

# **COMMUNITY ACTION AGENCY**

**JULY 2019 MEETING  
BOARD OF DIRECTORS**

**THURSDAY, JULY 25, 2019**

**LOCATION:  
COMMUNITY ACTION AGENCY  
2475 CENTER ST NE  
SALEM, OR 97301**



## **COMMUNITY ACTION PROMISE**

**Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.**

**Helping People Exit Poverty**

**COMMUNITY ACTION AGENCY  
BOARD OF DIRECTORS**

**AGENDA**

2475 Center St NE

Salem OR 97301

July 25, 2019

**Mission**

**Empowering people to change their lives and exit poverty by providing vital services and community leadership.**

**Vision**

**All people are respected for their infinite worth and are supported to envision and reach a positive future.**

- |   |             |
|---|-------------|
| <b>I. Welcome and Introductions</b>   | <b>5:30</b> |
| 1. Recite Mission and Vision Statements   |             |
| <b>II. Public Comment</b>   | <b>5:35</b> |
| <b>III. Approval of Agenda</b>  | <b>5:40</b> |
| <b>IV. Consent Calendar</b>   | <b>5:45</b> |
| 1. June 2019 Full Board Meeting Minutes   |             |
| 2. July 2019 Program Director Reports   |             |
| 3. July 2019 Committee Meeting Minutes  |             |
| <b>V. Board Business</b>  | <b>5:55</b> |
| 1. Executive Director's Report  |             |
| 2. New Board Members: Shelaswau Crier & Melissa Bauer - <i>Approval</i>         |             |
| 3. Financials – <i>Approval</i>   |             |
| 4. Head Start Self-Assessment & Program Improvement Plan – <i>Approval</i>      |             |
| 5. Head Start ELD Continuation Application 2019-2020 Phase II – <i>Approval</i> |             |
| 6. Child Care Resource & Referral ELD Contract – <i>Approval</i>                |             |
| 7. Proposed Amended Bylaws – <i>Discussion</i>                                  |             |
| 8. Board Fundraiser   |             |
| <b>VI. Adjournment</b>  | <b>7:30</b> |

**Next board meeting: Thursday, August 22, 2019**



## THE ARCHES PROJECT

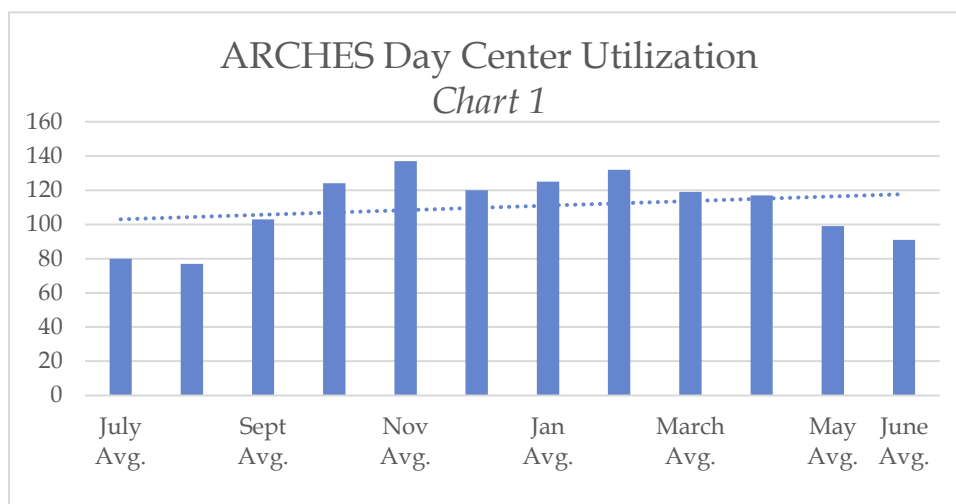
615 Commercial Street NE  
Salem, Oregon 97301

### CRP Board Report – July 2019

CRP administers MWVCAA's homeless services and housing programs in Marion and Polk Counties. These programs are commonly called the "ARCHES Project." Our services are located at 615 Commercial Street in Salem, as well as at the Dallas Resource Center in Polk County.

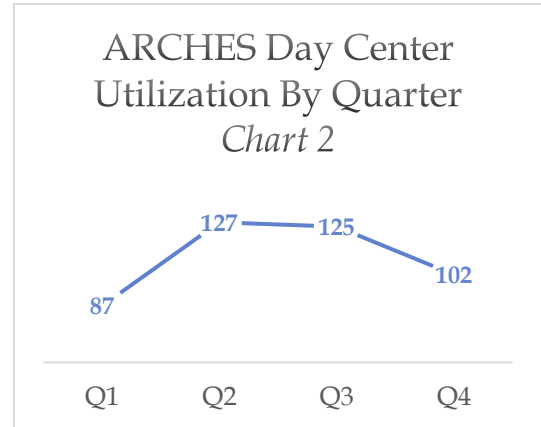
#### ARCHES Day Center:

Since opening day, the total number of duplicated Day Center visits is now 25,514 - with an average daily attendance rate of 113. During June there was 1,810 duplicated visitors with an average daily utilization rate of 91. The general trend of increasing daily utilization seems to have tapered as we have transitioned into spring & summer months, as depicted by *Chart 1*.

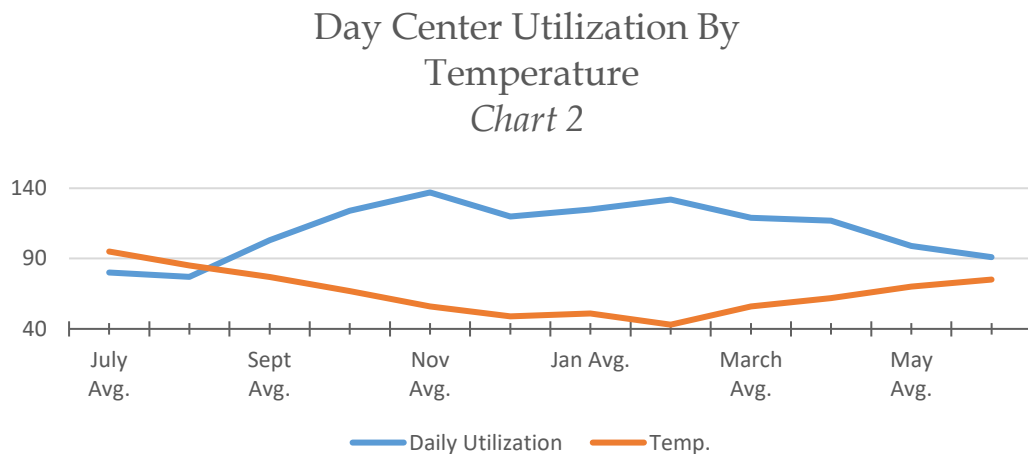


## Community Resource Program

- Day Center Trend 1 – Annual Visits: Over the last four waters of the 2018 - 2019 fiscal year, the ARCHES Day Center saw the highest utilization during the second quarter (October – December). Average daily visits remained consistent through Quarter 3. Trends in average daily utilization by Quarter are depicted in *Chart 2*.



- Day Center Trend 2 – Temperature: ARCHES continues to track Day Center attendance and temperature highs to define the correlation between usage rates and weather conditions. As depicted by *Chart 2*, during cold weather month's average daily utilization increased. As warmer weather has arrived, visits continue to decline.



- Day Center Trend 3 – Time of the Month:  
The pattern of increased Day Center utilization towards the end of a month has continued. As *Table 1* shows, throughout the month, from week 1 through week 4, Day Center utilization drastically increases. 27% of all sign-ins continue to occur during the last week of a given month.

## Community Resource Program

### ARCHES Basic Needs & Supportive Services:

Current utilization of Day Center Supportive Services has remained consistent (Table 2). On average, Supportive Services offered at ARCHES saw an 11% increase since September. These services include: community mailboxes, sack lunches, hygiene kits, hair cut vouchers, and pet food. In all, at the end of the 2018 – 2019 Fiscal year ARCHES:

- Opened 750 new client mailboxes, with an average of 233 client's accessing mail per week.
- Provided 23,145 sack lunches and distributed 1,863lbs of pet food.
- Tracked 17,505 referrals to services.
- Conducted 1,708 Coordinated Entry – Housing Assessments.

Basic Needs & Supportive Services							
Table 1							
Date	New client Mail Boxes	Checking Mail	Lunches	Incoming Calls	Pet Food	Hygiene & Hair Cuts	CE Assessments
August Total	22		2397	1523			
September Total	73	688	2238	1126	250	20	213
October Total	109	887	2826	1894	238	51	259
November Total	97	709	2144	1559	196	32	180
December Total	65	893	1886	1428	134	45	137
January Total	80	1142	2185	1680	224	37	159
February Total	68	979	2224	1418	193	72	137
March Total	56	1139	1943	1598	161	35	151
April Total	66	1165	1775	1814	149	19	190
May Total	64	1374	1975	1872	169	44	153
June Total	50	932	1552	1593	149	48	129
<b>Overall Total</b>	<b>750</b>	<b>9,908</b>	<b>23,145</b>	<b>17,505</b>	<b>1,863</b>	<b>403</b>	<b>1,708</b>

### Program Updates: ARCHES Renovations

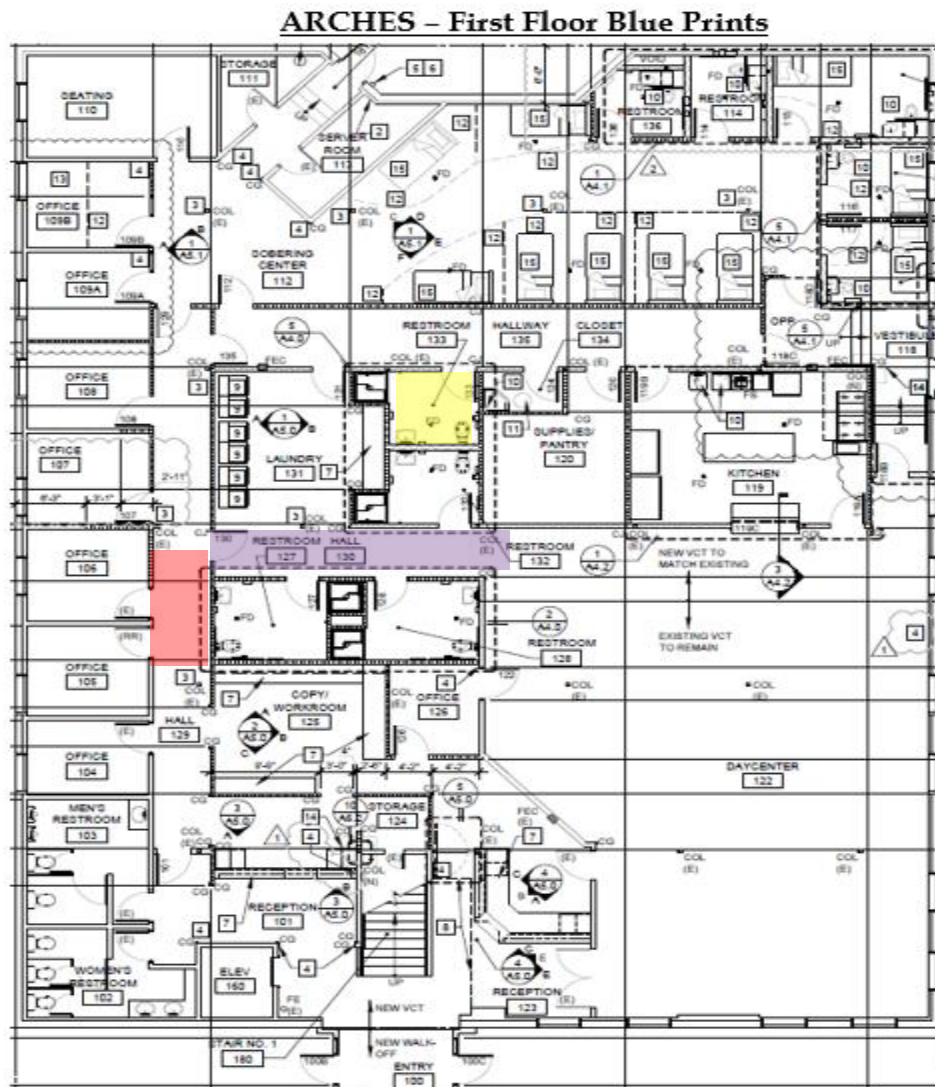
During the month of June, ARCHES regained access to their parking lot. This came after several weeks of the Union Gospel Mission generously permitting staff to share their Administration and Thrift Store parking lots. Further disruptions to staff or client parking are not anticipated.

## Community Resource Program

Other areas of ARCHES Renovations are as follows:

- New HVAC & Climate Control system installment (six) - Complete
- Fire Suppression Installation (North side) - Complete
- Fire Suppression Installation (South side) - Pending
- Demolition of first floor lobby and restrooms - Complete
- Framing of new Day Center spaces - Pending (*see pictures below*)
- Rough plumbing and electrical install - Pending

Since the end of June, the Day Center restrooms have been offline. In efforts to keep providing access to these services, ARCHES has provided three on-site external restrooms. During the week of July 29 - August 2, ARCHES Day Center will be closed for first floor Fire Suppression Installation. Supportive and Day Center Services will be conducted out of the ARCHES lobby and parking lot during this time.





## Community Resource Program



Picture 1: (Purple) Expanded Day Center Hallway – access points to three restrooms and Landry room

Picture 2: (Yellow) View into fourth restroom from back hallway



Picture 3: (Red) Assessment wing wall showing the beginnings of rough plumbing installation.

## Community Resource Program

### **CRP Success Story:** *ARCHES – HUD Program*

“It is my pleasure to share the story of my client who came into ARCHES during December of 2018. At the time, she was living in her car. She had recently left an abusive relationship, and was not working. From my first interaction with her I sensed her commitment to start a new life for herself, and her children.”

“ARCHES was able to house my client quickly – less than a month from her initial visit. I am pleased to share that she is not only still housed, but is working close to 40 hours per week and is maintaining self sufficiency. I attribute these successes to her participation and active engagement in our HUD program. The household attended each case management meeting; we worked closely to evaluate her “Action Plan,” and make progress on her goals. “

“All that said, my client did struggle a bit after first receiving stable housing. There is often a transition time for those who have experienced homelessness. While it is a positive change to have a safe place to now call home, it can also feel overwhelming. I listened as she shared with me how her new place felt so big, and settling into it felt difficult for her. She even talked about missing the small space of her SUV, where she had fashioned a make-shift bedroom in the back. That felt familiar to her.”

“My client is proof that the face of homelessness looks different in every client we serve. Everyone has strengths and weaknesses. It's my job to help magnify their strengths, and support them through their weaknesses – whether that be seeking mental health services, job services, guidance with social security benefits, etc. Additionally, I referred the household to our Employment Navigator. I am excited to announce that as a result of this wrap-around support she was able to gain and maintain employment. She is even entertaining the idea of returning to school to study Forensics. I look forward to visiting the household in December for a six month follow-up. I have all the faith in her future success!”

- Kiley Stewart, ARCHES - HUD Case Manager

### **Rural Resource Services:** *Marion and Polk Counties*

Rural Resource Services provide prevention funds for households experiencing an unexpected and unavoidable emergency in rural Marion and Polk Counties. These services, include: rent arrearages, utility shutoffs, as well as emergent utility and security deposits. Navigation and referral services are also a key feature of this program; creating linkages to external service providers in order to improve self-sufficiency for households moving forward.



## Community Resource Program

During month of June, 13 households were assisted and avoided homelessness. While 245 referrals to community resources were tracked (*Table 2*).

Rural Resource Services - June 2019									
<i>Table 2</i>									
Resource Referrals								Direct Client Services	
County	Housing & Rent	Utilities	Security Deposits	Transportation	Food & Clothing	Medical	General	HHs Served	Money Spent
Polk Co.	13	7	5	6	11	1	9	7	\$ 4,685.00
Marion Co.	74	41	9	0	0	0	69	6	\$ 3,211.00
<b>Total</b>	<b>87</b>	<b>48</b>	<b>14</b>	<b>6</b>	<b>11</b>	<b>1</b>	<b>78</b>	<b>13</b>	<b>\$ 7,896.00</b>

At the Polk County Resource Center, \$1,723 were utilized as match funds with co-located community partners. These relationships include: Polk County Service Integration Teams, The Salvation Army, Family Promise, Dallas Ministerial Association, United Way, and Polk County VSO. Leveraging is a key element of services at PCRC, this stretches client services dollars (maximizing households served) while reducing overhead costs.

During the last Quarter of the 2018 – 2019 fiscal year, \$30,505.00 of prevention services were allocated to households in Marion and Polk counties. This resulted in stabilization for 58 households who presented with unavoidable emergencies and without support would have fallen into homelessness. Combined, during Quarter four 747 service referrals to community partners were tracked. (*Table 3*)

Rural Resource Services - Quarter 4, 2019									
<i>Table 3</i>									
Resource Referrals								Direct Client Services	
County	Housing & Rent	Utilities	Security Deposits	Transportation	Food & Clothing	Medical	General	HHs Served	Money Spent
Polk Co.	63	51	34	48	52	18	43	44	21500
Marion Co.	152	80	20	0	1	0	185	14	9005
<b>Total</b>	<b>215</b>	<b>131</b>	<b>54</b>	<b>48</b>	<b>53</b>	<b>18</b>	<b>228</b>	<b>58</b>	<b>\$ 30,505.00</b>

### Program Updates: *Mobile Shower Unit*

The long awaited Mobile Shower Unit arrived in June 2019 after a several months of manufacturing in Indiana. This initiative aims to provide basic need services to the unsheltered populations of Marion County; especially targeting those located in rural and remote regions. On July 17 and 18, 24 volunteers participated in a training event hosted by Lava Mae (regional experts in Mobile Shower services for the homeless from

## Community Resource Program

California). The Mobile Shower Unit will be on demonstration for the MWVCAA board on July 25, 2019 during the scheduled Board Meeting.



- *Special thank you on behalf of ARCHES to United Way of Mid-Willamette Valley for partnering with us for this project. We look forward to bringing this great work to the people of Marion Co.*

### **Other News:**

- ARCHES is moving forward with the Santiam Outreach Community Center (SOCC) in partnership with Recovery Outreach Community Center (ROCC). **Grand Opening is scheduled for August 1, 2019 at 1:00pm.** SOCC is located at 280 NE Santiam Blvd. Mill City, OR. See flyer below
- Emergency Housing Account (EHA) sub-recipient underwent annual monitoring for program and fiscal compliance.
- Unitarian Universalist Church of Salem hosted a benefit concert on behalf ARCHES, raising \$800.00.

## Community Resource Program

- ARCHES hosted the first annual Landlord Appreciation event. Whereby five landlords were in attendance. All received Fair Housing and Landlord/Tenant law education, and an ARCHES “what do we do and how can we help” presentation. Event was well received and ARCHES had plans to build on its success.
- Staff attended the Santiam Service Integration Team End of Year celebration.
- Finalized the Housing Stabilization Program (HSP) collaboration plan with DHS.
- ARCHES Director attended the first convening of the Salem downtown Good Neighbor Partnership.



**NEW in MILL CITY!**  
**280 NE Santiam Blvd**  
Wednesday - Saturday  
Hours: 11:00am- 6:00pm

## GRAND OPENING AUGUST 1, 2019

### Support Groups, Services & Resources

- ◆ Drop in Center
- ◆ Assessments for Arches housing programs
- ◆ Now What? (Support group focusing on early recovery)
- ◆ Art Groups
- ◆ Guided Meditation
- ◆ Emergency Assistance (i.e. rent, utility, deposit)
- ◆ Four Agreements (Life wisdom Support group)
- ◆ Hygiene kits
- ◆ Peer Life (Creating the life you want)
- ◆ Mailboxes
- ◆ Yoga

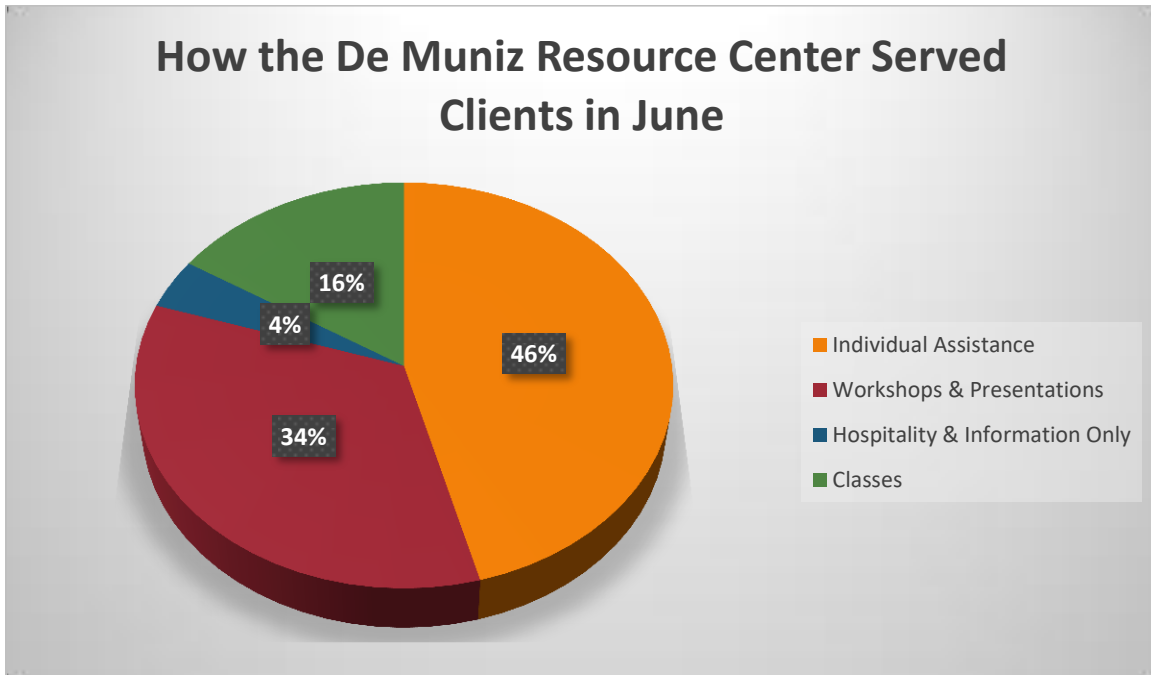
**AND SO MUCH MORE! ALL SERVICES ARE FREE!**

**Santiam Outreach Community Center (SOCC)**  
**is sponsored by ARCHES & ROCC**



# De Muniz Resource Center

April Cox, Director  
June 2019



## Opportunities/Challenges

- ❖ De Muniz Resource Center served 188 clients in June
- ❖ 26 clients successfully got enrolled in the Oregon Health Plan from our site
- ❖ Education and employment was the focus of 45% of all services this month
- ❖ Housing and basic needs assistance was the focus for 38% of all services this month
- ❖ De Muniz Resource Center coordinates and hosts substance abuse support meetings which 73 clients took advantage of which totaled 141 occurrences for the month
- ❖ Staff continue to collaborate closely with Goodwill to offer employment workshops and mock interviews to our inmate clients in which 80 clients engaged in these services
- ❖ 134 clients worked directly with De Muniz volunteers and/or community providers this month
- ❖ De Muniz Resource Center hosted the MCRI Design Team meeting
- ❖ We added a program assistant to our staffing team through the Jobs Plus program- Shangri-La
- ❖ Main challenge continues to revolve around budget shortages

## Volunteer Report

	# OF VOLUNTEERS	# OF HOURS DONATED
JUNE	22	116

\*De Muniz Resource Center is funded through the Marion County Sheriff's Office and is contracted to serve clients in Marion County.

## CCR&R PROGRAM REPORT

Shannon Vandehey

Program Director

July 2019

### ***Executive Summary of Activities: CCRR data for April-June not available until August***

#### **Opportunities/Challenges**

This is a great opportunity but also a challenge. CCR&R Amended Workplan and Budget for the additional \$495,000 we will be receiving, have been submitted to the Early Learning Division for approval. (July-September only \$104,000 can be expended) Along with \$75,000 from current funds which end in September. Any unspent from the \$104,000 will be rolled over into a new biennial contract. The Early Learning Division is in the process of changing the fiscal year back to June-July. This has been a complicated process for us, as well as fiscal, with all the changing/overlapping timelines. Trying to wrap our heads around how much and when we can and can't expend has been time consuming. Even though we have submitted a budget and new workplan. This whole process will need to be redone in October due to all the complicated timelines.

Opportunity: CCR&R's were recently told by the Early Learning Division that the funding for child care provider networks (currently held by the Early Learning Hubs) is moving to the CCR&R's beginning in October. No new information at this time, hoping to learn the budget amounts for this at some point in the near future.

Opportunity: We will be prepping four our Annual Provider Survey this summer, to be distributed to child care providers in September. We will be taking the survey out to some regional stakeholders for input, to determine if we need to add/adjust/delete any questions.

Opportunity: In an MOU with the Marion and Polk Early Learning Hub, CCRR purchased \$10,000 in disaster preparation materials that will go to provider who will attend Disaster preparation training. In the planning stages with the Hub to determine what the training will be.

Challenge: Found out July 12<sup>th</sup> that we are losing the Inclusive Partners contract due to Inclusive Partners Program budget cuts by the Early Learning Division/DHS. It is about .5 staff time. We should still be able to handle the cut with our current ELD contract but need to revisit our budget with fiscal team.

## Energy Services June Program Report

Traia Campbell, Program Director

### Executive Summary of Activities (Numbers served/service units/outcomes)

Energy Services households served in May: LIHEAP, OEA PGE & PP, OLGA & GAP

#### June Marion & Polk completions

Funding	HH	People	>6	60+	Disabled	@ or below 75% of poverty	Ave HH pmt
LIHEAP	327	964	147	89	95	133 = 40% of hh served	\$384.03
OEA PGE	260	826	130	48	82	83 = 31% of hh served	\$385.69
OEA PP	52	142	14	14	16	18 = 34% of hh served	\$402.50
OLGA	165	511	60	64	62	61 = 36% of hh served	\$263.98
GAP	0	0	0	0	0	0 = 0% of hh served	\$0.00
<b>Total</b>	<b>804</b>	<b>2443</b>	<b>351</b>	<b>215</b>	<b>255</b>	<b>295 = 36% of hh's served</b>	<b>\$390.74</b>

#### May Marion & Polk completions

Funding	HH	People	>6	60+	Disabled	@ or below 75% of poverty	Ave HH pmt
LIHEAP	555	1629	235	174	155	206 = 37% of hh served	\$373.91
OEA PGE	434	1299	198	127	141	156 = 36% of hh served	\$392.58
OEA PP	51	131	15	22	18	23 = 45% of hh served	\$381.86
OLGA	102	346	48	31	28	37 = 36% of hh served	\$228.81
GAP	0	0	0	0	0	0 = 0% of hh served	\$0.00
<b>Total</b>	<b>1142</b>	<b>3405</b>	<b>496</b>	<b>354</b>	<b>342</b>	<b>422 = 37% of hh's served</b>	<b>\$382.78</b>

Energy staff are reviewing 2019 LIHEAP files to verify that Northwest Natural gas customers have received OLGA funds. Over 125 additional households were assisted with OLGA in June, Energy will continue outreach efforts for Northwest Natural customers.

In June Energy continues to see high utility bills. Typically electric is the most common and largest bill we assist with. Energy encourages all clients to communicate with their utility and make payment arrangements if needed to ensure power is not disconnected.

While still in the planning stages, Energy's partnership with City of Salem to review eligibility for their assistance program is moving forward. Energy will begin entering all current customers on the assistance program and those identified by Energy into OHCS's OPUS program by the end of August. OPUS will enable Energy to track current participants and run detailed reports. After all data entry is complete we will work together to confirm our reports are correct. The next steps will include reviewing the process of adding additional senior and or disabled City of Salem waste water customers to the program, this will include bill inserts, advertising and postings. All customers enrolled in the City of Salem assistance program will need to contact Energy to reverify their eligibility annually July - September 2020. Updates will be provided as we move forward.

June Polk completions							
Funding	HH	People	>6	60+	Disabled	@ or below 75% of poverty	Ave HH pmt
LIHEAP	55	122	18	10	11	20 = 36% of hh served	\$377.55
OEA PGE	1	4	0	0	0	0 = 0% of hh served	\$485.00
OEA PP	25	69	7	4	7	10 = 40% of hh served	\$398.80
OLGA	14	44	5	5	4	5 = 35% of hh served	\$260.14
GAP	0	0	0	0	0	0 = 0% of hh served	\$0.00
<b>Total</b>	<b>95</b>	<b>239</b>	<b>30</b>	<b>19</b>	<b>22</b>	<b>35 = 36% of hh served</b>	<b>\$420.45</b>

## HEAD START PROGRAM REPORT

Eva Pignotti

July 2019

1. **Attendance Reporting:** If the overall attendance for any program falls below 85%, an analysis must be completed to justify the causes for low attendance.

### June 2019 Attendance

Program Option and County	Percentage
PreK Marion County Part Year	69.64%
PreK Polk County Part Year	72.05%
PreK Full Day DHS Subsidized (Marion County only)	85.00%
PreK Overall	73.18%
EHS Marion County	77.65%
EHS Polk County	78.26%
EHS Full Day DHS Subsidized (Marion County only)	94.04%
EHS Overall	77.48%
EHS CCP Marion County	81.90%
EHS CCP Polk County	87.14%
EHS CCP Overall	82.59%

2. **Enrollment Reporting:** Programs must be full within 30 days of the start of the school year and continue to fill vacant slots within 30 days of the vacancy **until 30 days before the end of the year**. Numbers reported include slots vacant for less than 30 days.

### Enrollment June 2019

Program Option and County	Funded	Filled
PreK Marion County Part Year	653*	69.64%
PreK Polk County Part Year	120*	72.05%
PreK Full Day DHS Subsidized (Marion County only)	20	85.00%
PreK Overall	793*	73.18%
EHS Marion County	54	77.65%
EHS Polk County	34	78.26%
EHS Full Day DHS Subsidized (Marion County only)	8	94.04%
EHS Overall	96	77.48%
EHS CCP Marion County	52	81.90%
EHS CCP Polk County	8	87.14%
EHS CCP Overall	60	82.59%

\* During the summer months, only duration and full day full year pre-school classes are in operation. 98 Marion, 20 Polk, and 138 total enrollment is the goal during June, July and August.



### Waiting List June 2019

Program Option and County	Number
PreK Marion County Part Year	121
PreK Polk County Part Year	6
PreK Full Day DHS Subsidized (Marion County only)	13
PreK Overall	140
EHS Marion County	60
EHS Polk County	11
EHS Full Day DHS Subsidized (Marion County only)	4
EHS Overall	75
EHS CCP Marion County	9
EHS CCP Polk County	0
EHS CCP Overall	9

	June 2019	
USDA Meal Reimbursements	Number of Meals Served	Amount Reimbursed
Breakfast	2,687	\$4,809.73
Lunch	2,837	\$9,390.47
Snack	510	\$ 464.10
Cash In Lieu		\$ 666.70
<b>Total Reimbursement</b>	<b>6.034</b>	<b>\$15,331.00</b>

### Head Start Preschool Program Attendance Analysis Absences for June 2019

For the month of June 2019 the Preschool programs attendance was below the required 85%. The attendance percentage rate for the Preschool program was at 77.67%. The top reasons for absences during the month of June included: Unexcused 28.71%, sick 13.33%, and vacation/family day 12.93%.

Unexcused absences was the top reason for absences during the month of June. This usually happens when parents/guardians do not give a reason for the child's absence. The family educators and teaching staff work very hard to get families to call and give a reason, but at times families do not respond. Families with other siblings in the households can also find it difficult at times to send only one child to school when the other children in the household are out for the summer. For our families who are enrolled in our new summer duration program, and the FDFY program, we have family educators on staff that will continue to work with families on the importance of sending their child to school.

Sick children was another reason for the low percentage of 77.67%. Common colds and the flu are still a concern, even though the weather has warmed up. Germs are easily spread in all

common areas used by many children repeatedly on a daily basis. The program will continue educating children and families about hand washing, and covering up oneself when sneezing or coughing. We will also continue with our 3 step cleaning process.

Vacations/family days was another of the reasons for low attendance this month. This is an excused absence for families for their child. During the month of June, lots of families have planned vacations. This also includes family days, when at times parents just want to spend time with their child, one on one. The program will continue working with families to encourage the importance of sending their child to school every day.

### **EHS Child Care Partnerships Program Attendance Analysis Absences for June 2019**

CCP overall was 82.59%, with the majority of absences vacation/family day 29.35% and sick child 22.28%.

Several families have taken small vacations and or family days during the month of June, again several children were out with every bug that went around.

### **Early Head Start Program Attendance Analysis Absences for June 2019**

EHS center based overall was 84.83%, with the majority of absences approved extended leave 17.24%, bus transportation cancelled by program 15.25%, and sick child 14.66%.

There were a couple weeks of bus issues for the MG EHS that are being serviced in the Edgewater and Appleblossom sites. Those have been taken care of and routes are happening. Several families have extended leaves for summer vacations, and as always some children just got the bugs that were going around.

**HOME Youth & Resource Center – Board Report  
July 2019**

2019 Executive Summary													
	J	F	M	A	M	J	J	A	S	O	N	D	total
Runaway & Homeless Youth (RHY)													
Salem Run Reports Received & Acted On	21	41	14	39	63	18							
Keizer Run Reports Received & Acted On	6	9	4	5	5	2							
Reunited To Permanent Connections	20	25	9	21	22	6							
Families Connected With	16	20	12	17	30	8							
Youth Connected With Via Street Outreach (duplicated)	0	5	1	0	4	0							
RHY Case Managed	2	2	5	3	5	5							
Non- RHY Case Managed	0	1	1	1	0	1							
Drop In Day Shelter (Stationary Outreach)													
Unduplicated Youth Served	108	95	107	96	119	94							
Total Visits	722	439	477	441	494	364							
Total Meals (lunch, snack & dinner)	844	571	593	529	526	432							
Youth New To Services (intakes)	18	11	24	26	19	14							
Youth Empowerment Program (YEP)													
Youth Participated At Some Level (duplicated)	16	18	9	9	9	5							
Attended Job Skills Development Workshops	12	12	1	0*	0*	0*							
Attended Financial Literacy	8		5	0*	0*	0*							
Attended Education & Business Field Trips	9		3	0*	0*	0*							

	J	F	M	A	M	J	J	A	S	O	N	D	total
Taylor's House (Supportive Emergency Shelter)													
Youth Served (residents: monthly = duplicated. Total/ annual = unduplicated)	11	12	9	13	14	12							
Total Nights of Service	154	143	221	242	284	209							
Community Support													
Number of Volunteers / Interns	8	6	17	7	6	6							
Total Number of Volunteer / Intern Hours	173	190	252	152	179	88							
Polk County @ Time of Intake													
RHY served	2	1	1	1	1	0							
Drop In served	8	5	3										
YEP served	1	1	1			1							
Taylor's House	0	0	1		1	1							
Key	0* = Activity Not Offered						X* - Did Not Collect Data						

### **Drop In:**

- Multiple staff were out on vacation and leave making remaining staff focus on the basic functions of the program.
- Received a small grant from the Salem Foundation to replace 2 failing mini split units in the main rooms.
- Thankful for the beautiful new computer tables and lockers provided by Brothers of Valor in our education room. We have over doubled the number of lockers available for youth to check out and store their belongings for a limited time.
- In efforts to improve our street outreach program staff have connected with Janus Youth Programs in Portland and are being trained in their nationally recognized street outreach program.

### **Taylor's House**

- To date have served 34 individual youth including those that are pregnant and parenting for a total of over 1,300 service nights.
- Started to officially operate under individual youth contracts with DHS while we work towards solidifying an umbrella contract. These contracts provide reimbursements for serving Oregon foster youth while they are transitioning to a long term placement.
- Solidifying our policies and procedures regarding both service and companion animals.
- Successfully passed our 6 month state licensing review and are approved for the next 2 years.
- Continuing to develop partnerships

**Other:**

- Accepted nomination to co-chair a statewide RHY (runaway & homeless youth) provider group via the Oregon Alliance of Children's Programs, also joined their board.
- Submitted two grants to the Oregon Department of Education's Youth Development Council. If awarded as requested amount we would receive \$200,000 annually to support both sites. We expect to be notified in the fall.

**Client Story:** \* *Youth's identifiers have been removed and or edited to protect their privacy.*

"Tim" is an 18-year-old youth that has been living in and out of homelessness since the beginning of the 2018-2019 school year. The past 9 months have been challenging for this youth – his motivation to do well in his senior year fluctuated depending on his current situation, and he was struggling to get hired anywhere. Ultimately, Tim determined that it would be best for him to focus on gaining stability first, even if that meant putting his education on hold for the time being. Shortly after, Tim was hired to work full time at a local grocery store and is planning on finishing his education in the fall.

"Ellis" is a 17-year-old youth that was emancipated at the age of 16 but shortly after became homeless. Since then, Ellis has visited our Drop In center, accessed services with HOME's help, and been involved in our Youth Empowerment Program. Through YEP, he was offered to continue his position with the Enrichment Academy of SKEF which he enthusiastically accepted, and during this time he was able to couchsurf with some friends in South Salem. Recently, Ellis and his roommates moved to a larger apartment with his own room, and this time around Ellis officially signed his name on the lease for the apartment.

