



AUGUST 2022 MEETING BOARD OF DIRECTORS

THURSDAY, AUGUST 25, 2022

IN-PERSON:

**COMMUNITY ACTION AGENCY
2475 CENTER ST NE
SALEM, OR 97301**

VIRTUAL:

MWVCAA Full Board Meeting August 2022
Thu, Aug 25, 2022 5:30 PM - 7:30 PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/126187053>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3112](tel:+15713173112)

Access Code: 126-187-053

COMMUNITY ACTION PROMISE

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Helping People Changing Lives

Table of Contents

August Board Meeting Agenda.....	3
July 2022 Board Meeting Minutes	4
Executive Director’s Report.....	9
Chief Operations Officer’s Report	12
Chief Financial Officer’s Report	13
2022-2023 Budget.....	14
2022-2023 Budget Narrative	15
Regional Anti-Poverty Report.....	17
Community Action Re-Entry Services (De Muniz) Report	24
Child Care Resource and Referral Report.....	26
CRP/ARCHES Project Report.....	27
Energy Services Report	33
Head Start Report	34
HOME Youth Services Report	37
Nutrition First Report.....	40
Weatherization Report	41
Membership Committee Meeting Minutes (August)	42
Executive & Finance Committee Meeting Minutes (August)	43

**COMMUNITY ACTION AGENCY BOARD
OF DIRECTORS AGENDA
THURSDAY, AUGUST 25, 2022**

In-Person:
2475 Center St NE
Salem OR 97301

Virtual:
Thu, Aug 25, 2022 5:30 PM - 7:30 PM (PDT)
Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/126187053>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3112](tel:+15713173112) Access Code: 126-187-053

Mission

Empowering people to change their lives and exit poverty by providing vital services and community leadership.

Vision

All people are respected for their infinite worth and are supported to envision and reach a positive future.

I.	Welcome and Introductions	5:30
II.	Public Comment	5:35
III.	Declaration of Conflict of Interest	5:40
IV.	Approval of Agenda	5:45
V.	Consent Calendar	5:50
	1. July 2022 Full Board Meeting Minutes	
	2. August 2022 Executive Director Report	
	3. August 2022 Chief Operations Officer Report	
	4. August 2022 Chief Financial Officer Report	
	5. August 2022 Regional Anti-Poverty Report	
	6. August 2022 Program Director Reports	
	7. August 2022 Committee Meeting Minutes	
VI.	Board Business	
	1. Prospective Board Member: Vanessa Nordyke - <i>Approval</i>	5:55
	2. Executive Director's Report	
	3. Community Action Financing 101 (Jones) – <i>Presentation/Discussion</i>	
	4. CARS (De Muniz) Program Overview (Cox) – <i>Presentation/Discussion</i>	
	5. Head Start Self-Assessment/Program Improvement Plan – <i>Informational</i>	
	6. MWVCAA Succession Plan – <i>Approval</i>	
	7. Agency FY23 Budget – <i>Approval</i>	
VII.	Executive Session	7:00
VIII.	Adjournment	7:30

Next board meeting: Thursday, September 22, 2022

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Meeting
THURSDAY, JULY 28, 2022
MINUTES

ATTENDANCE:

Board of Directors:

Present:

Catherine Trottman	Helen Honey	Jeremy Gordon	RW Taylor
Christopher Lopez	Jade Rutledge	Kevin Karvandi	Shelaswau Crier
Erika Romine	Jasmine White	Nikol Ramirez	Steve McCoid

Absent:

Melissa Baurer Michael Vasquez

Others Present:

Program Directors/Staff/Guests:

Jimmy Jones, Executive Director
Helana Haytas, Chief Operations Officer
Kaolee Hoyle, Chief Financial Officer
Laurel Glenn, Development Director
Ashley Hamilton, Chief Program Officer: Housing and Homeless Services
Eva Pignotti, Chief Program Officer: Early Education and Child Care
Rogelio Cortes, Chief Program Officer: Weatherization and Energy Services
Hector Guzman, Weatherization Program Director
Carmen Romero, Nutrition First Program Director
Traia Campbell, Energy Services Program Director
Alisa Tobin, HOME Youth Services Program Director
Sue Maxwell, Nutrition First Associate Program Director
Stacey Eli, Head Start Associate Program Director
Liz Salinas, Head Start Associate Program Director
Tanisha Bush, Government Relations Manager for Marion County
Grace Porras, Interpreter
Jade Wilson, Executive Assistant

The meeting of the Board of Directors was called to order at 5:32 pm by Board Chair Jade Rutledge. It was determined that a quorum was present.

- I. Welcome**
Board Chair Jade Rutledge welcomed everyone.

- II. Public Comment**
None were made.

- III. Declaration of Conflict of Interest**
None were made.

IV. Approval of Agenda

No changes were made.

MOTION: To approve agenda made by Kevin Karvandi,

SECOND: Helen Honey.

APPROVED: Unanimously approved

V. Consent Calendar

1. June 2022 Full Board Meeting Minutes

No discussions or concerns were raised

2. July 2022 Executive Director Report

No discussions or concerns were raised

3. July 2022 Executive-Finance Executive Director Report

No discussions or concerns were raised

4. July 2022 Chief Operations Officer Report

No discussions or concerns were raised

5. July 2022 Chief Financial Officer Report

No discussions or concerns were raised

6. July 2022 Director of Development Report

No discussions or concerns were raised

7. July 2022 Program Director Reports

No discussions or concerns were raised

8. July 2022 Committee Meeting Minutes

No discussions or concerns were raised

MOTION: To approve the consent calendar made by RW Taylor,

SECOND: Steve McCoid.

APPROVED: Unanimously approved

VI. Board Business

1. Executive Director's Report

i. **General Updates: Head Start** – Recently the Head Start program completed their Focus Area 2 Review with the Federal Head Start Office. The review came back with no findings and only one area of concern regarding teacher education requirements. Two Early Head Start teachers are in the process of completing their federal education requirements. They are expected to complete these by the end of Fall 2022. Recently, the Head Start program also received a Letter of Deficiency from the Federal Office of Head Start. This is due to the April 2022 incident involving a Head Start teacher. The HS program will be completing a Corrective Action Plan which will include Active Bystanders Training for all program staff which will take place at the annual Pre-Service training this year. HS and EHS retained its five out of five SPARK rating for Middle Grove. SPARK is Oregon's Quality Rating and Improvement System. This is a statewide program administered by Western Oregon University that evaluates the quality of child care across the state.

ii. **Rental Issues** – There have been major increases in rental rates over the last several years in both Marion and Polk Counties. The average rent in Polk County is currently \$1,226 per month. This is a 13.5% increase since

2019. The average rent for Marion County is currently \$1,224 per month, which is a 10.7% increase since 2019. This coming September, the State will set inflation rates which can affect what property owners are able to charge for rent. Oregon allows property owners to take the inflation rate that is set by the State and add 7% to set the rental increases for the coming year. The current prediction is that inflation will be set at 9% for this year, which could mean a possible 16% increase on rent this next year. This will likely cause serious issues for renters that are struggling to afford their already historically high rental rates.

- iii. **General Updates: Homelessness & Heat** – Jimmy shared the average number of clients being served at our ARCHES Day Center during the months of June and July. On July 26th alone we served 190 people at our Day Center. ARCHES Outreach during June and July served 573 clients, handed out 660 water bottles, and provided 130 gallons of Gatorade for clients. ARCHES has done a great job of supplying services to clients during the hottest parts of the summer.
 - iv. **Congressionally Directed Spending** – MWVCAA was recently awarded \$1 million of congressionally directed funds for transitional housing for wildfire survivors within the canyon. This recent award rounds out the congressionally directed spending we have received over the last two years. In sum, \$1 million was awarded for the ARCHES Inn, \$1.25 million for Tanner Project, and this final \$1 million for the Santiam Lodge, totaling \$3.25 million. The wildfire survivors are typically families that would benefit from larger living quarters rather than a hotel room. Duplexes and other multi-family housing options would be a great solution.
 - v. **Youth Homeless Demonstration Project (YHDP)** – HOME Youth Services was awarded ~\$3 million for the Youth Homeless Demonstration Project, which will be used to fund the acquisition of a second Taylor's House youth homeless shelter. The hope is that this second shelter would be located in Polk County in order to expand our services. They will likely also be receiving anywhere from \$500,000 to \$1 million in OHCS (Oregon Housing and Community Services) pilot funding. All of these funds will be used for acquisition of a property and some for operations and remodel as well.
 - vi. **Department of Education (ODE)** – Both Nutrition First and Head Start receive funding from the Child and Adult Care Food Program and the USDA (United States Department of Agriculture) in order to cover the cost of food services in Head Start and the majority of the programming that Nutrition First does. Grant acceptance is needed at the Board level prior to grant submission, and in advance of the final budgets for each program. ODE only recently received the final funding numbers from the USDA. Final budgets will need to be approved at a later date.
2. **Community Action Financing 101 Presentation** – Due to lack of time, this item has been tabled for a future Board Meeting.

- 3. “ARCHES East” Project Overview Presentation** - Ashley Hamilton, Chief Program Officer for ARCHES, attended the meeting and presented on the new Turnkey 2.0 grant application. As of July 22, ARCHES submitted an application for funding to purchase a second Turnkey 2.0 project (i.e. hotel). Ashley presented information about a hotel property that we have currently under contract. It will be the new location of Tanner’s Project and Veteran Services, if we are awarded the grant, and if the final terms are acceptable to the MWVCAA Board. Ashley presented the whole plan for the space including operation costs. The hope is that our Turnkey 2.0 application will have a leg up on the competition, as most of the other competing agencies do not have signed contracts with a full service plan and operations cost ahead of the application deadline. If we are awarded the grant, and if the Board approves the purchase, the program hopes to close on the new motel by November 1, 2022 and begin programing in January 2023.
- 4. Agency Mission and Vision Statement Update** – Jade Wilson, Executive Assistant, gave a brief update regarding the Mission and Vision Statement revamp. Currently, the committee comprised of Eva Pignotti, CPO: Early Education and Child Care, Alisa Tobin, HOME Youth Services Program Director, Shelaswau Crier, Board Vice-Chair, and Jade, Executive Assistant, decided that it would be best to start the process by asking MWVCAA staff and clients for feedback regarding our current statements. Surveys have gone out to both groups with a deadline of August 5, 2022. This likely will be extended to allow time for clients to provide feedback. Next steps for this committee will be to review the survey results, create a draft of the statements and then present these to the Agency Diversity, Equity and Inclusion committee. The hope is to have a draft to present to the Board soon following these next steps.
- 5. MWVCAA Succession Plan** - Per CSBG requirements, the Agency must have a written Succession Plan for the Executive Director position that is approved by the full Board. Jimmy asked that the Board look over the proposed plan and make any suggestions they saw fit. No action was taken on this current draft of the plan in order to allow time for edits or suggestions. Jimmy hopes to present it to the Board in August for approval.
- 6. Nutrition First ODE CACFP Budget Approval** – This is a continuation grant application that the Nutrition First program seeks approval for from the Board annually. This grant supports all Nutrition First operations including wage and fringe, rent, mileage, training for staff and providers, equipment, administrative overhead, etc. The funds also cover program activities to meet contract requirements of monitoring and nutrition education. Additional funds are requested on a monthly basis as needed for meal reimbursements.

MOTION: To approve the Nutrition First ODE CACFP Budget Grant Application made by Helen Honey,

SECOND: Steve McCoid.

APPROVED: Unanimously approved

- 7. Head Start CACFP Budget Approval** – Head Start asked the Board for approval of their ODE CACFP (Oregon Department of Education Child and Adult Care Food Program) grant renewal for 2022-2023. The CACFP supports Head Start and a portion of their food service costs. These funds are reimbursed on a monthly basis based on meal claims. Any food service costs that are above and beyond the ODE CACFP reimbursement are covered by Federal Head Start and ODE Pre-K funds.

MOTION: To approve the Head Start ODE CACFP Budget Grant Application made by RW Taylor,

SECOND: Steve McCoid.

APPROVED: Unanimously approved

- 8. 2022 By-Laws Update** - Jimmy presented the updated by-laws. He mentioned that the Membership Committee had prompted him to look at the current approved 2021 By-Laws and make sure that they were in line with the current process for recruiting new Board members. The Agency attorney has reviewed the previous by-laws and the updated 2022 By-Laws. Jimmy presented the changes to all three Board committees and no edits or suggestions were made. Jimmy asked that the Board move to approve the newly updated 2022 By-Laws if no further suggestions or edits were needed.

MOTION: To approve the 2022 By-Laws Update made by Steve McCoid,

SECOND: Helen Honey.

APPROVED: Unanimously approved

- 9. Financials** – Kaolee Hoyle, CFO, presented the May 2022 Budget to Actual report. Kaolee noted similar items as last month’s financial report. \$103,000 of the Other Program Revenue amount is related to Weatherization’s NW Natural Gas reimbursements. The typical practice is that Finance does not budget for the reimbursements at the beginning of the fiscal year because they are dependent on several unknown variables. Additional funding was received for Weatherization and Energy Services that had not been previously budgeted for because the funding had not arrived until January. These grants usually span twelve months but can be extended to eighteen. Kaolee also mentioned that the annual MWVCAA audit has been scheduled to begin the second week of November 2022.

MOTION: To approve the financials made by Steve McCoid,

SECOND: Helen Honey.

APPROVED: Unanimously approved

VII. Adjournment

The Board of Directors meeting was adjourned at 7:20 pm.

Respectfully Submitted:

Jade Wilson

Jade Wilson, Executive Assistant

Kevin Karvandi

Kevin Karvandi, Board Secretary

Executive Summary

MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY

August 2022

Agency Budget: We will present the 2022-2023 Agency Budget for approval at the August Board meeting. The total budget is close to \$65 million. It's probable that the final version will end up at \$70 million or more, because there are still several pieces out there that we expect to acquire over the fall and winter. Growing resources are one sign of Agency health. But it's important to remember that dollars aren't really dollars. They're people. They're our staff out in the field doing the work. They're our clients, to whom we provide resources and services with our nine programs across Marion-Polk (and the 11 other counties we serve). And most critically, our budgets are the community's poverty need.

It's important to remember that our Agency is essentially a government contractor. More than 98 percent of our revenues are government contracts for specific purposes based on specific work plans. The budget expansion in recent years has been driven by a series of external forces that have created more demand for the work that we can do. Almost all of that work centers on the Agency's role as an emergency services provider. And for many in our low-income community, we remain in an emergency environment. Our budget expansion centers on three external realities: A.) *the continued government urgency around the unsheltered homeless population*, B.) *the economic fallout of the COVID event, which includes income reduction, more single income families, higher rents, and more potential evictions to be prevented*, C.) *the devastating wildfire recovery of the Santiam Canyon*. One of those events is a very long-term phenomenon (unsheltered homelessness). The other two have a minimum "need window" that should extend through the 2023-2025 state biennium. As a government contractor, our budgets will shrink and grow depending on what the poverty needs are in the community, and our capacity as an agency to help people in need, effectively and efficiently. Our budgets really are the "people's money," given to us to execute the work on behalf of various governments (and some private entities) to serve the "people."

We are at the same time, however, focused on a long-term strategy to grow other kinds of revenue, which includes a Medicaid reimbursement model for health related services, more fee-for-service work, starting a development office, and smart property investments that will create equity, which can be converted into unrestricted reserves. This other dimension of what the Agency is, and can be, will take time, since those efforts started from zero in 2018. But it is a standard and smart non-profit strategy widely used across the nation.

One of the public's questions in Marion and Polk has been "*why does Portland and Eugene historically have so many resources to fight poverty and homelessness, while we've had so few here at home?*" There are two answers: capacity and will. Someone has to have the willingness to fight for competitive, discretionary resources to bring them home to our community. The funds are out there to serve our people, to help them get out of poverty, educate and prepare their children, build safer homes, support their energy needs, and house the homeless. But those funds will go to other parts of Oregon and America without the capacity to run the grants and produce local results. Capacity is proven by production under stress in difficult circumstances. Part of the reason behind our significant budget growth the past few years is simply because we can move resources to people in need where others have failed to do so.

Those competitive and discretionary funds will go to other regions in Oregon if we do not have community leadership that prioritizes people in poverty, and service agencies willing to perform the painfully difficult work in the field.

The ARCHES Inn Renovation is proceeding. The bid to procure a general contractor was advertised on the state's contracting site (OregonBuys) on August 1st. The pre-bid tour is onsite, on August 12th. The bid window will close on August 25th, and the projected notice of intent to award is scheduled for September 5th, with a notice to proceed on September 12th. Substantial project completion is scheduled for 31 March 2023, with final completion projected no later than 28 April 2023. Renovation costs project at \$3.5 million.

Community Action Re-Entry Services (CARS): Our re-entry project has had a great deal of success the past year connecting **Adults in Custody** with housing opportunities. Traditionally, the program work was more focused on training, classwork, and employment opportunities. Recently they have added more targeted housing work, funded by a series of one-off grants from various sources. Yesterday we were notified that the **Willamette Health Council** awarded CARS \$100,000 for the coming year. This grant will provide housing assistance funds to adults typically exiting the Marion County justice system into homelessness, and to support our Housing Navigator position. The Housing Navigator works with the client's Parole Officer to support adults in their housing search—writing reasonable accommodations, completing applications, and communicating with landlords. They facilitate the use of housing assistance funds to quickly make deposits on housing opportunities or to remove financial barriers for clients. The Willamette Health Council is the governing body for the Coordinated Care Organization (CCO), **Pacific Source Community Solutions Marion-Polk**. They “aim to improve the health of those living in our region by using integrated and coordinated care systems to increase quality, reliability, availability, and continuity of care, and to reduce the cost of care.”

Extreme Weather Outreach: The average high temperature for July 24-31 was 99 degrees. To respond to that emergency weather event, our outreach team's (duplicated) engagements (both in the field and at our Day Center) totaled 2,909 contacts during the extreme weather event. We distributed a total of 4,239 water bottles and supplied 301 gallons of water and Gatorade in the field that week.

Membership Committee of the Board of Directors: The Membership Committee met on August 4th, and interviewed Salem City Councilor Vanessa Nordyke, who has been nominated to our Board by the City of Salem. The Committee unanimously recommended Councilor Nordyke for Board membership. The August agenda will include an action item for her election, for the full Board's consideration. The City of Salem's *Appointment Letter* will be included in the packet.

Head Start Deficiency: Just to keep the Board updated on the latest developments, we applied for an extension to resolve the deficiency concerning the April incident at Middle Grove. Region X granted that request, and we have until January 6th to complete the training, technical assistance, and resolution plan with the Office of Head Start. We asked for the extra time because, in the OHS universe, your plans to do something in the future do not count for much. You have to tell them what you have done instead.

Agency All-Staff: Our Annual All-Staff meeting, the first since 2019, will take place at the Keizer Community Center on September 14th. The Board is welcome to attend that event in full, or in part. We will send an Agenda of the day's proceedings to the full Board so that you can pick which events you'd like to participate in, should you want to attend.

Weatherization Report: On Thursday we received the official written Weatherization Monitoring Report from Oregon Housing and Community Services (OHCS), which was on-site for their review earlier this summer. There are a few minor technical adjustments, but the overall program rating is **Stable**. This is a very good overall score, and OHCS called out our willingness to assist with other WX programs around the state, as they have struggled to come back after the pandemic. Our Chief Program Officer, Rogelio Cortes, and Weatherization Director, Hector Guzman, have done a tremendous job under difficult circumstances.

Wildfire Resources: The State of Oregon last year started a wildfire program known as WRAA (Wildfire Recovery and Resilience Account). To date we have spent \$2,480,304.22 on three service types: 1) *Barrier removal and unmet needs referred from the Long-Term Disaster Recovery Group (the LTDRG, this is an inter-agency group serving the Santiam Canyon)*, 2) *Hotel payments for shelter for wildfire survivors*, 3) *Housing placement and Rapid-Rehousing (RRH) payments*. Between the three needs, we have served 131 households in total with WRAA funds. We currently have 64 remaining requests from the unmet needs category from the LTDRG, another 3 households to keep in motel shelter, and another 43 households that will need rental assistance and housing navigation services. That's an additional 110 households to serve, and our cost projections demonstrate a need for an additional \$3,799,792. OHCS recently asked us how much we would need for WRAA 2.0, and we gave them this number. It's unlikely that we will receive the full funding needed to solve all the needs, but I believe we will receive much of it. In the event that the state cannot fully support the needs, we have asked for specific guidance on which needs to prioritize.

Agency Gala: The first Gala in Agency history is scheduled for October 15th, at the Salem Convention Center. Our Development team has been working hard to put that event together. Laurel Glenn, our Development Director, has nearly secured the upfront costs in sponsorships, in just the last week alone. We’re selling advanced tickets to donors and planning is rolling along.

Upcoming Dates	
25 August	Full MWVCAA Board Meeting (Main Office)
8 September	Executive-Finance Committee Meeting (Main Office)
14 September	Agency All Staff Event (Keizer Community Center)
22 September	Full MWVCAA Board Meeting (Main Office)
13 October	Executive-Finance Committee Meeting (Main Office)
15 October	First Annual Community Action Gala (Salem Convention Center)
27 October	Full MWVCAA Board Meeting

Jimmy Jones
 Salem, Oregon
 19 August 2022

**Chief Operations Officer Report
To The Community Action Agency Board
Helana Haytas, COO August 2022**

Staffing Update

We currently have 38 open positions, with six being on-call positions. Summer is when staff move their families to new areas, and take new positions, so we annually see an increase in separations in August each year particularly for early childhood positions.

Head Start held a hiring event this month at the main office and several programs held hiring events in partnership with Good Will Job Connection.

New Medical Package

HR is rolling out the new medical package Triple Option with Kaiser Permanente this Open Enrollment. Staff responded to an HR survey this year indicating a desire for more medical options outside the Kaiser facilities. We are going to continue to offer Kaiser HMO as well as a Kaiser High Deductible Health Plan with a Health Savings Account, and a Kaiser Dual Choice PPO through the First Choice Network. This network will vastly expand both medical and mental health options for staff. Employees who renew with the Kaiser HMO plan will enjoy no premium deductions from paychecks this year. Employees who opt for the HDHP – Health Savings Plan, will receive a contribution from the agency into the HSA. Employees who want access to the Kaiser Dual Choice PPO network can buy-up for about \$62 per payroll (24 per year). Kaiser is also offering mental health services with no copays for the HMO and PPO plans this year.

The Agency will still offer staff enrolling the HMO and PPO the choice to enroll in a Flexible Spending Account plan as well. The dental plan will still be free to staff, and the maximum benefit is increasing from \$1500 to \$1800. The Uprise Health Plan will continue providing support as the Agency's Employee Assistance Program, and the Agency will be renewing Life and AD&D Insurance through The Standard.

Safety and Health

The Safety Committee is developing an Active Shooter plan, and is working to arrange local law enforcement to present at the meeting next month. The Committee is interested in recommendation from local law enforcement to make sure the plans align and work well with law enforcement during an emergency situation.

COVID-19

There has been an increase in COVID cases in the agency, and we are currently at 12 positives in August with 13 people on quarantine. It is trending to net about double last month's infections.

We are strongly recommending staff stay home if unwell, and testing to determine the appropriate return date according to Agency protocols.

**Chief Financial Officer Report
To The Community Action Agency Board
Kaolee Hoyle, Chief Financial Officer
August 2022**

401k Audit – In Progress

The 401k audit is in process. The deadline is October 15th. We anticipate issuing in August.

Audit

The FY22 audit has been scheduled for fieldwork the week of November 14th.

Open Positions

We are hiring for the following roles:

- Accounting Manager
- Staff Accountant
- Payroll Specialist
- Procurement and Contracts Specialist

NOW CFO

We had previously secured a temporary candidate through NOW CFO; however, that fell through, and we are still working with them to find a candidate while we search for a new Accounting Manager.

Accounting Policies & Procedures - Updates

The Accounting Policies & Procedures Manual were last updated in March 2019. We are currently working on updating the manual, and intend to have one to the Board to approve in September.

Payroll Filings

All payroll deposits have been made timely.

MWVCAA
Fiscal Year 2022 - 2023 Budget

	FY23 - Budgeted	FY22 - Budgeted	Change
Grant and awards	\$ 66,224,925	\$ 61,006,374	\$ 5,218,551
Other program revenue	280,000	60,000	220,000
Contributions	200,000	150,000	50,000
Total Revenue	66,704,925	61,216,374	5,488,551
Expenses			
Community resource programs	30,983,767	30,515,980	467,787
Reentry services	400,000	399,690	310
Child care resource and referral network	1,541,591	1,541,591	0
Energy assistance programs	5,686,419	5,089,512	596,907
Weatherization services	2,370,357	1,580,238	790,119
Nutrition first USDA food program	4,000,000	4,017,994	(17,994)
Head start	14,827,350	13,827,350	1,000,000
Home youth and resource center	3,566,038	1,549,199	2,016,839
Management and general	3,329,403	2,694,820	634,583
Total Expenditures	66,704,925	61,216,374	5,488,551
Revenue Over/(Under)			
Expenditures	\$ 0	\$ -	\$ 0

MWVCAA FY23 Budget Narrative

Revenue

- Funding sources are expected to be similar to what we have had in the past: Federal, state, local, foundation, private and individuals.
- Other program revenue includes miscellaneous rebates for the Programs, training (CCR&R), and rent income (offset against grant funding).
- Having a development team means a focused group who will work on unrestricted fundraising as well as a main fundraising event for the Agency.

Expenses

Community Resource Programs

- Grant revenue sources includes Federal, state, city, foundation and miscellaneous, and totals approximately \$31million.
- Project renovation funding is expected to be approximately \$12million.
- Program expenditures primarily consist of rental assistance, subrecipients, project renovations, and personnel.

Reentry Services

- At this point, no expansion on the Reentry program. There are grants that are being applied for; however, there has been no confirmation.
- Grant revenue sources includes state and local, and totals approximately \$400,000.
- Program expenditures primarily consist of personnel and client services.

Childcare Resource and Referral Network

- Grant revenue sources includes Federal, state and training fees.
- Program expenditures primarily consist of personnel and supplies.
- Grants for CCR&R were allocated for the period from July 1, 2021 through June 30, 2023; therefore, no expected increase at this time for their budget.
- After 2023, the Professional Development and Stabilization funds will go away (\$444k for the period from July 1, 2021 to June 30, 2023).

Energy Assistance Programs

- Grant revenue sources include Federal and state.
- There are no new grants in the Energy program. ARPA funding will end September 30th. CEAP & LIHWA are expected to end 2023.
- The Energy program would like to purchase their own site, and end their lease.
- For personnel, the # of personnel would need to decrease in 2023 since funding will be reduced.

Weatherization Services

- Grant revenue sources include Federal and state.
- There are no new grants in the Weatherization program; however, they are expecting an increase on grant allocations. LIHEAP ARPA will be going away September 30th.
- The Weatherization program sits in their own office space; however, they are close to office capacity and are adding personnel rapidly, which will need additional office space. They would like to look for a building that can accommodate all of the Weatherization staff, equipment, and vehicles.
- For personnel, they are expecting to build staff capacity by 50-70%.
- The Weatherization program is looking to upgrade or replace vehicles as well as equipment.

Nutrition First USDA Food Program

- There are no major changes in the Nutrition First program.
- There is no anticipated increase in territory. The Nutrition First program currently serves 11 counties.

Head Start

- Grant revenue sources includes Federal and state.
- Primary grant expenditures include personnel, classroom operating classroom costs, and fixed assets (buses and vehicles).
- There was a \$1million expansion for the state OPK grant.

Home Youth and Resource Center

- Grant revenue sources includes Federal, state and local.
- Primary grant expenditures include personnel and site operations cost.
- They are expanding on personnel, including a mental health staff.
- We continue to see growth in this program, and have more than doubled in size from the prior year.

Management and General

- As the Programs expand in size, general administration is increasing to better support the Programs.
- This is the first year that we will have a separate development budget which includes Laurel Glenn (Director of Development) and Dustin (Marketing and Social Media).

Regional and National Anti-Poverty Report

For the MWVCAA Board of Directors

MID-WILLAMETTE VALLEY

COMMUNITY ACTION AGENCY

August 2022

Evictions: The situation remains static. The two graphics on page two are courtesy of the Oregon Law Center. Filings declined slightly in July (which is good), but the non-payment percentages remain high (not great). The percentages of negative outcomes have been growing from April to July, however, with increases in defaults, agreements to move, and trial dates set. The cliff could arrive in September, when the state sets the inflation rate, which is believed to be about 8.5 percent. That creates the potential of rental increases of the 7 percent statutory limit plus the 8.5 percent inflation rate, a total increase going forward of 15 percent. The impact on poverty, homelessness, and eviction numbers remains unclear, but the general feeling among housing advocates across the state is grave concern.

The Need for Anti-Poverty Work: Things are not great for low-income folks right now. Rental prices have increased 325 percent since 1985, and the pace of that increase was the fastest in the past year. Poor people feel this increase the most, because they spend more of their income feeding, clothing, and providing shelter for their families. The scarcity in the housing market is driving investors (and some landlords) to push prices ever higher. I believe many feel that the state's rental increase cap has backfired on Oregon, but the profit incentive in housing right now is pricing many families out of the market. There are 44 million renter households in America, 36 percent of which make less than \$30,000 each year. Nearly half of Black renters fall into that group (*Harvard Joint Center for Housing Studies*). Rents continue to soar, up 14.1 percent from the prior year in June. And in May the median national rent moved above \$2,000 for the first time ever. These increases will hit seniors, people living in poverty, the disabled, and single parent homes the hardest. Women in near poverty, living in DV situations, are particularly vulnerable. They cannot leave those relationships because they cannot afford rent. They cannot move in with their sister or mother who may be on Section 8. An increase in homelessness in Salem now is almost certain.

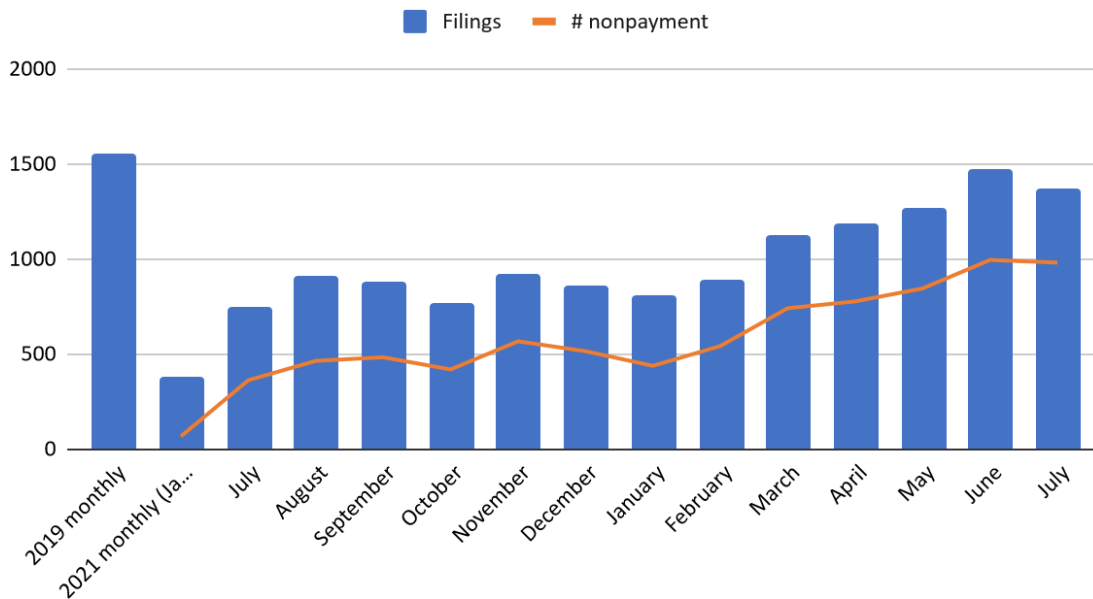
How much of an increase remains unknown.¹

Consumer prices in Oregon are up 8.8 percent over July of last year. Gas prices are up 52 percent (thankfully falling in August) over July of 2021. One lurking danger is that the cost of everything may overwhelm city and state budgets over the next few years. Local property taxes (one of the primary revenue generators in Oregon) are hard capped to 3 percent increases per year, as a result of Measure 5 (1990), Measure 47 (1996), and Measure 50 (1997). Wages cannot keep up with rising costs and labor-intensive industries like schools, cities, counties, and even non-profits cannot keep pace as the purchasing power of government budgets everywhere decline. Thankfully, we are sitting on many surpluses in Oregon, but they may not last if costs cannot be controlled.²

¹ <https://www.marketwatch.com/story/an-inflation-crisis-on-steroids-advocates-urge-congress-and-biden-administration-to-help-tenants-facing-rising-rents-11659517471>

² <https://oregoncapitalchronicle.com/2022/07/19/the-rising-tide-of-inflation-threatens-to-swamp-oregons-public-budgets/>

Filings and # nonpayment



2022 NONPAYMENT BREAKOUT	APRIL (AS OF 6/3)	JULY (AS OF 8/2)
Tenant Default	22%	27%
Agreement to move	8%	13%
Agreement to pay	5%	17%
Set for trial	2%	9%
LL wins at trial	1%	1%

The concerning element here is the growth in the negative and preventable outcomes, increasing from 38 percent in April to 67 percent in July. The sharp rise in “*Agreement to Pay*” is generally very cold comfort. On the surface that appears to be positive, but generally what that outcome means is that the tenant was not able to access rental assistance, and their only remaining option to stay in their home was to create a court ordered agreement to pay, which creates higher future rental burden that most, in the end, will not be able to meet. Housing advocates consider these agreements a kind of “pre-eviction” action.

Mental Health Pandemic: A recent study published by the *Annie E. Casey Foundation* shows enormous increases in the mental health needs of children across the nation. According to the report, the number of children with anxiety and depression grew 26 percent between 2016 and 2020. In sum, there a total of about 1.5 million more children with those conditions than there were in 2016. Oregon’s recent situation is even more dire. In 2016, an estimated 11.5 percent of Oregon children had anxiety or depression, and that increased by 40 percent by 2020 to a total of 16.1% of the state’s children. Oregon is still in the middle of the pack among all states, overall, but the trend lines are poor.³

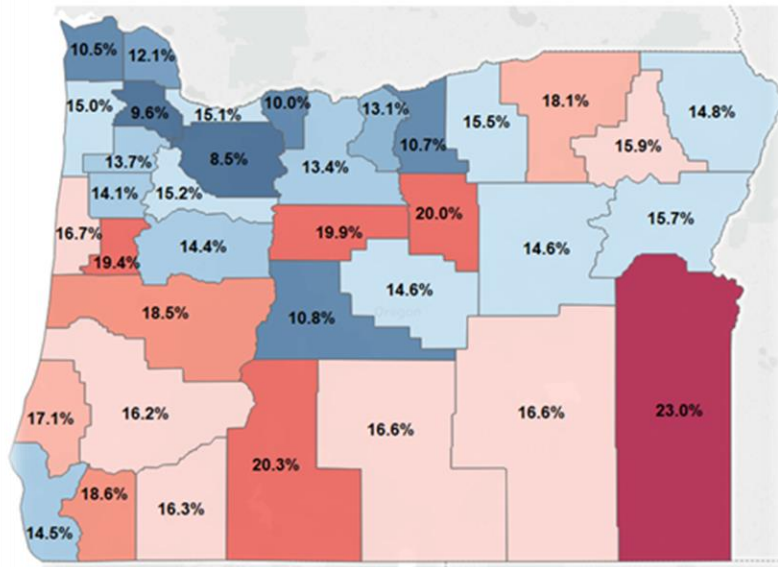
What Can We Do? Housing costs will continue to rise. The massive need for mental health and substance abuse related supportive housing services in the 21st century feels like something that government either will not, or cannot,

³ <https://www.opb.org/article/2022/08/08/children-mental-health-pandemic-oregon-usa/>

effectively subsidize. One option, a desperate one, is to cut scale of cost. We see this every single day when we go to the supermarket, as portion and container sizes are now much smaller than they were a few years ago. A similar movement is afoot in housing: Tiny Homes. Tiny homes, in my perspective, are neither housing nor shelter.

Poverty rate is higher in rural counties

Poverty rate by Oregon county from 2014-2018



Source: OCPP analysis of 5-year American Community Survey data.

OREGON CENTER FOR PUBLIC POLICY | OCPP.ORG

So where does that leave us? Long term, there is a way out of this, with smarter public policy. In the short-term the most logical housing sector that can both accommodate the growing population and the need to cost contain is the manufactured home market—in short trailer parks. That might be a reasonable pathway for effective MWVCAA work in the coming years. But time may be running out. Investors are buying up mobile home parks across America. They then dramatically increase the space rents and rely on the fact that most folks cannot afford the \$5,000 it costs to move their trailer to a new location. More than 22 million Americans live in manufactured homes. Unless there is action taken to protect those properties from essentially real estate speculation, they too will quickly become unaffordable to the poor.⁴ These forces will hit our rural areas especially hard, parts of Oregon where we already see consistently higher poverty rates than the metro counties.

2022 Poverty Guidelines: 48 Contiguous States

Household/ Family Size	25%	50%	75%	100%	150%	200%
1	\$3,398	\$6,795	\$10,193	\$13,590	\$20,385	\$27,180
2	\$4,578	\$9,155	\$13,733	\$18,310	\$27,465	\$36,620
3	\$5,758	\$11,515	\$17,273	\$23,030	\$34,545	\$46,060
4	\$6,938	\$13,875	\$20,813	\$27,750	\$41,625	\$55,500
5	\$8,118	\$16,235	\$24,353	\$32,470	\$48,705	\$64,940
6	\$9,298	\$18,595	\$27,893	\$37,190	\$55,785	\$74,380
7	\$10,478	\$20,955	\$31,433	\$41,910	\$62,865	\$83,820
8	\$11,658	\$23,315	\$34,973	\$46,630	\$69,945	\$93,260
9	\$12,838	\$25,675	\$38,513	\$51,350	\$77,025	\$102,700
10	\$14,018	\$28,035	\$42,053	\$56,070	\$84,105	\$112,140

Current Federal Poverty Guidelines: We talk a great deal about people in poverty, so a reminder here and there of federal poverty guidelines is sometimes helpful. In the 2020 census, for example, about 12 percent of the Marion County population was below the poverty line, including roughly 25 percent of our Black population. The total below the poverty line is about 42,000 people. The median household income was \$61,817. But for those 42,000 people the rental housing situation is dire. A family of four at 100 percent of federal poverty makes only \$27,750 per year.⁵ The average Salem rent for a two-bedroom apartment (at \$1,430 per month) would cost that family \$17,160 per year. That’s about 62 percent of their income. Even if they

lived in lower-end rental units (at \$1,200 a month) their rent burden would be still be about 52 percent of their income. Their children would be eligible for Head Start, for example, and most of the other Agency services. But without a housing subsidy, the ability of this family to pay their rent is very limited. Even at 200 percent of the federal poverty level, that same family would pay about 31 percent of their income on rent. Polk County numbers are similar. Polk’s

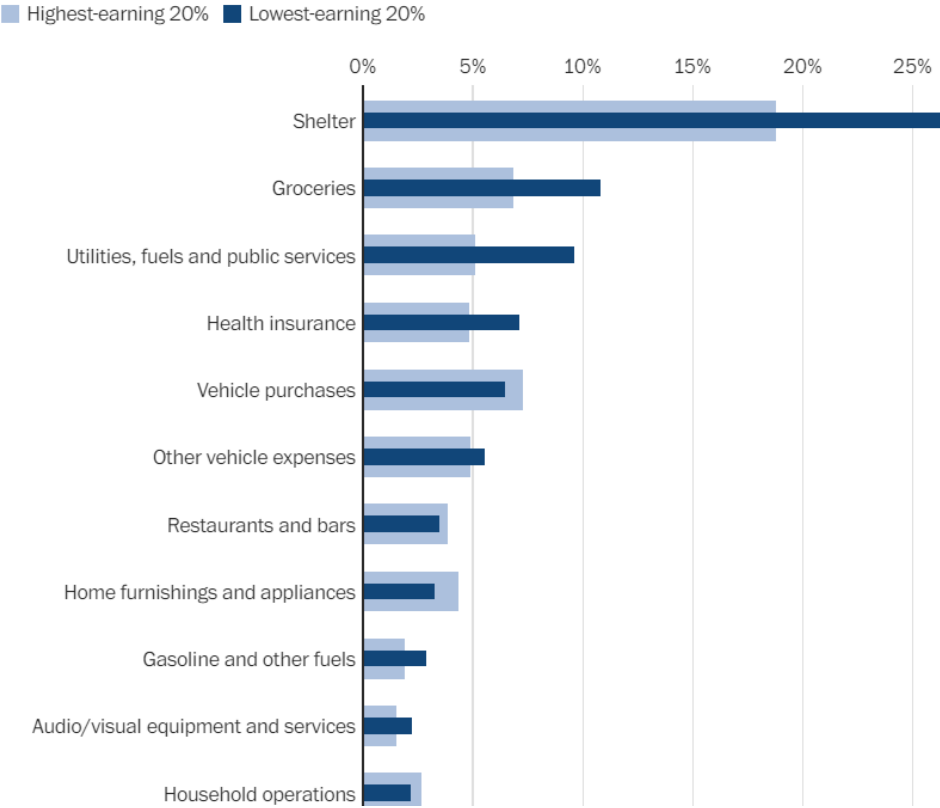
⁴ <https://www.nytimes.com/2022/03/27/us/mobile-home-park-ownership-costs.html>

⁵ <https://www.census.gov/quickfacts/marioncountyoregon>

2020 Census population was 89,164, about 11.1 percent of whom are in poverty (~9,900 people).⁶ The low-income community relies critically upon Public Housing Authorities to make their homes affordable. But voucher limitations and very low stock within FMR range (Fair Market Rent) is undermining this critically important system of stability for those in poverty.

Low-income Americans spend more on necessities

Share of spending that went to each category in 2020



The Pandemic’s and Inflation’s Double Bind on the Poor: There were considerable reductions in family income during 2020 and 2021, at the height of the pandemic. But the working poor had little relief in the economic expansion that followed, because the inflationary forces pushed the prices of everything to record levels, at such a rate not seen since the early 1980s. Basic needs are basic needs for everyone, but increasing costs for those needs are felt most directly by people in poverty.

Families must have a place to live. They need a roof over their heads and light, gas, and water. They need transportation to be able to work, and the cost of that transportation also has increased dramatically across 2021-2022. And lastly they need to eat, but the cost of groceries in particular have been among the most rapidly increasing of all consumer items.

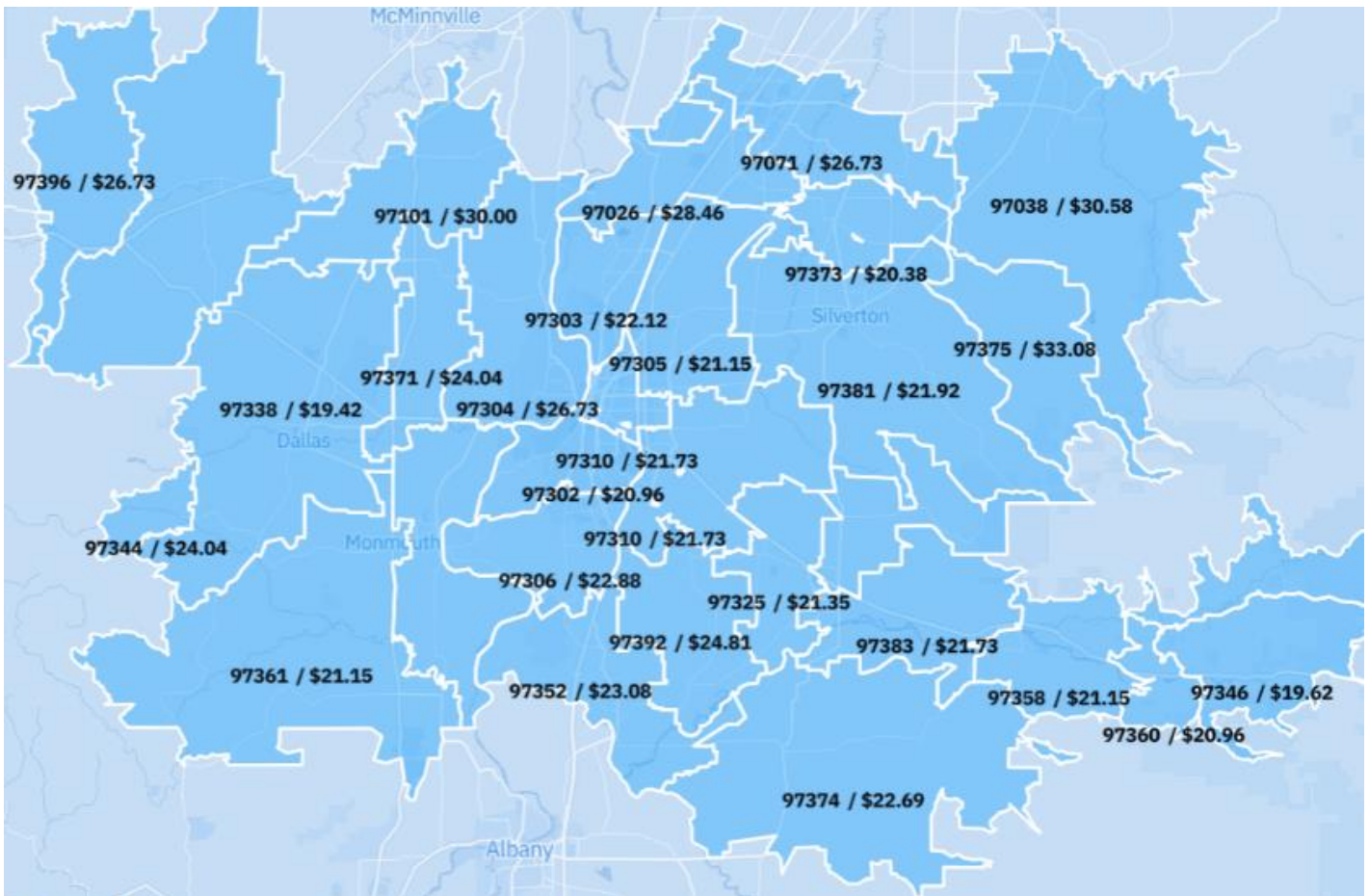
The poor have to pay large (and in inflationary moments consistently larger) shares of their income on these basic needs, which places them on a very thin precipice. If a breadwinner gets sick, if there’s a divorce, if a car breaks down, if the landlord increases the rent \$200, all of these things can drive a family on the edge straight into homelessness.

The image on the following page is from the National Low-Income Housing Coalition’s (<https://nlihc.org/oor>) latest *Out of Reach* report on housing costs across America. Oregon has the 11th highest housing cost in the nation, and it takes a wage of \$27.65 an hour to earn enough to make a 2-bedroom apartment affordable.

At that rate, a minimum wage person would need to work 82 hours a week to make the unit affordable. Of course, those costs are sky-high because of the Portland metro market. But even here in the Mid-Willamette Valley, a person in Silverton would need to earn \$20.38 an hour to make that two-bedroom unit affordable, and \$22.12 an hour for the same unit in Keizer.⁷

⁶ <https://www.census.gov/quickfacts/fact/table/polkcounyoregon/PST045221>

⁷ <https://nlihc.org/oor>; <https://nlihc.org/oor/zip?code=97301>



Poverty Policy Corner

Coordinated Entry in Homeless Services

As Board members, it is really important to understand not only WHAT we are doing, but WHY we are doing it the way we are. Our agency is largely state and federally funded, so we employ national best-practices in our work, which runs counter sometimes to the “old way of doing things.” A major question on the mind of many around Oregon these days is how are homeless services accessed? How are people prioritized for service? It’s a good question. State political figures have said to me, for years, “*you know, we’re putting more money into this homeless problem than ever, why are things getting worse?*” The logical assumption is that the resources are not getting to the people. Reasonable, but untrue. The problem is they’re getting to the wrong people.

In our area, the Mid-Willamette Valley Homeless Alliance, the Continuum of Care that serves our region, is responsible for setting homeless system entry policy, in alignment with federal mandates. The gateway for access is a federal system process called Coordinated Entry. That process prioritizes people for services based on their needs (not when they sign up, and not who they know). Every client who meets the legal definition of homelessness is interviewed and assessed using an evidence-based tool. The process generates about 100 data points per client, and allows us to be very strategic in designing programs to meet community need. Not everyone loves the system, however, because it creates a blind, evidence-based methodology that sidelines staff and agencies (and others) lobbying for services for their personal, favorite clients. The old systems were either run off of this “*community referral*” process or on a “*first come, first served*” basis. A decade ago HUD moved away from that model, and as recently as five years ago it was still the dominant means by which people entered services in Salem.

The old system, however, was not designed to solve homelessness. The old system was really designed to keep the money out of the hands of the clients who needed it the most, and in the hands of people who often were not even really homeless. Coordinated Entry changed all that, and forced the priorities away from “the worthy poor,” and

toward higher needs, literally homeless folks who were never rehousing on their own. Coordinated Entry remains a very controversial idea. The older system was in place for 30 years, and only succeeded in keeping thousands of people outside with no hope of ever rehousing. Among many other things, it was a racist system, which also discriminated against people with disabilities. The new system certainly has its flaws too, but we have seen (until this recent economic crisis) reductions in national homeless populations, especially among targeted homeless priority populations.

There are a lot of providers in the universe, however, that still long for the days of a “first come, first served” model, the one that predated Coordinated Entry. But the rules around housing in those models made sure that low needs, recently homeless (or marginally housed people) were the ones who actually leased up, while higher needs, disabled, and especially people of color could never complete the lease up process. When they failed to lease up, they lost their place in line and were forced to start over again. What would a teaching model of this process look like? Think of the old access system as a set of colored marbles sitting on a table. The green marbles are very low needs folks, the yellows are moderates, and the reds are high. In a first come, first serve model, everyone gets in line. Green-Red-Green-Yellow-Red-Green and so on. As someone’s turn came up, in the old model, they were given a voucher and told “go forth and find a landlord, lease up and come back and we will pay your rent and case manage you.”

That sounds fair. But the only ones who came back with leases were the green marbles (folks with low needs). They had help, the ability to navigate for themselves, and advocates in the community. The greens were housed. Some of the yellows were housed. But the reds, the high needs folks, were not. Their vouchers timed out and they went to the back of the line. Repeat that process across thousands of communities and 50 states and you end up with a massive amount of money spent on people who were not really homeless (or were barely homeless), and next to nothing spent on the folks who were really outside. So when those external numbers did not go down, service providers and government officials blamed the high needs folks themselves for the system failures, essentially suggesting that they were “service resistant,” “refusing to shelter,” “didn’t want to get clean from drugs” and so forth. In the work, “service resistant” is too often code for “I don’t want to work with that person. They won’t do what I say and I’d rather work with folks who are nice to me and make me feel good about what I’m doing.” We want people to feel good about our work, but our moral imperative is to house the homeless, not to be happy.

These modern entry systems also developed at about the same time that transitional housing fell out of favor at the federal level. The reason HUD mostly unfunded transitional models is that the longitudinal success rates of transitional housing programs were very poor. The old transitional systems essentially housed people for 1-3 years, but when they were forced to support themselves very large numbers of them fell back into homelessness. The transitional program design was not integrated and did not have wrap-around services. Federal officials and subject matter experts also believed that the old system failed because it forced people to lie, to change their identities, to conform to the expectations of the providers. One way to think of that failure dynamic is as a set of stairs. Someone who was homeless was at the bottom step. The first step up was street outreach, then emergency shelter. Then transitional housing. Then permanent housing. But what happens to someone when they flunk out of emergency shelter or transitional housing? They go immediately to the bottom of the stairs again and have to start the climb all over again. So instead of a set of stairs, that system looked more closely like the kid on the playground walking backwards up a slide, slipping and falling and having to start over again. As an Agency, we are more agnostic about transitional services than the national trends, and have created and ran several transitional designs (ARCHES Inn, Tanner Project, etc), because we believe there is a place for the transitional model so long as there are connections to other services and permanent housing at the end.

Transitional models also address a critical resource shortage. Despite what anyone thinks, there are only about a 10th of the resources in the system needed to solve the entire homeless problem. We can house some, but others will have to remain outside until we can develop more resources and turn over (to new clients) resources currently deployed. Transitional models thus help us solve immediate issues of human dignity and vulnerability. People dying outside from open sores and infected wounds, sleeping in tents full of water and their own feces, hands and feet, toes and limbs that had to be amputated from infections, untreated diabetes and so forth. The old system left them to die in slums and squalor. And it wasn’t just old drug addicted men too. We had a 36-year-old woman in 2020, who

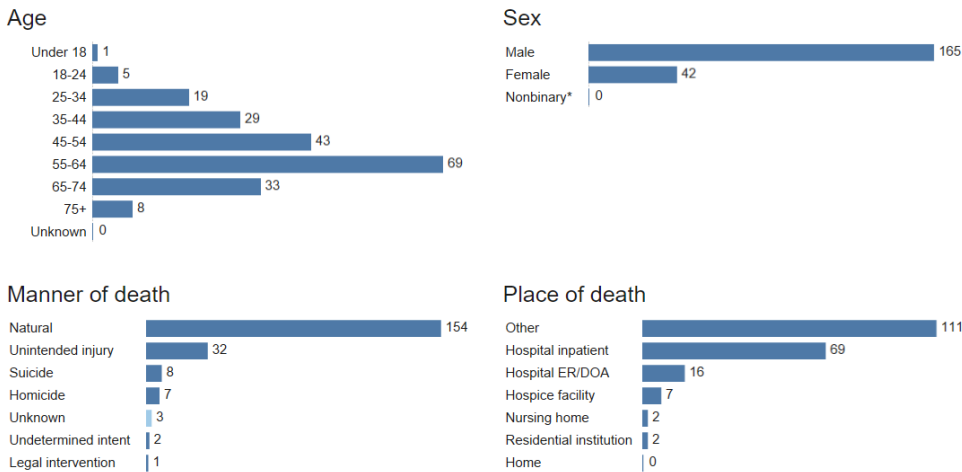
was housed eight months earlier, living in a tent in Cascade Gateway. She died of a blood infection. Mother of three. We housed a six-year-old girl in 2018 who had lived in Wallace Marine for 18 months.

The access system in homeless services is the single most critical part of the system’s foundation. Coordinated Entry uses evidence based practice to determine who gets served. It ignores the opinions of local case managers and advocates, trading favors to get their personal favorites housed. Fights over that system design are really fights over the question of who gets served, over who is worthy of assistance and who isn’t worthy. And whose lives matter, and whose do not. This system is the best way to do the work. It will not, however, solve all the problems. In recent years there is a small, but meaningful, subset of the population whose mental health needs are so acute, that no system design can serve them. We’ll discuss that in coming months.



Oregon Homeless Death Reporting: Back in 2021, Senate Bill 850 created the first statewide homeless death reporting law in the nation. It changed the requirements for county medical examiners and death statistic reporting, requiring for the first time that homeless deaths in Oregon be reported. The Oregon Health Authority is now tracking and publishing information on the number of those who die homeless. This had always been a major concern of our Agency. We monitored nearly 50 deaths since the pandemic began among our homeless clients. This past week OHA published their first report, which showed that 207 homeless residents died in the first six months of 2022.⁸ That number is

almost certainly an undercount of what’s happening, given holes in the process and what appears to be deliberate foot-dragging in some jurisdictions.



But it’s an important start. It’s important because for all the millions being spent on homeless services next to nothing is known about people dying outside. It’s important because these deaths are invisible, and generally tell a story that counters the “vagrant homeless felon” narrative that dominates the conversation. The truth is most of these people are disabled and very sick. It’s important because

published information implies obligation, accountability, and responsibility, and is so much more difficult to ignore than before. And it’s most important because these people who died were Americans, Oregonians, who lived and died with hopes and dreams like the rest of us, and are deserving of the same compassion, concern, rights, and protections as the rest of us. Note also the average age of death; 87 of the 207 were under the age of 55, in a state where the average age of death is close to 80.

Jimmy Jones
Salem, Oregon
12 August 2022

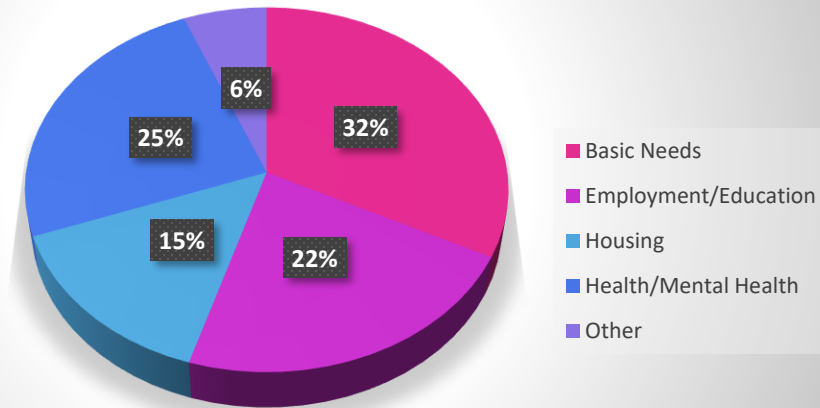
⁸ <https://tinyurl.com/4wav8cxt>

De Muniz Resource Center

April Cox, Director

August 2022

How the De Muniz Resource Center Served Clients in July



Opportunities/Challenges

- ❖ De Muniz Resource Center served 156 clients in July, with 347 services provided.
- ❖ This month 61% served were adults in custody vs. 39% out of custody.
- ❖ During this reporting period, 17 clients (23 occurrences) took advantage and attended our cognitive based classes. The classes covered the following topics:
 - Prosocial leisure
 - Maximizing strengths
 - Healthy mind frames
 - Problem solving
 - Identifying strengths
 - Success planning
- ❖ We applied and were approved for a new grant through Willamette Health Council to support our Black, Indigenous, People of Color (BIPOC) rapid rehousing program. This allows us to keep providing housing navigation services, which include the ability to pay security deposit, rent, application fees, and other housing related expenses for our clients.
- ❖ DMRC assisted 18 clients with bus passes and issued two bicycle vouchers to The Northwest Hub during this reporting period.
- ❖ Eleven clients utilized our on-site clothing closet.
- ❖ Our partnership with Northwest Human Services yielded 74 clients completing their enrollment for Oregon Health Plan prior to release (from incarceration).
- ❖ We assisted 15 clients with assistance gaining their state ID card this month.

De Muniz Resource Center

April Cox, Director

August 2022

- ❖ Twenty-seven clients (32 occurrences) took advantage of our volunteer's services, which include recovery support groups, GED prep, gambling awareness, and mock employment interviews.
- ❖ The main challenges we have are physical space limitations (lack of private space) within our center, limited funding, and continued challenges caused by COVID-19.

Success Story

Janice began working with De Muniz Resource Center staff in June of 2022. Determined to create a better life for her family, Janice sought out every resource made available to her.

Focused on improving her relationship with her children, she worked with our Education Navigator to come up with a plan in regards to parenting. In an effort to provide stability for herself and her children, Janice also began working with our Housing Navigator to begin the process of looking for an apartment. In order to be successful in her endeavors, Janice would need to obtain full-time employment. Janice worked with our employment assistance team to complete a resume and begin the job search process.

Staff provided Janice with several job applications and gave her some one-on-one guidance and support. Through her determination and drive, Janice was able to obtain full-time employment. We were able to provide her with a 30-day bus pass to get her to and from work. Janice has also taken full-advantage of a peer support program, which has allowed her to also maintain and prioritize her recovery. As long as Janice stays on the right path and continues to seek out the resources available to her, I have no doubt that she will make great progress in life both personally and professionally.

Submitted by Employment Navigator

CCR&R PROGRAM REPORT
Shannon Vandehey-Program Director
August 2022

Opportunities:

City of Salem Child Care Grant:

- Received an amendment to continue another co-hort, starting in September. Grant should be spent out by and end of December 2022. Recruitment is set to begin. Looking for individuals within the City of Salem limits who are interested in starting an in home child care business or who are currently doing care, but would like more training and support in maintaining and/or building up best business practices. Individuals interested in participating under this particular grant must meet LMI requirements. We need to fill those spots first, and then we will open it up to the region using other funding sources.

Marion/Polk/Yamhill:

- Potential new partners: I Met with Lisa Harnisch from Marion & Polk Early Learning Hub, Dean Craig, and Kim Parker-Llerenas from Willamette Workforce Partnership. Childcare is a workforce issue and we are all very excited to continue discussions on how we can work together. WWP is also submitting a grant with potential for dollars to assist in recruitment and professional development of early learning professionals.
- CCR&R participated in the August Family Building Blocks 2022 Riverfront Family Fun Fest. For the last two years, this event has been cancelled due to Covid. Real excited to see it back. The event served over 3,378 children and their parents/guardians.
- CCR&R will be partnering with the Rural Development Initiative, who has one time funding to provide a Child Care Business Basic class (8 hours) in Dallas. This will take place at the Chemeketa campus in Dallas. It will be for Spanish speaking providers. They will receive a \$100.00-\$200 Stipend for attending. CCRR Staff will present about CCRR services and supports.
- CCR&R Completed our Annual Child Care Provider Survey. Looking to take the information to our CCR&R Advisory Committee's. We have one in Yamhill County embedded within the YCCO Early Learning Council and one embedded in the Marion & Polk Early Learning Hub's Regional Implementation Team. Idea is to look at the data and the needs and formulate some strategies to support.

Challenges:

- Challenge and an Opportunity: The Early Learning Division has told CCR&R's that there will be an amendment to for additional dollars/FTE to add Preschool Promise Coaching positions, as they are expanding PSP in the community, supports need expanding as well. We are unsure of the amount of FTE we will be receiving for our Marion/Polk and Yamhill work. Information is supposed to be coming soon. The challenge will be space.

Community Resource Program



Mid-Willamette Valley
COMMUNITY ACTION
The ARCHES Project

615 Commercial Street NE
 Salem, Oregon 97301

CRP Board Report - August 2022

Beginning April 4, 2022 the ARCHES Day Center expanded its service hours and is now open six days a week. During these expanded hours all traditional services are available, including: mail, showers, laundry, meals, and client care services. The Day Center hours are Monday - Saturday 9am - 4:30pm.

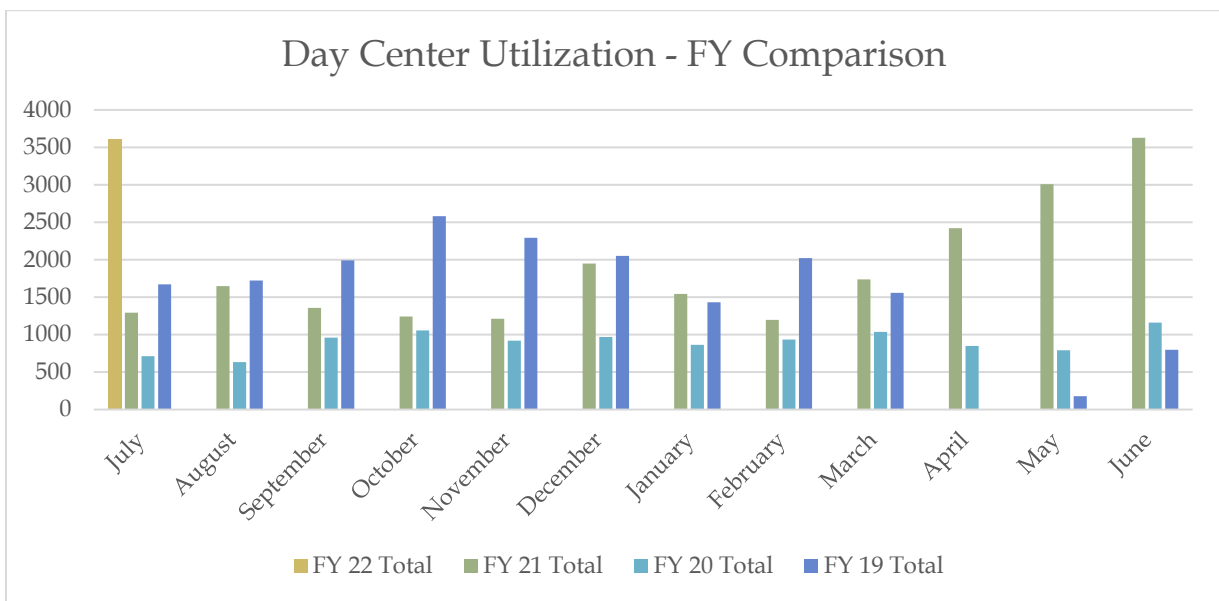
**Expanded Day Center Hours
Starting April 4th!!**

**Monday - Saturday
9am to 4:30pm**

**Breakfast, Lunch, Showers, Laundry,
Mail, Client Care and Internet access.**



Since opening day, the total number of duplicated Day Center visits is 81,107 - with an average daily attendance rate of 124. Starting a new Fiscal Year (FY) 2022, July already showed a 136% increase in Day Center utilization over July FY 2021. As well as had the second highest average daily attendance rate, second only to June 2022. **Making July 2022, the second highest Day Center utilization month to date, at 3,606.**



Community Resource Program

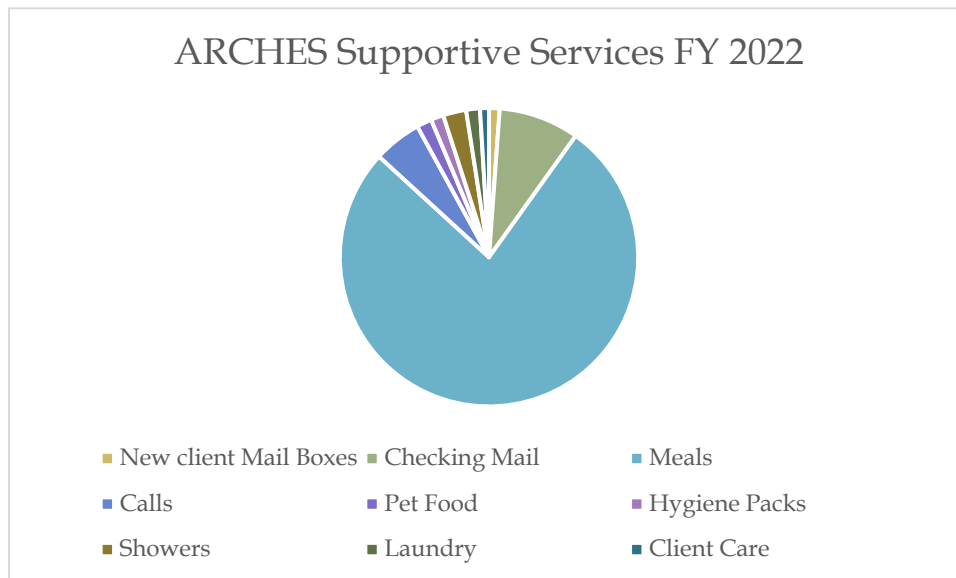
In addition, July FY 22 had 2 out of the 5 top Day Center Utilization Days since opening in 2019. Combined these top five days total 1,000 visits to the Day Center, averaging 200 clients per day. The most common day for highest service access is a Tuesday, with 3 out of the 5 days.

Top 5 Utilization Days	
Date	Daily Utilization
27-Jun-22	212
14-Jun-22	206
31-May-22	202
1-Jun-22	190
26-Jul-22	190

ARCHES Basic Needs & Supportive Services:

Basic Needs & Supportive Services									
Month	New client Mail Boxes	Checking Mail	Meals	Calls	Pet Food	Hygiene Packs	Showers	Laundry	Client Care
July Total	125	947	8354	567	178	149	272	162	105
August Total									
September Total									
October Total									
November Total									
December Total									
January Total									
February Total									
March Total									
April total									
May Total									
June Total									
FY 2022 Total	125	947	8354	567	178	149	272	162	105

Current utilization of Day Center Supportive Services continues to grow, especially in comparison to FY 2020 and FY 2019. During July 2022 ARCHES saw **10,859 supportive service transactions**. This is more than double pre-pandemic service levels from FY 2019, as well as FY 2020. The majority of Supportive Services provided in July were in the meal category, including **breakfast, lunch, and evening meals; providing 8,354 meals**.



Community Resource Program

Program Update: *Fuerza Campisina – Community Response*

“16 units were imminently impacted by the City of Salem's Code Enforcement’s decision to condemn an apartment complex. The units were in a non-livable state and included mold, pests, and leaks. Making them not habitable. As a result, Salem stated the property owner will no longer be allowed to rent out units anywhere in the city. These 16 units are almost exclusively rented by local migrant field workers. According to the notice the deadline for the property to vacate is October 14, 2022.”

“After notice of the abatement, Fuerza Campesina staff went to the area to assist the city with resource navigation. We determined that there are at least 65 total individuals living in primarily one bedroom units. The number of people in each unit ranges from no less than two, up to 11 people, per each one bedroom unit. The oldest child was a 13 year old with a disability, and the youngest child was 3 months old. The landlord charges individuals per person, which means some one bedroom units are being rented for more than \$1500. Since our first visit, there has been one unit that left the area. There were 8 individuals in that unit. Two units have potential housing opportunities which we intend to assist with. ARCHES is assisting a three person household (plus an unborn baby) with renting an apartment in South Salem beginning in September. The other unit is comprised of 8 individuals who found a three bedroom house and a landlord willing to rent to them. We are working to ensure that safety, habitability, and financial supports are provided to these individuals.”

“Our staff have been frequenting the facility a couple times a week to assess the need of remaining residents. We have coordinated connections with legal counsel from Oregon Law Center and have begun collaborative meetings with community partners, like Mano a Mano, to provide wrap around supports. Most occupants are interested in receiving rental and navigation supports through ARCHES, and will be participating in our region's Coordinated Entry in the near future. The ARCHES Project is equipped to collaborate with partners to support the growing needs of migrant individuals and families who reside in sub-standard living conditions using a culturally specific, trauma-informed lens. “

- Lindsay Dent, ARCHES Program Manager

Statesman Journal: <https://www.statesmanjournal.com/story/news/local/2022/08/09/salem-condemned-apartment-complex-cardinal-village-leaves-dozens-scrambling/65392325007/>

Program Update: *Fuerza Campisina – Oregon Health Authority*

“In response to *Senate Joint Resolution 12* the State of Oregon committed to ensuring that every resident, regardless of citizenship status, has access to cost effective, clinically appropriate and affordable health care. Previously, non-citizens in Oregon might have had access to CAWEM (Citizen Alien Waived Emergent Medical), but were provided a limited scope of benefits.”

“Fuerza Campisina’s new program in partnership with The Oregon Health Authority, Healthier Oregon, will promote two primary functions. First, the state has provided us with the list of individuals who received CAWEM. We are charged with reaching those individuals and supporting them with the Oregon Health Plan application process. In addition, we’ll assist in OHP applications and health navigation for migrants and their families. Providing health navigation and OHP assistance will

Community Resource Program

happen at least twice a month through culturally specific resource events. Navigators will also engage with potential applicants through outreach attempts at farms and farmworker housing complexes.”

“As the only agency who was funded for a culturally specific program, Fuerza Campesina will take part in transforming access within the regional health system. While the focus of the program is to assist non-citizens' access to healthcare, we are not restricted by that particular population and will assist any person with a need throughout the duration of the grant.”

- Lindsay Dent, ARCHES Program Manager

ARCHES Housing & Specialty Programs:

For the 2022 Fiscal Year, ARCHES continues to report monthly on households and individuals served by our housing stabilization programming. This data is represented in two categories. The first category, focusing on ARCHES housing programming (*Table 1*), outlines our residential facilities, rapid re-housing services, rental assistance, barrier removal, and deposits. The second category is specialty programming (*Table 2*), which is inclusive of services that provide basic need supports, as well as self-sufficiency development.

During the month of July, 350 households (693 persons) received housing support. Including 221 housing placements, as well as 20 households exiting into self-sufficiency, meaning they are able to live independently of ARCHES assistance moving forward. There were also 107 households on active housing search, working closely with navigation staff for placement. Since tracking began in July 2019, 685 households have exited ARCHES programming into permanent housing solutions.

New programs reprotng for FY 22 tracking include: 1) OERA - ADAP, the new COVID rental asistsnace program focused on FED/Eviction Diversion. 2) WRRRA, the fund used for wildfire imapcted hosueholds towards rental asisstance and barrier removal.

July Data:

ARCHES Housing Programs <i>Table 1</i>											
Core Programs	Households Served	Individuals Served	Pets	Avg VI-SPDAT Score	Adults	Children	Households Searching	Households in Housing	Household PH Exists	Marion Households	Polk Households
Home TBA	25	72	N/A	9	35	37	5	20	0	11	14
ERA	3	3	N/A	9	3	0	0	3	0	3	0
HUD CoC	14	47	N/A	9	20	27	7	7	0	14	0
City of Salem - TBRA	45	95	N/A	8	54	40	8	37	0	44	1
EHA	1	1	N/A	14	1	0	0	1	0	0	1
KP Home	14	17	N/A	8.75	17	0	15	1	0	12	2
DHS Fresh Start RRH	7	20	N/A	10	7	13	3	0	0	7	0
DHS Navigators	0	0	N/A	0	0	0	0	0	0	0	0
HSP	7	31	N/A	7.7	9	22	2	1	3	6	1
Navigation Center	Program Pending										
Redwood Crossing	Data not Reported										
ARCHES Inn - Wildfire	13	20	2	8.46	18	2	7	13	0	13	0
ARCHES Inn - Homeless	10	11	5	10.64	11	0	7	10	0	9	1
ARCHES Inn - Shelter +	8	8	3	7.6	8	0	2	8	0	8	0
OHA-VRAP	31	43	N/A	9	41	2	2	28	0	30	1
Tanner's Project - GPD	32	32	11	6.7	32	0	13	0	5	31	1
Tanner's Project - State Bed	3	3	1	11	3	0	0	0	0	3	0
VET DRF	5	7	N/A	4.3	7	0	1	2	1	4	1
EHA	13	17	N/A	8	15	2	3	5	0	13	0
WRRRA	55	99	NA	NA	77	22	32	21	0	55	0
OERA - ADAP	64	167	N/A	N/A	79	88	N/A	64	11	48	16
July Clients Served	350	693	22	8.30	437	255	107	221	20	311	39

Community Resource Program

ARCHES Specialty Services engaged 762 households in this most recent period (July 2022). The two most common services are VSO assistance (veterans) and Coordinated Outreach programs. To date, 24,703 households (duplicated) have connected with ARCHES Specialty Services since July 2019.

ARCHES Specialty Programs								
<i>Table 2</i>								
Speciliaty Services	Households Served	Adults	Children	Veterans	Fleeing DV	BIPOC/LatinX Individuals	Pets	Total Unqie Served
Marion County VSO	306	306	0	306	0			306
RENT	4	6	1	0	0	0		7
Birth Certificates	0	0	0	0	0	0		0
Coordinated Outreach	226	224	2					226
Mobile Showers	0	0	0					0
Fuerza Campesina	226	455	270	0	0	688		725
July Clients Served	762	991	273	306	0	688		1264
Coordianted Entry - HP	46	32	14	0	10	1		46
Coordinated Entry - Homeless	158	197	73	8	112	104		270
Coordinated Entry - TOTAL	204	229	87	8	122	105		316

Program Update: *OERA - ADAP (ARCHES Diversion Assistance Program)*

“The ADAP program has marked successes with many households becoming self-sufficient and nearing self-sufficiency. One family in particular is a single mother with three children. She was four months behind on rent and facing eviction. We paid her past due rent and enrolled her in the program for case management. Within three months, she had found employment and arranged daycare for her children. She currently has one month of assistance remaining, but she is confident that she is self-sufficient and can move forward without rental assistance.”

“ADAP has just added our fourth case manager this week. We currently have 51 households that are enrolled and actively engaged in case management. There are 12 households that are in the intake process that will be enrolled in case management and 6 for one-time payments .Overall, ADAP has made one-time payments for 49 households covering rent arrearages and some up to 3 months of future rent. ADAP now has a waitlist of over 50 households.”

- Sean Sachs, ARCHES Program Manager

Program Showcase: *Coordinated Outreach*

“The city of Woodburn issued a Request for Proposals to local outreach providers that could: provide dedicated outreach services in the city limits of Woodburn, provided a quick response to calls for service that came in from the Woodburn Police Department, and work with city departments to case conference and coordinate a response to homelessness in Woodburn. MWCVCAA submitted a response and was awarded the contract in the amount of \$60,000 for a 12 month period. “


Outreach and Response Services

- 1

DEDICATED OUTREACH PRESENCE
PROVIDING A DEDICATED OUTREACH PRESENCE IN WOODBURN, CONNECTING WITH UNSHELTERED RESIDENCE AND BUILDING RAPPORT.
- 2

RESOURCE NAVIGATION AND ASSISTANCE
CONNECTING UNSHELTERED RESIDENCE WITH RESOURCES SUCH AS: HOUSING, TREATMENT, HEALTHCARE, BEHAVIOR HEALTH, SHELTERING
- 3

COORDINATED ENTRY
LINKING RESIDENCE TO THE REGIONAL COORDINATED ENTRY SYSTEM, HELPING TO ENSURE EQUITABLE ACCESS TO HOUSING OPPORTUNITIES IN MARION AND POLK COUNTY.



Community Resource Program

“As part of this agreement, ArcGIS software to allow for officers to fill out online service requests while in the field using their cell phones. These requests will then be sent to the outreach team where they will be transferred into a work ticket allowing for us to dispatch a team directly to the location the survey was filled out. Utilizing this software, we'll be able to help the city of Woodburn track high density areas in terms of calls of service as well as tracking our outreach teams' frequent engagements during standard outreach efforts.”



“The Houseless Response Team meetings will allow for us to build partnerships with police, fire and code enforcement officers in Woodburn. Providing them with information about resources available, training for crisis de-escalation and trauma informed care, and help the city continue to identify healthy and positive outcomes for individuals experiencing homelessness.”

- Robert Marshall, ARCHES Program Manager



HOUSELESS RESPONSE TEAM MEETING

Allows for social service providers, law enforcement, code enforcement, fire and EMS personnel to case conference homeless individuals and collaboratively coordinate care and services.

- In June 2021, helped form the City of Salem Service Provider Meeting. The goal of this group is to utilize trauma informed communication and collaborative partnerships to connect unsheltered individuals to healthy and positive outcomes.

Program Update:

From July 24th – July 31, ARCHES provided cooling services in response to a prolonged heatwave. Services included expanded Day Center Hours, as well as Outreach engagements. Below are stats produced from these efforts:

- Average Temperature from July 24- July 31: **99 degrees**
 - Number of Days at or above 100 degrees: **4**
- Number of duplicated Outreach engagements: **1,984**
- Number of duplicated DC utilizations: **925**
 - **Total combined Outreach and DC engagements: 2,909**
- Number of water bottles distributed through outreach: **2,379**
- Number of water bottles distributed in DC: **1,860**
 - **Total combined outreach and DC water bottles: 4,239**
- Gallons of water/Gatorade distributed through outreach: **268**
- Gallons of water/Gatorade distributed through DC: **33**
 - **Total combined outreach and DC gallons: 301**

Energy Services July 2022 Program Report
 Traia Campbell, Energy Director
Executive Summary of Activities (Numbers served/service units/outcomes)
 Energy Services households served in July 2022

July 2022, Marion & Polk county completions by funding source								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.	Ave HH pmt	
LIHEAP	502	1395	189	155	149	247	49% of HH's	\$446
LIHEAP ARPA	499	1388	190	158	150	244	49% of HH's	\$412
LIHWA_CAA	166	509	59	78	59	56	34% of HH's	\$226
OEA PGE	196	555	63	66	78	86	44% of HH's	\$736
OEA PAC	27	72	12	5	7	10	37% of HH's	\$556
CEAP PGE	0	0	0	0	0	0	0% of HH's	\$0
CEAP PAC	11	28	4	5	3	2	18% of HH's	\$716
OLGA	106	350	41	41	30	38	36% of HH's	\$423
GAP	20	86	16	7	9	8	40% of HH's	\$115
Total	1527	4383	574	515	485	691	45% of HH's	\$502

June 2022, Marion & Polk county completions by funding source								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.	Ave HH pmt	
LIHEAP	527	1394	176	165	172	249	48% of HH's	\$418
LIHEAP ARPA	525	1388	175	165	173	248	43% of HH's	\$399
LIHWA_CAA	124	381	45	55	40	60	49% of HH's	\$269
OEA PGE	92	283	29	26	35	45	49% of HH's	\$765
OEA PAC	23	60	1	13	15	8	35% of HH's	\$590
CEAP PGE	92	283	63	26	35	45	49% of HH's	\$765
CEAP PAC	24	73	7	14	10	8	34% of HH's	\$898
OLGA	111	362	43	38	25	48	44% of HH's	\$445
GAP	31	104	15	5	7	16	52% of HH's	\$111
Total	1549	4328	554	507	512	727	42% of HH's	\$569

Energy receives monthly allocations from NWN for delivering their Oregon Gas Assistance Program (OLGA). Energy's July allocation was low and insufficient to meet the need. To assure funds would be available to serve NWN customers with OLGA I requested an additional \$20,000 to bridge the gap until the August allocation. NWN authorized a transfer of \$100,000 unused OLGA funds from the network. We are grateful for the extra funds, they will allow us to provide assistance to several additional NWN customers. Energy requested reports from OHCS to identify LP 22 NWN clients that had not received OLGA funding in PY 2022. Team members are reaching out to these customers to provide OLGA funds.

CEAP PGE & PAC and OEA PGE have been spent out for PY 2022. OEA PAC funds are available to assist PAC customers in Marion and Polk counties. Rising temperatures have increased electric usages this summer. At the end of July LP AC funds were made available to assist eligible residents with additional funds for cooling expenses. Existing LIHEAP funds will be transferred to LIHEAP AC as written in Energy's implantation report for a cooling program. At this time only vendor payments are available, we plan to include portable AC units. With the high demand we are finding AC units are out of stock. Energy is working with CAA's Amazon liaison to assist in ordering 10+ units for our vulnerable clients. Many of the units provide not only cooling but heating, dehumidifiers and fans also.

July 2022, Polk county completions by funding source								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.	Ave HH pmt	
LIHEAP	66	171	22	26	15	34	52% of HH's	\$423
LIHEAP ARPA	65	166	22	26	15	33	51% of HH's	\$421
LIHWA_CAA	27	76	6	15	6	9	33% of HH's	\$224
OEA PGE	1	1	0	1	1	1	100% of HH's	\$500
OEA PAC	13	27	2	2	4	6	46% of HH's	\$601
CEAP PGE	0	0	0	0	0	0	0% of HH's	\$0
CEAP PAC	5	12	2	3	2	1	20% of HH's	\$557
OLGA	9	32	3	6	1	3	33% of HH's	\$421
GAP	1	3	0	0	0	1	100% of HH's	\$114
Total	187	488	57	79	44	88	47% of HH's	\$450

June 2022, Polk county completions by funding source								
Funding	HH	People	>6	60+	Disabled	At or below 75% prov.	Ave HH pmt	
LIHEAP	69	192	18	19	25	28	41% of HH's	\$378
LIHEAP ARPA	68	188	18	19	25	28	42% of HH's	\$379
LIHWA_CAA	22	72	10	3	8	11	50% of HH's	\$348
OEA PGE	4	11	0	0	0	1	25% of HH's	\$1,560
OEA PAC	12	36	1	5	8	5	63% of HH's	\$599
CEAP PGE	1	5	0	0	0	0	0% of HH's	\$825
CEAP PAC	9	31	3	4	3	3	34% of HH's	\$999
OLGA	12	39	0	3	3	2	17% of HH's	\$390
GAP	3	12	0	0	1	2	67% of HH's	\$119
Total	200	586	50	53	73	80	40% of HH's	\$685

**HEAD START PROGRAM REPORT TO BOARD OF DIRECTORS & POLICY COUNCIL
Eva Pignotti, Program Director - August, 2022**

Attendance

Head Start Preschool

	9/21	10/21	11/21	12/21	1/22	2/22
Regular	80.27%	71.01%	67.41%	70.18%	63.31%	62.50%
Subsidized	64.15%	62.96%	66.19%	67.23%	59.39%	61.50%
	3/22	4/22	5/22	6/22	7/22	8/22
Regular	69.52%	66.64%	69.39%	68.31%	65.74%	
Subsidized	73.52%	68.61%	68.13%	79.75%	76.90%	

Early Head Start

	9/21	10/21	11/21	12/21	1/22	2/22
Regular	79.84%	67.10%	64.07%	70.20%	64.26%	64.19%
Subsidized	78.13%	71.05%	63.83%	52.48%	80.62%	59.14%
	3/22	4/22	5/22	6/22	7/22	8/22
Regular	64.98%	64.92%	64.04%	67.34%	70.24%	
Subsidized	71.63%	62.50%	71.01%	65.58%	71.79%	

Early Head Start Child Care Partnerships

	9/21	10/21	11/21	12/21	1/22	2/22
Regular	74.83%	69.89%	62.95%	65.78%	63.71%	64.21%
	3/22	4/22	5/22	6/22	7/22	8/22
Regular	74.16%	75.82%	79.76%	75.86%	78.12%	

**Community Action Head Start Attendance Analysis
Absences for July 2022**

The Head Start Preschool Program attendance rate was 67.80% overall, below the required 85%. The top absence reasons during the month of July were sick children, which accounted for 23.97% of the absences, and vacation/family day, which accounted for 12.6% of the absences

The Early Head Start Program attendance rate was 71.79% overall, below the required 85%. The top absence reasons during the month of July were sick children, which accounted for 25% of the absences, and vacation/family day, which accounted for 16.03% of the absences.

The EHS Child Care Partnerships attendance rate was 78.12% overall, below the required 85%. The top reasons for absences during the month of July were vacation/family day, which accounted for 39.52% of the absences, and sick children, which accounted for 26.95% of the absences.

Enrollment Reporting: Programs must be full within 30 days of the start of the school year and continue to fill vacant slots within 30 days of the vacancy until 30 days before the end of the year. Numbers reported include slots vacant for less than 30 days.

Head Start Preschool – Full Enrollment = 697 (*summer = 136)

	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22*	7/22*	8/22*
Regular (677)	244	308	342	366	380	382	393	413	399	102	90	
Subsidized (20)	14	14	17	16	17	15	16	16	17	16	15	

Early Head Start – Full Enrollment = 108

	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22
Regular (100)	59	66	63	61	67	70	74	73	87	92	92	
Subsidized (8)	8	8	8	8	7	8	8	8	8	8	8	

Early Head Start Child Care Partnerships – Full Enrollment = 80

	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22
Regular (80)	75	76	74	74	73	74	79	79	78	68	67	

Waiting Lists

Head Start Preschool

	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22
Regular	55	72	89	57	60	76	94	92	92	98	34	
Subsidized	2	2	1	1	2	4	4	4	4	4	4	

Early Head Start

	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22
Regular	5	7	13	16	16	25	28	28	33	28	28	
Subsidized	0	0	0	0	1	1	2	2	5	5	6	

Early Head Start Child Care Partnerships

	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22
Regular	3	10	13	12	13	16	16	16	19	22	21	

USDA Meal Reimbursements

USDA Meal Reimbursements	July 2022	
	Number of Meals Served	Amount Reimbursed
Breakfast	1,299	\$2,870.79
Lunch	1,324	\$5,335.72
Snack	272	\$ 320.96
Cash In Lieu		\$ 391.20
Total Reimbursement	2,895	\$8,924.66

Report from Chief Program Officer of Early Learning & Child Care:

Head Start is busy recruiting staff and children, hiring and enrolling those we can find. It looks like it will be another tough year with classes not being full and staff positions staying vacant. The positions with the most vacancies, Bus Driver and Classroom Aide, have been advertised with a \$1,000 hiring incentive. This was done under the guidance of our attorney as a combination of hiring incentive for new staff and an equivalent bonus for current staff in these positions. We hope this recent incentive will result in more applications.

Meanwhile program plans are under development to keep some classes closed until we have enough children enrolled to fill them, and hoping we will get new staff on board to work in them. Numerous classes will begin with no school bus transportation, until we are able to fill the vacant Bus Driver positions.

COVID continues to have an impact on the number of applications received. For the last two years both federal and state funders have had a forgiving attitude, offering 'flexibilities' in a number of categories, including full enrollment. At this point, it we don't know whether those will be extended again for the 2022-2023 school year, although the National Head Start Association is petitioning HHS for that to happen.

Board Report July 2022



Outreach:

- In July, The Drop In provided 9 food boxes, serving a total of 47 individuals (families and younger children included).
- The Drop In also served a total of 108 meals in the month of July.
- HOME Youth Service’s Outreach team completed 21 hours of Outreach in the community in the month of July. Staffing and scheduling continue to be a barrier to engaging in all outreach zones and completing all hours. Staff have made continued efforts to work with each other and community partners to ensure outreach is being completed as often and consistently as possible.
- HOME Youth Services hired and onboarded Itzel Gonzalez as our new Youth Outreach Manager. Itzel completed onboarding with MWVCAA’s HR team at the end of July and started on site at The Drop In the first week of August. Itzel will supervise both Drop In staff and mobile Outreach staff.

Zone	Total Hours	Total Youth	Total Contacts
1: Salem Downtown Core	11	11	2
2: Keizer and NE Salem	1	2	0
3: Woodburn	0	0	0
4: South Salem, Cascade Park, Bush Park	0	0	0
5: Dallas & Independence	4	4	2
6: Silverton & Mt. Angel	0	0	0
7: Mill City, Stayton, Aumsville	5	2	2

Emergency Shelter:

- In July, Taylor’s House served 7 individual youth for a total of 107 bed nights, including 64 nights with ODHS youth involvement.
- Taylor’s House youth and staff went on multiple outings during July:
 - Saint Paul Rodeo
 - Independence fireworks show for 4th of July
 - Marion County fair

Board Report July 2022



Mid-Willamette Valley
COMMUNITY ACTION
HOME Youth Services

- Corgi Festival
- Wildlife Safari

Youth Empowerment Program:

- A new cycle of the Youth Empowerment Program started in July. 11 youth are enrolled in the cycle in various internships both in the community and at HOME Youth Services. Community internships include:
 - Becca Makes Buttons
 - Gilbert House
- 10 youth were engaged in the program and participated at some level. Youth are actively engaged in this cycle so far, and engagement has increased in relation to previous cycles.
- All 10 youth enrolled in the program attended job skills workshops.
- So far, 1 youth has worked with Maps Credit Union to open a savings account.
- This month started a new cycle of our program. We were happy to bring in many new youth to the program, including Mary. Mary has been coming to our drop-in center with her older siblings since she was 11 years old. Not only were they in need of accessing our basic needs services, Mary also really attached herself to the social groups and activities offered. When coming to peer groups and participating in events and volunteer work, Mary would talk about the day when she would be able to join our Youth Empowerment Program. Now, 4 years later she joined this cycle ready to learn more skills and help herself towards responsibility and self-sufficiency. Mary is one of our custodian interns, working 3 days a week to help keep the drop-in sanitized and organized. She still has barriers with her personal life and mental health; being involved and part of this program is helping to improve her communication skills, self-advocacy, and providing the resources and safe space that she is in need of. Mary is looking forward to not only earning her own money to save and help take care of her support dog, while also gaining the knowledge and skills to continue into more permanent employment. She plans to participate with YEP in various capacities while she is able to, in order to have as much on her resume as she can. Seeing her through these stages of her adolescence and offering the opportunities and support that she needs represents the heart and importance of the work we do.

Community Connections & Supports:

- HOME has continued to make connections with Polk Count and the City of Monmouth. Jimmy, Alisa and Ashley attended and presented information about the work MWVCAA and HOME Youth Services does at the Monmouth City Council meeting on July 19th. From that meeting, we began to schedule tours of Taylor's House with Monmouth City Councilors as a way to increase that partnership and provide education as we continue searching for a location for Taylor's House 2.0 as part of the YHDP grant funding.

Board Report July 2022



Mid-Willamette Valley
COMMUNITY ACTION
HOME Youth Services

- HOME Youth Services plans to host a hiring event in August to fill current openings and upcoming openings as we begin the YHDP projects.
 - So far, we have hired one additional staff member for street outreach, and one staff member as a Youth Navigator to assist with Drop In case management and education assistance.
 - We also hired a Lead Youth Support Specialist, who will begin in early August.
 - Jamie Knueppel, one of our Lead Youth Support Specialists, has accepted the position of Operations Manager and will begin that position in mid-August, when she returns from a well deserved vacation.
 - We are still in the interview process for the Associate Program Director.
- HOME Youth Services was awarded the summer grant, so managers are currently working on a plan to use that money for educational field trips for the youth.
- We submitted a solicitation request on Oregon Buys for on-site mental health services, as an extension of our ODHS grant funding. We received one proposal from C-Suite and are moving forward into the next stages so we can provide these essential services to the youth we serve.

Nutrition First

Carmen Romero, Program Director

August 15, 2022

- For the month of July, we signed on 16 providers (14 were OCC registered/certified and 2 were DHS listed) and we closed seven providers, leaving us with 497 active homes.
- We provided 113 in-home monitoring visits during the month of July.
- Approximately 904 children were seen at home visits.
- Staff drove a total of 2,972 miles.
- Staff is conducting most home visits in person, with only a few needing to be done virtually.
- I have started to work on the fiscal year 2023 budget. With the amount of providers we have, it is looking good.
- NF is still having trouble with implementation of the new database; issues include the ability of multiple staff making changes at the same time, processing claims in a timely manner, and the interface between the database and the bank. An IT staff person has been assigned to work with NF on the database issues. Last month we had to use the old Access database for check processing in order to pay providers on time.

PROJECT COMPLETIONS

For the month of July, 2 homes completed all weatherization work and passed the final inspection. Continuous running fans for adequate ventilation were installed both homes.



Total HH Completed: 2



Health & Safety Issues Addressed: 2



Total # of People Served: 3



Heat Systems Replaced: 2

Based on Weatherization measures installed, Energy-saving items, and Education received, each household can potentially **save an average of \$58, a month on their energy bills.**

INTAKE/OUTREACH

On July 29 our program took part in an outreach event organized by Yakima Valley Farm Workers Clinic. The event took place at the Lancaster Family Clinic. Our office staff, amazing as always toughed it out in 102° weather!! They distributed program information and nearly 600 items, including 50 Smoke Detectors, 100 LED Light Bulbs, and 112 Water Saving items.



Our program is currently registered to attend the following events:

Aug 6th – Family Building Blocks – Riverfront Family Fest – Salem

Aug 25th – Back To School Bash – Polk County Fairgrounds

Oct 1st – Kroc Center Family Fair – Salem

Oct 8th – Salem Binational Health Fair – Salem

GENERAL PROGRAM UPDATE

OHCS annual monitoring visit took place July 11th through 14th. Weatherization Program Quality Assurance Field Inspector, Danielle Safford reviewed file paperwork and conducted field observations and inspections for several completed weatherization projects. Although we have not received the official written report, Danielle did verbally confirm that once again we had no findings or concerns.

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Ad-Hoc Membership Committee
Meeting Minutes
THURSDAY, AUGUST 4, 2022

ATTENDANCE

Committee Members Present: Jade Rutledge, Board Chair; Jeremy Gordon, Board Member; and Helen Honey, Board Member;

Absent: Melissa Baurer, Board Member; Michael Vasquez, Board Member; and Steve McCoid, Board Member.

Staff/Other: Jimmy Jones, Executive Director; Helana Haytas, Chief Human Resource Officer; Jade Wilson, Executive Assistant; and Vanessa Nordyke, City of Salem Councilor

The meeting of the Membership Committee started at 5:40pm. It was determined that a quorum was present.

- 1. Interview of Prospective Board Member: City Councilor Vanessa Nordyke** – The committee conducted an interview with Councilor Nordyke that consisted of ten pre-selected questions and several follow up questions.
- 2. Post-Interview Discussion** – Following the interview, Councilor Nordyke was dismissed and the committee discussed the interview and the possibility of adding her to the board. After some discussion, it was decided that the committee would make a recommendation to the full board to have Councilor Nordyke added to the board. Jimmy was tasked with letting Councilor Nordyke know of the recommendation so that she could be present at the meeting. The committee chair, Commissioner Jeremy Gordon, will make the recommendation to the board.

Meeting adjourned at 6:35pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary

Mid-Willamette Valley Community Action Agency, Inc.
Board of Directors Executive & Finance Committee
Meeting Minutes
THURSDAY, AUGUST 11, 2022

ATTENDANCE

Committee Members Present: Jade Rutledge, Board Chair; Shelaswau Crier, Board Vice-Chair; Kevin Karvandi, Secretary; Helen Honey, Board Member; and Steve McCoid, Board Member

Absent: None

Staff: Jimmy Jones, Executive Director; Kaolee Hoyle, Chief Financial Officer; Helana Haytas, Chief Human Resource Officer; Rogelio Cortes, Chief Program Officer: Weatherization and Energy Services; and Jade Wilson, Executive Assistant.

The meeting of the Executive & Finance Committee started at 5:31pm. It was determined that a quorum was present.

1. Executive Director's Program Updates

- a. Head Start Letter of Deficiency** – The timeframe for response to the Letter of Deficiency has been extended to January 6, 2023. The Federal Head Start office prefers to hear about the Corrective Action Plan once it has been in place and there have been results from the plan implementation. Head Start hopes to bring in several trainings for staff, one of them being an Active Bystander training.
- b. YHDP Youth Homeless Grant** – The HOME Youth Services program will soon begin searching for property for a second temporary housing option for youth. The focus is on the Monmouth and Independence areas. In preparation for that, the program has been focusing on building strong report with local community partners, County Commissioners, and local city officials.
- c. CARS (De Muniz)** – CARS has received an additional \$100,000 for Re-Entry services from Pacific Source. These are housing funds that will be used specifically for housing folks that are exiting incarceration.
- d. Outreach During Heat Wave** – ARCHES outreach efforts have increased during the heat wave. Outreach teams distributed 4,200 water bottles recently and several hundred gallons of Gatorade to those in need. At this point, the community has not lost anyone due to the heat, which is an improvement over last year.
- e. OHA Funds for AC Units** – Oregon Housing Authority recently spent \$3.5 million on purchasing AC units for those that are medically fragile and can't afford air conditioning. Most of these AC units were delivered to the Portland Metro area and then to the larger counties. The hope from OHA was that local non-profits and small organizations would help distribute these AC units for the larger counties. The effort has not worked well to date. MWVCAA is doing what we can to help with the effort.
- f. Important Dates** – September 14, 2022 MWVCAA will be hosting the first since 2019 All Staff Training. This will be taking place at the Keizer Community Center. A final agenda will be forwarded to the board as it becomes available. October 15th, 2022, MWVCAA will be hosting the First Annual MWVCAA Fundraising Gala event at the Salem Convention Center. Further information will be forwarded to the board as it comes along.
- g. Tanner Project Building** – Jimmy Jones, Executive Director, sought advice from the committee regarding the use or potential sale of the Tanner Project building. The building

has been listed for sale at \$1 million and has only received one offer so far. Jimmy asked the committee for direction and thoughts on the future of the building, if we should keep the building and use it for other purposes or sell with the hopes of using the funds from the sale to help renovate other projects.

- h. Health Benefits for Employee's** – Helena Haytas, Chief Human Resource Officer, shared that the agency will be providing three options for medical benefits in the new enrollment year coming up in October. This has changed from the previous years where the agency could only provide one plan for employees. Employee's will be able to choose from a High Deductible plan with an optional HSA (Health Savings Account), a choice PPO plan which will allow employees to seek medical attention outside of the Kaiser Network for a little extra cost, and then the current plan that's already available will remain as an option. Helana shared many other great benefits to being able to provide more options for employees.
- 2. Financials** – Kaolee Hoyle, CFO, presented the Agency FY23 Full Budget for review. Kaolee provided guidance with each program area on revenue sources, expected expenditures and possible changes to revenue on varying factors. Kaolee plans to share the budget with the full board at the August 2022 Board Meeting.
- 3. August 2022 Full Board Meeting Draft Agenda** – Kaolee Hoyle, CFO, asked that we add the FY23 budget to the full board meeting agenda for approval at the August Board Meeting. That was the only change suggested for the agenda.

MOTION: To approve the August 2022 Full Board Meeting Agenda made by Steve McCoid,

SECOND: Kevin Karvandi.

APPROVED: Unanimously approved

- 4. Credit Card Expenditure Review** – The committee reviewed the April 2022 Credit Card Expenditures. Due to limited time, Helen Honey, Board Member, offered to stop by the main office at a later date to review the May 2022 and June 2022 Credit Card Expenditures that were also prepared to be reviewed at this meeting.

Meeting adjourned at 7:10pm.

Respectfully Submitted:

Jade Wilson, Executive Assistant

Kevin Karvandi, Board Secretary