

**COMMUNITY ACTION AGENCY  
BOARD OF DIRECTORS  
AGENDA**

East Salem Community Center  
1850 45th Avenue NE  
Salem, OR 97305  
August 27, 2020

Mission

**Empowering people to change their lives and exit poverty by providing vital services and community leadership.**

Vision

**All people are respected for their infinite worth and are supported to envision and reach a positive future.**

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| <b>I. Welcome and Introductions</b>  | <b>5:30</b> |
| <b>II. Public Comment</b>  | <b>5:35</b> |
| <b>III. Approval of Agenda</b>   | <b>5:40</b> |
| <b>IV. Consent Calendar</b>  | <b>5:45</b> |
| 1. July 2020 Full Board Meeting Minutes  |             |
| 2. August 2020 Special Board Meeting Minutes   |             |
| 3. August 2020 Executive Director Report   |             |
| 4. August 2020 Director of Program Development Report                                      |             |
| 5. August 2020 Chief Operations Officer Report   |             |
| 6. August 2020 Program Director Reports  |             |
| 7. August 2020 Committee Meeting Minutes   |             |
| <b>V. Board Business</b>   | <b>5:55</b> |
| 1. <i>Presentation: Agency Staff/Applicant Pool Demographic Analysis (COO), 15 minutes</i> |             |
| 2. <i>Presentation: Agency Client Demographics Analysis (ED), 10 Minutes</i>               |             |
| 3. Executive Director's Report (5 minutes)   |             |
| 4. Personnel Policies Handbook – <i>Approval</i>   |             |
| 5. Nutrition First FY 2020-2021 Grant Application – <i>Approval</i>                        |             |
| 6. OHCS Time Bound Plans – <i>Approvals</i>  |             |
| 7. IRS Form 990 - <i>Approval</i>  |             |
| 8. Agency Financials – <i>Approval</i>   |             |
| <b>VI. Adjournment</b>   | <b>7:30</b> |

**Next board meeting: Thursday, September 24, 2020**