



SEPTEMBER 2024 MEETING BOARD OF DIRECTORS

Thursday, September 26, 2024

LOCATION:

**COMMUNITY ACTION AGENCY
2475 CENTER ST NE
SALEM, OR 97301**

VIRTUAL:

Topic: MWVCAA Full Board Meeting 2024

Time: Sept 26, 2024 05:30 PM Pacific Time (US and Canada)

Microsoft Teams [Need help?](#)

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Meeting ID: 254 477 902 631

Passcode: wcPp7o

COMMUNITY ACTION PROMISE

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Helping People Changing Lives

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**COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS AGENDA
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Mission

Empowering people to change their lives and exit poverty by providing vital services and community leadership.

Vision

All people are respected for their infinite worth and are supported to envision and reach a positive future.

I.	Welcome and Introductions	5:30
II.	Public Comment	5:35
III.	Declaration of Conflict of Interest	5:40
IV.	Approval of Agenda	5:45
V.	Consent Calendar	5:50
	1. August 2024 Full Board Meeting Minutes	
	2. September 2024 Executive Director Report	
	3. September 2024 Regional Poverty and Legislative Report	
	4. September 2024 Chief Financial Officer Report	
	5. September 2024 Chief Human Resources Officer Report	
	6. September 2024 Program Director Reports	
	7. September 2024 Committee Meeting Minutes	
VI.	Board Business	5:55
	1. Business Oregon Childcare Infrastructure Grant Application – <i>Approval</i>	
	2. Nutrition First – Budget for Fiscal Year 2025 – <i>Approval</i>	
	3. Financials (Hoyle) – <i>Approval</i>	
	4. Executive Director’s Report (Jones)	
VII.	Executive Session	7:15
VIII.	Adjournment	7:30

Next board meeting: Thursday, October 24, 2024

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Meeting
August 22, 2024
MEETING MINUTES

ATTENDANCE:

Board of Directors:

Present:

Jade Rutledge	Helen Honey	Jeremy Gordon
Catherine Trottmann	Lori Martz - virtual	Frank Lonergan
Deanna Gwyn	Steve McCoid	Laura Reid

Absent:

Kevin Karvandi	Erika Romine
Eunice Kim	

Others Present:

Program Directors/Staff/Guests:

Jimmy Jones, Executive Director
Ashley Hamilton, Deputy Executive Director
Helana Haytas, Chief Human Resource Officer
Robert Hale, Chief Information Officer
Eva Pignotti, Chief Program Officer: Early Learning and Child Care
Marie Jennings, Development Director
Breezy Poynor, ARCHES Housing Services Program Director
Sara Webb, ARCHES Sheltering Services Program Director
Jenna Sanders, CCR&R Program Director
Liz Salinas, Head Start Associate Program Director
Stacey Eli, Head Start Associate Program Director
Sue Maxwell, Nutrition First Associate Program Director – Virtual
Selene Bustamante, Interim Executive Assistant
Sarah Herd, Executive Assistant

The meeting of the Board of Directors was called to order at 5:36 pm by Board Chair Jade Rutledge. It was determined that a quorum was present.

- I. **Welcome**
Board Chair Jade Rutledge welcomed everyone.
- II. **Public Comment**
None were made.
- III. **Declaration of Conflict of Interest**
None were made.
- IV. **Approval of Agenda**
Amended agenda from Measure 113 to 118

MOTION: To approve agenda made by Jeremy Gordon,

SECOND: Steve McCoid
APPROVED: Unanimously approved

V. Consent Calendar

- 1. July 2024 Full Board Meeting Minutes**
No discussions or concerns were raised
- 2. August 2024 Executive Director Report**
No discussions or concerns were raised
- 3. August 2024 Regional Poverty AND/OR Legislative Report**
No discussions or concerns were raised
- 4. August 2024 Chief Financial Officer Report**
Tabled for next board meeting
- 5. August 2024 Chief Human Resources Officer Report**
No discussions or concerns were raised
- 6. August 2024 Program Director Reports**
No discussions or concerns were raised
- 7. August 2024 Committee Meeting Minutes**
No discussions or concerns were raised

MOTION: To approve the consent calendar made by Jeremy Gordon,
SECOND: Steve McCoid
APPROVED: Unanimously approved

VI. Board Business

- 1. Strategic Planning - Ashley Hamilton**
 - i. General Updates – Kicked off with a meet and greet and tour. Working with Uncommon Bridges to create a timeline for Board to know what they need to do or where they need to be. 4 Key focus groups that will be comprised of multiple different disciplines. Board Summit is tentatively scheduled October 21st.
 - ii. CORE Team – Ensures alignment is in sync with MWVCAA’s priorities. 4 meetings in total, 2 hours per meeting. Meetings scheduled for 9/19, 10/21, 1/23 & 4/24, line up with scheduled board meetings. 50/50 of senior leadership and board representation mix; no less than 8 or more than 12. With the board we need to determine who is interested in participating by 8/30.
 1. Jade asked if there were any board members who would like to participate. Steve McCoid, Jeremy Gordon, Frank Lonergan, Catherine Trottman, Jade Rutledge, Lori Martz expressed an interest. Jade and Catherine Trottman will work on narrowing the list down to 5 people, and providing opportunity to those who are not at this meeting who might want to participate.
- 2. Financials**
 - i. Kaolee Harris is on vacation. Will be tabled and discussed at next meeting.
- 3. Executive Directors Report – Jones**
 - i. **General Updates**
 1. Additional grants from City of Salem, Pacific Source, OHCS & OHA. Part of the funding will go to placing a fence around the Arches Project. Waiting to receive money for Medicaid

reimbursement as part of Medicaid 1115 Waiver. We also were reimbursed for the acquisition of David's House.

ii. Joint Task on Hospital Discharge

1. The taskforce is winding down and will be issuing recommendations to the legislature. Recommendation's will provide direction to Oregon Health Authority and Oregon Department of Human Services. Hope to get existing managed care authorities to immediately expand medical respite programs statewide. Will create a financial incentive for shelter spaces that were opened during the pandemic to remain open.

iii. General thoughts on strategic planning

1. Based on his experience over the last few years and the unique capacity we are in Jimmy provided the following perspectives.
2. Statewide sheltering has reached its peak; beds are not at full capacity. We and our partners received 21% of state funding in Marion/Polk County.
3. We should diversify our involvement in affordable housing construction, expanding early learning; and help to recognize early learning as a sustainable long-term career opportunity. We should focus on children and youth, housing and energy.
4. Statewide revenue perspective – There are systems at risk. Such as smaller nonprofits are having to adjust back to pre-pandemic levels of funding, but the costs are at the same level. They are also reliant on continued government interest in funding. Community action networks are struggling as well. A lot of the “floor funded” agencies work is reduced, returning to what they were producing in 2015 and this is causing them to lose relevance, resources and community involvement.
5. When discussing strategic planning we need to assess what the other organizations are involved in, and whether it is something we want to absorb, if they shutdown.
6. Lots of changes in leadership in the area as well. This will refresh the relationships and resources that need to be rebuilt.
7. Funding – grants are a reflection of trust and success of the mission. While the government wants work done, they are paying for an outcome produced, regardless of model. If we don't meet their required outcome, we run the risk of losing funding.
8. We don't want to chase money that isn't related to our mission. However, we don't want to leave money related to our mission on the field, because that money will not end up in our community. It will go to other communities in the state. We have been selective in what money we are going after in certain areas of opportunity, larger employment programming, mental health services, substance abuse centers, general transportation, farm worker programs, food banks, IDA programs, social capital and legal clinic. We have avoided going after funding in these areas; adult foster care, senior living, meals on wheels, after school education, faith-based work, etc. as they don't align with our mission.
9. The state needs to assess whether we are returning to the pre-pandemic model. Did the pandemic kill off or expand certain

sectors/expectations and should the CAA network pivot to address the new realities? We are going to be asked to do more, with less guaranteed funding and for more people. We will have to decide how and who to say no to.

10. Cost of business is increasing exponentially, general commercial and liability insurance, workman's compensation, health insurance, legal, technology and financial skill competencies are all costing more.

4. Measure 118 Letter – Jones

- i. Proposed an opposition statement for Measure 118 which will be on November ballot. Is an initiative for new corporate tax for 3% for revenues over \$25 million and every Oregonian would receive a \$1,600 check. There is widespread opposition. This will create an estimated \$2.8 billion general fund impact. The unintended consequences are that it would create funding cuts to schools, early learning, homeless services, sheltering and food banks. Would push families into a higher income rate and cause them to lose Section 8, food stamps, PBV and other benefits. Jimmy will forward to the board the legislative language.
- ii. On a network level we would just be signing onto opposition statements and letting Chamber of Commerce know they can use our name in statement against Measure 118.
- iii. If this measure passes there will be an emergency session by the legislature to try and limit the negative impact to the general fund.
 1. **MOTION:** To have Jimmy Jones compose a letter in opposition to Measure 118 by Steve McCoid
 2. **SECOND:** Frank Lonergan
 3. **APPROVED:** Unanimously approved

VII. Executive Session

1. Staff and Jimmy Jones left meeting. Jade Rutledge brought executive session to order at 6:48pm to discuss Executive Director's performance evaluation process. Executive Session ended at 6:53pm.

VIII. Adjournment

The Board of Directors meeting was adjourned at 6:54 pm.

Respectfully Submitted:

Sarah Herd, Executive Assistant

Kevin Karvandi, Board Secretary

Regional Poverty Report ***An Update on Oregon after Grants Pass***

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY September 2024

Grants Pass and House Bill 3115: As long expected, efforts to further criminalize homelessness (along with the targeting of homeless service providers) has grown in the aftermath of the *Grants Pass* defeat. The federal civil rights protections that had existed in the 9th Circuit rulings in *Boise* and *Martin* were codified in 2021 into state law, as part of *House Bill 3115*. There is an effort underway in Oregon to repeal the House Bill 3115 protections, in much the same fashion that Measure 110 was repealed earlier this year. These efforts are bipartisan, and come from both the blue district Democrats and Republicans. Many small cities are using their lobbies to ask their State Representatives and State Senators to support the repeal effort. Right now, the Governor and caucus leadership in both legislative bodies have expressed support for keeping the protections in place, but many of us fear that the support is tepid. There is an effort underway among Portland nonprofits to organize an effective legislative response to any additional criminalization efforts in the spring.

Nevertheless, I expect the state to walk back the “time, place, and manner” unsheltered trespassing protections we have here in Oregon thanks to *House Bill 3115*.¹

Statewide, the situation is dire.

- In Cottage Grove, the local government evicted unhoused campers and planned to push them into a closed dog park (which almost certainly has environmentally contaminated soil).²

¹ <https://katu.com/news/local/group-of-oregon-democrats-looks-to-change-law-regulating-camping-ordinances>

² <https://www.statesmanjournal.com/story/news/homelessness/2024/08/23/homeless-residents-forced-out-by->

- In Grants Pass, the homeless were evicted from a formerly sanctioned camping area. The city is refusing to provide potable water to the new camps they created. The city there tried to bill the local Community Action Agency \$100,000 for a third-party water service (they said no). In the meantime, the CAA is paying for pallets of water to be delivered so that people have clean drinking water. Providing outreach services there now requires a permit from local government (this concerning development is likely coming everywhere and will almost certainly lead to unnecessary deaths in Oregon).³
- In Brookings, an effort is underway to ban the homeless (and others) from camping on the beach, after they have already been banned from camping in most of the city.⁴



Figure 1 New Homeless Campground in Lane County

During the winter, the homeless move closer into towns, to be closer to food, shelter, and warmth. We typically see more humanitarian issues in the winter, as wound infections in particular struggle to heal. The greater concentrations in the winter (along with reduced foliage that makes things more visible) lead to more public outcry for action, which is mixed with

[cottage-grove-camp-evictions/74874923007/](https://www.cottage-grove-camp-evictions/74874923007/)

³ <https://www.streetroots.org/news/2024/08/30/grants-pass-scrambles-meet-humanitarian-standards-new-outdoor-homeless-sites>

⁴ <https://www.dailytidings.com/oregon-parks-recreation-invites-public-comment-on-brookings-beach-camping-ban/>

equal parts of “I do not want to see that here” and demands for local governments to provide dignity and safety.

What will happen, across Oregon, is a more profound attempt to drive the homeless population into specific locations, generally the poorest parts of town, industrial areas, low-lying swamps, and other generally unhealthy locations. If this feels uncomfortable or familiar, it should. Local governments across the state plan to take back control of the homeless issue from the State of Oregon. That control in some places looks like heavy prosecution of people experiencing homelessness, prosecution or treatment coercion, and very aggressive trespassing and destruction of public campsites. That list reflects the tide of the river. There are other dimensions to the plan. Once you start to drive homeless populations, the logic inexorably leads you to drive them more, and specifically toward certain places. You can expect a local effort to push what homeless populations exist outside of the downtown business districts, away from wealthier neighborhoods, and INTO the poor parts of town. At the end of the 20th century, federal and state governments outlawed “redlining,” which prevented banks, real estate, and mortgage companies from segregating home ownership by race.⁵ Oregon was one of the most heavily redlined states west of the Mississippi River before about 1970. The practice never entirely went away, however. It simply evolved into a new form.

(You may well object to the idea that redlining could be applied to a population without physical homes. But if you think about the concept of “the community” in the larger sense, these folks are residents without structures, so attempts to say where they can and cannot live is a kind of government coercion by class).

If you follow the practice over time, you can see that the low-income population has essentially been pushed into the poorest sector of the cities (take a look at the maps of where affordable housing projects exist, and where they do not). The counterargument was always, “Well, that’s where poor people live, so that’s where we will build it.” However, HUD's best

⁵ <https://www.justice.gov/opa/gallery/justice-department-reaches-significant-milestone-combating-redlining-initiative-after>; also see: <https://www.federalreservehistory.org/essays/redlining>

practice has always been for mixed-income neighborhoods.⁶ What's going on here, really, is a simple economic desire to protect property values by pushing low-income persons away from higher-income neighborhoods and upscale business districts, unless they can conform to a very proscribed and narrow set of dress and behaviors that the rest of us think of as "normal." In Europe, these same practices existed in the 20th century, where the poor and other "undesirable" elements were essentially "ghettoized" and legally restricted to certain parts of town. That same practice happened in the United States until the [Civil Rights Act of 1965](#), but continues through other extra-legal means today.

In short, we are going to get a lot of pressure to move our homeless services out of the downtown and into east Salem. Some of that needs to happen anyway, because of the growing numbers of homeless folks in need on the east side of town. But there is no universe in which the homeless population as a whole is effectively moved out of the Salem downtown, regardless of our service locations.

Harm Reduction and Housing First are Proven Strategies: We are doing the work in alignment with national norms. That means we follow research-based, evidence-based practices that align with recommendations from [HUD](#), the [National Alliance to End Homelessness](#), the [Corporation for Supportive Housing](#), [SAMHSA](#), the [National Low-Income Housing Coalition](#), the [National Law Center on Homelessness and Poverty](#), the [United States Interagency Council on Homelessness](#), and various homeless policy research bodies. That means we operate from a **housing first, harm reduction** basis.⁷

We generally reject the failed approaches of 30 years ago, which criminalized homelessness and withheld housing and shelter from disabled populations with medical conditions. We do not penalize people for family and addiction statuses.

I want to make sure the Board understands what is at stake here. It is the dignity, safety, and lives of the homeless people of Salem. People like Sally the six- year-old girl Steve's HRAP plan housed in 2017. She was only

⁶ <https://www.huduser.gov/portal/periodicals/em/spring13/highlight2.html>

⁷ <https://homeless.lacounty.gov/news/harm-reduction-on-the-streets/>

connected to that opportunity because of the proximity of that building to the Wallace campsites. It is people like Kelly, the 36-year-old mother of three who died homeless from a blood infection back in 2020. It is the 309 homeless households we housed last year. It is the hundreds of people we have kept warm, safe, and dry, when no one else would the past few years. This is not a “both sides” issue. There’s a straightforward “right” and “wrong” here and a clear moral imperative in our choices. We are fighting for dignity and justice, and the very lives of a group of people many Americans believe, in this moment, ought to be rounded up, forced into treatment, jail, or prison, and locked away from the rest of us, all because of the poverty of their condition.⁸

Housing First, in particular, has a documented success rate of 85 percent; while housing ready and treatment first programs generally are successful only about 25-30 percent of the time (some projects claim higher numbers but exclude so many from entry that the numbers are absolutely cooked).

The *Grants Pass* decision was a moral failure of the first rank. It has led us to ignore the suffering of a group of predominantly Black, Brown, Native, disabled, elderly, sick, and weak people with no way to defend themselves from the powerful forces aligned against them. [Debra Black](#), one of the original litigants in the *Grants Pass* case, wrote, “I am afraid at all times in Grants Pass that I could be arrested, ticketed, and prosecuted for sleeping outside or for covering myself with a blanket to stay warm.” She died during the years the Grants Pass case was working its way to the Supreme Court, “still owing the city \$5,000 in unpaid fines for the crime of sleeping outdoors.”⁹

We will have a choice in the future on the scale of our operations. If we choose to help 500, what happens to the 501st person? What if the 501st was Sally, above?

Jimmy Jones
Salem, Oregon
20 September 2024

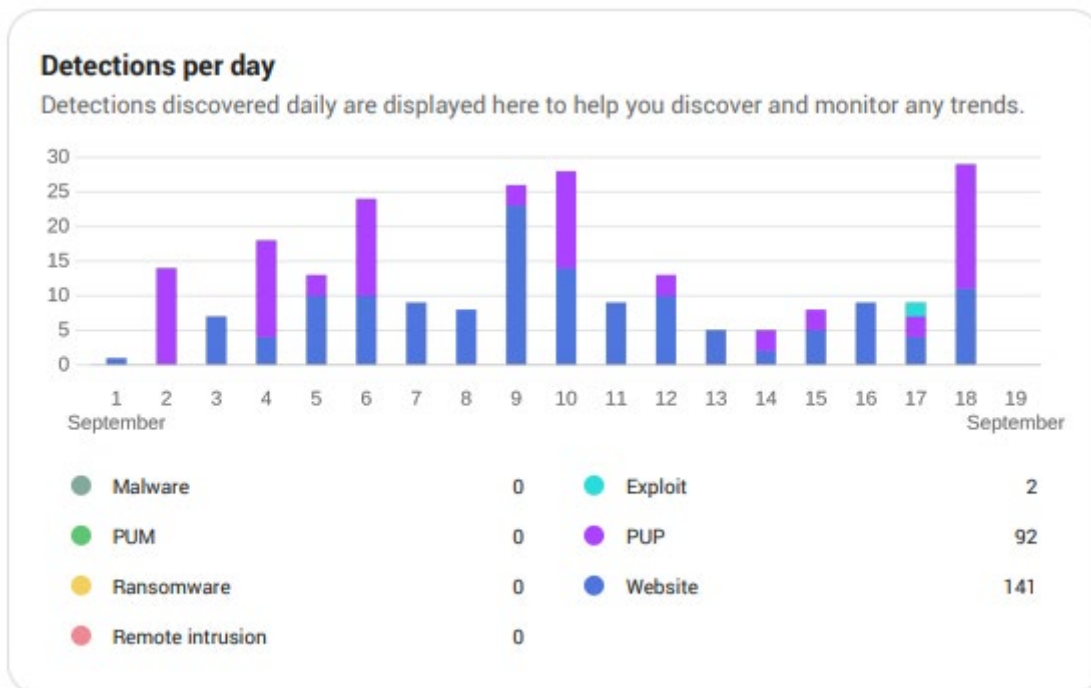
⁸ Names are changed.

⁹ <https://www.thenation.com/article/society/the-moral-failure-of-the-grants-pass-decision/>

Over the last year, increasing our security posture has been a top priority for the IT department. We have moved to make malicious entry into the organization networks more difficult while also limiting the damage that someone can do once they are in. We have upgraded about half of the network security devices to date, with the remaining planned by the end of the year.

During the last month, our antivirus system has blocked over 650 malicious programs from infecting our computers. Over the last week, our network security system has blocked hundreds of thousands of connection attempts from all over the world. We have had numerous attempts to login via stolen credentials. 2Factor Authentication and other means have prevented any infiltration or damage thus far.

Since the beginning of the month, we have blocked access to malicious content on websites 141 times.



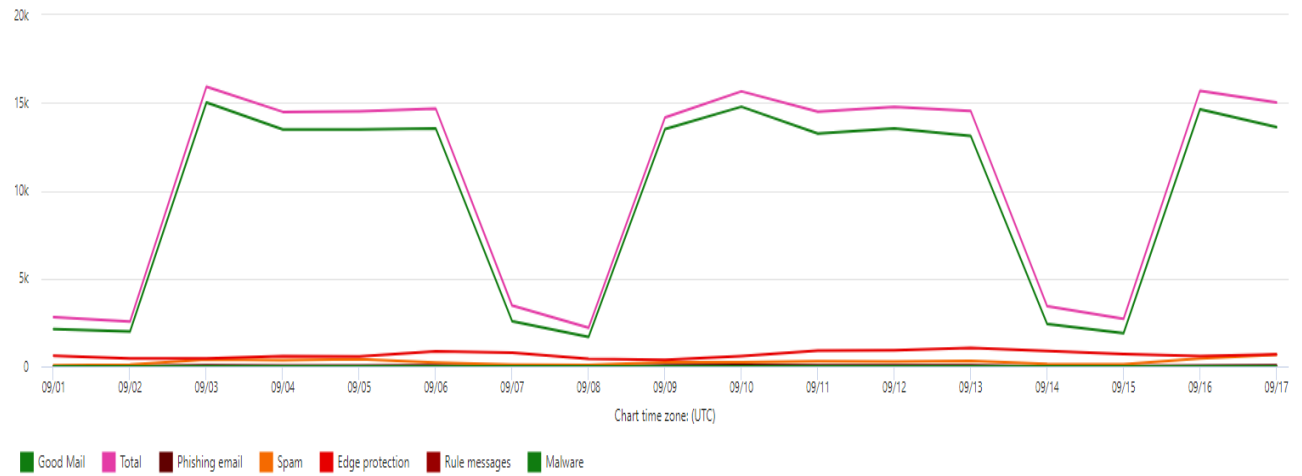
Generated on September 18, 2024 at 8:13 PM UTC

3/3

The organization processes on average 14,000 emails per day. Of those emails 200-800 are malicious in nature.

Direction	Type	24 hours	3 days	7 days	15 days	30 days
Inbound	Good Mail	4675	10270	25569	58608	109278
Outbound	Good Mail	1055	2175	5028	10729	19183
Intra-org	Good Mail	7880	17672	41840	91156	151615
Inbound	Phishing email	63	120	292	647	1282
Inbound	Spam	653	1220	2222	4234	8195
Outbound	Spam	0	0	0	0	3
Inbound	Malware	0	0	0	2	6
Intra-org	Phishing email	0	0	0	1	3
Intra-org	Malware	0	0	0	1	1
Outbound	Phishing email	0	0	0	1	1
Inbound	Edge protection	687	1953	5675	10280	21416
Inbound	Rule messages	2	5	16	34	67
Intra-org	Rule messages	0	0	1	1	3

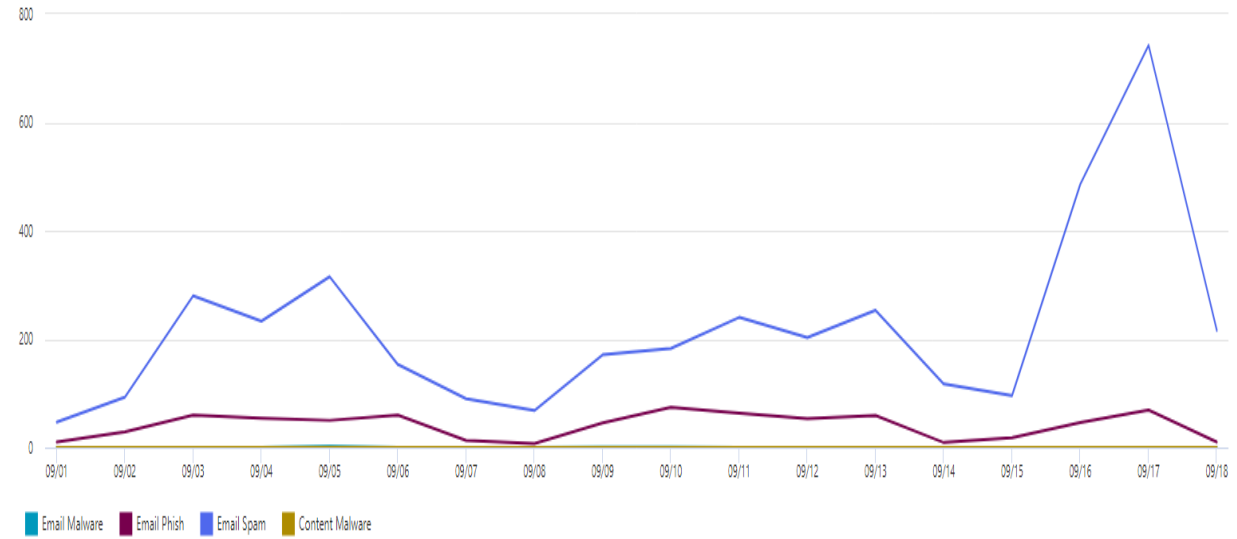
Filters: Date: 9/1/2024-9/17/2024 Mail direction: Inbound +2 X Type: Good Mail +6 X



Threat protection status

The Threat protection status report provides information about threats found prior to email delivery, covering relevant detection technologies, policy types, and delivery actions. [Learn more about this report](#)

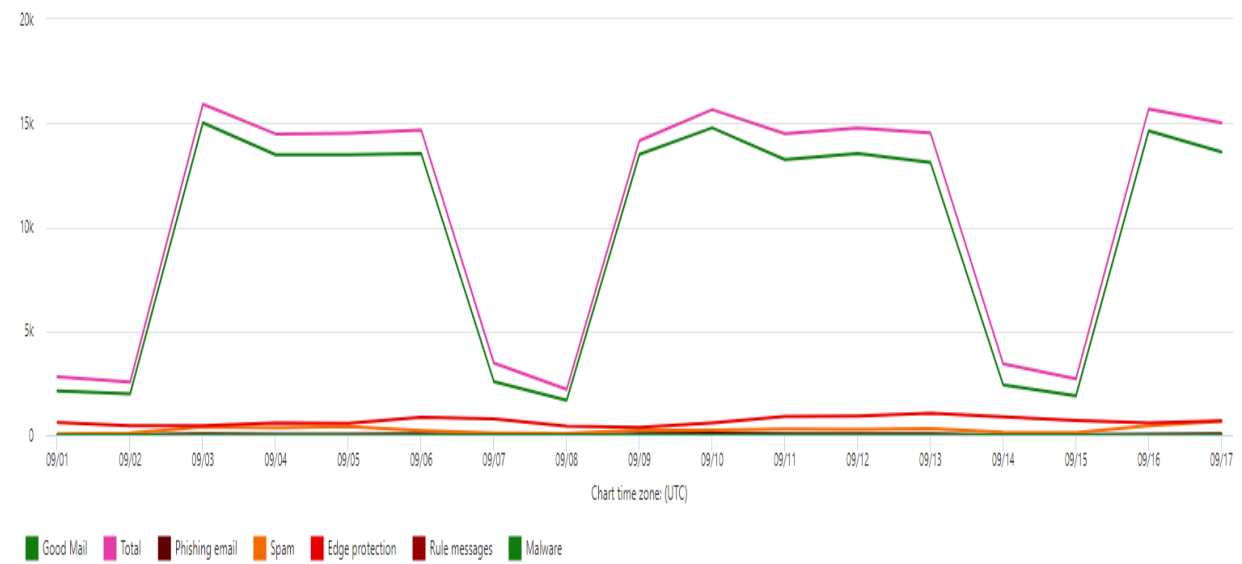
Filters: Date (UTC): 9/1/2024-9/18/2024 Detection: Email Malware +3 X Protected by: MDO +1 X Direction: All X Domain: All X Policy Type: All X



Refresh View data by Overview ▾

0 items Filter

Filters: Date: 9/1/2024-9/17/2024 Mail direction: Inbound +2 X Type: Good Mail +6 X

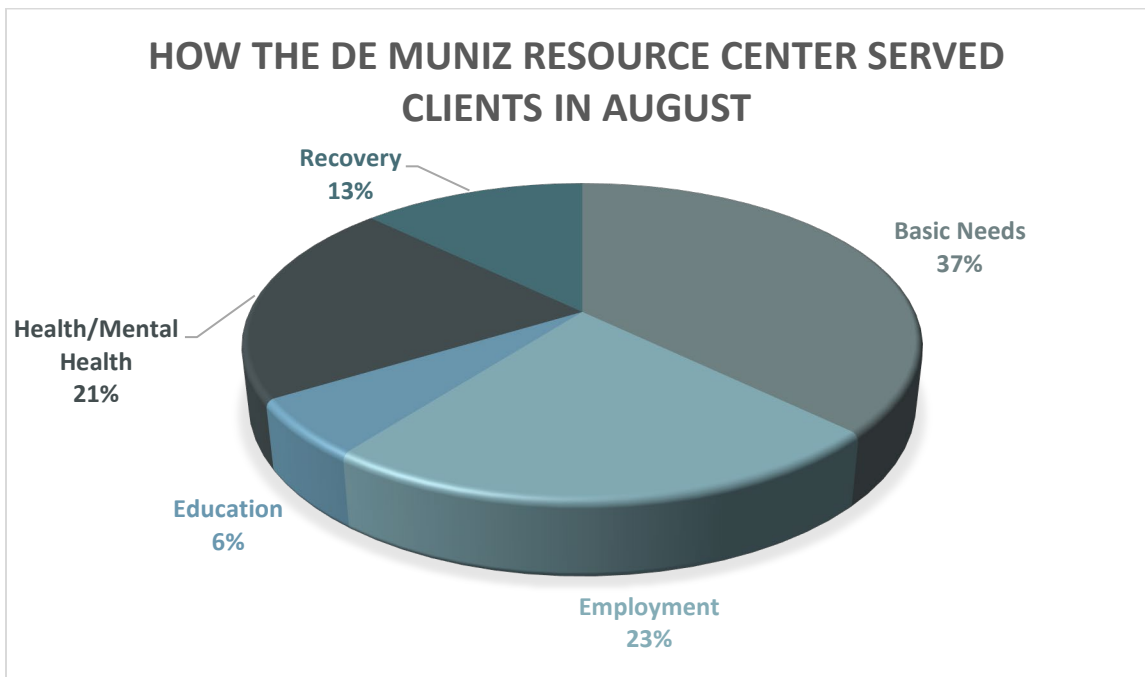


The IT Department will continue to be vigilant around training, user support and making sure that our network is as secure as possible.

De Muniz Resource Center

April Cox, Director

September 2024



Opportunities/Challenges

- ❖ De Muniz Resource Center served 58 unduplicated clients in August, with 93 services provided. Forty-seven percent of the services provided were to individuals in custody vs. out of custody.
- ❖ Due to the termination of contract with Marion County Sheriff's Office, our program moved out of the long-standing office space on August 9th. The program is now located at 2085 Commercial Street NE in Salem which is a shared location with some CRP staff.
- ❖ Staff were busy with the move and since have been focused on doing outreach to inform clients and community partners of our new location.
- ❖ Two of our Navigators had the opportunity to attend the SNAP E&T Summit- Empowerment Through Employment in Portland this month. This event offered the following breakout sessions which staff really enjoyed: Understanding poverty, trauma-informed care, coaching techniques, resource development, and difficult conversations.
 - Funding for the conference was provided by the United States Department of Agriculture so there was no cost to our program. It was a great opportunity and we are thankful to be included.
- ❖ Our first welding training cohort graduated in August! The welding training program is our newest offering courtesy of a Future Ready Oregon grant provided to us through Willamette Workforce Partnership. The cohort started the program in April with our training partner, Chemeketa Community College. Graduates earned the AWS D1.1 Structural Welding-Steel certification. Nine out of thirteen of our students completed the program.

Success Story

T.B. became a client of ours on December 11, 2023. The following month, he learned about our Emerging Welders Program through his probation officer. Having already made a personal commitment to turning his life around, T.B. recognized that this program would equip him with the skills needed to do so.

De Muniz Resource Center

April Cox, Director

September 2024

During his interview, T.B. made a strong impression on us, and we offered him a spot in the program. Since then, he has made remarkable progress, balancing multiple responsibilities. Alongside the Emerging Welders Program, T.B. enrolled in school and has been working three 12-hour shifts at his current job.

In addition to his dedication, T.B. was the only student in his cohort to sign up for Chemeketa Community College's 2-year Associate's Degree -Welding Fabrication Program. We are incredibly proud of the strides T.B. has made in our program and the positive changes he's making in his life.

Quote from TB:

"The welding program has opened up a new path for success. A path to a brighter future. Never quit, never stop, keep on keeping on."

Energy Services August PY 2024 Program Report

Executive Summary of Activities (Numbers served/service units/outcomes)

August PY 24 unduplicated completions, Marion and Polk counties

	HH	People	>6	60+	Disability	LP HH's at or below 75% poverty		Ave HH pmt
Total	649	1764	214	233	265	285	=41% of HH's	\$437

Energy received 614 applications in August, 43 were denied (7%). The denied applications included; 12 incomplete, 14 over income and 17 did not meet eligibility guidelines. Of the 17 that did not meet eligibility 7 had already received all available funding for PY24. Energy's PY24 ends September 30, denied applicants were encouraged to apply in PY25. Applicants are informed of income guidelines and required documents in person, writing, phone or email prior to submitting application.

Of the 614 new applications received in August, an additional 69 were received to reconnect service. An average of 3 requests to reconnect service were received per day and 14 per week in August. Approximately 1214 people came into Energy office in August; some asked questions while other picked up or dropped off an application. Approximately 1420 calls were accepted and assisted.

To slow the flow of applications Energy is implementing process changes. This includes offering access to online assistance in PY25, adding additional team members, handing out applications the 1-15 monthly, limiting the number of applications available monthly both in the office and online, closing Energy office to the public on Fridays (phones open), etc. By implanting these changes Energy's goal is to allow eligibility specialist time to process incoming applications, reduce processing time from 6+ weeks to 4 week or less and increase communication.

Energy team reached out to households that included members over 60 and/or experiencing a disability that received assistance in October and November PY24 for applications to be bulk mailed. A total of 813 households contact information was confirmed. Of the 813 763 primary language was English and 50 Spanish and 40 Russian (an interpreter assisted). A local printer will be printing and preparing application packets and preparing bulk mail to be delivered the end of September.

July PY 24 unduplicated completions, Polk county

	HH	People	>6	60+	Disability	LP HH's at or below 75% poverty	Ave HH pmt
Total	94	188	29	27	31	42	=44% of HH's \$454

Energy assisted 94 Polk county households in August. Of the 94, 32 full applications were submitted by Polk County Resource Center. All applications for Marion and Polk counties are processed in Salem by the date complete applications are received then reviewed for quality assurance.

**HEAD START PROGRAM REPORT TO BOARD OF DIRECTORS & POLICY COUNCIL
Eva Pignotti, CPO of Early Learning & Child Care – September 2024**

Attendance

Head Start Preschool

9/23	10/23	11/23	12/23	1/24	2/24
81.76%	81.50%	80.46%	75.05%	78.76%	78.42%
3/24	4/24	5/24	6/24	7/24	8/24
77.21%	78.82%	76.72%	81.12%	74.70%	64.78%

Early Head Start

9/23	10/23	11/23	12/23	1/24	2/24
83.59%	79.20%	72.06%	71.51%	74.67%	74.83%
3/24	4/24	5/24	6/24	7/24	8/24
71.82%	74.03%	73.28%	72.09%	74.39%	75.35%

Attendance Analysis - Absences for August 2024

The Head Start attendance rate for August was below the required 85%. The top absence reasons during the month were:

- Approved extended leave – 28.4%
- Family/Vacation day – 25.93%
- Child illness – 15.23%
- Unexcused – 11.52%

The Early Head Start attendance rate for August was below the required 85%. The top absence reasons during the month were:

- Family/Vacation day – 13.83%
- Child Illness – 28.09%
- Unexcused 10.64%

Enrollment Reporting: Programs must be full within 30 days of the start of the school year and continue to fill vacant slots within 30 days of the vacancy until 30 days before the end of the year. Numbers reported include slots vacant for less than 30 days.

Head Start Preschool – Full Enrollment = 578 (*summer = 51)

9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24	7/24	8/24
367	444	455	501	538	548	538	551	544	51	47	46

Early Head Start – Full Enrollment = 234

9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24	7/24	8/24
152	179	181	200	216	221	200	202	207	197	186	171

Waiting Lists

Head Start Preschool

9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24	7/24	8/24
24	42	54	45	50	51	58	58	102	103	103	78

Early Head Start

9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24	7/24	8/24
14	24	28	32	33	49	59	49	69	71	77	70

USDA Meal Reimbursements

	August 2024	
USDA Meal Reimbursements	Number of Meals Served	Amount Reimbursed
Breakfast	1,000	\$2,370.00
Lunch	1,102	\$4,777.60
Snack	148	\$ 124.08
Cash In Lieu		\$ 330.60
Total Reimbursement	2,250	\$7,602.28

Report from Chief Program Officer of Early Learning & Child Care:

Head Start 2024-2025 Enrollment: The program continues to enroll new children to fill the program. EHS CCP has concerning low enrollment because the program year started on September 3, 2024. This has been prioritized by the ERSEA team. EHS enrollment is also concerning but there is a little more time as that program starts on September 16th. The ultimate goal is to reach 97% in each program by the end of September. Staff are working overtime doing recruitment, processing applications and conducting enrollment appointments.

- Head Start – 90%
- Early Head Start – 78%
- EHS Child Care Partnerships – 75%

Head Start Performance Standard Revisions: Office of Head Start recently issued a revised set of Performance Standards. These run the gamut from changes to income eligibility and improving access to services for clients to strategies for staff wellness and retention to infusing a mental health lens throughout all areas of program services. The implementation dates range from 10/21/24 to 8/1/27, although early implementation is allowed. Head Start management is in the process of planning for these changes and making an implementation plan. One of the most exciting changes will help in our quest to find more eligible children and families, allowing us to adjust the total family income to reflect excessive housing costs when a client pays more than 30% of their income for housing.



Mid-Willamette Valley
COMMUNITY ACTION

The ARCHES Project

**615 Commercial Street NE
 Salem, Oregon 97301
 CRP Board Report – September 2024**

Welcome to our September Board Report. Starting this month, the team will be providing separate Housing and Sheltering reports to highlight the outstanding efforts of both the Community Resource Program (CRP) and Homeless Youth Services (HYS). This issue includes a detailed account of the exceptional work accomplished by CRP and HYS housing teams in July and August.

ARCHES Housing & Supportive Programs:

ARCHES Housing's Rapid Re-Housing Teams are dedicated to supporting individuals and families who have faced homelessness or housing instability. Their programs provide critical assistance with rent for durations ranging from 4 to 24 months. Each participant is paired with case management to help participants achieve self-sufficiency. The goal is to provide the resources and support needed for individuals and families to regain stability and independence in their housing situations.

ARCHES Housing Programs started the new fiscal year in July with **129 households** currently housed and **30 households** working with housing navigation teams to obtain housing. All **159 households** are currently receiving case management and housing navigation. **48%** of all the housing households served, are living in our rural communities.

ARCHES Rapid Re Housing											
ARCHES Program	Households Served	Individuals Served	Avg VI-SPDAT Score	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Rural Marion Households	Salem Metro Households (West,Salem, Keizer)	Rural Polk Households
Home TBA	10	21	9	10	11	2	8	0	3	0	7
ERA	1	1	9	1	0	0	1	0	0	1	0
HUD CoC	7	12	11	6	6	2	5	0	0	7	0
Wildfire Response	9	19	0	15	4	0	9	0	2	7	0
DHS Fresh Start	12	12	8.1	12	0	12	0	0	0	12	0
HSP	0	0	0	0	0	0	0	0	0	0	0
PC - EO - RRH	63	141	9.5	75	66	7	56	0	0	0	63
MC - EO - RRH	59	66	7.5	63	3	7	50	0	2	57	0
July Clients Served	161	272	9.4	182	90	30	129	0	7	84	70

Community Resource Program/ HOME Youth Services - Housing

In August, ARCHES Rapid Re-Housing (RRH) teams began working with **26 new households**. These households are either in the process of securing stable housing or stabilizing their current housing situations. The RRH teams are dedicated to providing comprehensive support to ensure that all participants' needs are addressed. This support includes assistance with obtaining Oregon IDs, referrals to primary care physicians, and access to recovery services.

The teams are committed to serving the whole person and their family, aiming to foster long-term stability. By addressing a wide range of needs and providing essential resources and referrals, RRH teams work to ensure that each household is supported in achieving lasting housing stability.

ARCHES Rapid Re Housing											
ARCHES Program	Households Served	Individuals Served	Avg VI-SPDAT Score	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Rural Marion Households	Salem Metro Households (West, Salem, Keizer)	Rural Polk Households
Home TBA	0	0	0	0	0	0	0	0	0	0	0
ERA	0	0	0	0	0	0	0	0	0	0	0
HUD CoC	0	0	0	0	0	0	0	0	0	0	0
Wildfire Response	0	0	0	0	0	0	0	0	0	0	0
DHS Fresh Start	17	17	8.1	17	0	17	0	0	0	17	0
HSP	2	9	0	3	6	2	0	0	0	2	0
PC - EO - RRH	4	7	7	4	3	3	1	0	0	0	4
MC - EO - RRH	3	3	9.3	3	0	3	0	0	0	3	0
August Clients Served	26	36	8.15	27	9	25	1	0	0	22	4

RRH Success Story: Rebecca

Rebecca's successful transition into stable housing through the Marion County Rapid Re-Housing Program (MCRRH) in June represents a significant milestone after a challenging seven-and-a-half-month stay at the Navigation Center. Her journey was fraught with barriers, including a problematic eviction record and substantial criminal history, which typically led to automatic denials from landlords. Despite these obstacles, Rebecca remained resolute in her goal of reunification with her children, a key requirement set by the Department of Human Services (DHS).

Since moving into her new home, Rebecca has been able to resume consistent visitation with one of her children and has engaged with all three of her children on several occasions. Her continued progress is supported by Community Action's partnership with the Recovery Outreach Community Center (ROCC), which provides essential peer support services. This collaborative support has been vital in helping Rebecca expand her community network and work towards self-sufficiency, underscoring the effectiveness of perseverance and community advocacy in achieving long-term goals.

Community Resource Program/ HOME Youth Services - Housing

Eviction Prevention:

Housing prevention serves as a crucial first line of defense against housing instability and homelessness, primarily addressing the inability to pay rent consistently.

The Eviction Prevention Program provided **93 households** with rental payments to ensure **that 124 adults and 162 children** maintained stable housing in July of 2024.

Resource Services - Homeless Prevention										
ARCHES Program	Households Served	Individuals Served	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Rural Marion Households	Salem Metro Households (West,Salem,Keizer)	Rural Polk Households
Salem Resource Services	40	141	62	79	0	40	40	1	38	1
Polk County Resource Services	40	102	44	58	0	40	40	0	0	40
Woodburn Resource Services	8	31	11	20	0	8	8	8	0	0
Mill City Resource Services (SOCC)	5	12	7	5	0	5	5	5	0	0
May Clients Served	93	286	124	162	0	93	93	14	38	41

The Eviction Prevention Program provided **86 households** with rental payments to ensure **that 123 adults and 144 children** maintained stable housing in August of 2024

Resource Services - Homeless Prevention										
ARCHES Program	Households Served	Individuals Served	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Rural Marion Households	Salem Metro Households (West,Salem,Keizer)	Rural Polk Households
Salem Resource Services	46	148	67	81	0	46	46	0	46	0
Polk County Resource Services	28	68	40	28	0	28	28	0	0	28
Woodburn Resource Services	6	28	6	22	0	6	6	6	0	0
Mill City Resource Services (SOCC)	6	23	10	13	0	6	6	6	0	0
August Clients Served	86	267	123	144	0	86	86	12	46	28

Program Spotlight: Marion County Eviction Prevention

From July 2023 to June 30, 2024, the Marion County Eviction Prevention Program, with offices located in Woodburn, Mill City and Salem, provided essential support to an average of 36 households comprised of 138 individuals each month. The program focuses on a holistic approach to maintaining housing stability, which includes tenant education, job placement assistance, mental health referrals, and access to additional benefits such as health insurance and SNAP food benefits.

Research shows that losing housing often leads to increased emergency medical visits. By preventing homelessness, the program not only supports housing stability but also contributes to better overall health, reducing the likelihood of costly hospital visits. This comprehensive support helps alleviate financial strain and prevents factors that contribute to homelessness.

Community Resource Program/ HOME Youth Services - Housing

The program’s targeted funding and extensive case management have proven effective in maintaining housing for individuals and families, supporting their ability to stay current on rental payments, return to work, and prevent homelessness recurrence. Positive client feedback underscores the program's success in helping individuals remain in their homes and achieve stability.

Success Story: Emily’s Story

The Emergency Order Housing Prevention Program is dedicated to keeping individuals and families from falling into homelessness during times of crisis. This program is especially vital for those who face unexpected emergencies and need reassurance that they won’t have to worry about losing their home. A heartwarming example is Emily, a 23-year-old who found herself at risk of eviction after an injury prevented her from working for nearly a month. Living paycheck to paycheck, she was unable to catch up on her rent and faced the daunting prospect of losing her home.

Emily's situation is all too familiar for many in Marion and Polk counties, but thanks to the compassionate efforts of our Housing Prevention staff, her story had a positive outcome. During her first eviction court appearance, Emily connected with our on-site staff member, who was instrumental in navigating her through this difficult time. With the support of Omar from the prevention team, who worked diligently with Emily and her landlord to secure the necessary documents and funds, a potential crisis was averted. The quick action of our finance team ensured the payment was made on time, allowing Emily to stay in her home. Now back at work and fully self-sufficient, Emily's story reflects the incredible work of the Community Action ARCHES housing prevention team in turning a potentially devastating situation into a success.

ARCHES Housing Supportive Services

Supportive Services are a critical pathway for individuals seeking stable housing and long-term success. These services focus on addressing day-to-day needs while establishing connections that can lead to participation in housing programs.

In July the Coordinated Entry Teams assessed **94 households** and the Migrant team provided resources and referrals to **48 households**. With **77% of all services** provided in rural Marion and Polk.

ARCHES Housing Supportive Services							
ARCHES Program	Households Served	Adults	Children	Veterans	Number of Service Engagements		
					Rural Marion	Salem Metro (West, Salem, Keizer)	Rural Polk
Fuerza Campesina	48	51	4	0	145	0	98
Coordinated Entry - Homeless	89	134	81	2	4	71	14
Coordinated Entry - Youth	5	6	2	0	0	5	0
July Clients Served	142	191	87	2	149	76	112

Community Resource Program/ HOME Youth Services - Housing

In August the Assessment teams assessed **118 households**, and the migrant team provided resources and referrals to **53 households**.

ARCHES Housing Supportive Services							
ARCHES Program	Households Served	Adults	Children	Veterans	Number of Service Engagements		
					Rural Marion	Salem Metro (West, Salem, Keizer)	Rural Polk
Fuerza Campesina	53	57	3	0	13	32	8
Coordinated Entry - Homeless	106	120	50	4	3	147	20
Coordinated Entry - Youth	12	10	3	0	0	8	4
August Clients Served	171	187	56	4	16	187	32

ARCHES Supported Housing

In a move to enhance clarity and effectiveness in reporting, the ARCHES team has begun to present detailed reports on their Permanent Supportive Housing (PSH) programs separately from other initiatives. This focused reporting will concentrate on the distinctive elements of delivering support directly within residents' homes and engaging with property management. By isolating these reports, the team aims to provide a clearer understanding of how PSH services impact residents, track specific outcomes, and refine support strategies to better address resident needs. This approach will also facilitate improved communication of successes and challenges to board members, ensuring a more targeted and responsive delivery of services. These programs include Redwood Crossing, Sequoia Crossing, and Yaquina Hall.

For the month of July, the Supportive Services team provided **1,130 services** to **139 residents**.

Core Programs	ARCHES Permanent Supportive Housing					
	Households Served	Individuals Served	Adults	Children	Number of Engagements	Household PH Exists
Redwood Crossing	22	22	22	0	351	1
Sequoia Crossing	60	77	69	8	628	1
Yaquina Hall	38	40	40	0	151	1
July Totals	120	139	131	8	1130	3

Community Resource Program/ HOME Youth Services - Housing

For the month of August, the Supportive Services team provided **1,500 services** to **139 individuals**.

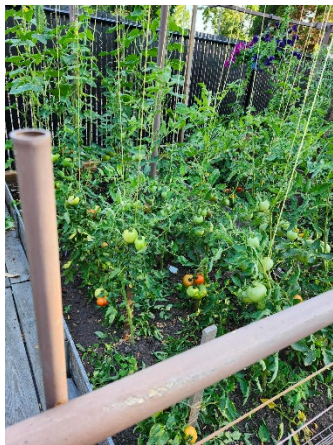
Core Programs	ARCHES Permanent Supportive Housing					
	Households Served	Individuals Served	Adults	Children	Number of Engagements	Household PH Exists
Redwood Crossing	22	22	22	0	281	1
Sequoia Crossing	60	77	69	8	907	0
Yaquina Hall	38	40	40	0	312	1
August Totals	120	139	131	8	1500	2

Program Spotlight: Permanent Supportive Housing

Permanent Supportive Housing is a valuable asset to the housing community. As a resource partner, MWVCAA provides supportive services to clients who reside in one of three Salem Housing Authority properties; Redwood Crossings, Yaquina Hall, and Sequoia Crossings. These three locations provide 120 residents with a place to call home every single night. As a breakdown Community Action provides resource navigation assistance, including navigating the Social Security System, housing tenant education, and lease violation prevention. General client demographics of clients is an equal split between gender, and 13.00% of clients identify as members of the BIPOC community.

Redwood Crossings:

The Supportive Services team is pleased to report a hundred percent engagement between residents and Supportive Services staff here at Redwoods! The spring and summer seasons allowed for some consistent activities such as gardening, community cooking and movie nights in the Community Room. As fall is approaching, the team is collaborating with Salem Housing Authority to support residents with organizing and housekeeping educational classes.



Yaquina Hall:

Yaquina Hall is fully staffed and has hit the ground running. The resource navigator Jada, organized a spring-cleaning event, helping residents prepare for their annual housing inspections. ARCHES staff provided cleaning supplies and support to any resident willing to engage while taking pride in their own personal spaces. This proved to drastically increase the number of units passing at the initial inspection. Supportive Services is also onsite 7 days a week in order to support the needs of residents and their activities of daily living.

Sequoia Crossings:

Sequoia Crossings is fully leased up with 54 residents for the last 3 months. The Supportive Services Team has been active and boots on the ground day after day. Case Managers are offering home visits, common area connections and in-office support sessions for all residents. Program Coordinator Pricila, has done an amazing job bringing valuable resources on-site. Some of which include; Salem Public Library, Marion Polk Food Share, Marion County Health & Human Services and the Oregon Employment Department - Vocation Rehabilitation representative to provide valuable client services.

Community Resource Program/ HOME Youth Services - Housing

The team has had significant turn out from these community partners and we are thrilled to also report one hundred percent engagement from all clients here at Sequoia.

Special Event: National Night Out

On Tuesday, August 6th, 2024, the Salem Housing Authority hosted a National Night Out Block Party at Parkway Apartments from 6pm to 9pm. The event was a celebration with the Community Action Supportive Housing Staff and residents from the Sequoia Crossings Permanent Housing Program. Attendees enjoyed a variety of activities including food such as hot dogs, chips, water, Kona Ice, and desserts. Highlights of the evening included a free book table, a tour of a beautiful community garden, and a special appearance by Caesar the No Drama Llama.



The festivities also featured live music by a local DJ, a chalk picture contest, face painting by the Kroc Center, and a dunk tank, offering a range of fun summer activities for all ages. The event successfully combined entertainment and community engagement, providing valuable information about available services to both residents and unhoused individuals.

Staff Spotlight: Jared Valet

Jared Valet's career at Community Action exemplifies remarkable growth and impact. Joining as a housing navigator in 2023, his meticulous attention to detail and dedication quickly set him apart. By May 2024, these qualities earned him a promotion to Community Services Program Coordinator. In this role, Jared plays a crucial part in managing the Homeless Management Information System (HMIS), ensuring that data related to homeless services is timely, complete, and accurate. His responsibilities include training staff, running reports, resolving data entry issues, and ensuring compliance with

Oregon Housing and Community Services (OHCS) standards. Additionally, he serves as the main contact for sub-recipients and coordinates community events, leveraging his exceptional organizational skills.



Beyond his professional accomplishments, Jared leads a vibrant personal life marked by creativity and craftsmanship. He is an accomplished musician with 13 years of involvement in the Salem gospel music scene, where he plays guitar and composes instrumental music. His passion for woodworking, pursued for 15 years and inspired by his grandparents, allows him to create with precision and artistry.

HOME Youth Services- Housing September 2024

Rental Assistance for Youth (RAY) Rapid Re-Housing

Program Description:

The HYS Rental Assistance for Youth (RAY) Rapid-Rehousing program, established in response to state initiatives like the Oregon Legislature's House Bill 2163, focuses on aiding youth aged 16-24 in their transition from homelessness to self-sufficiency. This program, which launched as a pilot in 2023, is a direct effort to address the critical need for housing stability among young Oregonians, offering rental assistance and a spectrum of support services aligned with the Statewide Housing Plan's emphasis on collaboration, equity, and racial justice.

Participants receive tailored case management, which includes financial aid for rent and utilities, furnishing homes, professional development like job search assistance, personal goal support such as help with legal documents, and medical care coordination, including dental health. The program also facilitates a unique "Quality of Life" allowance further to empower the youth in their journey towards independence.

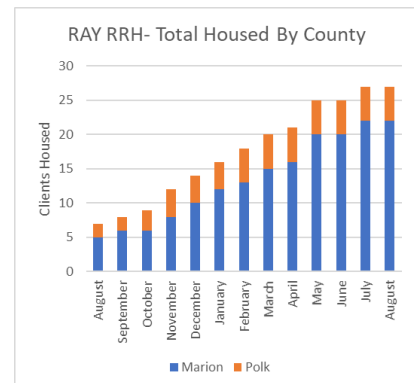
RAY RRH Data & Current Activities

Rental Assistance for Youth RRH- New Housing Placements													
RRH Program	September	October	November	December	January	February	March	April	May	June	July	July	August
Marion	1		2	2		2	1	1	4		2		
Polk		1	1			2							
Total Clients Served	1	1	3	2	0	4	1	1	4	0	2	0	0

The RAY program faced significant transitions in August as two staff members left for new career opportunities within the same week. This created challenges in redistributing caseloads and maintaining outreach efforts. Despite these difficulties, the team remained resilient, advancing several clients through the pre-housing stages.

The case management handoff during the staff transitions went smoothly, with a strong focus on the unique needs of youth and young adults. The program’s approach centers on in-person meetings and client-led goal setting, emphasizing self-sufficiency through job seeking, skill building, and accessing key resources like SNAP and utility assistance. This interactive and supportive process allows clients to build the life skills necessary for long-term stability.

Four clients exited the program this month, with half securing full-time employment and achieving financial independence, making more than 50% of the

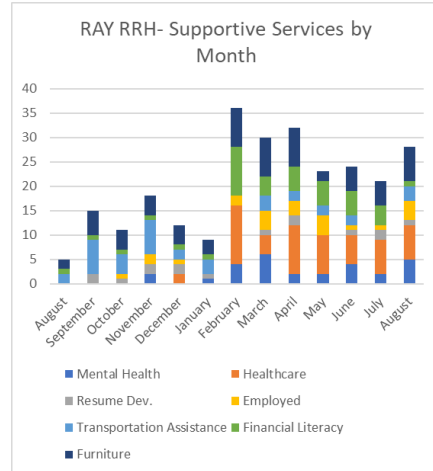


Community Resource Program/ HOME Youth Services - Housing

area median income. Additionally, one client renewed for an additional three months to continue pursuing higher education goals while remaining eligible for assistance.

Future Plans

Looking ahead, the RAY program will prioritize hiring team members to fill recent vacancies, ensuring continuity of and strengthening the program’s ability to meet the needs of clients. Recruitment will be a key focus in the coming months maintain service levels and introduce fresh perspectives. Additionally, the program will continue expanding its outreach to rural areas such as Silverton, Fall City, and Woodburn, and community events like “Punx in the Park.” team will also prepare for upcoming grant renewal applications, with a focus on improving service delivery and quality to support these efforts. A reassessment of workflow processes is planned, with an emphasis on integrating Coordinated Entry more seamlessly into the intake process optimizing case conferencing to better serve potential clients.

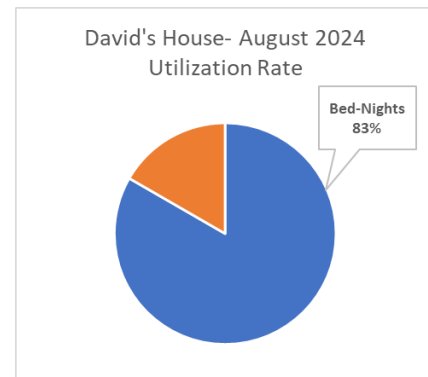


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David’s House

Program Description:

David's House is a Transitional Home for unstably housed youth in Polk and Marion Counties. The project is designed to provide a safe and nurturing environment for youth ages 14-18, focusing on increasing access to services in rural Polk County and providing youth housing within their own community. The program’s approach is centered on community collaboration and support, ensuring that our services are impactful and sustainable. The House will open initially with 5 youth, expanding to serve 10. A youth's length of stay will depend upon individual needs, ranging from a matter of weeks up to 24 months. With 24/7 on-site staffing, it operates like a real home, providing meals, chores, homework assistance, transportation to health services, and other essential supports.



David’s House Current Activities:

This month, several of the youth at David’s House made great strides. One youth secured part-time employment at Carl’s Jr., while three others successfully enrolled in high school. The enrollment process was made easier through a partnership with the McKinney Vento Liaison, who met with the

Community Resource Program/ HOME Youth Services - Housing

youth one-on-one to help eliminate barriers. Additionally, the living conditions at David's House improved with the installation of a central cooling system, ensuring a more comfortable environment.

The month also brought meaningful collaborations. David's House welcomed the Community Service Crisis Outreach Services for Youth from Marion County for a tour. Impressed with the program, they have invited us to present to their supervisor, potentially opening doors for future partnerships. Mana Salon in Monmouth donated five gift cards for youth hair care services and is partnering with us for a back-to-school drive to ensure that the youth feel confident and well-prepared for the upcoming school year.

Furthermore, the team continued offering educational and support groups for our residents, including ongoing sessions with Youth Era and ReGroup, as well as a new two-part series hosted by Liberty House, which focused on internet and phone safety for the youth.

Program Spotlight

This month, David's House youth had the unique opportunity to meet and learn from Lyllye Reynolds-Parker, a trailblazer and advocate for civil rights. Miss Lyllye, whose life has been defined by overcoming systemic discrimination, was the first Black baby born in a Eugene hospital, though her birth certificate inaccurately listed her parents as white due to segregation policies at the time. Later, in 2019, the University of Oregon honored her by naming its Black Cultural Center after her. The youth were deeply moved by her story, which highlighted her resilience, her pursuit of education at age 40, and her lifelong commitment to supporting multicultural students.



The field trip provided a powerful learning experience, showing our residents the importance of perseverance and advocacy in the face of adversity.

Future Plans

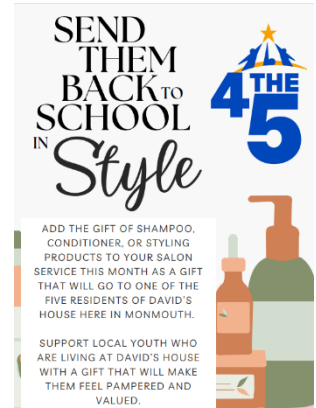
Looking forward, David's House plans to maintain its full capacity while continuing to enhance the quality of life and educational opportunities for its residents. The program is actively working with the Department of Human Services to refine and improve its Policies and Procedures as staff gain more experience and the youths settle further into the house. In addition to pursuing a rezoning process to increase capacity to 10 youth, the team is exploring creative methods to expand services and reach more individuals in need. This expansion will enable us to assist more young individuals in need, providing them with the support and resources necessary for a successful transition.

Additionally, the program will continue to strengthen its relationships with local schools and community organizations, ensuring that the youths have access to all necessary resources for their development and well-being. By focusing on creating a stable and nurturing environment, David's House is committed to supporting each youth's journey towards a hopeful and successful future.

Youth & Young Adult Rural Polk Outreach

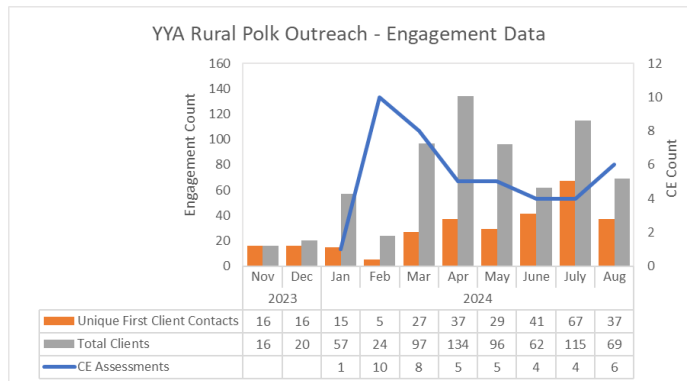
Program Description

The Youth and Young Adult Rural Polk Outreach program, supported by HUD and the YHDP grant in collaboration with Backbone, is a mobile outreach initiative dedicated to assisting youth and young adults facing housing instability in Rural Polk County. Designed to address the absence of a robust support network in rural areas, this program conducts direct outreach to youth and expands access to housing resources to those in remote locations. By fostering connections among youth-focused service providers and school systems, the program is an essential component of capacity-building in regions where such services have historically been sparse, ensuring that every young person has access to the support they need for a stable future.



Current Activities

In August, the Youth & Young Adult Rural Polk Outreach team engaged in several key outreach efforts. The team connected with 10 youth at the Salem Housing Authority Resource event, and 15-20 youth at the Punx with Purpose event held at the Monmouth Library. Outreach extended to five youth living in a local park, and six Coordinated Entry assessments were completed, helping youth access essential services.



In preparation for the upcoming school year, the team collaborated with Polk County Mental Health on back-to-school initiatives, providing vital resources and support. Additionally, they worked closely with the Youth & Young Adult Coordinated Entry team to expand their reach and strengthen connections within the community.

Success Story

“Lily, a 16-year-old, has faced a tumultuous relationship with her parents, often moving between their homes and emergency shelters like Taylor’s House. Since arriving at David’s House, Lily has found much-needed stability and has been able to experience new things—trying shrimp for the first time, visiting an aquarium, and even celebrating her birthday with a pony at the house. Despite

Community Resource Program/ HOME Youth Services - Housing

these joys, Lily struggled with her mental health, feeling that her current therapy wasn't meeting her needs.

Taking charge of her situation, Lily advocated for more intensive treatment and, after a brief ER visit, was referred to Albertina Kerr, a youth-focused psychiatric crisis center. Her biggest concern was losing her place at David's House, which would force her back into unstable housing. Thanks to careful planning and collaboration with her support network, Lily was able to enter the program at Albertina Kerr while knowing her spot at David's House was secure.

This arrangement gave Lily immense relief, and she began preparing for her return with excitement. Upon completion of her treatment, Lily will continue building her future—enrolling in Central High School, finding a job, and perhaps even getting a dog—backed by the same support system at David's House. What makes this situation unique is how David's House was able to provide uninterrupted housing and continued support during Lily's inpatient treatment, something rarely possible in youth housing programs. Community providers in Lily's support network were impressed by the level of care David's House offered to ensure her long-term success."

- Kira Hand, Youth Navigator

Future Plans

Looking ahead, the Youth & Young Adult Rural Polk Outreach program plans to expand its engagement efforts by increasing the frequency and diversity of its events. The goal is to continue providing varied and meaningful experiences that can positively impact the lives of rural youth. Plans are in place to develop new partnerships with local organizations and schools to widen the reach and effectiveness of the outreach efforts.

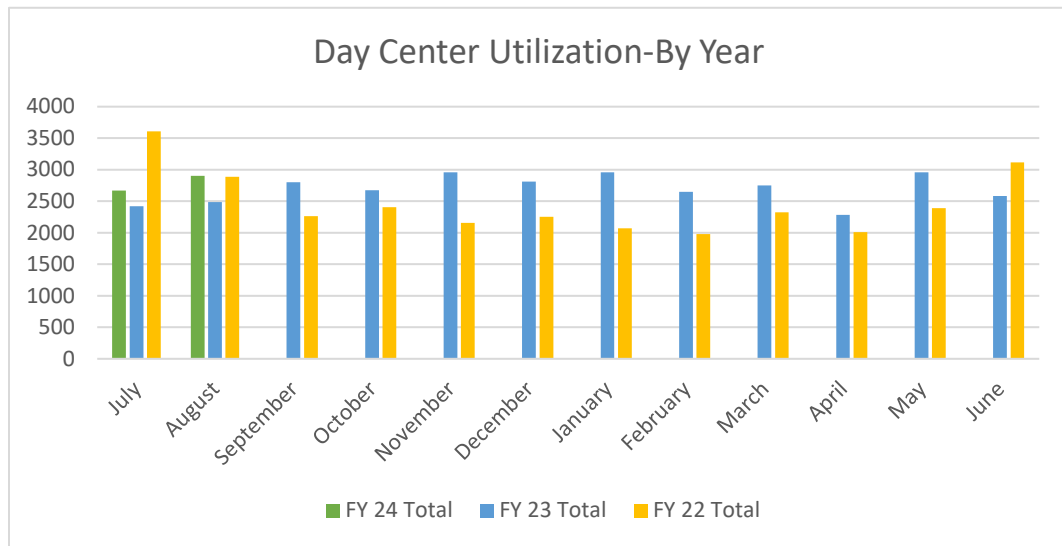
In addition to event-based outreach, the program will focus on enhancing access to coordinated entry assessments and increasing visibility within the community. This will involve strategic collaborations and involvement with the upcoming Voices of Youth count to ensure that every at-risk youth in Rural Polk County knows where to turn for support and assistance. By strengthening these areas, the program hopes to further its mission of building a robust support network that can address the unique challenges rural youth face.



615 Commercial Street NE
 Salem, Oregon 97301
 CRP Board Report - September 2024

The ARCHES Day Center is open five days a week. During these hours all traditional services are available, including: mail, showers, laundry, meals, and client care. Day Center hours are Wednesday – Sunday from 9am – 4:15pm.

Since opening day, the total number of duplicated Day Center visits has reached 141,972, with an average daily attendance of 122 individuals. This rate has remained stable and consistent with previous months. In August 2024, the Day Center saw a total of 2,904 visits, with a daily average of 132 individuals served. The rise in daily attendance correlates to August’s high temperatures, highlighting the increased demand for cooling shelter and essential relief services.

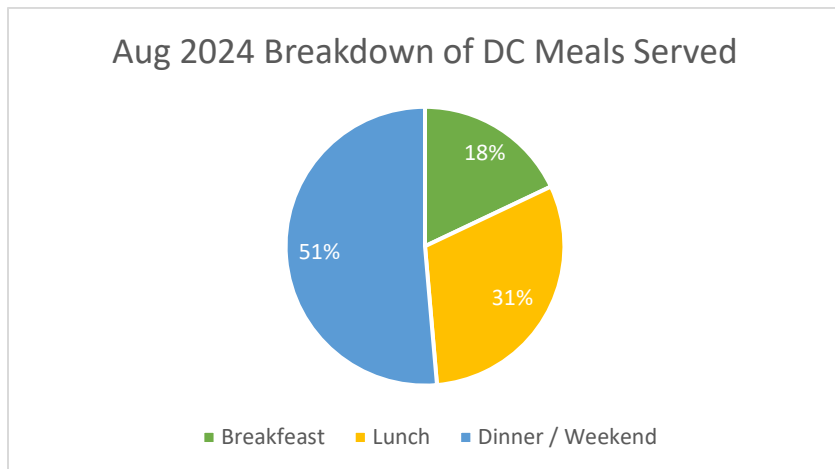
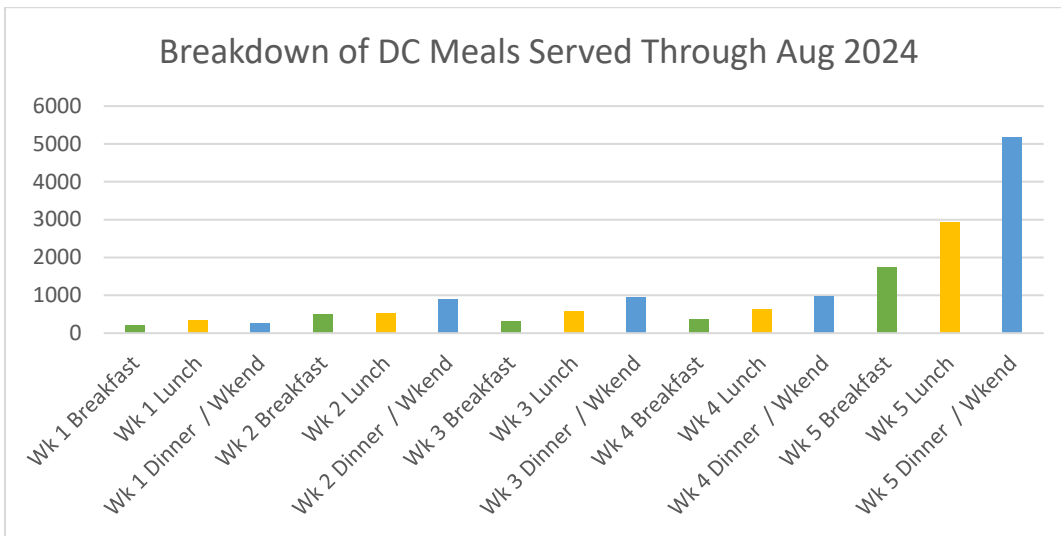
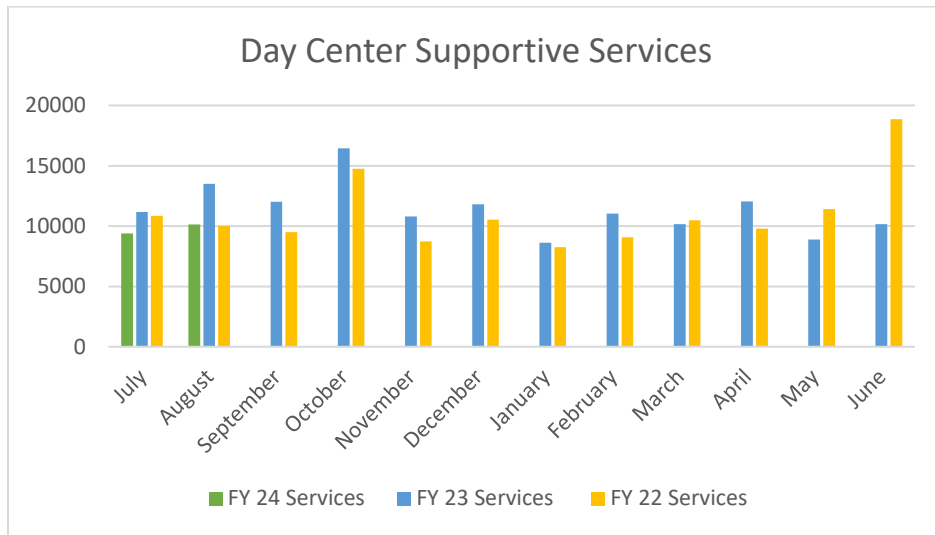


ARCHES Basic Needs & Supportive Services:

In August, the Day Center’s Supportive Services team successfully delivered a total of **10,140 supportive service** transactions. The greatest utilized service was meal provisions, with **8,107 breakfast, lunch and dinner meals** served. The ARCHES Day Center team is delivering approximately 75% of services in this category, with many supplies sourced through partnerships with community stakeholders and generous donations from the public. The Day Center meal data shows an upward trend

Community Resource Program / HOME Youth Services - Sheltering

throughout the month as SNAP benefits deplete. This highlights the ongoing prioritization of meal services as a core element of the center's support offerings, reflecting the vital role they play in meeting the essential needs of the community.



Community Resource Program / HOME Youth Services - Sheltering

Outreach for July & August:

Monthly Outreach Service Transactions	Basic Needs - Service Transaction # & Facilitated Connection - Service Transaction #								
	Food	Weather Related Supplies	Hygeine Items	Pet Supplies	Camping Supplies	Medical/BH Connection	Crisis Care	Shelter Placement	Housing Assessment
July	3654	23	11	438	8	0	0	2	0
August	2048	2	45	233	1	0	0	0	0
Combined Totals	5702	25	56	671	9	0	0	2	0

The Outreach team has made significant efforts to engage with unsheltered individuals, as demonstrated by the Monthly Outreach Service Transactions chart. This data underscores the critical gaps in services still prevalent within our community. In just the first two months of the fiscal year, the team provided essential food assistance to **5,702 individuals** and successfully facilitated **shelter placement for 2 individuals**. These figures reflect both the ongoing need for outreach services and the vital role our team plays in addressing food insecurity and housing instability among our unsheltered populations.

Cooling Initiatives for 2024:

From July 4 to August 9, an extensive cooling initiative was launched to support homeless individuals during severe heat waves. The program was particularly crucial on peak days, such as July 9, when temperatures reached 106°F, leading to a peak service of **410 clients and 500 services provided**. As temperatures climbed, the demand for services increased, with notable spikes on hotter days. The initiative **distributed over 8,500 bottles of water and 40 gallons of Gatorade** to address hydration needs effectively.

Cooling shelters **operated for 13 days** in Salem, Woodburn, and the canyon, offering vital relief during extreme temperatures. Staff dedicated over 1,900 hours to managing these shelters, conducting outreach, and handling logistical operations. This comprehensive approach ensured thorough support and assistance, reflecting a well-coordinated effort to safeguard homeless individuals throughout the challenging summer period.

ARCHES Sheltering:

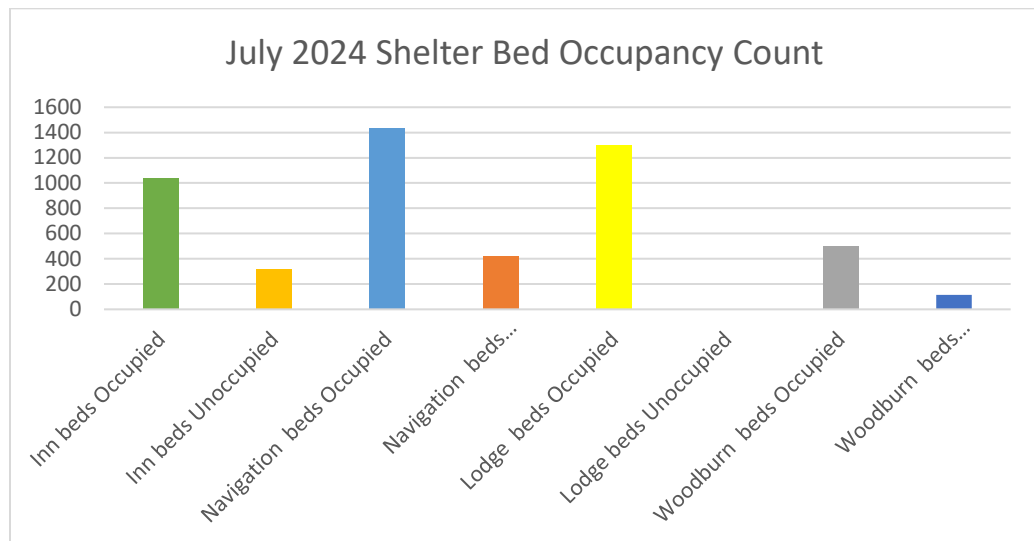
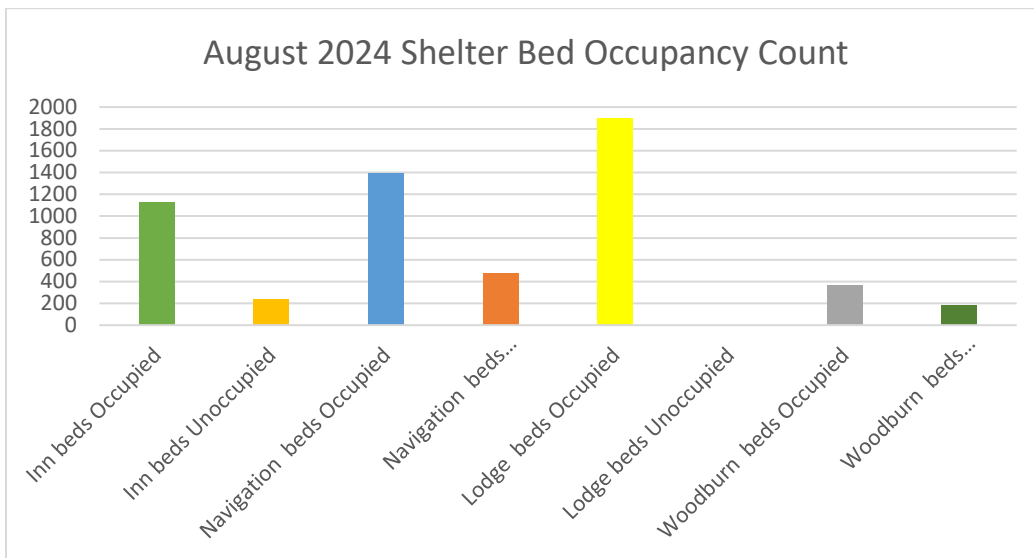
For fiscal year 2024 (July 1, 2024 through June 30, 2025), ARCHES will report on all sheltering programs, sharing information on how many households were served, what part of the two-county continuum those households originated from, and outcomes for those households.

In August, the shelters served **22 new households**, with an impressive **20,743 client service engagements**. These engagement counts include assistance with benefits, daily living support, or client wellness checks. The July and August 2024 Shelter Bed Occupancy Count graphs demonstrate stable bed utilization across our four shelters, underscoring the consistent demand for emergency housing services. Notably, the data also reflects the successful transition of clients to positive housing outcomes, reinforcing the effectiveness of our programs in supporting long-term stability and independence for individuals experiencing homelessness.

Community Resource Program / HOME Youth Services - Sheltering

ARCHES Shelter Programs August 2024 (NEW ONLY)

ARCHES Programs	Households Served	Individuals Served	Avg VI-SPDAT Score	Adults	Children	Households who gain income	Number of Engagements	Household PH Exists	Rural Marion Households	Salem Metro Households (West,Salem, Keizer)	Rural Polk Households
ARCHES Inn	3	3	10	3	0	0	2583	2	0	3	0
Woodburn Shelter	3	3	0	3	0	0	1692	0	3	0	0
Navigation Center	9	10	8.33	10	0	2	7375	1	0	9	0
Center Street	<i>Program Pending</i>										
ARCHES Lodge	7	7	6.33	7	0	1	9093	8	0	7	0
Evergreen	<i>Program Pending</i>										
Family Shelter	<i>Program Pending</i>										
Aug Client Served	22	23	8.22	23	0	3	20743	11	3	19	0



Success Story: ARCHES Sheltering and Rapid Rehousing

MG and SG, a married couple, embarked on a challenging yet hopeful journey toward stable housing over the past year, starting with their arrival at the ARCHES Inn through the Shelter Plus medical respite program. SG’s recent lower leg amputation and persistent infection prompted them to seek medical respite at the Inn, where their path toward a permanent home began.

The breakthrough came when they enrolled in the KP Home program, which is dedicated to helping individuals secure housing. The KP Home staff demonstrated exceptional persistence and dedication, overcoming numerous obstacles to meet MG and SG’s needs. After considerable effort, they secured a housing voucher for the couple, and the staff worked tirelessly to find them a suitable apartment.

By the end of July, MG and SG finally moved into their new apartment. This milestone represented not just a new address but a fresh start after years of instability and hardship. Their journey, from arriving at the ARCHES Inn to securing a new home, was marked by both significant challenges and triumphs. Throughout their time at the Inn, the Lodge, and with KP Home, their often-demanding behavior was met with grace and patience by the staff, whose unwavering support was crucial in achieving this successful outcome.

Staff Highlight: Emilia Guerra – ARCHES INN

Since joining ARCHES as a Sheltering Case Manager in March 2024, Emilia Guerra has made a significant impact through her exceptional dedication and proactive approach. Emilia’s commitment to her role is evident in the way she manages her caseload and seeks out vital community resources for her clients. Emilia quickly adapted to her responsibilities, demonstrating an impressive drive to excel in her role.

Emilia’s dedication extends beyond her own caseload. When an opportunity arose to assist another ARCHES shelter during their hiring process, Emilia eagerly took on the challenge. This experience allowed her to gain a deeper understanding of ARCHES Sheltering Case Management and reflect her commitment to enhancing her skills and knowledge for the benefit of the organization.



Outside of her professional responsibilities, Emilia leads a rich and fulfilling life. She balances her demanding role with personal commitments, including caring for her mother, spending time with family, and caring for her cat. Emilia also enjoys social events with friends and loved ones. Her ability to balance a demanding job with personal responsibilities and find joy in her family and social life reflects her resilient spirit and positive outlook. Her dedication to her work, combined with her love for her family and pets, highlights her capacity to excel both professionally and personally.

Community Resource Program / HOME Youth Services - Sheltering

July 2024 Overview:

ARCHES Sheltering:

In July, the shelters served **191 households**, with a notable **14,940 service engagements**. These engagements include assistance with benefits, daily living support, or client wellness checks. This number is inclusive of households who rolled from FY 23 into FY 24.

ARCHES Shelter Programs July 2024											
ARCHES Programs	Households Served	Individuals Served	Avg VI-SPDAT Score	Adults	Children	Households who gain income	Number of Engagements	Household PH Exists	Rural Marion Households	Salem Metro Households (West, Salem, Keizer)	Rural Polk Households
ARCHES Inn	43	52	9.3	52	0	0	3628	1	2	41	0
Woodburn Shelter	30	30	7.5	30	0	0	1395	0	30	0	0
Navigation Center	51	55	9	55	0	7	5674	2	0	51	0
Center Street	<i>Program Pending</i>										
ARCHES Lodge	67	70	7.8	70	0	2	4273	0	1	49	17
Evergreen	<i>Program Pending</i>										
Family Shelter	<i>Program Pending</i>										
July Client Served	191	207	8.7	207	0	9	14970	3	33	141	17

It is important to highlight that the slight decrease in overall service delivery since FY 2022 aligns with the expansion of program shelters and the enhanced range of services they now provide. This shift reflects a strategic realignment of resources to meet the evolving needs of clients, ensuring that specialized programs within shelter environments are equipped to offer more comprehensive, targeted support to individuals and households. Consequently, while the volume of services delivered may have reduced marginally, the quality and depth of service provision have significantly increased, offering more tailored interventions to those in need.

HOME Youth Services - Sheltering August 2024

The Drop-In Day Center

Program Description:

The Drop-In offers comprehensive support to youth aged 11-18 in their community. Operating five days a week, including weekends when school facilities may not be available, it ensures consistent access to services. The extended hours from Thursday to Monday, 12-7 pm, accommodate varying schedules and provide ample opportunities for youth to engage.

On-site, a wide variety of services address multiple needs. Two hot meals a day, food boxes, access to a food pantry, and a clothing closet ensure that basic needs for food and clothing are met. Additionally, essential care kits, mail services, and showers contribute to the well-being and dignity of the youth accessing the center.

The inclusion of case management services demonstrates a commitment to personalized support, helping youth navigate their circumstances and access additional resources as needed. By creating a safe and welcoming environment, the center fosters positive connections and encourages youth to engage, ultimately supporting their overall well-being and potential pathways out of homelessness or housing instability.

Drop-In Day Center Data & Activities:

The Drop-In Day Center remains temporarily closed to support the staffing needs of Taylor's House, an emergency shelter program within HYS. Despite the closure, the Center continues to provide vital services through provider referrals and remote support to youth. We are actively hiring a Lead Youth Site Specialist and a Youth Site Specialist for the Drop-In to ensure it is fully staffed and operational.

Looking ahead, the Drop-In plans to reopen in September, offering a food pantry and back-to-school support. We will host a school supply event for community youth, with resources and partners on-site to facilitate access to providers and services.

HYS Street Outreach

Program Description:

HOME Youth Services' outreach team plays a critical role in serving youth across Marion and Polk counties. Their approach of meeting youth where they are—whether on the streets or in community spaces they frequent—demonstrates a strong commitment to accessibility and inclusivity.

By providing street outreach and essential resources, the outreach team ensures that youth have access to support and information about available services, both at HOME Youth Services and through

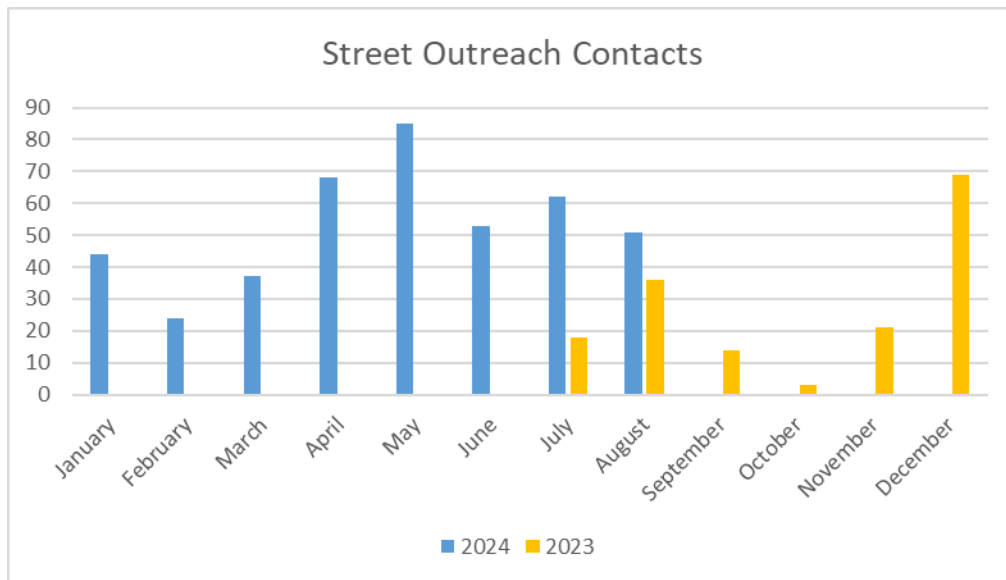
Community Resource Program / HOME Youth Services - Sheltering

other community providers. This proactive approach seeks to increase engagement with services and improve outcomes for the youth they serve.

The Street Outreach Program operates across Marion and Polk counties, delivering vital services and resources directly to youth in their own environments. The team visits locations where youth are known to gather and participates in community pop-up events to raise awareness and promote engagement.

Attending and hosting these community pop-up events further enhances outreach efforts by creating opportunities for direct interaction with youth in familiar settings. Held at locations like schools, libraries, and recreational spaces, these events serve as platforms to inform youth about HOME Youth Services' programs and foster stronger connections within the community.

Street Outreach Data & Activities:



In August, the program held four pop-up events in the surrounding communities. Teams were present at the HOST Summer Bash, the Falls City Pride event, Wallace Marine Park, and the Monmouth Library. These events enabled staff to connect with 32 youth and young adults under the age of 21. Pop-up event support increased program awareness and created unique opportunities to reach youth who may not otherwise have access to services.

The street outreach team works closely with Safety Compass to support youth who are victims of exploitation, including sex and labor trafficking. Nineteen youth received direct advocacy support for sexual and labor exploitation. The team provided 18 safety plans, 16 crisis interventions, and two referrals to shelter.

Community Resource Program / HOME Youth Services - Sheltering

Success Story:

“Our outreach team was contacted to by DHS about 2 unaccompanied minors who were experiencing commercial sex trafficking. The 2 youth were immigrants from South American countries. Outreach was able to work with crisis intervention workers, including law enforcement, emergency medical and mental health services, to get them connected to ODHS child welfare and emergency sheltering through Taylor’s House. Both youths were able to secure placement services and guardianship with ODHS.”

-Safety Compass/HYS Outreach Staff

Future Plans:

HYS outreach staff will focus street outreach efforts on the downtown Salem areas, particularly around transit hubs. Our team will collaborate with law enforcement and community partners to identify youth who may be experiencing homelessness or housing instability.

Taylor’s House- Emergency Shelter

Program Description:

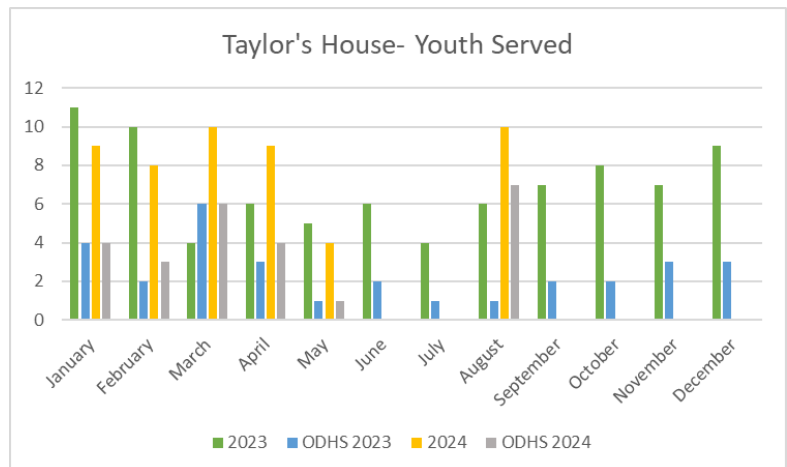
Taylor's House is a resource for youth aged 11-18 in need of emergency shelter and support. Providing a safe environment that prioritizes safety, stability, and growth is crucial for these vulnerable individuals. The capacity for 10 individuals allows for personalized attention and support, fostering a sense of community and belonging.

The co-ed accommodations and structured programs demonstrate a commitment to inclusivity and holistic development. By integrating youth into the community, Taylor's House not only provides immediate shelter but also seeks to empower youth to thrive beyond their time at the shelter.

The dedicated spaces for meetings, recreational activities, and mental health services acknowledge the importance of addressing both practical and emotional needs. Access to nourishment, hygiene facilities, technology, transportation, and personalized coaching ensures that all basic needs are met, setting a solid foundation for the youth to focus on their personal growth and future goals.

Taylor’s House Data & Activities:

Taylor’s House re-opened in August to provide bed nights to youth 11-18. Taylor’s house served 10 youth in August, including 7 ODHS youth. The emergency shelter provided 110 bed nights. The updates have supported in creating more space for youth at Taylor’s house. Each bedroom has opportunity for youth to decorate and settle in for their short stays. This has been helpful



Community Resource Program / HOME Youth Services - Sheltering

in creating a sense of stability in moments of transition and crisis intervention.

As summer wined down, Taylor's house provided outings to the Oregon Zoo and the local parks for recreation and community engagement. The focus has been on rapport building and stabilization as youth get connected to vital services, such as education and health care services.

Future Plans:

Taylor's House will continue to offer more flexible sheltering services, including Independent Living Programming for ODHS youth who would benefit from longer stays. This program focuses on developing independent living skills, such as cooking, transportation, and system navigation. Additionally, Taylor's House will be expanding its staff to support these program needs.

Program Highlight:

HYS Sheltering welcomed a new Program Manager, Shae Winters. Shae will oversee all shelter programs, including Taylor's House, Drop- In Day Center, Street Outreach.

"I am the new program manager for Home Youth Services for MWVCAA. A little about myself: I am from Oregon, born and raised in Salem. I did spend about 14 yrs. of my childhood in Anchorage Alaska. I attended OSU where I received my bachelor's degree in psychology/social work, with emphasis on childhood development and I have my CACD 1 in drug and alcohol. I bring processualism and decades of experience working with youth and adults, suffering from homelessness, veterans, social work with several of the local area schools. I look forward to work with a great team of individuals and setting up HYS up for success."



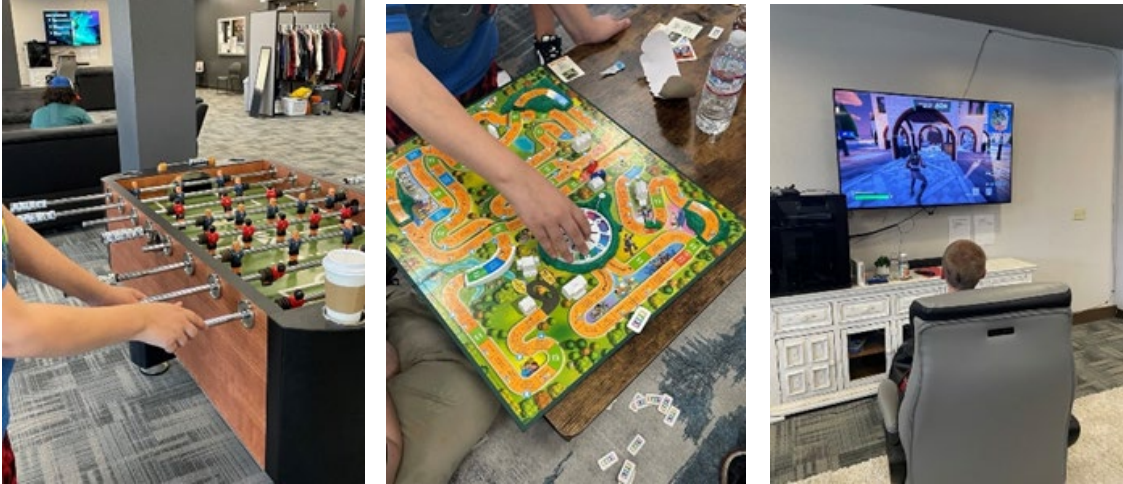
-Shae Winters, HYS Program Manager

July 2024 Overview:

Drop-In Day Center Data & Activities:

The Drop-In Day Center remains temporarily closed to support the staffing needs of Taylor's House, an emergency shelter program within HYS. Despite this, the Center offered vital cooling activities during the summer **heat waves from July 4th to 11th**. Our team provided unhoused youth with respite from the heat at the Drop-In Day Center, offering game stations, movies, popsicles, and hot meals. The program served 16 individual youth with a total of 49 service transactions.

Community Resource Program / HOME Youth Services - Sheltering



Looking ahead, the Drop-In Center is restructuring its program with plans to reopen this fall, focusing on addressing the needs of vulnerable populations, including safety, food security, and comprehensive case management. These efforts aim to enhance connections to critical, life-saving services and promote long-term stability and positive outcomes.

HYS Street Outreach:

HOME Youth Services' outreach team plays a vital role in serving youth across Marion and Polk counties by meeting them where they are—in streets and community spaces. Through street outreach and essential resources, the team connects youth to services at HOME Youth Services and other community providers, increasing engagement and improving outcomes. Hosting pop-up events in familiar locations like schools and libraries further enhances outreach by fostering connections and informing youth about available programs. The graph below highlights the impactful efforts of our HYS Street Outreach team, showcasing the number of meaningful engagements made with youth across various communities. Each interaction represents a step toward providing essential support and connecting vulnerable youth with critical services.

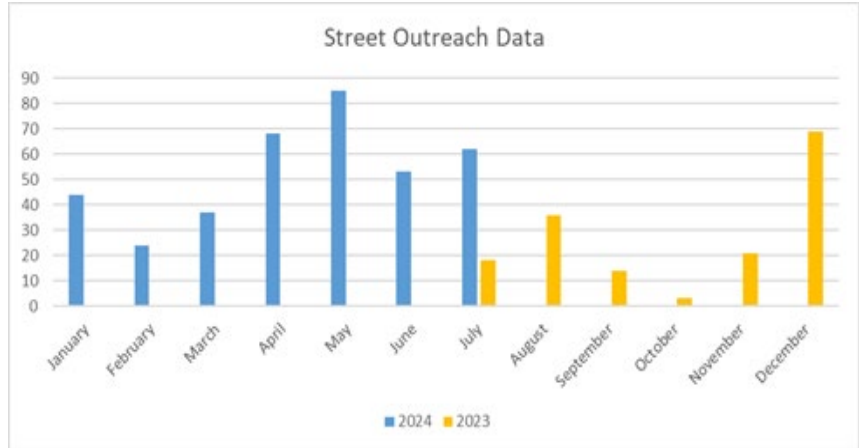
In July, the Street Outreach team provided outreach 4-5 days per week. The team distributed water, snacks, and hydration packs to vulnerable unhoused youth. Staff focused their efforts at transit stations and Riverfront Park, as these are hotspots for youth activity. Building rapport is pivotal for creating connections and supporting youth engagement. Street outreach was provided to **62 youth** throughout Marion and Polk Counties.

Street Outreach Data & Activities:

In July, significant collaborations were forged with key community stakeholders, strengthening our network of support and enhancing service delivery. These partnerships play a pivotal role in expanding our outreach capabilities and ensuring comprehensive, wraparound services for the youth we serve. Our team attends the monthly Salem Services provider meetings at Salem PD to support these goals. The street outreach team collaborates with community providers, such as Safety Compass, Church at the Park, and Salem PD, to address the unique needs of homeless and unaccompanied youth. It was identified that a more focused approach is needed to support community homeless youth, and a

Community Resource Program / HOME Youth Services - Sheltering

youth-specific service provider meeting will be convened monthly to support this vulnerable population. Additionally, our team facilitated a pop-up at Salem's Hoopla event to support community youth and provide outreach. The first collaborative event was Salem's Hoopla event, where staff facilitated a pop-up, distributed water and stickers, and supported local youth.



Our Street Outreach team works directly with Safety Compass, which advocates for commercial sexual exploitation and human trafficking in Northwest Oregon. Through this collaboration, several trends have been identified. The team served **44 youth**, providing **14 safety plans** and **6 intensive case management plans**. An important function of this partnership is identifying trends within the community youth population. Current trends include increased drug activity, particularly Fentanyl use, and a rise in grooming and trafficking of local youth as young as 12 years old. We will work closely to raise awareness about services and build stronger rapport within homeless communities to enhance prevention and intervention methods.

Success Story:

“During street outreach, Safety Compass advocates were able to build rapport and make connections with several young people through the month of July. After repeated connection, advocates were able to connect one individual with law enforcement at her request and also connect her with access to shelter.”

-Street Outreach Staff

Taylor's House- Emergency Shelter:

Taylor's House temporarily closed for housing maintenance and updates. During this time, HYS focused on invigorating the team with intensive training and staff development. Training included team communication, suicide prevention, and behavioral management. Staff also participated in youth outreach training and comprehensive sessions on program policies and procedures. The team collaborated with other HYS departments to serve youth and strengthen our community response.

Revitalization efforts at Taylor's House included a new paint job and repairs. Youth beds were updated, and the home was furnished to enhance connection and create respite spaces. Additional seating was provided for de-escalation, work, reading, and relaxation.

Community youth contributed to the décor of the new space. They voted for a coastal/beach theme, resulting in a calming blue and green color palette. New captain beds with shelving were added,

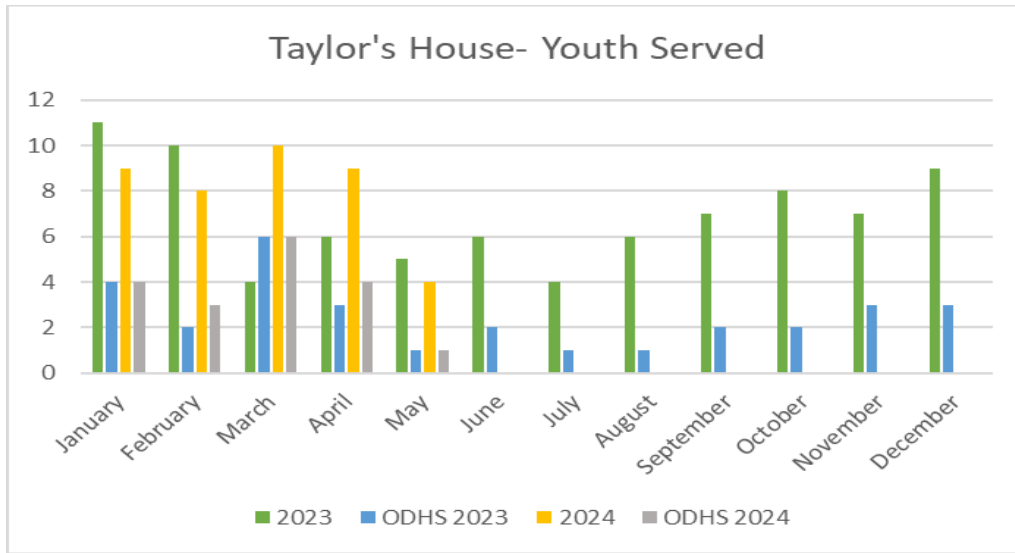
Community Resource Program / HOME Youth Services - Sheltering

providing autonomy and additional space in youth bedrooms, which increases capacity for personal property and individuality.



The data presented in the graph below, highlights the demand for sheltering services within our community's displaced youth population. The trends from previous years underscore the critical need for continued investment in shelter programs and support services. This further emphasizes the importance of our collaborative efforts to address youth homelessness, ensuring that vulnerable individuals have access to safe, stable housing and the comprehensive support necessary for long-term success.

Community Resource Program / HOME Youth Services - Sheltering



Looking Ahead:

Taylor's House will prioritize maximizing the full utilization of its 10-bed capacity, incorporating specialized respite services for ODHS-involved youth. These respite services are designed to extend foster care placement stability and offer critical support for highly vulnerable youth, ensuring they receive the necessary care during transitional periods. By providing a structured environment for longer stays, Taylor's House will help foster a more sustainable and supportive pathway for youth facing housing instability.

Nutrition First -Child Care Food Program
 Carmen Romero - Program Director
 August 2024

Nutrition First CCFP reimburses child care providers who are certified or registered with the Child Care Licensing Division or license-exempt providers listed with ODHS. The following chart is for the fiscal year 2023-2024. It shows the total number of clients, including those who opened and those who closed each month.

The fiscal year for the CACFP program is from October to September.

Month	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	Aug. 2024
Start	526	527	527	531	518	511	507	503	505	503	503
Opened	12	10	14	7	9	6	7	11	5	8	11
Closed	11	10	10	21	16	10	11	9	7	8	13
Active #	527	527	531	518	511	507	503	505	503	503	501

- For August, we signed on 13 providers two decided to not participate after the sign-up (of those sign-ups 11 providers are registered with CCLD) we had no exempt providers sign-up this month. Nutrition First also close 13 providers, leaving us at the end of August with 501 active homes. Closures (6-homes had not claimed in 6 months, 3 worked under business owner so the sites were taken over by a new-provider, 1 provider retired and 3 providers did not give a reason for closing. The two providers that decided not to sign-up stated it the program required to much of their time).

The only difference between the CCLD providers and the license exempt listed providers is how many children the state has allowed them to care for and that is the number of children Nutrition First will reimburse meals.

- During August, staff conducted 13 in-home sign-ups, 130 monitoring reviews and saw approximately 1040 children in the reviews.

Program updates:

Nutrition First has just concluded their program audit with the Oregon Department of Education Child Nutrition Program. The Corrective Action Plan was submitted to ODE on 8/16/2024 with required policies and procedures updated to fit ODE recommendations and requirements. Program Director has trained all of Nutrition First staff on the update policies and Procedures that will be followed moving forward. We are working with CCR&R to create trainings that providers can do on their own time to help them better understand the importance of keeping in compliance with the CACFP. As most of the findings lay on the providers side of the program. There was one provider who was paid for an infant over 8 months old who should have been receiving all of the CACFP required components and monitors missed removing these meals when processing the monthly claim. Nutrition First was able to do an adjustment with the providers July claim retrieving the money for the March over payment so the money was returned to ODE CNP. ODE audit closure letter attached to this report.



Oregon

Tina Kotek, Governor



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DEPARTMENT OF
EDUCATION

Oregon achieves . . . together!

Dr. Charlene Williams

Director of the Department of Education

September 13, 2024

Ms. Carmen Romero, Nutrition First Program Director
Mid-Willamette Valley Community Action Agency - FDCH
2475 Center St NE
Salem, OR 97301

Dear Ms. Romero:

**RE: Revised Administrative Review Close letter issued
Administrative Review of CACFP Agreement No. 2413002**

The Oregon Department of Education Child Nutrition Program (ODE CNP) is issuing a revision to the Administrative Review close letter originally issued on September 11, 2024. Mid-Willamette Valley Community Action Agency- FDCH's Child and Adult Care Food Program staff requested clarity regarding the status of funds over-paid to Mid-Willamette Valley Community Action Agency- FDCH as a result of one of the findings. This revision does not impact the status of Mid-Willamette Valley Community Action Agency- FDCH's Child and Adult Care Food Program Administrative Review.

The Oregon Department of Education Child Nutrition Programs (ODE CNP) conducted a Child and Adult Care Food Program (CACFP) Administrative Review of Mid-Willamette Valley Community Action Agency - FDCH on June 17-25, 2024. The review assessed compliance with Federal and State regulations governing the CACFP.

Findings that required corrective action were described in the Administrative Review Report provided to you, Jimmy Jones, and Koalee Hoyle at the exit conference on July 29, 2024. A revised Administrative Review Report was issued on August 19, 2024 based upon discussion with the sponsor during and after the exit conference. ODE CNP received the written corrective action plan on August 16 and 28, September 9 and 10, 2024 and approved the corrective plan on September 10, 2024. It is the responsibility of the sponsor to ensure that all corrective actions are fully and permanently implemented.

On July 29, 2024 Mid-Willamette Valley Community Action Agency - FDCH was notified of the adverse action as a result of the review and was provided appeal rights. Mid-Willamette Valley Community Action Agency - FDCH did not file an appeal of the adverse action in the provided timeframe.

The Oregon Department of Education Child Nutrition Programs recalculated the CACFP reimbursement based on the following Administrative Review finding(s):

- Section 5: Menu Records and Meal Pattern Requirements, Finding 2

Fiscal Action Results:

The result was an overpayment of **\$102.60** paid to Mid-Willamette Valley Community Action Agency - FDCH. Federal law allows the disregard of the collection of overpayments identified through a review if the overpayment does not exceed \$600.00. The overpayment did not exceed \$600.00 and was not recovered by ODE. Mid-Willamette Valley Community Action Agency - FDCH elected to disallow the meals and returned payment to ODE CNP for those disallowed meals via a claim revision.

Table 1: Meal Disallows for March 2024

Provider Name	Provider Number	Meal Type	Sponsor Claimed	ODE CNP Verified	Difference	Tiering	Reimbursement Rate	Total adjustment
Jaquez, Juana	13957	B	274	256	O: 18	Tier 1	\$1.65	- \$29.70
Jaquez, Juana	13957	L	285	267	O: 18	Tier 1	\$3.12	- \$56.16
Jaquez, Juana	13957	PM	233	215	O: 18	Tier 1	\$0.93	- \$16.74
							Total	-\$102.60

Abbreviations: B= Breakfast, AM= AM Snack, L= Lunch, PM= PM Snack, S= Supper

U= Under claim, O= Over claim

Ms. Carmen Romero, Nutrition First Program Director
Mid-Willamette Valley Community Action Agency - FDCH
Page 3

Title 7 of the Code of Federal Regulations requires ODE CNP to conduct an Administrative Review of federal CACFP sponsors. Per Federal Regulations and an approved State Agency Monitoring Waiver, all CACFP sponsors receive an Administrative Review no less than once every four years, depending on the number of facilities.

ODE CNP acknowledges your efforts to strengthen program accountability and provide nutritious meals in a healthy environment. This closes the Administrative Review process.

Thank you for the courtesy and cooperation shown to Kaitlin Skreen, Deanna Pynor and Teresa Murray during the entire review process. If you have any questions concerning this letter or the CACFP Administrative Review, please contact Child Nutrition Specialist, Kaitlin Skreen, at (503) 508-00533 or kaitlin.skreen@ode.oregon.gov.

Sincerely,



Meghan Tschida, Community Nutrition Manager
Child Nutrition Programs
Office of Child Nutrition

L:\Mid-Willamette Valley Comm Action Agency 24-13002\Review\FDCH\2024\Correspondence - ODE to Sponsor\Letters\5. b. Rev Close Ltr (FA)- revised 9.13.24.docx

CC: Jimmy Jones, Executive Director
Kaolee Hoyle, CFO
Eva Pignotti, Chief Program Officer of Early Learning & Child Care
(eva.pignotti@mwvcaa.org)
Jade Rutledge, Board Chair

Tracking: Sent via Email on 9/13/2024 with Delivery Receipt and Read Receipt Requests



August 2024 Report for Weatherization Program

Below is the Auditor, Inspectors monthly report and I have attached the Office report.

Audits completed 15

Final inspections 12

Technicians completed 9 Air seals

In August the whole team attended Energy Outwest conference in Austin Texas, many new faces at this conference. All staff were surprised by how many classes they could attend in a weeks' time, everyone came back with new ideas. We all shared during our Monday staff meeting, what they liked and disliked about the conference. Lots of positive comments and I feel it boosted our staff to improve and use those new ideas into their daily work habits.

Rogelio Cortes our CPO and Jose Flores from Mult. County did the first ever Weatherization 101 session in Spanish presentation at the conference. The class was a positive start of something new for all auditors/ inspectors and contractors who need this bilingual class. They did not complete their mission in the presentation of our work and what we do, due to the class had so many questions and ideas. So it became more of round table in listening and gathering as much information from the participants as to what they want to see in a Spanish literature Weatherization specification book together.

Thanks

Hector Guzman
WX Program Director

WEATHERIZATION



Month:



WAITLIST

Utility	Pre-Screening Form Request	Pre-screening forms Returned	Total on waitlist
PGE			
PPL			
NNG			
BPA			
Other			
Total			

Waitlist Total:



INTAKE

Utility	Appointments Scheduled	No Shows	Pending	Not Qualified	Qualified—Job Number Assigned
PGE					
PPL					
NNG					
BPA					
Other					

TOTAL NEW JOBS:
Jobs Year to date:

DONE!

COMPLETIONS



Total HH Completed:



Total # of people served:



Total # of minors:



Total # of seniors:



Total # of disabled persons:

Total # of Veterans:



Utility	Completed Jobs	Total Spent
PGE		
PPL		
NNG		
BPA		
Other		
Total		

Site Built Homes
Mobile Homes

Owners
Renters

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Program Committee
Meeting Minutes
WEDNESDAY, SEPTEMBER 4, 2024

ATTENDANCE

Committee Members Present: Erika Romine, Board Member and Program Committee Chair; Catherine Trottmann, Board Member; and Steve McCoid, Board Member

Absent: None

Staff: Ashley Hamilton, Deputy Executive Director; Andrew Marshall, ARCHES Associate Project Program Director; Zachary Diaz, Shelter Manager; Tim Weese, ARCHES Associate Program Director; and Sarah Herd, Executive Assistant

The meeting of the Program Committee started at 12:30pm. It was determined that a quorum was present.

1. Community Action Program Updates

- a. Ashley Hamilton Deputy Executive Director welcomed everyone to the meeting and provided several program updates
 - i. De Muniz now CARS has a new location. They have moved to 2085 Commercial Street NE Salem, OR 97301. They are all set up and running. Currently sharing the building with some housing services. Their focus remains on working with our re-entry-based population and leaning more into rehabilitative and vocational services.
 - ii. CRP Housing and CARS are working together on a grant proposal for a new pilot program we are calling the “Housing 360 Pilot”. This pilot is really merging what both these programs are best. The grant application is due by September 22, 2024. The Salem Housing Authority has expressed an interest in participating.
 1. The focus will be on adults in a period of transition (Youth aging out of the foster system, Veterans exiting the military and those releasing from incarceration).
 2. The main differences in this pilot program from what we are already doing is that upon enrollment in the Housing 360 program individuals are dual enrolled in both sheltering and housing. This will provide a guaranteed shelter space while searching for long term housing and additional Behavioral Health Services through JD Health and Wellness being provided.

2. Navigation Center Annual Impact Report

- a. Zachary Diaz, the Navigation Shelter Manager provided an overview of the services provided by the Navigation Center and what they have accomplished in the first year open.
 - i. The Navigation Center provides; case management, on-site Behavioral Health services through JD Health and Wellness two days a week, access to hygiene and laundry facilities, computers and phones available and 3 meals a day (partnered with Marion Polk Food Share and Dave’s Killer Bread). The building the center occupies has been completely renovated and provides a different and relaxing sheltering experience.
 - ii. He provided a general snapshot of those served in the first year. 56% of clients are classified as chronically homeless (have been homeless for at least 12 months or on at least 4 separate occasions in the last 3 years equal to 12 months total). 52% of the 103 people who exited the Navigation Center in the first 12 months were permanently housed and the average stay at the center was 4 months.
 - a. It was noted that the national average stay for Navigation Centers was 6 months.
 - iii. He described typical days for both Staff and Clients at the Nav Center
 1. Staff includes: Meal prep, cleaning/maintenance and answering client questions/concerns

- 2. A client day: Sleep room closed from 10am to 8pm, enjoying provided meals, resource navigation and enjoying the dayroom.
 - iv. Clients enter the navigation center by having a Coordinated Entry (CE) Assessment completed within the last year and completing a prescreening process with Nav Center Staff.
 - 1. ARCHES outreach and Diversion can also recommend clients for prescreening
 - 2. Steve McCoid asked how many individuals are turned away, Zachary explained there is no firm number, but most who decide not to stay at the navigation center due so because they have higher medical needs than the center can provide or are not comfortable living in a congregate setting.
 - v. Are partnered with Marion County Rapid Rehousing, Salem PD and the Diversion Bed program
 - b. Tim Weese the Associate Housing Director then provided a brief overview of the Marion County Rapid Re-Housing (MC RRH) program.
 - i. This program serves individuals and families in Marion County.
 - 1. Households referred to MC RRH receive 12 months' rent and utility assistance, from the time their lease is signed. And depending upon need they may then receive an additional 12 months of assistance in addition to Case Management services.
 - 2. They are scheduled to meet with the Recovery Outreach Community Center (ROCC) our community partner who provides a peer support (advocate) system. They are essential in providing a new and positive community for our clients.
 - ii. Clients become enrolled in MC RRH through referral from the Coordinate Entry Assessment and then go through an intake process with a case manager. They then receive the following services:
 - 1. Housing navigation (application fees, ID's etc.), rental assistance, utility assistance, Case Management (including furniture, laundry, bus passes, food boxes, etc.) and ROCC Peer Support Services
 - iii. Tim then shared 2 success stories from the MC RRH program. Overall MC RRH has housed 50 households and 49 of those households resided at the Nav Center. More than half of the household's receiving assistance have maintained stable housing for 6 months or more.
 - iv. MC RRH was funded for another year.
- 3. Program Committee Agenda Planning**
- a. Ashley thanked Zachary, Tim and Andrew for attending. She then discussed with Committee members what she plans on the committee learning for the remainder of the year. She discussed the bylaws and the goals of the Program Committee and expressed her desire to have more Board Members attend the meetings.

Meeting adjourned at 1:35 pm.

Respectfully Submitted:

Sarah Herd, Executive Assistant

Kevin Karvandi, Board Secretary

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Executive & Finance Committee
Meeting Minutes
Thursday September 12, 2024

ATTENDANCE

Committee Members Present: Jade Rutledge, Board Chair; Catherine Trottman, Board Vice-Chair; Helen Honey, Board Member; Steve McCoid, Board Member and Lori Martz, Board Member.

Absent: Kevin Karvandi, Secretary

Staff: Jimmy Jones, Executive Director; Ashley Hamilton, Deputy Executive Director; Kaolee Hoyle, Chief Financial Officer; Helana Haytas, Chief Operations Officer; Robert Hale, Chief Information Officer; Rogelio Cortes, Chief Program Officer; and Sarah Herd, Executive Assistant.

The meeting of the Executive & Finance Committee started at 5:30pm. It was determined that a quorum was present.

1. Executive Director’s Program Updates

a. Quick Updates:

- i. 615 Commercial Street:** ARCHES will be asked to move out of downtown by some political figures and some in the business community. This request is due to “The Cannery” Project that will be developed to revitalize the downtown area. This is a 13-acre project that will include multi-family housing, retail, restaurants, a sport stadium and riverfront access. However, at this time we were the only organization being asked to relocate, there are a couple of reasons this is occurring, namely that we operate on a “walk-up” service basis. It is also true that we are not politically aligned with some local interests who favor punishment models over harm reduction and housing first. It was brought up that the Commercial Street building isn’t the best suited for our use either, as it isn’t ADA compliant, needs a lot of renovations, etc. Jimmy wanted the Committee’s opinion as to if relocation is something we would consider doing for the correct price. The Committee agreed, that if the city or private bodies offered us the right price, where we could relocate and build to suit our needs we would consider moving. However, it was discussed that this would not move the homeless population with us, a lot of the unsheltered would remain in the downtown core area, and our services might just be harder to access. Jimmy will continue to gather information and see how serious the city and developers will be about this push. He will also ask our realtor to start looking for different properties that might suit our needs.
- ii. Service Expansion:** The congregation of a local church approached us about being given their church building and surrounding properties. This location is in Marion County and not City of Salem. Poverty is high in the near-by area. We would not be able to run any kind of sheltering program there, but there is the possibility for Energy/Weatherization to move in or for it to be a community resource center. Jimmy will be meeting with someone from the church tomorrow to get more information.
- iii. Where our funds come from:** Jimmy provided background on our funding matrix.
 - 1.** Explained that Federal grants are more stable, and less competitive. That once you have been awarded the grant it is pretty much yours. However, there is a greater compliance factor, which is harder to meet. There has been more of a shift recently into how the State is giving out resources. It is now more competitive and not

necessarily proportionate to area or population. We are different than most agencies, as we are community wide, and do not exist for one specific purpose. He reminded the Committee that our community is not well served historically, and we have to be aggressive in bringing resources and funding to Salem, because other entities have not made an attempt to meet the total community need. There is always more we could do and more resources we could go after, however we have to work within our limitations and make sure that we would be able to successful in these new areas.

2. Head Start has the most secure funding, there is hardly any competition, the downside is it grows slowly. CCR&R is on a 2-year base contract and is secure. Nutrition First is on an annual contract and is secure. There has never been any competition in this area for us. Energy and Weatherization are both on 2-year contracts and they are stable but threatened. There are outside entities that have interest in taking over these service areas for their own benefit. Home Youth, Sheltering and ARCHES Housing are all on 2-year contracts and considered threatened but secure.
3. ARCHES EHA/SHAP is also on a 2-year contract but is actively being threatened. We are hanging on through the agency being able to advocate for itself to our considerable allies at the state level. Even though OHCS has promised to cut EHA/SHAP for five years, the OHCS agency request budget raises the continuing service level from \$40M to \$60M. There will be competition from other sectors for these ARB housing funds, but we should be able to get 90% or more of the funding through the legislature.
4. Jimmy is the Chair of a “How we fund” committee the Governor has set up. It will be looking at the 3 major state shelter funding models; Community Actions Partnership of Oregon, Continuums of Care and MAC Groups. Each model has its strengths and weaknesses. It will be a fight to prove that Community Action is the best route. But he explained it will not be all or nothing. That funds will go through all three models, and that what works here in Salem might not work in other areas of the state. That the bottom line is that the Governor wants outcomes not outputs.

iv. Legal Matters:

1. Jimmy gave the Committee an update on the current outstanding legal matters facing the agency.

2. Financials

- a. Kaolee Hoyle presented the financial statements ending July 2024. Finance is closing out the previous year, including 45 grants. Our total over/under unbilled expenditures was \$1.6M, which are bills waiting to be drawn for July. The audit will start in December.
- b. **Policy and Procedures:**
 - i. OHCS paid for us to attend the Uniform Guidance training on Policy and Procedures. We should be updating our policies and procedures every 2 or 3 years, the last time we did was in 2019, so it is time to update the manual. We currently have to inform the Board of all new grants over \$300,000 (and exist outside our master grant agreement structure). The new P&P will adopt Board Approval for any grants over 1% of our annual budget (outside the Master Grant Agreement process). We will be increasing our Fixed asset Capital threshold from \$5k to \$10k, and the Simple Acquisition threshold from \$150k to \$250k, as part of the changes in Uniform Guidance. Some of the additional changes we have made since 2019 are the addition of the Board of Director’s Membership Committee and Program Committee.
 1. Kaolee shared the differences in the agency from 2019 to today. In 2019 our revenue was \$29.5M and now we are at \$77M, our fixed assets went from \$12.6M to \$35.7M. Our total sites increased from 34 to 45 and our personnel went from 243 employees to 463 (this is the summer number and it is not reflective over

another 150 employees who are seasonal or currently off for the summer).

c. Year End Financial Statements:

- i.** Uniform Guidance also now requires disclosure for our lease liability, this will increase our assets as well. These changes will show on the balance sheet as; Lease Right of Use assets, Current Position of Lease Liability and Lease Liability net of current portion.

3. September 2024 Full Board Meeting Draft

MOTION: To approve the September 2024 Full Board Meeting Agenda made by Catherine Trottman,

SECOND: Steve McCoid

APPROVAL: Unanimously approved

Discussed moving the October 2024 Full Board meeting to another week due to the Strategic Planning Board Summit being the same week. They decided to leave it as scheduled.

Meeting adjourned at 6:39pm.

Respectfully Submitted:

Sarah Herd, Executive Assistant

Kevin Karvandi, Board Secretary

Mid-Willamette Valley Community Action Agency
BOARD APPROVAL TO SUBMIT GRANT APPLICATION

GRANT NAME: USDA (program continuation)

PROGRAM: Nutrition First, MWVCAA

GRANT DUE DATE: August 16, 2024

FUNDING SOURCE: USDA, Oregon Department of Education

GRANT PERIOD: 10/1/24 through 9/30/25

AMOUNT REQUESTED \$638,325.84

ADMINISTRATION AMOUNT: \$64,800

PURPOSE OF GRANT: This grant supports all Nutrition First operations including wage and fringe, rent, mileage, training for staff and providers, equipment, administrative overhead, etc. The funds also cover program activities to meet contract requirements of monitoring and nutrition education. Additional funds are requested on a monthly basis to pay for meal reimbursements.

TARGET POPULATION: CCLD-registered/certified and ODHS-listed child care providers living in Marion, Polk, Yamhill, Lincoln, Tillamook, Linn, Benton, Lane, Clackamas, Washington and Multnomah counties. We recruit providers who speak languages other than English and those in lower-income and rural areas, in addition to general recruitment. We currently serve English, Spanish and Russian-speaking providers, and Vietnamese and deaf providers with interpreters.

APPROVED BY BOARD OF DIRECTORS:

BOARD CHAIR

DATE