduplicated completions, Marion and Polk counties

	HH	People	>6	60+	Disability	LP HH's at or below 75% poverty		Ave HH pmt
<b>Total</b>	<b>900</b>	<b>2309</b>	<b>209</b>	<b>319</b>	<b>324</b>	<b>449</b>	<b>=46% of HH's</b>	<b>\$421</b>

Energy denied a total of 62 applications in May. Applications were denied because the provided documents were incomplete (26), household was over income (27) and heating/cooling accounts were not active (9). Eligibility guidelines are based on 60% Oregon median gross income or less. If a household is over income monthly, quarterly income is requested if still over income yearly income is reviewed. Applicants are notified by phone or email and a notice of action is mailed to assure the applicant is aware of the missing information needed to process their application. The notice of action clearly states what information is missing and the due date. If the applicants does not respond within 15 days their application is denied.

Energy team processed applications remaining from April and ended May current, we are processing applications with in days of arrival. Energy's busiest time of the program year is the first 2 quarters, October - March. Energy has began updating processes and building boundaries to ensure all applicants are assisted in a timely manner. The PY 2025 application has been updated (increasing the font and clarifying required information), the number of available applications will be limited to a maximum of 900 monthly and will be available the 1-15 monthly or until the limit is met. Energy is collaborating with IT to developed an online application, allowing applicants to download an application instead of coming into the office or having one mailed or emailed (application limits apply to both in office and online (maximum 900). We are considering limiting the days the office is open to the public, example open Monday - Thursday to assure team members have adequate time to process applications.

Energy assisted 87 households whose power had been disconnected to restore service in May. Energy serves up to five households who have been disconnected per day, our funding does not require that applicants have a notice or disconnect to receive assistance. Disconnections are processed differently throughout the network, some programs complete disconnected accounts as applications are received while others process all applications by date received, whether power has been disconnected or not.

#### MAY PY 24 unduplicated completions, Polk county

	HH	People	>6	60+	Disability	LP HH's at or below 75% poverty		Ave HH pmt
<b>Total</b>	<b>110</b>	<b>265</b>	<b>22</b>	<b>49</b>	<b>40</b>	<b>59</b>	<b>=54% of HH's</b>	<b>\$439</b>

**HEAD START PROGRAM REPORT TO BOARD OF DIRECTORS & POLICY COUNCIL  
Eva Pignotti, CPO of Early Learning & Child Care – June 2024**

**Attendance**

**Head Start Preschool**

9/23	10/23	11/23	12/23	1/24	2/24
81.76%	81.50%	80.46%	75.05%	78.76%	78.42%
3/24	4/24	5/24	6/24	7/24	8/24
77.21%	78.82%	76.72%			

**Early Head Start**

9/23	10/23	11/23	12/23	1/24	2/24
83.59%	79.20%	72.06%	71.51%	74.67%	74.83%
3/24	4/24	5/24	6/24	7/24	8/24
71.82%	74.03%	73.28%			

**Attendance Analysis - Absences for May 2024**

The Head Start attendance rate for May was below the required 85%. The top absence reason during the month was child illness, which accounted for 48.63% of the absences.

The Early Head Start attendance rate for May was below the required 85%. The top absence reasons during the month were:

- Child illness, which accounted for 41.9% of the absences
- Unexcused, which accounted for 14.24% of the absences
- Family day/vacation, which accounted for 10.78% of the absences

**Enrollment Reporting:** Programs must be full within 30 days of the start of the school year and continue to fill vacant slots within 30 days of the vacancy until 30 days before the end of the year. Numbers reported include slots vacant for less than 30 days.

**Head Start Preschool – Full Enrollment = 578 (\*summer = 51)**

9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24	7/24	8/24
367	444	455	501	538	548	538	551	544			

**Early Head Start – Full Enrollment = 234**

9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24	7/24	8/24
152	179	181	200	216	221	200	202	207			

**Waiting Lists**

**Head Start Preschool**

9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24	7/24	8/24
24	42	54	45	50	51	58	58	102			

**Early Head Start**

9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24	7/24	8/24
14	24	28	32	33	49	59	49	69			

## USDA Meal Reimbursements

USDA Meal Reimbursements	May 2024	
	Number of Meals Served	Amount Reimbursed
Breakfast	6,281	\$14,320.68
Lunch	6,528	\$27,547.65
Snack	978	\$ 1,032.98
Cash In Lieu		\$ 1,925.75
<b>Total Reimbursement</b>	<b>13,787</b>	<b>\$44,827.07</b>

### Report from Chief Program Officer of Early Learning & Child Care:

Liz Salinas was promoted to the Head Start Program Director position, and started in her new role on June 1. Liz will be creating these reports for the Board of Directors and Policy Council starting in September. Of course, she is still doing her old job in addition to the new one, and we are in the process of recruiting a new Associate Director of Operations.

Both the federal and state Change in Scope Slot Reductions were approved, with the federal one retroactive to April 1, 2024 and the state one effective July 1, 2024. With these changes in place, we have reduced 20 EHS slots, 10 in home base and 10 with our CCP provider Salem Keizer Teen Parent, converted 68 HS slots from part-year to duration, and reduced 47 federal and 41 state HS slots. With this model, we have been able to increase the number of HS classes that operate on a duration schedule, meeting the biggest need in the community.

COLA – The federal Head Start Cost of Living Adjustment will be 2.35% this year. When funding is released, all HS/EHS employees will receive this increase, retroactive to the start date of the grant, March 1, 2024.



# HOME Youth Services- Housing

## June 2024

### Rental Assistance for Youth (RAY) Rapid Re-Housing

#### Program Description

The HYS Rental Assistance for Youth (RAY) Rapid-Rehousing program, established in response to state initiatives like the Oregon Legislature's House Bill 2163, focuses on aiding youth aged 16-24 in their transition from homelessness to self-sufficiency. This program, which launched as a pilot in 2023, is a direct effort to address the critical need for housing stability among young Oregonians, offering rental assistance and a spectrum of support services aligned with the Statewide Housing Plan's emphasis on collaboration, equity, and racial justice.

Participants receive tailored case management, which includes financial aid for rent and utilities, furnishing homes, professional development like job search assistance, personal goal support such as help with legal documents, and medical care coordination, including dental health. The program also facilitates a unique "Quality of Life" allowance further to empower the youth in their journey towards independence.

#### ***RAY RRH Data & Current Activities***

Rental Assistance for Youth RRH- New Housing Placements													
RRH Program	May	June	July	August	September	October	November	December	January	February	March	April	May
Marion		1	1	3	1		2	2		2	1	1	4
Polk				2		1	1						
<b>Total Clients Served</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>4</b>

To enhance housing stability for young individuals experiencing homelessness, the RAY Rapid Re-Housing program continues its focus on conducting eligibility assessments and streamlining the intake processes. This approach improves the approval process for new clients, enhancing the program's effectiveness and reach. To strengthen partnerships with landlords, which is a key element in facilitating quick housing placements, the program maintains ongoing communications and is increasing landlord outreach efforts. Landlord relationships are increasingly constructive, as evidenced by positive feedback and proactive sharing of upcoming housing opportunities.

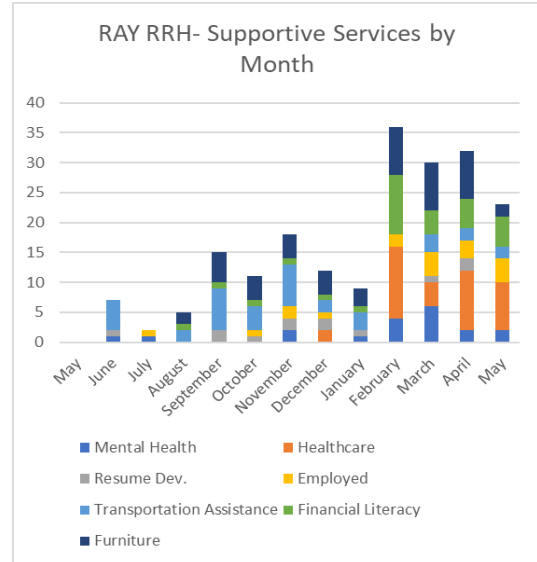
The continued focus of support services includes enhancing offerings in mental health, healthcare, and financial literacy. These services are designed to empower clients and aid their transition towards independence and long-term stability. To develop support mechanisms for

individuals impacted by domestic violence, in alignment with the federal Violence Against Women Act (VAWA) requirements, the program is developing additional resources and improved intake processes to provide rapid assistance. This initiative will provide these clients with more timely and sensitive support.

### Success Story

*“Alex’s inspiring journey with the Mid-Willamette Valley Community Action Agency began in the winter of 2023 when she was a minor residing at Taylor’s House. In May 2024, Alex transitioned to the RAY Rapid Re-housing program, which provided the crucial support and stability she needed to truly flourish.”*

*“Since joining RAY, Alex has received assistance in furnishing her apartment and is working towards renewing her U.S. residence card, with hopes of soon becoming a U.S. citizen. The stability afforded by the program has been transformative, allowing her to shift her focus to personal and professional growth. Alex’s progress has been remarkable. She transitioned from working part-time to securing a full-time position with the Woodburn School District, where she contributes positively to the educational community. In early June, Alex celebrated a significant milestone by graduating from Woodburn High School, a testament to her determination and resilience. Moreover, Alex has enrolled in fall term classes at Chemeketa Community College, pursuing her aspiration to become a social worker focused on helping at-risk youth. Driven by her experiences and the support she received, Alex is committed to being a positive influence in the lives of young people in our community. She strives to provide the same guidance and support that was instrumental in her own path to stability.”*



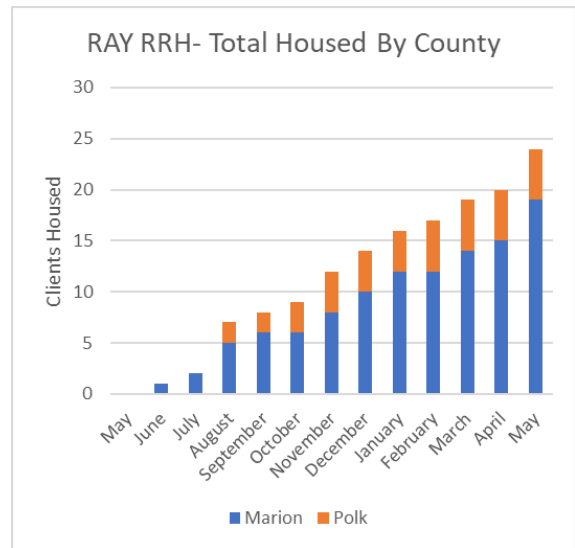
*“We are incredibly proud of Alex’s achievements and excited to see what her promising future holds. Her success story is a testament to the impact of our programs and the resilience of those we serve. We celebrate Alex’s successes and look forward to her continued growth and contributions to our community.”*

- Celeste Daniels, RAY Youth Navigator

**Future Plans**

Looking ahead, the RAY program plans to expand its outreach initiatives to include more rural communities, aiming to establish a stronger presence in areas such as Silverton, Fall City, and Woodburn. These efforts are expected to make the program's services more accessible to youth living in underserved areas, thereby broadening the impact of the program.

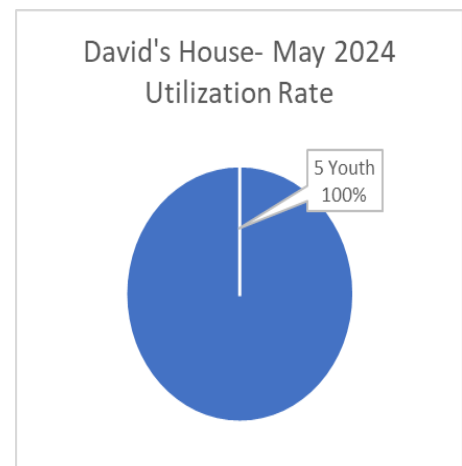
The focus will also be on enhancing the quality of data collected through these outreach efforts, which is critical for assessing the program's effectiveness and making informed decisions about future directions. The team is prepared to reassess workflow processes to integrate Coordinated Entry more seamlessly into the intake process, anticipating an influx of potential clients. This strategic approach will likely involve expanding internal case conferencing meetings and emphasizing the utilization of each Youth Navigator's strengths to optimize service delivery and outcomes.



**David’s House**

**Program Description**

David's House is a Transitional Home for unstably housed youth in Polk and Marion Counties. The project is designed to provide a safe and nurturing environment for youth ages 14-18, focusing on increasing access to services in rural Polk County and providing youth housing within their own community. The program’s approach is centered on community collaboration and support, ensuring that our services are impactful and sustainable. The House will open initially with 5 youth, expanding to serve 10. A youth's length of stay will depend upon individual needs, ranging from a matter of weeks up to 24 months. With 24/7 on-site staffing, it operates like a real home, providing meals, chores, homework assistance, transportation to health services, and other essential supports.



**David’s House Current Activities**



In May, David's House warmly welcomed five youth as the program received its official license from the Department of Human Services, quickly operating at **100% capacity**. The new residents have settled well, benefiting from a supportive environment that has enabled their re-enrollment in local schools. To further assist their integration and comfort, the program provided essential clothing resources and fostered connections with local community partners, enhancing their sense of security in their new home.

A highlight of the month was the youths' first educational outing to the Newport Aquarium, an experience new to many of them. This outing not only served as a recreational activity but also as an educational opportunity, allowing the youths to explore and learn in an engaging environment outside their usual settings.

### **Success Story**

*“Amber, a 15-year-old Polk County resident, faced significant housing instability before finding a new home at David’s House. Her fears about her living situation reached a peak the morning before moving in when she shared with her classmates her biggest concern: not knowing where she would live.”*

*“Now residing at David’s House, Amber has been able to maintain her life in a familiar environment, which is crucial for her emotional and psychological stability. She completed her freshman year at her local high school, continued her medical and therapeutic care with trusted providers, and is surrounded by the supportive community she has always known.”*

*“Dreaming of a future in law enforcement, Amber is more confident than ever about reaching her goals. The support and case management provided at David’s House have been instrumental in keeping her school journey on track, making her aspirations to join the police academy increasingly achievable.”*

- Megan Perez, David’s House Program Manager

### **Future Plans**

Looking forward, David's House aims to maintain its full capacity while continuing to enhance the quality of life and educational opportunities for its residents. The program is actively working with the Department of Human Services to refine and improve its Policies and Procedures as staff gain more experience and the youths settle further into the house. Plans are also in progress to work with the city on initiating a rezoning process that, once complete, will allow David's House to increase its capacity to 10 youth. This expansion will enable us to assist

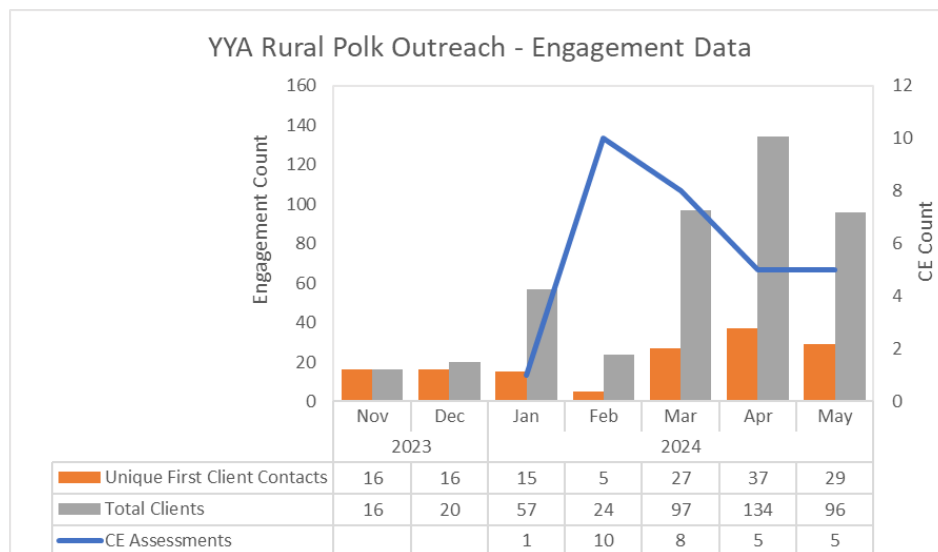
more young individuals in need, providing them with the support and resources necessary for a successful transition.

Additionally, the program will continue to strengthen its relationships with local schools and community organizations, ensuring that the youths have access to all necessary resources for their development and well-being. By focusing on creating a stable and nurturing environment, David's House is committed to supporting each youth's journey towards a hopeful and successful future.

## **Youth & Young Adult Rural Polk Outreach**

### **Program Description**

The Youth and Young Adult Rural Polk Outreach program, supported by HUD and the YHDP grant in collaboration with Backbone, is a mobile outreach initiative dedicated to assisting youth and young adults facing housing instability in Rural Polk County. Designed to address the absence of a robust support network in rural areas, this program conducts direct outreach to youth and expands access to housing resources to those in remote locations. By fostering connections among youth-focused service providers and school systems, the program is an essential component of capacity-building in regions where such services have historically been sparse, ensuring that every young person has access to the support they need for a stable future.



### **Current Activities**

In May, the Youth & Young Adult Rural Polk Outreach program continued to actively engage with the community through a series of events aimed at connecting with and supporting youth in rural areas. Significant events included the Bridges Conference on the 9th and 10th, which provided a platform for dialogue and learning about youth support networks. Following closely, the Bambinos Table event on the 11th offered a communal dining experience aimed at fostering connections among attendees.

Mid-month, the Happy Dance in Fall City on the 18th provided a lively social gathering for local youth, while the Punx with Purpose resource event on the 25th connected attendees with various resources and support services. The month concluded with the Chemeketa Resource event on the 30th, which showcased educational and support services available to youth at Chemeketa Community College. Through these events and through regular outreach initiatives the **program served a total of 96 youth.**

### **Program Spotlight**

*“On Saturday, May 11th, Bambino’s hosted a Mother’s Day event that was an important opportunity for HOME Youth Services. Bambino’s, a community-based organization in Dallas, provides essential baby supplies and support services to families in need. Bambino’s partnered with Mid-Valley Parenting and Salem Health for this event, enhancing our visibility and community connections.”*

*“The event was important for Outreach staff, who connected a family with a confidential advocate from Sable House. Staff also shared information about the Coordinated Entry system and the process for securing a placement at David’s House. This outreach educated the community about our resources, specifically aiding parenting youth. This event strengthened our relationship with Bambino’s and other community partners, highlighting the benefits of these collaborations in supporting at-risk families and raising awareness about our services.”*

- Drew Finley, Rural Polk Outreach Lead Youth Navigator

### **Future Plans**

Looking ahead, the Youth & Young Adult Rural Polk Outreach program plans to expand its engagement efforts by increasing the frequency and diversity of its events. The goal is to continue providing varied and meaningful experiences that can positively impact the lives of rural youth. Plans are in place to develop new partnerships with local organizations and schools to widen the reach and effectiveness of the outreach efforts.

In addition to event-based outreach, the program will focus on enhancing access to coordinated entry assessments and increasing visibility within the community. This will involve strategic collaborations and involvement with the upcoming Voices of Youth count to ensure that every at-risk youth in Rural Polk County knows where to turn for support and assistance. By

strengthening these areas, the program hopes to further its mission of building a robust support network that can address the unique challenges rural youth face.

**HOME Youth Services - Sheltering  
June 2024**

**The Drop-In Day Center**

**Program Description**

The Drop-In offers comprehensive support to youth aged 11-18 in their community. Operating five days a week, including weekends when school facilities might not be available, ensures consistent access to services. The extended hours from Thursday to Monday, 12-7pm, accommodate varying schedules and provide ample opportunity for youth to engage.

On-site there is a wide variety of services that address multiple needs. Offering two hot meals a day, food boxes, access to a food pantry, and a clothing closet ensures that basic needs for sustenance and clothing are met. Additionally, essential care kits, mail services, and showers contribute to the well-being and dignity of the youth accessing the center.

The inclusion of case management services indicates a commitment to providing personalized support and guidance to help youth navigate their circumstances and access additional resources as needed. Creating a safe and enjoyable environment fosters positive connections and encourages youth to engage with the services provided, ultimately supporting their overall well-being and potential pathways out of homelessness or housing instability.

***Drop In Day Center Data & Activities***

The Drop-In Day Center has been temporarily closed to support the staffing needs of Taylor's House, an emergency shelter program within HYS. Despite this, the Center continues to provide services remotely, delivering six food boxes and clothing to vulnerable youth during May. The Center plans to reopen in early summer and will host pop-up events in collaboration with the street outreach program to bring essential services directly to the community's youth.

**HYS Street Outreach**

**Program Description**

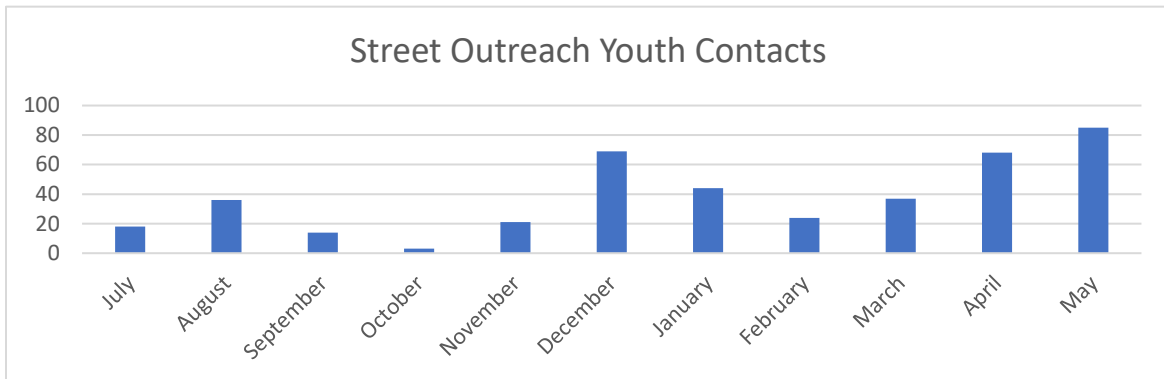
HOME Youth Services' outreach team plays a critical role in serving youth across Marion and Polk counties. Their approach of meeting youth where they are, whether it's on the streets or in community spaces they frequent, demonstrates a commitment to accessibility and inclusivity. By providing street outreach and essential resources, the outreach team ensures that youth have access to support and information about available services, both at HOME Youth Services



and other community providers. This proactive approach aims to increase engagement with services and ultimately improve outcomes for the youth they serve.

Attending and hosting community pop-up events further enhances outreach efforts by creating opportunities for direct interaction with youth in familiar settings. These events, held at locations like schools, libraries, and recreational spaces, serve as platforms to inform youth about HOME Youth Services' programs and foster connections within the community.

### **Street Outreach Data & Activities**



The Street Outreach Program operates across Marion and Polk counties, delivering vital services and resources directly to youth in their environments. The team visits locations where youth are known to gather and participates in community pop-up events to enhance awareness and engagement.

In May, the program reached out to 85 youth, providing them with essential food and basic needs care kits. Additionally, the program partnered with Safety Compass to offer targeted services to youth facing commercial trafficking and exploitation, successfully assisting 20 youth under the age of 21.

### **Future Plans**

HYS is will hire an Outreach Youth Navigator to ensure the continuity and enhancement of services, focusing on a seamless transition from street outreach to stable housing solutions.

### **Success Story:**

*“Our Safety Compass Outreach workers has been working with a youth, who was placed with her mom earlier this year and living at Iron Tribe. The youth had some struggles being placed with mom, and she ran away and was couch surfing for about a month. Recently, the youth was picked up and went to juvenile detention. While in detention Safety Compass was*

*able to reconnect with youth. The youth has been placed in a different program, with the hope of stabilizing and being safely placed back with mom again.”*

*-Drop In Staff*

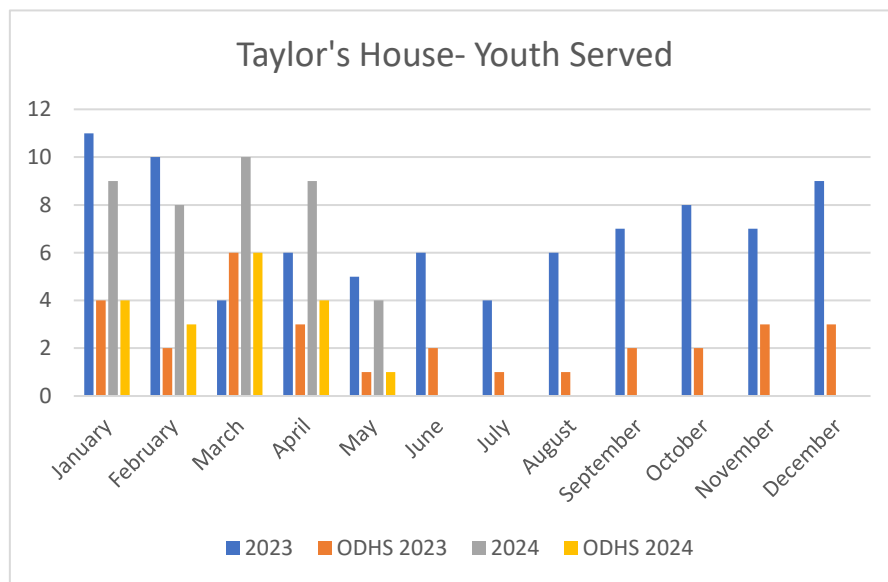
### **Taylor’s House- Emergency Shelter**

#### **Program Description**

Taylor's House is a resource for youth aged 11-18 in need of emergency shelter and support. Providing a safe environment that prioritizes safety, stability, and growth is crucial for these vulnerable individuals. The capacity for 10 individuals allows for personalized attention and support, fostering a sense of community and belonging.

The co-ed accommodations and structured programs demonstrate a commitment to inclusivity and holistic development. By integrating youth into the community, Taylor's House not only provides immediate shelter but also seeks to empower youth to thrive beyond their time at the shelter.

The dedicated spaces for meetings, recreational activities, and mental health services acknowledge the importance of addressing both practical and emotional needs. Access to nourishment, hygiene facilities, technology, transportation, and personalized coaching ensures that all basic needs are met, setting a solid foundation for the youth to focus on their personal growth and future goals.



#### **Taylor’s House Data & Activities**

Taylor’s House continues to prioritize providing shelter for community youth, offering safe temporary lodging to enhance stability and seek long-term housing solutions. In May,

Taylor's House provided a total of 74 bed nights, including bed nights for Oregon Department of Human Services (ODHS) youth. Toward the end of the month, bed nights were reduced in preparation for a temporary closure for repairs.

On May 24, 2024, Taylor's House closed with all youth in residence successfully transitioning to more permanent housing. The closure aims to allow for necessary repairs and updates to the facility. During this period, staff have engaged in intensive training and foundational practices to improve competency and enhance responses to youth needs. Training sessions will focus on child development, crisis response, and best practices in youth services.

### **Program Highlights**

At Taylor's House, youth have experienced significant positive transitions through HYS' supportive programs. One resident successfully transitioned into the Rapid-Rehousing program, RAY. Through this support, the youth not only graduated early but also gained employment and secured permanent stable housing through MWVCAA services.

Another resident is preparing for high school graduation and is set to attend university in the fall. This youth has transitioned to David's House, benefiting from its grand opening. The continuum of services offered by Taylor's House and our partner services has created meaningful pathways and substantial outcomes for the youth in our community.

## Nutrition First -Child Care Food Program

Carmen Romero - Program Director

May 2024

Nutrition First CCFP reimburses child care providers who are certified or registered with the Child Care Licensing Division or license-exempt providers listed with ODHS. The following chart is for the fiscal year 2023-2024. It shows the total number of clients, including those who opened and those who closed each month. The fiscal year for the CACFP program is from October to September.

Month	Sept. 2023	Oct. 2023	Nov. 2023	Dec. 2023	January 2024	Feb. 2024	March 2024	April 2024	May 2024
Start	517	526	527	527	531	518	511	507	503
Opened	24	12	10	14	7	9	6	7	11
Closed	15	11	10	10	21	16	10	11	9
Final active #	526	527	527	531	518	511	507	503	509

- For May, we signed on eleven providers (10 registered with CCLD and one an exempt provider paid by EDRC) Nutrition First also close 9 providers, leaving us at the end of April with 509 active homes.

The only difference between the CCLD providers and the license exempt listed providers is how many children the state has allowed them to care for and that is the number of children Nutrition First will reimburse meals.

- During May, staff conducted seven in-home sign-ups, 137 monitoring reviews and saw approximately 1233 children in the reviews.

Program updates:

Nutrition First started in Mid-May to sign on homes in the Washington, Multnomah and Clackamas counties.

Nutrition First - Programa de Alimentos para el Cuidado Infantil  
 Carmen Romero - Directora de Programa  
 Marzo 2024

Nutrition First CCFP reembolsa a los proveedores de cuidado infantil que están certificados o registrados en la División de Licencias de Cuidado Infantil o a los proveedores exentos de licencia que figuran en el ODHS. La siguiente tabla es para el año fiscal 2023-2024. Muestra el número total de clientes, incluidos los que abrieron y los que cerraron cada mes.

El año fiscal para el programa CACFP es de octubre a septiembre.

Mes	Sept. 2023	Oct. 2023	Nov. 2023	Dic. 2023	Enero 2024	Feb. 2024	Marzo 2024	Abr. 2024	Mayo 2024
Comienzo	517	526	527	527	531	518	511	507	503
Abrieron	24	12	10	14	7	9	6	7	11
Cerraron	15	11	10	10	21	16	10	11	9
finalizaron	526	527	527	231	218	511	507	503	509

- Para mayo, firmamos once proveedores (diez registrados en CCLD y uno un proveedor exento pagado por EDRC) Nutrition First también cerró 9 proveedores, dejándonos a finales de abril con 509 hogares activos.

La única diferencia entre los proveedores de CCLD y los proveedores exentos de licencia es la cantidad de niños que el estado les ha permitido cuidar y esa es la cantidad de niños que Nutrition First reembolsará las comidas.

- Durante mayo, el personal llevó a cabo siete inscripciones en el hogar, 137 revisiones de monitoreo y vio aproximadamente 1233 niños en las revisiones.

Actualizaciones del programa:

Nutrition First comenzó a mediados de mayo para firmar la compra de viviendas en los condados de Washington, Multnomah y Clackamas.

## May 2024 Report for Weatherization Program

Below is the Auditor, Inspectors and Office report.

Audits completed 15

Final inspections 18

Technicians completed 9 Air seals

Office numbers Total HH completed 14, Total people served 32, minors 8, seniors 18, disabled persons 10 and Veterans 2.

Waitlist at 487 combined

Several of us staff attended the OECA meeting held in Eugene.

Thanks

Hector Guzman  
WX Program Director

**Mid-Willamette Valley Community Action Agency, Inc.**  
**Board of Directors Executive & Finance Committee**  
**Meeting Minutes**  
**THURSDAY, JUNE 13, 2024**

**ATTENDANCE**

**Committee Members Present:** Jade Rutledge, Board Chair; Kevin Karvandi, Secretary; and Steve McCoid, Board Member

**Absent:** Helen Honey, Board member; Eva Pignotti, Chief Program Officer: Early Learning and Childcare; Rogelio Cortes, Chief Program Officer: Weatherization and Energy Services;

**Staff:** Jimmy Jones, Executive Director; Kaolee Hoyle, Chief Financial Officer; Robert Hale, Chief Information Officer; Helana Haytas, Chief Human Resources Officer; Ashley Hamilton, Chief Program Officer: Housing and Homeless Services; and Carolina Maciel, Interim Executive Assistant.

**The meeting of the Executive & Finance Committee started at 5:30pm.**

**1. Executive Director's Program Updates**

- i. Board Vice Presidency Vacancy:** Shelaswau Crier has let us know that she is moving out of state, leaving her role of Vice Chair vacant. Jimmy Jones, Executive Director, informed us that we will need an election during our June 2024 meeting to fill the position.
- ii. Strategic Planning:** The RFP committee met with three potential contractors on June 7th for the strategic planning work and has chosen to begin negotiations with Uncommon Bridges. After careful consideration and a closely contested competition, they have also decided to select Moss Adams as a backup contractor in case we cannot come to terms with Uncommon Bridges.
- iii. Highland Tri-Plex:** The inspection team was unable to enter the crawl space as it was too close to the ground. However, our facilities team managed to enter the area and take pictures that revealed the poor conditions of the framing beneath the structure. Due to these findings, we decided to terminate the deal. We will continue the search for a more suitable property.
- iv. Middle Grove:** The subordination agreement must be completed ahead of the payoff. The Agency and the lender bank have completed the agreement. The Office of Head Start is reviewing and we hope to have it finalized soon, so that we can pay off the property.
- v. Mill City Service Center:** We are proceeding with the purchase and sale agreement, followed by a due diligence period to determine the condition of the property.

- vi. **Community Initiated Projects:** We were included in both Senator Merkley’s and Senator Wyden’s budget requests at the United States Senate this summer. We are scheduled to receive \$964,000 for Mill City/Woodburn and \$981,000 for repairs to the ARCHES primary location (and some to Taylor’s House).
  - vii. **Wallace Early Learning Center Renovation Phase Two:** Business Oregon received \$50 million as part of House Bill 3005 last session. These awarded funds were used to create the Child Care Infrastructure Fund (CCIF) for capital improvements in shovel-ready childcare projects. Their grant will have \$25 million available this year and another \$25 million in 2025. We intend to apply for about \$2 million in funds to support the second phase of the planned expansion at the Wallace Road Head Start property. We’d like to add two additional classrooms to the north end of the property.
  - viii. **Family Shelter on Center Street:** Ashley Hamilton (CPO) shared that we have secured an additional \$636,000 in funds through the Continuum of Care grant program (CoC) to cover the remaining costs of plumbing, flooring, and painting repairs at the location. These funds are specifically for repairs, not operations, and are not transferable. The estimated cost for other property owner (Vetcare) is about \$300k. They’ve agreed to pay \$150k in payments over the next few months and we will work with the state to secure the additional \$150,000 from a third party.
  - ix. **2755 Pence Loop SE:** The original end date of the due diligence period was June 10th, but we requested a 15-day extension to have our legal team review the easement and access documents provided by the seller. On Monday, June 10th, the seller agreed to the 15-day extension. However, there is the remaining issue of zoning, which we are working on settling.
  - x. **YCAP Acquisition:** On May 28, we received a non-binding term sheet from YCAP, along with a confidentiality agreement. Both documents were sent to our legal counsel, who will work on drafting a counter term sheet that is neutral to both sides. We are expecting the updated document to be completed and signed by Jimmy Jones, Executive Director, next week. This will allow us to begin the discovery process to get the information we need for our board to review for final decisions.
  - xi. **New Uniform Guidance:** Currently, we use a direct cost allocation methodology, but if we were to adopt the Federal De Minimis rate, which has increased from 10% to 15% in the new Uniform Guidance that will take effect on 10/1/2024, it would allow us to invest to fill in operational gaps that certain grants do not cover. These funds are less restricted once captured in the de minimis methodology, and the remaining balance after cost is transferable to other administrative and program costs. Committee and Staff discussed other areas in the agency where these funds could be useful.
2. **Financials** – Kaolee Hoyle (CFO) presented the July 2023 to April 2024 budget to actual document. Kaolee noted that the excess of \$400,000 at the end of the calendar year is NW Natural reimbursements for our WX program. Kaolee shared that our funding resources are expected to remain similar to what we have had in the past: federal, state, local, foundation, private and individuals. As of 6/13/2024, we operate 42 site locations with 543 employees under payroll. Our Agency as a whole serves 11 counties: Marion, Polk, Yamhill, Lincoln, Tillamook, Linn, Benton, Multnomah, Washington, Clackamas, and Lane.



**3. June 2024 Full Board Meeting Agenda Draft**

**MOTION:** To amend the prospective agenda to add a Vice Chair Election at the June 2024 Full Board meeting made by Kevin Karvandi.

**SECOND:** Steve McCoid.

**APPROVED:** Unanimously approved

**MOTION:** To approve the June 2024 Full Board Meeting agenda as amended made by Kevin Karvandi.

**SECOND:** Steve McCoid.

**APPROVED:** Unanimously approved

**Meeting adjourned at 7:16pm.**

Respectfully Submitted:

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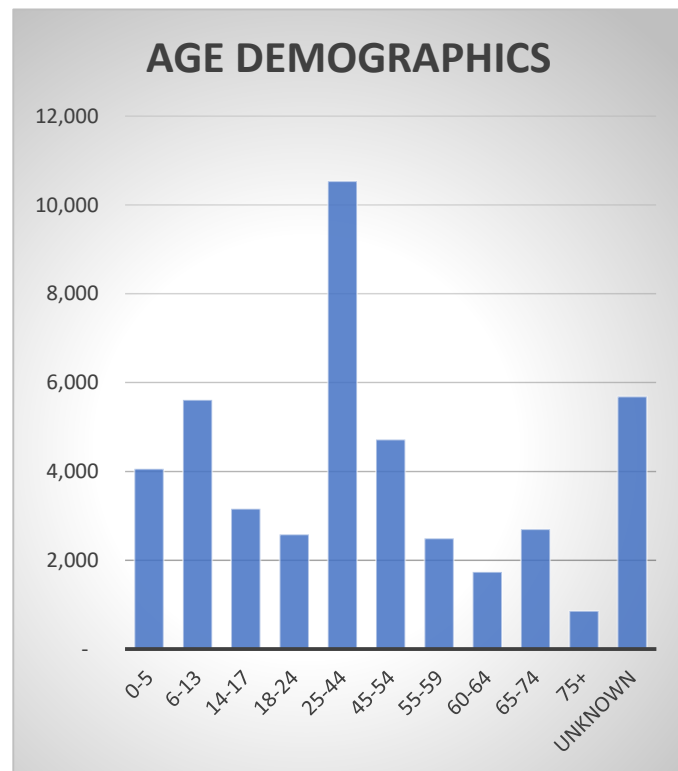
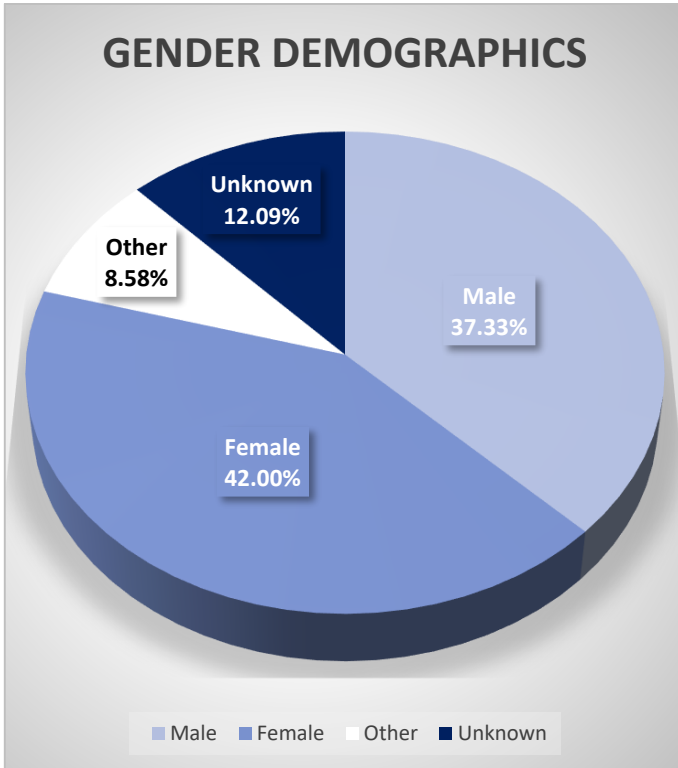
Carolina Maciel, Interim Executive Assistant

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Kevin Karvandi, Board Secretary

# MWVCAA - CSBG FFY 2023 IMPACT REPORT

From Annual Report Data submitted for Federal Fiscal Year 2023 (10/1/22 - 09/30/23)



## WHO WAS SERVED

<b>44,130</b>	Total Individuals
<b>23,015</b>	Total Households
<b>3,555</b>	Seniors (65+)
<b>8,875</b>	Persons with Disabilities
<b>12,828</b>	Children under 18
<b>6,717</b>	Persons of Color
<b>1,648</b>	Veterans or Active
<b>9,180</b>	Homeless Households

## PARTNERSHIPS

<b>366</b>	Total Partnerships
<b>94</b>	Non-profit organizations
<b>52</b>	Private/for-profit sector
<b>51</b>	Faith-based organizations
<b>52</b>	Local Government
<b>117</b>	Other

## VOLUNTEER HOURS

<b>2,276</b>	Total Volunteer Hours Donated
<b>1,898</b>	Donated by Low-Income Individual
<b>\$35,161.88</b>	Market Value of Total Hours (\$15.45)

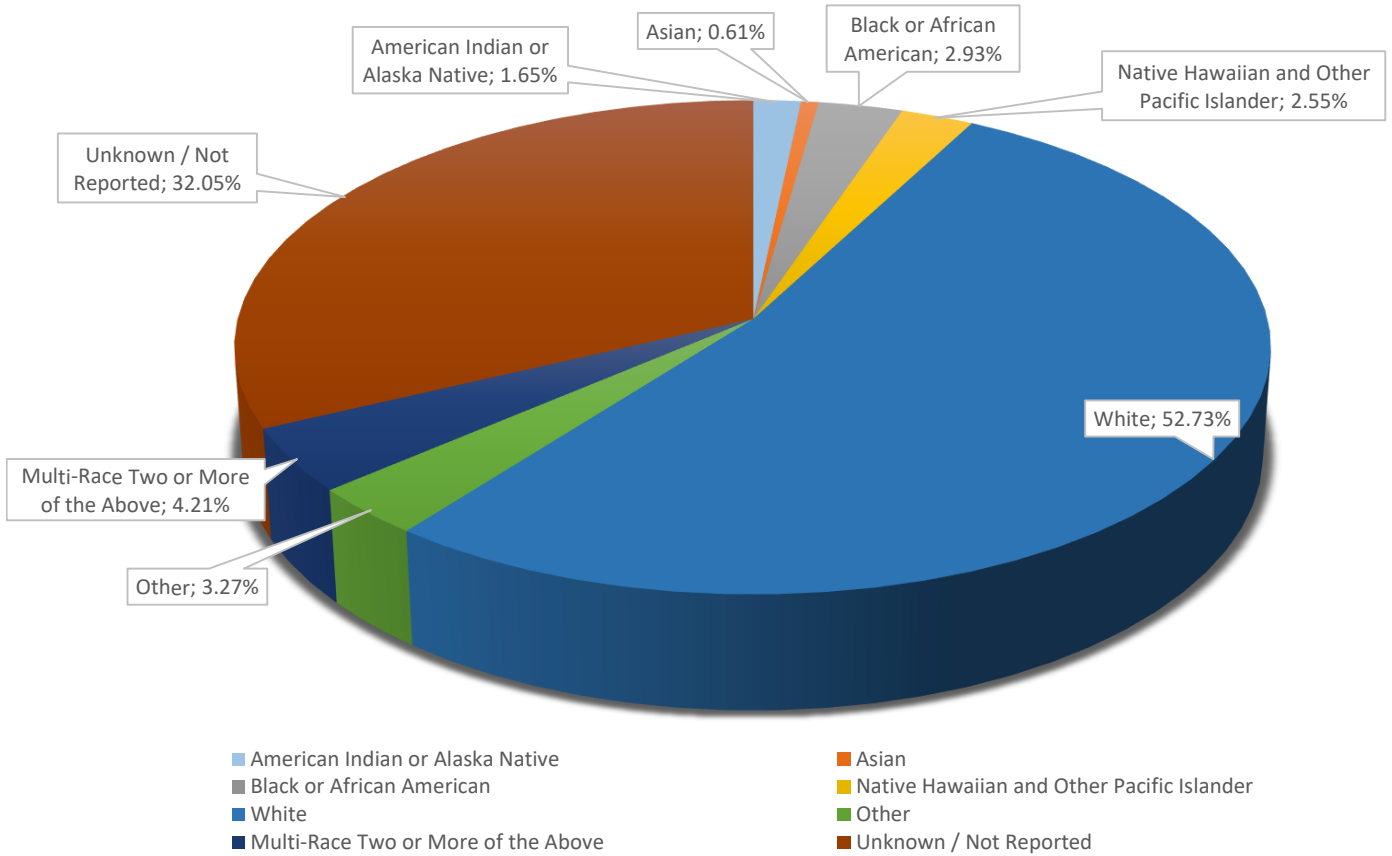
## SERVICES PROVIDED

<b>2,869</b>	Employment
<b>6,905</b>	Education
<b>1,052</b>	Income/Asset Building
<b>31,233</b>	Housing
<b>4,342</b>	Health (without meals)
<b>59</b>	Civic Engagement
<b>36,672</b>	Multiple Domains

## RESULTS ACHIEVED

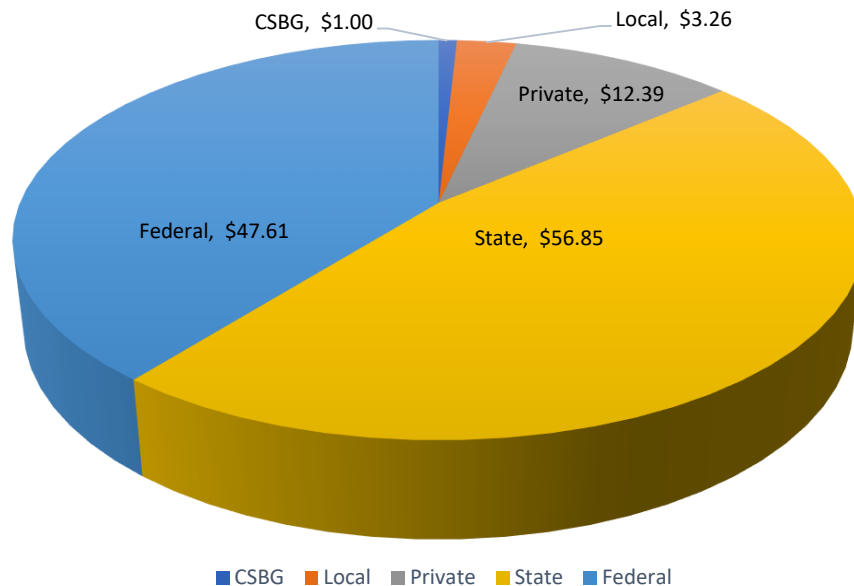
<b>128</b>	Employment
<b>6,917</b>	Education
<b>12,293</b>	Income/Asset Building
<b>23,131</b>	Housing
<b>3,970</b>	Health
<b>2,249</b>	Civic Engagement
<b>28,427</b>	Multiple Domains

## INDIVIDUALS SERVED: A RACIAL DEMOGRAPHIC ANALYSIS



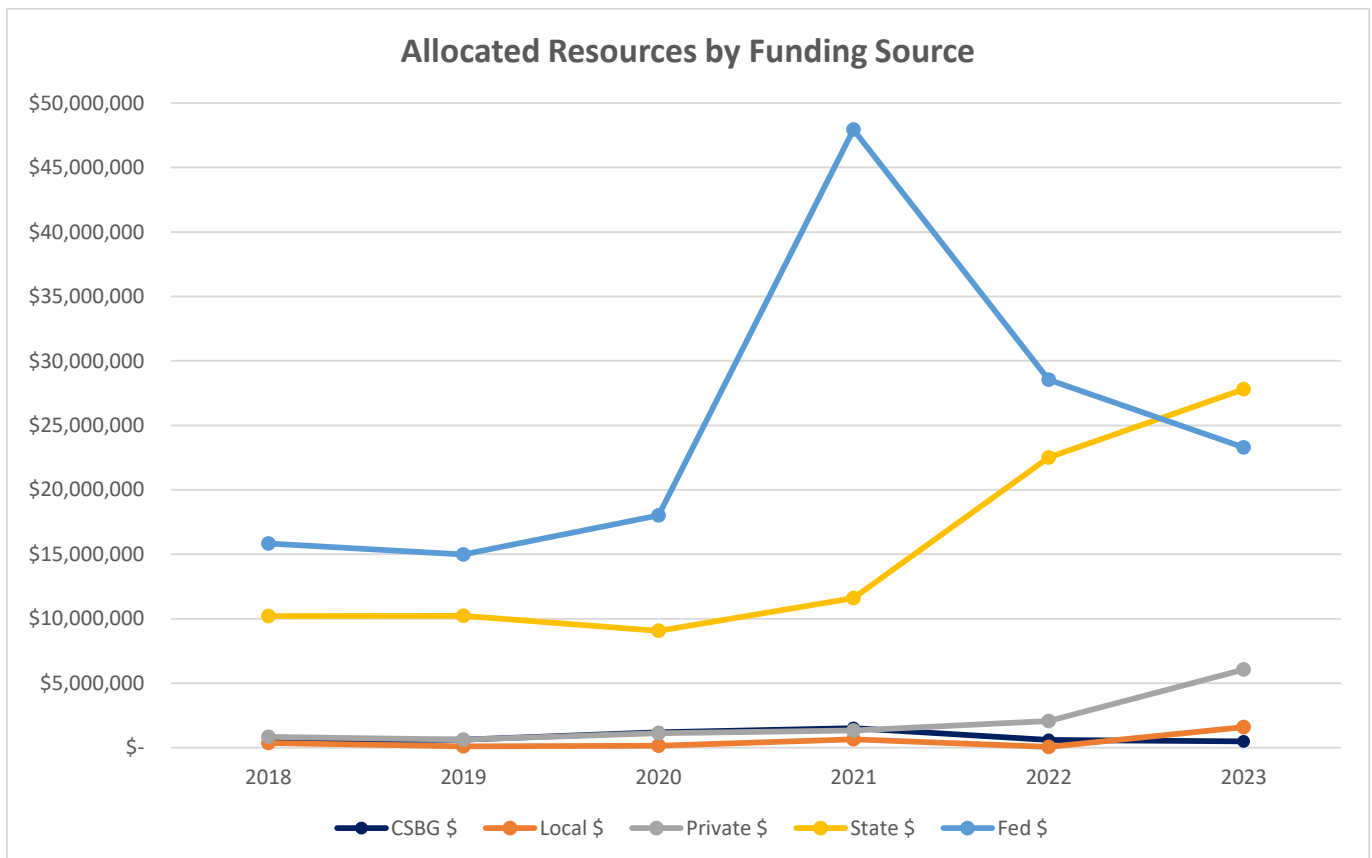
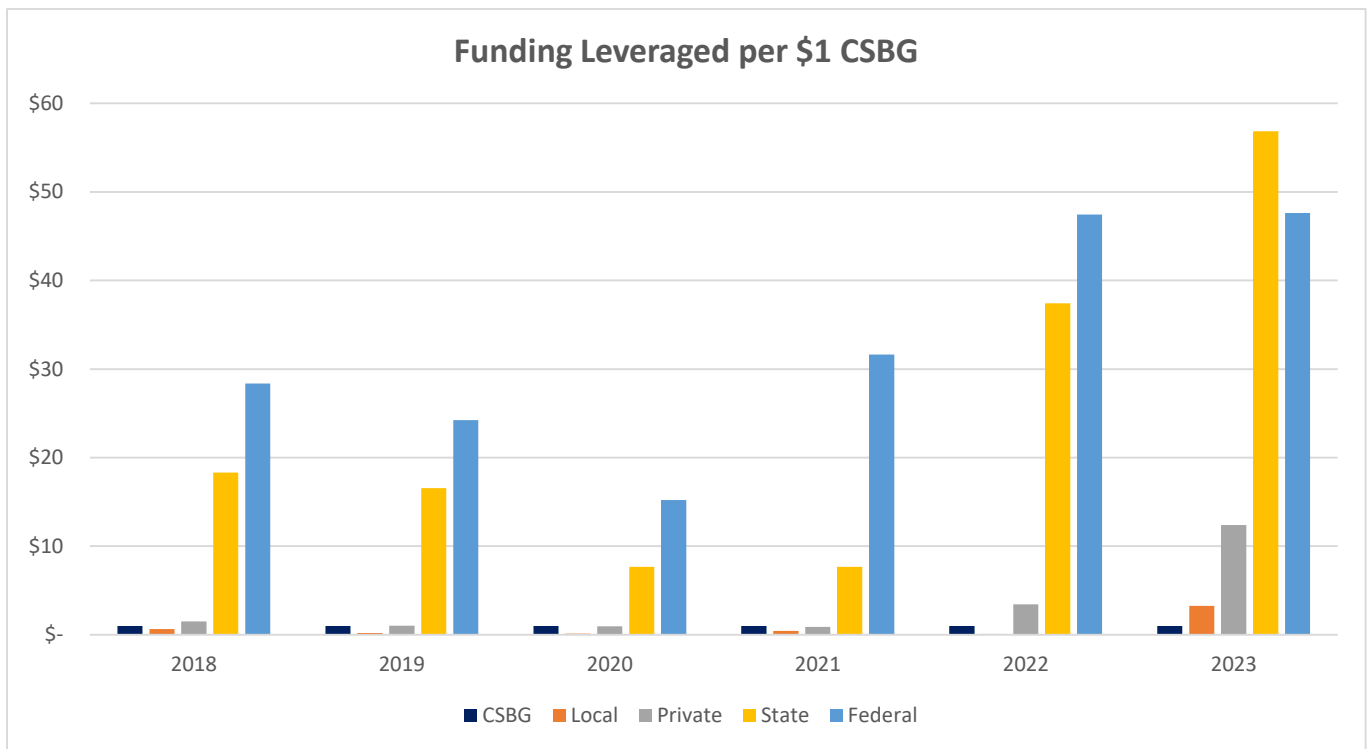
## LEVERAGING EFFECT

CSBG funding is used as match and leverage funding for many programs and community initiatives. The chart below shows for every CSBG dollar spent, the amount of non-CSBG funds leveraged.

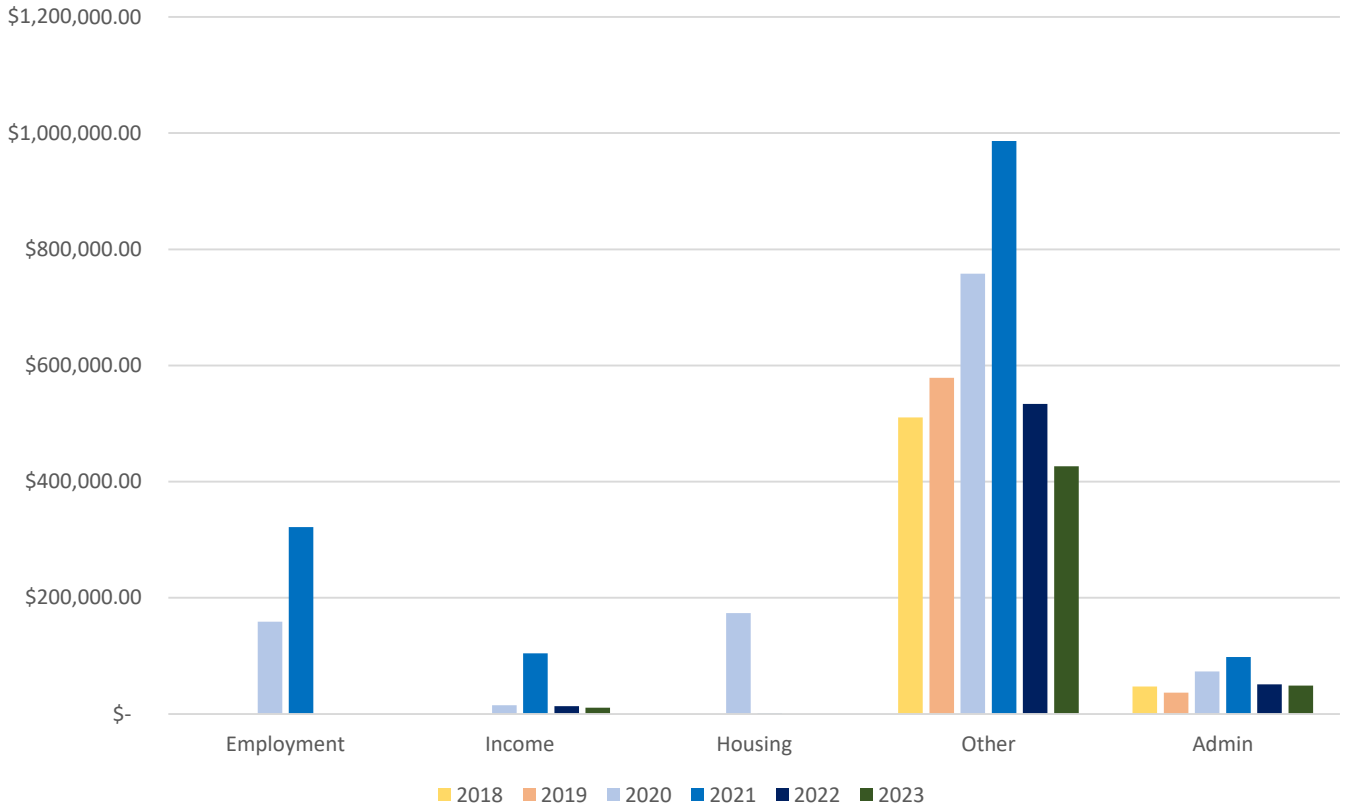


# How does FFY 2023 Compare to Years Past?

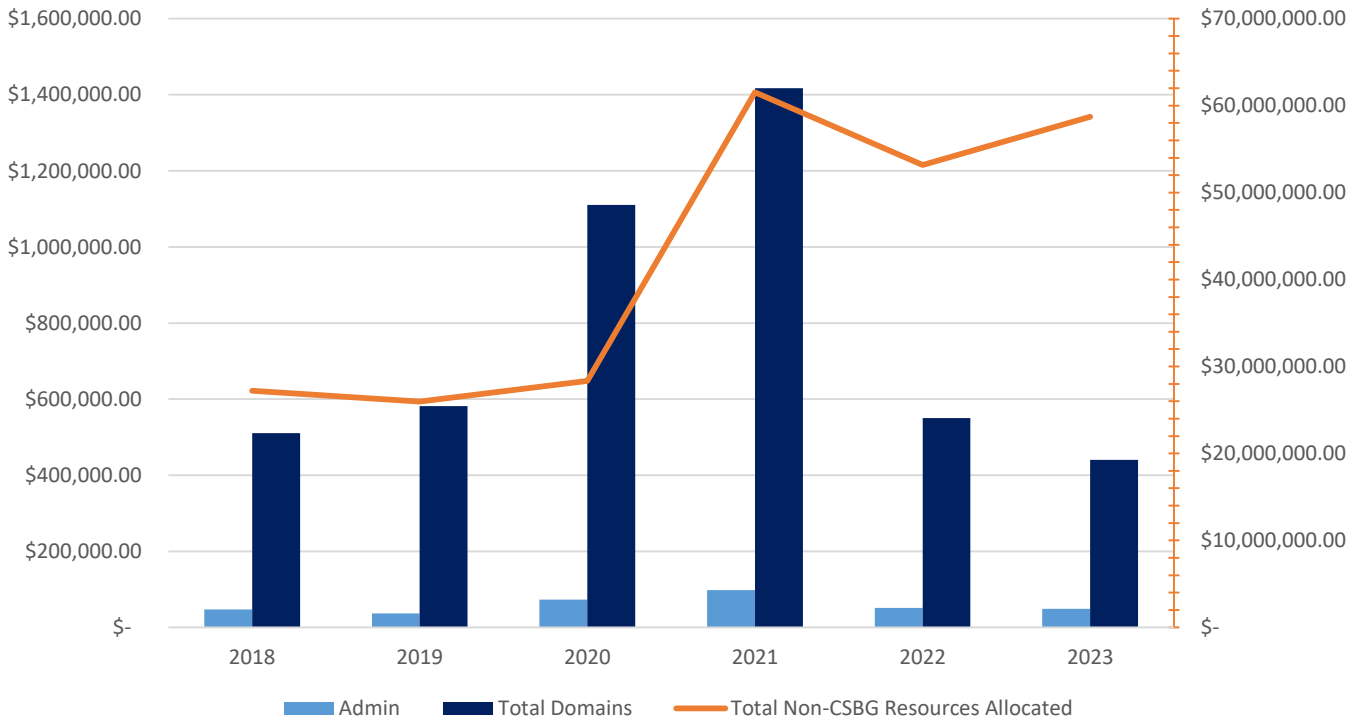
From Annual Report Data submitted for Federal Fiscal Years 2023 - 2018



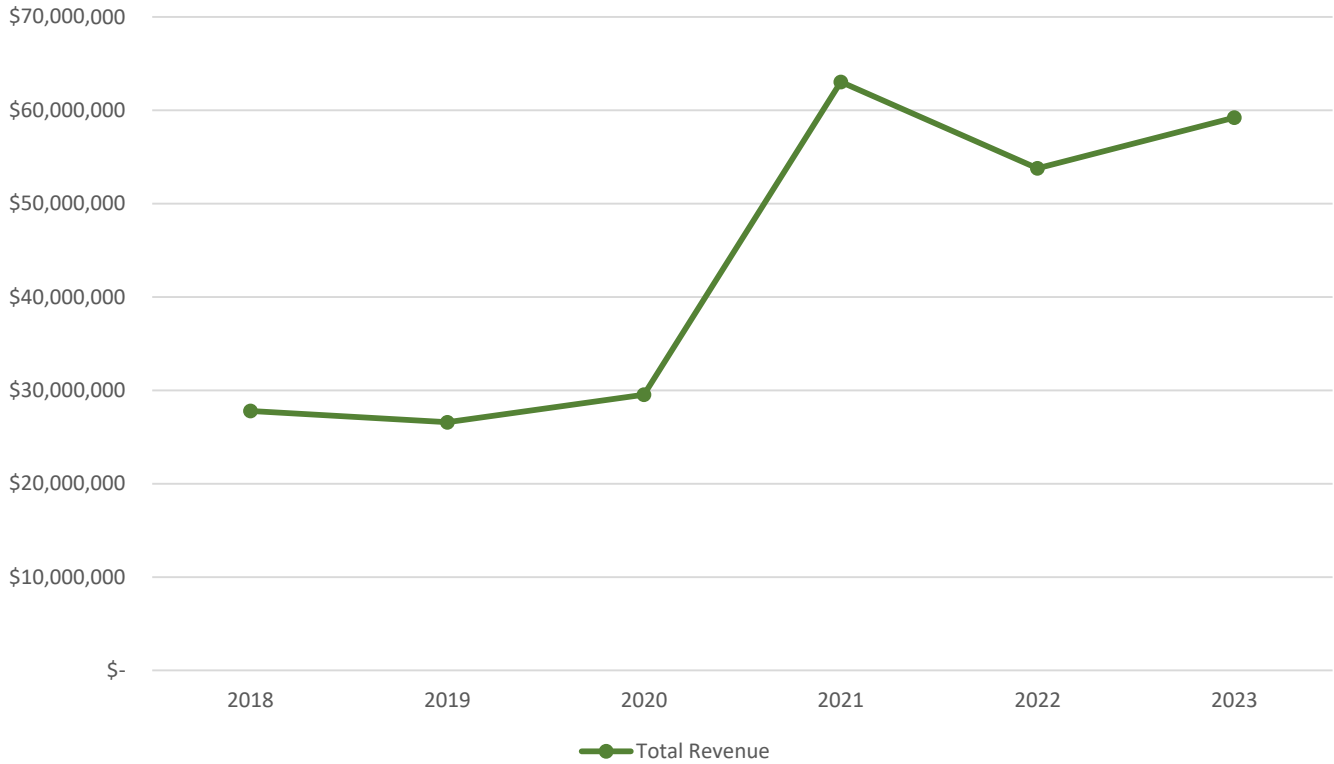
### CSBG Expenditures by Domain



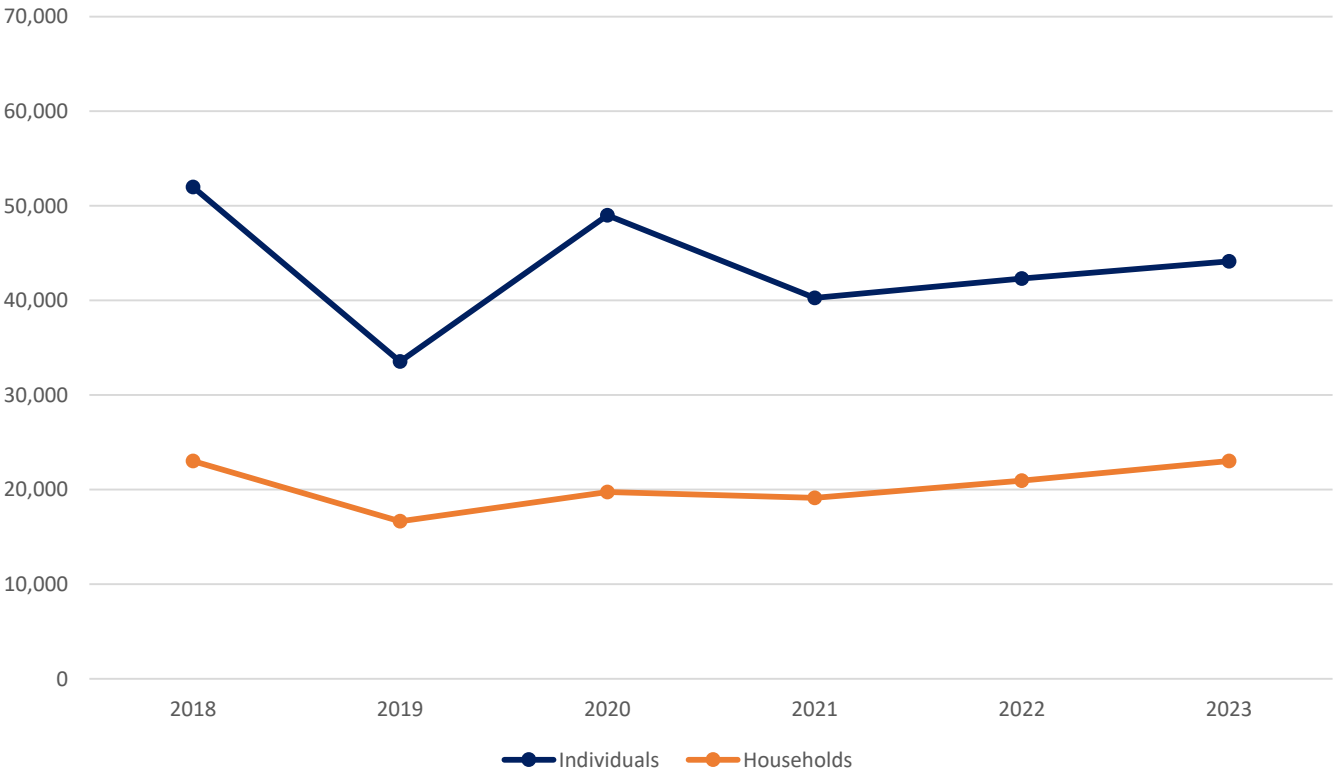
### Available Resources (CSBG vs Non-CSBG)



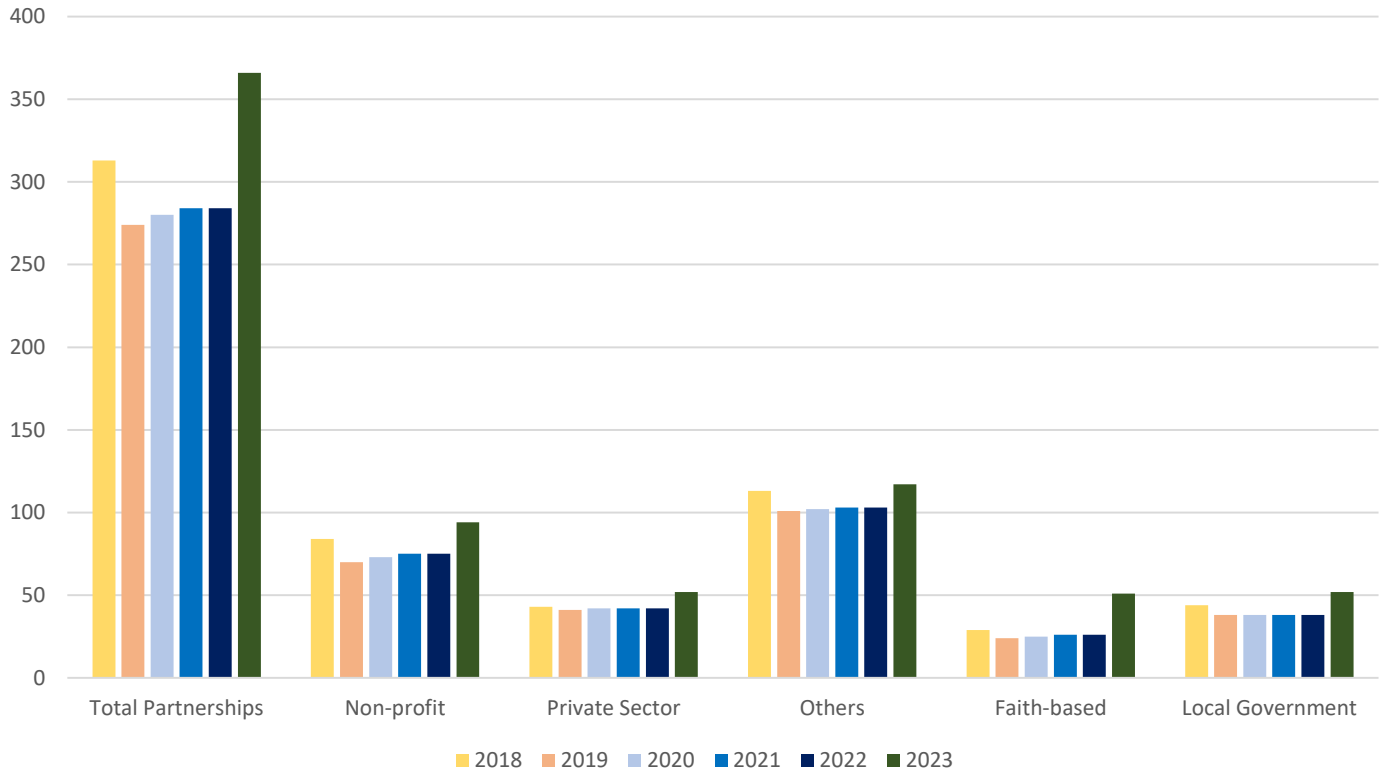
### All Allocated Resources



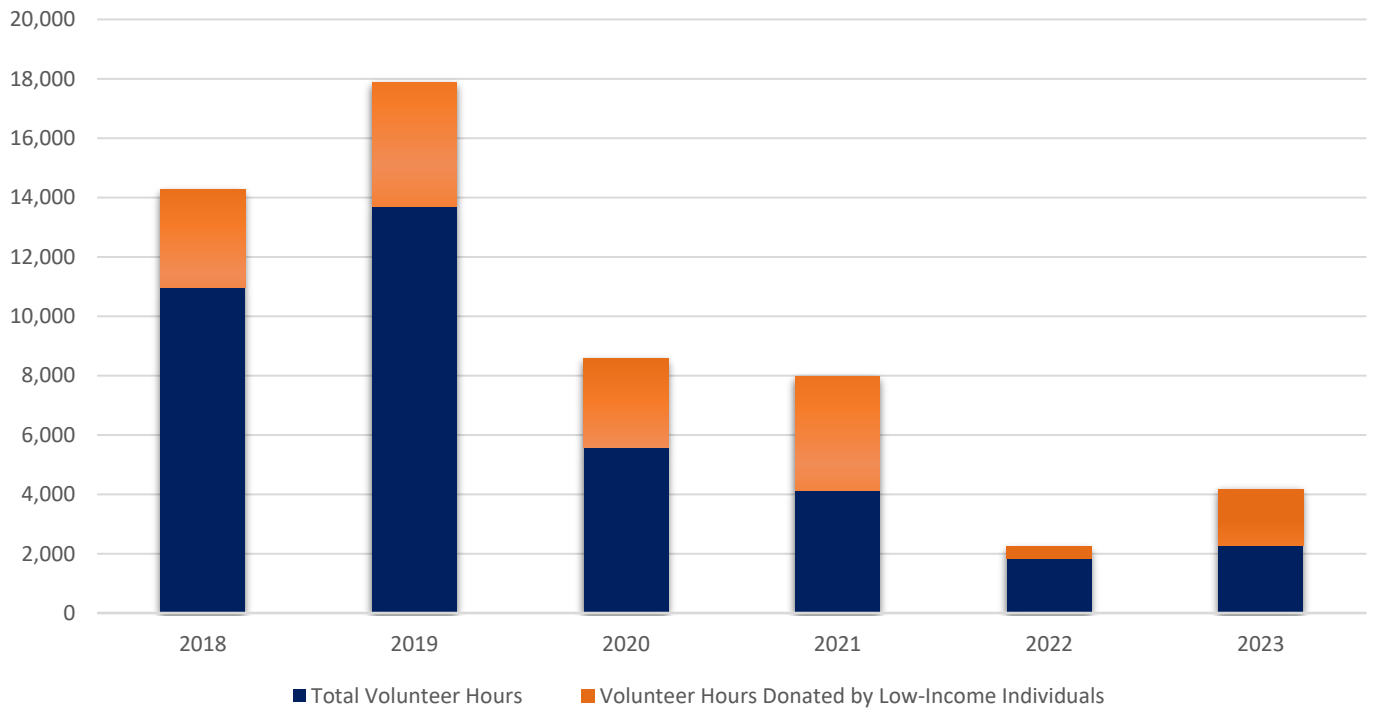
### Number of Individuals and Households Served



## Partnerships



## Volunteer Hours Donated



## Jimmy Jones

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**From:** Jimmy Jones  
**Sent:** Wednesday, June 19, 2024 1:02 PM  
**To:** 'AllStaff Email'  
**Subject:** Juneteenth Holiday

Good afternoon,

I hope that most of you are home and spending time with your families. And for those of you who are working today, I want to take a moment to express my gratitude on behalf of our Board of Directors, our leadership, and the entire agency. Most importantly, I want to thank you on behalf of our homeless community. Your work is not just a job, it's a lifeline for them, enabling them to access food, medical care, and shelter. Without your sacrifices, they would struggle. Today, and every day, your efforts are making a real difference in their lives.

Today, the Agency is proud to honor the Juneteenth holiday, observed nationally each year on June 19th. This day is not just a holiday, it's a significant moment in American history. It commemorates the end of American chattel slavery and the emancipation of enslaved Black Americans. It's a time to both remember the history of the past 300 years and honor the resilience of the Black community in Marion and Polk, Oregon, and America. Zachary Stocks, the Executive Director of Oregon Black Pioneers, recently referred to Juneteenth as a "second Fourth of July for Black Americans." This day, often referred to in the past as Freedom Day or Emancipation Day, represents a powerful symbol of freedom and our ongoing struggle for racial equality.

The Juneteenth holiday dates to June 19th, 1865, when the Union Army, in the last days of the American Civil War, landed on the Gulf Coast of Texas. That army was tasked with the enforcement of the Emancipation Proclamation, a declaration issued by President Abraham Lincoln in January 1863 that, in time, ended slavery in the American South. Slavery officially, constitutionally, came to an end on December 6, 1865, with the ratification of the 13th Amendment to the Constitution. The first celebrations of Juneteenth began in Texas in 1866 (and Texas in 1980 was the first state to adopt the Juneteenth holiday officially). The celebrations quickly spread to other states during the migrations of 1880-1920. These early celebrations included church services, public readings of the Emancipation Proclamation, singing of spirituals, and communal meals. Juneteenth became a time for Black Americans to gather with family and community, reflect on their history, and honor their ancestors' struggles and achievements. The resilience and strength of the Black community, through both these troubles and in the celebration of these victories, is a testament to the human spirit.

Though slavery was eradicated in December of 1865, the longer war lay ahead. The ratification of the 13<sup>th</sup> Amendment began a much longer struggle, one for justice and equality against systems of oppression and institutional racism. The defeat of the Confederacy ended the war and slavery, but the new fight was against the legalized segregation and institutional white supremacy installed during the Jim Crow era. In much of the country, these new laws meant absolute segregation by race, in schools and hospitals, in motels and restaurants, in bathrooms and cafeterias, marriages and cemeteries, from birth to death.

The century that followed emancipation marked a fight between the forces of justice and equality on one hand, and the forces of injustice and supremacy on the other. After the enormous sacrifices of millions over that century, the segregationist wall finally came crashing down in the 1960s with the Civil Rights Act of 1964 and the Voting Rights Act of 1965, with hard-won and bloody victories in Birmingham, Little Rock, and



Montgomery. Our Community Action movement was born of the same civil protest, created in 1963, with a commitment to bringing federal resources into local communities, designing services on a local level, with a mission of uplifting the poor by providing education, opportunity, and access. These were very radical ideas at the time. Centering the importance of lived experience, in particular, ran against the major schools of thought in social work in the 1960s. Public assistance, or “relief” as it was usually called prior to 1950, was often the wealthy and the powerful telling the poor what they needed, how they needed to access that assistance, and how they ought to live. Program work was based on judgment and control, not empathy and empowerment. Our movement ran counter to those undemocratic traditions, celebrated the vitality of the entire community, and held itself accountable not to empty legalism, but to human dignity. These wars are still raging today, and the fight is not yet won.

Juneteenth, therefore, is a holiday deep in the American vein. It honors the struggle for freedom and equality and simultaneously offers a somber moment for reflection on the unfinished work of the future. It is not simply a reflection on the past, but a celebration of the enormous vibrancy of Black culture and the contributions of Black Americans to American life. Sometimes, perhaps too often, we lose sight of the purpose of our work (freedom, dignity, justice, opportunity) in favor of the methods of our work (social services program work). Equity, which we promote and champion across our work, centers on outcomes because intentions without action are hollow, and justice delayed is justice denied. Our vision statement, which I think is the most beautiful words we have ever written, declares that all people...*all people*... “are respected for their infinite worth, and supported to envision and reach a positive future.” That’s an obligation for our hearts, not our hands. It’s not a program activity. It’s an outlook and commitment to the value of all humanity, no matter the poverty of their condition.

I hope that you will pause over the day to recognize the contributions and courage of Black people in American life. And I hope we can commit ourselves and our work to building a more just, equitable world.

Much remains undone.

Respectfully,

Jimmy

**Jimmy Jones**

**Executive Director**

Mid-Willamette Valley Community Action Agency

2475 Center Street NE

Salem, OR 97301

501-827-7547 (Personal Cell)

503-585-6232 (Main Office)





# Oregon

Tina Kotek, Governor

**Housing and Community Services**  
Energy Services, North Mall Office Building  
725 Summer Street NE, Suite B  
Salem, Oregon 97301-1266  
PHONE: 503.986.2000  
TTY: 503.986.2100  
[www.ohcs.oregon.gov](http://www.ohcs.oregon.gov)

June 21, 2024

Jimmy Jones  
Executive Director  
Mid-Willamette Valley Community Action Agency  
2475 Center Street NE  
Salem, Oregon 97301

Dear Jimmy,

Oregon Housing and Community Services (OHCS) recently conducted a weatherization performance evaluation production visit with MWVCAA on Tuesday, July 11, 2024, and concluded on Wednesday, July 12, 2024. This encompassed DOE-BIL funding.

A production visit is not a full-fledged evaluation, but just a snapshot of completed field projects and the accompanying file documentation. Based on how your agency completes your DOE-BIL final inspections, OHCS is required to evaluate 10% of the total completions for this grant. At the time of your yearly performance evaluation there were no BIL completions, hence the production visit as allowed under the Performance Evaluation Tool.

A total of five in-field inspections and file reviews were completed.

The evaluation report is enclosed for your review. There were no documented findings or concerns, nor was a corrective action plan issued.

Several required improvements were documented.

There will be no responses necessary and will consider this production report complete and closed.

We ask that a copy of the individual job reports be placed in the rear of section 1 of the project file it pertains to.

*A Finding is: A violation of statutory, regulatory, handbook and other program issuances that requires corrective actions. Correction actions are steps needed to correct the violations and the written responses to OHCS describing the actions taken.*

*A Concern is: An issue or performance deficiency that may negatively affect the program if not corrected.*

*A Required Improvement is: An issue or performance deficiency that might negatively affect the program if not corrected. A response is not required.*

*Recommendations: Recommendations consist of requests for additional information and/or suggestions that will improve the program's operation.*

Your staff should be commended on their commitment and great attitude in providing a valued service to your community that saves energy, increases comfort and quality of living.

Please thank your staff for their professionalism and assistance during my visit. If there are any questions, comments or concerns please feel free to contact me.

Isaias Carrillo  
Compliance Specialist  
Housing Stabilization Division/Energy Services  
Oregon Housing & Community Services  
725 Summer St NE, Suite B | Salem, OR 97301  
C: 971-433-7651  
[Isaias.Carrillo@hcs.oregon.gov](mailto:Isaias.Carrillo@hcs.oregon.gov)