



APRIL 2022 MEETING BOARD OF DIRECTORS

THURSDAY, APRIL 28, 2022

IN-PERSON LOCATION:

**COMMUNITY ACTION AGENCY
2475 CENTER ST NE
SALEM, OR 97301**

VIRTUAL OPTION:

MWVCAA Full Board Meeting April 2022

Thu, Apr 28, 2022 5:30 PM - 7:30 PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/941195533>

You can also dial in using your phone.

United States: +1 (646) 749-3122

Access Code: 941-195-533

COMMUNITY ACTION PROMISE

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Helping People Changing Lives

**COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS
AGENDA**

Thursday, April 28, 2022

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Salem OR 97301

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Access Code: 941-195-533

Mission

Empowering people to change their lives and exit poverty by providing vital services and community leadership.

Vision

All people are respected for their infinite worth and are supported to envision and reach a positive future.

- | | |
|---|-------------|
| I. Welcome and Introductions | 5:30 |
| II. Public Comment | 5:35 |
| III. Approval of Agenda | 5:40 |
| IV. Consent Calendar | 5:45 |
| 1. March 2022 Full Board Meeting Minutes | |
| 2. April 2022 Executive Director Report | |
| 3. April 2022 Chief Financial Officer Report | |
| 4. April 2022 Development Director Report | |
| 5. April 2022 Program Director Reports | |
| 6. April 2022 Committee Meeting Minutes | |
| V. Board Business | 5:55 |
| 1. Executive Director's Report | |
| 2. Community Action History, Part II – <i>Presentation</i> | |
| 3. Strategic Planning Update - <i>Presentation</i> | |
| 4. Acceptance of City of Salem Grant (\$700,000) – <i>Approval</i> | |
| 5. Linea Lab Architectural Services Contract for 1205/1215
Wallace Rd – <i>Approval</i> | |
| 6. Buildskape Contract for 1205/1215 Wallace Rd Renovation –
<i>Approval</i> | |
| 7. Head Start Preschool Promise application and P3 (Prenatal to Three Years)
application to Oregon Early Learning Division - <i>Approval</i> | |

8. Financials – *Approval*

VI. Adjournment

7:30

Next board meeting: Thursday, May 26, 2022

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Meeting
Thursday, March 24, 2022
MINUTES

ATTENDANCE:

Board of Directors:

Present:

Catherine Trottman	Jeremy Gordon	RW Taylor
Erika Romine	Kevin Karvandi	Shelaswau Crier
Jade Rutledge	Melissa Baurer	Steve McCoid
Jasmine White	Michael Vasquez	

Absent: Helen Honey Christopher Lopez Nikol Ramirez

Others Present:

Program Directors/Staff/Guests:

Jimmy Jones, Executive Director
Kaolee Hoyle, Chief Financial Officer
Laurel Glenn, Development Director
Ashley Hamilton, CRP/ARCHES Program Director
Traia Campbell, Energy Services Program Director
Sue Maxwell, Nutrition First Program Director
Eva Pignotti, Head Start/Early Head Start Program Director
Tricia Ratliff, HOME Youth Services Program Director
Alisa Tobin, HOME Youth Services Associate Program Director
Vanessa Nordyke, Salem City Councilor
Ryan Pasquarella, Grove, Mueller, & Swank, P.C.
Jade Wilson, Executive Assistant

The meeting of the Board of Directors was called to order at 5:32 pm by Board Chair Jade Rutledge.

It was determined that a quorum was present.

I. Welcome

Board Chair Jade Rutledge welcomed everyone.

II. Public Comment

RW Taylor said Thank You for the flowers sent to him for his birthday earlier this month by MWVCAA.

III. Approval of Agenda
No changes were made.

MOTION: To approve agenda made by Catherine Trottman,
SECOND: RW Taylor.
APPROVED: Unanimously approved

IV. Consent Calendar

- 1. February 2022 Full Board Meeting Minutes**
No discussions or concerns were raised
- 2. March 2022 Executive Director Report**
No discussions or concerns were raised
- 3. March 2022 Chief Financial Officer Report**
No discussions or concerns were raised
- 4. March 2022 Chief Operations Officer Report**
No discussions or concerns were raised
- 5. March 2022 Director of Development Report**
No discussions or concerns were raised
- 6. March 2022 Program Director Reports**
No discussions or concerns were raised
- 7. March 2022 Committee Meeting Minutes**
No discussions or concerns were raised

MOTION: To approve consent calendar made by Catherine Trottman,
SECOND: RW Taylor.
APPROVED: Unanimously approved

V. Board Business

- 1. 2021 Single Audit Presentation** – The completed audit was presented by Ryan Pasquarella from Grove, Mueller and Swank. Ryan has been working on our audits for many years so he is familiar with our agency and its history. Overall, the audit had no findings and this is the third consecutive audit the agency has received with no findings as well as the fourth consecutive audit that was completed on time. Ryan spoke highly of the agency regarding the amount of growth we have had over the years and that our agency does a great job at preparing the financials – “We make their job easier.”
- 2. Acceptance of 2021 Single Audit and Financial Statements** – After the presentation of the 2021 Single Audit, the board then voted to approve the audit and financial statements.

MOTION: To approve Single Audit and Financial Statements made by RW Taylor,
SECOND: Catherine Trottman.
APPROVED: Unanimously approved

- 3. Reaffirm Code of Ethics, Conflict of Interest and Board Commitment Statements –** Jimmy Jones, Executive Director, spoke about the importance of having these forms completed annually for CSBG (Community Service Block Grant) requirements. This was a reminder to board members that they are to sign and return them to Jade Wilson, Executive Assistant.

- 4. Executive Director’s “What is a Community Action Agency?” (Part 1) Presentation –** Jimmy Jones, Executive Director, shared part on of his history of Community Action Agencies. This presentation covered the formation of the “Community Action Agency”, its mission, its vision, and the current climate these agencies are facing today politically, socially, and economically. This is a series of presentations that Jimmy will be completing over the coming months per CSBG (Community Service Block Grant) requirements.
 - i.** Prior to his presentation Jimmy wanted to mention a few updates regarding funding. We received a long anticipated Veteran’s Services grant of \$2.25 million which will go towards the Tanner Project. This news was also accompanied by funding we received from Senator Merkley and Senator Wyden in Congressionally Directed Spending, which would make the total for the Tanner’s Project around \$3.5 million. One other funding update was that we received \$20,000 from the Meyer Memorial Grant Fund, which would be put towards our DEI (Diversity, Equity and Inclusion) work.

 - ii.** Jimmy also wanted to welcome Councilor Vanessa Nordyke, whom joined our meeting as a member of the public and prospective future board member. He thanked her for being present and complimented her long history of work with the homeless in our community.

- 5. Sub-Committees: Program and Membership Discussion –** Board Chair Jade Rutledge spoke to the full board regarding the newly formed Program Committee and she put out a request for anyone interested in joining the new ad hoc Membership Committee to contact her. The goal is to have both committees formed by April, with meetings scheduled for April as well.

- 6. Request to HHS for one-time funding to pay off the mortgage balloon on 2395 Center Street and Waiver of Federal Share –** This is a one-time grant funding request of the Federal Head Start office to pay off the mortgage that currently exists on the 2395 Center Street building.

MOTION: To approve Request to HHS for one-time funding to pay off mortgage balloon on 2395 Center Street and Waiver of Federal Share made by RW Taylor,

SECOND: Steve McCoid.

APPROVED: Unanimously approved

- 7. Financials –** Kaolee Hoyle, Chief Financial Officer, presented the January 2022 Budget to Actual.

MOTION: To approve the Financials by Catherine Trottman,
SECOND: RW Taylor.
APPROVED: Unanimously approved

VI. Adjournment

The Board of Directors meeting was adjourned at 6:56 pm.

Respectfully Submitted:

Jade Wilson

Jade Wilson, Executive Assistant

Kevin Karvandi

Kevin Karvandi, Board Secretary

EXECUTIVE DIRECTOR'S REPORT

MID-WILLAMETTE VALLEY

COMMUNITY ACTION AGENCY

April 2022

The last time we met was March 24th, just three days before four homeless residents of our community died in a dreadful accident. In the early morning hours of March 27th, a driver left the road in downtown Salem and struck a homeless tent encampment killing four people. Two more people were gravely injured, but survived. Three of the four killed were under the age of 30, as was one of the two who were injured. I've struggled to find the words to describe how horrific these deaths were, and the impact of this tragedy on the neighbors left behind, and on our staff, who knew the people who died. Our mission is a very difficult one on the homeless front. If we believe what we say about ourselves, that each life has infinite worth, and that our role in this story is to help people realize their full human potential, then losing four people, so young, was a crushing blow.

To some measure, we are responsible for every person in poverty in our community, and for every homeless person left to suffer in indignity and squalor. We are certainly doing a lot. We are certainly doing more than we ever have before. But are we doing enough? You do this work long enough and you lose people. And on the homeless front you frankly lose a lot of people. But while we expect empty chairs, we're never quite prepared to lose so many, so young. I can't quite find the words to capture the meaning behind this senseless and preventable tragedy. All we can do is promise ourselves that we will, in the future, do all that we can do to help as many as possible stay alive. The pressure to "do something" is now greater than ever, and this issue will be front-and-center in the conversations ahead.

For the past two years I have worked, most directly, to keep people in their homes across Oregon. After two years and more than half a billion expended statewide on rental assistance, the next year will be difficult on the housing stabilization front. The massive federal moneys have dwindled, but the vulnerability abides. Housing stock remains in short supply; many rental properties are being sold and lost to the market, and rental costs have increased **50 percent** in two years. In short, what we can expect to see is an extraordinary increase in the unsheltered homeless population in Oregon over 2023-2025. I fear, in a decade, we will look back on 2022 as a golden age when the homeless problem was manageable, compared to what's to come.

After that tragedy, the past month has been rather quiet. We are entering the last quarter of the year. We have shifted on from the audit, and from the heavy lift of winter warming. From here, we can see the end of the fiscal year, which means close out and spenddown, along with the end of the Head Start program year. Currently we're sitting at 487 employees across the agency, but we have a number of new projects to stand up between now and next winter, along with planned expansion in Early Learning and in some workforce and homeless services areas. Everyone, though, is looking forward to a more normal summer, after two years of crisis level operations.

April Updates:

- The board-authorized purchase of 1205/1215 Wallace Road is nearly complete. The Head Start program is really excited about the new property. It's the first significant property addition for early learning in the past decade. Right now most of the resources are in the homeless services world (there are always cycles in social work). But it's important to keep balance in our approach to poverty. We are currently in the mandatory 15 Day HUD period of review, which will end on April 29th. We have a contracted close date of May 10th, but we're on track now to close early, perhaps as early as May 2nd.
- The State of Oregon awarded Head Start a new program called P3 (this is the state version of Early Head Start), giving us 30 slots (6 slots at \$27,000 a year and 24 slots at \$20,000 per year). That gives us a total budget for the P3 program at \$642,000, plus a one-year start-up budget of \$291,000. In sum, that's an increase for Head Start next year of \$933,000. This is part of the P3-Pre-School Promise program that we intend to house at the new 1205-1215 Wallace Road location.
- The federal Office of Head Start awarded us an additional \$249,999 as a one-time support to pay off the balloon payment on 2395 Center Street (Head Start Outreach). On Thursday of last week, the Agency paid off that debt in full. The re-finance on Middle Grove remains in negotiation between Columbia Bank and the Office of Head Start.
- We received the anticipated \$2.2 million federal Veterans Administration grant that we previously discussed for the Tanner Project. There were only 36 of these awards nationally, and we were the only project awarded in Oregon. Senator Jeff Merkley, who has been instrumental in fighting to get resources for our Agency, visited Tanner Project on Wednesday of this week, along with representatives from the Habitat for Humanity, the Salem YMCA, and Salem City Councilors Chris Hoy and Vanessa Nordyke. That \$2.2 million joins the \$1.2 million in Congressionally Directed Spending awarded to the Tanner Project. The \$2.2 million grant from the VA requires us to start spending by 30 September (but then we have two years to complete expenditure). The \$1.2 million in CDS has a tighter timeline, but that grant was only authorized when the federal Omnibus Budget was signed on March 16th. Nationally, there were more than 5,000 funded projects worth \$10 billion. Most of them face the same challenges we face, getting that money moving quickly. We discussed a couple options with Executive-Finance last week, and I'm confident that we will get these two funds deployed.
- We have an opportunity to expand our CCR&R program in Yamhill County. Shannon Vandehey, the Program Director for CCR&R, and I have been meeting with the Yamhill County Coordinated Care Organization (CCO) and representatives of the Yamhill County government. We are looking to expend some dedicated federal funds in that county to expand the number of child care providers in Yamhill.
- CAPO (Community Action Partnership of Oregon, our statewide network) met in Sisters last week. We've hired a new CAPO Executive Director (Janet Allanach, formerly of the Oregon Associations of Centers for Independent Living) as the new Executive Director of the network. The former Director (Janet Merrell) is retiring. There are many challenges facing the network in the coming years. Chiefly, there's been a great deal of turnover from retirements and other

exits. Of the 18 current directors, I am now the 5th longest tenured in the network. So that's a ton of experience lost the past two years. There are also many difficult policy choices ahead (homeless services vs prevention; the changing face of poverty; relationships with state agencies; grossly out-of-date federal poverty rates; inflation and a likely surge in national poverty in what may be a coming recession; labor costs and the tight labor market; etc).

- Last week, the US government announced that inflation rose 8.5% in March (compared to the prior 12 months) marking the greatest increase in the Consumer Price Index since 1981. Wages have not kept pace, rising just 6 percent in the past year. Generally inflation is a product of high demand, low supply, and supply chain inefficiency. Much of the increase is in food and gas. For the past 20 years, our economy has mostly been a service economy. But the pandemic shifted that behavior from spending on services to spending on goods (which are too few and difficult to procure). This inflation is likely to continue for several years, and is certainly compounded by oil prices and the war in Europe. For the people we serve at the Agency, this is a double bind. Inflation for the poor is much more serious than it is generally for the middle class. Inflation tends to worsen inequality because it drains the income and (limited) savings of the people who don't have reserve cash to spare. It increases a practice we observe in the spending behaviors of those in poverty, of choosing among vital needs (gas or food; light bill or gas bill, etc). The most recent Gallup poll shows that 17 percent of Americans think the high cost of living is the most pressing national issue, which is the highest percentage expressing that concern in the Gallup poll since 1985.
- Those forces combined with the end of the Child Care Tax Credit, which had cut child poverty by more than 25 percent, presents a very bleak picture ahead for those in poverty. In recent months, millions of children and families have fallen into poverty. I worry in particular about the impacts on our communities of color. Oregon's history on racial justice is generally poor. It initially failed to ratify in the 14th Amendment in 1866, and then passed exclusion laws that banned interracial marriages and made it difficult for any person of color to live in Oregon, especially for the black population. By 1948, the realtors in Oregon followed the "National Realtors Code," which discouraged any housing integration that would have been "detrimental to property values." That practice was banned in 1957 (Oregon Fair Housing Act) and in 1959 Oregon finally ratified the 15th Amendment. Sundown laws had largely exited the books by the 1970s, but continued in local practice across Oregon for many years. The state schools remained largely segregated through the 1990s. The racist language used in Oregon Revised Statute (ORS) and the Constitution was not removed until 2000; and in the past 20 years there have been repeated attempts to intimidate and force assimilation of undocumented migrants coming to Oregon as farm workers. As late as 2011, an audit found that landlords and leasing agents discriminate against black and Latino renters 64 percent of time, charging them higher rents, deposits, and fees than whites; and until recently area schools expelled and suspended black students at a rate four-to-five times higher than whites. The redlining practice of the 1930s, which many people have forgotten, concentrated black populations in Portland (for example) in certain areas of the city that are today 3-5 degrees hotter than the surrounding areas. Inside those zones there are fewer parks, less green space and less newer development, leading to hotter temperatures (little air conditioning) that led to more deaths in the heat dome event last summer, and more asthma generally (which is the number one reason young children miss school). Those maps, drawn 90 years ago, are still killing people today, and

depressing the educational attainment of children who live in those areas. So none of this stuff is ancient history. And in times of economic uncertainty, inflation, and (potentially on the horizon) recession, communities of color feel these consequences more than others.

- The Future Ready Oregon grant will bring an enormous sum of workforce grants to the Willamette Valley. There's a good chance we'll be a mechanism for some of the pass through to smaller community partners, in addition to holding some of these grants internally. That will be especially beneficial for our Community Action Re-Entry Services program.
- The national Office of Community Services (the federal office that runs the CSBG base grant) is bringing "HUD TV" to Salem next week to do a documentary on our emergency services work the last two years, focusing on the homeless sheltering response, along with our wildfire work.
- Tricia Frizzell will leave the Agency on April 21. She is moving to Salem Health to manage a portfolio of projects there. Tricia has been with the Agency for nine years, and she has been one of our most public facing Program Directors the past few years. I'm happy that she'll be able to have a bit more normal schedule for her family in this new work, but also sad to see her go. No one has been a better advocate for homeless youth work than Tricia.
- Alisa Tobin will be the new Program Director at Home Youth Services. That program, along with the two ARCHES programs (Housing and Sheltering) and Community Action Re-Entry Services, will be supervised by the new Chief Program Officer for Housing and Homeless Services, Ashley Hamilton.
- The North Santiam Chamber of Commerce awarded our Santiam Canyon Outreach Community Center their Non-Profit of the Year award, for the second consecutive year. The Agency's wildfire work in the Canyon continues and being there, in person, shows our commitment to rural Marion County and the Santiam Canyon, through its extraordinary recovery efforts.
- The USDA awarded us \$20,000 to purchase PPE, COVID tests, sanitizer, heaters, fans, tables and chairs, tents, etc for local farmworkers, through our *Fuerza Campesina* outreach program.
- At long last, we have the first meeting of our Program Committee scheduled for 19 April. This is a key means by which Board Members can be more directly involved in the Agency, and I hope that it will also go a long way in explaining more about how the Agency does its work, and help build active support for our Strategic Plan and its integration inside of program planning.

Jimmy Jones
Salem, Oregon
17 April 2022

**Chief Financial Officer Report
To The Community Action Agency Board
Kaolee Hoyle, Chief Financial Officer
April 2022**

CAPO

CAPO started contracting with MWVCAA to handle the bookkeeping for \$6,000/month. Any excess time is charged by the hour. There are currently three staffs that split their time between CAPO and MWVCAA. Their time are directly billed to CAPO. It's estimated that this engagement breaks even.

Staffing

The Finance team is looking for a staff accountant who will primarily focus on CAPO. In addition, the Payroll Specialist position has been vacant since December. Two current staffs are filling in currently while we continue to search for a candidate.

990

The Agency's tax return is in process. The due date is May 15, 2022.

Payroll Filings

All payroll deposits have been made timely.

MWVCAA

Actual to Budget, 7/1/2021 - 2/28/2022

	7/1/2021 - 2/28/2022		FY22 - Budgeted	Expected Spent %	Actual Earned/Spent %	Difference
Grant and awards	\$ 44,401,137		\$ 61,006,374	67%	73%	6%
Other program revenue	216,356	{a}	60,000	67%	361%	294%
Contributions	100,859		150,000	67%	67%	1%
Total Revenue	44,718,352		61,216,374	67%	73%	6%
Expenses						
Community resource programs	22,003,227		30,515,980	67%	72%	5%
Reentry services	224,637		399,690	67%	56%	-10% {b}
Child care resource and referral network	1,020,029		1,541,591	67%	66%	0%
Energy assistance programs	5,125,911		5,089,512	67%	101%	34% {c}
Weatherization services	1,184,351		1,580,238	67%	75%	8%
Nutrition first USDA food program	2,925,809		4,017,994	67%	73%	6%
Head start	9,830,602		13,827,350	67%	71%	4%
Home youth and resource center	1,019,930		1,549,199	67%	66%	-1%
Management and general	1,666,239		2,694,820	67%	62%	-5%
Total Expenditures	45,000,734		61,216,374	67%	74%	7%
Revenue Over/(Under)						
Expenditures	\$ (282,382)	{d}	\$ -			

{a} \$103k is related to Wx's NW Natural Gas Reimbursement. We don't budget for these reimbursements because they are dependent on the project which could span multiple years, and is dependent on other variables.

{b} The number of clients being served is a below normal due to COVID restrictions within the jail. In addition, there is one grant for which CARS is working on trying to spend down.

{c} Original budgeted amount did not include LIHEAP ARPA. Grant runs from 10/1/2021 to 9/30/2022 for total of \$3.2million. By including ARPA funding in budgeted amount, actual spent is at 61% which approximates expected spent.

{d} Timing of billing.



Mid-Willamette Valley
COMMUNITY ACTION

April Board Report: Development Department

Laurel Glenn, Director of Development

Grants

Recently Applied:

- 1. Salem Rotary Club** – We applied for a \$4,000 grant from the Salem Rotary Foundation to fund HOME’s Youth Empowerment Program and to purchase interview clothing for the youth.

Upcoming:

- 1. Salem Foundation** – We will be applying for a Salem Foundation grant to support Tanner Project, our veteran’s housing project.
- 2. Mid-Willamette Valley Homeless Alliance** – We’ll be applying for a grant from the CoC to support HOME Youth Services.
- 3. Salem Health** – We’re applying for a Salem Health grant to install a Youth Health Navigator at the Drop In and Taylor’s House.
- 4. Willamette Health Council** – We’ll be applying for a grant for both ARCHES and HOME.
- 5. Oregon Health Authority** – We’ll be applying for a grant to hire a number of Health Navigators for ARCHES.

Fundraising

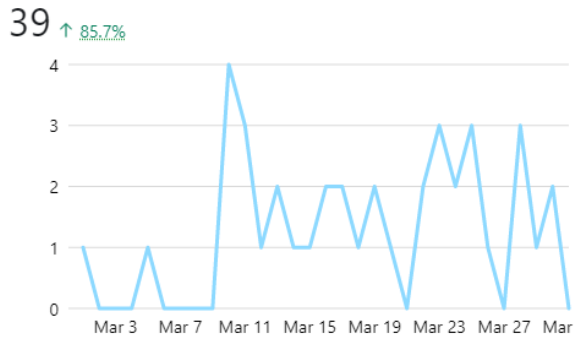
- **Kindful Donations**

- Donations through our donor software, Kindful, hit a record March high at **\$4436.46!**
- Our March email appeal was very successful and prompted a number of donations, specifically to The ARCHES Inn.
- We're preparing an April email appeal now. The appeal will present some ways that donors and volunteers can get involved this month.

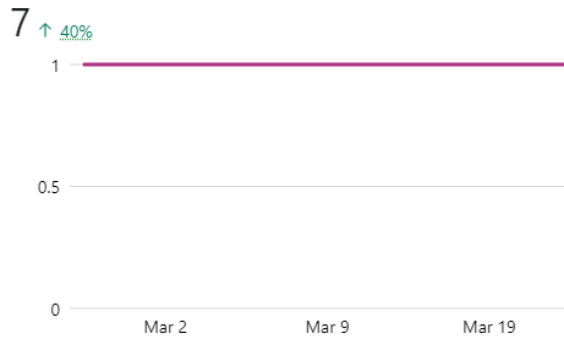
March Social Media Updates:

New likes and followers

New Facebook Page Likes 📌



New Instagram Followers 📌

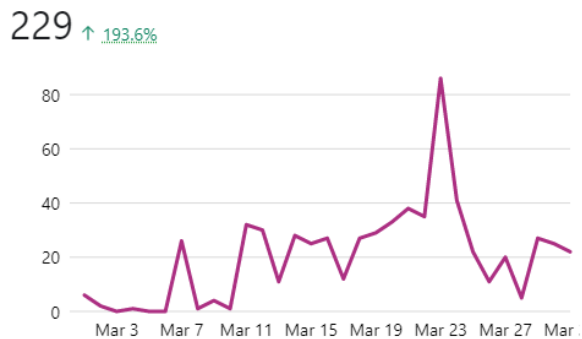


Reach

Facebook Page Reach 📌



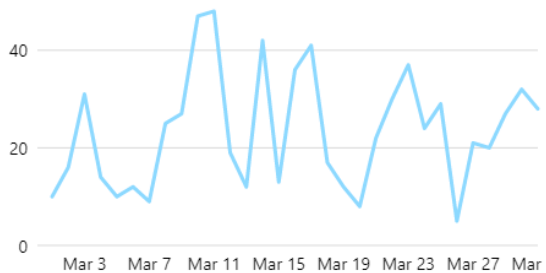
Instagram Reach 📌



Page and profile visits

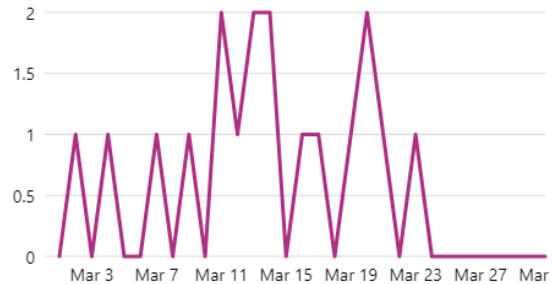
Facebook Page Visits ⓘ

724 ↑ 154.9%



Instagram Profile Visits ⓘ

18 ↑ 50%



- Social media engagement and reach is up across the board.
- Our highest-reaching post this month, our announcement about our housing partnership with Kaiser Permanente, reached **6,627** people!

Three Ways to Get Involved in Fundraising this Month:

1. **Invite:** Do you have a friend that might be interested in our work? Forward our email newsletter to them and ask them to sign up! Or send them our sign-up link:
<https://bit.ly/3ryVeNB>
2. **Share:** Are you following our social media? Liking and sharing our posts can help spread the word about what we're doing in the community:
<https://www.facebook.com/MWVCommunityAction>
3. **Suggest:** Have a great idea for the Development Department? Email development@mwvcaa.org and make a suggestion. How can we best thank donors? What fun new fundraising idea should we try?

CCR&R PROGRAM REPORT
INFORME DEL PROGRAMA CCR&R
Shannon Vandehey-Program Director
April/ Abril 2022

Opportunities/ Oportunidades:

Marion County/ Condado de Marion:

- CCR&R Advisory deliverable- Complete: Submitted to ELD.
Entregable de la Asesoría CCR&R - Completo: Presentado al ELD.

City of Salem Child Care Grant/ Subvención para el cuidado de niños de la ciudad de Salem:

- Third Quarter Report Submitted for CDBG COVID Child Care Business Development. We have asked for an extension to run another cohort after June. Will have funding for 9 additional income eligible participants. Still waiting to hear if this has been approved.
Informe del tercer trimestre presentado para el desarrollo de negocios de cuidado infantil CDBG COVID. Hemos pedido una prórroga para ejecutar otra cohorte después de junio. Tendremos fondos para 9 participantes adicionales que reúnan los requisitos de ingresos. Todavía estamos esperando para saber si esto ha sido aprobado.

Marion/Polk/Yamhill/Condado de Marion, Polk y Yamhill:

- Program Director continues to meet with the chair of the Willamette Valley Wine Foundation. We have built a small Steering committee. We are submitting a grant to the Leggo Foundation which is due in May. It is an international competitive grant, so the possibility to be awarded is a veritable needle in the haystack, but it will help us in developing a well thought out proposal for local or national grants in the future. It is a starting point.
El director del programa sigue reuniéndose con el presidente de la Willamette Valley Wine del Valle de Willamette. Hemos creado un pequeño comité de dirección. Estamos presentando una subvención a la Fundación Leggo, que debe presentarse en mayo. Se trata de una subvención competitiva internacional, por lo que la posibilidad de que nos la concedan es una auténtica aguja en el pajar, pero nos ayudará a desarrollar una propuesta bien pensada para subvenciones locales o nacionales en el futuro. Es un punto de partida.
- Another round of Child Care Stabilization opportunities has come available for those providers throughout Oregon, who already applied for the last round. 3263 amendment agreements went out by docusign by the ELD. Of those, more than 95% have already been fully executed. Some are awaiting for procurement to be executed and 109 did not open or sign the agreement. CCR&R staff have been reaching out to those providers to make sure they received this email, if they need any support or if they are choosing to not apply. In today's report, our region is down to only 1 Polk, 1 Yamhill and 5 Marion providers who have not signed.
Otra ronda de oportunidades de Estabilización de Cuidado de Niños está disponible para aquellos proveedores en todo Oregon, que ya solicitaron la última ronda. 3263 acuerdos de enmienda fueron enviados por docusign por el ELD. De ellos, más del 95% ya han sido ejecutados en su totalidad. Algunos están a la espera de que se ejecuten las adquisiciones y 109 no han abierto ni firmado el acuerdo.

El personal de CCR&R se ha puesto en contacto con esos proveedores para asegurarse de que han recibido este correo electrónico, si necesitan algún tipo de ayuda o si han decidido no solicitarlo. En el informe de hoy, nuestra región se reduce a sólo 1 Polk, 1 Yamhill y 5 proveedores de Marion que no han firmado.

- Have been in meetings with Clackamas Community College. Looking at the potential of contracting for some English and/or Spanish virtual college credit courses, to support the growth of our Spanish speaking providers who participate in our Networks. Looking at the potential for a CDA, or Associates cohort.

Hemos mantenido reuniones con el Clackamas Community College. Estamos estudiando la posibilidad de contratar algunos cursos virtuales de créditos universitarios en español, para apoyar el crecimiento de nuestros proveedores de habla hispana que participan en nuestras redes. Se está estudiando la posibilidad de crear un CDA, o una cohorte de asociados.

Polk County/Condado de Polk:

- CCR&R is co-locating in Dallas Academy building in the Polk County Family and Community Outreach Suite again every Wednesday from 9am-4pm. Current “in the works” projects with FCO:

CCR&R se encuentra en el edificio de la Academia de Dallas en la suite de la familia y la comunidad del condado de Polk y la Comunidad Suite de nuevo todos los miércoles de 9am-4pm. Proyectos actuales "en proyectos con FCO:

1. In Progress: Met with Stephanie from Polk County Family and Community Outreach to review training Proposals submitted. Conference is set to be held Virtually on Friday May 20th and in Person on Saturday 21st at WOU.

En progreso: Se reunió con Stephanie de Polk County Family and Community Outreach para revisar las propuestas de formación presentadas. La conferencia se celebrará virtualmente el viernes 20 de mayo y en persona el sábado 21 en WOU.

2. Registered CCRR for a booth at FamJam April 23rd at the Polk County Fairgrounds. Registró a CCRR para un stand en FamJam el 23 de abril en el recinto ferial del condado de Polk.

3. Registered CCRR for a booth at the August Family Building Blocks 2022 Riverfront Family Fun Fest.

CCRR se inscribió para tener un stand en el Family Building Blocks 2022 Riverfront Family Fun Fest de agosto.

Yamhill County/Condado de Yamhill:

- CCRR Advisory: Working with the YCCO and their Yamhill Early Learning Council for time on their agenda (quarterly or semi-annually) to include time for CCR&R community advisory. In process: working with Jennifer Richter at the YCCO to revise the Charter to include CCR&R Advisory language.

Asesoramiento de CCRR: Trabajar con el YCCO y su Consejo de Aprendizaje Temprano de Yamhill para incluir tiempo en su agenda (trimestral o semestral) para incluir tiempo para el asesoramiento de la comunidad CCR&R.

de la comunidad CCR&R. En proceso: trabajando con Jennifer Richter en el YCCO para revisar los Estatutos para incluir el lenguaje de asesoramiento de CCR&R.

- Associate Program Director working with Jimmy and the YCCO in the possibility of CAA holding a 2 Million dollar grant from Yamhill County Commissioners to support child care expansion in Yamhill County.
Director de Programa Asociado trabajando con Jimmy y el YCCO en la posibilidad de que CAA tenga una subvención de los Comisionados del Condado de Yamhill para apoyar la expansión del cuidado de niños en el Condado de Yamhill.

Challenges/Desafíos:

- We received notice by the ELD, that they are beginning the fiscal monitoring of our CCRR grant for the 19-20year. Documents will be due April 22nd. We have been working with the CFO and team to prepare for submission.
Recibimos la notificación del ELD, que están comenzando el seguimiento fiscal de nuestra subvención CCRR para el año 19-20. Los documentos deberán presentarse el 22 de abril. Hemos estado trabajando con el director financiero y el equipo para preparar la presentación.
- CCR&R is preparing to bring all staff back to the office by June or July. There will still be the option to work virtual if needed, especially for those who work primarily in the field, but I feel like the team is ready. I think this will be very important as we really need to reestablish our team relationships and reduce internal silos.
CCR&R se está preparando para que todo el personal vuelva a la oficina en junio o julio. Seguirá existiendo la opción de trabajar de forma virtual si es necesario, especialmente para los que trabajan principalmente sobre el terreno, pero creo que el equipo está preparado. Creo que esto será muy importante, ya que realmente necesitamos restablecer nuestras relaciones de equipo y reducir los silos internos.
- The ELD has announced that providers will need to take the both portions of the Hybrid CPR/FA course starting July 1. It has been only the online version that has been allowed and approved for Licensing and DHS Listing, since 2019 due to the pandemic.
El ELD ha anunciado que los proveedores tendrán que realizar las dos partes del curso híbrido de RCP/FA a partir del 1 de julio. Ha sido sólo la versión en línea la que se ha permitido y aprobado para la concesión de licencias y el listado del DHS, desde 2019 debido a la pandemia.



Mid-Willamette Valley
COMMUNITY ACTION
The ARCHES Project

615 Commercial Street NE
Salem, Oregon 97301

Special Statement:

During the early morning of March 27th our community suffered a great loss as a result of a vehicle entering an encampment on Front Street adjacent to ARCHES. Two of our neighbors passed before help could arrive, while another two passed later that morning. An additional two were transferred to Salem Hospital under critical condition. All were known to the ARCHES community in some way, even if it was just for a short time. Emotions remain high as everyone contuse to grieve. Following the event, PCC as well as JD Health and Wellness assisted with client trauma and grief counseling through the Day Center. Staff were also provided access to our Employee Assistance Program.

There are no words that can truly describe the gravity of what is being felt in our little community. But we remain thankful for each other and the ability to continue making a difference. Striving to end homelessness and to one day never have to experience these unfortunate moments. We will get there, and we will do it together. But for now we process in the best way we all know how. Leaning on each other for support, continuing to act with grace, and providing vital services to those in need. Our thoughts are with each other, as well as the community and the family/friends of those who were lost.

CRP Board Report - April 2022

Beginning April 4, 2022 the ARCHES Day Center expanded its service hours and is now open six days a week. During these expanded hours all traditional services are available, including: mail, showers, laundry, meals, and client care services. The new Day Center hours are Monday - Saturday 9am - 4:30pm. By opening on Saturdays, ARCHES is providing vital supports to the community on a day where services are traditionally limited. During our first weekend open, several clients voiced appreciation of being able to access meals, restrooms, and showers.

**Expanded Day Center Hours
Starting April 4th!!**

**Monday - Saturday
9am to 4:30pm**

**Breakfast, Lunch, Showers, Laundry,
Mail, Client Care and Internet access.**



ARCHES Housing & Specialty Programs:

For the 2021 Fiscal Year, ARCHES continues to report monthly on households and individuals served by our housing stabilization programming. This data is represented in two categories. The first category, focusing on ARCHES housing programming (*Table 1*), outlines our residential facilities, rapid re-housing services, rental assistance, barrier removal, and deposits. The second category is specialty programming (*Table 2*), which is inclusive of services that provide basic need supports, as well as self-sufficiency development.

During the month of March, 137 households (460 persons) received housing support. Including 59 new housing placements, as well as 15 households exiting into self-sufficiency, meaning they are able to live independently of ARCHES assistance moving forward. There were also 55 households on active housing search, working closely with navigation staff for placement. Since tracking began in July 2019, 654 households have exited ARCHES programming into permanent housing solutions.

March Data:

ARCHES Housing Programs										
Table 1										
Core Programs	New Households Served	Avg VI-SPDAT Score	Adults	Children	Households Searching	Total Households in Housing	Household PH Exists	Marion Households	Polk Households	Total Unique Served
Home TBA	7	7.9	35	36	3	15	2	18	11	71
ERA	3	11	5	1	0	3	0	2	1	6
HUD CoC	14	8.7	19	29	5	0	0	14	0	48
City of Salem - TBRA	9	7.8	54	44	5	24	0	9	0	98
EHA	3	8.5	4	5	0	3	0	2	1	9
DHS Fresh Start	3	8.9	17	8	7	2	1	12	0	25
DHS Navigators	4	8.9	12	0	6	0	4	6		12
HSP	6	10	14	23	1	1	3	9	2	37
Redwood Crossing	1	11	32	0	5	32	0	31	1	32
ARCHES Inn	2	9.4	28	1	8	20	0	18	2	29
OHA-VRAP	0	9.5	40	3	3	26	0	28	1	43
Tanners Project	5	6.6	30	0	9	0	3	28	2	30
VET DRF	1	7.8	16	2	3	10	2	9	3	18
EHA	1	6.9	2	0	0	1	0	1	0	2
Clients Served	New Households Served	Avg VI-SPDAT Score	Adults	Children	Households Searching	Total Households in Housing	Household PH Exists	Marion Households	Polk Households	Total Unique Served
<i>March Served</i>	59	8.8	308	152	55	137	15	187	24	460

ARCHES specialty services engaged 733 households in this most recent period (March 2022). The two most common services are VSO assistance (veterans) and Coordinated Outreach programs. To date, 22,473 households (duplicated) have connected with ARCHES specialty services since July 2019.

ARCHES Specialty Programs							
Table 2							
Specialty Programs	Households Served	Adults	Children	Veterans	Fleeing DV	BIPOC/LatinX Individuals	Total Unique Served
Marion County VSO	366	366	0	366	0	N/A	366
RENT	1	1	0	0	0	0	1
Birth Certificates	2	2	0	0	0	0	2
Coordinated Outreach	236	236	0	6	4	26	236
Mobile Showers	48	48	0	N/A	N/A	N/A	48
Fuerza Campesina	50	60	20	0	0	80	80
March Served	703	713	20	372	4	106	733
Coordinated Entry	122	154	74	5	17	N/A	228
Coordinated Entry - March TOTAL	122	154	74	5	17	0	228

Success Story: ARCHES Housing Opportunity Program (AHOP)

“I have been working with a household as their case manager since January 7th, 2022. It's a female client, her spouse, and two children. Her spouse is a registered sex offender (RSO) with a charge that is almost 16 years old. They have been homeless since November of 2021. However, they have always had issues with finding units that will rent to them based off this charge. As of April 4th, the household was transferred to our Housing Navigation program. We worked diligently for several days looking for an available unit. Calling numerous places to no avail.”

“Thursday afternoon I saw that a unit was open with a local property management agency. I immediately called my client and had her submit an application. I then sent advocacy letters to assist with the application. Over the next several days the property management was in contact with me asking for more documentation and clarification on the household. On April 12th I received an email stating that my client was approved for a unit, despite the RSO classification! This is a rare and huge success AHOP. With less than one RSO successfully placed per year. We are all so excited!”

- Rachel Shock-Russell, AHOP Case Manager

Success Story: Mobile Showers

During March, ARCHES was connected with the Oregon Emergency Management office to assist in a water crisis developing at the Warm Springs Reservation in Central Oregon. Upon contact, ARCHES responded within 72 hours by preparing and transporting the Mobile Shower unit to Warm Springs. Further providing training and supplies to on-site Emergency Management staff. The trailer remained on location for over one week, assisting residents of a rural apartment complex just outside of Warm Springs. This action is a prime example of ARCHES’ development towards Emergency Response services both locally and statewide.



Program Showcase: Wildfire Recovery and Resiliency Account (WRRRA)

In 2021 the Oregon Legislature approved \$21,500,000 in emergency funds for the WRRRA program to assist Oregonians that were affected by the 2020 Labor Day wildfires. The program funds: shelter, clothing, and essential services for those impacted households. It also provides housing and housing support to those who were made houseless. In late fall 2021 MWVCAA was awarded \$3.12 million of this WRRRA allocation.

The overarching goal of WRRRA is to move participants into permanent housing that is affordable, acceptable, and safe, while acknowledging that some participants will have to stay in temporary (e.g., hotels) housing while permanent housing is built or obtained. WRRRA follows a “Housing First” philosophy, which increases equity by reducing barriers to program entry such as requirements around income, housing readiness, sobriety, and employment in favor of getting participants into housing as quickly as possible.

To date, 80 households have been served. Totaling 143 individuals. 52 households are currently receiving financial supports from WRRRA. Enabling them to retain their current housing status, as well as preparing them for the transition into permanent housing.

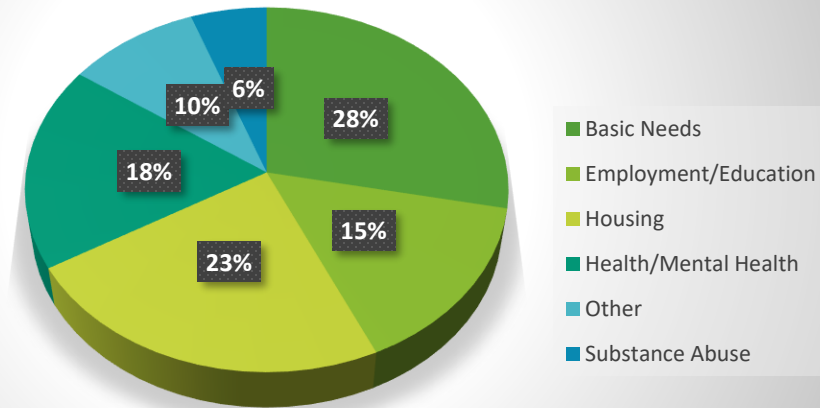
<i>Wildfire Recovery and Resiliency Account</i>									
Month/Year	New Households Served	Adults	Children	Households Searching	Total Households in Housing	Household PH Exists	Marion Households	Total Unique Served	Notes
Sep-21	3	4	0	0	3	0	3	4	
Oct-21	3	5	0	0	3	0	3	5	
Nov-21	5	7	3	0	5	0	5	10	
Dec-21	8	12	5	0	8	1	8	17	
Jan-22	6	9	0	0	6	0	6	9	
Feb-22	30	39	12	20	10	1	30	51	Start of Rapid Re-Housing
Mar-22	25	38	9	8	17	0	25	47	
Total Served	80	114	29	28	52	2	80	143	

Program Highlights:

On April 14th, Senator Merkley visited the Tanner’s Project to receive a site tour and hold a Q&A on homelessness with local leaders. This visit was in response to Tanner’s Project being awarded Senator Merkley’s Congressional Direct Funds sponsorship from the federal Omnibus bill. This \$1.2 million dollar allocation will improve transitional housing opportunities for homeless veterans. To be achieved by enhancing current facilities through the installation of private rooms. This remodel will ensure that Tanner’s can enroll veterans with a higher level of need, including the elderly or those experiencing chronic illnesses.



How the De Muniz Resource Center Served Clients in March



Opportunities/Challenges

- ❖ De Muniz Resource Center served 173 clients in March, with 381 services provided.
- ❖ This month 51% of clients served were in custody vs. 49% out of custody. We continue to receive more referrals from community partners for housing and employment services.
- ❖ During this reporting period, 24 clients (42 occurrences) took advantage and attended our cognitive based classes. The classes covered the following topics:
 - Healthy mind frames
 - Problem solving
 - Parenting skills
 - Emotional regulation
 - Prosocial leisure activities
 - Success planning
- ❖ DMRC assisted 18 clients with bus passes during this reporting period.
- ❖ Sixteen clients utilized our on-site clothing closet.
- ❖ Our partnership with Northwest Human Services yielded 56 clients completing their enrollment for Oregon Health Plan prior to release (from incarceration).
- ❖ We have been lucky enough to get a few more of our volunteers back to provide presentations and support groups for our clients. This month 21 clients participated in Narcotics Anonymous support meetings, employment workshops, and/or a gambling awareness presentation.
- ❖ The main challenges we have revolve around the pandemic and physical space limitations (lack of private space) within our center.

Success Story

E.A was not aware of our housing program until one of our staff recommended him and let him know that we needed a professional referral for our housing program. Less than a week, he had his counselor from Bridgeway Recovery Services send us a referral to our housing program.

Since working with E.A, he has shown extraordinary commitment in successfully transitioning out from his transitional living situation to leasing his apartment. E.A has certainly taken advantage of all of the opportunities we have given him. As my coworker put it, "E.A is one of our clients who has been extremely successful, and he has a bright future ahead of him.

E.A is working full time and is looking forward to taking classes in June to get his CDL. He was also successful in finding housing, and our program can pay his rent for five months including his past-due utilities. This will help E.A to save for his future needs. E.A has always had a positive attitude and is a great advocate for himself." E.A made time when it came to new opportunities that may help him further in his journey. His next objective is getting his CDL through the help of our employment contract with Willamette Workforce Partnership. After three months of working with E.A and gathering letters from his support systems, we were able to help E.A lease his first apartment.

Submitted by Housing Navigator

Energy Services March PY 2022, Program Report

Traia Campbell, Energy Director

Executive Summary of Activities (Numbers served/service units/outcomes)

Energy Services households served in March & 2nd quarter 2022

March 2022, Marion & Polk county completions by funding source								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.		Ave HH pmt
LIHEAP	741	2058	220	305	267	339	46% of HH's	\$400
LIHEAP ARPA	740	2057	220	304	267	339	46% of HH's	\$408
OEA PGE	283	768	72	114	104	107	38% of HH's	\$653
OEA PP	34	96	8	15	15	11	33% of HH's	\$682
CEAP PGE	236	670	58	357	96	102	43% of HH's	\$819
CEAP PP	24	64	35	7	5	14	59% of HH's	\$772
OLGA	160	463	43	90	62	72	45% of HH's	\$431
GAP	24	69	6	15	8	9	38% of HH's	\$129
Total	2242	6245	662	1207	824	993	45% of HH's	\$515

2nd quarter PY 2022, Marion & Polk county completions by funding source								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.		Ave HH pmt
LIHEAP	1977	5618	611	782	728	933	48% of HH's	\$404
LIHEAP ARPA	1977	5617	610	783	730	931	47% of HH's	\$410
OEA PGE	725	2080	191	272	266	272	38% of HH's	\$691
OEA PP	105	313	28	39	40	40	38% of HH's	\$797
CEAP PGE	236	670	58	357	96	102	43% of HH's	\$819
CEAP PP	24	64	35	7	5	14	59% of HH's	\$772
OLGA	396	1182	108	200	143	171	44% of HH's	\$431
GAP	32	97	8	18	11	11	35% of HH's	\$134
Total	5472	15641	1649	2458	2019	2474	42% of HH's	\$547

Energy received Covid Energy Assistance Program (CEAP) funding in March. This program is similar to Oregon Energy Assistance Program (OEAP) with the exception that the eligibility is upto 80% AMI and applicants must have been Covid impacted. The need for energy assistance continues to increase, the addition of CEAP funding allows Energy to assist additional PGE and PAC customers in Marion and Polk county.

Low-Income Household Water Assistance (LIHWA) pilot funds were received March 16. LIHWA was established through the passing of the Consolidated Appropriations and American Rescue Plan Acts of 2021. LIHWA CAA and ARPA must be fully allocated by September 30, 2023. LIHWA assistance is available to customers of public and private water and/or wastewater utilities that serve permanent residential communities. Eligible vendors are required to complete a vendor contract, currently 11 water vendors in Marion and Polk county have signed LIHWA vendor contracts. As the program progresses we expect that additional vendors will complete LIHWA contracts to provide assistance to their customers. Eligibility guidelines mirror LIHEAP with the exception that TANF funds are not included as income. LIHWA program targets low income households with high water burdens, water disconnection or pending disconnections and accounts with arrearages. LIHWA benefit floor is \$100 and ceiling \$1000, Energy adds a \$100 stabilization payment to the current allowable account charges to determine the payment. Crisis payments may be available to households that qualify. Eligible households are able to receive one regular (and one crisis is applicable) during the 2 year pilot from either LIHWA CAA or ARPA funds. Water is essential, as prices continue to increase so does the need for assistance. We are hopeful the LIHWA pilot will become a fully funded program.

March 2022, Polk county completions by funding source								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.		Ave HH pmt
LIHEAP	77	213	14	31	23	33	43% of HH's	\$409
LIHEAP ARPA	77	213	14	31	23	33	43% of HH's	\$408
OEA PGE	7	19	0	1	2	4	58% of HH's	\$730
OEA PAC	16	53	5	5	4	6	38% of HH's	\$833
CEAP PGE	6	17	1	2	3	3	50% of HH's	\$1,115
CEAP PAC	10	29	3	4	3	5	50% of HH's	\$821
OLGA	19	55	4	11	5	9	48% of HH's	\$427
GAP	2	8	1	2	0	2	100% of HH's	\$150
Total	214	607	42	87	63	95	44% of HH's	\$678

2nd quarter PY 2022, Polk county completions by funding source								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.		Ave HH pmt
LIHEAP	257	731	71	80	74	124	49% of HH's	\$417
LIHEAP ARPA	257	731	71	80	74	124	49% of HH's	\$431
OEA PGE	11	27	0	4	4	5	46% of HH's	\$1,141
OEA PAC	63	204	19	18	16	28	45% of HH's	\$946
CEAP PGE	6	17	1	2	3	3	50% of HH's	\$1,115
CEAP PAC	10	29	3	4	3	5	50% of HH's	\$821
OLGA	51	139	11	26	13	19	38% of HH's	\$413
GAP	2	8	1	2	0	2	100% of HH's	\$150
Total	657	1886	177	216	187	310	48% of HH's	\$881

**HEAD START PROGRAM REPORT TO BOARD OF DIRECTORS & POLICY COUNCIL
Eva Pignotti, Program Director - April, 2022**

Attendance

Head Start Preschool

	9/21	10/21	11/21	12/21	1/22	2/22
Regular	80.27%	71.01%	67.41%	70.18%	63.31%	62.50%
Subsidized	64.15%	62.96%	66.19%	67.23%	59.39%	61.50%
	3/22	4/22	5/22	6/22	7/22	8/22
Regular	69.52%					
Subsidized	73.52%					

Early Head Start

	9/21	10/21	11/21	12/21	1/22	2/22
Regular	79.84%	67.10%	64.07%	70.20%	64.26%	64.19%
Subsidized	78.13%	71.05%	63.83%	52.48%	80.62%	59.14%
	3/22	4/22	5/22	6/22	7/22	8/22
Regular	64.98%					
Subsidized	71.63%					

Early Head Start Child Care Partnerships

	9/21	10/21	11/21	12/21	1/22	2/22
Regular	74.83%	69.89%	62.95%	65.78%	63.71%	64.21%
	3/22	4/22	5/22	6/22	7/22	8/22
Regular	74.16%					

**Community Action Head Start Attendance Analysis
Absences for March 2022**

The Head Start Preschool Program attendance rate was 69.74% overall, below the required 85%. The top absence reasons during the month of March were sick children, which accounted for 54.4% of the absences, and bus transportation cancelled, which accounted for 11.9% of the absences

The Early Head Start Program attendance rate was 66.61% overall, below the required 85%. The top absence reasons during the month of March were sick children, which accounted for 48.73% of the absences, quarantined, which accounted for 8.02% of the absences, and family day/vacation, which accounted for 10.15% of the absences.

The EHS Child Care Partnerships attendance rate was 74.16% overall, below the required 85%. The top reasons for absences during the month of March were sick child, which accounted for 44.44% of the absences, and family day/vacation, which accounted for 23.33% of the absences.

Enrollment Reporting: Programs must be full within 30 days of the start of the school year and continue to fill vacant slots within 30 days of the vacancy until 30 days before the end of the year. Numbers reported include slots vacant for less than 30 days.

Head Start Preschool – Full Enrollment = 697 (summer = 136)

	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22
Regular (677)	244	308	342	366	380	382	393					
Subsidized (20)	14	14	17	16	17	15	16					

Early Head Start – Full Enrollment = 108

	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22
Regular (100)	59	66	63	61	67	70	74					
Subsidized (8)	8	8	8	8	7	8	8					

Early Head Start Child Care Partnerships – Full Enrollment = 80

	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22
Regular (80)	75	76	74	74	73	74	79					

Waiting Lists

Head Start Preschool

	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22
Regular	55	72	89	57	60	76	94					
Subsidized	2	2	1	1	2	4	4					

Early Head Start

	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22
Regular	5	7	13	16	16	25	28					
Subsidized	0	0	0	0	1	1	2					

Early Head Start Child Care Partnerships

	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22
Regular	3	10	13	12	13	16	16					

USDA Meal Reimbursements

USDA Meal Reimbursements	March 2022	
	Number of Meals Served	Amount Reimbursed
Breakfast	4,232	\$ 8,337.04
Lunch	4,239	\$15,514.74
Snack	487	\$ 487.00
Cash In Lieu		\$ 1,102.14
Total Reimbursement	8,958	\$ 25,440.92

Report from Program Director:

Closing on the Wallace Road Early Learning Center property is just around the corner. We have contracted with an architect and a general contractor for the renovations, and have our first planning session on April 20, so the process of working with the City of Salem on a change of use and building permits can begin.

The Early Learning Division has not yet released the RFA for programs to apply for Preschool Promise, but we did receive news about our hope to add P3 infant/toddler slots to our program. Based on a survey of interest, the program will awarded 30 P3 slots along with additional funds for start-up costs. We will be starting the process of renovating a leased facility and purchasing curriculum, supplies and car seats for the 24 slots that will be in classrooms, and securing an additional family child care contractor who will serve 6 children.

Nutrition First
Sue Maxwell, Program Director
April 17, 2022

- ✓ For the month of March, we signed on 4 new providers (3 OCC registered/certified and 1 DHS listed) and closed 8, leaving 490 active homes.
- ✓ We provided 128 virtual visits in March. Virtual visits began in January and we will begin in-person visits in April.
- ✓ A new educational unit began this quarter. This nutritional unit is called *Planting Your Plate* and is packed with information about planting fruits and vegetables with children, and how to incorporate those fruits and vegetables into healthy meals and snacks. Providers receive many colorful brochures and handouts regarding easy plantings. Children are read a story titled "Fruits and Vegetables Row by Row", and receive stickers (fruits and vegetables, of course) and color sheets.
- ✓ Approximately 1,024 children were visited in March.
- ✓ Staff drove a total of 444 miles, mostly to drop off packets at the front door of providers who reside in our home towns. Two providers received visits at their request (no access to internet).

Comments, Concerns, Celebrations

- ✓ Nutrition First staff met virtually with ODE Specialists on March 28th for our "virtual audit". This went well as we requested the training we most needed, having to do with multiple business owners - providers who own multiple sites. ODE does not yet have anything in writing regarding these business owners, so they will be writing policy, which will assist all the food programs in Oregon. In addition, we requested the Civil Rights training, which is required every year. As all Nutrition First staff were on the call, this means I don't have to provide the training myself this year!

- ✓ Para el mes de marzo, apuntamos 4 proveedores nuevos (OCC registrados/certificados con OCC y 1 enlistado con DHS) y cerramos 8, dejando 490 hogares activos.
- ✓ Proporcionamos 128 visitas virtuales en marzo. Las visitas virtuales comenzaron en enero y comenzaremos las visitas en persona en abril.
- ✓ Este trimestre comenzó una nueva unidad educativa. Esta unidad nutricional se llama *Plantando su plato* y está repleta de información sobre cómo plantar frutas y verduras con niños, les explica en cómo incorporar esas mismas frutas y verduras en comidas y botanas saludables. Los proveedores recibirán unos

folletos coloridos sobre plantaciones fáciles. A los niños se les lee un cuento titulado "Fruits and Vegetables Row by Row", y reciben calcomanías (de frutas y verduras, por supuesto) más hojas de colorear.

- ✓ Aproximadamente 1.024 niños fueron visitados en marzo.
- ✓ El personal condujo un total de 444 millas, principalmente para dejar paquetes en la puerta de los proveedores que viven en nuestra ciudad. Dos proveedores recibieron visitas a petición suya (que no tenían acceso al internet).

Comentarios, Inquietudes, Celebraciones

- ✓ El personal de Nutrition First se reunió virtualmente con especialistas de ODE el 28^{de} marzo para una "auditoría virtual". Esto salió bien ya que solicitamos la capacitación que más necesitábamos, que tiene que ver con propietarios que poseen múltiples sitios de guarderías. ODE aún no tiene nada por escrito con respecto a estos tipos dueños de negocios, por lo que escribirán una política, que ayudará a los programas de alimentos en Oregon. Además, solicitamos la capacitación anual de Derechos Civiles. Como todo el personal de Nutrition First estaba en la llamada, esto significa que no tengo que proporcionar la capacitación yo mismo este año!

WEATHERIZATION PROGRAM REPORT

Rogelio Cortes, Program Director

April 2022

HOUSEHOLDS COMPLETED WEATHERIZATION PROCESS

For the month of March all weatherization work was completed, inspection was pass and file was closed for 8 homes.

	HOMES	PEOPLE	FURNACE REPLACED	FURNACES REPAIRED	IMPROVED VENTILATION	OTHER Health & Safety
March '22	8	26	7	0	8	8
Quarterly	19	54	11	1	19	18

INTAKE/OUTREACH/GENERAL

The ability to qualify applicants that have patiently waited to be next in line for services continues to be mind-boggling. This month, we saw an increase in applicants who did not meet our program's income qualifications. More often than not, we deal with applicants on the extreme low end of our income guidelines, on the higher end, or are over income.

<u>INTAKES – Qualification Process</u>							
	Intakes Scheduled	No Shows <i>(Marked Inactive)</i>	Pending <i>(Missing Docs)</i>	Incomplete Apps <i>(NOA Expired, Marked Inactive)</i>	Over Income <i>(Marked Inactive)</i>	Not Qualified <i>Misc. Reasons, Marked Inactive)</i>	Qualified Job # Assigned <i>(Marked inactive)</i>
TOTAL	26	3	3	3	5	2	8

We realize those most vulnerable desperately need our services, and the entire weatherization team is always looking for ways to revamp and ease the process. One of our program goals will be to do as much outreach as possible, and we would like to target rural areas where residents may not be aware of our program. We recently connected with the Resource Connector for Polk-County and are brainstorming ideas on how we can collaborate and get our information to those in need. We have signed up to attend the August FBB's Riverfront Family Fest and will request to set up our table next to CCR&R and any other CAA programs attending.

<u>PROGRAM SERVICE INQUIRIES – People who expressed interest in signing up for program</u>										
March 2022	PGE		Northwest Natural		Pacific Power		BPA Consumers Power, Salem Electric, City of Monmouth		OTHER Wood, Oil, Propane	
	Sign up Forms Requested	Forms Returned	Sign up Forms Requested	Forms Returned	Sign up Forms Requested	Forms Returned	Sign up Forms Requested	Forms Returned	Sign up Forms Requested	Forms Returned
	21	11	14	11	4	4	2	2	0	0

Overall as our program continues to grow, we want to ensure that we continue building and maintaining program capacity by establishing good relationships with our contractors, community partners, other agency programs, and those benefiting from our services. We want to do our program justice by better capturing our service impacts on our clients.

STAFF TRAINING

Two of our main sources of training have been Oregon Training Institute our in-state training center and Weatherization/Energy Efficiency conferences. With both returning to in-person trainings current and new staff will now have the opportunity to maintain continuing education credits, obtain new certifications and expand their weatherization knowledge to better serve and educate our clients.

UPCOMING TRAINING CONFERENCES

- OECA Quarterly meeting, May 24 -26, Newport OR
- 2022 Region X Community Action Conference, May 10-12, Spokane WA.
- 2022 National Energy & Utility Affordability Coalition Conference, June 27- 30, New Orleans, LA.
- Energy OutWest 2022 Conference, August 1-5 Denver Co.

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Executive & Finance Committee
Meeting Minutes
Thursday, April 14, 2022

ATTENDANCE

Committee Members Present: Jade Rutledge, Board Chair; Shelaswau Crier, Board Vice-Chair; Kevin Karvandi, Secretary; Steven McCoid, Board Member; and Helen Honey, Board Member

Absent: None

Staff: Jimmy Jones, Executive Director; Kaolee Hoyle, Chief Financial Officer; Helana Haytas, Chief Operations Officer; and Jade Wilson, Executive Assistant

The meeting of the Executive & Finance Committee started at 5:30pm. It was determined that a quorum was present.

1. Executive Director's Program Updates

- a. The mortgage at 2395 Center St (Head Start Outreach Office) has been paid off. We received a one-time grant of \$249,999 from the federal Office of Head Start to pay off the rest of the \$280,000 mortgage we had on that property. This means there is no longer a need for refinancing the property. Our Middle Grove property is still in the process of being refinanced.
- b. The 1215/1205 Wallace Road property acquisition is still underway. The close date has been delayed until May 2, 2022. The delay is due to the City of Salem's \$700,000 grant for the renovations on the property of which requires some due diligence by the city. The grant proposal is currently in its fifteen day review with HUD that will wrap up by April 29, 2022. We don't suspect any issues with that and we should be clear to close by May 2, 2022.
- c. **Update on Tanner's Project Grants:** We have received a \$1.2 million congressionally directed spending grant from Senator Merkley and Senator Wyden, as well as a \$2.2 million VA grant. This means we have around \$3.4 million to put into our Tanner's Project building. The timeline is tight, and we will need to show proof of spend down by the end of September 2022 on the congressionally directed spending and the VA grant by September 30, 2022. The question right now is if that money should be used to purchase a larger space for the Tanner's Project; to renovate the current Tanner's Project building; or to purchase the rest of the building in order to expand the number of rooms we currently have available for veterans. Jimmy spoke at length with the committee about their thoughts on this prospect.
- d. **Personnel Changes:** Tricia Frizzell, long time Program Director of HOME Youth Services, will be leaving the agency to pursue a position with Salem Health. Her last day is April 21, 2022. We will be hosting a going away dinner for her at Ritter's in downtown Salem on April 21 at 5:00pm. Jimmy encouraged everyone to attend if they can. Alisa Tobin, current Associate Director of HOME Youth Services, will be taking on the Program Director position in the coming weeks. Sue Maxwell, the current Nutrition First Program Director, has chosen to step down and become the Associate Program Director. The current Associate Program Director, Carmen Romero, will move to the Program Director position in the coming weeks.

- e. We are adding work in Yamhill County due to the availability of some grants for our CCR&R program. Jimmy has had several meetings with Yamhill County CCO and Yamhill County government to assess the need for our services in their county.
 - f. The agency is in the beginning development stages of a Mental Health program. This program, for now, is more geared toward providing resources for Head Start parents and children. The need for mental health services in that demographic is very high.
 - g. The ARCHES Inn is now housing twenty-six households total on the first floor; 70% are wild fire victims and 30% are homeless. The second floor of the Inn opens shortly.
2. **Financials** – Kaolee Hoyle, CFO, presented the February 2022 budget to actual. Weatherization had a \$103,000 reimbursement for their NW Natural Gas reimbursement plan. CARS received a grant recently that has been extended to September 2022. CCR&R received a \$3.2 Million ARPA grant which was not included in the overall expected budget. Overall, Kaolee stated the Finance Department is working diligently to improve the timing of their billings.
3. **April 2022 Full Board Meeting Draft** – It was discussed and approved to have a Strategic Planning update added to the full board meeting agenda on a monthly basis until the work is complete. No other changes to the draft agenda were made.
4. **Credit Card Expenditure Review** – None for review this month.

Meeting adjourned at 6:57pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Program Committee
Meeting Minutes
Tuesday, April 19, 2022

ATTENDANCE

Committee Members Present: Erika Romine, Board Member and Program Committee Chair; Catherine Trottmann, Board Member; Chris Lopez, Board Member; Melissa Baurer, Board Member; and Jade Rutledge, Board Chair.

Absent: Steve McCoid, Board Member

Staff: Jimmy Jones, Executive Director; Helana Haytas, Chief Operations Officer; Shannon Vandehey, CCR&R Program Director; and Jade Wilson, Executive Assistant.

The meeting of the Executive & Finance Committee started at 12:08pm. It was determined that a quorum was present.

1. **Executive Director's Program Updates/Introduction** - Jimmy Jones, Executive Director, presented several Program Updates as well as an introduction to the Program Committee's responsibilities.
 - a. **Program Committee Introduction** - The primary reason for the reinstatement of the Program Committee is to evaluate how we are accomplishing our mission, and the way our services relate to our mission. The second reason is that there are many projects on the horizon that need more Board involvement.
 - b. **2395 Center Street Head Start Facility** – The mortgage has been paid off thanks to a one-time funding from the Federal Head Start office. The refinance on the mortgage and balloon payment at the Middle Grove property will proceed alone. This should result in smaller mortgage payments for Middle Grove.
 - c. **Closing on 1205/1215 Wallace Rd** – Closing has been delayed until May 10 with the hope that we will close early. The delay was due to due diligence needed by the City of Salem in order for our agency to secure \$700,000 in grant funds for the renovation of the properties. The acquisition of the properties could not happen before the due diligence was completed. We are currently in the middle of a 15-day HUD review period, which should end April 29. We do not anticipate any issues meeting that April 29 date.
 - d. **Personnel Changes** – Tricia, HOME Youth Services Program Director, will be leaving the agency to pursue a position with Salem Health. Alisa Tobin, current Associate Program Director for HOME, will take her place. Sue Maxwell, long time Program Director for Nutrition First, has chosen to step down and become the Associate Director of the Nutrition First program. Carmen Romero, current Nutrition First Associate Director, will become the new Program Director.

2. **Child Care Resource & Referral Program** – Shannon Vandehey, the CCR&R Program Director, presented an overview of the CCR&R (Child Care Resource & Referral Program). The mission of the CCR&R program is to “strengthen our community by providing high quality professional development opportunities for early childhood educators to ensure that all children have access to quality, nurturing environments.” This program is funded primarily by the Early Learning Division (ELD). MWVCAA's CCR&R program serves three counties in Oregon (Marion, Polk & Yamhill). There are sixteen total CCR&R's throughout Oregon that are serving the thirty-six counties. This program is responsible for providing a variety of professional development supports to those providing child-care services. This program supports Early

Educators from various sectors across the continuum of care; ODHS License Exempt Care, Licensed Family Child Care providers, Certified Child Care Center staff, Head Start/Early Head Start, Preschool Promise programs, School Districts, ECE staff, and Early Childhood Home Visitors. CCR&R is currently involved with several quality improvement initiatives from coaching Preschool Promise providers to coordinating statewide and regional webinars for training early educator professionals. This program is expanding now that COVID restrictions and emergency response efforts have lessened.

3. **Chief Operations Officer: Strategic Planning Update** – Helana Haytas, Chief Operations Officer, presented an update on the Strategic Planning process. The goal of the Strategic Planning process is to develop our agency’s five year plan. During the WIPFLI Strategic Planning Workshops in December 2021, there were seven strategic directions created that represent seven key focus areas that the agency will use to create initiatives; Coordination with Community Partners, Infrastructure and Technology, Funding and Resource Development, Interpreting and Educating the Community on Poverty, Organizational Culture, Program and Services Development, and lastly, Marketing and Communications. After the completion of the workshops, the participants were divided into groups that represent each of the seven strategic directions and given the task to create initiatives and assign those initiatives to staff. Helana shared several of the initiatives from each group. The goal for the WIPFLI advisors is to put all of these initiatives together into a software system that will make tracking these initiatives easier over the next three to five years. Currently, the teams are still finalizing their initiatives and will be passing them all off to the WIPFLI advisors very soon.
4. **Review of Program Monitoring Reports** – Due to lack of time, this item has been tabled until the May Program Committee Meeting.

Meeting adjourned at 1:15pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

April 2022 – Board of Directors and Policy Council
Approval to Apply for and Accept Funding for ELD Programs

P3 (Oregon Early Head Start)

The program has been offered funding to add 30 PSP slots for infants and toddlers, along with start up costs associated with the additional program. Services would be provided to children starting in September 2022.

Funding is provided at \$20,000 for each Locally Designed Option (LDO) slot per year, and \$27,000 for each Center Based slot per year. Plans are to offer 24 LDO slots in classrooms at Wallace Early Learning Center and a new location on Hawthorne, with children attending two days per week, 3.5 hours per day in a full-year program; and 6 Center Based slots to be placed with contracted family child care providers, with children of working families attending five days per week, up to 10 hours per day in a full-year program.

Start up costs include renovation of the leased Hawthorne location, fencing and playground development at Wallace and Hawthorne, enhancement of the playground for a new child care provider, costs associated with Office of Child Care licensing, furnishings and classroom supplies, curriculum and assessment materials, computers, kitchen equipment including appliances and dishes, office furnishings, software licenses, staff training and car seats.

It is anticipated that later in the year, additional P3 slots will become available, and we may apply for an additional number of slots at that time.

Program Operations (Annual)	\$642,000
Start Up Costs (One Time)	\$291,149
Total	\$933,149

Preschool Promise (PSP)

The program intends to apply for the addition of PSP to the offerings available to preschool children. The ELD has not yet opened the application but it is expected to be open soon.

The plan is to place PSP slots in classrooms along with Head Start slots, creating a mixed delivery model where children will attend 5 days per week, 5 hours per day in numerous locations, as determined by the need in each area. The plan is to apply for 102 slots, which are funded at \$12,400 per year, if transportation is provided, or \$12,000 per year if it is not.

Start up costs include two school buses, playground equipment at Wallace, furnishings and classroom supplies, curriculum and assessment materials, computers, office furnishings, and software licenses.

Program Operations (Annual)	\$1,264,800
Start Up Costs (One Time)	\$246,873
Total	\$1,511,673

Fall 2021-2022 Pre-K

Area	Emerging	Meets	Exceeds
Social/ Emotional	148	138	9
Physical	108	183	5
Language	153	139	2
Cognitive	152	136	5
Literacy	175	107	3
Mathematics	206	67	4

Winter 2021-2022 Pre-K

Area	Emerging	Meets	Exceeds
Social/ Emotional	92	270	20
Physical	51	307	21
Language	109	260	11
Cognitive	94	268	14
Literacy	137	219	5
Mathematics	177	140	7

Fall 2021-2022 CCP

Area	Emerging	Meets	Exceeds
Social/ Emotional	5	54	4
Physical	7	49	6
Language	13	46	3
Cognitive	3	50	8
Literacy	3	44	9
Mathematics	7	45	3

Winter 2021-2022 CCP

Area	Emerging	Meets	Exceeds
Social/ Emotional	12	42	5
Physical	5	47	8
Language	16	41	5
Cognitive	6	41	12
Literacy	10	37	6
Mathematics	10	38	5

Fall 2021-2022 EHS

Area	Emerging	Meets	Exceeds
Social/ Emotional	22	49	5
Physical	18	51	8
Language	34	42	0
Cognitive	17	53	6
Literacy	28	41	6
Mathematics	30	44	2

Winter 2021-2022 EHS

Area	Emerging	Meets	Exceeds
Social/ Emotional	10	40	8
Physical	4	47	10
Language	18	39	2
Cognitive	3	49	9
Literacy	15	39	6
Mathematics	11	47	2

2021-2022 Winter Child Outcomes Head Start & Early Head Start

We are very excited to see the tremendous progress our preschool children have made from fall to winter in each of the developmental areas. Most notable is the growth that we have seen in social emotional development. While we value the progress children make in the more academic based areas, social emotional growth is the foundation and best indicator of school readiness. When we consider all of the continuing challenges associated with the pandemic and its effect on children and families, this significant growth in the social emotional development area is particularly exciting. We have continually observed and been amazed by the resiliency demonstrated by our children. Now, as we are in the home stretch, we feel confident that our preschool children will enter kindergarten not only socially and emotionally ready but academically ready as well.

Estamos muy emocionados de ver el tremendo progreso que nuestros niños en edad preescolar han hecho desde el otoño hasta el invierno en cada una de las áreas de desarrollo. Lo más notable es el crecimiento que hemos visto en el desarrollo social y emocional. Si bien valoramos el progreso que los niños hacen en las áreas más académicas, el crecimiento social y emocional es la base y el mejor indicador de la preparación escolar. Cuando consideramos todos los desafíos continuos asociados con la pandemia y su efecto en los niños y las familias, este crecimiento significativo en el área de desarrollo social y emocional es particularmente emocionante. Hemos observado continuamente y nos ha sorprendido la resiliencia demostrada por nuestros niños. Ahora, mientras estamos en la recta final, nos sentimos seguros de que nuestros niños en edad preescolar ingresarán al Kínder no solo social y emocionalmente listos, sino también académicamente.

– Julie Siefert, HS Education Manager

In EHS we are happy to see that things are where we would expect them to be for this time of year. In some areas, you may see that there appears to be a decline in progress, but this is due to turnover and having new children who have enrolled that are still in the emerging area. In the spring outcomes, I expect to see many more going from emerging to meeting expectations in more areas of development. I see progress in all developmental areas, especially Social and Emotional, which is a great start to getting these children ready to go to a Prek classroom. It certainly has been wonderful to have children back in classrooms and watch the growth and progression they are making. We are excited to see what the Spring and Summer brings in their development.

En EHS estamos felices de ver que las cosas están donde esperaríamos que estuvieran para esta época del año. En algunas áreas, es posible que vea que parece haber una disminución en el progreso, pero esto se debe a la rotación y a tener nuevos niños que se han inscrito que todavía están en el área emergente. En los resultados de la primavera, espero ver muchos más pasando de emerger a cumplir con las expectativas en más áreas de desarrollo. Veo progreso en todas las áreas de desarrollo, especialmente social y emocional que es un gran comienzo para preparar a estos niños para ir a un salón de clases de Prek. Ciertamente ha sido maravilloso tener niños de vuelta en los salones de clase y observar el crecimiento y la progresión que están haciendo. Estamos emocionados de ver lo que la primavera y el verano trae en el desarrollo.

– Liz Salinas, Infant Toddler Program Manager